



City of Hamilton

BUSINESS IMPROVEMENT AREA SUB-COMMITTEE REVISED SUB-COMMITTEE REVISED

Meeting #: 23-007

Date: July 11, 2023

Time: 10:30 a.m.

Location: Room 264, 2nd Floor, City Hall (hybrid) (RM)
71 Main Street West

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

Pages

1. **CEREMONIAL ACTIVITIES**

2. **APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with *)

3. **DECLARATIONS OF INTEREST**

4. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

4.1 June 13, 2023

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5. **COMMUNICATIONS**

6. **DELEGATION REQUESTS**

7. **DELEGATIONS**

8. **STAFF PRESENTATIONS**

8.1 Updates from Economic Development - General (no copy)

8.2 Updates from Economic Development - Research and Marketing and
Data Collection Project (no copy)

9. **CONSENT ITEMS**

10. **DISCUSSION ITEMS**

11. MOTIONS

12. NOTICES OF MOTION

*12.1 Ottawa Street Business Improvement Area Expenditure Requests 2023

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13. GENERAL INFORMATION / OTHER BUSINESS

13.1 Verbal Update from Cristina Geissler, Business Development & BIA Officer

13.2 Statements by Members

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



Hamilton

BUSINESS IMPROVEMENT AREA SUB-COMMITTEE MINUTES 23-006

10:30 a.m.

Tuesday, June 13, 2023

Hamilton City Hall

71 Main Street West

Room 264

Present: Susie Braithwaite (Chair) – International Village BIA
Susan Pennie (Vice-Chair) – Waterdown BIA
Councillor Tammy Hwang
Chelsea Braley – Ottawa Street BIA
Alexa Chavez – Concession Street BIA
Tracy MacKinnon – Westdale Village BIA and Stoney Creek BIA
Kelsey Nydam – Dundas BIA
Heather Peter – Ancaster BIA
Nadine Ubl – Barton Village BIA
Emily Walsh – Downtown Hamilton BIA

**Absent with
Regrets:** Councillor Esther Pauls – City Business
Councillor Maureen Wilson – City Business
Bettina Schormann – Locke Street BIA - Personal
Bender Chug – Main West Esplanade BIA - Personal
Michal Cybin – King West BIA – Personal

THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:

**1. Appointment of Representative to the Open for Business Sub-Committee
(Item 10.1)**

(Walsh/Braley)

That Nadine Ubl, Barton Village Business Improvement Area, be appointed as the Representative from the Business Improvement Area (BIA) Sub-Committee to the Open for Business Sub-Committee for 2022-2026.

CARRIED

2. Barton Village Business Improvement Area Expenditure Request (Item 11.1)

(Ubl/Peter)

That the expenditure request from the Barton Village Business Improvement Area, in the amount of \$11,436.94 for beautification and art projects in the public realm to be funded from the Offset to the Shared Parking Revenue (Contribution from Reserve to Current Account 815010-47101), be approved.

CARRIED

3. Expanding the Temporary Outdoor Patio Program (Item 11.2)

(Ubl/Walsh)

WHEREAS, on February 23, 2022, the City of Hamilton, approved the combining of the On-Street Patio Program with the Outdoor Dining District Program to become the Temporary Outdoor Patio Program;

WHEREAS, the former On-Street Patio Program allowed any business to apply for an on-street patio permit;

WHEREAS, the Temporary Outdoor Patio Program is limited to cafes, restaurants, and bars; and

WHEREAS, businesses within the Business Improvement Areas would like to be able to participate in the Temporary Outdoor Patio Program.

THEREFORE, BE IT RESOLVED:

That staff be directed to report back to the Planning Committee with recommendations on the feasibility of expanding the Temporary Outdoor Patio program to any business in advance of the 2024 patio season.

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised the following change to the agenda:

13. GENERAL INFORMATION / OTHER BUSINESS

13.1 Verbal Update from Cristina Geissler, Business Development & BIA Officer

13.2 Statements by Members

(Peter/Walsh)

That the agenda for the June 13, 2023 Business Improvement Area Sub-Committee meeting be approved, as amended.

CARRIED**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**(i) May 9, 2023 (Item 4.1)****(Chavez/Nydam)**

That the May 9, 2023 Minutes of the Business Improvement Area Sub-Committee be approved, as presented.

CARRIED**(d) PRESENTATIONS (Item 8)****(i) Main Street Two-Way Conversion (Item 8.1)**

Mike Field, Acting Director, Transportation Division, addressed the Committee respecting Main Street Two-Way Conversion with the aid of a presentation.

(Ubl/Braley)

That the presentation from Mike Field, Acting Director, Transportation Division, respecting Main Street Two-Way Conversion, be received.

CARRIED**(ii) Hamilton Street Railway (HSR) Transit Plan (Item 8.2)**

Andy McLaughlin, Senior Project Manager, Planning, addressed Committee respecting Hamilton Street Railway (HSR) Transit Plan, with the aid of a presentation.

(Peter/Pennie)

That the presentation from Andy McLaughlin, Senior Project Manager, Planning, respecting Hamilton Street Railway (HSR) Transit Plan, be received.

CARRIED

(e) GENERAL INFORMATION/OTHER BUSINESS (Item 13)

(i) Verbal Update from Cristina Geissler, Business Development & BIA Officer (Added Item 13.1)

Cristina Geissler, Business Development & BIA Officer, addressed the Committee respecting updates on Commercial Districts and Small Business.

(Peter/Pennie)

That the verbal update respecting Commercial Districts and Small Business, be received.

CARRIED

(ii) Statements by Members (Added Item 13.2)

BIA Members used this opportunity to discuss matters of general interest.

(Peter/Chavez)

That the updates from Committee Members, be received.

CARRIED

(iii) Cancellation of August Meeting of the Business Improvement Area Sub-Committee (Added Item 13.3)

(Ubl/Pennie)

That the August 8, 2023 meeting of the Business Improvement Area Sub-Committee, be cancelled.

CARRIED

(f) ADJOURNMENT (Item 15)

(Chavez/Peter)

That there being no further business, the Business Improvement Area Sub-Committee be adjourned at 12:01 p.m.

CARRIED

Respectfully submitted,

Susie Braithwaite
Chair,
Business Improvement Area Sub-Committee

CITY OF HAMILTON NOTICE OF MOTION

Business Improvement Area Sub-Committee: July 11, 2023

MOVED BY C. BRALEY

Ottawa Street Business Improvement Area Expenditure Requests 2023

- (a) That the expenditure request from the Ottawa Street Business Improvement Area, in the amount of \$12,229.09 for the purchase of branded banners, office and street maintenance, street furniture maintenance, hanging basket maintenance, and hanging baskets for Fall/Winter to be funded from the Community Improvement Plan (CIP) Contribution Program (BIA Payments Account 815010-56905), be approved; and,
- (b) That the expenditure request from the Ottawa Street Business Improvement Area, in the amount of \$16,884.50 for the cost of Christmas décor, Christmas décor storage and maintenance, free parking initiatives, public art projects and hanging baskets for Spring/Summer, to be funded from the Shared Parking Revenue Program (Parking Revenue Account 815010-45559), be approved.