



City of Hamilton

ADVISORY COMMITTEE FOR PERSONS WITH DISABILITIES AGENDA

Meeting #: 24-001
Date: January 9, 2024
Time: 4:00 p.m.
Location: Room 264, 2nd Floor, City Hall
(hybrid) (RM)
71 Main Street West

Carrie McIntosh, Legislative Coordinator (905) 546-2424 ext.2729

	Pages
1. APPOINTMENT OF COMMITTEE CHAIR AND VICE CHAIR	
2. APPROVAL OF AGENDA (Added Items, if applicable, will be noted with *)	
3. DECLARATIONS OF INTEREST	
4. APPROVAL OF MINUTES OF PREVIOUS MEETING	
4.1 December 12, 2023	5
5. COMMUNICATIONS	
6. DELEGATION REQUESTS	
7. DELEGATIONS	
8. STAFF PRESENTATIONS	

8.1	HSR's E-Paper/Digital Display Pilot	15
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9. CONSENT ITEMS

9.1	Built Environment Working Group Update	
	a. Built Environment Working Group - Final Outstanding Business List - December 2023	23
	b. Built Environment Working Group Meeting Notes - December 5, 2023	25
9.2	Housing Issues Working Group Update (no copy)	
	a. Housing Issues Working Group Meeting Notes - November 21, 2023	29
9.3	Outreach Working Group Update	
	a. Outreach Working Group Meeting Notes - November 21, 2023	33
9.4	Transportation Working Group Update	
	a. Transportation Working Group Meeting Notes - November 28, 2023	35
9.5	Strategic Planning Working Group Update (no copy)	
9.6	Accessible Open Spaces and Parklands Working Group Update (no copy)	

10. PUBLIC HEARINGS

11. DISCUSSION ITEMS

11.1	Board of Health Governance and the Needs of Persons with Disabilities in Hamilton (no copy)	
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12. MOTIONS

- 12.1 Changing the Name of the Advisory Committee for Persons with Disabilities (ACPD) to Accessibility Committee for Persons with Disabilities (ACPD) 39

13. NOTICES OF MOTION

14. GENERAL INFORMATION / OTHER BUSINESS

15. PRIVATE AND CONFIDENTIAL

16. ADJOURNMENT



Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES**

MINUTES 23-012

4:00 p.m.

Tuesday, December 12, 2023

Room 264, 2nd Floor Hamilton City Hall

71 Main Street West

Present: J. Kemp (Chair), P. Kilburn (Vice Chair),
P. Cameron, J. Cardno, L. Dingman,
A. Frisina, M. McNeil, T. Murphy, K. Nolan
and T. Nolan

Absent

with Regrets: Councillor M. Tadeson – Business
M. Dent, L. Janosi and R. Semkow

**THE FOLLOWING ITEMS WERE REFERRED TO THE
GENERAL ISSUES COMMITTEE FOR INFORMATION:**

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

(Dingman/Kilburn)

That the Agenda for the December 12, 2023, meeting of the Advisory Committee for Persons with Disabilities, be approved, as presented.

CARRIED**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)**(i) November 14, 2023 (Item 4.1)****(McNeil/Dingman)**

That the November 14, 2023, minutes of the Advisory Committee for Persons with Disabilities meeting, be approved, as presented.

CARRIED**(d) PRESENTATIONS (Item 8)****(i) Accessible Transportation Services Performance Review - Q3, 2023 (Item 8.1)**

Michelle Martin, Manager of Accessible Transportation Services, addressed Committee respecting the Accessible Transportation Services Performance Review for Q3, 2023, with the aid of a

PowerPoint presentation.

(Kilburn/Cardno)

That the presentation from Michelle Martin, Manager of Accessible Transportation Services, respecting the Accessible Transportation Services Performance Review – Q3, 2023, be received.

CARRIED

(Murphy/McNeil)

That the Report respecting the Accessible Transportation Service Performance Review – Q3, 2023, be received.

CARRIED

(ii) Reimagining Neighbourhoods – Residential Zones Project (Item 8.2)

Alana Fulford, Senior Planner, and Mallory Smith, Planner, addressed Committee respecting Reimagining Neighbourhoods – Residential Zones Project, with the aid of a PowerPoint presentation.

(Dingman/Cardno)

That the presentation from Alana Fulford, Senior Planner, and Mallory Smith, Planner, respecting Reimagining Neighbourhoods – Residential Zones Project, be received.

CARRIED

(iii) Adaptive Bike Program (Item 8.3)

Julia Hamill, Program Manager, Everyone Rides Initiative, addressed Committee respecting the Adaptive Bike Program, with the aid of a PowerPoint presentation.

(Kilburn/McNeil)

That the presentation from Julia Hamill, Program Manager, Everyone Rides Initiative, respecting the Adaptive Bike Program, be received.

CARRIED**(e) CONSENT ITEMS (Item 9)****(Murphy/Kilburn)**

- (i) That the following items be deferred to the January 9, 2024, Advisory Committee for Persons with Disabilities meeting due to time constraints:

(1) Built Environment Working Group Update (Item 9.1)

- (a) Built Environment Working Group - Final Outstanding Business List - December 2023 (Item 9.1(a))
- (b) Built Environment Working Group Meeting Notes – December 5, 2023

**(2) Housing Issues Working Group Update
(Item 9.2)**

(a) Housing Issues Working Group Meeting
Notes – November 21, 2023 (Item 9.2(a))

(3) Outreach Working Group Update (Item 9.3)

(a) Outreach Working Group Meetings Notes
– November 21, 2023 (Item 9.3(a))

**(4) Transportation Working Group Update
(Item 9.4)**

(a) Transportation Working Group Meeting
Notes – November 28, 2023 (Item 9.4(a))

**(5) Strategic Planning Working Group Update
(no copy) (Item 9.5)**

**(6) Accessible Open Spaces and Parkland
Working Group Update (no copy) (Item 9.6)**

CARRIED

(f) DISCUSSION ITEMS (Item 11)

**(i) Advisory Committee for Persons with
Disabilities 2024 Budget Submission (Item 11.1)**

(Kilburn/Frisina)

That the Advisory Committee for Persons with

Disabilities base budget submission in the amount of \$23,172 for 2024, be approved and referred to the 2024 budget process for consideration.

CARRIED

(g) MOTIONS (Item 12)

J. Kemp relinquished the Chair to P. Kilburn in order to introduce the following Motions:

- (i) Correspondence to City Council respecting the HSR Fare Assist Program and the Cancellation of the Temporary No Pay Program and the Temporary Voluntary Pay Program (Item 12.1)**

(Kemp/Dingman)

WHEREAS, the Advisory Committee for Persons with Disabilities has significant concerns regarding the cancellation of the Temporary No Pay Program and the Temporary Voluntary Pay Program without first addressing several insufficiencies with the current bus design and fare payment options; and

WHEREAS, the Advisory Committee for Persons with Disabilities has prepared correspondence to City Council regarding the HSR Fare Assist Program as well as the cancellation of the Temporary No Pay Program and the Temporary Voluntary Pay Program.

THEREFORE BE IT RESOLVED:

That the Advisory Committee for Persons with Disabilities approve the correspondence respecting the HSR Fare Assist Program and the Cancellation of the Temporary No Pay Program and the Temporary Voluntary Pay Program attached as Appendix "A", for submission to Council.

CARRIED

(ii) Delegation to the Public Works Committee respecting Accessibility Issues with the HSR (Item 12.2)

(Kemp/Frisina)

WHEREAS, the Advisory Committee for Persons with Disabilities (ACPD) is mandated to review public policies regarding accessibility and the *Accessibility for Ontarians with Disabilities Act* (AODA) and advise Council on how best to implement them safely;

WHEREAS, the ACPD has serious concerns about the HSR's plan to require all mobility devices to use the front door as the primary entrance with very little notice and without an appropriate plan in place to ensure its success;

WHEREAS, the ACPD questions whether requiring all mobility devices to use the front door as the primary entrance would be in compliance with the AODA as the mobility device positions are no

longer as close as is practicable to the entrance;

WHEREAS, the ACPD has concerns regarding CNIB card holders using Presto Scanners and the Presto App; and

WHEREAS, the ACPD has reported several issues to the HSR regarding the accessibility of their buses as well as their compliance to the AODA over many years and have yet to see their concerns addressed.

THEREFORE, BE IT RESOLVED:

- (a) That the following members be authorized to delegate on behalf of the Advisory Committee for Persons with Disabilities to the Public Works Committee regarding accessibility issues with the HSR:
 - (i) James Kemp
 - (ii) Mark McNeil
 - (iii) Paula Kilburn

CARRIED

J. Kemp assumed the Chair.

(h) ADJOURNMENT (Item 16)

(Murphy/Dingman)

That there being no further business, the Advisory

Committee for Persons with Disabilities, be adjourned at
6:10 p.m.

CARRIED

Respectfully submitted,

James Kemp, Chair
Advisory Committee for
Persons with Disabilities

Carrie McIntosh
Legislative Coordinator
Office of the City Clerk

E-Paper/Digital Display Pilot

Key Stakeholder Accessibility Information Deck

Purpose / Opportunity

Our goal:

Improve real time information for:

Typical/regular transit use

Planned or unplanned service disruptions

Improve accessibility to real time information for all customers.



E-Paper/Digital Display Road Map

120 day proof of concept trial

CP Stoneman(E-Paper Vendor) has agreed to loan the city 2 E-Ink units to trial briefly to gather information on functionality and customer needs.

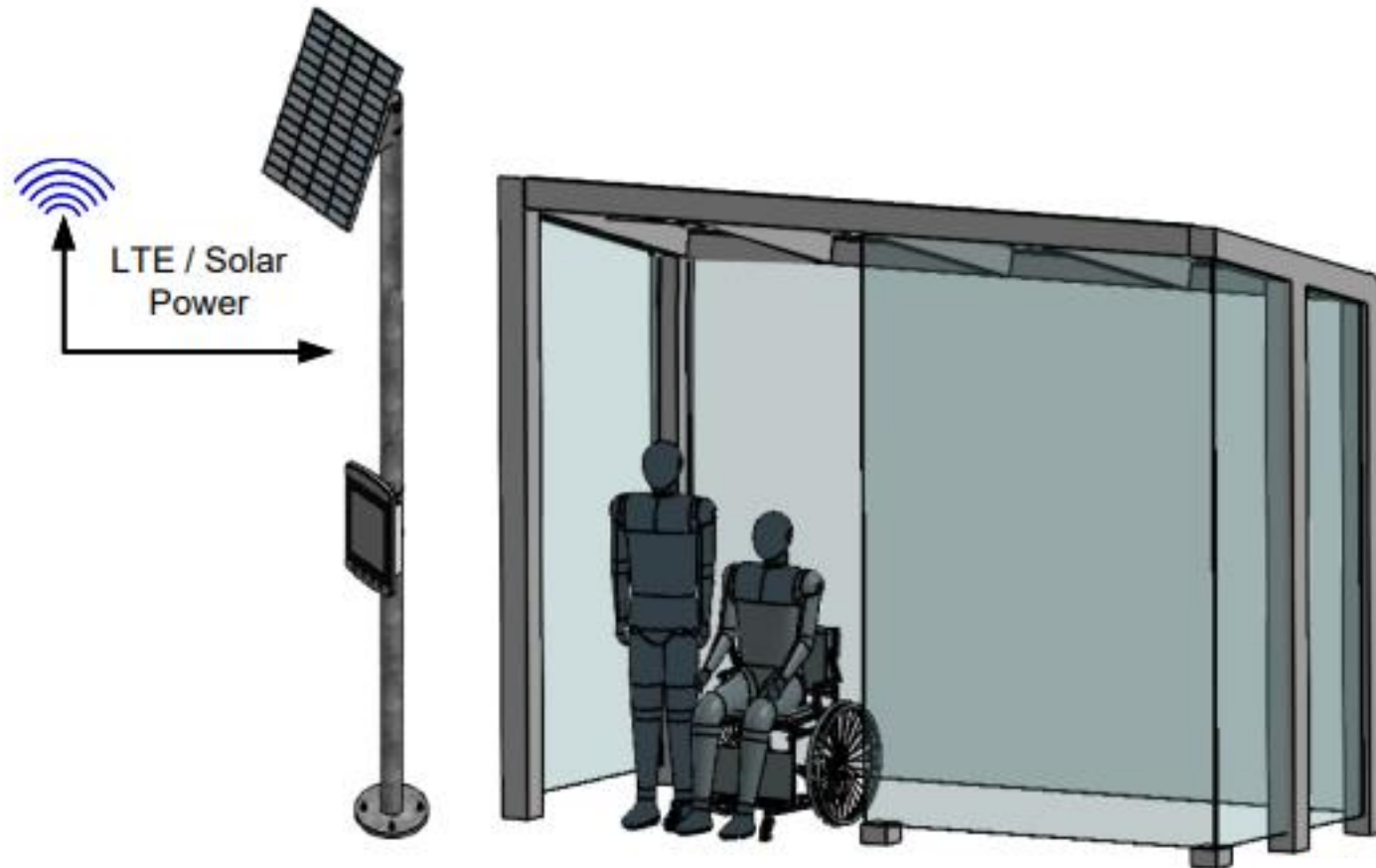
1 Year Pilot

Feedback from the trial run will be utilized to procure a vendor to provide display units meeting the requested criteria for the pilot period. (units may not be the same as trialed units)

Maintain, Expand(business case) or Sunset

Review customer feedback, ongoing cost, impact and feasibility to continue with displays units and provide recommendation for future state.

Sample Display at Bus Stop



Digital illustration of how a display unit may look at a bus stop, with the display pole on the left and the bus shelter on the right, depicting two customers waiting.

Benefits of E-paper/Digital Display

Real-Time Updates

Bus arrival, delays and detours

Visibility and Readability

Adjustable font sizes

High contrast screens readable in direct sunlight

Multi-Sensory Alerts:

Displays can integrate auditory and visual alerts, ensuring clear notification for all users.

High Colour Contrast:

Visual Clarity

Enhanced Readability: The sharp contrast between black text on a white background, or vice versa, makes information easily readable, even from a distance.

Distinctive Design

Customizable Layouts: The design of the display content can be tailored to maximize readability and impact, using the contrast to highlight key information.

Aids Navigation

Accessibility Focused: This clarity is particularly beneficial for visually impaired users, making these displays more inclusive and easier to navigate.

Ease of Operation:

One-Hand Operation:

E-paper/Digital displays feature simple, one-hand operable interfaces, suitable for users with limited dexterity.

No Complex Movements Required:

The user interface of E-paper/digital displays avoids the need for tight grasping, pinching, or twisting motions.

User-Friendly Interface:

E-paper/digital displays are known for their straightforward, intuitive user interfaces, accommodating a wide range of users.

Accessibility

Mounting Height

The flexible mounting options of E-paper/digital displays ensure they can be positioned to be accessible to both seated and standing users ensuring unobstructed access to information and interactive features for all users.

Braille Integration

This feature will be requested for the pilot period, it is not available during trial period.

E-Paper/digital displays can be equipped with Braille labels on or near the display for users who read Braille.

Advisory Committee for Persons with Disability
Built Environment Working Group
2018-2022 Term
Outstanding Business List
list of 12 items

Hamilton Barrier free guide lines

Lrt plan and design

Urban Braille

- LRT Stop Design Guidelines
- City of Hamilton Built Environment Design Guidelines
- City Facility Accessible Washroom Audit
- Parkland furniture design
- Sidewalk design including “urban Braille” & Curb Cuts
- Sidewalk Accessibility re: On-street Patio Program
- Sidewalk Utility Vault concerns
- Sidewalk Snow Removal
- Annual Capital Projects List to aid in identifying projects for monitoring/inspection.
- Accessible Pedestrian Signal Placements

- Consultation with Heritage Advisory Committee re:
Accessibility Guidelines in City Facilities

- Follow-up and review of Accessibility at:
list end

Carlisle Library

Mountain Park Field House

Sir Wilfred Laurier Field House

HAAA Grounds

Lister Block

Battlefield Park

Gage Park Greenhouse

Victoria fieldhouse

Alexanda field house

Bus shelter design

City hall

Built Environment Working Group Meeting Notes

December 5th, 2023

Virtual Teams Meeting

10:00AM – 12:00PM

(Rescheduled due to ATS Panel)

Those in Attendance: Paula Kilburn, James Kemp

Also in Attendance: Sarah Eakins, Jessica Bowen, Tim Nolan, Meghan Stewart, Julianna Petrovich

Those Absent: Patty Cameron, Jayne Cardno, Anthony Frisina, Lance Dingman

1. Welcome and Introductions

2. Inch Park's Accessible Park Design Graphic

Presentation and Update: Sarah came and showed us the images of the park and the individual features the public decided on through public engagement.

The Discovery layout was selected which divided up the terrain into six different sections that the children could discover one at a time. Things of note include, accessible swing for PMDs as well as others, accessible turntable, accessible tower and slide, embankment slides, embankment climbing wall,

sensory tunnel, non-verbal panel, water table feature with two levels and a little river, rubber surfacing and Astroturf where needed, music area and much more. We asked questions about the equipment and its longevity. Members were very excited with the presentation and look forward to seeing it come to fruition.

3. Inch Park's Inline On-Street Accessible Parking Pilot Presentation: Julianna came and presented the City's Pilot of the on-street inline accessible parking to be placed at the entrance to the accessible park. It will contain the smaller B type space in front and the larger A type behind it. Both spaces will contain all markings including the dynamic symbol of access and appropriate yellow hatching at the rear and dedicated curb cuts. The City is also planning some education around the needs of the new spaces. We discussed whether urban braille would be required, but it was determined that it should be treated the same as a driveway so there is no intersection confusion.
4. Outstanding Business List: We discussed this briefly. Paula found a list, but it will need to be fleshed out with descriptors for the new term.

5. Other Business: Jessica took a moment to weigh in on the naming issue of the committee and reiterated what we have heard from other staff. She felt that subcommittee should be in the name to provide more gravitas and weight to our recommendations. We appreciate her opinion in the matter.

6. Adjournment

Housing Working Group Meeting Notes

November 21st, 2023

Virtual Teams Meeting

10:00AM – 12:00PM

Those in Attendance: Paula Kilburn, Lance Dingman,
James Kemp

Those Absent: Jayne Cardno, Robert Semkow

1. Welcome and Introductions
2. Approval of November 21st Agenda: Agenda was approved
3. Approval of October 17th Meeting Notes: Meeting notes were approved.
4. Extreme Heat Working Group Update: We worked on the 2024 heat response plan. The City is not pursuing a voluntary vulnerable persons list at this time and is instead looking for ways to leverage community involvement. See below for more information.

5. ODSP Air Conditioner Program: The EHWG discussed the problem with the Special Supports or OW/ODSP air conditioner program. The requirements are far too stringent and they only issue roughly 50 per year to individuals that suffer from life threatening breathing issues. This is of concern because extreme heat affects many different disabilities and not everyone is being properly represented. The EHWG felt that out of all the groups participating, the ACPD's HWG was the best placed as the tip of the spear. We will draft a letter to the Province and if it's approved by APCD, will be submitted for their review and support before we give it to Council. They will decide if it should be passed up the chain to the Province or not. With Changeover, it was suggested that we would have it ready roughly end of Q1/ early Q2 2024.
6. CityHousing Board Delegation: We discussed the upcoming Board Delegation. Chair explained that he would be presenting our recommendations as well as using a few examples around his building to highlight the issues.
7. Other Business: Lance briefly discussed Rising Stars and asked if the HWG would be able to assist. Chair responded that unless there was a specific direction

for us to follow we would not, but offered his personal time to assist.

8. Adjournment

Outreach Working Group Meeting Notes

November 21st, 2023

Virtual Teams Meeting

4:00PM – 6:00PM

Those in Attendance: James Kemp, Paula Kilburn,
Anthony Frisina, Lance Dingman

Those Absent: Patty Cameron, Jayne Cardno

1. Welcome and Introductions
2. Approval of November 21st Agenda: Agenda was approved
3. Approval of October 17th Meeting Notes: Meeting notes were approved.
4. Discussion regarding ACPD Name Change: We discussed the upcoming name change to reflect our being a subcommittee. It was felt that PDS was too similar to many other acronyms and we worried that we would be spending more time explain who we weren't than who we were and what we do. After a

brain storming session we came up with these potentials so far:

Accessibility Subcommittee for Persons with Disabilities (ASPD)

Disability and Accessibility Issues Subcommittee (DAIS)

Disability and Accessibility Inclusion Subcommittee (DAIS)

Hamilton Accessibility Subcommittee (HAS)

Accessibility Subcommittee of Hamilton (ASH)

Subcommittee for Hamilton Accessibility (SHA)

Chair will reach out to Councillor Kroetsch and ask for a little time for our committee as a whole to come up with a better alternative before it is made official in Council.

5. Other Business: There was no other business

6. Adjournment

Transportation Working Group Meeting Notes

November 28th, 2023

Virtual Teams Meeting

4:00PM – 6:00PM

Those in Attendance: James Kemp, Paula Kilburn, Tim Nolan, Kim Nolan

Also in Attendance: Nancy Purser, Michelle Martin, Tyler Davey, Ashley Evans, Nancy Purser

Those Absent: Anthony Frisina, Mark McNeil

1. Welcome and Introductions

2. Approval of November 28th Agenda: Agenda was approved

3. Annual Accessibility Information Event Update:
Michelle provided an update on the December 5th ATS Panel. It begins at 4:00PM at City Hall in rooms 192/193. A panel will be providing information on HSR, ATS and DARTS with regards to accessibility and the AODA. James will be representing the ACPD

as a panelist. It will be aired on YouTube and Cable 14.

4. Survey and Journey Mapping Projects Update:
Michelle provided a quick update on the survey and journey mapping projects. Response to the survey has already produced at least 600 responses and there have been many requests for paper copies. Survey will continue until December 31st.

5. “Offer me a Seat” Button Campaign Discussion:
Ashley provided us with a brief overview of what the HSR was thinking regarding a button campaign. Metrolinx has signed on to participate in the sunflower button campaign and Ashley asked if we think a similar program would work in Hamilton. James mentioned that Tom Manzuk often spoke of the program and how he felt that it was a good program that just wasn’t supported long enough to take root. We then discussed if we should do our own campaign. It was suggested that it would be simpler to use an already existing program than to create one ourselves. Tim suggested using MacMaster as a resource as they are the ones that did the program the first time. Paula suggested that the buttons be smaller so they don’t stand out as much and people would be more willing to wear them.

6. HSR Planned Campaign for PMD Front Door

Familiarization Training and Etiquette for All

Passengers: In order to force all passengers to use the Presto scanner, the HSR is making everyone use the front door as the primary entrance no matter their device or ability to operate it or even the layout of the bus in question. Nancy came to present the plan to train people with disabilities how to get out of the way for other people with disabilities as well as training all passengers in etiquette like taking off your backpack when boarding. They also let us know that training buses will be available at various locations so HSR trainers can train people with disabilities how to use their devices. All members in attendance raised several concerns about this plan and made it clear they would not be in support. There was even discussion about removing stanchions to improve mobility at the expense of passenger safety. We will be bringing this issue up at the full ACPD for further discussion.

7. Outstanding Business List: We are having a little difficulty locating the OBL for TWG. We found an early copy, but there is very little listed on it. Will have more information next meeting.

8. Other Business: There was no other business

9. Adjournment

12.1

CITY OF HAMILTON

M O T I O N

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES: January 9, 2024**

MOVED BY J. KEMP

SECONDED BY

**Changing the Name of the Advisory Committee for
Persons with Disabilities (ACPD) to Accessibility
Committee for Persons with Disabilities (ACPD)**

WHEREAS, the Advisory Committee for Persons with Disabilities (ACPD) is mandated under the *Accessibility for Ontarians with Disabilities Act* (AODA) and is a Sub-Committee of Council reporting to the General Issues Committee;

WHEREAS, the AODA requires municipalities having a population of not less than 10,000 to establish an accessibility advisory committee, but provides no direction or requirement for it to be named an “Accessibility Advisory Committee”;

12.1

WHEREAS, removing the word “Advisory” and replacing it with “Accessibility” will provide clarity on the status of ACPD as a Sub-Committee of Council.

THEREFORE, BE IT RESOLVED:

That the Advisory Committee for Persons with Disabilities be renamed the Accessibility Committee for Persons with Disabilities.