



## City of Hamilton

# AUDIT, FINANCE AND ADMINISTRATION COMMITTEE ADDENDUM

**Meeting #:** 23-014  
**Date:** September 21, 2023  
**Time:** 9:30 a.m.  
**Location:** Council Chambers  
Hamilton City Hall  
71 Main Street West

Tamara Bates, Legislative Coordinator (905) 546-2424 ext. 4102

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### 10. DISCUSSION ITEMS

\*10.3 Grants Sub-Committee Report 23-004, September 14, 2023

### 12. NOTICES OF MOTION

\*12.1 Hamilton Police Services and Hamilton Public Library Surpluses and Deficits

### 14. PRIVATE AND CONFIDENTIAL

\*14.3 Request for Continuation of Utility Billing Services with Alectra (FCS21082(f)) (City Wide)

Pursuant to Section 9.3, Sub-section (k) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-section (k) of the Ontario Municipal Act, 2001, as amended, as the subject matter pertains to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.





Hamilton

**GRANTS SUB-COMMITTEE  
REPORT 23-004**

9:30 a.m.

September 14, 2023

Room 264, City Hall

71 Main Street West, Hamilton, Ontario

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**Present:** Councillors N. Nann (Chair), C. Kroetsch (Vice Chair)  
Councillors T. Jackson, M. Tadeson, and M. Wilson

**Absent:** Councillor M. Francis – City Business

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**THE GRANTS SUB-COMMITTEE PRESENTS REPORT 23-004 AND RESPECTFULLY  
RECOMMENDS:**

**1. Annual Update, City Enrichment Fund - Digital Pilot Program (CM22015(a) /  
GRA22003(a)) (City Wide) (Outstanding Business List Item) (Item 6.1)**

That Report GRA22003(a), respecting Annual Update, City Enrichment Fund - Digital Pilot Program, be received.

**2. City Enrichment Fund, Scope of Work: Community Consultation (GRA23003(b))  
(City Wide) (Outstanding Business List Item) (Item 6.2)**

That Report GRA23003(b), respecting City Enrichment Fund, Scope of Work: Community Consultation, be received.

**3. City Enrichment Fund – Program Updates (GRA23004) (City Wide) (Outstanding  
Business List Item) (Item 7.1)**

- (a) That the 30% funding policy for all City Enrichment Fund requests be revised to only apply to applications with requests above \$15,001;
- (b) That the financial review process for all City Enrichment Fund applications be revised and only apply to applications with requests of \$30,000 or greater;
- (c) That staff be directed to report back on the following motion “That staff be directed to review the (CEF) fund’s current overall funding guidelines, program stream guidelines, related funding caps and report back to the Grants Sub-Committee with recommendations to ensure the fund is evolving with the needs of community” in advance of the 2025 intake;

- (d) That item A, on the Grants Sub-Committee Outstanding Business List respecting “That up to \$500,000 of the City Enrichment Fund reserve funds, be ear marked to investigate potential matching opportunities, throughout the City, to bring to a total fund of \$1M in support for communities and organizations that have been heavily impacted by COVID-19 and the pandemic more broadly, with any funds not allocated to be evenly distributed and returned back to their respective reserves, and report back to the Grants Sub-Committee” be identified as completed and be removed; and,
- (e) That item 2023-A, on the Grants Sub-Committee Outstanding Business List respecting “That staff be directed to report back on appeals process with an overview of all submitted applicant appeals, in the form of an information report, upon concluding the appeals process to the Grants Sub-Committee by mid-June 2023;” be identified as completed and be removed.

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 1)**

The Committee Clerk advised that there were no changes to the agenda.

The September 14, 2023 agenda for the Grants Sub-Committee, was approved, as presented.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) June 13, 2023 (Item 3.1)**

The Minutes of the June 13, 2023 Grants Sub-Committee meeting, were approved, as presented.

**(d) ADJOURNMENT (Item 11)**

There being no further business, the Grants Sub-Committee adjourned at 10:13 a.m.

Respectfully submitted,

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Councillor Nrinder Nann  
Chair, Grants Sub-Committee

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Angela McRae  
Legislative Coordinator  
Office of the City Clerk

# CITY OF HAMILTON NOTICE OF MOTION

AUDIT, FINANCE AND ADMINISTRATION: September 21, 2023

**MOVED BY COUNCILLOR C. KROETSCH.....**

## **Hamilton Police Services and Hamilton Public Library Surpluses and Deficits**

WHEREAS, the City of Hamilton is the primary funder for Hamilton Police Services and Hamilton Public Library;

WHEREAS, the City of Hamilton is legislatively required to approve the Hamilton Police Services Board and Hamilton Public Library Board of Directors approved budgets for Hamilton Police Services and Hamilton Public Library;

WHEREAS, the City of Hamilton approves the disposition of any year end surpluses and deficits for Hamilton Police Services and Hamilton Public Library;

WHEREAS, the Hamilton Police Services Board and Hamilton Public Library Board of Directors approve any year-end surplus or deficit related transfers exclusive of Hamilton City Council consideration and approval; and

WHEREAS, the Hamilton Police Services Board and Hamilton Public Library Board of Directors have approved reserve policies in keeping with City of Hamilton Reserve policies;

THEREFORE, BE IT RESOLVED:

- (a) That City staff coordinate with Hamilton Police Services to prepare an amendment to the year-end closing process whereby Council would receive and approve any Hamilton Police Services Board recommendations related to transfer funds to and from reserves relating to year-end surpluses and deficits; and
- (b) That City staff coordinate with Hamilton Public Library to prepare an amendment to the year-end closing process whereby Council would receive and approve any Hamilton Public Library Board of Directors recommendations related to transfer funds to and from reserves relating to year-end surpluses and deficits.