



City of Hamilton

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES REVISED

Date: October 10, 2023

Time: 4:00 p.m.

Location: Room 264, 2nd Floor, City Hall
(hybrid) (RM)
71 Main Street West

Carrie McIntosh, Legislative Coordinator (905) 546-2424 ext.2729

Pages

1. CEREMONIAL ACTIVITIES

2. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

3. DECLARATIONS OF INTEREST

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1 September 12, 2023

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5. COMMUNICATIONS

6. DELEGATION REQUESTS

7. DELEGATIONS

8. STAFF PRESENTATIONS

- 8.1 City Enrichment Fund, Community Services Program,
2024 Community Reviewer Recruitment 13

9. CONSENT ITEMS

9.1 Built Environment Working Group Update (no copy)

9.2 Housing Issues Working Group Update (no copy)

9.3 Outreach Working Group Update (no copy)

9.4 Transportation Working Group Update

- *a. Transportation Working Group Meeting Notes - 25
September 26, 2023

9.5 Strategic Planning Working Group Update (no copy)

9.6 Accessible Open Spaces and Parklands Working Group
Update (no copy)

10. PUBLIC HEARINGS

11. DISCUSSION ITEMS

11.1 Snow Clearing By-law (no copy)

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13. NOTICES OF MOTION

14. GENERAL INFORMATION / OTHER BUSINESS

15. PRIVATE AND CONFIDENTIAL

16. ADJOURNMENT



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES
MINUTES 23-009**

4:00 p.m.

Tuesday, September 12, 2023

Room 264, 2nd Floor Hamilton City Hall
71 Main Street West

Present: Councillor M. Tadeson, A. Mallett (Chair)
J. Kemp (Vice-Chair), P. Cameron,
L. Dingman, A. Frisina, L. Janosi, P. Kilburn,
T. Murphy, K. Nolan, and T. Nolan

Absent
with Regrets: S. Aaron, J. Cardno, M. Dent, M. McNeil,
R. Semkow

**THE FOLLOWING ITEMS WERE REFERRED TO THE
GENERAL ISSUES COMMITTEE FOR
CONSIDERATION:**

- 1. Amendment to the Advisory Committee for Persons with Disabilities' Terms of Reference to Include the**

Annual “Ability First” Accessibility Fair (Item 12.2)

(Cameron/T. Nolan)

WHEREAS, the Advisory Committee for Persons with Disabilities’ Outreach Working Group organizes an Annual “Ability First” Accessibility Fair; and

WHEREAS, it would be beneficial for the success of the event if all members of the Advisory Committee for Persons with Disabilities were to participate in the organization and planning of the Annual “Ability First” Accessibility Fair, including on the day of the event.

THEREFORE, BE IT RESOLVED:

That the Terms of Reference for the Advisory Committee for Persons with Disabilities be amended by adding thereto a section after “Working Groups” entitled “Annual Events” and listing the “Ability First” Accessibility Fair” as follows:

Annual Events

“Ability First” Accessibility Fair

Members of ACPD shall be strongly encouraged to participate in the organization and planning of the Annual “Ability First” Accessibility Fair, which would include their attendance and participation on the day of the event.

CARRIED

The following members wished to be recorded as opposed to the Item 1 (above): J. Kemp, P. Kilburn, K. Nolan, T. Nolan, T. Murphy.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the Agenda.

(Kemp/Cameron)

That the Agenda for the September 12, 2023, meeting of the Advisory Committee for Persons with Disabilities, be approved, as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)

(i) August 8, 2023 (Item 4.1)

(Cameron/Murphy)

That the August 8, 2023, minutes of the Advisory

Committee for Persons with Disabilities meeting,
be approved, as presented.

CARRIED

(d) COMMUNICATIONS (Item 5)

- (i) Correspondence from Shahan Aaron
respecting his Resignation from the Advisory
Committee for Persons with Disabilities**

(McNeil/Kemp)

That the correspondence from Shahan Aaron
respecting his resignation from the Advisory
Committee for Persons with Disabilities, be
received.

CARRIED

The Clerk advised the Committee that the quorum for
Advisory Committee for Persons with Disabilities will
be adjusted accordingly.

(e) STAFF PRESENTATIONS (Item 8)

- (i) Accessible Transit Services Customer Survey
(Item 8.1)**

Michelle Martin, Manager of Accessible
Transportation Services, provided a presentation
respecting the Accessible Transit Services
Customer Survey, with the aid of a PowerPoint

presentation.

(Cameron/Janosi)

That the presentation from Michelle Martin, Manager of Accessible Transportation Services, respecting the Accessible Transit Services Customer Survey, be received.

CARRIED

(T. Nolan/Kemp)

That staff be directed to invite HSR staff to an upcoming meeting of the Advisory Committee for Persons with Disabilities to discuss the HSR Fare Assist Program.

CARRIED

(f) CONSENT ITEMS (Item 9)

(i) Built Environment Working Group Update (Item 9.1)

P. Kilburn provided a verbal update respecting the Built Environment Working Group.

For further disposition of this item refer to Item (f)(v)(1).

(ii) Outreach Working Group Update (Item 9.3)

J. Kemp provided a verbal update respecting the Outreach Working Group.

For further disposition of this item refer to Item (f)(v)(2).

(iii) Strategic Planning Working Group Update (Item 9.5)

A. Mallett provided a verbal update respecting the Strategic Planning Working Group.

For further disposition of this item refer to Item (f)(v)(3).

(iv) Accessible Open Spaces and Parklands Working Group Update (Item 9.6)

T. Nolan provided a verbal update respecting Accessible Open Spaces and Parklands Working Group.

For further disposition of this item refer to Item (f)(v)(4).

(v) (Kemp/Murphy)

That the following Consent Items be received:

(1) Built Environment Working Group Update (Item 9.1)

(2) Outreach Working Group Update (Item 9.3)

- (a) “Ability First” Accessibility Fair Update – September 2023 (Item 9.3(a))
- (3) Strategic Planning Working Group Update (Item 9.5)
 - (a) Strategic Planning Working Group Meeting Notes – August 4, 4023 (Item 9.5(a))
- (4) Accessible Open Spaces and Parklands Working Group Update (Item 9.6)

CARRIED

(vi)(T. Nolan/K. Nolan)

That staff be directed to invite staff from Planning and Economic Development Department to attend a future meeting of the Advisory Committee for Persons with Disabilities to discuss options for off-road transportation systems for people with disabilities.

CARRIED

(g) MOTIONS (Item 12)

- (i) Delegation to the CityHousing Hamilton Board of Directors respecting the Advisory Committee for Persons with Disabilities’ Housing Issues Working Group’s Recommendations to Improve Accessible Housing in CityHousing Hamilton Buildings (Item 12.1)**

(Kemp/Kilburn)

WHEREAS, on August 8, 2023, the Advisory Committee for Persons with Disabilities recommended to Council that staff be directed to forward the Advisory Committee for Persons with Disabilities' report entitled: "ACPD Housing Working Group's Recommendations to Improve Accessible Housing in CityHousing Hamilton Buildings for Simplified Customer Service, Better Quality of Life and More Stable Housing in Accordance With the AODA" to the Chief Executive Officer of CityHousing Hamilton with a request to add this matter to the agenda of an upcoming meeting of the CityHousing Hamilton Board of Directors; and

WHEREAS, it is now necessary to choose the members of the Advisory Committee for Persons with Disabilities who will be presenting at an upcoming meeting of the CityHousing Hamilton Board of Directors when the report respecting the "Advisory Committee for Persons with Disabilities Housing Working Group's Recommendations to Improve Accessible Housing in CityHousing Hamilton Buildings for Simplified Customer Service, Better Quality of Life and More Stable Housing in Accordance With the *Accessibility for Ontarians with Disabilities Act (AODA)*" is being considered.

THEREFORE, BE IT RESOLVED:

(a) That the following members of the Advisory Committee for Persons with Disabilities be selected to delegate to the CityHousing Hamilton Board of Directors when the report respecting the “Advisory Committee for Persons with Disabilities Housing Working Group’s Recommendations to Improve Accessible Housing in CityHousing Hamilton Buildings for Simplified Customer Service, Better Quality of Life and More Stable Housing in Accordance With the *Accessibility for Ontarians with Disabilities Act (AODA)*” is considered:

- (i) James Kemp
- (ii) Paula Kilburn
- (iii) Tim Nolan

CARRIED

(h) GENERAL INFORMATION / OTHER BUSINESS (Item 14)

(i) Presenter’s List to the Advisory Committee for Persons with Disabilities (Item 14.1)

(Frisina/Janosi)

That the attached updates to the Presenter’s List for the Advisory Committee for Persons with Disabilities, be received.

CARRIED

(i) ADJOURNMENT (Item 16)

(Murphy/Janosi)

That there being no further business, the Advisory Committee for Persons with Disabilities, be adjourned at 5:49 p.m.

CARRIED

Respectfully submitted,

Aznive Mallett, Chair
Advisory Committee for
Persons with Disabilities

Carrie McIntosh
Legislative Coordinator
Office of the City Clerk



Hamilton

**CITY ENRICHMENT FUND
COMMUNITY SERVICES PROGRAM
2024 Community Reviewer Recruitment**

**CITY OF HAMILTON
ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES
October 10, 2023**



The City Enrichment Fund supports the 25 Year Community Vision “Our Future Hamilton” by providing funds across a range of program areas.

CITY ENRICHMENT FUND

The City of Hamilton invests in the community by providing grants through the City Enrichment Fund.

The City Enrichment Fund (CEF) Program Areas:

1. Agriculture
2. Arts
3. Communities, Culture & Heritage
4. Community Services
5. Digital (*New – Pilot)
6. Environment
7. Sport & Active Lifestyles



City Enrichment Fund (CEF) – Community Services Program

COMMUNITY SERVICES - OBJECTIVE

To strengthen the human services system by funding programs that:

- Meet current or emerging community priorities
- Foster the growth of new programs
- Support equity diversity and inclusion,
- Prioritize equity seeking groups
- Address underserviced target groups
- Promote systems change
- Explore service delivery innovation

City Enrichment Fund (CEF) – Community Services Program

COMMUNITY SERVICES – EVALUATION

- Each application is reviewed by 3 adjudicators and scored out of 100
- Applications are assessed based on the assessment criteria specific to each program area and funding stream

City Enrichment Fund (CEF) – Community Services Program

COMMUNITY SERVICES – WHY AM I HERE?

- Last year we piloted adding Community Reviewers to our Adjudication Teams
- Hybrid teams that would be a combination of both community reviewers and city staff
- Every team would have at least one community reviewer and one staff person – the third adjudicator would depend on number of adjudicators available

**WE ARE LOOKING FOR
COMMUNITY REVIEWERS!!!!**

WHY RECRUIT FROM THE ADVISORY COMMITTEES?

- As Citizen/Volunteer Members you are already a community volunteer!
- You have an interest in the focus of this advisory committee
- You may have subject matter expertise, lived experience or work/professional experience relevant to this advisory committee
- Please note that your participation as a Community Reviewer is done **individually** and not as a representative of the Advisory Committee itself

What are the Roles/Responsibilities of Community Reviewers

1. Review an average about 20 applications using the City Enrichment Fund's Survey Monkey Applied (SMA) online platform.
2. Have reliable and consistent access to the internet.
3. Review background material on the City Enrichment Fund and the adjudication manual prior to completing reviews.
4. Community reviewers should also have some flexibility to participate in online meetings during the day Monday to Friday.
5. Participate in a mandatory online training session and 2 meetings with your team.
6. Must sign a Conflict of Interest Form

Why Participate?

Participating in this project will help me to...

- Share my skills and experience
- Learn new transferable skills
- Deepen my knowledge of local human services
- Broaden my network of community connections
- Acquire volunteer hours
- Receive a \$150 honorarium will be provided upon completion

Timeline and Process – Actual Dates TBD



I WANT IN !!!!

If you are interested in being a Community Reviewer for the Community Services Program of the City Enrichment Fund, please email csgrant@hamilton.ca by **November 1, 2023** and:

1. Tell us why you would like to participate
2. Share with us any skills or perspectives you could contribute to our review process

*Please note that due to the requirements of establishing hybrid review teams not everyone expressing interest may be invited on to a team. We anticipate being able to confirm your participation by **December 8th, 2023.***



Hamilton

Have more questions?

Contact: Carmen Rachelle Bian

Community Services Stream Program Manager

905 973-4861 csgrant@hamilton.ca



To apply visit the CEF webpage: www.Hamilton.ca/CityEnrichmentFund

Transportation Working Group Meeting Notes
September 26, 2023

Present: Aznive Mallett, Paula Kilburn, James Kemp, Kim Nolan, Anthony Frisina, Tim Nolan

Staff: Michelle Martin

Michelle should be invited and she will present the documents she has sent out.

Michelle gave a brief overview of the questions prepared for the Journey Mapping data collection. Some questions were raised along with a few concerns related to specific text. Michelle took note for her next discussion with the consultants. Michelle agreed to distribute the JM interview guide to the full ACPD for comment / feedback with a defined date for responses.

Michelle talked about the plan for the annual meeting for transit. Some suggestions were to have more than one meeting (e.g. downtown and mountain) and to move up the date to earlier in the fall while weather is still relatively good. Michelle took note and will look at options then report back to TWG.

Michelle gave an update on the status of the survey and its dissemination.

Michelle talked about the need for good feedback on the various data collection efforts and the need to possibly

extend the timelines for feedback in order to get a good number of respondents.

When do we want to have the people from the LRT come and present?

LRT reps should speak with the full ACPD, not just TWG. Should look to having them meet with ACPD soon, though the request may already have been made.

The new fare structure on the HSR.

There were still concerns about the HSR new fare structure and the ability for people with disabilities to comply. A large number of issues regarding the new fare system were communicated with HSR staff yet the subsequent staff report failed to cite the concerns of ACPD members. Notwithstanding the failure of staff to accurately reflect the comments of ACPD, the fare system will begin January 01, 2024.

A discussion with DARTS about the service.

There was a robust discussion about the relevance or importance for DARTS staff to meet with TWG. Following discussion TWG members decided to stay status quo following up with ATS only, as has been the recent practice.

Snow removal at bus stops.

There was a robust discussion about snow removal at bus stops and the commitment made by HSR last winter. Discussion included what portions of bus stops, and curbsides, was required and what people's experiences were last year. It was noted that a motion re: snow removal from Councillor Spadafora required staff to report back by the end of August on snow clearing issues for winter 2023/24. Aznive will add this item to the next ACPD agenda for discussion and follow up.

Update the OBL.

The outstanding business list has previously been discussed at TWG. Aznive to ask Carrie to distribute the OBL items from all working groups.

I would like an for some of us to try the new, supposedly better engineered buses at the next ACPD meeting. Aznive to ask Carrie to follow up as this has already been apparently arranged. Members felt it would be better for the vehicle to be available before, rather than after, the meeting given the time of year and darkness setting in.

12.1

CITY OF HAMILTON

M O T I O N

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES: October 11, 2023**

MOVED BY P. KILBURN.....

SECONDED BY

Donation in Memory of Mary Sinclair

That a donation in memory of Mary Sinclair to Participation House in the amount of \$200 from account #300303, to be facilitated by the Diversity and Inclusion Office, be approved.