



**City of Hamilton**  
**SELECTION COMMITTEE FOR AGENCIES, BOARDS AND SUB-**  
**COMMITTEES**  
**AGENDA**

**Meeting #:** 23-008  
**Date:** September 12, 2023  
**Time:** 9:00 a.m.  
**Location:** Council Chambers  
Hamilton City Hall  
71 Main Street West

Loren Kolar, Legislative Coordinator (905) 546-2424 ext. 2604

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**Pages**

**1. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

**2. DECLARATIONS OF INTEREST**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

3.1 August 10, 2023

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**4. PRIVATE AND CONFIDENTIAL**

4.1 Closed Session Minutes - August 10, 2023

Pursuant to Section 9.3 sub-section (b) of the City's Procedural By-law 21-021, as amended, and Section 239(3) Sub-section (b) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City or local board employees

#### 4.2 Applicant Interviews for the City of Hamilton's Agencies, Boards and Sub-Committees

Pursuant to Section 9.3 sub-section (b) of the City's Procedural By-law 21-021, as amended, and Section 239(3) Sub-section (b) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City or local board employees

##### 4.2.a FOR INFORMATION ONLY: Screening Tools for the Selection Committee for Agencies, Boards and Sub-Committees

Pursuant to Section 9.3 sub-section (i) of the City's Procedural By-law 21-021, as amended, and Section 239(2) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the City or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization

## 5. ADJOURNMENT



Hamilton

**SELECTION COMMITTEE  
FOR  
AGENCIES, BOARDS AND SUB-COMMITTEES  
MINUTES 23-007  
9:30 a.m.  
August 10, 2023  
Council Chambers  
City Hall**

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**Present:** Councillors C. Cassar (Chair) B. Clark, T. Jackson, C. Kroetsch, A. Wilson and M. Wilson

**Absent with regrets:** Councillors N. Nann and M. Tadeson – Personal

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**THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:**

**1. Deliberation of Applicants for the City of Hamilton's Agencies, Boards and Sub-Committees (Item 4.1)**

**(a) (A. Wilson/M. Wilson)**

- (i) That the directions to staff in Closed Session respecting the Hamilton Municipal Heritage Committee, and the Heritage Permit Review Sub-Committee, be approved; and
- (ii) That the details of the Deliberation of Applicants for the Hamilton Municipal Heritage Committee, and the Heritage Permit Review Sub-Committee, remain confidential.

**CARRIED**

**(b) (A. Wilson/Clark)**

- (i) That the directions to staff in Closed Session respecting the balance of the Deliberation of Applicants for the City of Hamilton's Agencies, Boards and Sub-Committees, be approved; and
- (ii) That the details of the balance of the Deliberation of Applicants for the City of Hamilton's Agencies, Boards and Sub-Committees remain confidential.

**CARRIED**

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised the Committee of the following changes to the agenda:

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING**

3.1 August 8, 2023

**4. PRIVATE AND CONFIDENTIAL**

4.2 Closed Session Minutes – August 8, 2023

**(A. Wilson/Jackson)**

That the agenda for the August 10, 2023 meeting of the Selection Committee for Agencies, Boards and Sub-Committees be approved, as amended.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 2)**

Councillor C. Kroetsch declared disqualifying interests in regards to applicants during the Deliberation of Applications to the Hamilton Municipal Heritage Committee, and Heritage Permit Review Sub-committee, as he has a socially significant relationship with an applicant, and a working relationship with another, and vacated the meeting room during the discussions.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) August 8, 2023 (Added Item 3.1)**

**(A. Wilson/M. Wilson)**

That the Minutes of August 8, 2023 be approved, as presented.

**CARRIED**

**(d) PRIVATE & CONFIDENTIAL (Item 4)**

**(i) Closed Session Minutes - August 8, 2023 (Added Item 4.2)**

**(M. Wilson/Clark)**

That the Closed Session Minutes of August 8, 2023 be approved as presented, and remain confidential.

**CARRIED**

**(A. Wilson/Clark)**

That the Committee move into Closed Session for Item 4.1, respecting a Deliberation of Applicants for the City of Hamilton's Agencies, Boards and Sub-Committees, Section 9.3 sub-section (b) and (i) of the City's Procedural By-law 21-021, as amended, and Section 239(2) Sub-section (b) and (i) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City or local board employees and a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the City or local board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization.

**CARRIED**

**(iii) Deliberation of Applicants for the City of Hamilton's Agencies, Boards and Sub-Committees (Item 4.1)**

Due to a declared conflict, the Deliberation of Applicants to the Hamilton Municipal Heritage Committee and the Heritage Permit Review Sub-Committee, were considered separately, with Councillor Kroetsch noting a conflict.

For further disposition, refer to Item 1(a)

For the disposition of the balance of the Deliberations of Applicants for the City of Hamilton's Agencies, Boards and Sub-Committees refer to Item 1(b).

**(e) ADJOURNMENT (Item 6)**

**(A. Wilson/Kroetsch)**

There being no further business, the Selection Committee adjourned at 12:20 p.m.

**CARRIED**

Respectfully submitted,

Councillor C. Cassar, Chair  
Selection Committee

Loren Kolar  
Legislative Coordinator  
Office of the City Clerk