



**City of Hamilton**  
**BUSINESS IMPROVEMENT AREA SUB-COMMITTEE**  
**AGENDA**

**Meeting #:** 23-007  
**Date:** July 11, 2023  
**Time:** 10:30 a.m.  
**Location:** Room 264, 2nd Floor, City Hall (hybrid) (RM)  
71 Main Street West

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

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	<b>Pages</b>
1. CEREMONIAL ACTIVITIES	
2. APPROVAL OF AGENDA (Added Items, if applicable, will be noted with *)	
3. DECLARATIONS OF INTEREST	
4. APPROVAL OF MINUTES OF PREVIOUS MEETING	
4.1 June 13, 2023	3
5. COMMUNICATIONS	
6. DELEGATION REQUESTS	
7. DELEGATIONS	
8. STAFF PRESENTATIONS	
8.1 Updates from Economic Development - General (no copy)	
8.2 Updates from Economic Development - Research and Marketing and Data Collection Project (no copy)	
9. CONSENT ITEMS	
10. DISCUSSION ITEMS	

**11. MOTIONS**

**12. NOTICES OF MOTION**

**13. GENERAL INFORMATION / OTHER BUSINESS**

13.1 Verbal Update from Cristina Geissler, Business Development & BIA Officer

13.2 Statements by Members

**14. PRIVATE AND CONFIDENTIAL**

**15. ADJOURNMENT**



# Hamilton

## **BUSINESS IMPROVEMENT AREA SUB-COMMITTEE MINUTES 23-006**

**10:30 a.m.**

**Tuesday, June 13, 2023**

**Hamilton City Hall**

**71 Main Street West**

**Room 264**

**Present:** Susie Braithwaite (Chair) – International Village BIA  
Susan Pennie (Vice-Chair) – Waterdown BIA  
Councillor Tammy Hwang  
Chelsea Braley – Ottawa Street BIA  
Alexa Chavez – Concession Street BIA  
Tracy MacKinnon – Westdale Village BIA and Stoney Creek BIA  
Kelsey Nydam – Dundas BIA  
Heather Peter – Ancaster BIA  
Nadine Ubl – Barton Village BIA  
Emily Walsh – Downtown Hamilton BIA

**Absent with  
Regrets:** Councillor Esther Pauls – City Business  
Councillor Maureen Wilson – City Business  
Bettina Schormann – Locke Street BIA - Personal  
Bender Chug – Main West Esplanade BIA - Personal  
Michal Cybin – King West BIA – Personal

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### **THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:**

**1. Appointment of Representative to the Open for Business Sub-Committee  
(Item 10.1)**

**(Walsh/Braley)**

That Nadine Ubl, Barton Village Business Improvement Area, be appointed as the Representative from the Business Improvement Area (BIA) Sub-Committee to the Open for Business Sub-Committee for 2022-2026.

**CARRIED**

**2. Barton Village Business Improvement Area Expenditure Request (Item 11.1)**

**(Ubl/Peter)**

That the expenditure request from the Barton Village Business Improvement Area, in the amount of \$11,436.94 for beautification and art projects in the public realm to be funded from the Offset to the Shared Parking Revenue (Contribution from Reserve to Current Account 815010-47101), be approved.

**CARRIED**

**3. Expanding the Temporary Outdoor Patio Program (Item 11.2)**

**(Ubl/Walsh)**

WHEREAS, on February 23, 2022, the City of Hamilton, approved the combining of the On-Street Patio Program with the Outdoor Dining District Program to become the Temporary Outdoor Patio Program;

WHEREAS, the former On-Street Patio Program allowed any business to apply for an on-street patio permit;

WHEREAS, the Temporary Outdoor Patio Program is limited to cafes, restaurants, and bars; and

WHEREAS, businesses within the Business Improvement Areas would like to be able to participate in the Temporary Outdoor Patio Program.

THEREFORE, BE IT RESOLVED:

That staff be directed to report back to the Planning Committee with recommendations on the feasibility of expanding the Temporary Outdoor Patio program to any business in advance of the 2024 patio season.

**CARRIED**

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised the following change to the agenda:

**13. GENERAL INFORMATION / OTHER BUSINESS**

**13.1 Verbal Update from Cristina Geissler, Business Development & BIA Officer**

**13.2 Statements by Members**

**(Peter/Walsh)**

That the agenda for the June 13, 2023 Business Improvement Area Sub-Committee meeting be approved, as amended.

**CARRIED****(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)****(i) May 9, 2023 (Item 4.1)****(Chavez/Nydam)**

That the May 9, 2023 Minutes of the Business Improvement Area Sub-Committee be approved, as presented.

**CARRIED****(d) PRESENTATIONS (Item 8)****(i) Main Street Two-Way Conversion (Item 8.1)**

Mike Field, Acting Director, Transportation Division, addressed the Committee respecting Main Street Two-Way Conversion with the aid of a presentation.

**(Ubl/Braley)**

That the presentation from Mike Field, Acting Director, Transportation Division, respecting Main Street Two-Way Conversion, be received.

**CARRIED****(ii) Hamilton Street Railway (HSR) Transit Plan (Item 8.2)**

Andy McLaughlin, Senior Project Manager, Planning, addressed Committee respecting Hamilton Street Railway (HSR) Transit Plan, with the aid of a presentation.

**(Peter/Pennie)**

That the presentation from Andy McLaughlin, Senior Project Manager, Planning, respecting Hamilton Street Railway (HSR) Transit Plan, be received.

**CARRIED**

**(e) GENERAL INFORMATION/OTHER BUSINESS (Item 13)**

**(i) Verbal Update from Cristina Geissler, Business Development & BIA Officer (Added Item 13.1)**

Cristina Geissler, Business Development & BIA Officer, addressed the Committee respecting updates on Commercial Districts and Small Business.

**(Peter/Pennie)**

That the verbal update respecting Commercial Districts and Small Business, be received.

**CARRIED**

**(ii) Statements by Members (Added Item 13.2)**

BIA Members used this opportunity to discuss matters of general interest.

**(Peter/Chavez)**

That the updates from Committee Members, be received.

**CARRIED**

**(iii) Cancellation of August Meeting of the Business Improvement Area Sub-Committee (Added Item 13.3)**

**(Ubl/Pennie)**

That the August 8, 2023 meeting of the Business Improvement Area Sub-Committee, be cancelled.

**CARRIED**

**(f) ADJOURNMENT (Item 15)**

**(Chavez/Peter)**

That there being no further business, the Business Improvement Area Sub-Committee be adjourned at 12:01 p.m.

**CARRIED**

Respectfully submitted,

Susie Braithwaite  
Chair,  
Business Improvement Area Sub-Committee