



**City of Hamilton**  
**EMERGENCY & COMMUNITY SERVICES COMMITTEE**  
**AGENDA**

**Meeting #:** 23-009  
**Date:** July 13, 2023  
**Time:** 1:30 p.m.  
**Location:** Council Chambers  
Hamilton City Hall  
71 Main Street West

Loren Kolar, Legislative Coordinator (905) 546-2424 ext. 2604

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1. CEREMONIAL ACTIVITIES
2. APPROVAL OF AGENDA  
(Added Items, if applicable, will be noted with \*)
3. DECLARATIONS OF INTEREST
4. APPROVAL OF MINUTES OF PREVIOUS MEETING
  - 4.1 June 15, 2023
5. COMMUNICATIONS
6. DELEGATION REQUESTS
7. DELEGATIONS
8. STAFF PRESENTATIONS
9. CONSENT ITEMS
  - 9.1 Advisory Committee Minutes

- a. Seniors Advisory Committee - May 5, 2023
- b. Hamilton Veteran's Committee Minutes - April 25, 2023
- c. Hamilton Veteran's Committee Minutes - May 30, 2023

9.2 Youth Strategy Annual Update (CES15056(e)) (CityWide)

## 10. DISCUSSION ITEMS

10.1 Delegated Authority for Service Manager Decisions (HCS23040) (City Wide)

10.2 Rosedale Tennis Club Inc. Loan Request (FCS23075/ HSC23039) (City Wide)

## 11. MOTIONS

## 12. NOTICES OF MOTION

## 13. GENERAL INFORMATION / OTHER BUSINESS

13.1 Amendments to the Outstanding Business List

- a. Item to be referred to the Planning Committee:

Due to the by-laws impacted in these resolutions and reports, the items will be referred to the Planning Committee

- a. Renovictions Stakeholder Consultation (HSC23023) (City Wide) (Part Two)

ECS 23-005, April 20, 2023

(d) Staff to report back *to the Planning Committee* in August 2023, with recommendations on the full suite of options to halt renovictions in the COH including Rent SafeTO, the City of Toronto Tenant Support Program and amendments to various City by-laws, rental replacement policies, the use of building permits, and a city-wide Licensing by-law and Renovictions by-law;

- b. 23:K Renovictions Stakeholder Consultation (HSC23023) (City Wide) (Part Three)

ECS 23-005, April 20, 2023

(e) That staff report back *to the Planning Committee* on the ability for the municipality to track sale notices for multi unit buildings, to monitor trends in this area and create process to inform tenants of their right in case of ownership change; and

#### 14. PRIVATE AND CONFIDENTIAL

##### 14.1 Closed Session Minutes - June 15, 2023

Pursuant to Section 9.1, Sub-section (b) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-section (b) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City or local board employees

#### 15. ADJOURNMENT



## EMERGENCY & COMMUNITY SERVICES COMMITTEE MINUTES 23-008

1:30 p.m.

Thursday, June 15, 2023

Council Chambers

Hamilton City Hall

71 Main Street West

**Present:** Councillors B. Clark (Chair), T. Jackson, C. Kroetsch, T. Hwang (Vice Chair), N. Nann, A. Wilson and M. Wilson

### THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. **Hamilton's Plan for an Age-Friendly Community, 2022 Progress Report (HSC23034) (Item 8.1)**

**(Jackson/Kroetsch)**

That Report HSC23034 respecting Hamilton's Plan for an Age-Friendly Community, 2022 Progress Report, be received.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

|     |   |                   |         |
|-----|---|-------------------|---------|
| YES | - | Clark, Brad       | Ward 9  |
| YES | - | Hwang, Tammy      | Ward 4  |
| YES | - | Kroetsch, Cameron | Ward 2  |
| YES | - | Jackson, Tom      | Ward 6  |
| YES | - | Nann, Nrinder     | Ward 3  |
| YES | - | Wilson, Alex      | Ward 13 |
| YES | - | Wilson, Maureen   | Ward 1  |

2. **Building Safer Communities Multi-Year Plan (HSC23033) (Item 9.1)**

**(Nann/A. Wilson)**

That Report HSC23033, respecting a Building Safer Communities Multi-Year Plan, be received.

**Result: Motion CARRIED by a vote of 6 to 0, as follows:**

|     |   |              |        |
|-----|---|--------------|--------|
| YES | - | Clark, Brad  | Ward 9 |
| YES | - | Hwang, Tammy | Ward 4 |

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|        |   |                   |         |
|--------|---|-------------------|---------|
| ABSENT | - | Kroetsch, Cameron | Ward 2  |
| YES    | - | Jackson, Tom      | Ward 6  |
| YES    | - | Nann, Nrinder     | Ward 3  |
| YES    | - | Wilson, Alex      | Ward 13 |
| YES    | - | Wilson, Maureen   | Ward 1  |

**3. Poverty Reduction Investment Plan (CES16043(f)) (Item 9.2)**

**(Hwang/Jackson)**

That Report CES16043(f), respecting a Poverty Reduction Investment Plan, be received.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

|     |   |                   |         |
|-----|---|-------------------|---------|
| YES | - | Clark, Brad       | Ward 9  |
| YES | - | Hwang, Tammy      | Ward 4  |
| YES | - | Kroetsch, Cameron | Ward 2  |
| YES | - | Jackson, Tom      | Ward 6  |
| YES | - | Nann, Nrinder     | Ward 3  |
| YES | - | Wilson, Alex      | Ward 13 |
| YES | - | Wilson, Maureen   | Ward 1  |

**4. Citizen Committee Report - Updated Terms of Reference for the LGBTQ Advisory Committee (Item 10.1)**

**(A. Wilson/M. Wilson)**

That the CCR from the LGBTQ Advisory, respecting a revised Terms of Reference, be approved, as presented.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

|     |   |                   |         |
|-----|---|-------------------|---------|
| YES | - | Clark, Brad       | Ward 9  |
| YES | - | Hwang, Tammy      | Ward 4  |
| YES | - | Kroetsch, Cameron | Ward 2  |
| YES | - | Jackson, Tom      | Ward 6  |
| YES | - | Nann, Nrinder     | Ward 3  |
| YES | - | Wilson, Alex      | Ward 13 |
| YES | - | Wilson, Maureen   | Ward 1  |

**5. Group Purchasing Services for Food and Related Supplies (HSC18026(a)) (Item 10.2)**

**(Jackson)/Hwang**

That, pursuant to Policy 11 - Non-competitive Procurements that Council approve Complete Purchasing Services Inc. and their vendors as the single source for food and related supplies, for Macassa and Wentworth Lodges, Recreation Division, and Red Hill Family Centers and for cleaning and related supplies for Macassa and Wentworth Lodges for up to two years until May 30, 2025.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

|     |                     |         |
|-----|---------------------|---------|
| YES | - Clark, Brad       | Ward 9  |
| YES | - Hwang, Tammy      | Ward 4  |
| YES | - Kroetsch, Cameron | Ward 2  |
| YES | - Jackson, Tom      | Ward 6  |
| YES | - Nann, Nrinder     | Ward 3  |
| YES | - Wilson, Alex      | Ward 13 |
| YES | - Wilson, Maureen   | Ward 1  |

**6. Menstrual Products Pilot Update (Funding) HSC20001(c) (Item 10.3)**

**(M. Wilson/Nann)**

- (a) That the Recreation Division, Municipal Service Centres and Hamilton Food Share provide various product choices as part of the free Menstrual Product Program; and
- (b) That Hamilton Food Share purchase a variety of product required for 2023, within the allocated \$91 K budget, including an exchange with the Recreation Division's current bulk inventory, to provide varied product choices for the Menstrual Product Program, at no additional cost for 2023.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

|     |                     |         |
|-----|---------------------|---------|
| YES | - Clark, Brad       | Ward 9  |
| YES | - Hwang, Tammy      | Ward 4  |
| YES | - Kroetsch, Cameron | Ward 2  |
| YES | - Jackson, Tom      | Ward 6  |
| YES | - Nann, Nrinder     | Ward 3  |
| YES | - Wilson, Alex      | Ward 13 |
| YES | - Wilson, Maureen   | Ward 1  |

**7. Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative Agreement 2022 - 2025 (HSC22025(a)) (Item 10.4)**

**(Kroetsch/Hwang)**

- (a) That Appendix "A" to Report HSC22025(a) being a By-law to authorize the City to enter into a "Transfer Payment Agreement" or an amending agreement to the existing Transfer Agreement dated April 28, 2022, with His Majesty the King in right of Ontario as represented by the Minister of Municipal Affairs and Housing for the Province of Ontario in respect of the Canada-Ontario Community Housing Initiative and Ontario Priorities Housing Initiative for the allocation of funding for the years 2023 to 2025 and to authorize the General Manager of the Healthy and Safe Communities Department to execute such agreements and any ancillary documents, with content and in a form satisfactory to the City Solicitor, be enacted by Council;

- (b) That the General Manager of the Healthy and Safe Communities Department or their designate, be authorized and directed to deliver and administer the Canada- Ontario Community Housing Initiative (“COCHI”) and Ontario Priorities Housing Initiative (“OPHI”) programs or any successor thereto including but not limited to executing all agreements and documents required to give effect thereto or for the provision of funding pursuant to the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative programs, with content satisfactory to the General Manager of the Healthy and Safe Communities Department and in a form satisfactory to the City Solicitor;
- (c) That the General Manager of the Healthy and Safe Communities Department or their designate be authorized to approve and submit the annual Investment Plan pursuant to receiving the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative program guidelines, and to update or amend the Investment Plan, as necessary to deliver and administer the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative program; and,
- (d) That the General Manager of the Healthy and Safe Communities Department be authorized and directed to approve and revise any municipal program guidelines, approve any exceptions to the municipal program guidelines as special or unanticipated circumstances arise, and update or amend the Investment Plan, as necessary to deliver and administer the Canada-Ontario Community Housing Initiative and the Ontario Priorities Housing Initiative in accordance with all Provincial requirements.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

|     |   |                   |         |
|-----|---|-------------------|---------|
| YES | - | Clark, Brad       | Ward 9  |
| YES | - | Hwang, Tammy      | Ward 4  |
| YES | - | Kroetsch, Cameron | Ward 2  |
| YES | - | Jackson, Tom      | Ward 6  |
| YES | - | Nann, Nrinder     | Ward 3  |
| YES | - | Wilson, Alex      | Ward 13 |
| YES | - | Wilson, Maureen   | Ward 1  |

**8. Affordable Housing at 272 Caroline Street South (Ward 2) (Added Item 11.1)**

**(Kroetsch/A. Wilson)**

WHEREAS, average rents in Hamilton have risen to \$1,142 for a 1-bedroom, \$1,334 for a 2-bedroom, and \$1,489 for a 3-bedroom (CMHC, October 2022);

WHEREAS, “no fault” eviction filings against Hamilton tenants for renovation, demolition, condominium conversion, and landlord’s-own-use have more than doubled in the last ten years (Social Planning & Research Council, 2019);

WHEREAS, the average cost of constructing a new social housing unit is approximately \$500,000 to \$600,000 per unit, according to City staff, while the per-unit cost to acquire existing apartment buildings is \$150,000 to \$200,000, according to recent sales data for the Hamilton market (HSC23003(a));

WHEREAS, Hamilton lost 15,854 affordable rental units from the private market since 2011, according to City consultant Steve Pomeroy (“Toward a Sustainable Housing System in Hamilton”, March 9, 2023);

WHEREAS, 76% of Ward 2 residents are renters (25,000 people) and 48% of Ward 2 renters are paying unaffordable rents (Statistics Canada, 2016, cited in City of Hamilton Ward 2 profile);

WHEREAS, Council adopted the Housing and Homelessness Action Plan in 2020 (Appendix A to Report CS11017(d)) that aims to “retain the existing stock of community housing; affordable housing; and land dedicated to affordable housing” by “moderniz[ing] rules and regulations to minimize the number of private market affordable rental housing units lost to condominium conversions, demolitions, and other redevelopment initiatives”;

WHEREAS, Council adopted the Housing Sustainability and Investment Roadmap, 2023 (Appendix A to Report HSC23028) that highlights “Acquisition of Affordable Housing” as one of four pillars undergirding the strategy and identifies as a key action “engag[ing] with community partners, undertaking strategic acquisitions of ‘at-risk’ existing affordable housing units or existing affordable rental units that come up for sale”;

WHEREAS, 272 Caroline Street South is located in the Durand neighbourhood of Ward 2;

WHEREAS, the building contains 21 units, home to seniors, people with disabilities, families with young children, students, and working-class people, including four households who have lived in the building for more than 30 years;

WHEREAS, current rents are affordable and below market rates, with 60% of units below the Canada Mortgage and Housing Corporation’s affordable rent threshold of \$1,110 per month for the Hamilton CMA (CMHC, 2019);

WHEREAS, the landlord’s decision to list the building for sale threatened the housing security of the tenants and the long-term affordability of the rental units, should the building be purchased by an investment company;

WHEREAS, the residents of the building have incorporated as a not-for-profit housing co-operative and voted unanimously to purchase the building and convert it into a co-operative;

WHEREAS, the residents have the support of the Golden Horseshoe Co-operative Housing Federation and the Co-operative Housing Federation of Canada;



WHEREAS, the residents have entered into an agreement of Purchase and Sale with the landlord; and

WHEREAS, the residents have qualified for a mortgage through the Canada Mortgage and Housing Corporation's Mortgage Loan Insurance Select program but are in need of contributions to assist with the down payment for the purchase.

THEREFORE BE IT RESOLVED:

- (a) ***That a forgivable loan in the amount of \$84,000 to 272 Caroline Street South Housing Co-operative Inc. (the "Co-op") from the Ward 2 Special Capital Re-investment Reserve (108052) be authorized and approved, for the purpose of providing down payment assistance for the purchase of the property municipally known as 272 Caroline Street Hamilton and to be paid upon the closing of the sale of the Property to the Co-op upon subject to the satisfaction of the following conditions:***
- (i) ***the loan shall have a 20-year term;***
  - (ii) ***such affordability conditions in respect of: housing charges, co-op membership, and purchase price be determined by the General Manager of Healthy and Safe Communities;***
  - (iii) ***that the loan not bear interest but if the Property is sold prior to the expiry of the term of the loan the City is paid a proportion of capital appreciation consistent with other down payment assistance programs administered by the City;***
  - (iv) ***the loan be secured by a mortgage registered on title in a priority determined by the GM;***
  - (v) ***such further terms and conditions as the GM considers appropriate and which are consistent with the Property being owned by a non-profit housing co-operative and consistent with other down payment assistance programs administered by the City; and***
  - (vi) ***the Co-op enter into a loan agreement containing the aforesaid conditions in a form satisfactory to the GM;***
- (b) ***That the General Manager of Healthy & Safe Communities be authorized and directed to enter into and execute the loan agreement together with any required ancilliary documentation with 272 Caroline Street South Housing Co-operative Inc.***

**Result: Main Motion As Amended CARRIED by a vote of 7 to 0, as follows:**

|     |                     |         |
|-----|---------------------|---------|
| YES | - Clark, Brad       | Ward 9  |
| YES | - Hwang, Tammy      | Ward 4  |
| YES | - Kroetsch, Cameron | Ward 2  |
| YES | - Jackson, Tom      | Ward 6  |
| YES | - Nann, Nrinder     | Ward 3  |
| YES | - Wilson, Alex      | Ward 13 |

YES - Wilson, Maureen Ward 1

**9. Access to Housing Staffing (HSC23036) (City Wide) (Item 14.1)**

- (a) That the direction provided to staff in Closed Session, respecting Report HSC23036, Access to Housing Staffing, be approved; and,
- (b) That Report HSC23036, respecting Access to Housing Staffing, remain confidential.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Clark, Brad Ward 9  
 YES - Hwang, Tammy Ward 4  
 YES - Kroetsch, Cameron Ward 2  
 YES - Jackson, Tom Ward 6  
 YES - Nann, Nrinder Ward 3  
 YES - Wilson, Alex Ward 13  
 YES - Wilson, Maureen Ward 1

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised the Committee of the following change to the agenda:

**12. NOTICES OF MOTION**

12.1 Affordable Housing at 272 Caroline Street South (Ward 2)

**CHANGE TO THE ORDER OF ITEMS**

Item 12.1, Affordable Housing at 272 Caroline Street South (Ward 2), will be discussed prior to the consideration of the Discussion Items (Item 10).

**(Kroetsch/Nann)**

That the agenda for the June 15, 2023 Emergency and Community Services Committee meeting be approved, as amended.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Clark, Brad Ward 9  
 YES - Hwang, Tammy Ward 4  
 YES - Kroetsch, Cameron Ward 2  
 YES - Jackson, Tom Ward 6  
 YES - Nann, Nrinder Ward 3  
 YES - Wilson, Alex Ward 13

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YES - Wilson, Maureen Ward 1

**(b) DECLARATIONS OF INTEREST (Item 3)**

Councillor M. Wilson declared a non-disqualifying interest in Item 12.1, Affordable Housing at 272 Caroline Street South (Ward 2), as her husband is CEO of Hamilton Community Foundation.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) May 18, 2023 (Item 4.1)**

**(Kroetsch/Nann)**

That the Minutes of the May 18, 2023 meeting of the Emergency and Community Services Committee, be approved, as presented.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

|     |                     |         |
|-----|---------------------|---------|
| YES | - Clark, Brad       | Ward 9  |
| YES | - Hwang, Tammy      | Ward 4  |
| YES | - Kroetsch, Cameron | Ward 2  |
| YES | - Jackson, Tom      | Ward 6  |
| YES | - Nann, Nrinder     | Ward 3  |
| YES | - Wilson, Alex      | Ward 13 |
| YES | - Wilson, Maureen   | Ward 1  |

**(d) STAFF PRESENTATIONS (Item 8)**

**(i) Hamilton's Plan for an Age-Friendly Community, 2022 Progress Report (HSC23034) (Item 8.1)**

Lisa Maychak, Project Manager, Age Friendly City, Healthy and Safe Communities; Penelope Petrie, Chair of the Seniors Advisory Committee; Angie Armstrong, Chair of the Age-Friendly Governance and Collaborative Committees and Mary Burnett, Executive Director of the Alzheimer's Society addressed Committee respecting Hamilton's Plan for an Age-Friendly Community, 2022 Progress Report (HSC23034).

**(Jackson/Kroetsch)**

That the Presentation respecting the Hamilton's Plan for an Age-Friendly Community, 2022 Progress Report (HSC23034), be received.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

|     |                     |        |
|-----|---------------------|--------|
| YES | - Clark, Brad       | Ward 9 |
| YES | - Hwang, Tammy      | Ward 4 |
| YES | - Kroetsch, Cameron | Ward 2 |
| YES | - Jackson, Tom      | Ward 6 |
| YES | - Nann, Nrinder     | Ward 3 |

YES - Wilson, Alex Ward 13  
 YES - Wilson, Maureen Ward 1

For disposition of this matter, refer to Item 1.

**(e) MOTION (ITEM 11)**

**(i) Affordable Housing at 272 Caroline Street South (Ward 2)**

**(Kroetsch/A. Wilson)**

WHEREAS, average rents in Hamilton have risen to \$1,142 for a 1-bedroom, \$1,334 for a 2-bedroom, and \$1,489 for a 3-bedroom (CMHC, October 2022);

WHEREAS, “no fault” eviction filings against Hamilton tenants for renovation, demolition, condominium conversion, and landlord’s-own-use have more than doubled in the last ten years (Social Planning & Research Council, 2019);

WHEREAS, the average cost of constructing a new social housing unit is approximately \$500,000 to \$600,000 per unit, according to City staff, while the per-unit cost to acquire existing apartment buildings is \$150,000 to \$200,000, according to recent sales data for the Hamilton market (HSC23003(a));

WHEREAS, Hamilton lost 15,854 affordable rental units from the private market since 2011, according to City consultant Steve Pomeroy (“Toward a Sustainable Housing System in Hamilton”, March 9, 2023);

WHEREAS, 76% of Ward 2 residents are renters (25,000 people) and 48% of Ward 2 renters are paying unaffordable rents (Statistics Canada, 2016, cited in City of Hamilton Ward 2 profile);

WHEREAS, Council adopted the Housing and Homelessness Action Plan in 2020 (Appendix A to Report CS11017(d)) that aims to “retain the existing stock of community housing; affordable housing; and land dedicated to affordable housing” by “moderniz[ing] rules and regulations to minimize the number of private market affordable rental housing units lost to condominium conversions, demolitions, and other redevelopment initiatives”;

WHEREAS, Council adopted the Housing Sustainability and Investment Roadmap, 2023 (Appendix A to Report HSC23028) that highlights “Acquisition of Affordable Housing” as one of four pillars undergirding the strategy and identifies as a key action “engag[ing] with community partners, undertaking strategic acquisitions of ‘at-risk’ existing affordable housing units or existing affordable rental units that come up for sale”;

WHEREAS, 272 Caroline Street South is located in the Durand neighbourhood of Ward 2;

WHEREAS, the building contains 21 units, home to seniors, people with disabilities, families with young children, students, and working-class people, including four households who have lived in the building for more than 30 years;

WHEREAS, current rents are affordable and below market rates, with 60% of units below the Canada Mortgage and Housing Corporation's affordable rent threshold of \$1,110 per month for the Hamilton CMA (CMHC, 2019);

WHEREAS, the landlord's decision to list the building for sale threatened the housing security of the tenants and the long-term affordability of the rental units, should the building be purchased by an investment company;

WHEREAS, the residents of the building have incorporated as a not-for-profit housing co-operative and voted unanimously to purchase the building and convert it into a co-operative;

WHEREAS, the residents have the support of the Golden Horseshoe Co-operative Housing Federation and the Co-operative Housing Federation of Canada;

WHEREAS, the residents have entered into an agreement of Purchase and Sale with the landlord; and

WHEREAS, the residents have qualified for a mortgage through the Canada Mortgage and Housing Corporation's Mortgage Loan Insurance Select program but are in need of contributions to assist with the down payment for the purchase.

THEREFORE, BE IT RESOLVED:

- (a) That \$84,000 from the Ward 2 Special Capital Re-investment Reserve (108052) be contributed, upon the finalization of the agreement of purchase sale, to the down payment for tenants to purchase 272 Caroline Street South through their incorporated co-operative corporate entity 272 Caroline Street South Housing Co-operative Inc.
- (b) That the General Manager of Healthy & Safe Communities be authorized and directed to enter into an agreement with 272 Caroline Street South Housing Co-operative Inc. that the project be operated as a non-profit with subsidized and below-market rents, and approve and execute all required agreements and ancillary documents with such terms and conditions in a form satisfactory to the City Solicitor.

**(Kroetsch/A.Wilson)**

That sub-sections (a) and (b) be deleted in their entirety, and replaced with the following:

- (a) That a forgivable loan in the amount of \$84,000 to 272 Caroline Street South Housing Co-operative Inc. (the "Co-op") from the Ward 2 Special Capital Re-investment Reserve (108052) be authorized and approved, for the purpose of providing down payment assistance for the purchase of the property municipally known as 272 Caroline Street Hamilton and to be paid upon the closing of the sale of the Property to the Co-op upon subject to the satisfaction of the following conditions:**
- (i) the loan shall have a 20-year term;**
  - (ii) such affordability conditions in respect of: housing charges, co-op membership, and purchase price be determined by the General Manager of Healthy and Safe Communities;**
  - (iii) that the loan not bear interest but if the Property is sold prior to the expiry of the term of the loan the City is paid a proportion of capital appreciation consistent with other down payment assistance programs administered by the City;**
  - (iv) the loan be secured by a mortgage registered on title in a priority determined by the GM;**
  - (v) such further terms and conditions as the GM considers appropriate and which are consistent with the Property being owned by a non-profit housing co-operative and consistent with other down payment assistance programs administered by the City; and**
  - (vi) the Co-op enter into a loan agreement containing the aforesaid conditions in a form satisfactory to the GM;**
- (b) That the General Manager of Healthy & Safe Communities be authorized and directed to enter into and execute the loan agreement together with any required ancilliary documentation with 272 Caroline Street South Housing Co-operative Inc.**

**Result: Amendment CARRIED by a vote of 7 to 0, as follows:**

|     |                     |        |
|-----|---------------------|--------|
| YES | - Clark, Brad       | Ward 9 |
| YES | - Hwang, Tammy      | Ward 4 |
| YES | - Kroetsch, Cameron | Ward 2 |
| YES | - Jackson, Tom      | Ward 6 |
| YES | - Nann, Nrinder     | Ward 3 |

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YES - Wilson, Alex Ward 13  
YES - Wilson, Maureen Ward 1

For further disposition, refer to Item 8.

**(f) NOTICE OF MOTION (ITEM 12)**

**(i) Affordable Housing at 272 Caroline Street South (Ward 2)**

**(Kroetsch/A. Wilson)**

That the Rules of Order be waived to allow for the introduction of a Motion respecting Affordable Housing at 272 Caroline Street South (Ward 2).

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Clark, Brad Ward 9  
YES - Hwang, Tammy Ward 4  
YES - Kroetsch, Cameron Ward 2  
YES - Jackson, Tom Ward 6  
YES - Nann, Nrinder Ward 3  
YES - Wilson, Alex Ward 13  
YES - Wilson, Maureen Ward 1

For further disposition, refer to Item 8.

**(g) PRIVATE & CONFIDENTIAL (Item 14)**

**(Hwang/Nann)**

That the Committee move into Closed Session to discuss Item 14.1 respecting Access to Housing Staffing (HSC23036), pursuant to Section 9.1, Sub-section (b) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-section (b) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City or local board employees.

**(i) Access to Housing Staffing (HSC23036) (City Wide) (Item 14.1)**

For further disposition, refer to Item 9.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

YES - Clark, Brad Ward 9  
YES - Hwang, Tammy Ward 4  
YES - Kroetsch, Cameron Ward 2  
YES - Jackson, Tom Ward 6  
YES - Nann, Nrinder Ward 3  
YES - Wilson, Alex Ward 13  
YES - Wilson, Maureen Ward 1

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**(h) ADJOURNMENT (Item 16)**

**(Hwang/Nann)**

That there being no further business, the Emergency and Community Services Committee be adjourned at 3:55 p.m.

**Result: Motion CARRIED by a vote of 7 to 0, as follows:**

|     |   |                   |         |
|-----|---|-------------------|---------|
| YES | - | Clark, Brad       | Ward 9  |
| YES | - | Hwang, Tammy      | Ward 4  |
| YES | - | Kroetsch, Cameron | Ward 2  |
| YES | - | Jackson, Tom      | Ward 6  |
| YES | - | Nann, Nrinder     | Ward 3  |
| YES | - | Wilson, Alex      | Ward 13 |
| YES | - | Wilson, Maureen   | Ward 1  |

Respectfully submitted,

Councillor B. Clark  
Chair, Emergency and Community Services  
Committee

Loren Kolar  
Legislative Coordinator  
Office of the City Clerk





Hamilton

**Seniors Advisory  
Committee**

**May 5, 2023**

**Minutes 23-05**

**10:00am –**

**12:00pm**

**Due to the COVID-19 and the Closure of City Hall**

**All electronic meetings can be viewed at:**

**City's YouTube Channel**

**<https://www.youtube.com/user/InsideCityofHamilton>**

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**In Attendance:**

Penelope Petrie (Chair), Maureen McKeating, Marian Toth, Marjorie Wahlman, Ann Elliott, Carolann Fernandes, David Broom, Alexander Huang, Sheryl Boblin, Aref Alshaikhahmed, Barry Spinner

**Also, in Attendance:**

Lisa Maychak, Project Manager, Healthy & Safe Communities Department  
 Kim VanderMeulen, Program Secretary, Healthy & Safe Communities Department  
 Dana Simpson, Victoria Order of Nurses  
 Greg Tedesco, Senior Project Manager, Community Engagement, City Manager's Office  
 Sandi Bell, Hamilton Immigration Partnership Council

**Absent with Regrets:**

Councilor T. Jackson, Kamal Jain, Peter Lesser

**Absent:**

Steve Benson, Noor Nizam

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**1. CEREMONIAL ACTIVITIES (Item 1)**

- (i) Land Acknowledgement presented by A. Alshaikhahmed  
 M. Toth has volunteered to read the Land Acknowledgement at the next meeting.

**2. APPROVAL OF AGENDA (Item 2)**

**(M. Wahlman/M. McKeating)**

That the Seniors Advisory Committee approves the May 5, 2023 agenda, as presented.

**CARRIED**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

- (i) Housing Working Group remove snow removal item. (Item 10.1c)
- (ii) Spelling correction under Seniors Kickoff. (Item 10.2b)

**(M. Wahlman/M. McKeating)**

That the Seniors Advisory Committee approves the April 14, 2023 minutes, as amended.

**CARRIED**

**4. STAFF PRESENTATIONS (Item 9)**

**(M. Wahlman/D. Broom)**

That the following presentations be received:

**(i) Dana Simpson, Victoria Order of Nurses (Item 9.1)**

D. Simpson presented to the Seniors Advisory Committee (SAC) on the services of the Victorian Order of Nurses (VON). There was an opportunity for questions to be asked after the presentation.

**(ii) Greg Tedesco and Sandi Bell, Hamilton Immigration Partnership Council (Item 9.2)**

**G. Tedesco and S. Bell** presented to Seniors Advisory Committee (SAC) on the updated campaign of Hamilton For All 2023, a community run campaign led by multiple organizations. There was an opportunity for questions to be asked after the presentation.

**CARRIED**

**5. DISCUSSION ITEMS (Item 10)**

**(i) Working Groups (Item 10.1)**

**(M. Wahlman/A. Elliott)**

That the following updates be received:

**(a) Getting Around Hamilton Working Group**

- There are no updates from this working group.

**(b) Elder Abuse Working Group**

A. Alshaikhahmed reported this working group reviewed the current situation of Elder Abuse in Hamilton. The group has decided to approach Elder Abuse Prevention Ontario (EAPO) to help with establishing an Elder Abuse Network locally, and the working group will be meeting with EAPO.

**(c) Housing Working Group**

M. Toth reported the Housing Working group was unable to meet in April. M. Toth had the opportunity to explore the Hamilton Inclusionary Zoning that connects with the current project of the creation of a housing guide for seniors from this working group. M. Toth shared the following graph that showed the types of housing that should occur in Hamilton with inclusionary zoning.



**(d) Communication Working Group**

D. Broom presented a draft questionnaire developed by the Communication Working Group to be distributed to individuals and groups attending the Seniors Kick Off event.

**(A. Huang/A. Alshaikhahmed)**

A motion was put forward that the Senior Advisory Committee (SAC)

accept the questionnaire as presented and that it is to be distributed at the Seniors Kick Off event.

**CARRIED**

**(ii) Working Committees (Item 10.2)**

**(M. Wahlman/A. Elliott)**

That the following updates be received:

**(a) Age Friendly Plan - Governance Committee**

- There are no updates from this committee.

**(b) Seniors Kick Off Event**

L. Maychak reported the Seniors Kick Off event planned for June 20 at Sackville from 10-2pm has to date 50 registrants and raised approximately \$8000 from donations and sponsors. Presentations will include the Hamilton Police Services to talk about recent frauds and scams involving seniors. L Maychak to share the Eventbrite link with the Seniors Advisory Committee.

**(c) International Day of Older Persons Committee**

- There are no updates from this committee.

**(d) McMaster Institute for Research on Aging**

- There are no updates from this committee.

**(e) Ontario Health Coalition**

- Member C. Fernandes will continue to send the committee email updates through L. Maychak.

**(f) Our Future Hamilton Update**

- There are no updates from this committee.

**(g) Senior of the Year Award**

L. Maychak reported the event has been launched using various advertising tactics. The deadline for nominations is June 30, 2023.

**CARRIED**

**6. GENERAL INFORMATION/OTHER BUSINESS (Item 13)**

**(i) June 2, 2023 meeting**

**(M. Mckeating/M. Wahlman)**

That the Seniors Advisory Committee (SAC) hold the June 2, 2023 meeting in person with a luncheon to follow.

**CARRIED**

**(ii) July and August 2023 meetings**

**(M. McKeating/M. Wahlman)**

That the Seniors Advisory Committee do not hold meetings in the months of July and August and resume the meeting schedule in September.

**CARRIED**

**(A. Elliott/D. Broom)**

That the Seniors Advisory Committee defer the September 1 meeting scheduled to September 8, 2023.

**CARRIED**

**7. ADJOURNMENT (Item 15)**

**(M. Wahlman/S. Boblin)**

That the Seniors Advisory Committee be adjourned at 11:56 am.

**CARRIED**

Next Meeting: June 2, 2023



Hamilton  
**MINUTES**  
**Hamilton Veterans Committee**

Meeting #2023 - 003  
April 25, 2023  
4:00 p.m.  
WebEx – Virtual Platform

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**Present:** Chair: Michael Rehill  
Vice Chair: Ed Sculthorpe  
Members: Dave Baldry, Don Jackson, Terry Ryan, Robert  
Fyfe, Steve Waldron, Rod Paddon

**Also Present:** Christopher Redford (Staff Liaison), Moira McGuigan  
(Hamilton Military Museum)

**1. CEREMONIAL ACTIVITIES**

**(i) Moment of Silence**

Committee members observed a moment of silence.

**(ii) Land Acknowledgement**

Michael Rehill read the Land Acknowledgement.

**2. APPROVAL OF THE AGENDA**

**(Ryan/Paddon)**

That the agenda for the April 25, 2023 meeting of the Hamilton Veterans  
Committee be approved.

**CARRIED**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) March 28, 2023 (Item 4.1)**

**(Fyfe/Sculthorpe)**

That the Minutes of the March 28, 2023 meeting of The Hamilton Veterans Committee be approved, as presented.

**CARRIED**

**4. COMMUNICATIONS (Item 5)**

**(i) 4<sup>th</sup> Annual RED (Remember Everyone Deployed) event, 9 June 2023 Waterdown Legion (Item 5.1)**

The Legion announced that the event was happening again and is asking for volunteers to participate. The committee participated in this event in 2022 and they are asking for volunteers to attend in 2023. No committee members were able to commit at this time.

**5. DISCUSSION ITEMS (Item 10)**

**(i) Code of Conduct for Advisory Committees Review (10.1)**

Committee reviewed the Code of Conduct for Advisory Committees. Committee commented that the Code of Conduct was straightforward, and that it was beneficial to go through it in its entirety. Sections 10, 11 and 12 were specifically pertinent for this committee and important reminders for all members while serving an active role. Comment was made the code seemed designed to be more applicable to Council or larger, more responsible bodies than for smaller volunteer advisory committees like Hamilton Veterans Committee.

**(ii) Hamilton Conservation Authority Day Passes for Veterans (10.2)**

Final wording for the request: "That the Emergency and Community Services Committee be requested to consider forwarding correspondence on behalf of the Hamilton Veterans Committee to the Hamilton Conservation Authority requesting that the Authority consider the feasibility of offering day-use at Conservation Authority sites to veterans and serving military personnel."

**(Fyfe/Ryan)**

That the Committee approves of the new wording for submission.

**CARRIED**

**(iii) Woodlawn Cemetery Regarding Veterans' Crosses (10.3)**

As the crosses are being replaced as part of a federal program, they are being catalogued and photographed. The information is being added to a spreadsheet which will be made available once it is completed. This will allow the committee to access the information for their project and programming purposes. The cemetery will decide where the crosses will go. Christopher will inquire about the guidelines from the cemetery and then the committee will create a list of suggestions for submission.

**(iv) Decoration Day and Research a Grave Program (10.4)**

Michael sent out a document that is a compilation of all the previous Decoration Day guidelines and asks for feedback and updates from the committee members. The May Committee Meeting will primarily involve Decoration Day Planning, all other business will resume at the June meeting. Save the date requests have been sent out and the formal invitations will be sent out in May. All Committee Members are expected to attend the Decoration Day Ceremony. Planning discussions included: Padre William Thomas has been booked for the ceremony; cadets to perform a reading; a decision will be made regarding the requirement of a police officer for traffic control at the May meeting; two cadet bands are expected in a mass band which will include a piper, M. Rehill to update on unit names; chairs and tent are no longer required for the band.

**(v) Marking 2023 as the Cenotaph Centennial (10.5)**

A video with recorded history and pictures has been completed. Cable 14 has been informed that the centennial will be the focus of the program and that there will be a video component for the Remembrance Day Pre-Ceremony broadcast.

**6. ADJOURNMENT (Item 15)**

**(Ryan/Fyfe)**

That, there being no further business, the meeting be adjourned at 4:45 p.m.

**CARRIED**

**Respectfully,**

**Michael Rehill, Chair  
Hamilton Veterans Committee**





**Hamilton**  
**MINUTES**  
**Hamilton Veterans Committee**

Meeting #2023 - 004  
May 30, 2023  
4:00 p.m.  
WebEx – Virtual Platform

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**Present:** Chair: Michael Rehill  
Members: Dave Baldry, Don Jackson, Terry Ryan, Robert Fyfe, Steve Waldron, Bill Cumming

**Also Present:** Christopher Redford (Staff Liaison), Carolyn King (Hamilton Military Museum), Moira McGuigan (Hamilton Military Museum)

**1. CEREMONIAL ACTIVITIES**

**(i) Moment of Silence**

Committee members observed a moment of silence.

**(ii) Land Acknowledgement**

Michael Rehill read the Land Acknowledgement.

**2. APPROVAL OF THE AGENDA**

**(Baldry/Waldron)**

That the agenda for the May 30, 2023 meeting of the Hamilton Veterans Committee be approved.

**CARRIED**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) April 25, 2023 (Item 4.1)**

**(Fife/Baldry)**

That the Minutes of the April 25, 2023 meeting of The Hamilton Veterans Committee be approved, as presented.

**CARRIED**

**4. COMMUNICATIONS (Item 5)**

**(i) Argyll & Sutherland Highlander Pavilion Repairs (Item 5.1)**

Staff liaison C. Redford reports that stage one of the repairs have been completed and that the pillars have been stabilized, and the work will continue in stage two.

**5. DISCUSSION ITEMS (Item 10)**

**(i) Fourth Annual RED (Remembering Everyone Deployed) Event, 9 June 2023 Waterdown Legion (10.1)**

No committee representatives are able to attend this event at this time.

**(ii) Woodlawn Cemetery Regarding Veterans' Crosses (Item 10.2)**

The item is deferred to the next meeting.

**(iii) Decoration Day Planning (10.3)**

Committee members reviewed the Decoration Day program and the Decoration Day Operating Procedure document (see attached). Discussion included: Air and Army Cadet bands to assemble a massed band under the leadership of Cpt. Pitt, MP D. Muys to attend, two City of Hamilton Councillors to attend, M. Rehill to inquire regarding a cadet piper with Branch 58 Pipe Major, B. Cumming to acquire a cadet to speak, C. Redford to follow up on accessible parking location, rain plan is the Dundurn Pavilion, Cadet Coordinators are T. Ryan, R. Fife and B. Cumming, C. Redford to bring arm bands.

M. Rehill to send out an updated version of the procedure document to all members.

**(iv) Marking 2023 as the Cenotaph Centennial (Item 10.4)**

The item is deferred to the next meeting

**6. ADJOURNMENT (Item 15)**

**(Baldry/Waldron)**

That, there being no further business, the meeting be adjourned at 4:28 p.m.

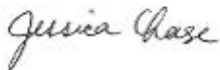
**CARRIED**

**Respectfully,**

**Michael Rehill, Chair  
Hamilton Veterans Committee**



## INFORMATION REPORT

|                           |  |
|---------------------------|--|
| <b>TO:</b>                | Chair and Members<br>Emergency and Community Services Committee  |
| <b>COMMITTEE DATE:</b>    | July 13, 2023  |
| <b>SUBJECT/REPORT NO:</b> | Youth Strategy Annual Update (CES15056(e)) (City Wide)   |
| <b>WARD(S) AFFECTED:</b>  | City Wide  |
| <b>PREPARED BY:</b>       | Rachelle Ihekwoaba (905) 546-2424 Ext. 5909<br>Irene Heffernan (905) 546-2424 Ext. 4929<br>Jesse Williamson (905) 546-2424 Ext. 2599 |
| <b>SUBMITTED BY:</b>      | Jessica Chase<br>Director, Children's and Community Services Division<br>Healthy and Safe Communities Department                     |
| <b>SIGNATURE:</b>         |   |

**COUNCIL DIRECTION: N/A**

### INFORMATION:

In 2017, Council directed staff to formally disband the Hamilton Youth Advisory Committee in favour of creating a new engagement collaborative that included engaging youth regarding priorities in the City as well as identifying and implementing new methods to best engage with youth across the City.

The Children's and Community Services Division developed an engagement strategy using the City's Public Engagement Charter to inform this work. Aligning with best practices, a Youth Steering Committee was created to ensure youth provided input on engagement and shared in the co-creation of the strategy. A Project Manager of Strategic Youth Initiatives was hired to lead this work and began extensive engagement with youth, agency partners and parents.

Consultation with the Youth Steering Committee identified social media as a key tool in reaching youth. A dedicated Instagram channel @HamOntYouth was created in 2018 and is primarily used to promote all youth activities.

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**SUBJECT: Youth Strategy Annual Update (CES15056(e)) (City Wide) - Page 2 of 6**

In 2021, City staff reconvened the Youth Steering Committee to plan for a re-engagement strategy because the youth engagement work had been paused during the COVID-19 Pandemic. The purpose was to identify if the priorities found in 2018 were still relevant and/or update priorities as needed. Staff re-engaged with youth, parents and youth serving agency partners through focus groups and online surveys. The engagement collected information about what people love about Hamilton, how they like to get information as well as challenges faced by youth, parents, and agency partners. In total, 629 youth, parents, and agency partners participated in the process. This includes 74 youth serving agency partners that participated; of these agencies, more than 900 programs for youth 14-29 are offered across Hamilton. Services are provided to a range of different populations including LGBTQ2S+, Indigenous, Black, and Newcomer youth, and those needing mental health supports.

Following this engagement, an internal Staff Steering Committee was created which meets quarterly to plan and coordinate work relating to youth. The following provides a list of representation:

- City Manager's Office;
  - Intergovernmental Affairs and Community Engagement (Engage Hamilton, Equity and Inclusion)
  - Digital Innovation
  - Strategic Partnerships & Communications
  - Corporate Partnerships
- Healthy and Safe Communities
  - Children's and Community Service; (Community Safety and Well Being Plan, Indigenous Relations)
  - Hamilton Fire Department
  - Housing Services Division
  - Ontario Works Division
  - Public Health Services (Healthy Families, Epidemiology and Wellness)
  - Recreation Division
- Public Works (Transit)
- Hamilton Public Library
- Hamilton Police Service; Community Mobilization Unit (Youth)
- Human Resources
- Planning and Economic Development
  - Workforce Development Strategy
  - Hamilton Business Centre
  - Tourism and Culture

In March 2022, Council approved the 2022-2027 City of Hamilton Youth Strategy (CES15056(d)). The Youth Strategy serves as the cornerstone of our youth engagement efforts in the city. It outlines a clear plan for incorporating youth voices into the strategic priorities. In addition, it ensures that youth perspectives remain integral

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**SUBJECT: Youth Strategy Annual Update (CES15056(e)) (City Wide) - Page 3 of 6**

throughout the ongoing process. At this time Council also endorsed @HamOntYouth as the official City brand for youth programming and services which is promoted for use as appropriate by all City departments.

The 2022-2027 Youth Strategy identified the following top five priority themes:

1. Accessing Mental Health Supports
2. Accessing Employment and Training
3. Enhanced Safety and a Sense of Inclusion
4. Enhance Youth Engagement and Leadership Opportunities
5. Access to safe and affordable Housing

To support this work, a governance model comprised of an internal City staff coordination table, youth-led steering committee, and broader system planning through the Child and Youth Network will continue to guide the strategy. More specifically, seven action items were identified across the priority themes and serve as the foundation for the implementation plan. The following table highlights progress made:

| Action Item  | Progress   |
|--|--|
| Continue with the development of the Youth Steering Committee to ensure that Youth engagement work is co-led by youth for youth. | <p>The Youth Steering Committee now meets monthly with 36 members, an increase from 21 in 2022 Meetings are co-facilitated by rotating youth chairs. The goal is to organize five public events and the committee will launch a promotional campaign in the upcoming fall. The Youth Steering Committee has four working groups that meet as needed. These include:</p> <ul style="list-style-type: none"> <li>• Social Media Team</li> <li>• Evaluation Team</li> <li>• HamOntYouth Summit Planning Team</li> <li>• Beach Clean Up Planning Team</li> </ul> <p>City staff are welcome at monthly youth steering committee meetings, to collaborate with members, and collect feedback on effective youth engagement techniques. In 2022/2023, some examples of support include:</p> <ul style="list-style-type: none"> <li>- HR - Summer Student Hiring</li> <li>- HSR (Re)Imagining the HSR Network</li> <li>- Housing – Youth Talk Back on Housing System</li> <li>- Community Safety and Well Being Plan</li> <li>- Building Safer Communities Fund</li> <li>- Youth Rec Week</li> </ul> |

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**SUBJECT: Youth Strategy Annual Update (CES15056(e)) (City Wide) - Page 4 of 6**

|  |  |
|--|--|
| <p>Continue to build cross-departmental capacity within City Government for youth initiatives through an internal staff coordination table</p> | <p>The City Staff Steering Committee was created, to facilitate connections and partnerships across the corporation. This year, the Committee has finalized their Terms of Reference for 2022 – 2027. The committee has grown by three members and supports corporate wide youth initiatives. Most recently, the committee supported implementation of the first HamOntYouth Summit presented by RBC.</p>  |
| <p>Launch a child and youth planning table to support system planning.</p>   | <p>Staff completed an environmental scan across Ontario municipalities to learn about successful child and youth planning tables. As a result of this work, the Children’s and Community Services Division is launching the Child and Youth Network in the Fall of 2023. The purpose of this Network is to provide strategic advice and collectively respond to changes in the children and youth sector. This will impact and contribute to the goals of the Early Years Community Plan and Youth Strategy.</p>   |
| <p>Continue to strengthen cross departmental work within the City of Hamilton to promote and build capacity for youth initiatives.</p>         | <p>The Youth Team is comprised of the Xperience Annex, Learning Earning and Parenting Program (LEAP), Youth Engagers, and an Ontario Works Youth Case Manager. This team plays a crucial role in various aspects of the strategy, through an integrated model.</p> <p>Peer to peer support is offered through the role of the Youth Engagers. They are hired on six-month contracts to provide support to the Youth Team and Youth Strategy. Youth Engagers primarily engage with youth, attend community events, and create social media campaigns for youth-focused services and events. The Youth Engagers actively participate in all Youth Steering Committee Meetings and events. The Youth Engagers have been key contributors in the growth of Youth Steering Committee membership and the @HamOntYouth Instagram account growth of over 800 new followers. Since 2022 the youth engagers have grown the Instagram Account by over 1000 followers.</p> |

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**SUBJECT: Youth Strategy Annual Update (CES15056(e)) (City Wide) - Page 5 of 6**

|   |   |
|---|---|
| Design an evaluation framework for the Youth Strategy | <p>Staff are currently in the process of developing the evaluation framework to measure progress on the youth strategy. The Youth Steering Committee's input, which is included as Appendix "A" of Report (CES15056(e)), is a valuable contribution to this effort.</p> <p>Moving forward into year two, we will actively involve both the internal staff steering committee and the new agency partner steering committee. Their participation will ensure a comprehensive and well-rounded evaluation framework.</p> <p>Our goal is to present a finalized version of the evaluation framework for approval in the coming year. This timeline allows us to thoroughly review and incorporate feedback from all relevant stakeholders.</p> |
| Complete an Annual Progress Report                    | Staff have been assigned to complete and bring forward an annual progress report to community partners and council. .   |

As one of the most significant accomplishments this year, The City was proud to host its first annual HamOntYouth Summit presented by RBC. The event was hosted on June 3, 2023, at Mohawk College and was co-created with members of Hamilton's Youth Steering Committee. Approximately 100 youth attended and 60 youth serving professionals. RBC sponsored the event and has committed funding for another youth summit in 2024. This summit was co-developed and organized as part of the work under the priority "Enhance Youth Engagement and Leadership".

Youth participants had the opportunity to:

- Participate in youth-led workshops, covering topics such as financial literacy, sustainability, being future-ready, running for student government and how to pursue professional athletics.
- Engage in thoughtful discussions during a Model City Hall session.
- Listen to inspiring speakers who have made a significant impact in the community and beyond.
- Connect with local organizations, businesses and community groups that provide youth-focused resources across Hamilton.
- Network with other like-minded young people in the community.
- Experience musical performances and have the opportunity to win prizes in a giveaway draw.

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**SUBJECT: Youth Strategy Annual Update (CES15056(e)) (City Wide) - Page 6 of 6**

Morning sessions included a Model City Hall workshops facilitated by Youth where discussions occurred on the following:

- Barriers and Challenges to Accessing Employment and Training
- Barriers and Challenges to Accessing Mental Health and Addiction Supports
- Re-imagining the Hamilton Transit Network and Fare Policy

Youth input from the Model City Hall workshops was shared with the City staff youth steering committee in June 2023 to help inform work that each area is responsible for.

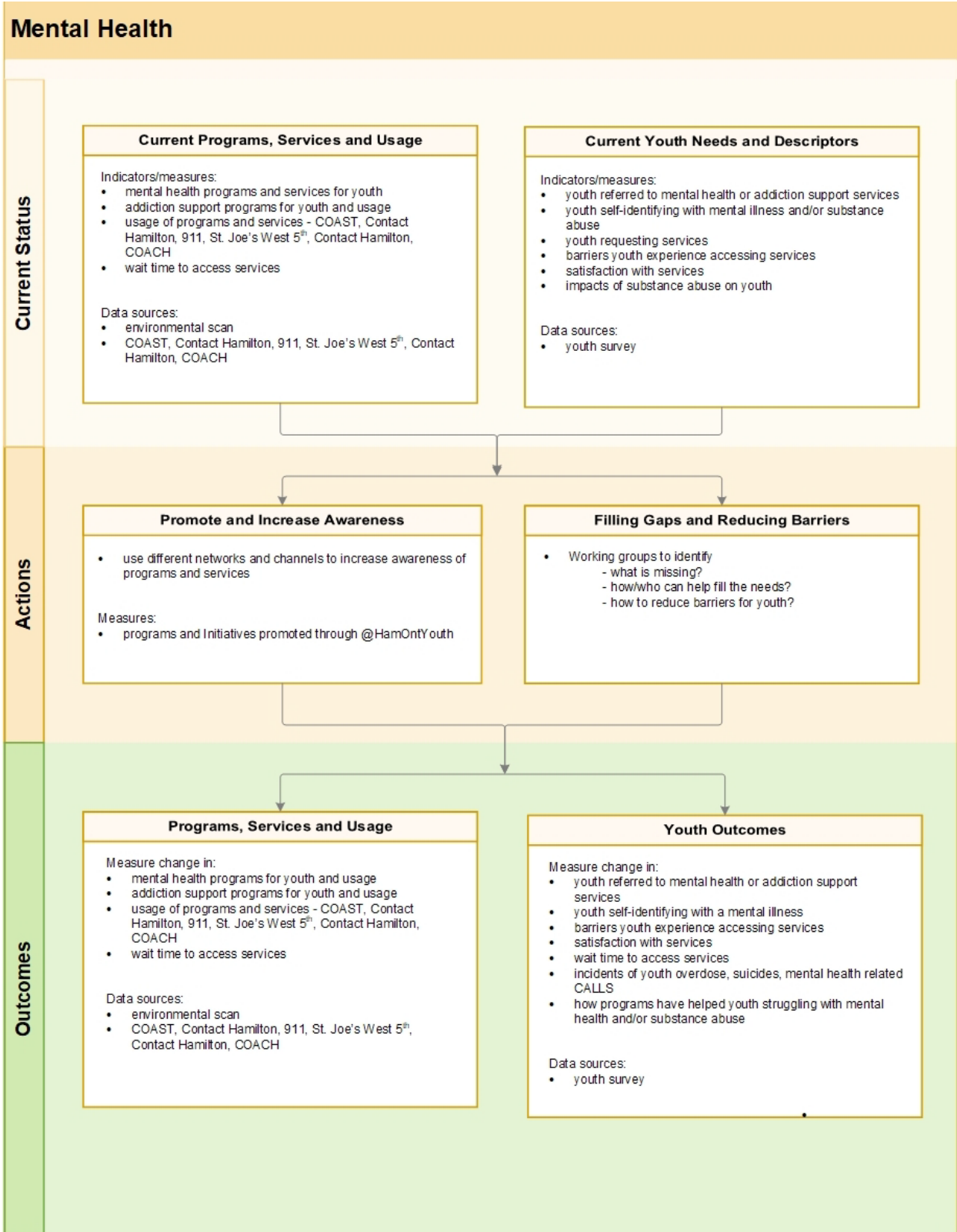
Evaluation of the summit is underway and will help inform the planning for 2024.

#### Next Steps

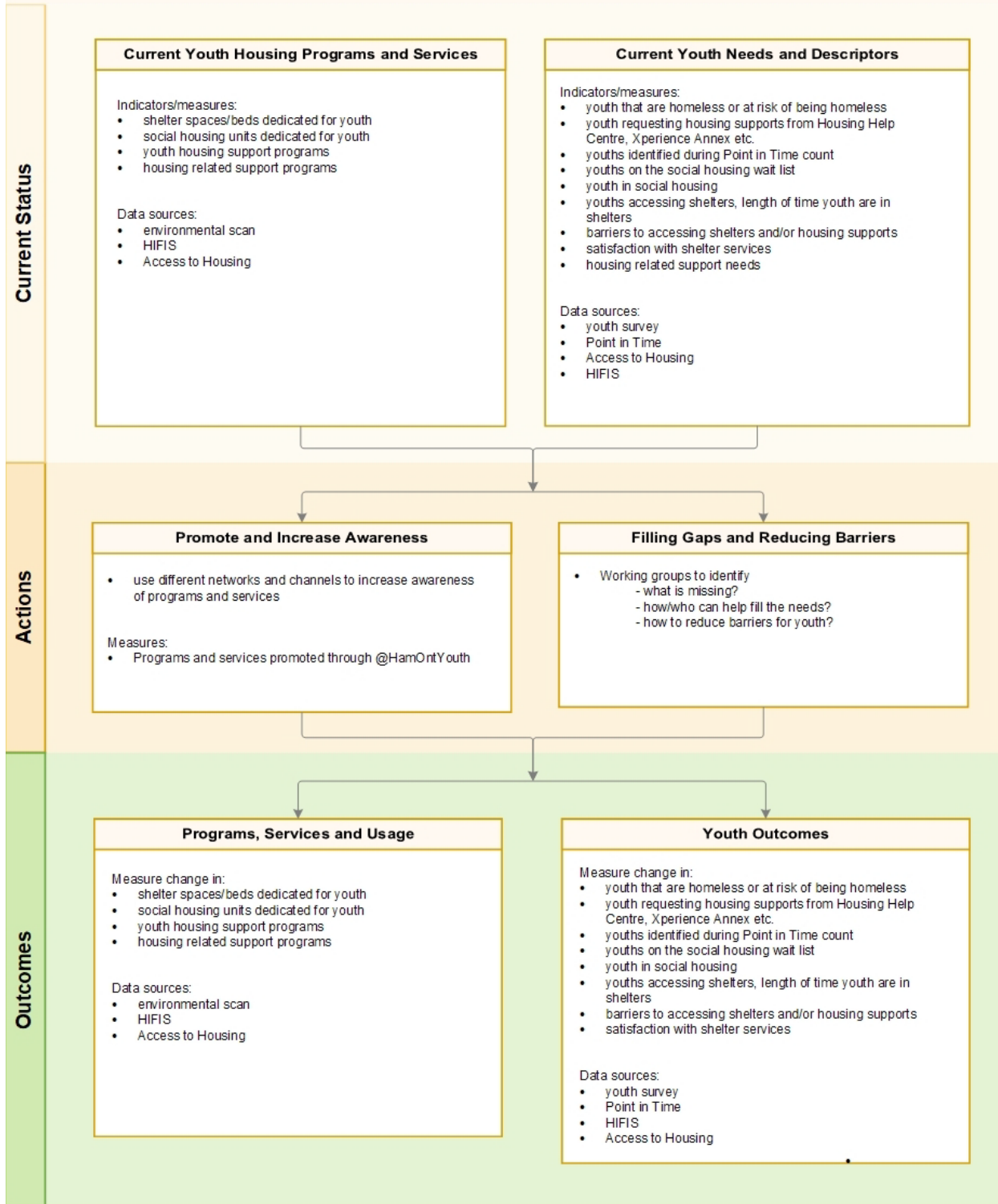
Staff continue to prioritize the seven action steps and are also now shifting their focus towards addressing the next steps identified within the 2022-2027 Youth Strategy Report within each of the five priority themes. They have initiated collaborations with other City staff and community partners to kick-start this important work.

#### **APPENDICES AND SCHEDULES ATTACHED**

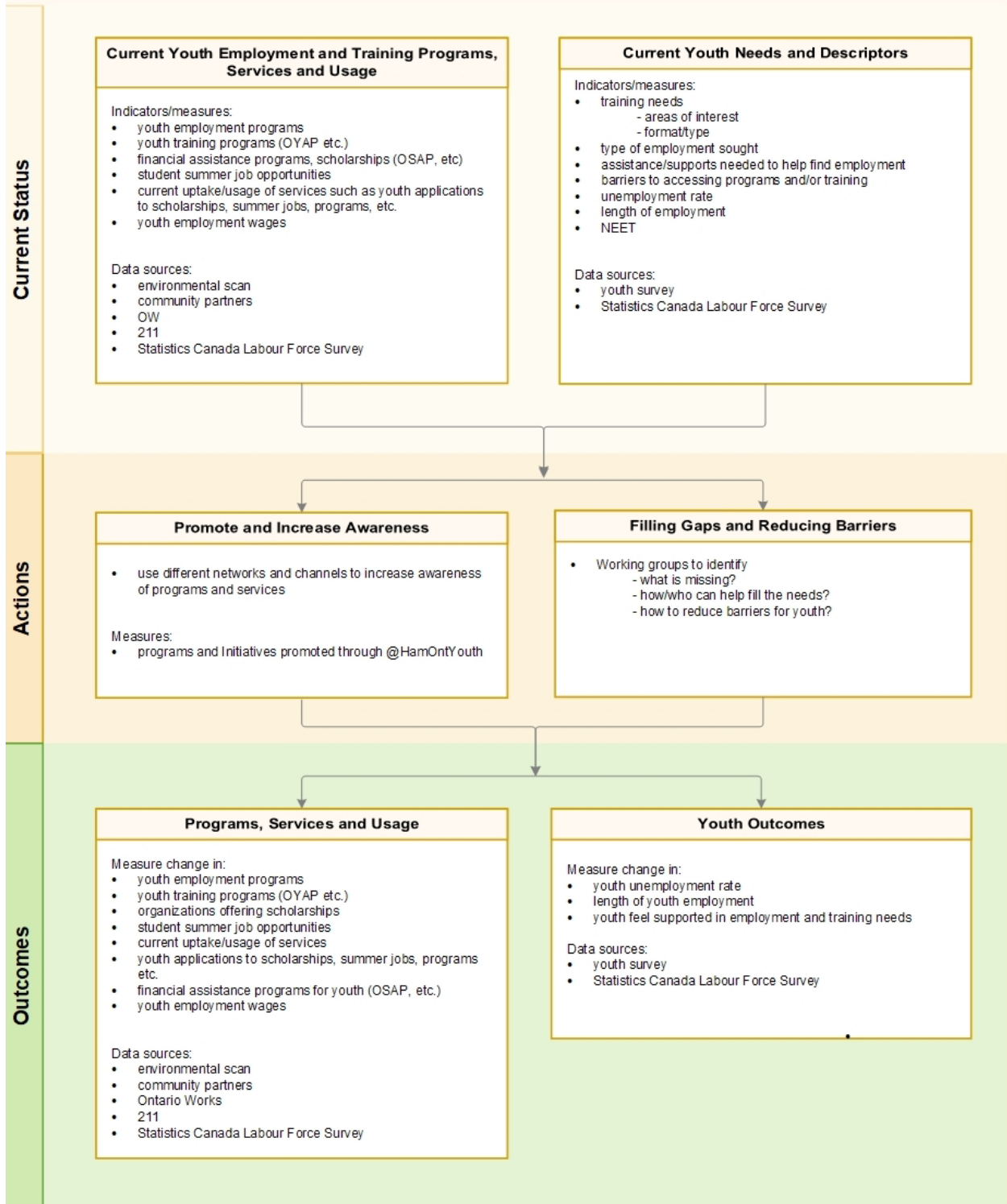
Appendix “A” to Report (CES15056(e)): Youth Strategy Evaluation Framework

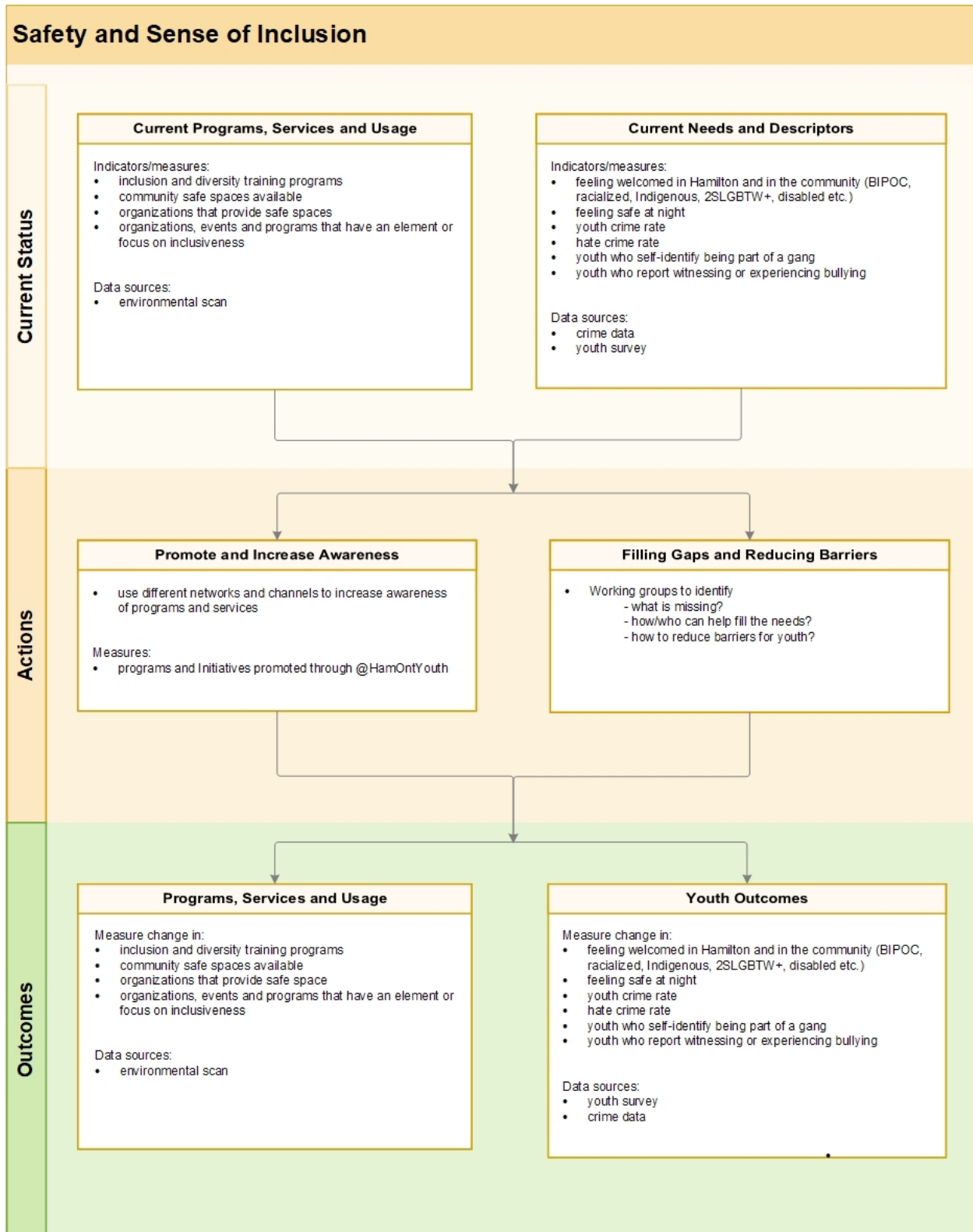


## Safe Affordable Housing

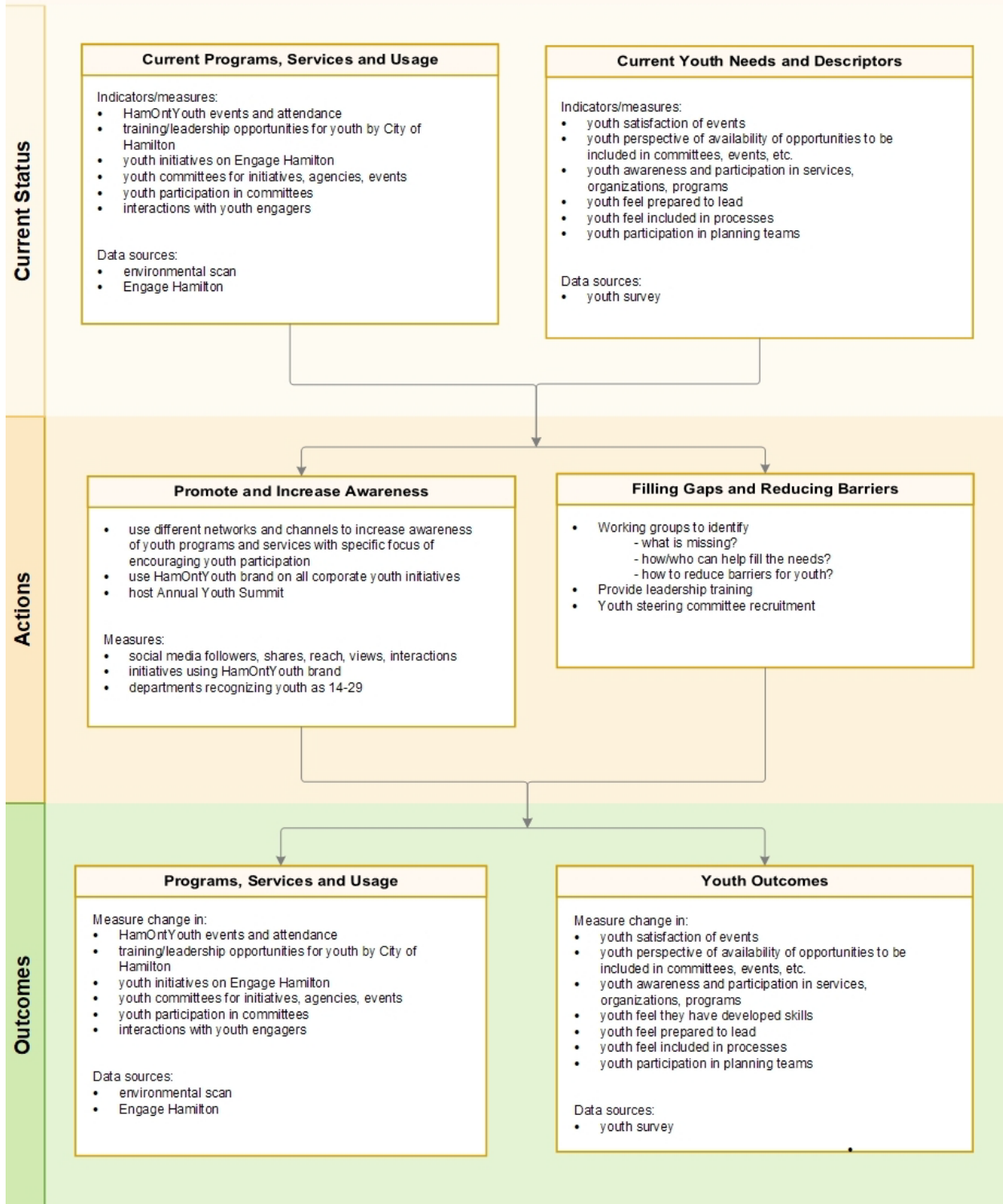


## Employment and Training






## Youth Engagement





**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Housing Services Division**

|                           |  |
|---------------------------|--|
| <b>TO:</b>                | Chair and Members<br>Emergency and Community Services Committee                                  |
| <b>COMMITTEE DATE:</b>    | July 13, 2023  |
| <b>SUBJECT/REPORT NO:</b> | Delegated Authority for Service Manager Decisions<br>(HCS23040) (City Wide)                      |
| <b>WARD(S) AFFECTED:</b>  | City Wide  |
| <b>PREPARED BY:</b>       | Elissa Press (905) 546-2424 Ext.4234<br>Brian Kreps (905) 546-2424 Ext.1782                      |
| <b>SUBMITTED BY:</b>      | Michelle Baird<br>Director, Housing Services Division<br>Healthy and Safe Communities Department |
| <b>SIGNATURE:</b>         |                |

### RECOMMENDATIONS

- (a) That City Council, in its capacity as Service Manager under the *Housing Services Act, 2011* (the *Housing Service Act* or the "Act") and pursuant to Section 17 of the Act, delegate to the General Manager of the Healthy and Safe Communities Department or designate, the authority to provide consent pursuant to section 161 of the *Housing Services Act, 2011* for housing projects designated under the Housing Services Act to mortgage or develop a designated housing project or the land when the following circumstances are met:
- (i) The encumbrance does not relate to additional debt for the project in question, with the exception of debt owed to the City of Hamilton through a loan or grant; and
  - (ii) For any proposed development of the property it does not temporarily or permanently reduce the overall number of units in the project.
- (b) That City Council, in its capacity as Service Manager under the *Housing Services Act, 2011* (the *Housing Services Act* or the "Act") and pursuant to Section 17 of the Act, delegate to the General Manager of the Healthy and Safe Communities

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**SUBJECT: Delegated Authority for Service Manager Decisions (HSC23040) (City Wide) - Page 2 of 7**

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Department or designate, the authority to provide consent pursuant to section 162 of the *Housing Services Act, 2011* for housing projects designated under the Housing Services Act to mortgage a designated housing project or the land when the mortgage does not relate to additional debt for the project in question, with the exception of debt owed to the City of Hamilton through a loan or grant.

- (c) That City Council, in its capacity as Service Manager under the *Housing Services Act, 2011* (the Housing Services Act or the “Act”) and pursuant to Section 17 of the Act, delegate to the General Manager of the Health and Safe Communities Department or designate, the authority to:
- (i) Determine rent for a unit under the *Housing Services Act, 2011*, pursuant to section 50 of the Housing Services Act or any other authority under the Housing Services Act.
  - (ii) Modify the targets for the number of rent geared to income units and modified units for Part VII *Housing Services Act, 2011* housing projects, pursuant to section 77 of the Housing Services Act, so long as overall service level standard targets for the City of Hamilton are not negatively impacted by modification; and
  - (iii) Determine remedies for projects in difficulty, pursuant to sections 85 and 86 of the Housing Services Act, for Part VII housing projects under the *Housing Services Act, 2011*, so long as the remedies do not incur any additional cost to the City.

## **EXECUTIVE SUMMARY**

The *Housing Services Act, 2011* (the Housing Services Act or the “Act”) designates the City of Hamilton as Service Manager for social housing within the City’s boundaries. Under the Act, the Service Manager is required to establish and administer local policies and procedures for social housing in Hamilton including specific consent decisions.

Service Managers have the authority to consent on behalf of the Minister of Municipal Affairs and Housing (MMAH) to matters relating to the transfer, mortgage, or development for designated social housing properties.

The City has a policy which, in accordance with the Act, outlines the requirements for Housing Providers wishing to apply for written Service Manager Consent. After a Housing Provider submits a Service Manager Consent request to Social Housing Services, Housing Services staff assess the request and submit a report detailing the nature of this request and proposed response to City Council.

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**SUBJECT: Delegated Authority for Service Manager Decisions (HSC23040) (City Wide) - Page 3 of 7**

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The Act specifies which Housing Provider requests fall under the jurisdiction of the Service Manager and when ministerial consent must be obtained.

In addition to the authority under the Housing Services Act to provide consents, Service Managers also have the authority to make several statutory decisions and exercise discretion under the Housing Services Act such as:

- (a) pursuant to section 50 of the *Housing Services Act, 2011*, determine the rent for a social housing unit in accordance with authority given under the Housing Services Act
- (b) pursuant to section 77 of the *Housing Services Act, 2011*, modify the targets for the number of rent geared to income units and modified units for Part VII Housing Services Act, 2011 housing projects; and
- (c) pursuant to sections 85 and 86 of the Housing Services Act, 2011, for Part VII housing projects under the Housing Services Act, 2011, determine remedies for projects in difficulty.

Subsection 17(1) of the Act provides that Service Managers may delegate their powers or duties. More specifically, subsection 17 (1) of the Housing Services Act states:

“Subject to the prescribed limitations, a service manager may, in writing, delegate all or some of its powers and duties under this Act with respect to all or part of its service area.” The Housing Services Act further stipulates that a service manager can impose conditions or restrictions relating to the exercise or performance of delegated powers and duties.

The City of Hamilton’s Legal Services staff highlighted that, in the absence of delegated authority to the General Manager of the Healthy and Safe Communities Department, each request is required to go to Council even if it is for a minor change to the use of the property. As per the Act, written notice detailing the conditions or restrictions of delegated authority must be received for others to act on behalf of the Service Manager. Defining where Service Manager consent authority has been given will help clarify the circumstances where Council approval is required.

If the recommendations in this report are approved, the General Manager or staff will be able to provide consent to housing providers wishing to mortgage or develop an existing social housing project so long as they are not taking on additional debt or reducing the number of units. An exception is made in the case of debt owed to the City of Hamilton. Recommendations (a) and (b) are quite similar but are both required because they reference different parts of the Act providing for different types of consent.

**SUBJECT: Delegated Authority for Service Manager Decisions (HSC23040) (City Wide) - Page 4 of 7**

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This report further recommends that the General Manager or designate be delegated the authority to provide consents and exercise authority pursuant to Section 17 of the Act for specific scenarios, including: determining rent for a social housing unit in accordance with the Act, modifications of targets for the number of rent geared to income units and modified units that do not negatively impact the City of Hamilton's service level standards, and determining remedies for projects in difficulty when no costs to the City are incurred.

These recommendations will free Council from minor requests such as property development changes for filling a pool and will ensure that the City retains its ability to make timely decisions that serve the best interests of residents, the social housing stock, and are accountable to available financial resources. Delegated service manager authority would not negate the housing provider's obligation to continue following regular City processes to obtain approvals and permits and to follow relevant zoning by-laws.

**Alternatives for Consideration – Not Applicable**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: N/A

Staffing: N/A

Legal: Legal Services highlighted that, in the absence of delegated service manager consent, there is a legal requirement for Council to exercise the authority provided to it under the Housing Services Act including the provision of Service Manager Consent for requests from Housing Providers listed under the Act, irrespective of the magnitude of the request.

**HISTORICAL BACKGROUND**

Social housing was developed and administered by varying levels of government in several waves. From 1964-1985, social housing was primarily in the domain of the federal government and between 1986-1997 the province played a much larger role. The federal government devolved responsibility for social housing to the provinces in 1997 and in 2001, the province of Ontario downloaded responsibilities to municipalities.

In 2011, the Province enacted the Housing Services Act and associated regulations to update rules for the funding and administration of transferred social housing projects. The Housing Services Act designates the City of Hamilton as Service Manager of social housing programs in the Hamilton service area.

**SUBJECT: Delegated Authority for Service Manager Decisions (HSC23040) (City Wide) - Page 5 of 7**

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The Housing Services Act requires Service Manager consent for specific actions by housing providers including: mortgaging of housing projects under s.161 and 162 of the Act; redevelopment of housing projects under s.161 of the Act; and corporate changes under s.166 of the Act. In addition to providing consents the Housing Services Act provides the Service Provider with the authority to make a variety of decisions.

With the passing of the *Promoting Affordable Housing Act, 2016*, and amendments to the Housing Services Act that came into effect on January 1, 2017, Service Managers have broader authority to make specific consent decisions that were formally the purview of the Minister of Municipal Affairs and Housing. These amendments to the Housing Services Act provided greater flexibility for Service Managers to better meet local housing needs and to streamline approval processes.

### **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Written consent of the Service Manager is required for specified changes to Designated Housing Projects under the Act. While there are many situations requiring Service Manager consent, delegated authority is currently being requested for a small subset of the situations listed below when specific conditions are met.

Situations requiring Service Manager consent under the Housing Services Act includes:

- making certain changes to local housing corporations ([section 32 \(a\)](#), [33 \(a\)](#), [34 \(a\)](#) and [35 \(a\)](#) and [98\(7\)](#) of the Housing Services Act);
- modifying targets for the number of rent geared to income units and modified units (section 77 of the Housing Services Act);
- transferring certain social housing projects ([section 161\(2\)](#) and [162\(2\)](#) of the Housing Services Act);
- mortgaging housing projects ([section 161](#) and [162 of the Housing Services Act](#));
- redeveloping housing projects ([section 161 of the Housing Services Act](#)); and, making corporate changes to non-profit Housing Provider articles or amalgamations ([section 166](#) of the Housing Services Act).
- Exercising remedies in relation to Projects-in-Difficulty ([sections 85 and 86](#) of the Housing Services Act).
- Determining rent pursuant to authority under the Housing Services Act ([section 50](#) of the Housing Services Act).
- Altering the mandate of a provincial or federal/provincial Housing Provider ([section 76](#) of the Housing Services Act).

The City of Hamilton has a policy that aligns with the Act and requires Housing Providers to submit Service Manager consent approval requests as a Business Case. Service Manager Consent Requests are assessed by City staff on a case-by-case basis following an impact assessment as to how the proposed changes will affect tenants,

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**SUBJECT: Delegated Authority for Service Manager Decisions (HSC23040) (City Wide) - Page 6 of 7**

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service level standards and the overall supply of social and affordable housing. Financial implications for both housing providers and the City are also reviewed. Service Managers are required to obtain Ministerial consent to transfer certain housing projects.

Under the Act, the Ministry retains the authority to remove a Service Manager's consent authority for the transfer of social housing properties if the Service Manager makes consent decisions that are not aligned with Ministerial Directive.

## **RELEVANT CONSULTATION**

Legal Services has been consulted and supports the recommendations in this report.

## **ANALYSIS AND RATIONALE FOR RECOMMENDATION**

Legal Services highlighted that, in the absence of delegated authority to the General Manager or designate, there is a legal requirement to obtain consent from Council in their capacity as Service Manager for various scenarios that fall under Service Manager Consent even if the implications are minor.

Examples of potential minor development scenarios that would currently result in requiring Council approval for Service Manager Consent, include but not limited to:

- Renovations;
- Parking lot development; or
- Addition of a playground.

Now that the legal requirement has been identified to have either delegated authority or to consult with Council every time a minor request is submitted, the number of reports to Council to request consent for minor issues and for scenarios that have previously been handled by the Housing Services Division is predicated to increase significantly. While housing providers wishing to develop must still follow regular City processes to obtain approvals and permits, delegated authority can reduce both the burden on Council and can better meet local housing needs in a more timely and efficient manner.

Delegated authority is requested for a subset of the Service Manager authorities listed under the Housing Services Act, including for mortgages that do not incur additional debt for the project in question, except for debt owed to the City of Hamilton through a loan or grant. Delegated authority is also requested for property development when there are no significant financial or unit impacts. Other circumstances where delegated authority is requested include for determining rent pursuant to authority in the Housing Services Act; for modifying targets as long as overall service levels they are not negatively impacted; and for exercising remedies in relation to projects in difficulty so long as additional costs to the City are not incurred in the process. All other Service Manager Consents will continue to be reviewed and approved by Council, including

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**SUBJECT: Delegated Authority for Service Manager Decisions (HSC23040) (City Wide) - Page 7 of 7**

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other issues relating to mortgage, sale, and development of housing projects listed under the Housing Services Act that result in encumbering the property or changing the number of units in the property.

The recommendations in this report will improve the City's ability to make timely decisions that serve the best interests of residents, the social housing stock, and are accountable to both time and financial resources.

**ALTERNATIVES FOR CONSIDERATION**

N/A

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

**APPENDICES AND SCHEDULES ATTACHED**

N/A



**CITY OF HAMILTON**  
**CORPORATE SERVICES DEPARTMENT**  
**Financial Planning, Administration and Policy Division**

|   |  |
|---|--|
| <b>TO:</b>                                | Chair and Members<br>Emergency and Community Services Committee  |
| <b>COMMITTEE DATE:</b>                    | July 13, 2023  |
| <b>SUBJECT/REPORT NO:</b>                 | Rosedale Tennis Club Inc. Loan Request (FCS23075 / HSC23039) (City Wide)   |
| <b>WARD(S) AFFECTED:</b>                  | City Wide  |
| <b>PREPARED BY:</b>                       | Marcin Zukowski (905) 546-2424 Ext. 2162<br>Steve Sevor (905) 546-2424 Ext. 4645   |
| <b>SUBMITTED BY:</b><br><b>SIGNATURE:</b> | Kirk Weaver<br>Acting Director, Financial Planning Administration and Policy<br>Corporate Services Department<br> |
| <b>SUBMITTED BY:</b><br><b>SIGNATURE:</b> | Chris Herstek<br>Director, Recreation<br>Healthy and Safe Communities Department<br>                            |

**RECOMMENDATION(S)**

- (a) That the City of Hamilton increase the principal amount of the existing interest free loan to Rosedale Tennis Club Inc., originally approved pursuant to Item 34, Audit Finance and Administration Committee Report No. 13-011 and adopted by Council on December 11, 2013 in the amount of \$180,000 (“Original Principal”), by an amount not to exceed \$1,150,000 (the “Additional Principal”) so that the total consolidated principal amount of the loan not exceed \$1,330,000 (the “Total Consolidated Principal”) pursuant to the City’s External Loan Guidelines on the following terms and conditions:
- (i) the outstanding balance owing on the Original Principal, being \$72,000 as at January 1, 2023 (the “Outstanding Original Principal”) be consolidated with the Additional Principal (collectively the “Consolidated Outstanding Principal”) and be repaid in annual payments pursuant to the repayment schedule attached as Appendix “A” to Report FCS23075 / HSC23039 so that the Consolidated Outstanding Principal be repaid in full within 15 years from the Additional Principal advance;

**SUBJECT: Rosedale Tennis Club Inc. Loan Request (FCS23075 / HSC23039) (City Wide)**  
**– Page 2 of 7**

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- (ii) the Additional Principal bear no interest and be used only for the purposes of construction of a new dome and related infrastructure over four existing tennis courts at the property municipally known as 42 Lawrence Road, Hamilton;
  - (iii) the Loan Agreement dated January 31, 2014 between the City of Hamilton and Rosedale Tennis Club Inc. (the “Loan Agreement”) be amended to reflect the Additional Principal and include the terms and conditions contained in Report FCS23075 / HSC23039;
  - (iv) the additional terms and conditions attached as Appendix “B” to Report FCS23075 / HSC23039;
- (b) That the General Manager, Finance and Corporate Services, be authorized and directed to execute an amendment to the Loan Agreement and an amendment to the General Security Agreement dated January 31, 2014 between the City of Hamilton and Rosedale Tennis Club Inc. (the “General Security Agreement”) together with any ancillary documentation, in a form satisfactory to the City Solicitor and with content satisfactory to the General Manager, Finance and Corporate Services, to give effect to Recommendation (a) of Report FCS23075 / HSC23039; and
- (c) That a loan receivable from Rosedale Tennis Club Inc. on the City of Hamilton’s balance sheet, be increased by an amount not to exceed \$1,150,000.

## **EXECUTIVE SUMMARY**

Council, at its meeting of January 25, 2023, received correspondence from Rosedale Tennis Club Inc. (the “Tennis Club”) which is attached as Appendix “C” to Report FCS23075 / HSC23039 for a loan in the amount of \$1,150,000 for the addition of a new dome over four existing tennis courts for the purpose of increasing tennis opportunities for Hamilton youth, families, seniors, local schools and other community groups. The Tennis Club is a not-for-profit, community-based, public tennis club that has been located at Gage Park since 1917.

City of Hamilton staff evaluates all loan requests under the City’s External Loan Guidelines (Reports FCS06078 and FCS06078(a)). The Policy Implications and Legislated Requirements section of Report FCS23075 / HSC23039 outlines the loan eligibility criteria used in the evaluation process. The City’s External Loan Guidelines provide for interest free loans to organizations that are upgrading or enhancing City-owned facilities or properties. As the Tennis Club operates at Gage Park, the organization qualifies for an interest free loan.

**SUBJECT: Rosedale Tennis Club Inc. Loan Request (FCS23075 / HSC23039) (City Wide)**  
**– Page 3 of 7**

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A detailed project proposal has been submitted by the Tennis Club and is attached as Appendix “D” to Report FCS23075 / HSC23039. The total cost for the proposed new dome is estimated at \$1,950,000 with construction tentatively timed for November 2023 to June 2024. The Tennis Club will fund \$600,000 of the project cost and another \$200,000 is expected from Rogers Communications and Tennis Canada through a naming rights grant. The balance of \$1,150,000 is requested from the City of Hamilton as an interest free loan to be repaid over a 15-year term.

By adding the new dome to the existing four courts, the winter capacity for programming at the Tennis Club would double and provide increased opportunities for children, youth, adults and seniors. Currently, all programs are running at capacity and waitlisted. It is anticipated that the investment would add an additional 350 members, expand the youth program (under 16) by 30%, provide capacity to reinstate the group lesson program and expand the local schools program. These outcomes would effectively provide more affordable options and expansion of services for youth programming, as well as, support active living and social interaction in the community.

With an Outstanding Original Principal balance at January 31, 2023 of \$72,000, the Additional Principal of \$1,150,000 results in a Consolidated Outstanding Principal loan of \$1,222,000. The repayment schedule is attached as Appendix “A” to Report FCS23075 / HSC23039.

**Alternatives for Consideration – See Page 5**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** In providing an interest free loan, the City of Hamilton will forgo interest of approximately \$434,597 compared to an interest-bearing loan at an annual interest rate of 4.72%. Organizations that do not qualify for interest free loans under the External Loan Guidelines would be subject to an interest rate of 4.72%, which is comprised of the City’s current borrowing rate on a 15-year serial debenture is 4.47% plus a 0.25% administration fee.

The loan would be established on the City’s balance sheet as a long-term receivable and advanced to the Tennis Club through the general bank account. With an existing Outstanding Original Principal balance at January 31, 2023 of \$72,000, the Additional Principal of \$1,150,000 results in a Consolidated Outstanding Principal loan of \$1,222,000. The repayment schedule is attached as Appendix “A” to Report FCS23075 / HSC23039.

**Staffing:** N/A

**Legal:** Legal Services will be required to draft an amendment to the Loan Agreement and an amendment to the General Security Agreement for execution by the General Manager, Finance and Corporate Services.



**SUBJECT: Rosedale Tennis Club Inc. Loan Request (FCS23075 / HSC23039) (City Wide)**  
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## **HISTORICAL BACKGROUND**

City Council approved the External Loan Guidelines through Report FCS06078 with the following objectives:

- Establishing a consistent loan request process;
- Ensuring that all loan requests are dealt with in a fair, equitable and financially accountable manner;
- Ensuring that any funds received from the City of Hamilton are administered by a competent, accountable and responsible body; and
- Providing loan funding to organizations who demonstrate that the project is in the best interest of the community at large.

The External Loan Guidelines were subsequently amended through Report FCS06078(a) to allow not-for-profit organizations using City facilities or property to apply for an interest free loan to carry out upgrades or enhancements.

The Tennis Club has previously received an interest free loan of \$180,000 for a replacement tennis bubble under the City's External Loan Guidelines through Report FCS13100 / CS13057 (the "Original Loan"). The Original Loan was advanced in 2014 with annual repayment requirements of \$12,000 over a 15-year term. All required payments have been made as scheduled with a remaining balance of \$72,000 owing to the City as of January 31, 2023. The Original Loan was to come to end of term in 2029.

Council, at its meeting of January 25, 2023, received correspondence from the Tennis Club (attached as Appendix "C" to Report FCS23075 / HSC23039). City of Hamilton staff from the Recreation Division's Sports Services and Financial Planning, Administration and Policy Division met with members of the Tennis Club on April 18, 2023 to discuss the requirements under the City's External Loan Guidelines, detailed the information required from the Tennis Club to complete the application and the general process and timelines of next steps. The Tennis Club submitted the outstanding documentation to the City on May 1, 2023.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The City of Hamilton is not legislatively required to provide loans to external agencies for the purpose of capital improvements. However, the City occasionally receives and considers loan requests from various community groups and not-for-profit organizations and so the External Loan Guidelines (Report FCS06078) were developed to evaluate requests in a consistent and transparent manner. The External Loan Guidelines are established "guidelines" rather than "policy" because Council has the ultimate authority and discretion to offer loans to external organizations.

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**SUBJECT: Rosedale Tennis Club Inc. Loan Request (FCS23075 / HSC23039) (City Wide)**  
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Under the External Loan Guidelines, the loan request will be considered eligible if:

- (a) The organization making the loan request is, or is in the process of becoming, an incorporated and registered not-for-profit organization;
- (b) The organization has a Board of Directors who can assume full responsibility for the administration of the funding;
- (c) The request is to fund a capital expenditure on a one-time basis. Funds must not be used to offset operating costs, reduce outstanding debt or to fund an operating deficit;
- (d) The capital expenditure must provide benefits within the boundaries of the City of Hamilton;
- (e) The organization is in good financial standing with the City. More specifically, there should be no current or recent history of significant arrears owing to the City of Hamilton;
- (g) The organization demonstrates that it is making efforts to provide equal access to programs and services for individuals of diverse cultures and disabilities, where appropriate, and feasible; and
- (h) The organization demonstrates clear boundaries between religious activities and the program which is requesting the funding, if applicable.

The City's External Loan Guidelines restricts organizations to having only one outstanding loan with the City at a time. As a result, staff recommends consolidation of the Original Loan as approved under Report FCS13100 / CS13057 with the new loan request for the Additional Principal pursuant to an amendment to the Loan Agreement and an amendment to the General Security Agreement.

### **RELEVANT CONSULTATION**

The Tennis Club was contacted to provide all relevant documentation required to evaluate the loan under the City's External Loan Guidelines. Responsibilities of the applicant are outlined in Report FCS06078.

### **ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)**

The Tennis Club is a not-for-profit, community-based organization that has been located at Gage Park since 1917 and has been a year-round tennis facility since 1987. The clubhouse building used by the Tennis Club is owned by the City of Hamilton, which is responsible for all capital repairs to the building while the rest of the tennis facilities are the responsibility of the Tennis Club.

The Tennis Club is requesting a loan from the City of Hamilton of \$1,150,000 for the purposes of financing a second tennis dome to double its capacity of services during the winter. Total project costs for the new dome are expected to be \$1,950,000, of which the Tennis Club is contributing \$600,000 and anticipates a naming rights grant from Rogers Communications and Tennis Canada of \$200,000.

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**SUBJECT: Rosedale Tennis Club Inc. Loan Request (FCS23075 / HSC23039) (City Wide)**  
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In evaluation of the loan request, City staff have received and reviewed the following documents from the Tennis Club:

- (a) Proof of status as an incorporated and registered not-for-profit organization;
- (b) A business case for the capital expenditure that includes the amount of the loan requested and desired terms, project budget, sources of funding, a list of milestone or completion dates, impact on the club if the loan was not provided and a description demonstrating how the capital expenditure will benefit the community at large (attached as Appendix “D” to Report FCS23075 / HSC23039);
- (c) A multi-year cash flow to demonstrate the ability of the organization to repay the loan; and
- (d) The previous year’s complete and audited financial statements.

In the evaluation of these documents, it has been determined that the Tennis Club is in good financial standing and poses no serious risk of arrears on the proposed repayment schedule of the Consolidated Outstanding Principal (attached as Appendix “A” to Report FCS23075 / HSC23039).

Additionally, the Tennis Club has articulated the community benefits of providing additional winter programming to the satisfaction of City staff, particularly in the areas of expanded youth opportunities and affordable options for beginners.

Staff has determined that the Tennis Club is eligible for an interest free loan as it meets the requirements of the Council approved External Loan Guidelines in that the loan is intended to fund the construction of a new tennis dome situated in a City-owned park (Gage Park). The project will benefit the community by providing year-round access to tennis and enhancing City-owned facilities and properties. Therefore, it is the recommendation of staff that an interest free loan be granted to the Tennis Club and that staff be directed to prepare the necessary documentation, in consultation with Legal Services, to amend the Loan Agreement and the General Security Agreement in a form satisfactory to the City Solicitor and content satisfactory to the General Manager, Finance and Corporate Services.

## **ALTERNATIVES FOR CONSIDERATION**

The External Loan Guidelines are approved “guidelines” for staff to consistently and transparently evaluate loan requests for external organizations, however, they are not Council approved policy. Council has the ultimate authority and discretion to offer loans to external organizations.

As alternatives, Council could consider:

**SUBJECT: Rosedale Tennis Club Inc. Loan Request (FCS23075 / HSC23039) (City Wide)  
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1. Providing an interest-bearing loan at an annual interest rate of 4.72% (the City's current borrowing rate of 4.47% plus an administration fee of 0.25%) in accordance with the City's External Loan Guidelines for organizations not operating at City-owned facilities or property. This option would bear interest revenue of approximately \$434,596.88 over a 15-year period; or
2. Allowing the Tennis Club to maintain two separate loans with the City as an exception to the City's External Loan Guidelines that restricts organizations to have only one outstanding loan with the City at a time; or
3. Opting not to provide a loan to the Tennis Club.

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Healthy and Safe Communities**

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

**Built Environment and Infrastructure**

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

**Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" to Report FCS23075 / HSC23039 – Rosedale Tennis Club Loan Repayment Schedule

Appendix "B" to Report FCS23075 / HSC23039 – Additional Terms and Conditions

Appendix "C" to Report FCS23075 / HSC23039 – Letter of Loan Request from the Rosedale Tennis Club

Appendix "D" to Report FCS23075 / HSC23039 – Rosedale Tennis Club Proposal

MZ/SS/dt

## Rosedale Tennis Club Loan for Tennis Bubble Replacement Repayment Schedule

**Principal:**

|   |                    |
|---|--------------------|
| FCS13100 / CS13057 (2023 outstanding balance) | \$ 72,000          |
| FCS23075 / HSC23039                           | <u>\$1,150,000</u> |
|   | <b>\$1,222,000</b> |

**Interest Rate:** 0.0%  
**Term (Years):** 15

| Year         | Payment            | Interest   | Principal          | Outstanding |
|--------------|--------------------|------------|--------------------|-------------|
| 0            |                    |            |                    | \$1,222,000 |
| 1            | \$88,667           | \$0        | \$88,667           | \$1,133,333 |
| 2            | \$88,667           | \$0        | \$88,667           | \$1,044,667 |
| 3            | \$88,667           | \$0        | \$88,667           | \$956,000   |
| 4            | \$88,667           | \$0        | \$88,667           | \$867,333   |
| 5            | \$88,667           | \$0        | \$88,667           | \$778,667   |
| 6            | \$88,667           | \$0        | \$88,667           | \$690,000   |
| 7            | \$76,667           | \$0        | \$76,667           | \$613,333   |
| 8            | \$76,667           | \$0        | \$76,667           | \$536,667   |
| 9            | \$76,667           | \$0        | \$76,667           | \$460,000   |
| 10           | \$76,667           | \$0        | \$76,667           | \$383,333   |
| 11           | \$76,667           | \$0        | \$76,667           | \$306,667   |
| 12           | \$76,667           | \$0        | \$76,667           | \$230,000   |
| 13           | \$76,667           | \$0        | \$76,667           | \$153,333   |
| 14           | \$76,667           | \$0        | \$76,667           | \$76,667    |
| 15           | \$76,667           | \$0        | \$76,667           | \$0         |
| <b>Total</b> | <b>\$1,222,000</b> | <b>\$0</b> | <b>\$1,222,000</b> |             |

## Rosedale Tennis Club Loan for Tennis Bubble Replacement Repayment Schedule

**Report:** FCS13100 / CS13057  
**Principal:** \$180,000  
**Interest Rate:** 0.0%  
**Term (Years):** 15

| Year          | Payment          | Interest   | Principal        | Outstanding |
|---------------|------------------|------------|------------------|-------------|
| March, 2014   |                  |            |                  | \$180,000   |
| Jan. 31, 2015 | \$12,000         | \$0        | \$12,000         | \$168,000   |
| Jan. 31, 2016 | \$12,000         | \$0        | \$12,000         | \$156,000   |
| Jan. 31, 2017 | \$12,000         | \$0        | \$12,000         | \$144,000   |
| Jan. 31, 2018 | \$12,000         | \$0        | \$12,000         | \$132,000   |
| Jan. 31, 2019 | \$12,000         | \$0        | \$12,000         | \$120,000   |
| Jan. 31, 2020 | \$12,000         | \$0        | \$12,000         | \$108,000   |
| Jan. 31, 2021 | \$12,000         | \$0        | \$12,000         | \$96,000    |
| Jan. 31, 2022 | \$12,000         | \$0        | \$12,000         | \$84,000    |
| Jan. 31, 2023 | \$12,000         | \$0        | \$12,000         | \$72,000    |
| Jan. 31, 2024 | \$12,000         | \$0        | \$12,000         | \$60,000    |
| Jan. 31, 2025 | \$12,000         | \$0        | \$12,000         | \$48,000    |
| Jan. 31, 2026 | \$12,000         | \$0        | \$12,000         | \$36,000    |
| Jan. 31, 2027 | \$12,000         | \$0        | \$12,000         | \$24,000    |
| Jan. 31, 2028 | \$12,000         | \$0        | \$12,000         | \$12,000    |
| Jan. 31, 2029 | \$12,000         | \$0        | \$12,000         | \$0         |
| <b>Total</b>  | <b>\$180,000</b> | <b>\$0</b> | <b>\$180,000</b> |             |

**Rosedale Tennis Club Loan for additional Tennis Bubble  
over 4 tennis courts**

**Repayment Schedule**

**Report:** FCS23075 / HSC23039  
**Principal:** \$1,150,000  
**Interest Rate:** 0.0%  
**Term (Years):** 15

| <b>Year</b>  | <b>Payment</b>     | <b>Interest</b> | <b>Principal</b>   | <b>Outstanding</b> |
|--------------|--------------------|-----------------|--------------------|--------------------|
| 0            |                    |                 |                    | \$1,150,000        |
| 1            | \$76,667           | \$0             | \$76,667           | \$1,073,333        |
| 2            | \$76,667           | \$0             | \$76,667           | \$996,667          |
| 3            | \$76,667           | \$0             | \$76,667           | \$920,000          |
| 4            | \$76,667           | \$0             | \$76,667           | \$843,333          |
| 5            | \$76,667           | \$0             | \$76,667           | \$766,667          |
| 6            | \$76,667           | \$0             | \$76,667           | \$690,000          |
| 7            | \$76,667           | \$0             | \$76,667           | \$613,333          |
| 8            | \$76,667           | \$0             | \$76,667           | \$536,667          |
| 9            | \$76,667           | \$0             | \$76,667           | \$460,000          |
| 10           | \$76,667           | \$0             | \$76,667           | \$383,333          |
| 11           | \$76,667           | \$0             | \$76,667           | \$306,667          |
| 12           | \$76,667           | \$0             | \$76,667           | \$230,000          |
| 13           | \$76,667           | \$0             | \$76,667           | \$153,333          |
| 14           | \$76,667           | \$0             | \$76,667           | \$76,667           |
| 15           | \$76,667           | \$0             | \$76,667           | \$0                |
| <b>Total</b> | <b>\$1,150,000</b> | <b>\$0</b>      | <b>\$1,150,000</b> |                    |

### Loan Agreement Term Sheet

42 Lawrence Road, Hamilton Ontario L8H 7M1 (Tennis Club)

Borrower: Rosedale Tennis Club Inc. (the "Tennis Club")

Lender: City of Hamilton ("City")

Type of Loan: \$1,150,000 Interest free Loan with a 15-year Amortization as set out in this Term Sheet, Appendix "B" to Report FCS23075 / HSC23039. This loan is to be consolidated with an existing outstanding loan for a total consolidated principal amount not to exceed \$1,330,000.

### Loan Conditions

1. The Loan will be subject to the Tennis Club entering into a loan agreement with the City containing such terms and conditions as set out in this term sheet, Appendix "B" to Report FCS23075 / HSC23039.
2. The amount of the additional Loan shall be up to a maximum principal amount of \$1.15 M. The Loan shall only be used for the payment of the estimated costs of \$1.15 M for the addition of a new dome over four existing tennis courts located at 42 Lawrence Road, Hamilton Ontario L8H 7M1 (the "Project").
3. The Loan can only be used to pay for the purposes of construction of a new dome and related infrastructure over four existing tennis courts at the property known municipally as 42 Lawrence Road, Hamilton.
4. The Loan shall not be used for any other purposes other than those provided in the Section 3 (above) or approved at the sole discretion of the GM. If the construction costs exceed the Principal Amount, the Tennis Club shall be responsible for the payment of the excess amount.
5. The Loan will be non-interest-bearing and paid annually commencing of the Effective Date.
6. The "Effective Date" shall be one year after the final advance has been made under the Loan Agreement or at maximum, three years from the date of the execution of the Loan Agreement.
7. The Loan will have a term of 15 years commencing on the Effective Date.
8. No assignment of the Loan, other than to the City will be permitted unless consented to by the General Manager (GM), Finance and Corporate Services, in their sole discretion.



**Appendix "B" to Report FCS23075 / HSC23039****Page 2 of 6**

9. Requirement to provide the City with insurance certificates for "Property All Risks" insurance and other insurance as requested by the GM, to the satisfaction of the GM in consultation with Risk Management.
10. As continuing collateral security for the principal amount of the Loan and any amount that may become payable pursuant to the Loan agreement for any reason whatsoever hereunder, the Tennis Club shall execute and / or deliver to the City in a form and content satisfactory to the City, the following (collectively referred to as the "Security"):
  - (a) assignment of any proceeds of insurance required pursuant to Item 8 above and in priority to any other assignment of insurance provided by the Tennis Club that relates to the Secured Property;
  - (b) a general security agreement registered pursuant to the *Personal Property Security Act (PPSA)* in priority to any other general security agreement entered into by the Tennis Club and registered pursuant to the PPSA which may be site specific to the Property at the sole discretion of the GM; and
  - (c) any and all such other and further documents, agreements and other instruments and do such other and further things, as the City may require, to give effect to this Agreement and cause the City to hold valid and enforceable security for the Principal Amount together with any amount that may become payable for any reason hereunder.

No additional financing will be permitted to be secured on the Secured Property that would exceed 100% of the value of the Property. At the sole discretion of the GM, the Security required in subsections (b) and (c) and secured against the Secured Property above can be replaced by the same security secured against the Project once completed if the City's priority is maintained.

**Events of Default**

11. Events of default shall include but not be limited to:
  - (a) Within the term of the Agreement, the Tennis Club is not a non-profit organization or ceases to be a non-profit organization;
  - (b) Failure to observe any of the conditions for advance of a Loan payment;
  - (c) Breach of any provisions of the Loan Agreement;
  - (d) Any disposition of the property not consented to by the GM, in their sole discretion, which consent may include such conditions as the GM determines in their sole discretion;
  - (e) Any bankruptcy, re-organization, compromise, arrangements, insolvency or liquidation proceedings or other proceedings for the relief of debtors are instituted by or against the Borrower and, if instituted against the Borrower, are allowed against or consented to by the Borrower or are not dismissed or stayed within 60 days after such institution;

**Appendix "B" to Report FCS23075 / HSC23039****Page 3 of 6**

- (f) A receiver is appointed over any property of the Borrower or any judgement or order or any process of any court becomes enforceable against the Borrower or any property of the Borrower or any creditor takes possession of any property of the Borrower;
- (g) Construction of the Project ceases for a period of 60 days for any reason (strikes and Acts of God excepted) and / or the Borrower abandons or vacates the site.
- (h) Failure to notify the City about any default of the agreement within 30 days;
- (i) Such further events as the City Solicitor deems appropriate in their sole discretion

12. Consequences of an event of default, unless permitted to be remedied in such time and manner as the GM determines in their sole discretion, will include, but not limited to immediate repayment of all amounts advanced pursuant to the Loan, no further Loan payments.

**Advance Provisions**

13. The Loan shall be advanced in its entirety in one lump sum following the execution of this Agreement by all parties hereto.

14. Prior to the issuance of any advance of the Loan, the Tennis Club must;

- (a) Execute the Loan Agreement
- (b) Ensure the Property is clear of unpermitted encumbrances;
- (c) Submit an invoice equivalent to the advance request;
- (d) Provide certificate of insurance to the satisfactory of the City's Legal Services and Risk Management Division;
- (e) In the opinion of the City, have been no material adverse change in the business or financial condition of the Borrower
- (f) Such other conditions as the GM determines appropriate.

**Loan Repayment**

15. The Tennis Club may prepay the outstanding principal of the loan in whole or in part at any time or times without penalty. If the costs of the new dome are reduced at any time or lower than expected for any reason during the term of this Agreement, the Borrower shall promptly return all excess funds to the City.

**Accountability Provisions**

16. The Loan Agreement shall remain in force and in effect until the Loan has been paid in full and the Tennis Club has performed all of its obligations under the Loan Agreement and no Security shall be discharged until the Loan is repaid in full and the Tennis Club has performed all of its obligations under the Loan Agreement.

**Appendix "B" to Report FCS23075 / HSC23039****Page 4 of 6**

16. During the term of the Loan Agreement and the loan period, the Tennis Club will monitor the financial data Project annually to ensure the obligations under the Loan Agreement have been met for the previous year. During the term of the payment period.
17. The Tennis Club as the loan recipient must, without any prejudice to any rights of inspection the City has pursuant to any applicable law, during normal business hours and from time to time upon 24 hours' notice, permit representatives of the City to inspect any real property owned or occupied by the Tennis Club including the Property and the Project and to examine and take extracts from the Tennis Club's financial books, accounts and records including but not limited to accounts and records stored electronically for the purpose of verifying compliance with this Loan Agreement and use of the Funds.
18. At any time during the term of the Loan, the City may conduct an operational review of the Project on terms and conditions set by the GM in their sole, absolute and unfettered discretion. The Tennis Club shall, at all times, cooperate with the operational review and provide documentation, access to staff and such other information as may be requested by the GM or other City staff.
19. The Tennis Club shall ensure that there are adequate financial controls in place to ensure the accuracy, completeness and auditability of the Tennis Club's financial reporting.
20. The Tennis Club shall, on 48 hours prior written notice, give the City free and unrestricted access to the Project and to such staff, documents, books, records and accounts as may be required by the City for the purpose of verifying compliance with this Agreement and use of the Funds.
21. At any time, the City, or any representative of the City may conduct an audit, investigation or inquiry in relation to the Project, the Funds or any larger development or project of which the Project is a part and the Tennis Club shall cooperate with the City and provide free and unrestricted access to the Project and to such staff, documents, books, records and accounts as may be requested by the City.
22. Within 60 days of the written request of the City, the Tennis Club shall provide an audited financial statement respecting the expenditure of all Funds provided pursuant to this Agreement.
23. The audited financial statements required to be produced by the Tennis Club pursuant to Section 23 shall:
  - (a) be completed in a form and content to the satisfaction of the GM;
  - (b) be signed by an authorized signing officer of the Tennis Club; and

**Appendix "B" to Report FCS23075 / HSC23039****Page 5 of 6**

- (c) be submitted to the City at the following address;

71 Main Street West, Hamilton ON L8P 4Y5

To the attention of: General Manager, Finance and Corporate Services

24. The Tennis Club shall keep and maintain:

- (a) all financial records (including invoices) relating to the Funds advanced to it in a manner consistent with generally accepted accounting principles; and
- (b) all non-financial documents and records confirming the status of the Project from time to time and the value of work completed.

25. For the purpose of ensuring compliance with the terms of this Agreement, the City, or its authorized agents or representatives or an independent auditor identified by the City may, at their own expense, upon on 24 hours' notice and during regular business hours, enter the Tennis Club's premises and / or the Project, and the Tennis Club shall provide free and unrestricted access to its premises, the Project and to such staff, documents, books, records and accounts as may be requested by the Inspectors and cooperate fully with the Inspector in order to permit them:

- (a) inspect and take extracts from the accounts, records including financial records and invoices, and books and data, whether such aforesaid accounts and records are stored in any format whatsoever including but not limited to paper or electronic format; and
- (b) conduct and audit, investigation or inquiry of the Tennis Club in relation to the Project, the Funds and the Tennis Club. The City shall provide the results of their audit to the Tennis Club within a reasonable time of its completion. Any audit performed by the City under this section shall be at the sole expense of the City.

26. To assist in respect of the rights set out in this loan term sheet, the Tennis Club shall promptly disclose and provide, without limitation, any information requested by the Inspectors and shall do so in a form requested by the City, its authorized representatives or an independent auditor identified by the City, as the case may be.

27. During the Term of the Loan Agreement, the Tennis Club shall:

- (a) operate and maintain the Project in a good state of repair and fit for occupancy in the same manner as a prudent owner would;
- (b) do or cause to be done all acts and things necessary to cause the Project to be properly maintained and to be kept in a good state of repair; and
- (c) manage the Project in a fiscally responsible manner and ensure that a deficit is not incurred in any year without the approval of the City, which shall not be unreasonably withheld, and that no expenditure is made which is of a material and excessive nature having regard to the normal practice for a similar housing project.

**Other Provisions**

28. The City of Hamilton must be recognized on project marketing and promotional material, at the Tennis Club's expense.
29. Any out-of-pocket expenses (i.e., appraisal costs) incurred in the provision of the Loan, the preparation of the Loan Agreement or in respect of the Security for the Loan, over and above staff costs, are the responsibility of the Tennis Club.
30. The Tennis Club as loan recipient must provide full disclosure, at all times, with respect to issues that will or may affect the completion of the project or the organization's ability to repay the Loan.
31. Any other terms deemed appropriate by the City Solicitor and GM, at their sole discretion.

Dec 20, 2022

Hamilton City Hall

Attn: Ms. Holland, City Clerk



RE: UNSOLICITED LOAN REQUEST-Rosedale Tennis Club  
2023 City of Hamilton Budget

Dear Mayor Horwath and Member of Council,

Rosedale Tennis Club located in Gage Park, Hamilton since 1919 and operating as a community tennis club since 1923 are requesting support in the form of a loan and/or grant in the amount of \$1,150,000 for the addition of a dome over 4 existing tennis courts, for the purpose of increasing tennis opportunities for Hamilton youth, families, seniors, local schools, and other community groups.

Over the past number of years Rosedale has been operating at or near capacity and have had to put a limit on memberships during the indoor tennis season. Our youth programs are full and court usage is at or near 80 %. We have been working with our tennis community and the staff at the city to consider options and how to increase tennis opportunities.

We have completed a solid business plan for the implementation and funding of the purchase and construction of the dome. Our intention is to contribute up to \$600,000 towards the initial cost, apply for funding through the Tennis Canada/Rogers Program to have more covered courts during winter seasons in the amount of \$200,000 and as well pursue other funding sources. Our business plan also includes repayment of the loan from the City of Hamilton.

We can make our team of volunteers and committee members available to present on this matter to answer questions.

Thank you for your consideration and we look forward to working together to support the City of Hamilton Vision **"To be the best place to raise a child and age successfully"** and to Live, Work, Play.

Please contact us at [info@rosedaletennisclub.ca](mailto:info@rosedaletennisclub.ca) or 905-545-5205

Best Regards,

David Scott,

Rosedale Tennis Club President.

Rosedale Tennis Club Loan

## **Rosedale Tennis Club**

### **May 2023**

### **Application for funding for a proposed new dome**

#### **Introduction**

This year marks the 100<sup>th</sup> anniversary of tennis in Gage Park. Rosedale Tennis Club began operating at its Gage Park location in 1919. When the parkland was purchased from the Gage family in 1919 the purchase agreement included the activities of Tennis and Lawnbowls. Over the next couple of years, work was done to develop tennis in the park and the club first started offering tennis in 1923.

We have been a year-round tennis facility since 1987 and are an incorporated not-for profit business with 12 staff, 4 tennis pros, 7 junior instructors and a volunteer board of directors. We are a living wage employer. Our facility operates 16 hours daily and 365 days of the year. The membership and the Board continue to work hard to ensure the financial health of RTC and over the past number of years have committed surplus funds into upgrades at the facility, a reserve for facility improvements, and now the expansion of indoor tennis to meet community demand.

Today, Rosedale Tennis Club has 12 tennis courts on three different surfaces. In recent years, our membership has grown to more than 700 members during the outdoor season and reduces to 350 members during the winter indoor season. We currently have a waitlist of 120 individuals and families requesting membership. Ancaster Tennis Club, which installed its dome in 2022, is also at capacity and has an extensive waitlist. Our membership consists of over 100 seniors, 65 years old or greater, over 100 adults between the ages of 21-64, 65 families, and 85 junior players.

Our members' abilities range from beginner to advanced, as well as players involved in competitive levels. We have a vibrant women's and men's doubles league and adult lessons.

Each week over 120 youth participate in tennis at Rosedale, through our structured tennis programs. Our junior development program is second to none and has been recognized by the province for its success. Our head pro, Mike Kool, has been with the club for over 35 years and has delivered quality instruction to thousands of local Hamilton youth. Players from Rosedale compete in local, provincial, national, and international events, CANUSA games, Maccabi Games (Israel), International Childrens Games, High School, Canadian University and NCAA Tennis teams. We also have several seniors who are ranked among the top in Canada, and they play in local and national tournaments. Our seniors' teams play in events throughout the region and in the Ontario Senior games. This year, Rosedale is the host of the Senior Tennis games.

By adding a second bubble, our winter capacity would increase by 100% with the four additional winter courts. This addition will allow for an increase in tennis access to more people, including our youth tennis development program. Currently all programs are running at capacity and with waitlists.

For many years, RTC has shown a positive financial performance, ensuring revenues exceed expenses annually and we also continue to work towards affordable tennis. Fee increases are not required to operate and maintain the new bubble.

## Rosedale Tennis Club Loan

### **Project Summary:**

#### **Financing**

Project cost \$1,950,000

Rosedale contribution upfront: \$600,000 approved at a Special membership meeting in December 2022.

Rogers Communications and Tennis Canada naming rights grant \$200,000.

City of Hamilton interest free loan \$1,150,000

#### **Project Schedule**

Funding approved - July 2023

Construction of Grade Beam (Dome edge concrete base) - November 2023

Refurbishing Hard Courts - Spring 2024

Bubble installation – June 2024

#### **Community Support**

**Community Benefits of the Loan** and what Rosedale Tennis commits to provide (the following subject to loan approval from the City):

- 1) Increased tennis opportunities for Hamilton.
- 2) Upgraded recreational facility.
- 3) Increased instructional tennis for children, youth, adults, and seniors.
- 4) 350 new members - improving health outcomes by increasing active living and increasing opportunities for social interaction.
- 5) Expand the youth program (under 16) by at least 30% with a focus on exercise, skill, competition, and fun.
- 6) Reinstate the group lesson/round robin program creating affordable opportunities for beginners to acquire skills.
- 7) Reinstate/expand the local schools program. Work with local physical education teachers to provide opportunities for low-cost youth tennis.
- 8) Additional court time for local high school and university competitive tennis teams to train, practice and compete. Host high school provincial tennis tournaments.
- 9) Provide court time for community groups and agencies such as Big Brothers and Big Sisters and Empowerment Squared, to develop a program to encourage youth to exercise, acquire skills and to provide opportunities for mentorship.
- 10) Reinstate/expand Ontario Tennis Association youth and adult tennis tournaments.



## Rosedale Tennis Club Loan

**Investing with Equity** will help improve communities and achieve more inclusion and diversity in sport.

- 1) Work with our membership to expand charitable tennis events, such as the very successful Annual Eva Rothwell Event.
- 2) The new bubble will be wheelchair accessible. Subject to the loan and the new bubble, we intend to work with the Ontario Tennis Association and our membership to host a Wheelchair Tennis Event. We currently have members who assist with an outdoor wheelchair tennis tournament in Grimsby.
- 3) Adjust/waive fees for individuals and youth facing financial challenges. Continue to promote tennis and active living in all communities in Hamilton. Continue to be a living wage employer.
- 4) Building on the Equity, Diversity, and Inclusion training the board and staff have completed, Rosedale Tennis will seek ongoing opportunities to ensure all Hamiltonians have a chance to play at this community facility. This will be reflected in our marketing materials as well as our recruitment of directors, volunteers, and players.

If we do not receive the loan and are unable to continue to grow, the Club will be forced to continue with the cap on memberships, limit court time, and curtail community events.

### **In Summary:**

Hamilton is underserved regarding the number of winter tennis courts relative to every comparable city in Southern Ontario and well below the Tennis Canada indoor tennis facility recommendation. Rosedale Tennis can add a new dome and provide more than 350 new Hamilton based members with the opportunity to lead a more active lifestyle. The proposed upgrade is intended to fit within the existing Rosedale Tennis Club footprint.