



City of Hamilton
GENERAL ISSUES COMMITTEE
AGENDA

Meeting #: 23-017
Date: May 17, 2023
Time: 9:30 a.m.
Location: Council Chambers
Hamilton City Hall
71 Main Street West

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

1. CEREMONIAL ACTIVITIES

2. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

3. DECLARATIONS OF INTEREST

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1 May 3, 2023

4.2 May 5, 2023 - Special

5. COMMUNICATIONS

5.1 Correspondence respecting Item 8.1, Report HSC20036(f) / PED21188(c), respecting Encampments Protocol, from the following individuals:

Recommendation: Be received and referred to consideration of Item 8.1.

a. Brooke Beney

- 5.2 Correspondence from Grant Bivol, Clerk, Niagara Peninsula Conservation Authority (NPCA) respecting the Financial Statements of the NPCA for the year ended December 31, 2022.

Recommendation: Be received.

6. DELEGATION REQUESTS

- 6.1 Hafeez Hussain, respecting more about my experience on Unconscious Bias and EDI and how as a resident it is hard to navigate the city of Hamilton to address these matters to management (Virtually) (For a future meeting)

7. DELEGATIONS

8. STAFF PRESENTATIONS

- 8.1 Proposed Encampment Protocol (HSC20036(f) / PED21188(c)) (City Wide)

9. CONSENT ITEMS

- 9.1 Dundas Business Improvement Area (BIA) Revised Board of Management (PED23109) (Ward 13)

10. DISCUSSION ITEMS

- 10.1 Dundas Business Improvement Area (BIA) Proposed Budget and Schedule of Payments (PED23110) (Ward 13)
- 10.2 Airport Sub-Committee Report 23-001 - April 27, 2023
- 10.3 2023 Tax Policies and Area Rating (FCS23049) (City Wide)
- 10.4 Pier 8 Animation Q4 2023 (PED23116) (City Wide)
- 10.5 Advisory Committee for Persons with Disabilities (ACPD) Report 23-005 - May 9, 2023

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

- 13.1 Amendments to the Outstanding Business List:

a. Items Considered Complete and Needing to be Removed:

Encampment Pilot Evaluation (HSC20038(e) / PED21188(b)) (City Wide)

OBL Item: 2023-E

Added: February 1, 2023 at GIC (Item 10.4)

Completed: May 17, 2023 at GIC (Item 8.1)

14. PRIVATE AND CONFIDENTIAL

14.1 Encampment Litigation Update (LS20023(g)) (City Wide) - Revised

Pursuant to Section 9.3, Sub-sections (e), (f) and (k) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-sections (e), (f) and (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

15. ADJOURNMENT



GENERAL ISSUES COMMITTEE MINUTES 23-015

9:30 a.m.

May 3, 2023

Council Chambers, City Hall, 2nd Floor
71 Main Street West, Hamilton, Ontario

Present: Mayor A. Horwath
Deputy Mayor E. Pauls (Chair)
Councillors J. Beattie, C. Cassar, B. Clark, J. P. Danko, M. Francis,
T. Jackson, C. Kroetsch, T. McMeekin, N. Nann, M. Spadafora,
M. Tadeson, A. Wilson, M. Wilson

Absent: Councillor T. Hwang – City Business

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. Our City Survey 2022 Results (CM23011) (City Wide) (Item 8.1)

(Beattie/Jackson)

- (a) That Report CM23011, respecting the Our City Survey 2022 results, be received; and,
- (b) That staff be directed to report back with recommendations on the next steps for the evolution of the Our City Survey, including best practices, recommendations on methodology, resourcing and data integration opportunities, ***in June or July 2023***, prior to initiation of the 2024 budget process.

Result: MAIN MOTION, *As Amended*, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark

Yes	-	Ward 10	Councillor Jeff Beattie
Yes	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Yes	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

2. Better Homes Hamilton - Home Energy Retrofit Program (PED23106) (City Wide) (Item 8.2)

(Kroetsch/Jackson)

- (a) That the “Better Homes Hamilton” program, based on the terms outlined in Appendix “A” to Report PED23106, and subject to minor revisions authorized by the General Manager of Planning and Economic Development, be approved as the ‘Incubation Stage’ of Hamilton’s first home energy retrofit program;
- (b) That the “Better Homes Hamilton Detailed Study Design” attached as Appendix “B” to Report PED23106 be received;
- (c) That Planning and Economic Development Staff be directed to launch the ‘Incubation Stage’ of the Better Homes Hamilton program with a target to retrofit up to 50 homes before the end of 2024;
- (d) That staff be directed to establish a loan receivable on the City’s balance sheet, not exceeding \$1,000,000 to record the corresponding liabilities regarding the long-term financing for the ‘Incubation Stage’ of the Better Homes Hamilton program;
- (e) That the costs for program administration, including loan loss provisions for the ‘Incubation Stage’ of the Better Homes Hamilton program as described in Report PED23106 and in Appendix “A” to Report PED23106 be funded through the Climate Change Reserve Account 108062 with an upset limit of \$275,000 over two years;
- (f) That staff be directed to prepare and bring forward for Council approval a municipal by-law authorizing the Better Homes Hamilton program including the details on eligibility and providing authority to launch the energy efficiency works on private residential property as local improvements under the program; and,
- (g) That Staff be directed to report back to the General Issues Committee within 2 years of implementation of the ‘Incubation Stage’ of the Better Homes Hamilton Program with results and feasibility for scaling the program in terms of number of homes and expansion into the high-rise, commercial and/or industrial sectors.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Absent	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

3. Hamilton Region Decarbonization Hub (CM22013(a) / PED22176(a)) (City Wide) (Outstanding Business List Item) (Item 8.3)

(A. Wilson/Horwath)

That Report CM22013(a) / PED22176(a), respecting the Hamilton Region Decarbonization Hub, be received.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Absent	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

4. 2023 Employer Survey (PED23087) (City Wide) (Item 9.1)

(Kroetsch/Spadafora)

That Report PED23087, respecting the 2023 Employer Survey, be received.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Absent	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

5. Labour Relations Activity Report & Analysis (2018-2022) (HUR23006) (City Wide) (Item 9.2)

(Jackson/Beattie)

That Report HUR23006, respecting Labour Relations Activity Report & Analysis, be received.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Absent	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar

Yes - Ward 13 Councillor Alex Wilson
 Yes - Ward 14 Councillor Mike Spadafora
 Yes - Ward 15 Councillor Ted McMeekin

6. Efficacy of the Existing Staff COVID-19 Vaccination Policy (BOH23015) (City Wide) (Outstanding Business List Item) (Item 9.3)

(Horwath/Pauls)

- (i) That Report BOH23015, respecting Efficacy of the Existing Staff COVID-19 Vaccination Policy, be received.

Result: MOTION, CARRIED by a vote of 14 to 0, as follows:

Yes - Mayor Andrea Horwath
 Yes - Ward 1 Councillor Maureen Wilson
 Yes - Ward 2 Councillor Cameron Kroetsch
 Yes - Ward 3 Councillor Nrinder Nann
 Absent - Ward 4 Councillor Tammy Hwang
 Yes - Ward 5 Councillor Matt Francis
 Yes - Ward 6 Councillor Tom Jackson
 Yes - Ward 7 Councillor Esther Pauls
 Yes - Ward 8 Councillor J. P. Danko
 Absent - Ward 9 Councillor Brad Clark
 Yes - Ward 10 Councillor Jeff Beattie
 Yes - Ward 11 Councillor Mark Tadeson
 Yes - Ward 12 Councillor Craig Cassar
 Yes - Ward 13 Councillor Alex Wilson
 Yes - Ward 14 Councillor Mike Spadafora
 Yes - Ward 15 Councillor Ted McMeekin

(Horwath/Jackson)

- (ii) (a) That the City of Hamilton's Mandatory COVID-19 Vaccination Verification Policy requiring proof of full vaccination in the workplace and the following provisions in the current policy be **amended** by:
- (i) ***Pausing all COVID-19 vaccine provisions provided for in the Mandatory COVID-19 Vaccine Verification Policy, including new staff, as a condition of employment with the City of Hamilton;***
- (ii) ***Pausing all COVID-19 vaccine provisions provided for in the Mandatory COVID-19 Vaccine Verification Policy in all divisions, including Long Term Care, Paramedic Services and the Red Hill Child Care Centre;***

(iii) Pausing the general requirement to participate in rapid antigen testing program for all asymptomatic staff and new hires; and,

- (b) That the Executive Director, Human Resources, amend the Policy accordingly, effective May 11, 2023.

Result: MOTION, CARRIED by a vote of 11 to 3, as follows:

Yes	-	Mayor Andrea Horwath
No	-	Ward 1 Councillor Maureen Wilson
No	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Absent	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
No	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

5. COMMUNICATIONS

- 5.2 Correspondence respecting Item 8.3, Hamilton Region Decarbonization Hub (CM22013(a) / PED22176(a)) (City Wide), from the following individuals:
- (a) Larissa Fenn, Vice President, Corporate Affairs, Hamilton Oshawa Port Authority
 - (b) Jeff Cowan, President and CEO; and David Inkley, Vice President, Hamilton Community Enterprises
 - (c) Kate Flynn, General Manager, Centre for Climate Change Management at Mohawk College

- (d) Geoffrey Knapper, General Manager, Hamilton Industrial Environmental Association
- (e) Greg Dunnett, President & CEO, Hamilton Chamber of Commerce

Recommendation: Be received and referred to the consideration of Item 8.3.

- 5.3 Correspondence from Greg Dunnett, President & CEO, Hamilton Chamber of Commerce, respecting Item 8.2, Better Homes Hamilton - Home Energy Retrofit Program (PED23106) (City Wide)

Recommendation: Be received and referred to the consideration of Item 8.2.

6. DELEGATION REQUESTS

- 6.1 Delegation requests respecting Item 8.2, Better Homes Hamilton - Home Energy Retrofit Program (PED23106), from the following individuals: (For today's meeting)

- (a) Ian Borsuk, Environment Hamilton (In Person)
- (b) Michelle Diplock, West End Home Builders Association (Virtually)
- (c) Zoe Green, Bay Area Climate Change Council (Virtually)

- 6.2 Delegation requests respecting Item 8.3, Hamilton Region Decarbonization Hub (CM22013(a) / PED22176(a)) (City Wide), from the following individuals: (For today's meeting)

- (a) Ian Borsuk, Environment Hamilton (In Person)
- (b) Jeffrey Cowan, Hamilton Community Enterprises (Pre-Recorded)
- (c) David Carson, Hamilton 350 (Pre-Recorded)

13. GENERAL INFORMATION / OTHER BUSINESS

- 13.1 Amendments to the Outstanding Business List:

- (b) Items Requiring a New Due Date:

Annual Report on the Operations of the Hamilton Urban Precinct Group LP, with regard the lands known as the

FirstOntario Centre, the Hamilton Convention Centre and the FirstOntario Concert Hall

OBL Item: U

Current Due Date: July 10, 2023

Proposed New Due Date: September 20, 2023

This amendment has been WITHDRAWN.

(Clark/Francis)

That the agenda for the May 3, 2023 General Issues Committee meeting, be approved, as amended.

Result: MOTION, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETINGS (Item 4)

(Tadeson/Danko)

That the following Minutes of the General Issues Committee be approved, as presented:

- (i) April 19, 2023 (Item 4.1)
- (ii) April 24, 2023 – Special GIC (Item 4.2)

Result: MOTION, CARRIED by a vote of 15 to 0, as follows:

Yes - Mayor Andrea Horwath

Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Cameron Kroetsch
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Tammy Hwang
Yes	-	Ward 5	Councillor Matt Francis
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark
Yes	-	Ward 10	Councillor Jeff Beattie
Yes	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Yes	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

(d) COMMUNICATIONS (Item 5)

(Jackson/Danko)

That the following Communications Items, be approved, as presented:

(i) Resignations from the Arts Advisory Commission (Item 5.1):

- (1) Annette Paiement (Item 5.1(a))
- (2) Janna Malseed (Item 5.1(b))
- (3) Monika Ciolek (Item 5.1(c))

Recommendation: Be received.

(ii) Correspondence respecting Item 8.3, Hamilton Region Decarbonization Hub (CM22013(a) / PED22176(a)) (City Wide), from the following individuals (Added Item 5.2):

- (1) Larissa Fenn, Vice President, Corporate Affairs, Hamilton Oshawa Port Authority (Added Item 5.2(a))
- (2) Jeff Cowan, President and CEO; and David Inkley, Vice President, Hamilton Community Enterprises (Added Item 5.2(b))
- (3) Kate Flynn, General Manager, Centre for Climate Change Management at Mohawk College (Added Item 5.2(c))
- (4) Geoffrey Knapper, General Manager, Hamilton Industrial Environmental Association (Added Item 5.2(d))

- (5) Greg Dunnett, President & CEO, Hamilton Chamber of Commerce
(Added Item 5.2(e))

Recommendation: Be received and referred to the consideration of Item 8.3.

- (iii) Correspondence from Greg Dunnett, President & CEO, Hamilton Chamber of Commerce, respecting Item 8.2, Better Homes Hamilton - Home Energy Retrofit Program (PED23106) (City Wide)

Recommendation: Be received and referred to the consideration of Item 8.3.

Result: MOTION, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

(e) DELEGATION REQUESTS (Item 6)

(Cassar/Beattie)

That the following Delegation Requests, be approved, as follows:

- (i) Delegation requests respecting Item 8.2, Better Homes Hamilton - Home Energy Retrofit Program (PED23106), from the following individuals: (For today's meeting):
- (1) Ian Borsuk, Environment Hamilton (In Person) (Added Item 6.1(a))
 - (2) Michelle Diplock, West End Home Builders Association (Virtually) (Added Item 6.1(b))
 - (3) Zoe Green, Bay Area Climate Change Council (Virtually) (Added Item 6.1(c))

- (ii) Delegation requests respecting Item 8.3, Hamilton Region Decarbonization Hub (CM22013(a) / PED22176(a)) (City Wide), from the following individuals: (For today's meeting):
- (1) Ian Borsuk, Environment Hamilton (In Person) (Added Item 6.2(a))
 - (2) Jeffrey Cowan, Hamilton Community Enterprises (Pre-Recorded) (Added Item 6.2(b))
 - (3) David Carson, Hamilton 350 (Pre-Recorded) (Added Item 6.2(c))

Result: MOTION, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

(f) DELEGATIONS (Item 7)

- (i) **David Braden, respecting an approach that the City could adopt to respond to and encourage climate sensitive, demonstration projects (Approved April 5, 2023) (Item 7.1)**

David Braden, addressed the Committee respecting an approach that the City could adopt to respond to and encourage climate sensitive, demonstration projects.

(Beattie/McMeekin)

That the Delegation from David Braden, respecting an approach that the City could adopt to respond to and encourage climate sensitive, demonstration projects, be received.

Result: MOTION, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

(ii) Charlie Mattina, Hamilton Community Land Trust, respecting an introduction to the Hamilton Community Land Trust, a grass roots all volunteer Non-for-profit community organization (Approved April 5, 2023) (Item 7.2)

Charlie Mattina, Hamilton Community Land Trust, addressed the Committee respecting an introduction to the Hamilton Community Land Trust, a grass roots all volunteer Non-for-profit community organization.

(A. Wilson/Jackson)

That the delegate be permitted to address Committee for an additional 5 minutes respecting an introduction to the Hamilton Community Land Trust, a grass roots all volunteer Non-for-profit community organization.

Result: MOTION, CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie

**General Issues Committee
Minutes 23-015**

**May 3, 2023
Page 13 of 22**

Yes	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Yes	-	Ward 14	Councillor Mike Spadafora
Absent	-	Ward 15	Councillor Ted McMeekin

(Beattie/Kroetsch)

That the Delegation from Charlie Mattina, Hamilton Community Land Trust, respecting an introduction to the Hamilton Community Land Trust, a grass roots all volunteer Non-for-profit community organization, be received.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Absent	-	Ward 14 Councillor Mike Spadafora
Absent	-	Ward 15 Councillor Ted McMeekin

(iii) Daniel Freiheit, respecting vaccination requirement and how that's creating resource issues in the system (Approved March 22, 2023) (Item 7.3)

Daniel Freiheit, addressed the Committee respecting vaccination requirement and how that's creating resource issues in the system.

(Clark/Pauls)

That the Delegation from Daniel Freiheit, respecting vaccination requirement and how that's creating resource issues in the system, be received.

Result: MOTION, CARRIED by a vote of 10 to 4, as follows:

Yes	-	Mayor Andrea Horwath
-----	---	----------------------

Yes	-	Ward 1	Councillor Maureen Wilson
No	-	Ward 2	Councillor Cameron Kroetsch
No	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Tammy Hwang
Yes	-	Ward 5	Councillor Matt Francis
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark
No	-	Ward 10	Councillor Jeff Beattie
Yes	-	Ward 11	Councillor Mark Tadeson
No	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Absent	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

(iv) Delegations respecting Item 8.2, Better Homes Hamilton - Home Energy Retrofit Program (PED23106): (Added Item 7.4)

The following Delegates addressed the Committee respecting Item 8.2, Better Homes Hamilton - Home Energy Retrofit Program (PED23106):

- (1) Ian Borsuk, Environment Hamilton (In Person) (Added Item 7.4(a))
- (2) Michelle Diplock, West End Home Builders Association (Virtually) (Added Item 7.4(b))
- (3) Zoe Green, Bay Area Climate Change Council (Virtually) (Added Item 7.4(c))

(Francis/Horwath)

That the following Delegations, respecting Item 8.2, Better Homes Hamilton - Home Energy Retrofit Program (PED23106), be received:

- (1) Ian Borsuk, Environment Hamilton (In Person) (Added Item 7.4(a))
- (2) Michelle Diplock, West End Home Builders Association (Virtually) (Added Item 7.4(b))
- (3) Zoe Green, Bay Area Climate Change Council (Virtually) (Added Item 7.4(c))

Result: MOTION, CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson

Yes	-	Ward 2	Councillor Cameron Kroetsch
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 4	Councillor Tammy Hwang
Yes	-	Ward 5	Councillor Matt Francis
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark
Yes	-	Ward 10	Councillor Jeff Beattie
Yes	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Absent	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

(v) Delegations respecting Item 8.3, Hamilton Region Decarbonization Hub (CM22013(a) / PED22176(a)): (Added Item 7.5)

The following Delegates addressed the Committee respecting Item 8.3, Hamilton Region Decarbonization Hub (CM22013(a) / PED22176(a)):

- (1) Ian Borsuk, Environment Hamilton (In Person) (Added Item 7.5(a))
- (2) David Carson, Hamilton 350 (Pre-Recorded) (Added Item 7.5(b))
- (3) Jeffrey Cowan, Hamilton Community Enterprises (Pre-Recorded) (Added Item 7.5(c))

(Francis/Clark)

That the following Delegations, respecting Item 8.3, Hamilton Region Decarbonization Hub (CM22013(a) / PED22176(a)), be received:

- (1) Ian Borsuk, Environment Hamilton (In Person) (Added Item 7.5(a))
- (2) David Carson, Hamilton 350 (Pre-Recorded) (Added Item 7.5(b))
- (3) Jeffrey Cowan, Hamilton Community Enterprises (Pre-Recorded) (Added Item 7.5(c))

Result: MOTION, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann

Absent	-	Ward 4	Councillor Tammy Hwang
Yes	-	Ward 5	Councillor Matt Francis
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark
Yes	-	Ward 10	Councillor Jeff Beattie
Yes	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Yes	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

(Kroetsch/Tadeson)

That the General Issues Committee recess for 40 minutes until 12:30 pm.

Result: MOTION, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

(g) STAFF PRESENTATIONS (Item 8)

(i) Our City Survey 2022 Results (CM23011) (City Wide) (Item 8.1)

Cyrus Tehrani, Chief Digital Officer & Director of Innovation, introduced Lisa Zinkewich, Manager, Corporate Initiatives; and Aimee Tan, Senior Project Manager, Strategy, Performance and Data Integration, who addressed the Committee with a presentation respecting Report CM23011, Our City Survey 2022 Results.

(Spadafora/A. Wilson)

That the staff presentation respecting Report CM23011, Our City Survey 2022 Results, be received.

Result: MOTION, CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

(Beattie/Jackson)

- (a) That Report CM23011, respecting the Our City Survey 2022 results, be received; and,
- (b) That staff be directed to report back with recommendations on the next steps for the evolution of the Our City Survey, including best practices, recommendations on methodology, resourcing and data integration opportunities, prior to initiation of the 2024 budget process.

(Clark/Horwath)

That sub-section (b) to Report CM23011, respecting Our City Survey 2022, **be amended**, by adding the words "**in June or July 2023**" after the word opportunities, as follows:

- (b) That staff be directed to report back with recommendations on the next steps for the evolution of the Our City Survey, including best practices, recommendations on methodology, resourcing and data integration opportunities, **in June or July 2023**, prior to initiation of the 2024 budget process.

Result: AMENDMENT, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

For disposition of this matter, refer to Item 1.

**(ii) Better Homes Hamilton - Home Energy Retrofit Program (PED23106)
(City Wide) (Item 8.2)**

Lynda Lukasik, Director - Office of Climate Change Initiatives introduced Trevor Imhof, Senior Project Manager, and external consultant Nico Strabec, Project Lead, Centre for Climate Change Management at Mohawk College, who provided the presentation respecting Report PED23106, Better Homes Hamilton - Home Energy Retrofit Program.

(Cassar/Nann)

That the presentation respecting Report PED23106, Better Homes Hamilton - Home Energy Retrofit Program, be received.

Result: MOTION, CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Absent	-	Ward 9 Councillor Brad Clark

Yes	-	Ward 10	Councillor Jeff Beattie
Yes	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Yes	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

For disposition of this matter, refer to Item 2.

**(iii) Hamilton Region Decarbonization Hub (CM22013(a) / PED22176(a))
(City Wide) (Outstanding Business List Item) (Item 8.3)**

Cyrus Tehrani, Chief Digital Officer & Director of Innovation; and Lynda Lukasik, Director - Office of Climate Change Initiatives, provided the presentation respecting Report CM22013(a) / PED22176(a), Hamilton Region Decarbonization Hub.

(Francis/Danko)

That the staff presentation respecting Report CM22013(a) / PED22176(a), Hamilton Region Decarbonization Hub, be received.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Absent	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

For disposition of this matter, refer to Item 3.

(h) GENERAL INFORMATION / OTHER BUSINESS (Item 13)**(i) Amendments to the Outstanding Business List (Item 13.1):****(Francis/A. Wilson)**

That the amendments to the Outstanding Business List, be approved, as follows:

(a) Items Considered Complete and Needing to be Removed (Item 13.1(a)):

Hamilton Region Decarbonization Hub
OBL Item: II
Added: August 8, 2022 at GIC (Item 2(e))
Completed: May 3, 2023 at GIC (Item 8.3)

Amendment to Appendix "A" of Item 4.1 or the August 26, 2021 Council Minutes, respecting Report HUR21008, the Mandatory COVID-19 Vaccination Verification Policy, which was approved by Council on August 26, 2021 - REVISED
OBL Item: 2023-G
Added: February 1, 2023 at GIC (Item 11.1)
Completed: May 3, 2023 at GIC (Item 9.3)

(b) Items Requiring a New Due Date (Item 13.1(b)):

Revenue Enhancement Opportunities at the John C. Munro International Airport
OBL Item: D
Current Due Date: June 14, 2023
Proposed New Due Date: December 6, 2023

Recommendations and Alternative Options for the Hamilton Farmers' Market
OBL Item: N
Current Due Date: June 14, 2023
Proposed New Due Date: December 6, 2023

Agreements with Aeon, including a Master Development Agreement and/or proposed Agreement(s) of Purchase and Sale, based on the materials submitted by Aeon Studio Group, for Barton-Tiffany Lands
OBL Item: EE
Current Due Date: June 14, 2023
Proposed New Due Date: September 20, 2023

Temporary Outdoor Patio Program's Compliance with the
Accessibility for Ontarians with Disabilities Act
OBL Item: 2023-S
Current Due Date: June 14, 2023
Proposed New Due Date: July 10, 2023

Result: MOTION, CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Absent	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

(i) PRIVATE & CONFIDENTIAL (Item 14)

(Spadafora/Beattie)

That the following General Issues Committee Closed Session Minutes, be approved and remain confidential:

- (i) April 19, 2023 (Item 14.1)
- (ii) April 24, 2023 – Special GIC (Item 14.2)

Result: MOTION, CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko

**General Issues Committee
Minutes 23-015**

**May 3, 2023
Page 22 of 22**

Absent	-	Ward 9	Councillor Brad Clark
Yes	-	Ward 10	Councillor Jeff Beattie
Yes	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Yes	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

(j) ADJOURNMENT (Item 15)

(Horwath/Tadeson)

That there being no further business, the General Issues Committee be adjourned at 3:49 p.m.

Result: MOTION, CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Yes	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Absent	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

Respectfully submitted,

Deputy Mayor Esther Pauls
Chair, General Issues Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk



SPECIAL GENERAL ISSUES COMMITTEE MINUTES 23-016

9:00 a.m.

May 5, 2023

Rooms 192/193, 1st Floor

71 Main Street West, Hamilton, Ontario

Present: Mayor A. Horwath Chair (Chair)
Deputy Mayor E. Pauls
Councillors J. Beattie, C. Cassar, B. Clark, J.P. Danko, M. Francis,
T. Hwang, T. Jackson, C. Kroetsch, T. McMeekin, N. Nann,
M. Spadafora, M. Tadeson, A. Wilson, and M. Wilson

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

(Francis/Hwang)

That the agenda for the May 5, 2023 Special General Issues Committee meeting, be approved, as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) PRESENTATIONS (Item 4)

(i) Council Priorities Workshop (Item 4.1)

Anil Gupta, from Anil Gupta and Partners, provided the presentation and facilitated the Council Priorities Workshop.

(Clark/Cassar)

That the General Issues Committee recess for 15 minutes until 10:40 am.

CARRIED

Mayor Horwath and members of the General Issues Committee recognized the National Day of Awareness for Missing and Murdered Indigenous Women, Girls and Two-Spirit People pausing for a moment of silence at 12:30 pm.

(Spadafora/Pauls)

That the General Issues Committee recess for 30 minutes until 1:05 pm.

CARRIED

(Clark/Cassar)

That the General Issues Committee recess for 15 minutes until 2:35 pm.

CARRIED

(Spadafora/Hwang)

That the presentation from Anil Gupta, from Anil Gupta and Partners, be received.

CARRIED

(d) ADJOURNMENT (Item 6)

(Spadafora/Francis)

That there being no further business, the General Issues Committee be adjourned at 4:33 p.m.

CARRIED

Respectfully submitted,

Mayor Andrea Horwath
Chair, General Issues Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk

From: Brooke Beney
Sent: April 22, 2023 9:06 AM
To: Spadafora, Mike <Mike.Spadafora@hamilton.ca>
Cc: clerk@hamilton.ca
Subject: Sanctioned encampments

Hello,

I understand May 3rd council will be voting on sanctioned encampments.

This is an absolute horrible way for the city to support those experiencing homelessness.

Hamilton prides itself on being a great place to raise a family. Our parks are for child and families to play together, not makeshift housing options.

This would also increase the likelihood of other cities sending people who are homeless to Hamilton. The last thing we need is an influx of people requiring supports that we don't have.

I support creative solutions to support those who are homeless but **leave our parks alone!!**

Please vote no.

Many thanks,
Brooke Beney

--



May 3, 2023

Andrea Holland
City Clerk
City of Hamilton
71 Main Street West, 1st Floor
Hamilton, ON
L8P 4Y5

SENT ELECTRONICALLY

Dear Ms. Holland,

Section 38(3) of *The Conservation Authorities Act, R.S.O. 1990, c. C.27* provides that:

“An authority shall, upon receipt of the auditor’s report of the examination of its accounts and transactions, forthwith forward a copy of the report to each participating municipality and to the Minister.”

Accordingly, please find the “Financial Statements of Niagara Peninsula Conservation Authority And Independent Auditors’ Report thereon Year ended December 31, 2022” as included herewith. Should you or your staff have any questions or inquiries, please feel free to contact NPCA C.A.O. Chandra Sharma at csharma@npca.ca or at (905) 788-3135 extension 251.

Sincerely,

Grant Bivol

Grant Bivol
NPCA Clerk

Financial Statements of

**NIAGARA PENINSULA
CONSERVATION AUTHORITY**

And Independent Auditor's Report thereon

Year ended December 31, 2022



KPMG LLP
80 King Street, Suite 620
St. Catharines ON L2R 7G1
Canada
Tel 905-685-4811
Fax 905-682-2008

INDEPENDENT AUDITOR'S REPORT

To the Board of Niagara Peninsula Conservation Authority

Opinion

We have audited the financial statements of Niagara Peninsula Conservation Authority (the Entity), which comprise:

- the statement of financial position as at December 31, 2022
- the statement of operations and accumulated surplus for the year then ended
- the statement of changes in net financial assets for the year then ended
- the statement of cash flows for the year then ended
- and notes to the financial statements, including a summary of significant accounting policies

(Hereinafter referred to as the “financial statements”)

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Entity as at December 31, 2022, and its results of operations, its changes in net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the “***Auditor's Responsibilities for the Audit of the Financial Statements***” section of our report.

We are independent of the Entity in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.



Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.



- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represents the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

KPMG LLP

Chartered Professional Accountants, Licensed Public Accountants

St. Catharines, Canada

April 21, 2023

NIAGARA PENINSULA CONSERVATION AUTHORITY

Statement of Financial Position



As at December 31, 2022, with comparative information for 2021

	2022	2021
Financial assets		
Cash and cash equivalents	\$ 1,536,665	\$ 2,278,107
Investments	4,552,509	4,509,668
Accounts receivable	606,745	1,407,215
	6,695,919	8,194,990
Liabilities		
Accounts payable and accrued liabilities	825,398	1,224,615
Employee future benefits (note 2)	103,300	95,500
Deferred revenue (note 3)	2,350,242	1,906,117
	3,278,940	3,226,232
Net financial assets	3,416,979	4,968,758
Non-financial assets		
Prepaid expenses	199,490	49,131
Tangible capital assets (note 4)	26,917,698	24,212,871
	27,117,188	24,262,002
Accumulated surplus (note 5)	\$ 30,534,167	\$ 29,230,760

See accompanying notes to financial statements



 Robert Foster, Chair



 Chandra Sharma, CAO/Secretary-Treasurer

NIAGARA PENINSULA CONSERVATION AUTHORITY

Statement of Operations and Accumulated Surplus



Year ended December 31, 2022, with comparative information for 2021

	Budget (note 8)	2022 Actual	2021 Actual
Revenues:			
Government transfers			
Province of Ontario - Ministry of Natural Resources and Forestry ("MNR")	\$ 90,000	\$ 90,083	\$ 90,083
Province of Ontario - Other	301,978	429,973	262,686
Government of Canada	120,000	389,311	173,531
Municipal levies:			
General	6,337,748	6,337,748	6,213,470
Special	1,751,173	1,859,958	2,427,557
Authority generated:			
User fees, sales and admissions	2,894,838	3,063,049	2,536,411
Administration fees	549,000	495,932	539,310
Interest	73,385	106,082	57,904
Other	491,100	788,605	408,047
OPG - Welland river watershed	-	81,861	162,698
	12,609,222	13,642,602	12,871,697
Expenses:			
CAO and Administration	1,408,522	1,219,784	1,475,920
Watershed	3,907,600	3,655,997	3,232,796
Corporate Resources	2,764,698	2,896,486	2,221,389
Conservation Areas	3,987,623	4,566,928	3,660,561
	12,068,443	12,339,195	10,590,666
Annual surplus	540,779	1,303,407	2,281,031
Accumulated surplus, beginning of year	29,230,760	29,230,760	26,949,729
Accumulated surplus, end of year	\$ 29,771,539	\$ 30,534,167	\$ 29,230,760

See accompanying notes to financial statements

NIAGARA PENINSULA CONSERVATION AUTHORITY

Statement of Change in Net Financial Assets



Year ended December 31, 2022, with comparative information for 2021

	2022	2021
Annual surplus	\$ 1,303,407	\$ 2,281,031
Acquisition of tangible capital assets	(3,915,221)	(3,912,290)
Amortization of tangible capital assets	1,210,394	951,986
Proceeds on disposal of tangible capital assets	43,368	114,424
Gain on disposal of tangible capital assets	(43,368)	(37,455)
Increase in prepaid expenses	(150,359)	(11,968)
	(1,551,779)	(614,272)
Net financial assets, beginning of year	4,968,758	5,583,030
Net financial assets, end of year	\$ 3,416,979	\$ 4,968,758

See accompanying notes to financial statements

NIAGARA PENINSULA CONSERVATION AUTHORITY

Statement of Changes in Cash Flows



Year ended December 31, 2022, with comparative information for 2021

	2022	2021
Cash provided by (used in):		
Operations:		
Annual surplus	\$ 1,303,407	\$ 2,281,031
Items not involving cash:		
Amortization of tangible capital assets	1,210,394	951,986
Gain on disposal of tangible capital assets, net	(43,368)	(37,455)
Employee future benefits	7,800	21,300
Accrued interest on investments	44,299	1,860
Change in non-cash operating working capital:		
Accounts receivable	800,470	(674,664)
Prepaid expenses	(150,359)	(11,968)
Accounts payable and accrued liabilities	(399,217)	(430,793)
Deferred revenue	444,125	(60,182)
Net change in cash and cash equivalents from operations	3,217,551	2,041,115
Capital activities:		
Purchases of tangible capital assets	(3,915,221)	(3,912,672)
Proceeds from disposal of tangible capital assets	43,368	114,806
Net change in cash and cash equivalents from capital activities	(3,871,853)	(3,797,866)
Investing activities:		
Proceeds from sale of investments	4,465,369	4,465,369
Purchases of investments	(4,552,509)	(4,509,668)
Net change in cash and cash equivalents from investing activities	(87,140)	(44,299)
Net change in cash and cash equivalents	(741,442)	(1,801,050)
Cash and cash equivalents, beginning of year	2,278,107	4,079,157
Cash and cash equivalents, end of year	\$ 1,536,665	\$ 2,278,107

See accompanying notes to financial statements.

NIAGARA PENINSULA CONSERVATION AUTHORITY

Notes to Financial Statements

Year ended December 31, 2022

The Niagara Peninsula Conservation Authority (“the Authority”) is established under The Conservation Authorities Act of Ontario to further the conservation, restoration, development and management of natural resources within the watershed boundary established for the Authority.

1. Significant accounting policies:

The financial statements of Niagara Peninsula Conservation Authority (the “Authority”) are prepared by management in accordance with Public Sector Accounting Standards (“PSAS”). Significant accounting policies adopted by the Authority are as follows:

(a) Basis of accounting:

Revenues and expenses are reported on the accrual basis of accounting. Revenues are recognized in the year in which they are earned and measurable. Expenses are recognized as they are incurred and measurable as a result of receipt of goods or services and the creation of a legal obligation to pay.

(b) Cash and cash equivalents:

Cash and cash equivalents include cash on hand, balances with banks and guaranteed investment certificates that mature within three months.

(c) Investments:

Investments consist of term deposits and are recorded at amortized cost. Investments held by the Authority have a market value that approximates cost given their fixed interest rate nature and maturity date within one year. When there has been a loss in value that is other than a temporary decline in value, the respective investment is written down to recognize the loss. Investment income earned on investments are reported as revenue in the period earned.

(d) Deferred revenue:

Deferred revenues represent government transfers and user fees which have been collected but for which related expenses or related services have yet to be performed. These amounts will be recognized as revenues in the fiscal year the services are performed.

(e) Non-financial assets:

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. Tangible capital assets have useful lives extending beyond the current year and are not intended for sale in the ordinary course of operations.

NIAGARA PENINSULA CONSERVATION AUTHORITY

Notes to Financial Statements (continued)



Year ended December 31, 2022

1 . Significant accounting policies (continued):

(e) Non-financial assets (continued):

(i) Tangible capital assets:

Tangible capital assets are recorded at cost. Cost includes all directly attributable expenses in the acquisition, construction, development and/or betterment of the asset. The Authority does not capitalize interest costs associated with the acquisition or construction of tangible capital assets.

Cost, less residual value of tangible capital assets are amortized on a straight line basis over their estimated useful life. Land is considered to have an infinite life without amortization. Full year amortization is charged in the year of acquisition. Work-in-progress assets are not amortized until the asset is available for productive use.

Amortization is based on the following classifications and useful lives:

Asset	Useful Life - Years
Land Improvements	20 years
Buildings	30 years
Dams	15 to 100 years
Gauge stations	15 to 30 years
Equipment	10 years
Vehicles	5 years
Office Equipment	5 years

Contributed tangible capital assets are capitalized at their estimated fair value upon acquisition and recognized as revenue in the year of contribution.

NIAGARA PENINSULA CONSERVATION AUTHORITY

Notes to Financial Statements (continued)

Year ended December 31, 2022

1. Significant accounting policies (continued):

(f) Revenue recognition:

i) Government transfers

Government transfers are recognized as revenue in the financial statements when the transfer is authorized, any eligibility criteria are met and a reasonable estimate of the amount can be made except when, and to the extent that, stipulations by the transferor give rise to an obligation that meet the definition of a liability. Government transfers that meet the definition of a liability are recognized as revenue as the liability is extinguished.

ii) Municipal levies

Municipal levies are recognized as revenue in the year in which they meet the definition of an asset, the levy is authorized and the levy event has occurred.

iii) Authority generated

User fees, sales and admissions and other income is reported as revenue in the period earned.

(g) Employee future benefits:

The Authority provides certain employee benefits which will require funding in future periods. These benefits include extended health and dental benefits for early retirees to age 65. The employee future benefits represent management's best estimates of the cost of premiums on benefits up to the date of retirement.

(h) Use of estimates:

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the period. Actual results could differ from management's best estimates as additional information becomes available in future. Significant estimates include assumptions used in the estimation of employee future benefits.

NIAGARA PENINSULA CONSERVATION AUTHORITY

Notes to Financial Statements (continued)



Year ended December 31, 2022

2. Employee future benefits:

The Authority provides extended life, health and dental benefits to a closed group of early retirees to age 65 which will require funding in future periods. The Authority recognizes these retirement benefit costs in the period in which the service is rendered. The accrued benefit liability at December 31, 2022 was estimated by management to be \$103,300 (2021 - \$95,500). Information about the Authority's benefit plan is as follows:

	2022	2021
Accrued benefit obligation:		
Balance, beginning of year	\$ 95,500	\$ 74,200
Current benefit cost	14,083	28,672
Benefits paid	(6,283)	(7,372)
Accrued benefit obligation, end of year	\$ 103,300	\$ 95,500

3. Deferred revenue:

Deferred revenues consist of the following:

	Balance at December 31, 2021	Externally restricted inflows	Revenue earned	Balance at December 31, 2022
User fees and other	\$ 274,785	\$ 285,732	\$ (214,699)	\$ 345,818
District School Board of Niagara	-	750,000	-	750,000
Government grants	278,671	266,162	(66,844)	477,989
Canada Emergency Wage Subsidy	494,365	(494,365)	-	-
Welland river watershed- Ontario Power Generation ("OPG")	858,296	-	(81,861)	776,435
Total	\$1,906,117	\$ 807,529	\$ (363,404)	\$2,350,242

NIAGARA PENINSULA CONSERVATION AUTHORITY

Notes to Financial Statements (continued)



Year ended December 31, 2022

4. Tangible capital assets:

Cost	Balance at December 31, 2021	Additions	Transfers/ Disposals	Balance at December 31, 2022
Land	\$ 9,982,909	\$ 848,901	\$ –	\$10,831,810
Land improvements	5,641,718	1,653,304	–	7,295,022
Buildings	6,956,929	45,971	–	7,002,900
Dams	5,164,330	109,188	–	5,273,518
Gauge stations	403,351	–	–	403,351
Equipment	2,822,328	1,487,236	(36,950)	4,272,614
Vehicles	78,740	–	(9,783)	68,957
Office equipment	843,495	257,171	–	1,100,666
Work-in-progress	1,672,861	3,915,221	(4,401,771)	1,186,311
Total	\$33,566,661	\$ 8,316,992	\$ (4,448,504)	\$37,435,149

Accumulated Amortization	Balance at December 31, 2021	Additions	Transfers/ Disposals	Balance at December 31, 2022
Land	\$ –	\$ –	\$ –	\$ –
Land improvements	2,640,393	354,328	–	2,994,721
Buildings	2,652,183	231,369	–	2,883,552
Dams	1,919,908	73,891	–	1,993,799
Gauge stations	264,181	19,009	–	283,190
Equipment	1,178,205	426,336	(36,950)	1,567,591
Vehicles	78,740	–	(9,783)	68,957
Office equipment	620,180	105,461	–	725,641
Total	\$ 9,353,790	\$ 1,210,394	\$ (46,733)	\$10,517,451

NIAGARA PENINSULA CONSERVATION AUTHORITY

Notes to Financial Statements (continued)



Year ended December 31, 2022

4. Tangible capital assets (continued):-

	Net Book Value December 31, 2021	Net Book Value December 31, 2022
Land	\$ 9,982,909	\$10,831,810
Land improvements	3,001,325	4,300,301
Buildings	4,304,746	4,119,348
Dams	3,244,422	3,279,719
Gauge stations	139,170	120,161
Equipment	1,644,123	2,705,023
Vehicles	-	-
Office equipment	223,315	375,025
Work-in-progress	1,672,861	1,186,311
Total	\$24,212,871	\$26,917,698

Work-in-process, having a value of \$1,186,311 (2021 - \$1,672,861) has not been amortized. Amortization of these assets will commence when the asset is put into service.

Contributed tangible capital assets have been recognized at fair value at the date of contribution. The fair value of contributed assets received during the year is \$nil (2021 - \$nil). Tangible capital assets recognized at nominal value include land used in the operations and conservation management. There were no amounts recognized at nominal value during the year or 2022.

During the year, the Authority disposed of assets in the normal course of operations, recognizing a gain on disposal of \$43,368 (2021 - \$37,445).

5. Accumulated surplus:

Accumulated surplus consists of the following:

	2022	2021
Invested in tangible capital assets	\$26,917,698	\$24,212,871
Reserves set aside by the Board of the Authority for specific purpose	3,719,769	5,113,389
Unfunded employee future benefits liability	(103,300)	(95,500)
	\$30,534,167	\$29,230,760

NIAGARA PENINSULA CONSERVATION AUTHORITY

Notes to Financial Statements (continued)



Year ended December 31, 2022

5. Accumulated surplus (continued):

Reserves set aside by the Board of the Authority for specific purpose consists of the following:

	2022	2021
General capital	\$ 606,012	\$ 715,886
Operating reserve	1,158,096	1,536,894
Flood protection	255,390	253,268
Levy differential	32,632	32,361
Land acquisitions	1,365,361	2,195,865
Restoration	302,278	299,766
Tree by-law	-	79,349
	\$ 3,719,769	\$ 5,113,389

6. Credit facility:

The Authority's credit facility includes an overdraft lending account of \$765,000 bearing interest at prime. As at December 31, 2022, \$nil (2021 - \$nil) was drawn on this facility. As at December 31, 2022, \$11,667 (2021 - \$23,333) was issued by way of a letter of credit to a municipality for which the Authority receives levies in exchange for construction work on-going within the municipal boundaries.

7. Pension plan:

The Authority makes contributions to the Ontario Municipal Employees Retirement System ("OMERS"), which is a multi-employer plan, on behalf of the 68 (2021 - 61) members of its staff. The plan is a defined benefit plan that specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay. Employees and employers contribute jointly to the plan.

Since OMERS is a multi-employer pension plan, the Authority does not recognize any share of the pension plan deficit of \$6.7 billion (2021 - \$3.1 billion) based on the fair market value of the Plan's assets, as this is a joint responsibility of all Ontario municipal entities and their employees. Contributions were made in the 2022 calendar year at rates ranging from 9.0% to 14.6% depending on the member's designated retirement age and level of earnings. Employer contributions for current and past service are included as an expense in the Statement of Operations. Employer contributions to OMERS for 2022 current and past service was \$506,023 (2021 - \$487,552) and were matched by employee contributions.

NIAGARA PENINSULA CONSERVATION AUTHORITY

Notes to Financial Statements (continued)



Year ended December 31, 2022

8. Budget data:

The budget data presented in these financial statements is based upon the 2022 operating budget approved by the Board of the Authority on April 22, 2022 and capital budget approved April 22, 2022. Amortization was not incorporated in the development of the budget and, as such, were not provided on the statement of changes in net financial assets. The chart below reconciles the approved budget to the budget figures reported in these financial statements:

	Budget Amount
Revenues	
Operating	
Approved budget	\$ 10,858,049
Capital	1,751,173
Less:	
Transfers from reserves	-
Total revenues	\$ 12,609,222
Expenses:	
Operating	
Approved budget	\$ 10,858,049
Capital	
Approved budget	1,751,173
Add:	
Amortization	1,210,394
Less:	
Tangible capital assets included in operating expense	(1,751,173)
Debt principal payments	-
Total expenses	12,068,443
Annual surplus	\$ 540,779

9. Contingencies:

The Authority is involved from time to time in litigation, which arises in the normal course of business. The exact outcome of these actions is not determinable as at the date of reporting. In respect of certain outstanding claims, the Authority believes that insurance coverage is adequate and that no material exposure exists on the eventual settlement of such litigation, therefore no provision has been made in the accompanying financial statements.

NIAGARA PENINSULA CONSERVATION AUTHORITY

Notes to Financial Statements (continued)



Year ended December 31, 2022

10. Related party transactions:

During the year, the Authority incurred \$27,482 (2021 - \$28,110) in expenditures for per diems, honorariums, and mileage which was paid to and on behalf of members of the Board of Directors for the Authority.

11. Contractual rights:

The Authority has contractual rights under contract with various Ministry agencies to receive funds in exchange for services to be provided under those contracts. The Authority is expecting up to \$190,634 in future revenues based on anticipated services to be performed.

12. Contractual obligations and commitments:

The Authority has entered into a contract for provision of reservation and park system services until December 2025 with an annual financial requirement of \$30,000. This will be financed by the Authority's operating reserves.

13. Segmented information:

The Authority provides a wide range of services which are categorized by department. Certain departments that have been separately disclosed in the segmented information, along with the services they provide, are as follows:

Corporate Administration

Corporate administration services is comprised of the administration services of the Authority.

Watershed

The watershed department is the umbrella for three divisions dedicated to monitoring, regulating, protecting and improving the health and safety of our watersheds.

Corporate Resources

The corporate resources department is development and managing the Authority's vehicles and equipment. The vehicles and equipment department accounts for the cost of maintaining the vehicles and equipment.

Conservation Areas

The conservation areas department is the umbrella for two divisions dedicated to conservation land management and conservation land programming. Conservation land management is the administration department for the conservation areas. Conservation land programming and development is responsible for maintenance and improvements to the conservation areas.

NIAGARA PENINSULA CONSERVATION AUTHORITY

Notes to Financial Statements (continued)



Year ended December 31, 2022

13. Segmented information (continued):

For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Municipal levies have been allocated to the segments based upon budgeted levies for the segment. Interest earned on investments has been allocated to the corporate resources segment.

	2022				2022 Total
	Corporate Administration	Watershed	Corporate Resources	Conservation Areas	
Revenues:					
MNRF transfers	\$ 15,200	\$ 38,600	\$ 36,283	\$ -	\$ 90,083
Government transfers	11,368	422,077	84,200	301,639	819,284
Municipal levies	1,274,931	2,967,783	2,617,947	1,337,045	8,197,706
User fees, sales and administration	-	-	-	3,063,049	3,063,049
Administration fees	-	495,932	-	-	495,932
Interest	-	-	106,082	-	106,082
Other	105	369,854	66,580	70,117	506,656
Gain on disposal	-	-	43,368	-	43,368
Gain on insurance proceeds	-	-	238,581	-	238,581
OPG-Welland River Watershed	-	77,975	3,886	-	81,861
Total revenues	\$ 1,301,604	\$ 4,372,221	\$ 3,196,927	\$ 4,771,850	\$13,642,602
Expenses:					
Salaries and benefits	906,189	2,961,023	964,263	2,371,089	7,202,564
Materials and supplies	73,229	217,026	479,976	1,256,214	2,026,445
Contracted services	-	229,959	5,529	-	235,488
Professional fees	65,976	185,119	319,312	100,910	671,317
Rent and financial expenses	4,434	-	721,896	-	726,330
Marketing and promotion	71,258	18,660	176,739	-	266,657
Amortization	98,698	44,210	228,771	838,715	1,210,394
Total expenses	1,219,784	3,655,997	2,896,486	4,566,928	12,339,195
Annual surplus	\$ 81,820	\$ 716,224	\$ 300,441	\$ 204,922	\$ 1,303,407

NIAGARA PENINSULA CONSERVATION AUTHORITY

Notes to Financial Statements (continued)



Year ended December 31, 2022

13. Segmented information (continued):

	2021				2021 Total
	Corporate Administration	Watershed	Corporate Resources	Conservation Areas	
Revenues:					
MNRF transfers	\$ 15,200	\$ 74,883	\$ -	\$ -	\$ 90,083
Government transfers	22,291	352,571	61,355	-	436,217
Municipal levies	1,576,671	2,247,436	2,158,607	2,658,313	8,641,027
User fees, sales and administration	-	-	-	2,536,411	2,536,411
Administration fees	-	539,310	-	-	539,310
Interest	-	-	57,904	-	57,904
Other	11,749	265,957	27,877	65,009	370,592
Gain on disposal	-	-	37,455	-	37,455
OPG-Welland River Watershed	-	162,698	-	-	162,698
Total revenues	\$ 1,625,911	\$ 3,642,855	\$ 2,343,198	\$ 5,259,733	\$12,871,697
Expenses:					
Salaries and benefits	1,105,978	2,539,938	837,047	2,149,543	6,632,506
Materials and supplies	136,230	261,539	304,457	1,006,275	1,708,501
Contracted services	-	138,607	-	-	138,607
Professional fees	36,104	110,045	240,174	-	386,323
Rent and financial expenses	-	-	562,536	-	562,536
Marketing and promotion	91,769	-	118,438	-	210,207
Amortization	105,839	182,667	158,737	504,743	951,986
Total expenses	1,475,920	3,232,796	2,221,389	3,660,561	10,590,666
Annual surplus	\$ 149,991	\$ 410,059	\$ 121,809	\$ 1,599,172	\$ 2,281,031

14. Comparative Figures:

Certain comparative figures included in these financial statements have been reclassified to conform with the presentation adopted for the current year.

Submitted on Tue, 05/02/2023 - 22:45

Submitted by: Anonymous

Submitted values are:

Committee Requested

Committee
General Issues Committee

Will you be delegating in-person or virtually?
Virtually

Will you be delegating via a pre-recorded video?
No

Requestor Information

Requestor Information
Hafeez Hussain

Preferred Pronoun
he/him

Reason(s) for delegation request

I would like to request to be a delegate for the next meeting on the General Issues Committee to share more about my experience on Unconscious Bias and EDI and how as a resident it is hard to navigate the city of Hamilton to address these matters to management. Areas of concerns include - Timelines of what is being done, SLA or ETA on what action plans are being done by management, and what support services that the City can provide residents who are faced with Unconscious Bias and how it is impacting their mental health.

Will you be requesting funds from the City?
No

Will you be submitting a formal presentation?
No



CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
 General Manager's Office
 and
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
 Licensing and By-law Services Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	May 17, 2023
SUBJECT/REPORT NO:	Proposed Encampment Protocol (HSC20038(f)/PED21188(c)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Mike Jones (905) 546-2424 ext. 3824 Danielle Blake (905) 546-2424 ext. 3731
SUBMITTED BY:	Michelle Baird Director, Housing Services Healthy and Safe Communities Department
SIGNATURE:	<i>Michelle Baird</i>
SUBMITTED BY:	Monica Ciriello Director, Licensing and Bylaw Services Planning and Economic Development Department
SIGNATURE:	<i>Monica Ciriello</i>

RECOMMENDATIONS

- (a) That Council adopt the Proposed Encampment Protocol attached as Appendix "A" to Report HSC20038(f)/PED21188(c) and that staff be directed to implement the Proposed Encampment Protocol upon Council ratification on May 24, 2023.
- (b) That the staff and budget resources for the Coordination Response Team previously approved through Report HSC20038(e)/PED21188(b) be allocated to the implementation of the Proposed Encampment Protocol attached as Appendix "A" to Report HSC20038(f)/PED21188(c).

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Proposed Encampment Protocol HSC20038(f)/PED21188(c) (City Wide)
- Page 2 of 14

- (c) That, following Council ratification, staff be directed to make the Proposed Encampment Protocol attached as Appendix “A” to Report HSC20038(f)/PED21188(c) available for public comment, and that staff monitor the implementation of the protocol, and that staff report back with a final recommended protocol at the General Issues Committee on August 2023.
- (d) That staff be directed to conduct a scan of jurisdictions that currently operate sanctioned encampments and further research/consultation as required and bring back options regarding operating models, parameters and criteria for site identification and potential sites with the goal of incorporating sanctioned sites into the new encampment protocol once site(s) and operating model are approved by Council.
- (e) That staff be directed to work with stakeholders to address washrooms, showers, and access to drinking water, as well as integration of peer and Indigenous supports into encampment response, and report back to the General Issues Committee with recommendations and required resourcing.

EXECUTIVE SUMMARY

On February 8, 2023, Council directed that staff convene a minimum of two meetings with members of the Indigenous community, the Young Women’s Christian Association and other drop-in providers, Hamilton Social Medicine Response Team, Keeping Six, and other stakeholders who serve the housing and health needs of those living encamped, with a goal of developing a new encampment protocol rooted in an approach that upholds the human rights of residents living encamped and reflects the concerns shared by the delegates who presented on January 18, 2023.

As directed by Council, City staff led two sessions with community stakeholders to seek feedback in developing a new encampment protocol. The stakeholder sessions included eleven participating organizations who provide outreach, frontline, and other supports and services to people living in encampments. A summary of these sessions is fully detailed and is attached as Appendix “B” to Report (HSC20038(f)/PED21188(c)).

Stakeholder feedback focused primarily on recommendations to develop sanctioned encampment sites and provision of services and supports to individuals living in encampments. To deliver on Council’s direction to develop a protocol, staff used the feedback from these sessions as well as their experience in addressing previous protocols and response strategies, feedback provided by people with lived and living experience of encampments, learnings from other municipalities, and recommendations from ‘A National Protocol for Homeless Encampments in Canada’ to develop the Proposed Encampment Protocol included as Appendix “A” to Report (HSC20038(f)/PED21188(c)). The previous encampment protocol enacted from October

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Proposed Encampment Protocol HSC20038(f)/PED21188(c) (City Wide)
- Page 3 of 14

2021 to August 2022, was identified by community stakeholders as a reasonable starting point, and city staff engaged with stakeholders during the sessions to analyze what worked, what was problematic, and changes or enhancements that would be required, attached as Appendix “C” to Report (HSC20038(f)/PED21188(c)).

In the process of developing the Proposed Protocol, various considerations were also identified by City staff which are summarized in this report. In addition, the broader community has not had opportunity to provide input into the Proposed Protocol. Given the urgency of having a protocol that will guide the City’s encampment response, it is staff’s recommendation that Council approve and direct staff to implement the Proposed Encampment Protocol immediately, while also directing staff to make the Proposed Protocol available for public input and incorporate this input as well as experience implementing the Proposed Protocol into a final protocol to be brought back and recommended to Council in August 2023. Should Council approve the recommendation to pursue sanctioned sites, the approved encampment protocol would provide a response framework for the community while work is under way to identify sites and preferred operating models for sanctioned encampments.

Alternatives for Consideration – Page 14

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Through Report HSC20038(e)/PED21188(b) and subsequently through the 2023 budget process, Council approved resources for the Encampment Coordination Response Team. It is anticipated that these resources will be sufficient to implement a new Encampment Protocol, and staff will include a final assessment of any financial impacts when reporting back on a final recommended Encampment Protocol.

Staffing: Through Report HSC20038(e)/PED21188(b), Council approved the creation of several new Full-Time Equivalents to comprise a permanent Coordinated Response Team and to provide funding to Hamilton Police Services to support encampment response efforts. Council further directed that these resources be reallocated towards implementation of the new encampment protocol, once approved by Council. It is anticipated that these staffing resources will be sufficient to implement a new Encampment Protocol, and staff will include a final assessment of any staffing impacts when reporting back on a final recommended Encampment Protocol.

Legal: N/A

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Proposed Encampment Protocol HSC20038(f)/PED21188(c) (City Wide)
- Page 4 of 14

HISTORICAL BACKGROUND

On August 9, 2021, Council approved repealing the By-law Enforcement Protocol then in place and instructed staff to enforce City By-laws that prohibit camping on city property, including in park areas.

On September 9, 2021, Council approved Report PED21188/HSC20038(c) Encampment Response Update, introducing a six-step, Municipal Law Enforcement-led encampment response process to be followed by City staff.

On January 13, 2022, Motion 11.1 directed staff to convene several facilitated sessions with community stakeholders, including people with lived experience, to identify comprehensive, human-rights based, health-focused housing solutions for residents living encamped across Hamilton.

On March 22, 2022, Council passed Motion 11.3 which provided a time-limited enforcement to the parks By-law, and directed staff to complete their activities under the six-step encampment protocol, including notifying Hamilton Police Services that a Trespass Notice has been issued, within 12 to 72 hours after staff receive the first complaint regarding unauthorized camping in a City park or public place; and enforce the Encampment Process 7 days per week.

On March 24, 2022, Council approved Encampment Response Update (HSC20038(d)/PED21188(a)) and the creation of an Encampment Coordination Team pilot to the end of 2022. The pilot approved three Full-Time Equivalents to provide dedicated focus to encampment coordination and was created to improve coordination and efforts of services involved in encampment response and directed that all new reporting be brought forward to the General Issues Committee.

On March 30, 2022, Council approved Licensing and By-law Services Division be authorized to create a dedicated team of four full-time temporary Municipal Law Enforcement Officer positions to resource the pilot at the 72 hour/7 day/week service level.

On February 1, 2023, a report on 'Outcomes and Findings of the Encampment Facilitated Sessions' (HSC20039), which responded to Council's January 13, 2022 direction, was approved by Council.

On February 8, 2023, Council approved 'Encampment Pilot Evaluation' (HSC20038(e)/PED21188(b)) and the extension of the encampment response pilot to the end of April 2023, including a shift in focus to a housing-first approach, reduction in Municipal Law Enforcement resourcing and resourcing of staff positions in Housing Focused Street Outreach, Parks, Municipal Law Enforcement and Hamilton Police Services as well as costs incurred for clean-up. Continuation of resourcing for the

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Proposed Encampment Protocol HSC20038(f)/PED21188(c) (City Wide)
- Page 5 of 14

housing first approach and permanent team was approved by Council subsequently through the 2023 budget process.

Also, on February 8, 2023, Council approved the following direction:

- a) That staff be directed to convene a minimum of 2 meetings to discuss the encampment protocol with members of the Indigenous community and the following organizations: (i) Young Women's Christian Association and other drop-in providers; (ii) Hamilton Social Medicine Response Team; (iii) Keeping Six; and (iv) Other stakeholders who serve the housing and health needs of those living encamped;
- b) That these meetings be held to develop a new encampment protocol rooted in an approach that upholds the human rights of residents living encamped and reflects the concerns shared by the delegates who presented on January 18, 2023, with a report back no later than April 20, 2023, with recommendations to the General Issues Committee.

On February 8, 2023, Staff was also directed by Council to:

- a) Develop an evaluation framework for the new encampment protocol in consultation with community partners; and
- b) Re-allocate resources approved for encampment response towards implementing a new encampment protocol once approved by Council.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable

RELEVANT CONSULTATION

Staff from Planning and Economic Development (Licensing and By-law Services), Healthy and Safe Communities (Housing Services Division, Recreation Division), Public Works (Parks Division) and Corporate Services (Legal, and Finance) and Hamilton Police Services were consulted in the preparation of this report.

In the two Protocol Development Sessions, stakeholders who provide outreach, frontline, and other supports and services to people living in encampments were represented, including representations from eleven organizations, including Keeping Six, St. Matthew's House, Greater Hamilton Health Network, Wesley Urban Ministries, Salvation Army, Hamilton Social Planning and Research Council, Living Rock Ministries, Good Shepherd, and St. Joseph's Healthcare Hamilton. City staff reached out directly to the Young Women's Christian Association and the Indigenous community

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Proposed Encampment Protocol HSC20038(f)/PED21188(c) (City Wide)
- Page 6 of 14

as they were unable to attend the sessions. Discussions were also held with Hamilton Police Services' Crisis Outreach & Support Teams, including staff from the Social Navigator program.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

The Proposed Encampment Protocol submitted as Appendix "A" to Report (HSC20038(f)/PED21188(c)) was informed by the Protocol Development Sessions that were held in March 2023 with various community stakeholders, as well as consideration of previous City protocols that had been implemented and practices in other jurisdictions.

In the March sessions, stakeholders brought forward sanctioned encampment sites as a primary recommendation and focused other recommendations on the provision of services and supports to encamped individuals.

From October 2020 to August 2021 a previously implemented Encampment Bylaw Protocol for the City of Hamilton was developed in conjunction with stakeholders and City staff. This protocol was regarded by stakeholders and staff to be a reasonable attempt at guiding interactions between staff and individuals living in encampments, although some implementation concerns did arise. Nonetheless, the previous Protocol was seen to be an appropriate starting place for, and helped to inform, the Proposed Encampment Protocol presented with this report. A comparison of the Proposed Protocol with the previous protocol is attached as Appendix "C" to Report (HSC20038(f)/PED21188(c)).

It is critical that decisions regarding encampment response are grounded in a commitment to uphold the human rights and human dignity of all individuals living in encampments, as well as mutual respect for residents and community stakeholders living in Hamilton's neighbourhoods. Given the demands on shelter capacity and limited suitable housing alternatives compared with current need, it is the advice of staff that the City of Hamilton pursue sanctioned encampments and approve a new encampment protocol. An encampment protocol that guides the City's response will be needed, even if sanctioned encampment sites are implemented, in order to have a clear protocol in place for individuals who do not want to go to a sanctioned site, or in the event that the sanctioned sites are full. It is also anticipated that development of sanctioned encampment sites may take time, and therefore approving a new encampment protocol is also recommended (i.e., immediately in draft form, and after finalizing by incorporating feedback from the public consultation and implementation experience).

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Proposed Encampment Protocol HSC20038(f)/PED21188(c) (City Wide)
- Page 7 of 14

Proposed Encampment Protocol – Key Elements

In developing the protocol, City staff also reviewed protocols of other municipalities to identify areas of alignment, strategies, and other approaches to consider, as well as principles within 'A National Protocol for Homeless Encampments in Canada' report. The application of these approaches, strategies, and principles are outlined in the sections below, along with the rationale for each element.

1. Application of the Vulnerability-Index Service Prioritization Decision Assistance Tool
 One of the most consistently raised concerns from the community stakeholders was regarding the use of the Vulnerability-Index Service Prioritization Decision Assistance Tool as a decision-making tool regarding whether someone living unsheltered would be able to stay *in situ* or need to move to a new space as based upon their level of acuity. Stakeholders suggested that this led to unsheltered individuals aiming to score a higher acuity score on the Vulnerability-Index Service Prioritization Decision Assistance Tool to ensure they could stay in their current location while awaiting housing.

To address these concerns, under the proposed Protocol, the Vulnerability-Index Service Prioritization Decision Assistance Tool would be used to support conversations where staff learn about an individual's housing situation, needs, and strengths to help build a plan to achieve stable housing. There would be no requirement for anyone who is living in an encampment to complete the Vulnerability-Index Service Prioritization Decision Assistance Tool and it would have no bearing on whether they are able to stay in a particular location or for a specific duration of time.

2. Size of an Encampment and Distance between Encampments

From the discussions amongst the community stakeholders as well as with City staff involved in providing frontline support, there were several different ideas shared regarding the appropriate number of tents to be permitted within a confined area. Broadly, the community stakeholders shared suggestions ranging from 5-10 tents, as well as "no limit" to the number of tents permitted in one area. Staff were consistent that a maximum number is most appropriate and that it is a common approach among other municipalities. The Proposed Encampment Protocol would set a limit of 5 tents which is consistent with the previous encampment protocol.

A limit of five tents per cluster provides for sheltering needs while reducing potential noise complaints, complaints about garbage and debris, conflict within encampments, and between encampments and the public. Parks section staff have also identified significant costs associated with the cleaning and maintenance of larger, entrenched encampment sites, which commonly result in damage to the parkland, and require more significant grass and ground remediation. Additionally, larger tent communities can be attractive locations for those wanting to engage in criminality. One of the notes of

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Proposed Encampment Protocol HSC20038(f)/PED21188(c) (City Wide)
- Page 8 of 14

success from the previous encampment protocols was avoiding entrenched encampments.

The Proposed Protocol also recommends a 50-metre distance requirement between encampment sites which again allows sheltering while preserving open spaces for public use and helping to ensure that there is no overlap between tent clusters that become a single larger cluster of tents. Set-back requirements are very common in municipal By-laws and are used by other municipalities when it comes to encampment By-laws.

3. Garbage and Debris

The proliferation of debris and garbage at encampment sites, particularly larger sites, is one of the most common complaints from the public. To address this concern, the Proposed Protocol recommends that each tent would be required to maintain all its belongings within a 3-metre-by-3-metre area, for a total of 9-metres-squared. When five tents are within one encampment cluster, the total area for the five tents will not be able to exceed 45-metres-squared. Municipal Law Enforcement Officers would be used to identify sites that do not meet the criteria, and anything that is not located within the allotted personal space area would be raised with occupants of adjacent tents if located and failing response would be subject to immediate removal from City staff. This approach is consistent with those adopted in other jurisdictions.

4. Proximity to Schools, Child Care Centres, Playgrounds, Pools, and Waterparks

Given the vulnerability of the population that accesses schools, childcare centres, playgrounds (including spray pads), and pools and/or waterparks, the Proposed Protocol includes a requirement to be 50-metres away from these sites when setting up a tent. This is consistent with the previous protocol and received broad agreement from the community stakeholders and staff.

5. Civic Museums, City Heritage Facilities, and Sites with an Environmental or Heritage Designation

A limit of 5-metres from any site with an environmental or heritage designation is included in the Proposed Protocol to ensure that protected sites are not impacted by camping. Often sites with an environmental or heritage designation cannot be remediated after damage or would require significant financial costs. The Proposed Protocol would also not permit encampments within the grounds of a City civic museum or heritage facility, as these grounds are typically used as part of the public programming area for these facilities.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Proposed Encampment Protocol HSC20038(f)/PED21188(c) (City Wide)
- Page 9 of 14

6. Protection of Recreational Assets for Public Use

Other prohibited areas proposed in the Proposed Protocol include camping on or up against any sports fields, skateboard parks, fitness amenities, golf courses, baseball diamonds, soccer pitches, tennis courts, or any other sports or multi-use courts, as well as stadiums, dugouts, stages, and bleachers. These are City recreational assets that are heavily utilized by children and youth, especially during the summer months. In balancing the recreational needs of the public, and to ensure the appropriate use of the City's public assets, these spaces need to be available for ongoing use.

7. Highways, Pathways, Bridges, Sidewalks, Publicly owned Parking Lots, Entrances, Exits, Fire Routes, and Accessibility Entrances

To ensure highways, sidewalks, entrances and exits, and fire routes remain unencumbered by tents and are accessible to the public, city staff involved in snow removal, and frontline emergency responders, the Proposed Protocol proposes that individuals would be prohibited from setting up tents or abodes in these areas. There are significant health and safety concerns associated with tenting in these locations for both individuals living in encampments as well as the public.

8. Proximity to Beaches, Ponds, Lakes, and Docks

The Proposed Protocol would prohibit erecting a tent near a beach, pond, lake, or dock as these areas present a concerning level of risk for the individual tenting, as well as other members of the public who choose to access a particular location and given the concern of potential disruption to wildlife habitat. A tent erected near a body of water, as well as potential garbage and debris surrounding the site may also present as obstructions to avoid and/or tripping hazards that increase the potential for someone to fall into a nearby body of water.

9. Cemeteries

Under the Proposed Protocol, tents would be prohibited in cemeteries because of the restrictions on use of the lands through the Funeral, Burial and Cremation Services Act, 2002, and oversight by the Burial Authority of Ontario.

10. Distance from Private Property

In the past there have been tents erected directly adjacent to, or attached to fences and other private property, leading to complaints from property owners, as well as health and safety issues, such as occurred with a propane explosion, as well as an increase in garbage and debris. The Proposed Protocol proposes a setback requirement of 5 metres from any private property line.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Proposed Encampment Protocol HSC20038(f)/PED21188(c) (City Wide)
- Page 10 of 14

11. Hazardous Areas

All areas that are susceptible to flooding, erosion, slope instability, or other environmental hazards would be prohibited from camping to protect the health and safety of individuals.

12. Abandoned Sites and a Defined Clean-up and Maintenance Process

The community stakeholders shared experiences of individuals living in encampments having their items cleaned up without their consent, leading to negative outcomes and frustration. The community stakeholders also stressed the importance of individuals living in encampments being able to maintain documentation in order to apply to programs for social assistance and housing, as well as to receive medical care.

To balance the needs of individuals living in encampments, and community concerns regarding debris and garbage, the City has developed operational policies to address sites that are believed to be abandoned. The Proposed Protocol includes operational policies that would be followed prior to deeming an encampment abandoned and to ensure that items are only discarded after significant scrutiny has been applied to the active nature of a site, in order to limit the impacts on people who are living in encampments.

13. Campfire and Barbecue Use

As per Bylaw 01-219, Section 14 denotes expectations associated with use of campfires and barbecues, while in any park, no person shall, unless expressly authorized by permit or in a permitted area, designated by posted signs;

- a) light, build or stoke an open fire or bonfire or move, alter, or expand authorized fire pit locations;
- b) use any solid, liquid or gas fuelled portable barbecue, and, under no circumstances shall the fuel tank, cylinder or container for use with a liquid or gas fuelled barbecue exceed twenty (20) pounds capacity.
- c) use fuel other than charcoal or briquettes in any stationary barbecue; or,
- d) leave a barbecue or fire unattended without first extinguishing the barbecue or fire and ensuring that any remaining embers, coals, ashes or other residue, are fully extinguished and cold.

These items have frequently been the cause of fires and/or other safety concerns to individuals living in encampments and others nearby. As such, individuals who are not in compliance with the above By-law would be subject to the removal of items.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Proposed Encampment Protocol HSC20038(f)/PED21188(c) (City Wide)
- Page 11 of 14

Sanctioned Encampments: The current focus within the Proposed Protocol is on areas where encampments would not be permitted and does not include sanctioned sites. This model makes it the responsibility of encamped individuals to be informed of where they may set up a tent to be in compliance with the protocol. The protocol outlines communication that will be in place to ensure a shared understanding among the community and unsheltered individuals. However, engagement with stakeholders consistently recommended several sanctioned sites be identified and implemented. It was recommended by the community stakeholders that Council consider a sanctioned encampment model. This approach is supported by City Staff and Hamilton Police Services. If this direction is supported by Council, city staff would work on the development of sanctioned site model during the period of public input and implementation of the Proposed Protocol. Staff would conduct a scan of jurisdictions with sanctioned sites, understand operating models, parameters, and site identification processes, and bring back options to Council. A new encampment protocol could be implemented independently, based on restricted locations, and expanded to include sanctioned encampment sites once model and site(s) are approved by Council.

Additional Considerations and Concerns

As noted above, the Proposed Encampment Protocol attached as Appendix “A” to Report (HSC20038(f)/PED21188(c)) was informed by the Protocol Development Sessions that were held in March 2023 with the identified community stakeholders. During staff’s analysis and development of the Proposed Protocol, and as the encampment response team has worked together to address constituent complaints and respond to the needs of unsheltered individuals and encampment related issues since being re-established in February 2023, additional questions, concerns, and considerations have been raised by stakeholders, staff, councillors and members of the broader community.

Tent Limits: Staff have identified potential difficulties in enforcing a five-tent limit, particularly in how to assess which tent is the sixth to enter onto a site. The preferred approach from Municipal Law Enforcement would be to have one or more parties voluntarily move to a new site to ensure the site maintains its compliance. If this is not achievable, Municipal Law Enforcement would need to provide compliance notices to all tents located within a cluster, requiring all parties to leave the site,

Tent Clusters: Staff have identified potential concerns regarding the 50-metre distance separation between encampment sites recommended in the Proposed Protocol, as it could allow for multiple five-tent encampments within larger parks.

Special Events: Concerns have been expressed regarding allowing camping within areas which have been designated as special event area(s), in which a permit has been issued for a special event or festival by the City. It was suggested that these areas be

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Proposed Encampment Protocol HSC20038(f)/PED21188(c) (City Wide)
- Page 12 of 14

cleared for the preceding five days prior to, and including the event, which would end on expiry of the permit, however such a restriction would be a challenge to enforce.

Leniency Compared with other Jurisdictions: Some stakeholders have expressed concern that the Proposed Encampment Protocol is more lenient than other jurisdictions, which could create a risk of entrenched encampments and Hamilton experiencing a potential influx of unsheltered individuals.

Period of Public Input: It has been identified that the stakeholders engaged during the protocol development sessions do not represent all perspectives on the City's encampment response, and the opportunity for public comment from the broader community is a reasonable and important step in finalizing the protocol.

Areas for Further Work and Additional Consideration

During the encampment development protocol sessions, the following areas were also identified by the community stakeholders as being needed to ensure a human-rights approach to encampments. These areas could be pursued simultaneous to developing a final encampment protocol, or subsequent to Council approving a new protocol. These areas are further described in the attached as Appendix "C" to Report (HSC20038(f)/PED21188(c)) and are in alignment with a rights-based approach to encampment response as highlighted in 'A National Protocol for Homeless Encampments in Canada'.

1. Accessibility of Washrooms, Showers, and Clean Drinking Water
2. Peer Supports and Involvement of People with Lived and Living Experience
3. Indigenous-led Outreach and Partnerships

Evaluation and Reporting

As per the February 8, 2023 motion, staff were directed to "develop an evaluation framework for the new Encampment Protocol in consultation with community partners."

City staff have completed an internal review of available encampment-related data that has been determined by staff to be valid and reliable and can be reported on an interim basis while staff engage with community partners regarding the development of an evaluation framework. Each datapoint is to be reported on an interim basis, represents a necessary component of encampment response efforts led by the City, and is a means to assessing the success of the program.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Proposed Encampment Protocol HSC20038(f)/PED21188(c) (City Wide)
- Page 13 of 14

The indicators identified are:

- Total complaints and/or requests for service requiring response or follow-up
- Number of unique individuals/households reached who are unsheltered and/or regularly living in encampments throughout the City defined by connection to Housing Focused Street Outreach
- Number of interactions where individuals received support (from Housing Focused Street Outreach) with their basic needs per month (includes anonymous interactions)
- Number of interactions where individuals received support (from Housing Focused Street Outreach) with their housing needs per month (includes anonymous interactions)
- Escalated items actioned to Municipal Law Enforcement from Housing Focused Street Outreach (i.e., Municipal Law Enforcement Officers were involved in response) on public property
- Escalated items actioned to Municipal Law Enforcement from Housing Focused Street Outreach (i.e., Municipal Law Enforcement Officers were involved in response) on private property
- Total number of Voluntary Compliance Notices issued on public property
- Total number of Voluntary Compliance Notices issued on private property
- Number of instances where compliance was achieved immediately on public property, without issuing of Voluntary Compliance Notice
- Number of instances where compliance was achieved immediately on private property, without issuing of Voluntary Compliance Notice
- Number of encampment sites cleaned and/or maintained by Parks Section staff or a designated contractor

Communication

Once Council approves a final Encampment Protocol, individuals living in encampments, community stakeholders, and the public would be made aware of the protocol through existing communications channels. The City website would also be updated to ensure the most recent, relevant information is being shared within the public.

Additionally, the City would develop pamphlets and other materials that can be provided to City staff engaged in outreach, Hamilton Police Services, frontline workers in community organizations who interact with people who are unsheltered, and to individuals currently living in encampments to ensure a shared understanding of the Protocol.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Proposed Encampment Protocol HSC20038(f)/PED21188(c) (City Wide)
- Page 14 of 14

Communications with Council and Ward Councillors regarding encampment response, including the indicators identified above, would be through monthly reports to Council regarding data and trends, operational updates, and any continuous improvement measures implemented to further efforts toward providing ongoing accountability and transparency to the City's encampment response program and the implementation of its encampment protocol.

Where a Ward Councillor requests information regarding a specific encampment site within their ward, Housing Focused Street Outreach would provide an update as to whether the encampment has been deemed to be within a prohibited area. Reporting on the status of outreach or enforcement activities would be limited to the monthly Council reports.

ALTERNATIVES FOR CONSIDERATION

Council could decide to delay approval of the Proposed Protocol and direct staff to conduct a full public consultation on the Proposed Protocol.

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report HSC20038(f) PED21188(c): Proposed Encampment Protocol

Appendix "B" to Report HSC20038(f) PED21188(c): Protocol Development Sessions
with Community Stakeholders

Appendix "C" to Report HSC20038(f) PED21188(c): Comparison of Draft Encampment
Protocols – Updates and Changes

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

Proposed Encampment Protocol

A) Shared Principles

When engaging in encampment response, all staff in a frontline capacity will use the same philosophical approach. In all interactions with people who are living unsheltered, staff will engage utilizing a human-centered, housing first, health-focused, rights-based approach. All actions will be guided by a commitment to upholding the human rights and human dignity of all individuals living in encampments, temporary shelters, or tents. Staff will also work to build rapport through mutual respect, effective communication, empathy, and by maintaining transparency around the expectations of individuals living in encampments, temporary shelters, or tents and City staff.

It is vital that all actions taken in the Protocol are grounded in the understanding that housing is a fundamental human need, and that people in our community deserve housing and homelessness responses that are based on intentional planning and good evidence and that have measurable positive impacts and outcomes. Working to provide permanent housing for all is critical and will require an ongoing commitment from the City, community, and other levels of government to find innovative, meaningful solutions.

B) Complaints and Service Request Information:

Individuals in the community who encounter an active or abandoned encampment, temporary shelter, or tent, or someone who is living unsheltered, should contact the Coordinated Response Team led by Housing Focused Street Outreach by email at unsheltered@hamilton.ca, or by phone at 905-546-2828.

All additional contact made with other internal City channels regarding encampments, temporary shelters, or tents will also be forwarded to Housing Focused Street Outreach for first response.

C) Alignment to Housing Resources and Supports

In establishing a housing-focused approach to interacting with individuals living unsheltered and/or in encampments, all individuals will be given an opportunity to complete a Vulnerability Index – Service Prioritization Decision Assistance Tool.

In the context of individuals living in encampments, temporary shelters, or tents, the Vulnerability Index – Service Prioritization Decision Assistance Tool is a triage tool, with a series of questions asked by Housing Focused Street Outreach staff to individuals who are experiencing homelessness. The assessment tool is used to support conversations where staff learn about an individual's housing situation, needs, and strengths to help build a plan to achieve stable housing. It is also used to inform additional supports that may be needed and/or help prioritize housing interventions within Hamilton's Homeless-serving System likely to be most beneficial to support an individual's needs, preferences, and long-term housing outcomes.

There is no requirement for anyone who is living in an encampment, temporary shelter, or tent to complete the Vulnerability Index – Service Prioritization Decision Assistance Tool and it will have no bearing on whether they are able to stay in a particular location or for a specific duration of time. The assessment tool will only be used to help connect individuals experiencing homelessness to housing resources and supports.

D) Prohibited Areas for Camping

In order to provide for the availability of space for temporary shelter in parks, persons without shelter or being homeless will be able to establish an encampment through erecting a temporary shelter for themselves and also be able group together with other such persons' temporary shelters. However, the encampment or cluster of shelters must not exceed five tents or similar temporary shelters, and there must be at least 50 meters separating the encampment or cluster from other encampments or clusters of shelters. Further the balancing of public and private interests while allowing for temporary shelter will require encampments or clusters not be located:

- On or within 50 meters of a school or children daycare centre
- On or within 50 meters of a playground, pool, waterpark, or any spray pad
- On or within 50m of any lake, beach, pond, watercourse or other body of water, or a dock
- Within 5 meters of any private property line
- On or within 5 meters of any transit stop or a highway and specifically including a sidewalk, boulevard, or bridge or tunnel being part of such highway
- On or within 5 meters of any property with an environmental or heritage designation
- On or within 50 meters of any sports fields, inclusive of but not limited to, skateboard parks, fitness amenities, golf courses, ball diamonds, soccer pitches, tennis courts, or any other sports or multi-use courts, as well as stadiums, dugouts, stages, and bleachers.
- On any fenced-in, off-leash dog area
- On any cemetery, including its roads, lanes and paths for travel within the cemetery
- On any community garden and including any garden shed or greenhouse
- On any pathway, sidewalk, or parking lot or on or under any bridge, including pedestrian access points to such areas and structures
- On or within any designated fire route, or the entrance to or exit from a designated fire route, or located so as the block any fire hydrant
- On or within any entrance, exit or a doorway to a building or structure, and including, without limiting the generality of the foregoing, an area adjacent to such entrances or exits required in the event of fire or emergency
- On or within any accessibility entrance or ramp, or located in a way that blocks access to such entrances or ramps.

- On or within any area identified susceptible to flooding, erosion, slope instability, or other environmental hazards
- Further no temporary shelter or tent will be placed against or under, or be attached or tied to any building or permanent structure.

E) Campfire and Barbecue Use

Section 14 of By-Law 01-219, the Parks By-Law, which regulates campfires and barbecues in City Parks; as well as By-Law No. 02-283, the Open Air Burning By-Law, which regulates open-air burning within the City, shall be complied with and may be enforced.

F) Maximum Personal Space Allotment(s)

The total area for a single tent and all its associated belongings cannot exceed beyond a 3-metre-by-3-metre area, or 9-metres-squared, and the total area for five tents within a cluster cannot exceed beyond a total area of 45-metres-squared. The following chart identifies space limits by number of temporary shelters or tents:

Number of Temporary Shelters/Tents within Encampment Cluster	Maximum Total Space Allotment (metres)
One	9m ²
Two	18m ²
Three	27m ²
Four	36m ²
Five	45m ²

Any items located outside of the allotted personal space area would be subject to immediate removal by City staff.

G) Encampment Response Processes

Given that there are several circumstances that require a unique response from the Coordinated Response Team, the following guidelines have been established to direct responses to people living in encampments, and their temporary shelters or tents:

- A) When an encampment, temporary shelter, or tent is located on public property:
1. If no health and safety issues are observed, and the encampment, temporary shelter, or tent complies with the prohibitions and locations in this Protocol, individuals will be allowed to maintain and occupy temporary such shelter for the duration of the Protocol. HFSO will continue to engage with the individual(s) on an ongoing basis to provide supports and referrals as needed and work towards

goals in individualized housing plans. HPS will work collaboratively with HFSO if attendance is required for an emergency or another policing function.

2. If a substantial change in circumstances is observed by HFSO in subsequent visits to the encampment, temporary shelter, or tent, such as new significant health or safety issues, HPS may be asked to attend to support any response.
- B) If an encampment, temporary shelter, or tent is located on public property, in a prohibited area:
1. Housing Focused Street Outreach staff will engage with people living within an encampment, temporary shelter, or tent to better understand their needs and connect them with internal and community supports, including housing-focused case management; referral into the emergency shelter system; referrals to health agencies, social assistance supports, and specialized outreach supports; and any other relevant supports available that would improve an individual's health and wellbeing.
 2. Hamilton Police Services will be notified, and Encampment Engagement Officers will attend and complete a risk assessment on-site at each identified encampment, temporary shelter, or tent.
 3. If after visiting an encampment, temporary shelter, or tent, Housing Focused Street Outreach staff observe the encampment, temporary shelter, or tent to be in a prohibited area, they will contact Municipal Law Enforcement to conduct a follow-up assessment. Housing Focused Street Outreach's staff will not enforce the prohibitions within the Protocol but will educate residents of the expectations of the Protocol.
 4. Municipal Law Enforcement Officers will visit the site and determine whether the encampment, temporary shelter, or tent is in a prohibited area. If so, Municipal Law Enforcement Officers will notify the individuals living at the location that they are in a prohibited area via a Notice of Trespass and that they will be required to move from the existing location.
 5. Municipal Law Enforcement Officers will determine compliance timelines depending on the circumstances, for the issuance of notices or actions to be taken in respect to the encampment, temporary shelter, or tent. For example, if the Municipal Law Enforcement Officers observes a significant health or safety issue for the individual due to placing a shelter on a highway the Municipal Law Enforcement Officers will take more urgent action to require compliance or remediate the concern and may seek Hamilton Police Services support. If there

are less immediate health, safety, or other concerns due to encampment or its location within a prohibited area, Municipal Law Enforcement Officers will allow for more time to engage with the individuals in an encampment, temporary shelter, or tent around supports and next steps.

6. After a Trespass Notice has been served and prior to an area being cleared, Housing Focused Street Outreach's will continue to engage with individual(s) at the location to identify alternate sheltering options and attempt to address any barriers to shelter or housing.
 7. If the duration of time provided by a Trespass Notice expires and individual(s) at the site has not moved voluntarily and are unwilling to move, Municipal Law Enforcement Officers will notify Hamilton Police Services Encampment Engagement Officers of any operational plan that has been constructed. Hamilton Police Services will be available to support and assist the Municipal Law Enforcement Officers, operational plan, and/or the individual(s) living at the encampment, temporary shelter, or tent to vacate the prohibited area.
 8. Hamilton Police Services Encampment Engagement Officers will interact with individuals in encampments, temporary shelters, or tents in collaborative support of Housing Focused Street Outreach and/or Municipal Law Enforcement. Otherwise, their level of intervention will be dictated by their own internal policies and the circumstances at a given encampment, temporary shelter, or tent site.
 9. Parks staff will coordinate the clean-up, to be completed either by Parks staff, Roads staff, or the contractor, depending on the location, at the earliest opportunity.
- C) If an encampment, temporary shelter, or tent is located on public property and it is not located in a prohibited area:
1. If no serious health and safety issues at an encampment, temporary shelter, or tent have been identified via Housing Focused Street Outreach staff, they will engage with people living within an encampment, in a temporary shelter, or tent to better understand their needs and connect them with internal and community supports, including housing-focused case management, referral into the emergency shelter system; referrals to health agencies, social assistance supports, and specialized outreach supports; and any other relevant supports available that would improve an individual's health and wellbeing.
 2. If Housing Focused Street Outreach identify or confirm a serious health or safety issue at an encampment, temporary shelter, or tent, and depending on circumstances, they may notify Hamilton Police Services Encampment

Engagement Officers, who may attend and complete a risk assessment on-site at the location where the health or safety issue was identified or reported.

3. If the serious health and safety concern is considered imminent (e.g., exposed electrical wiring, accumulation of discarded needles, use of propane tanks and other combustible materials, possession of weapons) is identified by Housing Focused Street Outreach or Hamilton Police Services Encampment Engagement Officers, Hamilton Police Services will, in addition to any policing responses required in the circumstances, report to the Coordinated Response Team and prioritize working with community partners to address any remaining safety concern. These partners may include Hamilton Fire Department, Hamilton Public Health's Community Points program, Hamilton Parks, or any other parties deemed necessary to address the observed health and safety concerns.
4. All items determined by Hamilton Police Services and/or partners to be a serious risk to the health and safety of individual(s) living at the encampment, temporary shelter, or tent, as well as the public will be removed at the earliest opportunity.
5. If the encampment, temporary shelter, or tent is also in an area deemed to be prohibited based upon the provisions identified in Section D of this Protocol, and after health and/or safety issues placing Municipal Law Enforcement Officers at risk have been removed, Municipal Law Enforcement Officers will initiate steps 4-9 in Encampment Response Process B – *"If an encampment is located on public property, in a prohibited area."*
6. If all serious health and/or safety issues have been removed or otherwise corrected, and the encampment, temporary shelter, or tent is not located in a prohibited area as designated in Section D of this Protocol, then the individual(s) will be permitted to remain in accordance with Encampment Response Process A.

H) Encampments on Private Property

Encampments, temporary shelters, or tents identified on private property are primarily the responsibility of the property owner. Where the owner has not provided consent, concerns of the owner are within Hamilton Police Services' jurisdiction and will be subject to ordinary enforcement procedures in accordance with applicable laws.

Hamilton Police Services will seek the assistance of Municipal Law Enforcement Officers as appropriate or required in the circumstances.

Provided the property owner permits, Housing Focused Street Outreach will engage with encampment, temporary shelter, or tent residents to identify alternate sheltering options and attempt to address any barriers to shelter or housing. Additionally, Housing

Focused Street Outreach will work with individuals at the encampment, temporary shelter, or tent to provide supports and referrals as needed and work towards goals in individualized housing plans.

I) Process for Designating an Encampment, Temporary Shelter, or Tent as Abandoned

While Housing Focused Street Outreach is aware of many encampments, temporary shelters, and tents in the community, people living in encampments, temporary shelters, and tents may move to new locations and/or may abandon a previous site without Housing Focused Street Outreach's or other Coordinated Response Team partners' knowledge. Given that maintaining one's possessions while experiencing homelessness is vital to receiving service, staff will be cautious when deeming a site to be abandoned.

The following process will be followed regarding potentially abandoned sites on public property:

1. If Housing Focused Street Outreach have not interacted with anyone at a particular site for no fewer than three several days, they will review the site with the Coordinated Response Team partners at the nearest opportunity to confirm there has been no recent activity witnessed at the site.
2. If no Coordinated Response Team partners (i.e., Municipal Law Enforcement, Hamilton Police Services, Parks) have witnessed anyone at the site and/or can confirm that the former inhabitants of the site have moved elsewhere, Housing Focused Street Outreach will place a notice at the site in a conspicuous area informing potential residents that the site is due to be cleaned in three (3) days from the time of the notice being placed.
3. Within the three-day timeline, all reasonable attempts will be made by Housing Focused Street Outreach and/or other Coordinated Response Team partners to ensure that individuals known to be previously staying at a site have been made aware that their former site will be deemed abandoned and cleaned.
4. If no interaction has been made by Housing Focused Street Outreach with the former inhabitants at the site, no attempts have been made by the former inhabitants of the site to contact Housing Focused Street Outreach, and/or no other changes are observed at the site by the end of the allotted time, Housing Focused Street Outreach will provide approval to Parks Section to clean the site.
5. Parks staff will coordinate the clean-up, to be completed either by Parks staff, Roads staff, or the contractor, depending on the location, at the earliest opportunity.

Clean-up and maintenance of encampments, temporary shelters, or tents previously on private property are the responsibility of the property owner.

J) Health and Safety

Defining specific health and safety issues is difficult and can be based upon several factors unique to a particular site or circumstance. Some examples include, exposed electrical wiring, accumulation of discarded needles, illegal activity, abuse, threats or violence against staff, HPS or other persons, improper use or storage of propane tanks and other flammable materials, and acts involving weapons. Health and safety issues may also be identified through increased complaints from the public and/or businesses in relation to the encampment, temporary shelter, or tent; for example regarding harassment, vandalism, and/or stolen personal property.

Health and safety concerns existing for those living within or adjacent to an encampment, temporary shelter, or tent will be addressed in a reasonable fashion, in good faith, on a case-by-case basis by the City, recognizing that there is a need to balance the needs of both the individual living in an encampment, temporary shelter, or tent and community members.

In these situations, the City may consult with additional internal and external partners to determine how to best balance the needs of individuals living encamped and community members.

If at any time City staff encounter someone in medical distress requiring immediate attention, witness violence, or believe violence to be imminent to people living in encampments, temporary shelters, or tents, staff, or community members, they will notify emergency medical, Hamilton Fire Department, or Hamilton Police Services to have the appropriate services dispatched. Additionally, City staff will leave the site irrespective of all procedures above, if their health and safety is currently being, or at risk of being threatened. To ensure safety of staff, the presence of Hamilton Police Services may be required while visiting the site.

K) Reporting

To provide ongoing accountability and transparency to the City's encampment response program and the implementation of its encampment protocol, Communications with Council and Ward Councillors regarding the Encampment Protocol will be through monthly, ongoing reports to Council regarding data and trends, operational updates, and any continuous improvement measures implemented to further efforts toward providing ongoing accountability and transparency to the City's encampment response program and the implementation of its encampment protocol. Where a Ward Councillor requests information regarding a specific encampment site within their ward, Housing Focused Street Outreach will provide an update as to whether the encampment has been deemed to be within a prohibited area. Reporting on the status of outreach or enforcement activities will be limited to the monthly Council reports.



CITY OF HAMILTON
HEALTHY AND SAFE COMMUNITIES DEPARTMENT
General Manager’s Office
and
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Licensing and By-law Services Division

Protocol Development Sessions with Community Stakeholders

On March 24, 2023, and March 27, 2023, as directed by Council, City staff led two development sessions with community stakeholders regarding the development of a Proposed Encampment Protocol. The meetings held with community organizations were to be used to ‘develop a new encampment protocol rooted in an approach that upholds the human rights of residents living encamped and reflects the concerns shared by the delegates who presented on January 18, 2023.’

Stakeholders from eleven organizations who provide outreach, frontline, and other supports and services to people living in encampments were represented. The feedback received from these conversations was analyzed by City staff to identify themes. For each of these themes, a series of probing questions were asked, and stakeholders were able to discuss each topic separately and ask clarifying questions of staff. Due to the intimate nature of the two sessions, each topic was discussed at-large with the entire group, while ensuring all voices were given an opportunity to share their unique perspectives on encampment response.

After the two sessions were complete, HSD staff analysed and grouped the information thematically. The feedback received was then used by staff to inform the recommendations contained in this report for a Proposed Encampment Protocol. Some of the findings fell outside of the scope of developing a proposed Protocol, but these ideas are still being presented to ensure the voices of those who participated are accurately represented.

The following themes were identified by analysing the information provided from community stakeholders who participated in the development sessions. To ensure that the views of participants were accurately captured, City staff provided a ‘what we heard’ draft for review. All feedback and responses were integrated into the following themes:

1. There should be several sanctioned sites throughout the City giving people living in encampments options to select from, while also ensuring no punitive action for those who choose to live in encampments elsewhere in the community.
 - A suggestion was made that sanctioned areas would be most preferable, given that people living in encampments have differing social circles and

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

- preferred environments to be in. An initial suggestion was that five sites might be appropriate, in varied locations across the City.
- There was a belief amongst stakeholders that there would be significant interest in these sites from people living in encampments.
 - Stakeholders suggested that while sanctioned sites would be beneficial for many people currently living in encampments, others may not be interested in a sanctioned site due to personal preferences and would prefer to have the ability to camp at any other city property. This should be accommodated, and these sites would fall under an Encampment Protocol to be developed.
2. There were divided opinions regarding an enforced limit to the number of individuals or tents at a particular park, as well as defining a tent.
- Some stakeholders suggested that if a limit be invoked, it should be specific and be based upon on a reasonable amount of space (i.e., ten tents per 100m-squared), otherwise parks of different sizes such as Gage Park (large) and Gore Park (very small) are enforced in a similar way.
 - Other stakeholders suggested that as an alternative to a maximum based upon number of tents, intervention should be approached as it is in shelters and only require movement when behavioural criteria are met (i.e., excessive noise, appropriate use of washrooms, appropriate clean-up of garbage). If none of the criteria was met, the number would be irrelevant.
 - It was also raised that when a limit to the number of people or tents is identified, it creates an adversarial situation once the limit is met and puts enforcement and housing-first approaches in conflict.
 - It was also raised that there should be no cap on people, even though there was a discussion on the cap on the number of tents.
3. People living in encampments should have on-site, or nearby access to portable bathrooms, showers, and clean running water.
- People living in encampments must have the resources available to them to maintain their own hygiene.
 - If sanctioned sites are developed, having washrooms and showers on-site or nearby would be critical. Heat and electricity were also discussed as options.
 - For those not located within sanctioned sites, and where it is not practical or reasonable to offer bathrooms, showers, and/or clean running water, the use of community facilities via a recreational pass may provide ongoing, safe access.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

-
4. An individual's acuity should not be a determinant in the service they are provided, particularly as it relates to being required to move sites.
 - A VI-SPDAT assessment tool score should never be used as a criterion in an encampment protocol.
 - In the previous iteration of an Encampment Enforcement Protocol, this resulted in people living in encampments wanting to score higher in acuity to ensure they were allowed to stay in place and would not need to move to a new location. As a result, it did not work as intended.

 5. The Protocol should respond to behaviours, and not arbitrarily provide timelines for which someone in an encampment would be required to move to a new location.
 - The belief was that providing specific timelines does not allow stakeholders to effectively case manage and provide necessary supports, while also penalizing the person experiencing homelessness who has no suitable alternatives.
 - In the previous Encampment Bylaw Protocol which enforced a limit of 14 days that someone who is living unsheltered and without high acuity could stay at a particular location, it was noted that having restrictive timelines for staying in a specific location regularly leads to unnecessary negative emotional and physical impacts. Additionally, it limits the ability of the individual experiencing homelessness to access appropriate health and housing supports on a regular basis.
 - Due to fears of their encampment being dismantled when they leave for an appointment, individuals in encampments choose to stay nearby to protect their belongings and site and do not attend necessary appointments.

 6. After all other proactive avenues have been explored, a lack of site cleanliness, particularly the spread of used syringes that put others at-risk, may require intervention from City as part of a holistic view of the encampment and individuals residing there.
 - City should work with people living in encampments to develop solutions to accumulated waste, i.e., provide waste receptacles and sharps containers onsite, and develop schedules in conjunction with Parks staff to encourage ongoing garbage pickup.
 - Stakeholders expressed support to fund peers (i.e., people with lived or living experience of homelessness) to support site clean-up
 - Stakeholders suggested hiring more parks/sanitation workers to support clean-up endeavours may also be an option.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

-
7. Community stakeholders noted that moving someone from their preferred location or *home*, should be viewed as last resort after all other approaches were exhausted, or not happen at all.
 - A suggestion was made to develop a task force or committee, comprised of City staff, community stakeholders, and people with lived experience to review each instance where someone may need to be moved due to a concern for their, or others' safety.
 - Through associated case conferencing, members of the committee could identify all potential supports required to address the root of the behaviours. This would require broad participation of community stakeholders and the addressing of barriers related to privacy concerns.
 - Fostering better connections between the City staff and frontline efforts in the non-profit sector would help to ensure coordination was formalized and efficient.
 - Individuals in encampments who do not pick up their used needles and other garbage may require intervention from City staff due to the impacts on other individuals staying in encampments, and the public.
 - Policing and enforcement should be viewed as a last resort, or not used at all.

 8. The City should consider embedding peer supports into their coordination, outreach response, and site clean-up processes, as it presents several positive outcomes for people with lived experience, as well as those currently living in encampments.
 - If there are barriers to hiring, the City should pursue funding relationships with community agencies who have more direct access and already employ people with lived experience of homelessness.
 - Peer workers who are hired for this work should be remunerated at an acceptable, fair rate of pay.
 - The benefit of having peers is clear and has been demonstrated by service providers already doing this work. Peers can build rapport and make suggestions to people with lived experience in ways that City staff are unable to, and as a result should be a part of the first response to an encampment.
 - Peers could become part of a broader community engagement strategy.

 9. Interactions of frontline staff with Indigenous people living in encampments should be rooted in relationship-building with an understanding of the historical and ongoing impacts of colonization.
 - To better support Indigenous people living in encampments, the need for ongoing rapport and relationship building is vital.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

- One suggestion was to start conversations with food and/or drink (i.e., fry bread, cedar tea, strawberry juice), and making traditional medicines available to improving wellbeing and establish meaningful, reciprocal relationships that provide spiritual grounding.
- Building a relationship with someone allows for an understanding of their triggers and boundaries, which is particularly important for Indigenous people who are often managing traumas related to colonization.
- An encampment response program should be understanding of and reflect the stability that is required for people to make changes. Ongoing movement is not suitable.

One of the most salient themes raised in the development sessions was a preference toward the establishment of sanctioned sites within the city. Sanctioned sites are locations designated as permissible for people experiencing homelessness to camp within. Ideally, infrastructure such as running water, washrooms, and showers are integrated or nearby the site. Additionally, the site would be equipped with permanent staff who assist with day-to-day needs and conduct light casework, as well as additional staff who visit on an ongoing basis to provide intensive case management support and address other health and housing needs. This provides people living in sanctioned sites an opportunity to stay in place and receive services directly on an ongoing basis, as well as the familiarity of an area and community of people.

Community stakeholders suggested that providing several sanctioned sites or areas was most preferable, as it would provide the benefit of choice and autonomy to people living unsheltered in the community. This would help to ensure sites were more harmonious, as people would be more likely to gravitate towards sites that are more suitable to their needs (i.e., sites that are likely to be closer in proximity to services and supports and include likeminded people).

Focusing a protocol on where an individual may not set up a tent places a burden on encamped individuals to be informed of where they may set up a tent. Stakeholders recommended the establishing of sanctioned sites to alleviate this burden.

Additional Feedback from Community Partners

The following are additional themes and/or ideas that were identified by community stakeholders in the encampment protocol development sessions, but did not fit directly within the Proposed Encampment Protocol:

1. The City should continue to pursue the development and integration of various types of shelter and housing to provide unsheltered people with choice of type of support(s) and/or location(s) that provide the greatest suitability to their current circumstances and preferences. This may include several approaches, such as:

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

several sanctioned sites, one sanctioned site, and/or a Protocol governing the City's response to individuals who choose none of these supports. Stakeholders believed this could also help diminish the overreliance on one model or approach and ensure the needs of unsheltered people can be adequately met.

- The City should consider adding more pilots, such as the Intensive Supports Pilot, that would provide greater, more individualized access to indoor spaces.
 - Expansion of the shelter system to increase capacity and meet the needs of people who are unsheltered could be another solution to decrease the number of encampments.
 - City should consider creating priority initiatives in social housing to streamline access to housing for individuals living in encampments.
2. City should further analyze pathways that previous people living in encampments have taken toward permanent housing and seek to formalize those.
 3. City should continue its review of shelter restriction policies and update policies to ensure they are time-restrictive and reviewable.
 4. The Hamilton Alliance for Tiny Shelters (HATS) model was not viewed as a best practices approach by other community organizations. Concerns were noted regarding exclusionary intake criteria, and potential outflow into housing which was noted as poor in other locations where this approach had been applied.
 5. All approaches to improve the safety of people living in encampments should be considered in the process of developing an encampment protocol, and in the day-to-day operations of encampment response.
 6. Stakeholders recommended that all approaches to encampment response be aligned and integrated with strategic objectives of the Housing and Homelessness Action Plan.
 - Additionally, that community stakeholders work together to address homelessness as a collective instead of in funding and practice silos.
 7. One of the barriers to developing sanctioned sites is the appropriation of risk onto other parties, namely the City of Hamilton. As such, the City should work to understand these limitations and find practical solutions.

Staff are continuing to review the additional feedback provided by community stakeholders in the protocol development sessions which did not make it directly into the Proposed Encampment Protocol, with the intent of aligning to ongoing work in HFSO and strategic planning goals in HSD. The feedback provided will be integrated,

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

whenever possible, into encampment response policies and procedures, and inform collaboration with other teams within the City.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

Comparison of Encampment Protocols – Updates and Changes

Former Protocol (10/2021 – 08/2022)	Maintain	Enhance	Remove
<p>Individuals living in encampments with a VI-SPDAT score below 13, or who refused to engage with outreach were required to vacate their location at a maximum of 14 days.</p>			<p>Community stakeholders and City staff believed the introduction of a limit to how long someone could stay in a particular space was counterproductive and led to negative outcomes.</p> <p>Community stakeholders and City staff also believed the use of the VI-SPDAT was not effective and led to unintended outcomes (i.e., incentivized higher acuity scores so that individuals could stay in place). The recommendation was to remove the VI-SPDAT from use as a decision-making tool.</p> <p>Instead, City staff and community stakeholders suggested that movement from a location should be dictated on health, safety, and behavioural issues, not an arbitrary limit.</p> <p>Additionally, the former approach was not consistent with principles of a rights-based approach.</p>

Former Protocol (10/2021 – 08/2022)	Maintain	Enhance	Remove
<p>Housing-focused Street Outreach to engage and provide supports (i.e., personalized housing plan, providing information, identifying barriers affecting access to housing and other systems and attempt to resolve them, amongst other person-centered tasks).</p>		<p>Stakeholders have suggested that a housing-focused, outreach led approach should be amplified. As per Council direction on February 8, 2023, City staff have implemented a housing-led approach to encampment response.</p> <p>Additionally, it was recommended by stakeholders that staff utilize an Indigenous lens when providing supports. This is currently being pursued.</p>	

Former Protocol (10/2021 – 08/2022)	Maintain	Enhance	Remove
<p>No more than 5 tents in an encampment</p>	<p>From experiences implementing previous encampment response policies, it is the opinion of City staff that having a limit of 5 tents per cluster would reduce potential noise complaints, complaints about garbage and debris, and limit conflict within encampments, and between encampments and the public.</p> <p>Community stakeholders did not share a broad consensus on a specific total, and 5, 10, or no limit, were all suggested.</p>	<p>Some enhancements recommended by staff include a) a total space limit applied to each encampment, that all items need to be within or are subject to removal, and b) a 50m required distance between cluster of encampments. These policies are meant to limit the impacts of an encampment on the broader community, and to reduce potential complaints.</p> <p>Additionally, the required distance between encampments is intended to prevent larger, entrenched encampments from proliferating, which bring several health and safety concerns, while also not unreasonably preventing individuals who are experiencing homelessness from being close to necessary social supports.</p>	

Former Protocol (10/2021 – 08/2022)	Maintain	Enhance	Remove
No encampments on sidewalks, roadways, or boulevards		<p>Staff believed this could be enhanced to be more inclusive of all potential dangers identified during previous encampment programs (i.e., 'on or within 5 meters of any transit stop or a highway and specifically including a sidewalk, boulevard, or bridge or tunnel being part of such highway' and 'on any pathway, sidewalk, or parking lot or on or under any bridge, including pedestrian access points to such areas and structures.'</p> <p>There are significant health and safety concerns associated with tenting in these locations for both individuals living in encampments as well as the public.</p>	
Encampments must not encumber an entrance or exit or deemed fire route	This was seen as effective and reasonable by both stakeholders and staff alike, given the health, safety, and accessibility concerns associated with blocking these areas.	Staff recommended enhancing the former Protocol to include accessibility ramps and entrances.	

Former Protocol (10/2021 – 08/2022)	Maintain	Enhance	Remove
<p>Encampments must be 50 meters from a playground, school, or childcare centre</p>	<p>This was seen as effective and reasonable by both stakeholders and staff alike, given the vulnerability of the populations affected.</p>	<p>Enhanced to prohibit camping ‘on or within 50 meters of any sports fields, inclusive of but not limited to, skateboard parks, fitness amenities, golf courses, ball diamonds, soccer pitches, tennis courts, or any other sports or multi-use courts, as well as stadiums, dugouts, stages, and bleachers’ as well as ‘on or within 50 meters of a playground, pool, waterpark, or any spray pad.’</p> <p>Additionally, City staff recommended enhancing to include camping ‘on or within 50m of any lake, beach, pond, watercourse or other body of water, or a dock.’</p> <p>City staff also recommended prohibiting individuals from erecting tents in fenced-in, off-leash dog areas, due to the potential for health and safety risks to all parties.</p> <p>The areas identified were problematic during the former Protocol is consistent with prohibited areas identified by other jurisdictions. Additionally, many of the areas identified are heavily utilized by children and youth, especially during the summer months. This was given strong consideration.</p>	

Former Protocol (10/2021 – 08/2022)	Maintain	Enhance	Remove
<p>The grounds of any civic museum or City heritage facility, or within any property with an environmental or heritage designation</p>		<p>Due to recurring events where individuals were connecting their tents to heritage properties, and personal items were spilling over into the property, the distance was increased from ‘on any property’ to ‘within 5m of any property with an environmental or heritage designation.’</p> <p>Given the significance of these sites and the difficulties and costs associated with restoration, this was seen as effective and reasonable to limit the impacts on sites with heritage or environmental designation.</p> <p>Another enhancement of the former Protocol is to prohibit camping on ‘any community garden and including any garden shed or greenhouse.’</p>	
<p>Situations where health and safety concerns exist for those living within or adjacent to an encampment will be addressed in a reasonable fashion, in good faith, on a case-by-case basis by the City in its sole discretion that balances the needs of both the person experiencing homelessness/encamped individuals and community members.</p>	<p>This was deemed to be effective by City staff in the former Protocol, as staff require some discretion when addressing health and safety concerns both to meet the needs of individuals living in encampments and the broader public.</p> <p>Ultimately, the goal of City staff is to not create unnecessary impacts on people who are living in encampments. Moving people from their existing location is</p>	<p>City staff recommend adding ‘any area identified by the City as susceptible to flooding, erosion, slope instability, or other environmental hazards, to indicate the area as such’ to the Proposed Protocol.</p>	

Former Protocol (10/2021 – 08/2022)	Maintain	Enhance	Remove
	considered a last resort and all other options, when possible, will be explored.		
Items not included in former Protocol but recommended by City staff and/or community stakeholders.	N/A	<p>Tenting in cemeteries was established as a prohibited area to ensure consistency with the restrictions on use of the lands through the Funeral, Burial and Cremation Services Act, 2002, and oversight by the Burial Authority of Ontario.</p> <p>Additionally, to maintain consistency with other regulations and laws, camping on private property is considered trespassing and is illegal. Enforcement of trespassing is outside the jurisdiction of City staff, and all complaints will be forwarded to Hamilton Police Services.</p> <p>A prohibition of being 5m away from any private property line was added to ensure private property could be reasonably enjoyed without interference (i.e., a backyard did not have an encampment directly behind it or attached to a fence).</p>	N/A

Former Protocol (10/2021 – 08/2022)	Maintain	Enhance	Remove
		<p>Additionally, staff recommended enhancing the Proposed Protocol to include 'no temporary shelter or tent will be placed against or under, or be attached or tied to any building or permanent structure.'</p>	



Hamilton

Proposed Encampment Protocol
May 17, 2023

Overview

- Background
- Council Direction
- What We Heard
- Proposed Encampment Protocol
- Comparison of Current and Proposed Approach
- Staff recommendations

Background

- Since July 2020, the City of Hamilton has taken a variety of approaches to encampments:
 - Enforcement-led approach with Municipal Law Enforcement as the primary point of contact.
 - Housing first approach with Housing Focused Street Outreach as the primary point of contact.

Council Direction

In an amendment of sub-section (a) at the February 8th, General Issues Committee discussion of ‘Encampment Pilot Evaluation’ (HSC20038(e)/PED21188(b)), a Motion was introduced providing the following direction to HSD staff:

- a. That staff be directed to convene a minimum of 2 meetings to discuss the encampment protocol with members of the Indigenous community and the following organizations: (i) YWCA and other drop-in providers; (ii) HAMSMARt; (iii) Keeping Six; and (iv) Other stakeholders who serve the housing and health needs of those living encamped;

Council Direction

In an amendment of sub-section (a) at the February 8th, General Issues Committee discussion of ‘Encampment Pilot Evaluation’ (HSC20038(e)/PED21188(b)), a Motion was introduced providing the following direction to HSD staff:

- b. That these meetings be held to develop a new encampment protocol rooted in an approach that upholds the human rights of residents living encamped and reflects the concerns shared by the delegates who presented on January 18, 2023, with a report back no later than April 20, 2023, with recommendations to the General Issues Committees.

What We Heard

- Sanctioned Sites
- Tent Limits
- Vulnerability Index – Service Prioritization Decision Assistance Tool (VI-SPDAT)
- Moving people as a last resort
- Supports and Services

Proposed Encampment Protocol

- Shared Principles
- Alignment to Housing Resources and Supports
- Process for Designating Encampment as Abandoned
- Sanctioned Encampments

Current and Proposed Approaches

Processes	Current Approach	Proposed Approach
Housing-led approach	Yes	Yes
Address serious health & safety concerns	Yes	Yes
Maximum Personal Space Allotment(s)	No	Yes
A five (5) tent limit	No	Yes
Distance between each encampment cluster	No	Yes

Current and Proposed Approaches

Prohibited Areas	Current Approach	Proposed Approach
Highways, Pathways, Bridges, Sidewalks, Fire routes, Accessibility entrances, etc.	Yes	Yes
Private Property Line	No	Yes
Recreational Assets	No	Yes
School or children daycare centre	No	Yes
Sites with Environmental and/or Heritage designation	No	Yes

Staff Recommendations

1. That Council adopt the Proposed Encampment Protocol attached as Appendix “A” to Report HSC20038(f)/PED21188(c) and that staff be directed to implement the Proposed Encampment Protocol upon Council ratification on May 24th, 2023.
2. That the staff and budget resources for the Coordination Response Team previously approved through Report HSC20038(e)/PED21188(b) be allocated to the implementation of the Proposed Encampment Protocol attached as Appendix “A” to Report HSC20038(f)/PED21188(c)

Staff Recommendations

3. That, following Council ratification, staff be directed to make the Proposed Encampment Protocol attached as Appendix “A” to Report HSC20038(f)/PED21188(c) available for public comment, and that staff monitor the implementation of the protocol, and that staff report back to Council with a final recommended protocol at the General Issues Committee on August 2023.

Staff Recommendations

4. That staff be directed to conduct a scan of jurisdictions that currently operate sanctioned encampments and further research/consultation as required and bring back options regarding operating models, parameters and criteria for site identification and potential sites with the goal of incorporating sanctioned sites into the new encampment protocol once site(s) and operating model are approved by Council.
5. That staff be directed to work with stakeholders to address washrooms, showers, and access to drinking water, as well as integration of peer and Indigenous supports into encampment response, and report back to Council with recommendations and required resourcing.

Contact Information

Michelle Baird
Director, Housing Services Division

Michelle.Baird@hamilton.ca

Monica Ciriello
Director, Licensing & Bylaw Services

Monica.Ciriello@hamilton.ca



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	May 17, 2023
SUBJECT/REPORT NO:	Dundas Business Improvement Area (BIA) Revised Board of Management (PED23109) (Ward 13)
WARD(S) AFFECTED:	Ward 13
PREPARED BY:	Cristina Geissler (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

That the following individuals be appointed to the Dundas Business Improvement Area (BIA) Board of Management for the 2022-2026 term:

- (a) Jennifer Hayes, Jax Sweet Shoppe;
- (b) Lily Zoghaib, Urban Vine;
- (c) Dave Maciulis, Red Door Cucina;
- (d) Melanie Barlow, Dundas Community Services;
- (e) Donna Cole, The Kitchen Witch.

EXECUTIVE SUMMARY

Appointment of the five individuals to the Dundas Business Improvement Area (BIA) Board of Management for the 2022-2026 term.

Alternatives for Consideration – Not Applicable

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Dundas Business Improvement Area (BIA) Revised Board of Management (PED23109) (Ward 13) - Page 2 of 3

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Not Applicable

Staffing: Not Applicable

Legal: The *Municipal Act 2001*, Sections 204-215 governs BIAs. Section (204) Subsection (3) stipulates “A Board of Management shall be composed of, (a) one or more Directors appointed directly by the Municipality; and (b) the remaining Directors selected by a vote of the membership of the improvement area and appointed by the Municipality”. Section 204 Subsection (12) stipulates “...if a vacancy occurs for any cause, the Municipality may appoint a person to fill the vacancy for the unexpired portion of the term and the appointed person is not required to be a member of the improvement area.”

HISTORICAL BACKGROUND

At its Annual General Meeting on Monday March 27, 2023, the Dundas Business Improvement Area (BIA) Board of Management presented its nominations to the sitting Board of Management and to the membership, motioned and approved all appointments as outlined in their meeting minutes.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

N/A

RELEVANT CONSULTATION

N/A

ANALYSIS AND RATIONALE FOR RECOMMENDATION

N/A

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

OUR Vision: To be the best place to raise a child and age successfully.
 OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.
 OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Dundas Business Improvement Area (BIA) Revised Board of Management (PED23109) (Ward 13) - Page 3 of 3

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Our People and Performance

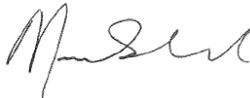
Hamiltonians have a high level of trust and confidence in their City government.

APPENDICES AND SCHEDULES ATTACHED

N/A



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	May 17, 2023
SUBJECT/REPORT NO:	Dundas Business Improvement Area (BIA) Proposed Budget and Schedule of Payments (PED23110) (Ward 13)
WARD(S) AFFECTED:	Ward 13
PREPARED BY:	Cristina Geissler (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2023 Operating Budget for the Dundas Business Improvement Area, attached as Appendix "A" to Report PED23110, in the amount of \$268,214.00 be approved;
- (b) That the levy portion of the Operating Budget for the Dundas Business Improvement Area (BIA) in the amount of \$178,880.00 be approved;
- (c) That the General Manager of Finance and Corporate Services be hereby authorized and directed to prepare the requisite By-law pursuant to Section 208, *The Municipal Act, 2001*, to levy the 2023 Budget as referenced in Recommendation of Report PED23110;
- (d) That the following schedule of payments for 2023 Operating Budget for the Dundas Business Improvement Area (BIA) be approved:
- | | | |
|------|----------|-------------|
| (i) | February | \$89,440.00 |
| (ii) | June | \$89,440.00 |

Note: Assessment appeals may be deducted from the levy payments.

SUBJECT: Dundas Business Improvement Area (BIA) Proposed Budget and Schedule of Payments (PED23110 (Ward 13) - Page 2 of 3

EXECUTIVE SUMMARY

This Report deals with the approval of the 2023 Budget and Schedule of Payments for the Dundas Business Improvement Area (BIA).

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$178,880.00 is completely levied by the BIA through its members. There is no cost to the City of Hamilton for any part of the Operating Budget.

Staffing: There are no staffing implications.

Legal: The *Municipal Act, 2001*, Section 205, Sub-section (2) dictates that City Council must approve Budgets of BIAs.

HISTORICAL BACKGROUND

At its Annual General Meeting on Monday March 27, 2023, the Dundas Business Improvement Area (BIA) Board of Management presented its proposed Operating Budget for 2023.

The process followed to adopt the Dundas Business Improvement Area (BIA) Operating Budget was in accordance with The *Municipal Act, 2001*, and the BIA's Procedure By-law.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

N/A

RELEVANT CONSULTATION

N/A

ANALYSIS AND RATIONALE FOR RECOMMENDATION

N/A

ALTERNATIVES FOR CONSIDERATION

N/A

**SUBJECT: Dundas Business Improvement Area (BIA) Proposed Budget and
Schedule of Payments (PED23110 (Ward 13) - Page 3 of 3**

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN

Community Engagement and Participation

Hamilton has an open, transparent, and accessible approach to City government that engages with and empowers all citizens to be involved in their community

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report PED23110 – Dundas BIA Approved Budget 2023

**Downtown Dundas BIA
 2023 BIA Budget**

REVENUE

Levy	178,880.00
HST Recovery	11,423.00
Other income/ Reserves	35,500.00
Surplus	42,411.00
TOTAL REVENUE	268,214.00

EVENTS AND PROMOTIONS

General Advertising	16100
Easter	7500
Scarecrow Saturday	5300
Dickens of a Christmas	52,440
Buskerfest/ Summer Activations	25,000
EVENTS TOTAL	106,340.00

BEAUTIFICATION

Hanging baskets, Planters, seasonal décor, weeding, waste management	29,200.00
--	------------------

SPECIAL PROJECTS

2023 Special Promotions or beautification projects	24,900.00
--	------------------

ADMINISTRATION

Economic Development	3000
Rent	22374
Office	3500
Telephone & Utilities	2000
Member Services	2100
Insurance	4000
Staff/ Wages	65,000.00
Assessment Appeals	2000
Audit and Bookkeeping	3800
ADMINISTRATION TOTAL	107,774.00

EXPENSE TOTAL	268,214.00
----------------------	-------------------

Net Gain/ Loss	0.0
-----------------------	------------



AIRPORT SUB-COMMITTEE REPORT 23-001

9:30 a.m.

April 27, 2023

Room 264, City Hall, 2nd Floor
71 Main Street West, Hamilton, Ontario

Present: Councillor M. Tadeson (Co-Chair)
Councillors J. Beattie, C. Cassar, T. Hwang, T. McMeekin

**Absent with
Regrets:** Councillors M. Francis – Personal, E. Pauls – Personal, M.
Spadafora – Other City Business

THE AIRPORT SUB-COMMITTEE PRESENTS REPORT 23-001 AND RESPECTFULLY RECOMMENDS:

1. APPOINTMENT OF CHAIR AND VICE-CHAIR (Item 1)

That Councillor M. Tadeson be appointed as Co-Chair of the Airport Sub Committee on a rotating basis for the term of 2022-2026.

2. 2023-2024 John C. Munro Hamilton International Airport – City of Hamilton Joint Marketing Incentives (PED23121) (City Wide) (Item 10.1)

That the City of Hamilton approve and allocate \$100K, from the Airport Joint Marketing Reserve Fund No. 112217 as the City's contribution to the 2023-2024 John C. Munro Hamilton International Airport – City of Hamilton Joint Marketing Initiatives outlined in Report PED23121.

3. Airport Lease – Status Update (PED19084(g)) (City Wide) (Item 14.1)

That Report PED19084(g) and Appendix 'A' to Report PED19084(g), respecting Airport Lease – Status Update, be received and remain confidential.

FOR INFORMATION:

(a) APPOINTMENT OF CHAIR AND VICE-CHAIR (Item 1)

(i) The appointment of the second Co-Chair was deferred to the next meeting of the Airport Sub-Committee.

(b) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised the Committee that there were no changes to the agenda.

The agenda for the April 27, 2023 Airport Sub-Committee was approved, as presented.

(c) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(d) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) July 27, 2022 (Item 4.1)

The Minutes of the July 27, 2022 meeting of the Airport Sub-Committee were approved, as presented.

(e) STAFF PRESENTATIONS (Item 8)

(i) Cole Horncastle, Executive Managing Director, John C. Munro Hamilton International Airport – Overview and 2022 Year in Review (Item 8.1)

Cole Horncastle, Executive Managing Director of John C. Munro Hamilton International Airport and Cathy Puckering, Vice President & Head, Vantage Airport Group – Canadian Network, addressed the Committee respecting the John C. Munro Hamilton International Airport – Overview and 2022 Year in Review, with the aid of a presentation.

The presentation from Cole Horncastle, Executive Managing Director of John C. Munro Hamilton International Airport and Cathy Puckering, Vice President & Head, Vantage Airport Group – Canadian Network, respecting the John C. Munro Hamilton International Airport – Overview and 2022 Year in Review, was received.

(f) PRIVATE AND CONFIDENTIAL (Item 14)

Committee moved into Closed Session respecting Item 14.1 pursuant to Section 9.3, Sub-sections (c), (j) and (k) of the City's Procedural By-law 21-021, as amended, and, Section 239(2), Sub-sections (c), (j), and (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to a proposed or pending acquisition or disposition of land for City or a local board purpose; a trade secret or scientific, technical, commercial or financial information that belongs to the City or a local board and has monetary value or potential monetary value; and, position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the City or a local board.

(i) Airport Lease – Status Update (PED19084(g)) (City Wide) (Item 14.1)

For disposition of this matter, please refer to Item 3.

(g) ADJOURNMENT (Item 15)

There being no further business, the Airport Sub-Committee adjourned at 12:26 p.m.

Respectfully submitted,

Councillor Mark Tadeson
Co-Chair, Airport Sub-
Committee

Matt Gauthier
Legislative Coordinator
Office of the City Clerk



CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
Financial Planning, Administration and Policy Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	May 17, 2023
SUBJECT/REPORT NO:	2023 Tax Policies and Area Rating (FCS23049) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Gloria Rojas (905) 546-2424 Ext. 6247
SUBMITTED BY:	Mike Zegarac General Manager, Finance and Corporate Services Corporate Services Department
SIGNATURE:	

RECOMMENDATION(S)

(a) That the following optional property classes be continued for the 2023 taxation year:

- (i) Parking Lot and Vacant Land;
- (ii) Large Industrial;

(b) That, the following final tax ratios be established for the 2023 taxation year:

(i)	Residential	1.0000
(ii)	Multi-Residential	2.2174
(iii)	New Multi-Residential	1.0000
(iv)	Commercial	1.9800
(v)	Parking Lot and Vacant Land	1.9800
(vi)	Industrial	3.1025
(vii)	Large Industrial	3.6381
(viii)	Pipeline	1.7947
(ix)	Farm	0.1767
(x)	Managed Forest	0.2500
(xi)	Landfills	2.9696

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: 2023 Tax Policies and Area Rating (FCS23049) (City Wide) – Page 2 of 12

- (c) That the following tax reductions be established for the 2023 taxation year:
- | | | |
|-------|--|-----|
| (i) | Farmland awaiting development (1st Subclass) | 25% |
| (ii) | Farmland awaiting development (2nd Subclass) | 0% |
| (iii) | Excess land Subclass (Residual Commercial) | 0% |
| (iv) | Excess land Subclass (Residual Industrial) | 0% |
| (v) | Vacant land Subclass (Residual Industrial) | 0% |
| (vi) | Excess land Subclass (Large Industrial) | 0% |
- (d) That the Deferral of Tax Increases for Seniors and Low Income Persons with Disabilities Program (Deferral of Tax Increases Program) be continued for the 2023 taxation year;
- (e) That the Full Tax Deferral Program for Seniors and Low Income Persons with Disabilities Program (Full Tax Deferral Program) be continued for the 2023 taxation year;
- (f) That the Seniors' (65+) Tax Rebate Program be continued for the 2023 taxation year;
- (g) That the 40% Tax Rebate for eligible charities and similar organizations be continued for the 2023 taxation year;
- (h) That, for the 2023 taxation year, the Area Rated Levies be approved as identified in Appendix "A" to Report FCS23049, "2023 Tax Policies and Area Rating", attached hereto;
- (i) That the City Solicitor be authorized and directed to prepare all necessary by-laws, for Council approval, for the purposes of establishing the tax policies and tax rates for the 2023 taxation year.

EXECUTIVE SUMMARY

Report FCS23049 highlights the tax policy tools and options for the current taxation year and includes tax impacts. Some of the policies included in Report FCS23049 have been previously approved by Council. Table 3 in the "Analysis and Rationale for Recommendation(s)" section of Report FCS23049 provides details of all the tax policies being recommended.

As identified in Table 1, the combined impacts of the final approved 2023 Tax Supported Operating Budget, inclusive of the final growth, tax policies and education impacts resulted in a total City-wide residential tax impact of 5.8% or \$260 for the average residential property valued at \$385,000. This is equivalent to a \$68 increase for every \$100,000 of assessment.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

Table 1
2023 Average Residential Tax Impact

	\$	%
Municipal Taxes	260	6.6%
Education Taxes	-	-0.9%
Total Taxes	260	5.8%

The tax impact identified in Table 1 is simply a City-wide average. Area rating, tax policies and reassessment results in varying tax impacts throughout the City and on a property-by-property basis. The tax impacts of the changes approved to area rating through reports “Area Rating Review (FCS21078(b))” and “Area Rating Review (FCS21078(d))” are included in the average residential tax impacts by ward and area rating scenarios shown in Appendix “B” to Report FCS23049, “2023 Tax Policies and Area Rating”.

Table 2 identifies the 2023 total average tax impacts by property class.

Table 2
Total Tax Impact by Class

	Municipal				Total Incl. Education
	Reassessment	Tax Policy	Budget + AR	Total	
Residential	0.0%	0.0%	6.6%	6.6%	5.8%
Multi-Residential	0.0%	0.0%	0.9%	0.9%	0.9%
Commercial	0.0%	0.0%	6.7%	6.7%	4.7%
Industrial	0.0%	0.0%	3.0%	3.0%	2.4%
Farm	0.0%	0.0%	5.5%	5.5%	4.4%

Note: Anomalies due to rounding

As shown in Table 2, the average tax impacts vary between property classes. For 2023, tax impacts vary as a result of budgetary changes, changes in the methodology of area rating and the provincially legislated restrictions on the Multi-Residential and the Industrial property classes.

Under the Ontario Government’s four-year reassessment cycle, property values were expected to be updated in 2020 for the 2021-2024 cycle. However, as part of “Ontario’s Action Plan: Responding to COVID-19” announced on March 25, 2020, the Provincial government postponed the reassessment planned for 2020. On November 4, 2021, the Ontario Government released the 2021 Ontario Economic Outlook and Fiscal Review announcing that Property assessments for the 2022 and 2023 tax years will continue to be based on the same valuation date that was used for 2020 (valuation as of January 1, 2016). The 2023 assessment roll has been updated to reflect assessment changes due to net growth, appeals and request for reconsiderations and the impact of such changes is included in the tax impacts as presented.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: 2023 Tax Policies and Area Rating (FCS23049) (City Wide) – Page 4 of 12

The final tax impact also includes the effect of the Provincial legislation as it relates to the Multi-Residential property class, in which municipalities with a Multi-Residential tax ratio above 2.0 are not allowed to pass reassessment related increases to the class and are also subject to a full levy restriction. In addition, the Industrial property class continues to be restricted and levy increases cannot be more than 50% of the increase passed onto the Residential property class. Overall, the tax impact varies significantly between classes.

The 2023 Municipal Tax impact for the Residential property class is 6.6%, which is the net result of the budgetary increases and the shifts due to changes in area rating. The total 2023 tax impact for municipal and education taxes is 5.8%.

The Multi-Residential property class, including properties in the Multi-Residential and New Multi-Residential property classes, is experiencing a 0.9% tax increase with respect to 2022. This increase is exclusively as a result of changes in the area rating methodology of the fire service. The City continues to be compliant on the full levy restriction established in 2017 and no budgetary increases were passed onto the Multi-Residential property class.

The Commercial property class is experiencing a Municipal Tax impact of 6.7% which is the combined impact of the tax shift as a result of the changes in area rating and the budget increase. Including Education Taxes, the total impact is 4.7%.

The Industrial property class is experiencing a Municipal Tax increase of 3.0%, which as mandated by the Provincial levy restriction, is one half of the budgetary increase to the Residential property class. Including Education Taxes, the total impact is 2.4%

The Municipal Tax impact for the farm class is 5.5%. However, normally farm properties also have a residential component and the combined impact is, therefore, below the 5.5% shown in Table 2 for the farm property class. Also, the City's low farm tax ratio of 0.1767, helps to limit the actual tax impact in dollars. The total tax impact including education is 4.4%.

Alternatives for Consideration - Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Current and future tax policies impact the City financially in terms of revenue streams and their sources. The policies recommended in Report FCS23049 have no budget impact since they have all been incorporated into the 2023 approved budget. The benefits of assessment growth have been used to offset the 2023 budgetary pressures.

Staffing: None

Legal: The policies included in Report FCS23049 are recommended in accordance to the legislative requirements contained in the *Assessment Act, 2001*.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

HISTORICAL BACKGROUND

Each year, staff brings forward tax policy options as part of the overall annual budget approval. The tax policies being recommended are consistent with the assumptions used when identifying tax impacts to Council during the 2023 budget process.

In 2011, significant changes were approved by Council to the method used for the area rating of specific services. Since that time, Recreation, Fire, Sidewalks and Streetlighting have been area rated based on an urban / rural model. Parkland Purchases, Sidewalk Snow Clearing (Ancaster only) and Transit (urban area only) continued to be area rated by the former area municipality.

On March 30, 2022 through Report FCS21078(b), “Area Rating Review”, Council approved the following changes to area rating policies:

- Elimination of the area rating of Sidewalk Snow Removal in the 2023 tax year;
- Elimination of the area rating of Recreation, Sidewalks and Streetlighting in a four-year phase-out period starting in the 2022 tax year;
- Elimination of the area rating of Parkland Purchases once the existing internal debt has been paid off.

On February 17, 2023 through Report FCS21078(d), “Area Rating Review”, Council approved the following changes to area rating policies:

- Changing the area rating of the Fire Service to a “Full Time / Composite / Volunteer” model in the 2023 tax year to align with the existing boundaries of the Fire Response Type;
- Phasing-out the tax impacts of the properties in the full-time level of service and those moving from Full Time to Composite level of service, over a two-year period starting in the 2023 tax year;
- The tax impact of properties in the Volunteer level of service and those changing from Volunteer to Composite be effective in 2023.

The final 2023 tax impacts identified in Report FCS23049 incorporate assessment growth, reassessment, budget, tax policies, area rating changes and the education tax.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Report FC23049 recommends continuation of several existing tax policies and a number of tax policy updates for the 2023 taxation year in accordance with the requirements outlined in the *Assessment Act, 2001*.

RELEVANT CONSULTATION

Staff from the Taxation Section and the Legal and Risk Management Services Division, have been consulted on the preparation of the tax policies.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

Tax Policy Tool	Mandatory vs. Discretionary	Recommendation
Deferral of Tax Increases Program	Mandatory	<ul style="list-style-type: none"> Continue existing program as approved by Council (Report FCS18005). Update income threshold to \$41,180 (150% of updated Guaranteed Income Supplement for a couple).
Full Tax Deferral Program	Discretionary	<ul style="list-style-type: none"> Continue existing program as approved by Council (Report FCS18005(a)). Update income threshold to \$41,180 (150% of updated Guaranteed Income Supplement for a couple). Application fee: \$200+HST; Interest at 5.5% per annum.
Area Rating	Discretionary	<ul style="list-style-type: none"> Area rating based on the Council approved (April 2011) Urban / Rural model (Reports FCS09087 / FCS09087(a) / FCS11042). Fire Urban / Rural boundaries updated in 2020 (Report HSC19026). Area rating updated in March 2022 and February 2023 through Reports FCS21078(b) and FCS21078(d), respectively. Appendix "A" to Report FCS23049 identifies the area rated levies for 2023.
Rebates to Charities and Similar Organizations	Mandatory	<ul style="list-style-type: none"> Continue with existing program. 40% rebate for charities. 100% rebate for accredited educational institutions that rent their property. 100% rebate for Veteran's Clubhouses and Legion Halls that would otherwise be tax exempt.

Tax Ratios

Tax ratios distribute the tax burden across the property classes relative to the Residential property class tax ratio, which is set at 1.0000. For example, a property in a property class with a tax ratio of 2.0 would pay twice the amount of municipal tax as a similarly valued residential property. Tax ratios must be set within flexibility ranges determined by Provincial regulations.

Table 4 identifies the recommended 2023 final tax ratios compared to the 2022 final approved tax ratios and the Provincial thresholds.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**Table 4
Recommended 2023 Tax Ratios**

	2022 Final Tax Ratios	Recommended 2023 Final Tax Ratios	Provincial Threshold
Residential	1.0000	1.0000	
Multi-Residential	2.3594	2.2174	2.0000
Commercial	1.9800	1.9800	1.9800
Industrial	3.1985	3.1025	2.6300
Industrial - Large	3.7506	3.6381	2.6300
Pipeline	1.7947	1.7947	
Landfills	2.9696	2.9696	3.1189
Farm	0.1767	0.1767	

As shown in Table 4, the Multi-Residential tax ratio has been reduced from 2022 in order to comply with the Provincial legislation that prevents municipalities with multi-residential tax ratios above 2.0 to pass any reassessment related increases and any budgetary increases onto the Multi-Residential property class.

The Industrial property class continues to be levy-restricted as the City's tax ratio is above the Provincial Threshold and as a result, the 2023 tax ratio has also been reduced from the 2022 tax ratio.

Levy restrictions result in an additional 0.6% or \$4.2 M tax shift to the Residential property class.

Staff is recommending that the 2022 tax ratios for all other property classes be maintained in 2023 as detailed in Recommendation (b) of Report FCS23049.

Residential Tax Impacts

The final residential average tax impacts, as identified in Appendix "B" to Report FCS23049, are the result of various factors:

- 2022 assessment growth (Report FCS23025);
- 2023 approved tax operating budget (Report FCS23007(a));
- Updated area rating methodology as per Reports FCS21078(b) and FCS21078(d);
- Postponement of the new reassessment cycle until at least 2024;
- Reassessment and provincial levy restrictions on the Multi-Residential property class;
- Provincial levy restriction on the Industrial property class;
- Tax policies as recommended within Report FCS23049; and
- Education tax as prescribed by the Province of Ontario.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: 2023 Tax Policies and Area Rating (FCS23049) (City Wide) – Page 9 of 12

Although the Residential City-wide average total impact is 5.8%, due to the various factors identified above, the impacts will vary between wards and between area rating scenarios. While the changes in area rating account for the differences between urban and rural areas for transit and areas receiving full time, volunteer or composite fire service, budget pressures and enhancements in other area rated services may also have a greater impact on some wards than others. Appendix “A” to Report FCS23049 identifies the area-rated levies.

The factors identified below explain the different tax impacts across the City. Tax impacts are shown in Appendix “B” to Report FCS23049.

Area Rating

Area rating is a municipal property taxation policy tool permitted by the Provincial government intended to account for either significant differences in service levels or differences in the cost of providing services across different parts of the City. The result of area rating is that tax rates for certain services vary depending on where a property is located and the level of service offered by the City. Changes to area rating policies are revenue neutral, however, they result in a re-distribution of taxes based on the changes.

On March 30, 2022 through Report FCS21078(b), “Area Rating Review”, staff presented recommendations on the phase elimination of Sidewalk Snow Removal, Sidewalks, Streetlighting, Recreation and Parkland Purchases as area rated services on the basis that these services do not meet the legislative criteria of having different service levels across the City. Council approved the following changes to area rating:

- (a) That the area rating of Sidewalk Snow Removal be eliminated in the 2023 tax year;
- (b) That the area rating of Sidewalks and Streetlighting be eliminated in a four-year phase-out period starting in the 2022 tax year;
- (c) That the area rating of Recreation be eliminated in a four-year phase-out period starting in the 2022 tax year;
- (d) That the area rating of Parkland Purchases be eliminated once the existing internal debt has been paid off.

Following Council approval in 2022, the area rating of Sidewalk Snow Removal has been eliminated which results in a tax benefit to the wards within the former municipality of Ancaster (portion of Wards 12 and 14). In addition, 2023 is year two of the four-year phase-out of the area rating of Recreation, Sidewalk and Street lights. All the wards are affected by this change.

Full payment of previously purchased parklands also results in a tax benefit for the urban and rural wards within the former municipality of Dundas (Ward 13) as the internal loan for the property located at 2555 Creekside Drive has been paid off. Wards located within the former Hamilton also benefit from the repayment of internal loan for lands located at 155 East 26th Street.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: 2023 Tax Policies and Area Rating (FCS23049) (City Wide) – Page 10 of 12

For the 2021 tax year, through an amending motion dated May 12, 2021 and for the 2022 tax year, through Report FCS21078(b), Council approved a transfer from the Tax Stabilization Reserve in the amount of \$1.4 M to be applied to the rural fire levy in order to mitigate the tax impact resulting from 5,800 properties that were reclassified from rural fire to urban fire due to a change in the level of service. The transfer from reserve will no longer apply in the 2023 tax year and, therefore, the levy allocated to the volunteer area (formerly “rural area”) will increase by \$1.4 M. This 2023 budget pressure has been included within the 2023 Tax Operating Budget documents approved through Report FCS23007(a).

On February 17, 2023, through Report FCS21078(d), Council approved to change the area rating of the Fire Service to a “Full Time / Composite / Volunteer” model in order to align the taxation policy with the service delivery model. Although changes to area rating are overall revenue neutral, the redistribution of properties and the consequent redistribution of the costs among the three areas resulted in tax shifts affecting properties differently:

- Properties that receive full-time service are experiencing a tax increase which will be phased-in over a two-year period;
- Properties that previously paid for full-time service but receive composite service are experiencing a tax decrease which will be phased-in over a two-year period;
- Properties that receive volunteer service are experiencing a tax decrease which is reflected entirely in 2023;
- Properties that previously paid for volunteer service but receive composite service are experiencing a tax increase which is reflected entirely in 2023. Council approved a transfer from reserve of up \$200,000 in order to have the tax impact fully phased-in in 2023.

The tax shifts resulting from year two of the phase-out of the recommendations approved in 2022 and the changes to the area rating of the fire service approved in 2023 are included in the tax impacts by ward presented in Appendix “B” to Report FCS23049.

Transit

The Transit levy increased from \$70.5 M in 2022 to \$76.6 M in 2023 and overall kilometres increased from 17.9 million in 2022 to 18.5 million in 2023. Area rating of Transit is determined using actual kilometres of transit service which varied from prior years due to COVID-19. The tax impact tables reflect service levels similar to pre-COVID-19.

It is important to note that while Transit is an area rated service, the impacts of changes in the costs and level of service are included in the “Budget” column of the tax impact tables as no changes to the methodology have been introduced.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: 2023 Tax Policies and Area Rating (FCS23049) (City Wide) – Page 11 of 12

Wards located within the former municipality of Glanbrook (portions of Wards 9, 11 and 14) show a higher budget related tax impact due to the additional service on Route 20-A Line to service the Airport and Route 22 to service the Red Hill Business Park. In contrast, wards located within the former municipality of Flamborough (portions of Wards 12, 13 and 15) have a lower budget related tax impact as a result of the significant assessment growth in those wards which offsets the increase in allocated costs.

Budget related tax impacts in the wards located within the former municipalities of Ancaster, Dundas and Stoney Creek vary as a result of the phase-in of previously approved changes. The former City of Hamilton does not have significant changes in the levels of service for 2023.

Pipelines Tax Class

On February 27, 2023, the General Issues Committee approved the following motion:

“That staff be directed to report back on the options to increase the tax rate on the Pipeline class, thereby decreasing the burden on other property classes, including residential”.

The Ontario Government, through O. Reg. 386/98 has set the “Allowable Ranges for Tax Ratios” also known as “Range of Fairness” in which the range for the Pipeline property class is set between 0.6 to 1.1 of that of the Residential property class. The City’s current tax ratio of the Pipeline property class is 1.7947.

According to Provincial legislation, where a tax ratio or the previous year’s tax ratio falls within the ranges of fairness, the municipality may move the tax ratio anywhere within the range. Where the tax ratio, or the previous year’s tax ratio falls outside the range, the municipality may keep the existing tax ratio or move it closer to the range. Municipalities may not move tax ratios further away from the range than the tax ratio of the previous year, except if permitted by Provincial regulations.

Since the existing ratio of 1.7947 is above the range, the City will need Provincial authorization to increase the tax ratio above the existing level. Staff will connect with internal and external stakeholders and will do the necessary research and analysis to report back to Council in anticipation of the 2024 taxation year.

ALTERNATIVES FOR CONSIDERATION

N/A

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**Economic Prosperity and Growth**

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: 2023 Tax Policies and Area Rating (FCS23049) (City Wide) – Page 12 of 12

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

Built Environment and Infrastructure

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report FCS23049 – 2023 Area Rated Levies Summary

Appendix “B” to Report FCS23049 – 2023 Total Residential Tax Impacts

Appendix "A" to Report FCS23049

2023 AREA RATED LEVIES SUMMARY**FIRE**

Full Time	\$ 74,985,499
Volunteer	\$ 3,031,549
Full Time to Composite	\$ 20,950,779
Volunteer to Composite	\$ 1,096,548
TOTAL	\$ 100,064,376

TRANSIT

Stoney Creek	\$ 5,766,327
Glanbrook	\$ 2,014,774
Ancaster	\$ 3,812,860
Hamilton	\$ 62,243,313
Dundas	\$ 1,517,436
Flamborough	\$ 1,273,776
TOTAL	\$ 76,628,486

SPECIAL INFRASTRUCTURE LEVY

Hamilton	\$ 13,428,870
----------	---------------

AREA RATED LEVIES BEING PHASED OUT

Parkland Purchases	\$ 2,368,871
Recreation	\$ 18,684,035
Sidewalk	\$ 1,558,009
Streetlighting	\$ 2,454,929
TOTAL	\$ 25,065,842

TOTAL AREA RATED LEVIES	\$ 215,187,574
--------------------------------	-----------------------

Appendix "B" to Report FCS23049

Page 1 of 8

Table 1
2023 Total Residential Tax Impacts (Municipal and Education):
Urban / Full Time Fire

(inclusive of growth, reassessment, area rating, tax policies, budget and education taxes)

BY WARD

	Residential Properties	% of Total Properties in Ward	Average Residential Assessment	Budget	Changes to Area Rating	Tax Impact (%)	Tax Impact (\$)
Ward 1	10,072	100%	\$ 409,000	5.6%	0.9%	6.5%	\$ 332
Ward 2	7,957	100%	\$ 290,000	5.6%	0.9%	6.5%	\$ 236
Ward 3	12,617	100%	\$ 228,000	5.6%	0.9%	6.5%	\$ 185
Ward 4	13,915	100%	\$ 236,000	5.6%	0.9%	6.5%	\$ 192
Ward 5 - HM	2,324	20%	\$ 360,000	5.6%	0.9%	6.5%	\$ 293
Ward 5 - SC	9,276	80%	\$ 308,000	5.7%	0.9%	6.7%	\$ 234
Ward 6	11,775	100%	\$ 333,000	5.6%	0.9%	6.5%	\$ 271
Ward 7	13,545	100%	\$ 339,000	5.6%	0.9%	6.5%	\$ 276
Ward 8	10,946	100%	\$ 372,000	5.6%	0.9%	6.5%	\$ 302
Ward 9 - HM	-	-	-	-	-	-	-
Ward 9 - SC	-	-	-	-	-	-	-
Ward 9 - GL	-	-	-	-	-	-	-
Ward 10 - HM	32	0%	\$ 413,000	5.6%	0.9%	6.5%	\$ 336
Ward 10 - SC	2,427	17%	\$ 699,000	5.7%	0.9%	6.7%	\$ 532
Ward 11 - GL	2,506	24%	\$ 399,000	5.9%	0.9%	6.9%	\$ 313
Ward 12 - AN	7,551	47%	\$ 559,000	5.5%	0.8%	6.3%	\$ 405
Ward 12 - FL	-	-	-	-	-	-	-
Ward 13 - DN	7,838	66%	\$ 468,000	5.5%	0.7%	6.3%	\$ 334
Ward 13 - FL	-	-	-	-	-	-	-
Ward 14 - HM	9,449	95%	\$ 394,000	5.6%	0.9%	6.5%	\$ 320
Ward 14 - AN	442	4%	\$ 692,000	5.5%	0.8%	6.3%	\$ 501
Ward 14 - GL	13	0%	\$ 440,000	5.9%	0.9%	6.9%	\$ 345
Ward 15 - FL	-	-	-	-	-	-	-
City-Wide Average			\$ 385,000			5.8%	\$ 260

Anomalies in totals due to rounding

Appendix "B" to Report FCS23049

Table 2
2023 Total Residential Tax Impacts (Municipal and Education):
Urban / Volunteer Fire

(inclusive of growth, reassessment, area rating, tax policies, budget and education taxes)

BY WARD

	Residential Properties	% of Total Properties in Ward	Average Residential Assessment	Budget	Changes to Area Rating	Tax Impact (%)	Tax Impact (\$)
Ward 1	-	-	-	-	-	-	-
Ward 2	-	-	-	-	-	-	-
Ward 3	-	-	-	-	-	-	-
Ward 4	-	-	-	-	-	-	-
Ward 5 - HM	-	-	-	-	-	-	-
Ward 5 - SC	-	-	-	-	-	-	-
Ward 6	-	-	-	-	-	-	-
Ward 7	-	-	-	-	-	-	-
Ward 8	-	-	-	-	-	-	-
Ward 9 - HM	-	-	-	-	-	-	-
Ward 9 - SC	10	0%	\$ 572,000	5.8%	-1.7%	4.0%	\$ 250
Ward 9 - GL	-	-	-	-	-	-	-
Ward 10 - HM	-	-	-	-	-	-	-
Ward 10 - SC	-	-	-	-	-	-	-
Ward 11 - GL	1,378	13%	\$ 399,000	6.0%	-1.7%	4.2%	\$ 184
Ward 12 - AN	-	-	-	-	-	-	-
Ward 12 - FL	-	-	-	-	-	-	-
Ward 13 - DN	-	-	-	-	-	-	-
Ward 13 - FL	-	-	-	-	-	-	-
Ward 14 - HM	-	-	-	-	-	-	-
Ward 14 - AN	-	-	-	-	-	-	-
Ward 14 - GL	-	-	-	-	-	-	-
Ward 15 - FL	-	-	-	-	-	-	-

City-Wide Average			\$ 385,000			5.8%	\$ 260
--------------------------	--	--	-------------------	--	--	-------------	---------------

Anomalies in totals due to rounding

Appendix "B" to Report FCS23049

Page 3 of 8

Table 3
2023 Total Residential Tax Impacts (Municipal and Education):
Urban / Full Time to Composite Fire

(inclusive of growth, reassessment, area rating, tax policies, budget and education taxes)

BY WARD

	Residential Properties	% of Total Properties in Ward	Average Residential Assessment	Budget	Changes to Area Rating	Tax Impact (%)	Tax Impact (\$)
Ward 1	-	-	-	-	-	-	-
Ward 2	-	-	-	-	-	-	-
Ward 3	-	-	-	-	-	-	-
Ward 4	-	-	-	-	-	-	-
Ward 5 - HM	-	-	-	-	-	-	-
Ward 5 - SC	-	-	-	-	-	-	-
Ward 6	-	-	-	-	-	-	-
Ward 7	-	-	-	-	-	-	-
Ward 8	-	-	-	-	-	-	-
Ward 9 - HM	126	1%	\$ 409,000	5.6%	-1.4%	4.1%	\$ 209
Ward 9 - SC	8,312	70%	\$ 572,000	5.7%	-1.6%	4.0%	\$ 263
Ward 9 - GL	2,478	21%	\$ 436,000	5.9%	-1.5%	4.2%	\$ 210
Ward 10 - HM	-	-	-	-	-	-	-
Ward 10 - SC	12,234	83%	\$ 699,000	5.7%	-1.6%	4.0%	\$ 321
Ward 11 - GL	326	3%	\$ 399,000	5.9%	-1.5%	4.2%	\$ 193
Ward 12 - AN	5,724	35%	\$ 559,000	5.5%	-1.7%	3.7%	\$ 236
Ward 12 - FL	-	-	-	-	-	-	-
Ward 13 - DN	-	-	-	-	-	-	-
Ward 13 - FL	-	-	-	-	-	-	-
Ward 14 - HM	-	-	-	-	-	-	-
Ward 14 - AN	-	-	-	-	-	-	-
Ward 14 - GL	-	-	-	-	-	-	-
Ward 15 - FL	8,538	74%	\$ 527,000	5.3%	-1.6%	3.6%	\$ 215
City-Wide Average			\$ 385,000			5.8%	\$ 260

Anomalies in totals due to rounding

Appendix "B" to Report FCS23049

Page 4 of 8

Table 4
2023 Total Residential Tax Impacts (Municipal and Education):
Urban / Volunteer to Composite Fire

(inclusive of growth, reassessment, area rating, tax policies, budget and education taxes)

BY WARD

	Residential Properties	% of Total Properties in Ward	Average Residential Assessment	Budget	Changes to Area Rating	Tax Impact (%)	Tax Impact (\$)
Ward 1	-	-	-	-	-	-	-
Ward 2	-	-	-	-	-	-	-
Ward 3	-	-	-	-	-	-	-
Ward 4	-	-	-	-	-	-	-
Ward 5 - HM	-	-	-	-	-	-	-
Ward 5 - SC	-	-	-	-	-	-	-
Ward 6	-	-	-	-	-	-	-
Ward 7	-	-	-	-	-	-	-
Ward 8	-	-	-	-	-	-	-
Ward 9 - HM	-	-	-	-	-	-	-
Ward 9 - SC	34	0%	\$ 572,000	5.8%	0.7%	6.6%	\$ 408
Ward 9 - GL	-	-	-	-	-	-	-
Ward 10 - HM	-	-	-	-	-	-	-
Ward 10 - SC	-	-	-	-	-	-	-
Ward 11 - GL	24	0%	\$ 399,000	6.0%	0.7%	6.7%	\$ 294
Ward 12 - AN	24	0%	\$ 559,000	5.6%	0.6%	6.2%	\$ 378
Ward 12 - FL	-	-	-	-	-	-	-
Ward 13 - DN	-	-	-	-	-	-	-
Ward 13 - FL	-	-	-	-	-	-	-
Ward 14 - HM	-	-	-	-	-	-	-
Ward 14 - AN	-	-	-	-	-	-	-
Ward 14 - GL	-	-	-	-	-	-	-
Ward 15 - FL	-	-	-	-	-	-	-
City-Wide Average			\$ 385,000			5.8%	\$ 260

Anomalies in totals due to rounding

Appendix "B" to Report FCS23049

Table 5
2023 Total Residential Tax Impacts (Municipal and Education):
Rural / Full Time Fire

(inclusive of growth, reassessment, area rating, tax policies, budget and education taxes)

BY WARD

	Residential Properties	% of Total Properties in Ward	Average Residential Assessment	Budget	Changes to Area Rating	Tax Impact (%)	Tax Impact (\$)
Ward 1	-	-	-	-	-	-	-
Ward 2	-	-	-	-	-	-	-
Ward 3	-	-	-	-	-	-	-
Ward 4	-	-	-	-	-	-	-
Ward 5 - HM	-	-	-	-	-	-	-
Ward 5 - SC	-	-	-	-	-	-	-
Ward 6	-	-	-	-	-	-	-
Ward 7	-	-	-	-	-	-	-
Ward 8	-	-	-	-	-	-	-
Ward 9 - HM	-	-	-	-	-	-	-
Ward 9 - SC	-	-	-	-	-	-	-
Ward 9 - GL	-	-	-	-	-	-	-
Ward 10 - HM	-	-	-	-	-	-	-
Ward 10 - SC	-	-	-	-	-	-	-
Ward 11 - GL	89	1%	\$ 399,000	5.5%	1.3%	7.0%	\$ 302
Ward 12 - AN	141	1%	\$ 559,000	5.5%	1.3%	6.9%	\$ 423
Ward 12 - FL	-	-	-	-	-	-	-
Ward 13 - DN	171	1%	\$ 468,000	5.5%	1.1%	6.7%	\$ 342
Ward 13 - FL	-	-	-	-	-	-	-
Ward 14 - HM	-	-	-	-	-	-	-
Ward 14 - AN	-	-	-	-	-	-	-
Ward 14 - GL	-	-	-	-	-	-	-
Ward 15 - FL	-	-	-	-	-	-	-

City-Wide Average			\$ 385,000			5.8%	\$ 260
--------------------------	--	--	-------------------	--	--	-------------	---------------

Anomalies in totals due to rounding

Appendix "B" to Report FCS23049

Page 6 of 8

Table 6
2023 Total Residential Tax Impacts (Municipal and Education):
Rural / Volunteer Fire

(inclusive of growth, reassessment, area rating, tax policies, budget and education taxes)

BY WARD

	Residential Properties	% of Total Properties in Ward	Average Residential Assessment	Budget	Changes to Area Rating	Tax Impact (%)	Tax Impact (\$)
Ward 1	-	-	-	-	-	-	-
Ward 2	-	-	-	-	-	-	-
Ward 3	-	-	-	-	-	-	-
Ward 4	-	-	-	-	-	-	-
Ward 5 - HM	-	-	-	-	-	-	-
Ward 5 - SC	-	-	-	-	-	-	-
Ward 6	-	-	-	-	-	-	-
Ward 7	-	-	-	-	-	-	-
Ward 8	-	-	-	-	-	-	-
Ward 9 - HM	-	-	-	-	-	-	-
Ward 9 - SC	649	5%	\$ 572,000	5.6%	-1.4%	4.2%	\$ 248
Ward 9 - GL	48	0%	\$ 436,000	5.7%	-1.4%	4.2%	\$ 189
Ward 10 - HM	-	-	-	-	-	-	-
Ward 10 - SC	-	-	-	-	-	-	-
Ward 11 - GL	5,787	54%	\$ 399,000	5.7%	-1.4%	4.2%	\$ 173
Ward 12 - AN	322	2%	\$ 559,000	5.6%	-1.4%	4.1%	\$ 242
Ward 12 - FL	1,333	8%	\$ 450,000	5.7%	-1.4%	4.2%	\$ 195
Ward 13 - DN	-	-	-	-	-	-	-
Ward 13 - FL	3,526	30%	\$ 550,000	5.7%	-1.4%	4.2%	\$ 238
Ward 14 - HM	-	-	-	-	-	-	-
Ward 14 - AN	-	-	-	-	-	-	-
Ward 14 - GL	-	-	-	-	-	-	-
Ward 15 - FL	1,911	17%	\$ 527,000	5.7%	-1.4%	4.2%	\$ 228
City-Wide Average			\$ 385,000			5.8%	\$ 260

Anomalies in totals due to rounding

Appendix "B" to Report FCS23049

Table 7
2023 Total Residential Tax Impacts (Municipal and Education):
Rural / Full Time to Composite Fire

(inclusive of growth, reassessment, area rating, tax policies, budget and education taxes)

BY WARD

	Residential Properties	% of Total Properties in Ward	Average Residential Assessment	Budget	Changes to Area Rating	Tax Impact (%)	Tax Impact (\$)
Ward 1	-	-	-	-	-	-	-
Ward 2	-	-	-	-	-	-	-
Ward 3	-	-	-	-	-	-	-
Ward 4	-	-	-	-	-	-	-
Ward 5 - HM	-	-	-	-	-	-	-
Ward 5 - SC	-	-	-	-	-	-	-
Ward 6	-	-	-	-	-	-	-
Ward 7	-	-	-	-	-	-	-
Ward 8	-	-	-	-	-	-	-
Ward 9 - HM	-	-	-	-	-	-	-
Ward 9 - SC	-	-	-	-	-	-	-
Ward 9 - GL	-	-	-	-	-	-	-
Ward 10 - HM	-	-	-	-	-	-	-
Ward 10 - SC	-	-	-	-	-	-	-
Ward 11 - GL	403	4%	\$ 399,000	5.5%	-1.3%	4.2%	\$ 182
Ward 12 - AN	75	0%	\$ 559,000	5.5%	-1.3%	4.2%	\$ 254
Ward 12 - FL	-	-	-	-	-	-	-
Ward 13 - DN	-	-	-	-	-	-	-
Ward 13 - FL	-	-	-	-	-	-	-
Ward 14 - HM	-	-	-	-	-	-	-
Ward 14 - AN	-	-	-	-	-	-	-
Ward 14 - GL	-	-	-	-	-	-	-
Ward 15 - FL	-	-	-	-	-	-	-

City-Wide Average			\$ 385,000			5.8%	\$ 260
--------------------------	--	--	-------------------	--	--	-------------	---------------

Anomalies in totals due to rounding

Appendix "B" to Report FCS23049

Table 8
2023 Total Residential Tax Impacts (Municipal and Education):
Rural / Volunteer to Composite Fire

(inclusive of growth, reassessment, area rating, tax policies, budget and education taxes)

BY WARD

	Residential Properties	% of Total Properties in Ward	Average Residential Assessment	Budget	Changes to Area Rating	Tax Impact (%)	Tax Impact (\$)
Ward 1	-	-	-	-	-	-	-
Ward 2	-	-	-	-	-	-	-
Ward 3	-	-	-	-	-	-	-
Ward 4	-	-	-	-	-	-	-
Ward 5 - HM	-	-	-	-	-	-	-
Ward 5 - SC	-	-	-	-	-	-	-
Ward 6	-	-	-	-	-	-	-
Ward 7	-	-	-	-	-	-	-
Ward 8	-	-	-	-	-	-	-
Ward 9 - HM	-	-	-	-	-	-	-
Ward 9 - SC	182	2%	\$ 572,000	5.6%	1.1%	6.8%	\$ 405
Ward 9 - GL	10	0%	\$ 436,000	5.7%	1.1%	6.8%	\$ 309
Ward 10 - HM	-	-	-	-	-	-	-
Ward 10 - SC	-	-	-	-	-	-	-
Ward 11 - GL	122	1%	\$ 399,000	5.7%	1.1%	6.8%	\$ 283
Ward 12 - AN	1,033	6%	\$ 559,000	5.6%	1.1%	6.8%	\$ 396
Ward 12 - FL	-	-	-	-	-	-	-
Ward 13 - DN	228	2%	\$ 468,000	5.6%	0.9%	6.6%	\$ 320
Ward 13 - FL	27	0%	\$ 550,000	5.7%	1.1%	6.8%	\$ 390
Ward 14 - HM	-	-	-	-	-	-	-
Ward 14 - AN	-	-	-	-	-	-	-
Ward 14 - GL	-	-	-	-	-	-	-
Ward 15 - FL	1,065	9%	\$ 527,000	5.7%	1.1%	6.8%	\$ 374
City-Wide Average			\$ 385,000			5.8%	\$ 260

Anomalies in totals due to rounding



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Tourism and Culture Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	May 17, 2023
SUBJECT/REPORT NO:	Pier 8 Animation Q4 2023 (PED23116) (Ward 2)
WARD(S) AFFECTED:	Ward 2
PREPARED BY:	Peter Fortune (905) 546-2424 Ext. 6281
SUBMITTED BY:	Carrie Brooks-Joiner Director, Tourism and Culture Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That up to \$125,000, to be funded from the Economic Development Initiatives Capital Project 3621708900, be approved, to support special public programming and animation of Pier 8 during the month of November 2023;
- (b) That the General Manager of Planning and Economic Development be authorized to enter into the necessary agreements to execute the special programming and animation, including securing a temporary art installation.

EXECUTIVE SUMMARY

As part of the City of Hamilton's ongoing expansion of parks and public spaces at Pier 8 and the West Harbour, staff have been developing ways to animate the public spaces and to attract visitors. At the April 14, 2023 West Harbour Development Sub-Committee meeting, staff presented Report PED23078, highlighting various programs and activities that will be undertaken as part of an Interim Conditions and Transition Plan during the construction period. The intent of the plan is to expand Pier 8 programming beyond the summer and winter public experiences already offered by the City and Pier 8 stakeholders such as the Hamilton Waterfront Trust and Parks Canada.

One of the central components of the plan is an early winter, month-long program in November 2023 centred on the new Copps Pier. A centrepiece of the program is the installation of a temporary light and sound art installation called "Sonic Runway" at Pier

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Pier 8 Animation Q4 2023 (PED23116) (Ward 2) - Page 2 of 6

8, as well as music and cultural performances. The art installation will be free to experience for approximately 26 days and will be supplemented with creative programming and enhanced visitor services. The total budget for the month-long event is \$250,000, of which \$125,000 has already been identified from West Harbour capital funds (4412306105) in the 2023 Capital Budget. This report seeks approval for an additional \$125,000 from the Economic Development Initiatives Capital Project 3621708900.

Alternatives for Consideration – See Page 5**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: The total budget for the month-long event is \$250,000, of which \$125,000 has already been identified from West Harbour Capital Funds (4412306105) in the 2023 Capital Budget. This report seeks approval for an additional \$125,000 from the Economic Development Initiatives Capital Project 3621708900.

Staffing: No additional staff is required. This project will be implemented within the existing workplans of staff from the Placemaking and Public Art Section of Tourism and Culture Division, PED.

Legal: Legal Services have been engaged for review of contracts for the temporary art installation.

Legal staff will review any required contracts prior to execution.

HISTORICAL BACKGROUND

Pier 8 is comprised of public use and private development areas. The City of Hamilton, as well as other stakeholders like the Hamilton Waterfront Trust and Parks Canada, have been actively encouraging public use of Pier 8 through programming enhancements and access to recreation and hospitality amenities. The public use areas consist of the former Canada Marine Discovery Centre Site (“Discovery Centre”), open space rink area, Williams Café and Copps Pier Park.

Given the various stages of development within the West Harbour and the strong inter-relationship between public and private use areas, a number of strategies are required to facilitate the transition of these lands from capital projects to their planned built-out ‘end-state’. The objective of these strategies is to attract people to the waterfront for use and enjoyment of the City’s significant investment to date, notwithstanding that some of the areas are or will be under construction for a period of time. One strategy implemented at the Waterfront, specifically Copps Pier Park, is to animate the space through public programming.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Pier 8 Animation Q4 2023 (PED23116) (Ward 2) - Page 3 of 6

Copps Pier Park, a 15,000m² park along the water's edge of Hamilton's West Harbour, was opened in the summer of 2022. To encourage public use of the new space, and to initiate its desirability as a destination, public programming was created in collaboration with community partners to activate the public space at Pier 8 during the summers of 2021 and 2022. Summer programming will continue in July and August 2023.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not applicable.

RELEVANT CONSULTATION

The following staff areas within the City were consulted:

- West Harbour, Municipal Land Development Office, Planning & Economic Development Department
- Construction Engineering Services, Public Works Department
- Legal and Risk Management Services, Corporate Services Department
- Parks and Cemeteries, Environmental Services Division, Public Works Department
- Legal Services, Corporate Services Department
- Corporate Security Systems, Public Works Department

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Expansion of Pier 8 programming beyond the summer and winter public experiences already offered by the City and existing Pier 8 stakeholders such as the Hamilton Waterfront Trust and Parks Canada help attract people to the waterfront and provide an enhanced experience.

The temporary addition of the light and sound art installation "Sonic Runway" is a further expansion of public programming to demonstrate that Copps Pier Park is a public feature that can be experienced at any time of year. November 2023 has been identified for this temporary art installation for the following reasons:

- November is a tourism shoulder season with fewer public experiences available;
- Shorter days and longer evenings caused by Daylight Savings Time (November 5, 2023) will allow visitors to experience the light-based artwork in the evening (from approximately 5:00-10:00pm);
- The timing will leverage the visitors already attracted to Hamilton for the 2023 Grey Cup Festival taking place November 14-19, 2023;

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Pier 8 Animation Q4 2023 (PED23116) (Ward 2) - Page 4 of 6

- There is potential to create programming in alignment with community events like Diwali (November 12), and Hamilton Day (November 4); and,
- Logistics (renting heaters, etc) compared to an outdoor event later in the winter.

The overall \$250,000 project is proposed to be funded equally from West Harbour capital funds (4412306105) and the Economic Development Initiatives Capital Project 3621708900. The project includes installation of the public art piece “Sonic Runway” at Cops Pier Park including rental, transport and installation of the temporary artwork as well as 24 hour on-site security while the art installation is on City property and logistics to ensure public safety. The funding will also be used to deliver creative programming to complement the art installation such as feature performances by local musicians and DJs as “Sonic Runway” can be programmed to visually react to live music. Staff will work with community partners to deliver activities that appeal to a variety of residents and visitors as well as offer paid opportunities to the local artists. Enhanced visitor services that will make the public experience more comfortable will be provided including the opening of Discovery Centre (to access washrooms and an indoor space to warm up as required) and on-site signage.

This project offers the following benefits to the community:

- The public art installation and programming would be an accessible, free event for all ages of the public to attend, drawing users from both within the City and outside of it
- The installation will be visible from both the Skyway Bridge and the McQuesten High Level Bridge at night and be a beacon highlighting the transformation occurring along Hamilton’s waterfront. The attraction of residents and out of town visitors by “Sonic Runway” and programming will encourage the waterfront to be a vibrant and active public space, as called for in the 2010 Hamilton West Harbour Waterfront Recreation Masterplan, the 2012 Setting Sail: Secondary Plan for West Harbour and the 2016 Public Art Masterplan
- The timing of “Sonic Runway” leverages the visitors already in Hamilton for the 2023 Grey Cup and will provide a new attraction to encourage exploration of the City’s north end and a longer stay. Pier 8 will act as a bookend the street festival which will be occurring on James St. N as part of the Grey Cup festivities and stretch the activation zone and experience from downtown to the waterfront.
- Shops, stores and restaurants along North James would benefit from increased foot traffic in November. Businesses located along the waterfront and at Pier 8 itself would also see an uptick in users.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Pier 8 Animation Q4 2023 (PED23116) (Ward 2) - Page 5 of 6

- Establish the character of the waterfront as a location for the creative economy and artistic experimentation.

Animating the waterfront with public programming in Q4 2023 will further develop the identify of Hamilton's waterfront as a desirable multi season destination for residents and visitors and by doing so, offers the opportunity for economic benefit in the local community and enjoyment of the area.

ALTERNATIVES FOR CONSIDERATION

In the event that Council does not authorize the expenditure, the public art installation would not be presented at Copps Pier Park along Pier 8 and related costs eliminated. Animation of public spaces on Pier 8 would be scaled down within the confirmed funds from the West Harbour Capital Fund (Project ID 4411806107).

ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community

Economic Prosperity and Growth

Hamilton has a prosperous and diverse local economy where people have opportunities to grow and develop.

Healthy and Safe Communities

Hamilton is a safe and supportive City where people are active, healthy, and have a high quality of life.

Clean and Green

Hamilton is environmentally sustainable with a healthy balance of natural and urban spaces.

Built Environment and Infrastructure

Hamilton is supported by state-of-the-art infrastructure, transportation options, buildings and public spaces that create a dynamic City.

Culture and Diversity

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

Our People and Performance

Hamiltonians have a high level of trust and confidence in their City government.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Pier 8 Animation Q4 2023 (PED23116) (Ward 2) - Page 6 of 6

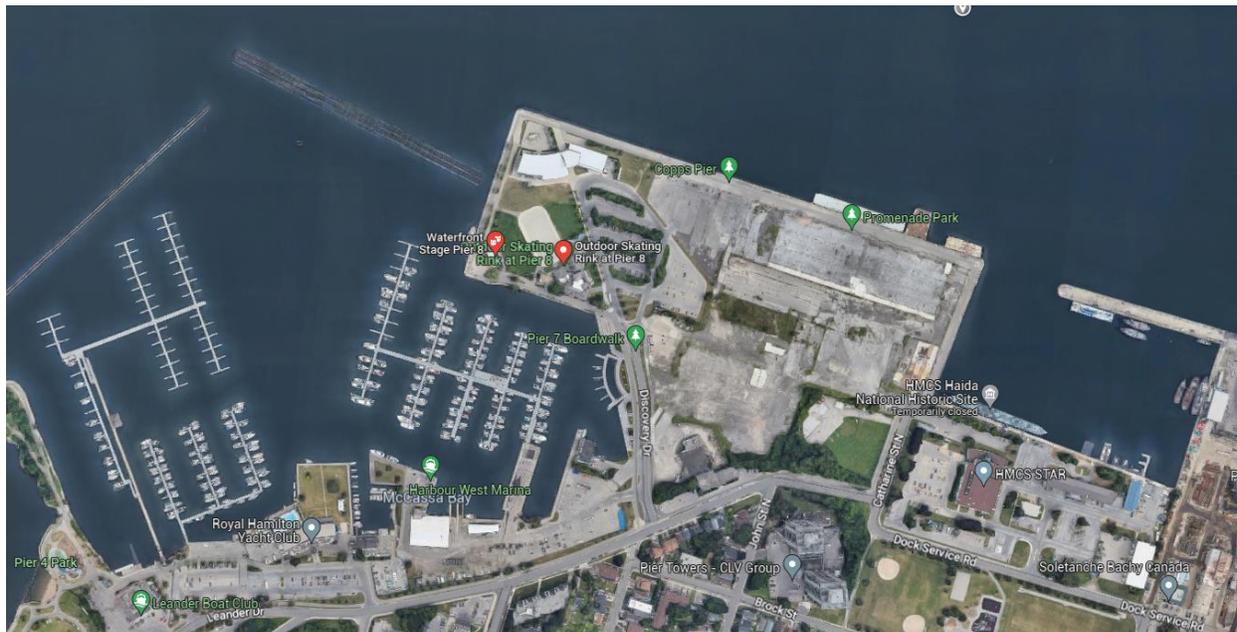
APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report PED23116 – Map of Pier 8

OUR Vision: To be the best place to raise a child and age successfully.
OUR Mission: To provide high quality cost conscious public services that contribute to a healthy,
safe and prosperous community, in a sustainable manner.
OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service,
Engaged Empowered Employees.

Appendix "A" to Report PED23116
Page 1 of 1

Map of Pier 8





Hamilton

**ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES
REPORT 23-005**

4:00 p.m.

Tuesday, May 9, 2023

Room 264, 2nd Floor

Hamilton City Hall

71 Main Street West

Present: Councillor M. Tadeson, J. Kemp (Vice-Chair), S. Aaron, P. Cameron, J. Cardno, M. Dent, L. Dingman, A. Frisina, L. Janosi, P. Kilburn, M. McNeil, T. Murphy, K. Nolan, T. Nolan

Absent

with Regrets: A. Mallett (Chair), C. McBride, R. Semkow

Vice-Chair Kemp called the meeting to order and recognized that the Committee is meeting on the traditional territories of the Erie, Neutral, HuronWendat, Haudenosaunee and Mississaugas. This land is covered by the Dish with One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share and care for the resources around

the Great Lakes. It was further acknowledged that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. The City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and it was recognized that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

**THE ADVISORY COMMITTEE FOR PERSONS WITH
DISABILITIES PRESENTS REPORT 23-005 AND
RESPECTFULLY RECOMMENDS:**

**1. Advisory Committee for Persons with Disabilities’
“Ability First” Accessibility Fair, September 28,
2023 (Item 12.2)**

WHEREAS, the Advisory Committee for Persons with Disabilities has received permission to begin organizing the “Ability First” Accessibility Fair annually;

WHEREAS, the date of the 2023 “Ability First” Accessibility Fair is scheduled for September 28th;

WHEREAS, the proposed budget for “Ability First” is an upset limit of \$5811.67 to be funded from the Advisory Committee for Persons with Disabilities’ reserve; and

WHEREAS, in order to organize and promote the event, Advisory Committee for Persons with Disabilities' members and volunteers will be required to contact City of Hamilton staff, outside agencies and media to arrange attendance, but will exclude official media releases which will still need to be approved by Committee and Council.

THEREFORE, BE IT RESOLVED:

- (a) That the Advisory Committee for Persons with Disabilities "Ability First" Accessibility Fair, to be held on Thursday September the 28th, 2023 on the Forecourt of City Hall, be approved;
- (b) That the Advisory Committee for Persons with Disabilities "Ability First" Accessibility Fair budget with an upset limit of \$5811.67, attached as Appendix "A" to the Advisory Committee for Persons with Disabilities Report 23-005, to be funded from the ACPD Reserve Fund (#112212), be approved; and
- (c) That the Advisory Committee for Persons with Disabilities' members and volunteers be permitted to contact City of Hamilton staff (when appropriate and available), outside agencies and media in order to organize, promote and arrange attendance to the event.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised the Committee that the Agenda was updated to list the delegation request from Camino Diez respecting Accommodation of Sensory Issues under Delegation Requests rather than Delegations.

The Agenda for the May 9, 2023, meeting of the Advisory Committee for Persons with Disabilities, was approved.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)

(i) April 11, 2023 (Item 4.1)

The April 11, 2023, minutes of the Advisory Committee for Persons with Disabilities meeting, were approved, as presented.

(d) DELEGATION REQUESTS (Item 6)**(i) Camino Diez respecting Accommodation of Sensory Issues (Item 6.1)**

The delegation request from Camino Diez respecting Accommodation of Sensory Issues, was approved for a future meeting.

(e) STAFF PRESENTATIONS (Item 8)**(i) Accessible Transportation Services Performance Review - Q1 2023 (Item 8.1)**

Michelle Martin, Manager of Accessible Transportation Services, provided the Committee with a presentation respecting the Accessible Transportation Services Performance Review – Q1, 2023, with the aid of a PowerPoint presentation.

The presentation from Michelle Martin, Manager of Accessible Transportation Services, respecting the Accessible Transportation Services Performance Review – Q1 2023, was received.

(ii) Hamilton Street Railroad (HSR) Fare Assist Program (Item 8.2)

Nancy Purser, Manager Transit Support Services, provided the Committee with a presentation

respecting the HSR Fare Assist Program with the aid of a PowerPoint Presentation.

The presentation from Nancy Purser, Manager Transit Support Services, respecting the HSR Fare Assist Program, was received.

(iii) Hamilton for All 2023 Campaign (Item 8.3)

Sarah Wayland, Senior Project Manager, Immigration Partnership, provided the Committee with a presentation respecting the Hamilton for All 2023 Campaign, with the aid of a PowerPoint presentation.

The presentation from Sarah Wayland, Senior Project Manager, Immigration Partnership, respecting the Hamilton for All 2023 Campaign, was received.

(iv) Investigation of Light Rail Transit (LRT) Systems in Neighbouring Municipalities by Members of the Advisory Committee for Persons with Disabilities (Item 8.4)

Jessica Bowen, Senior Project Manager, Accessibility, provided the Committee with a presentation respecting Investigation of Light Rail Transit (LRT) Systems in Neighbouring Municipalities by Members of the Advisory

Committee for Persons with Disabilities, with the aid of a PowerPoint presentation.

The presentation from Jessica Bowen, Senior Project Manager, Accessibility, respecting Investigation of Light Rail Transit (LRT) Systems in Neighbouring Municipalities by Members of the Advisory Committee for Persons with Disabilities, was received.

(f) CONSENT ITEMS (Item 9)

(i) Consent Items (Items 9.1 - 9.6)

The following update was deferred to a future meeting:

(1) Strategic Planning Working Group Update (Item 9.5)

(a) Strategic Planning Working Group Work Plan (deferred November 22, 2022) (Item 9.5(a))

The following updates and meeting notes, were received:

(1) Built Environment Working Group Update (Item 9.1)

- (a) Built Environment Working Group Meeting Notes – May 2, 2023 (Item 9.1(a))
- (2) Housing Issues Working Group Update (Item 9.2)
 - (a) Housing Issues Working Group Meeting Notes – March 21, 2023 (Item 9.2(a))
 - (b) Housing Issues Working Group Meeting Notes – April 18, 2023 (Item 9.2(a))
- (3) Outreach Working Group Update (Item 9.3)
 - (a) Outreach Working Group Meeting Notes – March 21, 2023 (Item 9.3(a))
 - (b) Outreach Working Group Meeting Notes – April 18, 2023 (Item 9.3(b))
- (4) Transportation Working Group Update (Item 9.4)
 - (a) Transportation Working Group Meeting Notes - February 28, 2023 (Item 9.4(a))
 - (b) Transportation Working Group, Summary of Visioning Discussion Respecting DARTS - February 28, 2023 (Item 9.4(b))

(c) Transportation Working Group Meeting
Notes - March 28, 2023 (Item 9.4(c))

(5) Accessible Open Spaces and Parklands
Working Group Update (Item 9.6)

No update.

(g) DISCUSSION ITEMS (Item 11)

**(i) Review of the Code of Conduct for Local
Boards (CONTINUED) (Item 11.1)**

The Code of Conduct for Local Boards was
received with no further comment.

(h) MOTIONS (Item 12)

**(i) Invitation to Dr. Richardson to Attend a
Meeting of the Advisory Committee for
Persons with Disabilities to discuss Board of
Health Changes and the Needs of Persons with
Disabilities in Hamilton (Item 12.1)**

WHEREAS, Council approved a motion at its
February 8, 2023 meeting entitled “Report on
Recommendations for a Board of Health Advisory
Committee” that sets out a broad
consultation process for making changes to the
Board of Health and any bodies that report to the
Board of Health;

WHEREAS, persons with disabilities, known to be one of the most heavily vested constituencies in the health care system, must be not only consulted prior to any Board of Health status change but ought to be extended membership status at the Committee and selection committee tables in the same way as many other designated groups might be considered; and

WHEREAS, at an absolute minimum, disability must be part of the Health Committee selection process through specific interview guide questions and candidate outreach.

THEREFORE, BE IT RESOLVED:

Dr. Elizabeth Richardson, Medical Officer of Health, was invited to attend a future meeting of the Advisory Committee for Persons with Disabilities to discuss the needs of persons with disabilities in Hamilton and how these needs can be addressed through any changes to the Board of Health structure or Committee process and design.

J. Kemp relinquished the Chair to T. Murphy in order to introduce the following Motions:

(ii) Advisory Committee for Persons with Disabilities' "Ability First" Accessibility Fair, September 28, 2023 (Item 12.2)

For disposition of this matter, refer to Item 1.

(iii) Invitation to Lisa Maychak, Project Manager Age-Friendly City to Attend a Meeting of the Advisory Committee for Persons with Disabilities' Outreach Working Group to Discuss Organizing Public Events (Item 12.3)

WHEREAS, the Advisory Committee for Persons with Disabilities' Outreach Working Group is planning public events and attending other events regularly;

WHEREAS, the Outreach Working Group is seeking advice and direction on how to best organize, publicize, and manage events; and

WHEREAS, Lisa Maychak, Project Manager Age-Friendly City, is directly involved in planning events on behalf of the Senior's Advisory Committee and has valuable knowledge and experience that the Outreach Working Group would find educational.

THEREFORE, BE IT RESOLVED:

Lisa Maychak, Project Manager Age-Friendly City, was invited to attend a future meeting of the Advisory Committee for Persons with Disabilities' Outreach Working Group to answer questions and provide insights on how to be as successful as the Senior's Advisory Committee in organizing public events.

J. Kemp assumed the Chair.

(iii) Inclusion of Inclusion, Diversity, Equity and Accessibility (IDEA) within Staff Reports (Item 12.4)

WHEREAS, Council considered Report HUR19019(c), respecting an Equity, Diversity and Inclusion Framework Update on December 7, 2022, which updated the Equity, Diversity and Inclusion (EDI) Strategic Plan from EDI branding to Inclusion, Diversity, Equity and Accessibility (IDEA) branding;

WHEREAS, the incorporation of 'Accessibility' into the strategic document reinforces the importance of accessibility across the organization;

WHEREAS, since Council approval, staff has laudably embedded the principles of IDEA in their internal processes;

WHEREAS, the IDEA Strategic Plan was shared at the Advisory Committee for Persons with Disabilities at its October 11, 2022 meeting;

WHEREAS, the City's IDEA Strategic Plan's Priorities include Legislative and Policy Compliance; and

WHEREAS, the Advisory Committee for Persons with Disabilities believes that it is very important that Council, in order to carry on its provincially empowered responsibilities, be presented with complete information in all reports introduced to Council by staff and that all reports include consideration of IDEA.

THEREFORE, BE IT RESOLVED:

That the Advisory Committee for Persons with Disabilities recommends that staff be directed to report back to the Governance Review Sub-Committee on implementing the following requirements within all reports to Committee or Council:

- (i) the inclusion of a new category, identified as 'IDEA (Inclusion, Diversity, Equity and Accessibility);
- (ii) the requirement for staff to conduct and report on the two-way consultation and

recommendations from the consultation regarding IDEA (Inclusion, Diversity, Equity and Accessibility) with the respective Advisory Committee(s), under 'RELEVANT CONSULTATION'; and

- (iii) a provision within the report, which states that in the event consultation and the inclusion of IDEA (Inclusion, Diversity, Equity and Accessibility) do not reflect the two-way consultation and recommendations within the report, the report be considered as an incomplete report and referred back to staff for completion.

The Motion respecting Inclusion of Inclusion, Diversity, Equity and Accessibility (IDEA) within Staff Reports, was deferred to a future meeting.

**(i) GENERAL INFORMATION / OTHER BUSINESS
(Item 14)**

The following items were deferred to the June 13, 2023 Advisory Committee for Persons with Disabilities meeting due to time constraints:

- (i) Accessibility Complaints to the City of Hamilton (Item 14.1)
- (ii) *Accessibility for Ontario with Disabilities Act, 2005* (AODA) (Item 14.2)

(iii) Presenters List for the Advisory Committee for
Persons with Disabilities (Item 14.3)

(iv) Donation in Memory of Tom Manzuk (Item 14.4)

(j) ADJOURNMENT (Item 16)

There being no further business, the Advisory
Committee for Persons with Disabilities, adjourned at
6:33 p.m.

Respectfully submitted,

J. Kemp, Vice-Chair
Advisory Committee for
Persons with Disabilities

Carrie McIntosh
Legislative Coordinator
Office of the City Clerk

Outreach Working Group's Accessibility Fair Budget**April 2023****Operational Costs and Equipment**

8' Tables	12.50 x 50=625.00
Basic Folding Chairs	2.20 x 100=220.00
Retractable Stanchions*	19.69 x 12=236.28
White Linens 72" x 144"	9.95 x 40=398.00
Wireless PA System Rental***	=185.00
Rental Delivery Fee:	=79.99
Parking Permits	33.30 x 3=100.00
Food & Drink Volunteers/Members	12.00 x 50=600.00
Equipment and PPE for Activities/Events*	=500.00
Sub total	=2944.27
Taxes	=317.76
Total	=3262.03

Advertising Costs

Wordpress Website**	=400.00
Professional Email	=50.00
Banner reservation fee	=404.00
Banner Cost	=978.00

Badges for Volunteers/Members	=120.00
Additional Advertising for example: Posters/Schedules/Handouts/etc...*	=400.00
Subtotal	=1374.00
Taxes	=74.10
Total	=1448.10
Grand Total	=5811.67

*This is a contingency item; I have built in a few cushions to make sure there is enough money if needed.

**I may be able to get from 20 to 30 percent off as they are always sending me coupons if I sign up for another year. Web Domain Address is included in the cost as well as enhanced accessibility features and support.

***We have been offered the use of a member's PA system, but in case something happens, we have a back-up ready to go.