



City of Hamilton
PUBLIC HEALTH COMMITTEE
REVISED

Meeting #: 23-012
Date: December 4, 2023
Time: 9:30 a.m.
Location: Council Chambers
Hamilton City Hall
71 Main Street West

Aleah Whalen, Legislative Coordinator (905) 546-2424 ext. 6436

1. CEREMONIAL ACTIVITIES

2. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

3. DECLARATIONS OF INTEREST

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1 November 13, 2023

5. COMMUNICATIONS

5.1 Correspondence from Wess Garrod, KFL&A Board of Health Chair respecting
Strengthening Public Health: Voluntary Mergers

Recommendation: be endorsed

- 5.2 Correspondence from Hon. Sylvia Jones, Deputy Premier and Minister of Health and Patrick Dicerni, Assistant Deputy Minister, Hospitals and Capital Division, respecting additional 2023-2024 funding for delivery of HIV- and/or hepatitis C-related services

Recommendation: be received and the Medical Officer of Health, or delegate, be authorized and directed to execute all agreements, contracts, extensions, and documents, including submission of budgets and reports required to give effect to the 2023-2024 HIV & Hepatitis C Programs Funding budget.

- 5.3 Correspondence from Kathryn Wilson, Board of Health Chair, Peterborough Public Health respecting Adequate Funding for the Ontario Seniors Dental Care Program

Recommendation: be received.

- *5.4 Correspondence from Loretta Ryan, Executive Director, Association of Local Public Health Agencies (ALPHA), respecting 2024 Budget Consultations

Recommendation: be received

6. DELEGATION REQUESTS

7. DELEGATIONS

8. STAFF PRESENTATIONS

9. CONSENT ITEMS

- 9.1 Quarterly Update on Hamilton Opioid Information System (July – September 2023) (BOH23041) (City Wide)

10. DISCUSSION ITEMS

- 10.1 Third-Party Air Monitoring re: Green For Life Landfill Stoney Creek (BOH23042) (Wards 5 and 9)
- 10.2 Hamilton's Waterpipe By-law Amendment (BOH23017(b)) (City Wide)
- 10.3 Food Advisory Committee 2024 Budget Request (BOH23043) (City Wide)

11. MOTIONS

- 11.1 Consultation with SCORE! (Strengthening Community Roots: Anchoring Newcomers in Wellness and Sustainability) on the Riverdale neighborhood project (Ward 5)

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

Members of the public can contact the Clerk's Office to acquire the documents considered at this meeting, in an alternate format.

13.1 Outstanding Business List

a. Items Considered Complete and Needing to be Removed:

- a. Monitoring Local Impacts of Air Pollution on Mental and Neurological Health Outcomes (BOH23041) (City Wide)

OBL Item: 2023-H

Date Added: June 21, 2023 (Council Minutes 23-012 - Item 7.1)

Date Completed: November 13, 2023 (PHC Report 23-011 - Item 5)

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



**PUBLIC HEALTH COMMITTEE
(Formerly the Board of Health)
MINUTES 23-011**

9:30 a.m.

Wednesday November 13, 2023

Council Chambers, City Hall, 2nd Floor
71 Main Street West, Hamilton, Ontario

Present: Councillor M. Wilson (Chair)
Councillors J. Beattie, C. Cassar, B. Clark, J.P. Danko, M. Francis,
T. Hwang, T. Jackson, C. Kroetsch, T. McMeekin, N. Nann, E.
Pauls, M. Spadafora, M. Tadeson and A. Wilson

**Absent with
Regrets:** Mayor A. Horwath – City Business

**THE FOLLOWING ITEMS WERE REFERRED TO THE BOARD OF HEALTH FOR
CONSIDERATION:**

**1. *Personal Health Information Protection Act* Training for Councillors (BOH23037)
(City Wide) (Item 8.1)**

(McMeekin/Cassar)

That Report BOH23037 respecting *Personal Health Information Protection Act*
Training for Councillors, be received.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 8 Councillor John-Paul Danko
Yes	-	Ward 5 Councillor Matt Francis
Absent	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 15 Councillor Ted McMeekin
Yes	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 11 Councillor Mark Tadeson

- Yes - Ward 13 Councillor Alex Wilson
- Yes - Ward 1 Councillor Maureen Wilson

2. Strengthening Public Health (BOH23038) (City Wide) (Item 8.2)

(Tadeson/Cassar)

That Report BOH23037 respecting Strengthening Public Health, be received.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

- Absent - Mayor Andrea Horwath
- Yes - Ward 10 Councillor Jeff Beattie
- Yes - Ward 12 Councillor Craig Cassar
- Yes - Ward 9 Councillor Brad Clark
- Yes - Ward 8 Councillor John-Paul Danko
- Yes - Ward 5 Councillor Matt Francis
- Absent - Ward 4 Councillor Tammy Hwang
- Absent - Ward 6 Councillor Tom Jackson
- Yes - Ward 2 Councillor Cameron Kroetsch
- Yes - Ward 15 Councillor Ted McMeekin
- Yes - Ward 3 Councillor Nrinder Nann
- Yes - Ward 7 Councillor Esther Pauls
- Yes - Ward 14 Councillor Mike Spadafora
- Yes - Ward 11 Councillor Mark Tadeson
- Yes - Ward 13 Councillor Alex Wilson
- Yes - Ward 1 Councillor Maureen Wilson

3. Vaccine Ambassador Pilot Program – Evaluation Report (BOH23036) (City Wide) (Item 9.1)

(A. Wilson/Kroetsch)

That Report BOH23036 respecting Vaccine Ambassador Pilot Program, be received.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

- Absent - Mayor Andrea Horwath
- Yes - Ward 10 Councillor Jeff Beattie
- Yes - Ward 12 Councillor Craig Cassar
- Yes - Ward 9 Councillor Brad Clark
- Yes - Ward 8 Councillor John-Paul Danko
- Yes - Ward 5 Councillor Matt Francis
- Absent - Ward 4 Councillor Tammy Hwang
- Absent - Ward 6 Councillor Tom Jackson
- Yes - Ward 2 Councillor Cameron Kroetsch

Yes	-	Ward 15	Councillor Ted McMeekin
Yes	-	Ward 3	Councillor Nrinder Nann
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 13	Councillor Alex Wilson
Yes	-	Ward 1	Councillor Maureen Wilson

4. Blue Flag Beach Program (PW23068/BOH22004(b)) (City Wide) (Item 10.1)

(Nann/Francis)

That Report PW23068/BOH22004(b) respecting Blue Flag Beach Program, be received.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 8 Councillor John-Paul Danko
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 15 Councillor Ted McMeekin
Yes	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 1 Councillor Maureen Wilson

5. Monitoring Local Impacts of Air Pollution on Mental and Neurological Health Outcomes (BOH23041) (City Wide) (Outstanding Business List Item) (Item 10.2)

(Nann/Hwang)

(a) That the Public Health Services budgeted complement be increased by 1.0 FTE to hire an Epidemiologist to establish a set of evidence informed indicators to monitor the impact of air pollution on the mental and neurological health of Hamilton residents at an anticipated annualized cost of \$141,831 for salary and benefits, to be referred to the 2024 Tax Operating Budget for Council approval; and,

- (b) That Item #2023-H, respecting Monitoring Local Impacts of Air Pollution on Mental and Neurological Health Outcomes be removed from the Public Health Committee Outstanding Business List.

Result: Motion CARRIED by a vote of 12 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Absent	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 8 Councillor John-Paul Danko
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 15 Councillor Ted McMeekin
Yes	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 7 Councillor Esther Pauls
Absent	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 1 Councillor Maureen Wilson

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised the Committee of the following changes to the agenda:

6. DELEGATION REQUESTS

- 6.1 Sarah Warry, Yous Matter Inc., respecting addiction and the underhoused (for today's meeting) – WITHDRAWN
- 6.2 Liz Roediger, Stand for Stoney Creek, respecting a community perspective related to agenda item 10.2 (Monitoring Local Impacts of Air Pollution on Mental and Neurological Health Outcomes) (for today's meeting)

(Francis/Clark)

That the agenda for the November 13, 2023 Public Health Committee be approved, as amended.

Result: Motion CARRIED by a vote of 11 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Absent	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 9 Councillor Brad Clark
Absent	-	Ward 8 Councillor John-Paul Danko
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 15 Councillor Ted McMeekin
Yes	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 1 Councillor Maureen Wilson

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) October 2, 2023 (Item 4.1)

(Hwang/Nann)

That the Minutes of the October 2, 2023 meeting of the Public Health Committee be approved, as presented.

Result: Motion CARRIED by a vote of 10 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Absent	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 9 Councillor Brad Clark
Absent	-	Ward 8 Councillor John-Paul Danko
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 15 Councillor Ted McMeekin
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 14 Councillor Mike Spadafora

Yes - Ward 11 Councillor Mark Tadeson
Yes - Ward 13 Councillor Alex Wilson
Yes - Ward 1 Councillor Maureen Wilson

(d) COMMUNICATIONS (Item 5)

- (i) René Lapierre, Board of Health Chair, Public Health Sudbury and Districts, respecting Calls for Expansion of Outdoor Air Quality Monitoring Stations and the Air Quality Health Index Across Northern Ontario (Item 5.1)

(A. Wilson/Kroetsch)

That the Correspondence from René Lapierre, Board of Health Chair, Public Health Sudbury and Districts, respecting Calls for Expansion of Outdoor Air Quality Monitoring Stations and the Air Quality Health Index Across Northern Ontario, be received.

Result: Motion CARRIED by a vote of 11 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Absent	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 9 Councillor Brad Clark
Absent	-	Ward 8 Councillor John-Paul Danko
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 15 Councillor Ted McMeekin
Yes	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 1 Councillor Maureen Wilson

(e) DELEGATION REQUESTS (Item 6)

- (i) **Liz Roediger, Stand for Stoney Creek, respecting a community perspective related Monitoring Local Impacts of Air Pollution on Mental and Neurological Health Outcomes (BOH23041) (for today's meeting) (Added Item 6.2)**

(Francis/Clark)

That the Delegation Request from Liz Roediger, Stand for Stoney Creek, respecting a community perspective on Monitoring Local Impacts of Air Pollution on Mental and Neurological Health Outcomes (BOH23041), be approved, for today's meeting.

Result: Motion CARRIED by a vote of 11 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Absent	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 9 Councillor Brad Clark
Absent	-	Ward 8 Councillor John-Paul Danko
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 15 Councillor Ted McMeekin
Yes	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 1 Councillor Maureen Wilson

(ii) Susan Chapman, respecting a community perspective related to Monitoring Local Impacts of Air Pollution on Mental and Neurological Health Outcomes (BOH23041) (Added Item 6.3)

(Pauls/Clark)

That the Delegation Request from Susan Chapman, respecting a community perspective on Monitoring Local Impacts of Air Pollution on Mental and Neurological Health Outcomes (BOH23041), be approved, for today's meeting.

Result: Motion CARRIED by a vote of 14 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 8 Councillor John-Paul Danko
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 15 Councillor Ted McMeekin
Yes	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 14 Councillor Mike Spadafora

Yes	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 13	Councillor Alex Wilson
Yes	-	Ward 1	Councillor Maureen Wilson

(f) DELEGATIONS (Item 7)

- (i) Dr. Sonia Anand, McMaster University - SCORE!, respecting the results of the SCORE! (Strengthening Community Roots: Anchoring Newcomers in Wellness and Sustainability) project from the Riverdale neighborhood in Ward 5 (for today's meeting) (Item 7.1)**

Dr. Sonia Anand addressed the Committee with the aid of a PowerPoint Presentation, respecting the results of the SCORE! (Strengthening Community Roots: Anchoring Newcomers in Wellness and Sustainability) project from the Riverdale neighborhood in Ward 5.

(Francis/M. Wilson)

That the speaking time for Dr. Sonia Anand with McMaster University, be extended by five (5) minutes.

Result: Motion CARRIED by a vote of 12 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Absent	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 8 Councillor John-Paul Danko
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 15 Councillor Ted McMeekin
Yes	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 1 Councillor Maureen Wilson

- (ii) Liz Roediger, Stand for Stoney Creek, respecting a community perspective on Monitoring Local Impacts of Air Pollution on Mental and Neurological Health Outcomes (BOH23041) (Added Item 7.2)**

Liz Roediger, addressed the Committee with the aid of a PowerPoint Presentation, respecting a community perspective on Monitoring Local Impacts of Air Pollution on Mental and Neurological Health Outcomes (BOH23041).

(Clark/Pauls)

That the speaking time for Liz Roediger with Stand for Stoney Creek, be extended by five (5) minutes.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 8 Councillor John-Paul Danko
Yes	-	Ward 5 Councillor Matt Francis
Absent	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 15 Councillor Ted McMeekin
Yes	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 1 Councillor Maureen Wilson

(iii) Susan Chapman, respecting a community perspective related to Monitoring Local Impacts of Air Pollution on Mental and Neurological Health Outcomes (BOH23041) (Added Item 7.3)

Susan Chapman, addressed the Committee with the aid of a PowerPoint Presentation, respecting a community perspective related to agenda item 10.2 (Monitoring Local Impacts of Air Pollution on Mental and Neurological Health Outcomes).

(Clark/Francis)

That the Delegations for today's meeting, be received.

Result: Motion CARRIED by a vote of 15 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Yes	-	Ward 10 Councillor Jeff Beattie

Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 9	Councillor Brad Clark
Yes	-	Ward 8	Councillor John-Paul Danko
Yes	-	Ward 5	Councillor Matt Francis
Yes	-	Ward 4	Councillor Tammy Hwang
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 2	Councillor Cameron Kroetsch
Yes	-	Ward 15	Councillor Ted McMeekin
Yes	-	Ward 3	Councillor Nrinder Nann
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 13	Councillor Alex Wilson
Yes	-	Ward 1	Councillor Maureen Wilson

(g) STAFF PRESENTATIONS (Item 8)

(i) *Personal Health Information Protection Act* Training for Councillors (BOH23037) (City Wide) (Item 8.1)

David Goodis, Partner with INQ. Law, addressed the Committee respecting *Personal Health Information Protection Act* Training for Councillors, with the aid of a PowerPoint presentation.

(McMeekin/Cassar)

That the Presentation respecting *Personal Health Information Protection Act* Training for Councillors, be received.

Result: Motion CARRIED by a vote of 11 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 8 Councillor John-Paul Danko
Absent	-	Ward 5 Councillor Matt Francis
Absent	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 15 Councillor Ted McMeekin
Yes	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 14 Councillor Mike Spadafora
Absent	-	Ward 11 Councillor Mark Tadeson

- Yes - Ward 13 Councillor Alex Wilson
- Yes - Ward 1 Councillor Maureen Wilson

For disposition of this matter, please refer to Item 1.

(ii) Strengthening Public Health (BOH23038) (City Wide) (Item 8.2)

Dr. Elizabeth Richardson, Chief Medical Officer of Health, addressed the Committee respecting Strengthening Public Health, with the aid of a PowerPoint presentation.

(Tadeson/Cassar)

That the Presentation respecting Strengthening Public Health, be received

Result: Motion CARRIED by a vote of 13 to 0, as follows:

- Absent - Mayor Andrea Horwath
- Yes - Ward 10 Councillor Jeff Beattie
- Yes - Ward 12 Councillor Craig Cassar
- Yes - Ward 9 Councillor Brad Clark
- Yes - Ward 8 Councillor John-Paul Danko
- Yes - Ward 5 Councillor Matt Francis
- Absent - Ward 4 Councillor Tammy Hwang
- Absent - Ward 6 Councillor Tom Jackson
- Yes - Ward 2 Councillor Cameron Kroetsch
- Yes - Ward 15 Councillor Ted McMeekin
- Yes - Ward 3 Councillor Nrinder Nann
- Yes - Ward 7 Councillor Esther Pauls
- Yes - Ward 14 Councillor Mike Spadafora
- Yes - Ward 11 Councillor Mark Tadeson
- Yes - Ward 13 Councillor Alex Wilson
- Yes - Ward 1 Councillor Maureen Wilson

For disposition of this matter, please refer to Item 2.

(h) NOTICES OF MOTION (Item 12)

Councillor Francis introduced the following Notice of Motion:

- (i) Consultation with SCORE! (Strengthening Community Roots: Anchoring Newcomers in Wellness and Sustainability) on the Riverdale neighborhood project (Ward 5)**

That staff be directed to work with McMaster University's SCORE! (Strengthening Community Roots: Anchoring Newcomers in Wellness and Sustainability) program to explore their needs in greater detail with respect to the Riverdale neighborhood project and report back in Q1 2024 on the requests, options available and potential costs associated.

(i) **ADJOURNMENT (Item 15)**

(Tadeson/Pauls)

That, there being no further business, the Public Health Committee be adjourned at 12:52 p.m.

Result: Motion CARRIED by a vote of 13 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Absent	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 8 Councillor John-Paul Danko
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 15 Councillor Ted McMeekin
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 1 Councillor Maureen Wilson

Respectfully submitted,

Councillor Maureen Wilson
Vice Chair, Public Health
Committee

Aleah Whalen
Legislative Coordinator
Office of the City Clerk

November 14, 2023

VIA: Electronic Mail (sylvia.jones@ontario.ca)

Hon. Sylvia Jones
Ministry of Health
777 Bay Street, 5th Floor
Toronto, ON M7A 2J3

Dear Minister Jones:

Thank you for your ongoing leadership and support in the evolution of Ontario's public health system. Your commitment to a locally driven and adequately funded plan to strengthen public health through the voluntary mergers of local Boards of Health is greatly valued.

The ministry's plan presented on August 22, 2023, has been well received by the KFL&A Board of Health. The subsequent discussion of the Board resulted in the motion to explore, in accordance with parameters from the ministry, options for merging with other public health units, to achieve the ministry's stated goals to optimize capacity, stability, and sustainability of public health and deliver more equitable health outcomes for Ontarians.

The Board of Health for KFL&A Public Health remains fully engaged in the process and aligns with the ministry's vision of a strong and resilient local public health system in Ontario. However, there is a notable concern regarding the current practice, where the ministry exclusively engages with the Medical Officers of Health in discussions related to voluntary mergers, particularly at this exploratory stage. It is emphasized that the decision to engage in a merger is a critical governance function of the Board.

In light of this, it is urged that any discussions or information sharing by the ministry regarding mergers should directly involve Board of Health representatives. To effectively fulfil the Board's governance role, it is imperative that information is received firsthand, providing an opportunity for questions and feedback. The perspective of the Board is of significant importance as it serves as representatives for our communities. Ultimately, the decision to engage in a voluntary merger with other willing partners is a political one that rests squarely with the Board.

The Board of Health for KFL&A Public Health is enthusiastic about collaborating with the ministry to strengthen the public health system in Ontario. There is an anticipation that the ministry will engage directly with the local Boards of Health, fostering a spirit of mutual respect and cooperation. This collaborative approach is essential for facilitating this voluntary and locally driven system transformation.

.../2

Strengthening Public Health: Voluntary Mergers
November 14, 2023

2.

Sincerely,

A handwritten signature in cursive script that reads "Wess Garrod".

Wess Garrod
KFL&A Board of Health Chair

cc:

Dr. K. Moore, Chief Medical Officer of Health and Assistant Deputy Minister, Public Health

L. Ryan, Association of Local Public Health Agencies

Ontario Boards of Health

Ministry of Health

Office of the Deputy Premier
and Minister of Health

777 Bay Street, 5th Floor
Toronto ON M7A 1N3
Telephone: 416 327-4300
www.ontario.ca/health

Ministère de la Santé

Bureau du vice-premier ministre
et du ministre de la Santé

777, rue Bay, 5^e étage
Toronto ON M7A 1N3
Téléphone : 416 327-4300
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October 31, 2023

174-2023-1268

Ms. Andrea Horwath
Mayor of Hamilton
City of Hamilton
110 King Street West, 4th Floor
Hamilton ON L8P 4S6

Andrea
Dear Ms. Horwath:

I am pleased to advise that the Ministry of Health will provide City of Hamilton up to \$21,500 in additional one-time funding for the 2023-24 funding year to address organizational capacity and infrastructure pressures and enhance service delivery.

This funding supports Ontario's efforts to prevent transmission of the Human Immunodeficiency Virus (HIV) and improve access to community-based care and treatment.

The Assistant Deputy Minister of the Hospitals and Capital Division will write to City of Hamilton shortly concerning the terms and conditions governing this funding.

I wish to thank City of Hamilton for its continued commitment to improve the health and lives of Ontarians living with and at risk of HIV.

Sincerely,

A handwritten signature in black ink, appearing to read "Sylvia Jones".

Sylvia Jones
Deputy Premier and Minister of Health

c: Dr. Elizabeth Richardson, Medical Officer of Health, City of Hamilton

Ministry of Health

Assistant Deputy Minister's Office
Hospitals and Capital Division

4th Floor, 438 University Avenue
Toronto ON M7A 1N3

Ministère de la Santé

Bureau du sous-ministre adjoint
Division des hôpitaux et des immobilisations

438, avenue Universitaire, 4e étage
Toronto ON M7A 1N3



174-2023-1268

October 31, 2023

Dr. Elizabeth Richardson
Medical Officer of Health
City of Hamilton
110 King Street West, 4th Floor
Hamilton ON L8P 4S6

Dear Dr. Richardson:

Re: Amendment to the Ministry of Health (the “ministry”) Agreement with City of Hamilton effective the 1st day of April, 2023 (the “Agreement”)

This letter is further to the recent letter from the Honourable Sylvia Jones, Deputy Premier and Minister of Health, in which she informed your organization that the ministry will provide City of Hamilton up to \$21,500 in additional one-time funding for the 2023-24 funding year to address organizational capacity and infrastructure needs and enhance service delivery. This brings the total maximum AIDS Bureau funding available under this Agreement up to \$87,776 for the 2023-24 funding year.

This additional funding is conditional upon receiving the necessary appropriation from the Ontario Legislature.

I am therefore pleased to provide you with your Amending Agreement.

We appreciate your cooperation with the ministry in managing transfer payment funding provided to your organization as effectively as possible. You are expected to adhere to reporting requirements, particularly for in-year service and financial reporting, which is expected to be timely and accurate. Based on monitoring and assessment of your in-year service and financial reporting, your cash flow may be adjusted to match the actual services being provided.

It is also essential that you manage costs within your approved budget.

.../2

Dr. Elizabeth Richardson

Please review, **sign (with two authorized signatures) and date** your Amending Agreement and submit a scanned copy to AIDSHEPCPrograms@ontario.ca **within ten (10) business days.**

Should you require any further information or clarification, please contact Maria Hatzipantelis, Senior Program Consultant, by email at Maria.Hatzipantelis@ontario.ca.

Sincerely,



Patrick Dicerni
Interim Assistant Deputy Minister

Attachments

c: Ms. Andrea Horwath, Mayor of Hamilton, City of Hamilton
Mr. Raymond Dinshaw, Acting Director, Fiscal Oversight and Performance Branch, Ministry of Health
Mr. Jim Yuill, Director, Financial Management Branch, Ministry of Health
Ms. Kristin Taylor, Director, Provincial Programs Branch, Ministry of Health
Ms. Joanne Lush, Manager, AIDS and Hepatitis C Programs, Provincial Programs Branch, Ministry of Health

This Amending Agreement No. 1 effective as of the 1st day of April, 2023

B E T W E E N :

HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the Minister of Health

(the “**Province**”)

- and -

City of Hamilton

(the “**Recipient**”)

BACKGROUND

1. The Province and the Recipient entered into an agreement effective as of the 1st day of April, 2023 (the “**Agreement**”).
2. The Parties wish to amend the Agreement in the manner set out in Amending Agreement No. 1.


IN CONSIDERATION of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereto agree as follows:

1. Capitalized terms used but not defined in this amending agreement No. 1 (the “**Amending Agreement No. 1**”) have the meanings ascribed to them in the Agreement.
2. Schedule “D” is amended to reflect that the Maximum Funds for the 2023-24 fiscal year are **\$87,776** and that the Maximum Funds for the 2024-25 fiscal year are **\$66,276**.
3. Schedule “D” of the Agreement is deleted and replaced with Schedule “D”, attached to Amending Agreement No. 1 as Appendix “1”.
4. Amending Agreement No. 1 shall be effective as of the date set out at the top of the Amending Agreement No. 1.
5. Except for the amendments provided for in Amending Agreement No. 1, all provisions in the Agreement shall remain in full force and effect.

The Parties have executed this Amending Agreement No. 1 on the dates set out below.

**HIS MAJESTY THE KING IN RIGHT OF ONTARIO
as represented by the Minister of Health**

Date: October 31, 2023

Name: 

Title: Deputy Premier and Minister of Health

City of Hamilton

Date: _____

Name: _____

Title:

Date: _____

Name: _____

Title:

I/We have authority to bind the Recipient.

Appendix “1”

Attached to and forming part of the Amending Agreement No. 1 entered into between the Province and the Recipient dated the 1st day of April 2023.

SCHEDULE “D” BUDGET

Budget Summary – AIDS Funding

	2023-24	Annualized
Existing Base Funding	\$66,276	\$66,276
New One-time Funding	21,500	0
Total AIDS Funding	\$87,776	\$66,276

Budget Summary – All Funding

	2023-24	Annualized
Total Funding under this Agreement	\$87,776	\$66,276

November 27, 2023

Hon. Sylvia Jones,
Deputy Premier and Minister of Health
sylvia.jones@ontario.ca

Dear Minister Jones:

Re: Adequate Funding for the Ontario Seniors Dental Care Program

I am writing on behalf of the Board of Health for Peterborough Public Health (PPH) to bring to your attention concerns about the funding model for the Ontario Seniors Dental Care Program (OSDCP), and the resulting limitations for access to service promised to Ontarians. Low income and a lack of insurance play the dominant role in limiting people's ability to access oral health care, so PPH appreciates the Ministry of Health's vision to advance oral health equity through access to comprehensive oral health care for seniors.

As stated by the Ministry of Health, the OSDCP provides access to free dental services to seniors aged 65 and over who meet the required income conditions and do not have dental benefits either through private insurance or other government programs. Further, it states, if you are accepted into the program, you can access dental services by contacting your local public health agency (LPHA).

These statements imply that those who meet the eligibility criteria will be provided that service once they have demonstrated eligibility and contacted their LPHA. Unfortunately, due to the limitations of an annualized budget process and significant delays in confirming any in-year adjustments, those seeking these services have had to be told the service is not available at this time, despite the existence of capacity in the community to provide this service.

Early in the 2023 fiscal year, it was recognized by our PPH dental team that demand for services by eligible clients within the OSDCP would surpass the approved annual budget. After several discussions with Ministry staff, we learned that requests for additional funds could not be made until November 2023, and approval of these requests would be received in January 2024, at the earliest. Our Board, therefore has been forced to decide what services to continue beyond the budget approval levels and assume the risk that the funding request may not be approved.

Since Boards of Health are not permitted to run a deficit, our Board has committed to retaining essential services for the balance of 2023, with the expectation the additional \$200,000 required to meet this minimum service level will be approved by the Ministry. In addition to the funding risk, this decision will mean many referrals for those in need of dental care will be delayed until 2024. Lastly, the Board has also instructed staff that, if the one-time funding to support the extraordinary program pressures in 2023 is not received, to cease service delivery once the budget is exhausted in 2024 and beyond.

On behalf of our Board, I urge you to ensure this program is adequately funded in all LPHAs and that systems for in-year adjustments are provided in a timely manner so that eligible clients needing service are not forced to wait unnecessarily. Thank you for your attention to this matter.

Sincerely,

Original signed by

Councillor Kathryn Wilson
Chair, Board of Health

/ag

cc: Hon. Raymond Cho, Ontario Minister for Seniors and Accessibility
Local MPPs
Age-Friendly Peterborough
Peterborough District Dental Society
Ontario Dental Association
Ontario Dental Hygienists' Association
Ontario Association of Public Health Dentistry (OAPHD)
Ontario Boards of Health
Association of Local Public Health Agencies (aLPHa)

2024 Budget Consultations

Dear alPHa Members,

The Government of Ontario is seeking public input on the 2024 Budget via an online survey, an invitation for written submissions, and public hearings.

How to Participate:

You can share your ideas in the following ways:

- **Survey:** The government's online survey will close on January 31, 2024. [Take the survey.](#)
- **Written Submissions:** alPHa will be providing a written submission and invites input from its members. To contribute, please send an e-mail to loretta@alphaweb.org by December 31, 2023.

We also encourage our members to provide submissions of their own to ensure local perspectives are considered. The government's submissions portal is open until January 31, 2024. [Submissions to the government.](#)

- **Mail your submission to:**
The Honourable Peter Bethlenfalvy
Minister of Finance
c/o Budget Secretariat
Frost Building North, 3rd Floor
95 Grosvenor Street
Toronto, Ontario M7A 1Z1
- **Attend an in-person consultation in your area:** email MOFconsultations@ontario.ca for more information.
- **Additional information from the government can be found here:** [Further Information on 2024 Budget Consultations.](#)



Hamilton

INFORMATION REPORT

TO:	Mayor and Members Public Health Committee
COMMITTEE DATE:	December 4, 2023
SUBJECT/REPORT NO:	Quarterly Update on Hamilton Opioid Information System (July – September 2023) (BOH23041) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Melissa Biksa (905) 546-2424 Ext. 6709 Grace Thaxton (905) 546-2424 Ext. 1735 Rachel Goodland (905) 546-2424 Ext. 4149
SUBMITTED BY:	Julie Prieto Director, Epidemiology & Wellness Division Public Health Services
SIGNATURE:	

COUNCIL DIRECTION

This report is in follow-up to direction provided via a motion at the February 13, 2023 Board of Health Meeting:

“That City staff be directed to provide quarterly reports on overdoses tracked by [Emergency Medical Systems] and all deaths related to toxic drugs to the Board of Health beginning in Q2 2023.”

INFORMATION

Hamilton continues to experience a significant public health burden related to the on-going toxic and unpredictable drug supply. This report provides an overview of the opioid-related impacts in Hamilton based on data available up to September 30, 2023. In Hamilton, opioid-related paramedic calls and emergency department visits continue to rise. Other harms such as hospitalizations, suspect drug-related deaths, and opioid-related deaths have remained comparable to previous quarters in 2023 (Figure 1).

Between July and September 2023, the distribution of harms across age and sex groups has remained consistent, with most paramedic calls and suspect drug-related deaths occurring among males aged 30-60 years. Most incidents leading to suspect drug-related deaths occurred in private residences and toxicology data show that most

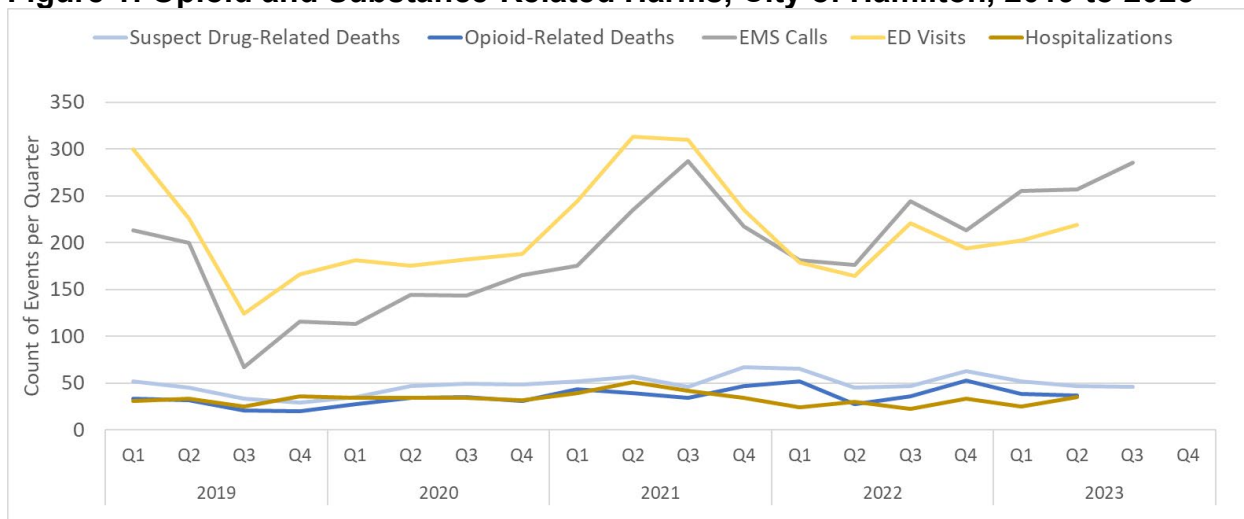
OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

opioid-related deaths in Hamilton involve at least one other substance, most commonly a stimulant. Further analysis of the local data is described below.

Figure 1: Opioid and Substance-Related Harms, City of Hamilton, 2019 to 2023



Data Sources:

Hamilton Paramedic Services. Opioid-Related Emergency Medical Services Calls. Extracted October 16, 2023.

Hamilton Health Sciences, Integrated Decision Support: National Ambulatory Care Reporting System. Opioid-related emergency department visits and hospitalizations. Received October 17, 2023.

Office of the Chief Coroner, Ontario. Office of the Chief Coroner Weekly Update: Suspect drug related deaths. Received October 19, 2023.

Office of the Chief Coroner, Ontario. Office of the Chief Coroner Monthly Update: Suspect drug opioid related deaths August 2023. Received October 13, 2023.

Opioid-Related Paramedic Calls

So far in 2023, there have been 797 opioid-related paramedic calls, ranging from 255 to 285 per quarter.¹ This is consistently higher than in any other recent period between 2019 and 2022, with the exception of one quarter in 2021 (July to September 2021, n=287). Between July and September 2023, paramedic calls were concentrated geographically, with approximately half originating in Ward 2 and 24% occurring in Ward 3.

¹ Hamilton Paramedic Services. Opioid-Related Emergency Medical Services Calls. Extracted October 16, 2023.

Emergency Department Visits and Hospitalizations

Data describing counts of opioid-related emergency department visits and hospitalizations at Hamilton hospitals is available up to June 30, 2023. Opioid-related emergency department visits and hospitalizations are those where opioids are confirmed as either the main or contributing cause.

The number of opioid-related emergency department visits in Hamilton hospitals historically mirrors trends observed for opioid-related paramedic calls. Emergency department visits have increased slightly in 2023.² From January to March 2023 there were 202 visits, and 219 visits from April to June 2023. However, it is unclear at this point whether this represents an ongoing trend or normal levels of variation in the data.

Opioid-related hospitalizations have also increased slightly in 2023 with 25 hospitalizations between January to March 2023, and 35 hospitalizations from April to June 2023. These 35 hospitalizations represent the most recorded since the third quarter in 2021 (42 hospitalizations). More data is needed to determine if this is indicative of a sustained increase in opioid-related hospitalizations.

Suspect Drug-Related Deaths and Opioid-Related Deaths

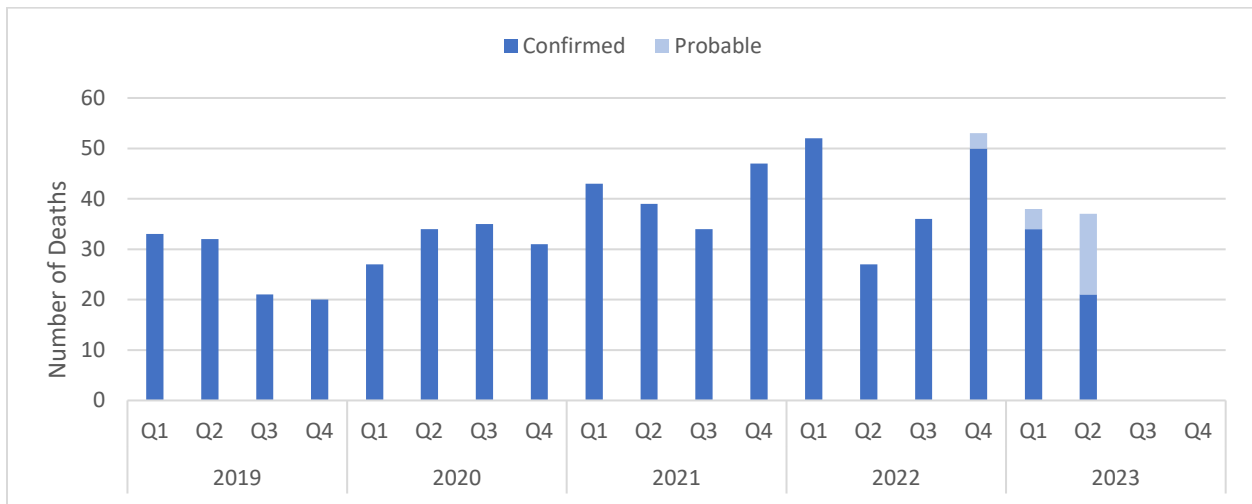
Suspect drug-related deaths are deaths in which the preliminary Coroner investigation indicates drug involvement. These data are preliminary and subject to change. While not all suspect drug-related deaths are opioid-related, the demographic distribution of suspect drug-related deaths is similar to the distribution of opioid-related deaths. Between July and September 2023 there were 46 suspect drug-related deaths, which brings the total to 145 suspect drug-related deaths in Hamilton in 2023.³ Of these suspect deaths, so far 75 of the deaths have subsequently been confirmed or probable opioid-related deaths (up to June 30, 2023) (Figure 2).⁴

² Hamilton Health Sciences, Integrated Decision Support: National Ambulatory Care Reporting System. Opioid-related emergency department visits and hospitalizations. Received October 17, 2023.

³ Office of the Chief Coroner, Ontario. Office of the Chief Coroner Weekly Update: Suspect drug related deaths. Received October 19, 2023.

⁴ Office of the Chief Coroner, Ontario. Office of the Chief Coroner Monthly Update: Suspect drug opioid related deaths August 2023. Received October 13, 2023.

Figure 2: Confirmed and Probable Opioid-Related Deaths, City of Hamilton, 2019 to 2023

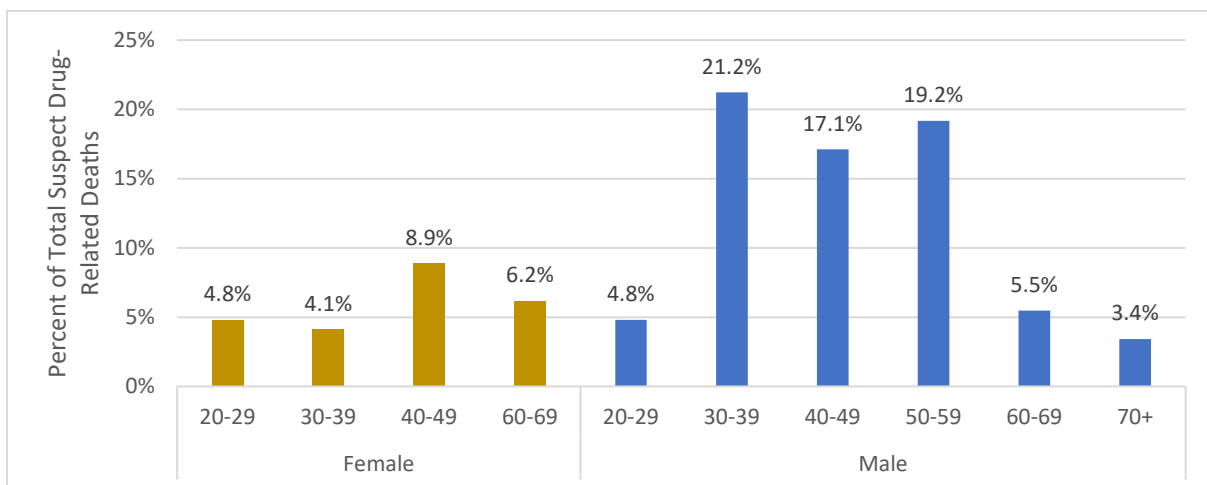


Data Source:

Office of the Chief Coroner, Ontario. Office of the Chief Coroner Monthly Update: Suspect drug opioid related deaths August 2023. Received October 13, 2023.

From January to September 2023, the majority of suspect drug-related deaths have occurred among males (72%) and among those aged 30 to 59 years (73%) (Figure 3). The age and sex distribution of suspect drug-related deaths has not changed substantially in recent years and is comparable to the distribution of suspect drug-related deaths across Ontario.

Figure 3: Suspect Drug-Related Deaths by Age and Sex, City of Hamilton, January 1 to September 30, 2023



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Data Source:

Office of the Chief Coroner, Ontario. Office of the Chief Coroner Weekly Update: Suspect drug related deaths. Received October 19, 2023.

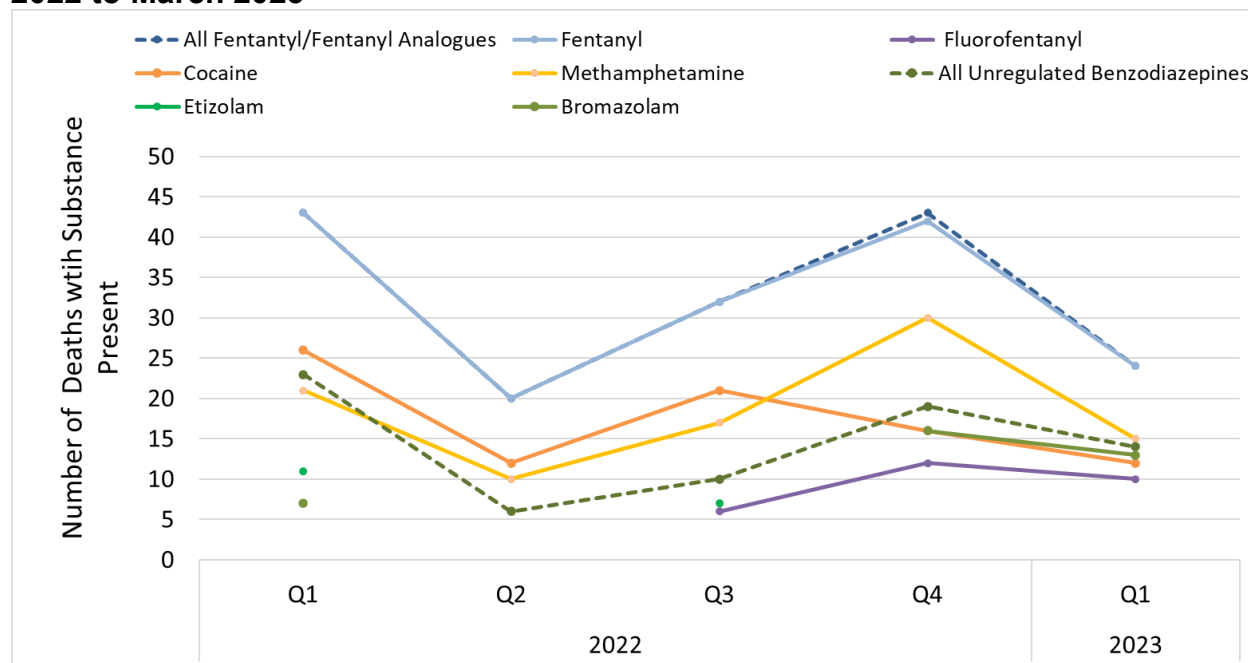
Data are not shown for age/sex groups with <5 counts (ages 0-19 years and Females ages 50-59 years and 70+ years)

From January to September 2023, 66% of suspect drug-related deaths in Hamilton occurred in a private residence. In Hamilton, other common incident locations included the outdoors (14%) and congregate living (8%). The number and percentage of incidents occurring outdoors was significantly higher during this period in 2023 (n=21, 14%) compared to the same time period in 2022 (n=9, 6%). This trend was not observed for Ontario overall.

Substances Involved in Opioid-Related Deaths

Toxicology reports from accidental opioid-related deaths occurring from January 2022 to March 2023 find that, in Hamilton, 89% of all opioid-related deaths involved more than one substance (median 3 substances).⁵ Stimulants were identified in 77% of opioid-related deaths, benzodiazepines in 40% of opioid-related deaths, and xylazine in 4% of opioid-related deaths (Figure 4).

Figure 4: Substances Present in Opioid Toxicity Deaths, City of Hamilton, January 2022 to March 2023



⁵ Office of the Chief Coroner, Ontario. Office of the Chief Coroner Toxicology data for opioid toxicity deaths 2023 Q1. Received August 3, 2023.

Notes:

Only those substances involved in at least 10% of all toxicology reports were plotted. Dashed lines indicate groups of substances, and individual substances in those groups are also plotted. For example, deaths involving bromazolam are plotted independently and are also plotted as part of the group titled “All Unregulated Benzodiazepines”. For some substances and time points (such as etizolam in Q2 and Q4 2022), there were fewer than five deaths. Data have been suppressed in these instances.

Data source:

Office of the Chief Coroner, Ontario. Office of the Chief Coroner Toxicology data for opioid toxicity deaths 2023 Q1. Received August 3, 2023.

In the most recent six-month period (October 2022 to March 2023), there was an increase in the detection of bromazolam (36% of deaths), fluorofentanyl (30%), and hydromorphone (14%) as compared to previous time periods. Note that these data are incomplete, as only confirmed (not probable) opioid-related deaths are included in this analysis. Data are preliminary and subject to change.

Community Reports & Alerts

Public Health Services shares a weekly Opioid Situation Report to healthcare providers, social service staff, and community members through the established early-warning email system. The information received from members between July to September 2023 is summarized below.

During this time period, one alert was issued by Public Health Services on July 7, 2023. This alert notified that paramedic calls and suspected emergency department visits had increased that week and correlated with received community reports of an increased potency of fentanyl circulating. In addition, data received from the community continued to support ongoing concerns of the unpredictable toxic drug supply, with reports of adverse reactions (e.g. seizure like responses) and overdoses that took multiple doses of naloxone to reverse.

Public Health Services is engaged in work to improve the reach and engagement of the early-warning email system to support local communications regarding drug poisonings and the illicit drug supply.

Overall, this quarterly report continues to highlight the burden of the unpredictable and toxic drug supply in Hamilton, and the impact on the health of the community. Continued work to address the harms associated with opiate use is ongoing through the Hamilton Opioid Action Plan. An update on the plan will be brought back in Q1 2023 to the Public Health Committee.

APPENDICES AND SCHEDULES ATTACHED

Not Applicable.



CITY OF HAMILTON
PUBLIC HEALTH SERVICES
Healthy Environments Division

TO:	Mayor and Members Public Health Committee
COMMITTEE DATE:	December 4, 2023
SUBJECT/REPORT NO:	Third-Party Air Monitoring re: Green For Life Landfill Stoney Creek (BOH23042) (Wards 5 and 9)
WARD(S) AFFECTED:	Wards 5 and 9
PREPARED BY:	Matthew Lawson (905) 546-2424 Ext. 5823 Manal Chaudhry (905) 546-2424 Ext. 7134
SUBMITTED BY:	Kevin McDonald Director, Healthy Environments Division Public Health Services
SIGNATURE:	

RECOMMENDATION

- (a) That Public Health Services Staff be directed to work with AtkinsRéalis to develop a feasibility study with options to perform air monitoring for a minimum seven-day period at the Green For Life Environmental Inc. Landfill, Stoney Creek, not to exceed \$10,000, to be funded by the Stoney Creek Compensation Royalties (Green For Life Landfill) Reserve 117036, and report back to the Public Health Committee in Q1, 2024; and,
- (b) That the matter respecting Item 2023-I, independent third-party air monitoring at the Green For Life Stoney Creek Landfill, be identified as complete and removed from the Public Health Committee Outstanding Business List.

EXECUTIVE SUMMARY

At its meeting on September 27, 2023 Council approved the following motion:

“That staff be directed to explore the ways and means to provide independent third party air monitoring for a minimum seven day period at GFL Stoney Creek Landfill to be funded by the Stoney Creek Compensation Royalties (GFL Landfill) Reserve 117036 and report back to the Public Health Committee”.

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OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Third-Party Air Monitoring re: Green For Life Landfill Stoney Creek (BOH23042) (Wards 5 and 9) - Page 2 of 4

Public Health Services staff have identified the vendor AtkinsRéalis (formerly SNC-Lavalin) through the City's Roster Program for "Solid Waste Management" as a company that can support the development of a feasibility study with options for air monitoring related to the Green For Life Stoney Creek landfill. The feasibility study will include the estimated budget and completion time for each option presented.

Alternatives for Consideration – See Page 3

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Costs associated with the development of a feasibility study for consideration would be funded from the Stoney Creek Compensation Royalties (Green For Life Stoney Creek Landfill) Reserve 117036. The development of a feasibility study for Council's consideration would likely result in a cost between \$5,000 to \$10,000.

The reserve balance has adequate funding to cover these costs.

Staffing: Not Applicable.

Legal: Public Health Services staff have consulted with Legal Services staff as to any conflicts of interest from rostered vendors and advised that AtkinsRéalis have confirmed that they have not completed any work for Green For Life on the site but have clients who may have sent waste to the Green For Life Stoney Creek landfill. This was not determined to be a conflict of interest.

HISTORICAL BACKGROUND

In response to residents' odour complaints and concerns regarding potential contaminants and impacts from odour, the Ontario Ministry of Environment, Conservation, and Parks (the Ministry) conducted two air monitoring assessments in August and September 2023.

The Ministry assessments included monitoring of the following compounds: benzene, trichloroethylene, toluene, tetrachloroethylene, chlorobenzene, ethylbenzene, styrene, 1,2,4 trimethylbenzene, naphthalene, nitrogen oxides (NO_x), including nitric oxide (NO) and nitrogen dioxide (NO₂), total reduced sulfur compounds (TRS) and sulfur dioxide (SO₂), as well as odour measurements through a nasal ranger. The Ministry assessments found several instances of elevated odours, and twenty-nine (29) 10-minute total reduced sulfur compounds O. Reg. 419/05 Standard exceedances at various locations around the Green For Life Stoney Creek landfill. The Ministry has identified the Green For Life Stoney Creek landfill and leachate pond as the most likely source of odour and recorded total reduced sulfur compounds exceedances.

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Public Health Services has completed a comprehensive review of the findings from the Ministry air monitoring assessment reports and determined that there is no imminent public health hazard. As a part of the City's efforts to address public concerns regarding air quality and odours, Hamilton City Council directed Public Health Services to explore options to provide independent third-party air monitoring around the Green For Life Stoney Creek landfill for a minimum of seven days. The purpose of independent third-party monitoring will be to verify the findings from the Ministry air monitoring assessments conducted in August and September 2023.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable.

RELEVANT CONSULTATION

Public Health Services staff have consulted with the Ontario Ministry of Environment, Conservation and Parks, City of Hamilton Legal Services, Public Health Services' Environmental Health Consultant, Public Works – Waste Management, and the Procurement Roster Program about the ability of a third-party vendor to complete the project, as directed by Council.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Public Health Services does not have the technical capacity to develop specifications that are comparable and equivalent to the monitoring methodology performed by the Ministry. In addition, due to the unique nature of the Ministry's air monitoring capacity, there are no firms on the City's Procurement Roster Program that can replicate the air monitoring assessment without significant time and cost. Therefore, it is recommended that a feasibility study of available options for the third-party assessment be developed by an engineering firm with proven experience in providing air monitoring services. This will ensure that the monitoring plan selected for the independent third-party air monitoring will be technically sound and viable.

ALTERNATIVES FOR CONSIDERATION

The following two options are alternatives for consideration:

1. That Public Health Services issue a public tender for completion of the independent seven-day air monitoring at the Green For Life Stoney Creek landfill. As noted above, Public Health Services does not have the technical capacity to issue a complete public tender. As such, additional technical support from the City's Roster Program would be required to detail the monitoring parameters and specifications in the Public Tender.

2. That Public Health Services engage AtkinsRéalis to assess the feasibility of performing air monitoring for only sulphur-related compounds (i.e., Hydrogen Sulphide, Total Reduced Sulfur). Public Health Services staff have discussed this option with AtkinsRéalis who was not able to provide complete information about anticipated timelines and estimated costs at the time of submitting this report to the City Clerk. That said, Public Health Services staff anticipate having additional information available at the December 4, 2023 Public Health Committee meeting for discussion and consideration of Committee members.

APPENDICES AND SCHEDULES ATTACHED

Not Applicable.



CITY OF HAMILTON
PUBLIC HEALTH SERVICES
Healthy Environments Division

TO:	Mayor and Members Public Health Committee
COMMITTEE DATE:	December 4, 2023
SUBJECT/REPORT NO:	Hamilton’s Waterpipe By-law Amendment (BOH23017(b)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Heidi McGuire (905) 546-2424 Ext. 6170
SUBMITTED BY:	Kevin McDonald Director, Healthy Environments Division Public Health Services
SIGNATURE:	

RECOMMENDATION

- (a) That Hamilton Waterpipe By-law 23-170 be repealed; and,
- (b) That the draft Hamilton Waterpipe By-law attached as Appendix “A” to Report BOH23017(b), in a form satisfactory to the City Solicitor, be approved.

EXECUTIVE SUMMARY

The City’s new Hamilton Waterpipe By-law was passed by Council on September 13, 2023. Staff reviewed the By-law while drafting an application for short form wording (to enable writing tickets) and found two inconsistencies, an omission, and some typographical/grammatical errors that should be corrected. As no short form wording has been requested yet, Legal Services staff recommended the By-law be repealed and replaced. This allows staff to have a clean and consolidated By-law rather than having to reference both the By-law and an amendment each time the By-law is used.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Not Applicable.

Staffing: Not Applicable.

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Legal: Correcting the inconsistencies, omission, and typographical/grammatical errors in the By-law will make it clearer and more enforceable. Making these corrections by repealing and replacing the By-law rather than amending the existing By-law is recommended.

HISTORICAL BACKGROUND

The Hamilton Waterpipe By-law was approved by the Public Health Services Committee on September 8, 2023 and passed by Council on September 13, 2023. Staff reviewed the By-law while drafting an application for short form wording (to enable writing tickets) and found two inconsistencies, an omission, and some typographical/grammatical errors that should be corrected.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

The proposed By-law falls within the City's authority under the *Municipal Act, 2001*.

RELEVANT CONSULTATION

Legal Services was consulted and prepared the attached By-law.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Inconsistency in Places where Waterpipes can be Displayed and Kept

The current Hamilton Waterpipe By-law prohibits the display of Waterpipes and their components in several areas including Patios and Recreational Properties as defined in the By-law. Their display is also prohibited in some Enclosed Public Places, but only those that operate as bars or restaurants.

The By-law was intended to require Operators and Employees to make sure that Waterpipes and similar equipment aren't kept in places where they can't be displayed. However, the By-law inadvertently extended this obligation to all Enclosed Public Places rather than just the ones operating as bars and restaurants.

The By-law also required Operators and Employees to ensure Waterpipes and similar equipment aren't kept in any Enclosed Workplace. The definition of Enclosed Workplaces includes places where Waterpipes are permitted to be displayed and sold.

The result of these inconsistencies is that the By-law prevents Waterpipes from being kept in establishments that are otherwise permitted to display and sell them.

Omission of Requirement for Schools to Notify Individuals of Prohibited Behaviour and Require Offenders not to Remain on School Property

The current By-law prohibits smoking of Waterpipes on School property. However, the By-law failed to require operators of Schools to give notice to employees or other individuals smoking on School Property that the behaviour is prohibited and to ensure that a person who refuses to comply with such notice does not remain on the School property.

New By-law

The attached draft by-law, if passed, will correct the issues identified above. The new By-law will ensure that Waterpipes are not prohibited from being kept in places that are otherwise permitted to sell and display them. The new By-law will also ensure that individuals who smoke on School property are provided notice of the prohibition and not permitted to remain on the property. Additionally, the new By-law corrects some typographical and grammatical errors present in the old By-law.

ALTERNATIVES FOR CONSIDERATION

Not Applicable.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report BOH23017(b)

Draft Hamilton Waterpipe By-law

Authority: Item,
Report
CM:
Ward: City Wide

Bill No.

CITY OF HAMILTON
BY-LAW NO. 23- _____

**To Regulate Waterpipe Smoking in Public Places and Workplaces in the
city of Hamilton**

WHEREAS waterpipe smoking has been associated with various disease and poor health outcomes, including lung cancer, negative pregnancy outcomes, poor oral health, dental disease, respiratory illness and impaired lung function linked to tobacco waterpipe formulations, and carbon monoxide exposure and reduced lung capacity linked to nontobacco formulations;

AND WHEREAS waterpipe smoking, in general, negatively affects indoor air quality for indicators including carbon monoxide and particulate matter, which are closely related to potential impacts on human health;

AND WHEREAS, subsection 10 (2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, (the "*Municipal Act, 2001*") provides that single-tier municipalities have the authority to pass bylaws respecting the health, safety and well-being of persons;

AND WHEREAS, section 115 of the *Municipal Act, 2001* provides that a municipality may prohibit or regulate the smoking of tobacco or cannabis in public places and workplaces;

AND WHEREAS it is desirable for the health, safety and well-being of the inhabitants of the city of Hamilton to prohibit the use of waterpipes in enclosed public places, enclosed workplaces and other specified areas within the city of Hamilton to protect individuals from conditions hazardous to human health;

NOW THEREFORE the Council of the City enacts as follows:

DEFINITIONS

"Authorized Staff" or "Authorized Person" means a municipal law enforcement officer, a public health inspector, a tobacco enforcement officer or any staff of the City whose duties include those provided for or assigned under this By-law, and shall include the Director of Licensing and By-law Services, Director of Environmental Health (and their designate) and the Medical Officer of Health (and their designate) and shall also include a police officer;

"City" means the City of Hamilton;

"Employee(s)" means an individual who performs any work for, or supplies any service to an Operator, or an individual who receives any instruction or training in the activity, business, work, trade, occupation or profession of an Operator;

"Enclosed Public Place(s)" means the inside of any place, building or structure, or vehicle or conveyance or a part of any of them;

- a) that is covered by a roof; and
- b) to which the public is ordinarily invited or permitted access, either expressly or by implication, whether or not a fee is charged for entry;

"Enclosed Workplace(s)" means the inside of any place, building or structure or vehicle or conveyance or a part of any of them;

- a) that is covered by a roof; and
- b) that Employee(s) work in or frequent during the course of their employment whether or not they are acting in the course of their employment at the time;

"Highway" means a highway as defined in the *Highway Traffic Act*, R.S.O. 1990, c. H.8;

"Medical Officer of Health" means the Medical Officer of Health for the City, duly appointed to such position by the City, and their designate(s);

"Operator" means the Person, governing body or agency which alone or with others operates, manages, runs, controls, governs or directs activity carried on, or directs an Employee within an Enclosed Public Place, Enclosed Workplace, Recreational Property, Patio or other area specified by this By-law and includes the Person who is actually in charge thereof;

"Patio" means an outdoor area where:

- a) the public is ordinarily invited or permitted access, either expressly or by implication, whether or not a fee is charged for entry, or that is worked in or

frequented by Employee(s) during the course of their employment, whether or not they are acting in the course of their employment at the time; and

- b) where food or drink may be served or sold or offered for consumption, or the area is part of or operated in conjunction with an area where food or drink may be served, sold or offered;

“**Person**” includes an individual or corporation;

“**Police Officer**” includes an officer of the Hamilton Police Service;

“**Property Owner**” includes:

- a) the registered owner(s) on title of the property;
- b) the Person, for the time being, managing or receiving the rent of the land or premises in connection with which the words are used, whether on the Person’s own account or as agent or trustee of any other Person, or who would receive the rent if the land and premises were let; and
- c) the lessee or occupant of the property;

“**Recreational Property**” means a park or place owned or operated by the City for recreational purposes including without limiting the generality of the foregoing a leash-free dog park, pool, recreation center, playground, skate-board park, beach, arena, stadium, or sports or playing field;

“**Roof**” means a physical barrier of any size, whether temporary or permanent, that covers an area or place or any part of an area or place and that is capable of excluding rain or impeding airflow, or both;

“**School**” means the lands or premises included in the definition of school under the *Education Act*, R.S.O 1990, c. E.2 (“Education Act”) or the building or the grounds surrounding the building of a private school as defined in that Act, where the private school is the sole occupant of the premises;

“**Smoke(s)**” or “**Smoking**” includes the use or carrying of any lighted or heated Waterpipe or any other equipment used to inhale, exhale, burn or heat any Smoking Product;

“**Smoking Product**” means tobacco, a tobacco-like product, a non-tobacco product, or any combination thereof with a purpose of being burned or heated to produce vapours, gases, or smoke which are inhaled, and shall include but is not limited to non-tobacco herbal shisha, and other plant material or oils intended for inhalation; and

“**Waterpipe**” means any smoking equipment used to burn or heat a Smoking Product, with which the vapour or smoke may be passed through a water basin before inhalation.

REQUIREMENTS AND PROHIBITIONS

1. No Person shall Smoke a Waterpipe in or on:
 - a) an Enclosed Public Place;
 - b) an Enclosed Workplace;
 - c) a Patio;
 - d) a Recreational Property; or
 - e) a School.

2. No Operator or Property Owner shall cause or permit a Person to smoke a Waterpipe in or on:
 - a) an Enclosed Public Place;
 - b) an Enclosed Workplace;
 - c) a Patio;
 - d) a Recreational Property; or
 - e) a School.

3. No Property Owner shall cause or permit use of a building or other structure on their property that contains an Enclosed Public Place or an Enclosed Workplace in contravention of this By-law.

4.
 - a) No Operator and no Employee working at an Enclosed Public Place operating as a bar or restaurant, a Patio, or Recreational Property shall cause or permit any Waterpipe or component of a Waterpipe to be displayed.
 - b) Every Operator shall ensure that no Waterpipe or similar equipment remains in or on an Enclosed Public Place operating as a bar or restaurant or a Patio.

5. Every Operator shall:
 - a) give notice to any Person Smoking a Waterpipe in an Enclosed Public Place, an Enclosed Workplace, a Patio, or School that Smoking is prohibited there; and
 - b) ensure that a Person who refuses to comply with a notice pursuant to subsection (a) does not remain in the Enclosed Public Place, Enclosed Workplace, Patio, or School.

6. The prohibitions in this By-law shall apply whether or not a notice is posted that Waterpipe Smoking is prohibited.

7. No Person shall hinder or obstruct, or attempt to hinder or obstruct, an Authorized Person who is exercising a power or performing a duty under this By-law.

EXEMPTIONS

8. This By-law does not apply to a Highway including a pedestrian sidewalk adjacent to a Highway, but does apply to public transportation vehicles, taxicabs, Enclosed Public Places, and Enclosed Workplaces on a Highway.
9. This By-law does not apply to the portion of a premises actually being used as a dwelling.

ADMINISTRATION AND ENFORCEMENT

10. The Medical Officer of Health is responsible for administration of this By-law. The Medical Officer of Health and Director of Licensing and By-law Services are responsible for enforcement of this By-law. The Medical Officer of Health and Director of Licensing and By-law Services may each appoint delegates or assign duties to City staff under this By-law.
11. City staff who carry out any action under this By-law are deemed to be Authorized Staff for the purposes of this By-law, in the absence of evidence to the contrary.
12. Authorized Staff may, at any reasonable time, enter and inspect land including all buildings, structures or parts thereof that are subject to this By-law for the purposes of determining compliance with this By-law or an Order thereunder. Despite the foregoing, any inspection of a room or place actually being used as a dwelling shall only be done in accordance with the requirements of the *Municipal Act, 2001*.
13. For the purposes of an inspection under section 12, Authorized Staff may,
 - a) require the production for inspection of documents or things relevant to the inspection;
 - b) inspect and remove documents or things relevant to the inspection for the purposes of making copies or extracts;
 - c) require information from any Person concerning a matter related to the inspection; and
 - d) alone or in conjunction with a Person possessing special or expert knowledge, make examinations or take tests, samples or photographs necessary for the purposes of the inspection.
14. Where an Authorized Person is satisfied that a contravention of this By-law has occurred, the Authorized Person may make an order, in accordance with section 444 (1) of the *Municipal Act, 2001* (as amended or replaced) requiring the Person who contravened the By-law or who caused or permitted the contravention or owner or occupier of the land on which the contravention occurred to discontinue the contravening activity. An Order under this section shall set out the reasonable particulars of the contravention adequate to identify the contravention, the location of

the land on which the contravention occurred, and the date by which there must be compliance with the order.

OFFENCES AND PENALTIES

15. Every Person, other than a corporation, who contravenes any provision of this By-law and every director or officer of a corporation who knowingly concurs in such contravention by a corporation is guilty of an offence and is liable, upon conviction, to a fine for each offence not exceeding:

- a) on a first offence under this by-law, ten thousand dollars (\$10,000); and
- b) on a subsequent offence under this by-law, twenty-five thousand dollars (\$25,000).

16. Every corporation that contravenes any provision of this By-law is guilty of an offence and is liable, upon conviction, to a fine for each offence not exceeding:

- a) on a first offence under this by-law, fifty thousand dollars (\$50,000); and
- b) on a subsequent offence under this By-law, one hundred thousand dollars (\$100,000).

17. If any Person is in contravention of any provision of this By-law and the contravention has not been corrected, the contravention of the provision shall be deemed to be a continuing offence for each day or part of a day that the contravention remains uncorrected. In the case of a continuing offence, for each day or part of a day that the offence continues, the maximum fine shall not exceed ten thousand dollars (\$10,000) but the total of all fines for each included offence shall not be limited to one hundred thousand dollars (\$100,000).

18. For the purposes of this By-law, subsequent offence means an offence which occurs after the date of conviction for an earlier offence under this By-law.

19. The fine amounts in this By-law are exclusive of costs, are created pursuant to the *Municipal Act, 2001* and are recoverable under the *Provincial Offences Act, R.S.O., 1990, c. P.33*.

20. The court in which a conviction under this By-law conviction has been entered and any court of competent jurisdiction thereafter, may make an order prohibiting the continuation or repetition of the offence by the Person convicted and such order shall be in addition to any other penalty imposed on the Person convicted.

MOST RESTRICTIVE PROVISION PREVAILS

21. In the event of differing requirements between any provision of this By-law and any applicable Act or regulation, the provision that is the most restrictive prevails.

SEVERABILITY

22. Should any section of this By-law be declared by a Court of competent jurisdiction to be ultra vires or illegal for any reason, the remaining parts shall nevertheless remain valid and binding, and shall be read as if the offending section or part had been struck out.

SHORT TITLE

23. This By-law may be referred to as the Hamilton Waterpipe By-law.

EFFECTIVE DATE

24. The provisions of this By-law shall become effective on the date approved by City Council.

PASSED this _____ day of _____ 2023.

A. Horwath
Mayor

J. Pilon
Acting City Clerk



CITY OF HAMILTON
PUBLIC HEALTH SERVICES
Healthy Environments Division

TO:	Mayor and Members Public Health Committee
COMMITTEE DATE:	December 4, 2023
SUBJECT/REPORT NO:	Food Advisory Committee 2024 Budget Request (BOH23043) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Heather Harvey (905) 546-2424 Ext. 3635
SUBMITTED BY:	Kevin McDonald Director, Healthy Environments Division Public Health Services
SIGNATURE:	

RECOMMENDATION

That the Food Advisory Committee 2024 base budget submission attached as Appendix “A” to Report BOH23043 in the amount of \$1,500, be approved and referred to the 2024 budget process for consideration.

EXECUTIVE SUMMARY

The Food Advisory Committee requests that a total budget of \$1,500 be referred to the 2024 budget process for consideration. This budget request consists of the Food Advisory Committee’s annual base budget of \$1,500 to cover Committee expenses such as parking, materials, and training.

Alternatives for Consideration – See Page 3

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The Food Advisory Committee requests that a total budget of \$1,500 be referred to the 2024 budget process.

Staffing: Not Applicable.

Legal: Not Applicable.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

HISTORICAL BACKGROUND

The Food Advisory Committee was created as a result of the City's 2014 advisory committee review process and the City's 2016 endorsement of the Hamilton Food Strategy. This Committee consolidated attention toward food issues that were previously addressed on two separate advisory committees. The Food Advisory Committee can accommodate 13 to 18 members who are appointed by Council. Membership includes a range of food system expertise in farming and food businesses, food literacy, food access and waste, policy, non-profit/community-based food programs, and a non-voting Staff Liaison from Public Health, Healthy Environments Division.

Since 2016, the Food Advisory Committee has advised the Board of Health on Hamilton's Food Strategy including community food security within a broader health-promoting food system. The Food Advisory Committee has provided advice and support on the implementation of the Food Strategy and have been involved with actions to advance the goals of the Food Strategy. These have included participation in Food Strategy events and conducting a community engagement survey.

At the September 7, 2023 Audit, Finance & Administration meeting, the Committee passed a motion pausing most Voluntary Advisory Committees, including the Food Advisory Committee. During October 2023, Food Advisory Committee members for this past term of council were sent a letter of appreciation thanking them for their service and acknowledging the completion of their term.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable.

RELEVANT CONSULTATION

Finance and Administration was consulted, and supports the report recommendation.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The Food Advisory Committee has put forward a base budget request of \$1,500 to cover basic expenses.

The Food Advisory Committee budget request is attached as Appendix "A" to Report BOH23043.

The Food Advisory Committee's full mandate is outlined in their Terms of Reference, attached as Appendix "B" to Report BOH23043.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

ALTERNATIVES FOR CONSIDERATION

Council could choose not to refer the Food Advisory Committee budget request to the budget process for Advisory Committees.

Financial: The Food Advisory Committee would not have a budget to operate.

Staffing: Not Applicable.

Legal: Not Applicable.

Policy: Community engagement was undertaken in 2016 to develop this Committee’s mandate; discontinuing funds for the Committee could be seen as not adhering to the City’s commitment to community engagement.

Pros: Not funding the Committee may leave additional funds that could be allocated elsewhere.

Cons: Not funding the Committee may result in lower or inequitable engagement and potential loss of volunteer members if base funds to cover the Committee’s parking reimbursement, training/education and meeting supplies are not available. In addition, the Advisory Committee Review recommendations of reforming and amalgamating food related committees would not be followed if budget was not assigned to the Food Advisory Committee.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report BOH23043 Food Advisory Committee 2024 Budget Submission Form

Appendix “B” to Report BOH23043 Food Advisory Committee Terms of Reference

CITY OF HAMILTON

2024

ADVISORY COMMITTEES

BUDGET SUBMISSION FORM

FOOD ADVISORY COMMITTEE

ADVISORY COMMITTEE MEMBERS (past term of council):

Krista D'aoust (Chair)	Drew Johnston
Mary Ellen Scanlon (Co-Chair)	Elly Bowen
Brian Tammi (Secretary)	Frank Stinellis
Vivien Underdown	Kyle Swain
Vicky Hachey	Andrew Sweetnam
Laurie Nielsen	Maria Biasutti

MANDATE:

As a volunteer advisory committee to the Public Health Committee, the Food Advisory Committee will support and advise on the implementation of Hamilton's Food Strategy, and the development of inclusive and comprehensive food related policies and programs at the individual, household, and community/population level based on internationally recognized principles of healthy public policy and best practices/available evidence.

PART B: Strategic Planning

STRATEGIC OBJECTIVES:

- Identify and inform, where appropriate, innovative community food security policies and programs that align with the vision and goals of the Hamilton Food Strategy, Hamilton Food Charter, and other City strategies.
- Identify and advise on emerging issues affecting Hamilton's food system.
- Facilitate connections and share information and resources between members, the Public Health Committee, City staff, and as appropriate, further disseminate these lessons and resources among community organizations, businesses, citizens, and other groups that have an impact on community food security.
- Support research, monitoring, and evaluation efforts, and identify gaps and opportunities that may inform community food security policies and program modifications.
- Facilitate the cross-promotion of community food security within existing programs, events, policies, services, and other actions.

Please check off which Council approved Strategic Commitments your Advisory Committee supports

1) Community Engagement & Participation	X	2) Economic Prosperity & Growth	X
3) Healthy & Safe Communities	X	4) Clean & Green	X
5) Built Environment & Infrastructure	X	6) Culture & Diversity	
7) Our People & Performance			

ALIGNMENT WITH CORPORATE GOALS:

PART C: Budget Request

INCIDENTAL COSTS:

Parking	600.00
Materials, supplies & printing	400.00
SUB TOTAL	\$1000.00

SPECIAL EVENT/PROJECT COSTS:

Training/Education Event(s)	500.00
SUB TOTAL	\$1500.00

TOTAL COSTS	\$1500.00
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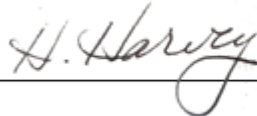
Funding from Advisory Committee Reserve (only available to Advisory Committees with reserve balances)	
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TOTAL 2024 BUDGET REQUEST (net of reserve funding)	\$1500.00
PREVIOUS YEAR (2023) APPROVED BUDGET (2023 Request \$ 4487.84)	\$4487.84

CERTIFICATION:

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

Representative's Name: Heather Harvey

Signature: 

Date: October 30, 2023

Telephone #: 905-546-2424 x3635

**Food Advisory
Committee
Terms of Reference**

Committee Mandate

As a volunteer advisory committee to the Board of Health, the Food Advisory Committee will support and advise on the implementation of Hamilton’s Food Strategy, and the development of inclusive and comprehensive food related policies and programs at the individual, household, and community/population level based on internationally recognized principles of healthy public policy and best practices/available evidence.

More generally, the Food Advisory Committee will:

- Identify and inform, where appropriate, innovative community food security policies and programs that align with the vision and goals of the Hamilton Food Strategy, Hamilton Food Charter, and other City strategies;
- Identify and advise on emerging issues affecting Hamilton’s food system;
- Facilitate connections and share information and resources between members, the Board of Health, City staff, and as appropriate, further disseminate these lessons and resources among community organizations, businesses, citizens, and other groups that have an impact on community food security;
- Support research, monitoring, and evaluation efforts, and identify gaps and opportunities that may inform community food security policies and program modifications; and
- Facilitate the cross-promotion of community food security within existing programs, events, policies, services, and other actions.

Membership

The Food Advisory Committee will be comprised of 13 to 18 voting members, striving for a balance of representation from all the components within the food system as follows:

- Food Production: 2-3 members (e.g., representation from rural and urban agriculture, including large and small scale farmers, gardeners, soil specialists, horticulturalists);
- Processing & Distribution: 2-3 members (representation from large and small scale food production and distribution, including food entrepreneurs, managers/operators of incubators, food banks, food hubs, food box delivery programs, warehousing, storage, etc.);
- Buying & Selling: 2-3 members (e.g., representation from large and small scale food retail, including grocers, restaurateurs, Farmers Markets managers, social enterprise food entrepreneurs, specialty food stores owners, street vendors, etc.);
- Consumption: 2-3 members (e.g., representation from community and neighbourhood based food programs and cultural groups, including food literacy educators, consumers, chefs, food enthusiasts, etc.);
- Food Waste Management: 2-3 members (representation from food waste management, including researchers/consultants, managers, operators of environmental groups, gleaning programs, experts/experienced individuals in

- composting/resource management, etc.);
- 3 members at large (citizens at large, local food advocates, etc.); and
- 2 City Councilors (non-voting, one representing urban and one representing rural wards).

Committee members will be selected through the City of Hamilton’s standardized application process for Advisory Committees. New members will be formally appointed by the Board of Health at the beginning of each term of Council, or as needed. Individuals who do not live in Hamilton but work in the City of Hamilton in a food-related business or organization would be eligible for membership on the Food Advisory Committee based on their ability to provide valuable expertise to advise on food policies and programs in the City.

Food Advisory Committee members are appointed based on their individual qualifications in the following areas:

- Their professional or community work reflects the values and principles within the Hamilton Food Strategy, Hamilton Food Charter, Food Advisory Committee, and Public Health Services;
- They bring skills and experience (including lived experience) in at least one aspect of community food security that allows them to contribute to progressive and innovative policy and program development within the Committee;
- They have skills, knowledge, experience, or a genuine interest in at least one area of Hamilton’s food system;
- They represent at least one element of the rich diversity of the Hamilton population’s food security skills, talents, and needs;
- They can help the Food Advisory Committee facilitate dialogue and partnerships with at least one distinct population grouping in Hamilton’s urban, suburban, and rural communities;
- They respect the complexity and sensitivity of the Food Advisory Committee’s work with diverse partners, and appreciate the need for personal and group skills, problem-solving, and “getting to yes;” and
- They are able to attend monthly meetings of the Food Advisory Committee on a regular basis and can participate in occasional working group meetings.

Roles & Responsibilities

Members of the Food Advisory Committee shall endorse the Vision, Mission, Goals, and Values of the City of Hamilton Food Charter and make themselves familiar with the committee’s Terms of Reference and mandate. General expectations of members include the following:

- Submit an annual progress report of the Committee’s activities by November of each calendar year to the Board of Health and consider various options to keep Council up to date on the committee’s activities;
- Demonstrate a respect for governance and protocol;
- Active participation and a commitment to attend meetings on a regular basis;
- Be accountable to other members and to citizens;

- Work as a team and follow through with commitments;
- Communicate appropriately and be clear about which interest are represented when speaking;
- Communicate all information occurring at the Food Advisory Committee to contacts within their sector, as appropriate; and
- Bring issues/concerns and represent their sector’s interests at the Committee.

Chair/ Co-Chair

Members will, at the beginning of each term, elect from its membership two Co-Chairs, one of which shall be a Citizen member and one a Councillor Liaison member.

In addition to the general roles and responsibilities, Co-Chairs are expected to:

- Build the meeting agendas following the City of Hamilton template;
- Invite guests, in consultation with members and Staff Liaison;
- Preside at meetings;
- Facilitate dialogue among members between meetings;
- Liaise with City Staff Liaison and keep them informed of all Committee issues and actions; and
- Act as spokespeople on behalf of the Food Advisory Committee, as per Standard Operating Procedure #08-001.

Secretary

Members will, at the beginning of each term, elect from its membership a Secretary, which shall be a Citizen member.

In addition to the general roles and responsibilities, the Secretary is expected to:

- Provide relevant information, ideas, and opinions as a participant in the meeting;
- Record without note or comment all resolutions, decisions, and other proceedings at the meeting (as per the Municipal Act, 2001);
- Keep an accurate set of minutes of each meeting;
- Keep an up-to-date membership/contact list;
- Distribute minutes to members and notifying them of upcoming meetings;
- Keep a list of all advisory committees and members;
- Help the Chair with preparing the agenda, advise on meeting procedure, and reference materials and information retrieved from the records; and
- Make meeting and physical set-up arrangements (Note: room bookings with City Facilities will be coordinated through the Advisory Committee’s Staff Liaison).

City Staff Liaisons

City of Hamilton staff will be assigned to this committee as non-voting members to provide technical and content expertise and support, including:

- Public Health Services: 1 - 2 with expertise in nutrition, food systems, policy, and health protection;

- Emergency and Community Services: 1 - 2 with expertise in social policy and community programs;
- Planning and Economic Development: 1 – 2 with expertise in land use planning, licensing, and economic development related to agriculture and food; and
- Public Works Department: 1 – 2 with expertise in urban agriculture and food waste management.

Staff Liaison Role

The role of the Staff Liaison is to function as system experts. The City of Hamilton Public Health Services will appoint personnel with knowledge of nutrition policy, community food systems, and food security to provide support and coordination to the Food Advisory Committee.

The duties of the staff liaison include

- Coordinate, develop, and deliver the Orientation Session for the Advisory Committee;
- Liaise with Food Advisory Committee members, providing technical advice from Public Health Services for the preparation of reports, correspondence, etc.;
- Assist with the preparation of reports to the Board of Health, including an annual progress report of the Committee’s activities by November of each calendar year;
- Assist with agenda preparation, review minutes, and ensure approved minutes are submitted to the Board of Health; and
- Provide background information, advice, and context for implementation of priorities.

City of Hamilton may assign staff to work on specific projects for a specific period of time.

Councillor Liaisons

Two (2) members of City Council will be appointed as representatives to the Food Advisory Committee with a requirement for each Councillor to attend a minimum of (but not limited to) one (1) meeting per year. Council members who are appointed as liaisons would not count toward the committee’s quorum and do not have voting privileges.

Staff Clerk/ Other Staff Support(s)

The duties of the staff clerk include providing procedural process advise to the Staff Liaison and Co-Chairs as needed.

Term of Membership

Food Advisory Committee members are appointed for four (4) year terms with the possibility of renewal. Effort will be made to stagger appointments to ensure continuity.

- Members who miss three (3) consecutive meetings without Committee approval shall

- be considered as resigning from the committee;
- Any member who is absent for more than fifty percent (50%) of the meetings during their term shall not be eligible for reappointment; and
- Upon appointment to the Food Advisory Committee, members are required to sign an Acknowledgement (Declaration) Form and return it to the Office of the City Clerk prior to attending the first meeting of this committee.

Meeting Frequency

Meetings will occur monthly, with the exception of the months of July, August, and December (minimum of five and maximum of nine times per year). At the call of the Co-Chairs, additional meetings can occur on an ‘as-needed’ basis.

Should the Food Advisory Committee not meet a minimum of three times during a Council term, the Committee will be automatically disbanded at the end of the Council Term.

Decision Making

Food Advisory Committee members value and will make every effort to reach consensus in decision making, including a full discussion of the issue, review of all relevant information, discussion of possible solutions or actions, and the formulation of a statement of general agreement/consensus, or develop a motion and vote on it. The Committee requires consensus to make formal decisions and must follow the procedural processes outlined in the Advisory Committee Procedural Handbook, May 2015.

City of Hamilton staff are non-voting members.

Quorum

Quorum consists of half the voting members plus one. In order to ensure a broad range of perspectives are included in discussions and decision making, this minimum threshold must include a representative from each of the food system components, plus a minimum of one member at large.

Code of Conduct/Conflicts of Interest

All members shall adhere to all City of Hamilton policies, including those respecting code of conduct and conflict of interest. At a minimum, it is expected that members are to

- Maintain an atmosphere of respectful discussion and professionalism;
- Respect the confidentiality of all matters before the Food Advisory Committee;
- Actively contribute their expertise, resources, and individual experiences to further the mandate of the Committee; and
- Declare a conflict of interest when it arises so it may be recorded in the minutes.

Reports to

- Board of Health

Review of Terms of Reference

- To be reviewed on an annual basis, at a minimum.

Approved on:

- May 2016

CITY OF HAMILTON

MOTION

Public Health Committee December 4, 2023

MOVED BY COUNCILLOR FRANCIS

SECONDED BY COUNCILLOR

Consultation with SCORE! (Strengthening Community Roots: Anchoring Newcomers in Wellness and Sustainability) on the Riverdale neighborhood project (Ward 5)

THEREFORE, BE IT RESOLVED:

That staff be directed to work with McMaster University's SCORE! (Strengthening Community Roots: Anchoring Newcomers in Wellness and Sustainability) program to explore their needs in greater detail with respect to the Riverdale neighborhood project and report back in Q1 2024 on the requests, options available and potential costs associated.

(To be completed by the Clerk)

MOTION APPROVED ON A RECORDED VOTE Yeas: _____ Nays: _____
(Refer to Recorded Vote Sheet)

MOTION DEFEATED ON A RECORDED VOTE Yeas: _____ Nays: _____
(Refer to Recorded Vote Sheet)