



**City of Hamilton**  
**HAMILTON VETERANSCOMMITTEE**  
**AGENDA**

**Meeting #:** 2023-07  
**Date:** October 31, 2023  
**Time:** 4:00 p.m.  
**Location:** YouTube Channel Streaming for Virtual Meetings  
All electronic meetings can be viewed at:  
City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Christopher Redford, Heritage Presentation Coordinator (905) 546-2424 ext. 4688

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10.3 Standup Banner Display

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# Hamilton

## MINUTES

### Hamilton Veterans Committee

Meeting #2023 - 006

September 26, 2023

4:00 p.m.

WebEx – Virtual Platform

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**Present:** Chair: Michael Rehill  
Vice Chair: Ed Sculthorpe  
Members: Terry Ryan, Robert Fyfe, Dave Baldry, Rod Paddon, Steve Waldron, Don Jackson

**Also Present:** Christopher Redford (Staff Liaison), Moira McGuigan (Hamilton Military Museum)

#### 1. CEREMONIAL ACTIVITIES

(i) **Moment of Silence**

Committee members observed a moment of silence.

(ii) **Land Acknowledgement**

Michael Rehill read the Land Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**(Fyfe/Baldry)**

That the agenda for the September 26, 2023 meeting of the Hamilton Veterans Committee be approved.

**CARRIED**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) June 27, 2023**

**(Sculthorpe/Paddon)**

That the Minutes of the June 27, 2023 meeting of The Hamilton Veterans Committee be approved, as presented.

**CARRIED**

**4. DISCUSSION ITEMS (Item 10)**

**(/)**

That the following items be received:

**(i) Dieppe Service Post-Event Wrap Up (10.1)**

Annual Dieppe Service was on Saturday, August 19. The Chair commented that the event ran very smoothly, the logistics were perfect and there was a good turnout. Several committee members were in attendance for the service. Coordinate to ensure that all the cadets are in the same uniform for 2024. Staff Liaison informed the committee that there will be some work done at the memorial by City Parks to ensure that the rocks stay clear of weeds and sand.

**(ii) Wreath Project 2023 (10.2)**

Staff Liaison reports that the four schools (Cathy Weaver, Adelaide Hoodless, Queen Victoria and Hess Street) chosen for this project were contacted in June before the school year ended. Staff Liaison also went to the four schools in Mid-September to visit each Principal and to drop off information sheets. Committee is still waiting on a response for participation. The Committee recognizes that student attendance will be limited at the Remembrance Day service this year due to it being on a Saturday as opposed to a weekday.

**(iii) Hamilton Remembrance Day Services (10.3)**

Committee discussed roles for the service: S. Waldron will be Parade Marshall with the assistance of D. Jackson, T. Ryan will assist the Second World War Veteran, E. Sculthorpe will greet dignitaries and wreath bearers. Staff Liaison to connect with Indigenous Ceremonial drummers to inquire about participation. They should be acknowledged and included in the service timeline, either during the wreath laying or at the end. If it is at the end, the service will not be dismissed until the conclusion of the

drumming circle. Taped pre-show of the Cenotaph Centennial will air from 10:30 to 10:45 am Cable 14 will have a live camera on James St., and a person in studio to explain the parade march as it moves towards Gore Park. The Children's Choir will sing O' Canada with the band, and they will sing one more song during the wreath laying. Construction at Gore Park has lessened since 2022, it will be easier to march in on parade. A Second World War Veteran will be in attendance, details are being finalized.

Staff Liaison informed the Chair that he will be recorded for the Cenotaph Centennial video that will play prior to the service starting. The Chair is to reach out to Captain Padre M. Bowyer of the 31<sup>st</sup> Signals Regiment to inquire about participation.

**(iv) Hamilton Remembrance Day Services ASL Interpretation**

Committee has acquired an ASL interpreter for the Remembrance Day Service, they will stand at the front of the cenotaph so that they can be seen by Cable 14 cameras. Interpreter has requested that master of ceremonies speaks slowly during the Land Acknowledgement to ensure that all indigenous words are captured properly.

**(v) Argyll Pavilion signage update**

Staff Liaison informed committee that once the signs are complete, they could take weeks to be installed. Recommendations to get the signs completed as quickly as possible, and then they will be added to Parks timeline.

**(vi) Cenotaph Centennial standup display**

Two stand up display banners are being completed for Remembrance Day. They will be put up at City Hall at the end of October and remain in place until November 11. The banners will include information about the Veterans Committee, the history of the Cenotaph, the names of the First World War casualties, information of the time capsule and the work completed on the cenotaph throughout the years.

**CARRIED**

**5. MOTIONS (Item 11)**

**(i) Approve 2024 Budget Increase Submission (Item 11.1)**

That staff submit the Hamilton Veterans Committee 2024 Budget Report requesting an increase in the committee's base budget from \$43,000 to \$65,000, so that it may be referred to the 2024 budget process for consideration.

**(Rehill/Paddon)**

That the committee approves staff's submission of the Hamilton Veterans Committee 2024 Budget Report requesting an increase.

**CARRIED**

**6. ADJOURNMENT (Item 15)**

**(Ryan/Sculthorpe)**

That, there being no further business, the meeting be adjourned at 4:28 p.m.

**CARRIED**

**Respectfully,**

**Michael Rehill, Chair  
Hamilton Veterans Committee**