



**City of Hamilton**  
**GRANTS SUB-COMMITTEE**  
**AGENDA**

24-001

February 12, 2024

9:30 am

Council Chambers

Hamilton City Hall

71 Main Street West

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

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1. **APPROVAL OF AGENDA**
2. **DECLARATIONS OF INTEREST**
3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
  - 3.1 September 14, 2023
4. **COMMUNICATIONS**
5. **STAFF PRESENTATIONS**
6. **CONSENT ITEMS**
  - 6.1 City Enrichment Fund Community Consultation Update (GRA23003(c)) (City Wide)  
(Outstanding Business List Item)
7. **DISCUSSION ITEMS**
  - 7.1 2023 City Enrichment Fund Update (GRA24001) (City Wide)
8. **MOTIONS**
9. **NOTICES OF MOTION**

10. GENERAL INFORMATION / OTHER BUSINESS

11. ADJOURNMENT



# Hamilton

## GRANTS SUB-COMMITTEE MINUTES 23-004

9:30 a.m.

September 14, 2023

Room 264, City Hall

71 Main Street West, Hamilton, Ontario

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**Present:** Councillors N. Nann (Chair), C. Kroetsch (Vice Chair)  
Councillors T. Jackson, M. Tadeson, and M. Wilson

**Absent:** Councillor M. Francis – City Business

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### THE FOLLOWING ITEMS WERE REFERRED TO THE AUDIT, FINANCE & ADMINISTRATION COMMITTEE FOR CONSIDERATION:

1. **Annual Update, City Enrichment Fund - Digital Pilot Program (CM22015(a) / GRA22003(a)) (City Wide) (Outstanding Business List Item) (Item 6.1)**

**(M. Wilson/Tadeson)**

That Report GRA22003(a), respecting Annual Update, City Enrichment Fund - Digital Pilot Program, be received.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Cameron Kroetsch
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 5	Councillor Matt Francis
Absent	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 11	Councillor Mark Tadeson

2. **City Enrichment Fund, Scope of Work: Community Consultation (GRA23003(b)) (City Wide) (Outstanding Business List Item) (Item 6.2)**

**(Tadeson/M. Wilson)**

That Report GRA23003(b), respecting City Enrichment Fund, Scope of Work: Community Consultation, be received.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Cameron Kroetsch

Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 5	Councillor Matt Francis
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 11	Councillor Mark Tadeson

**3. City Enrichment Fund – Program Updates (GRA23004) (City Wide) (Outstanding Business List Item) (Item 7.1)**

**(Kroetsch/Jackson)**

- (a) That the 30% funding policy for all City Enrichment Fund requests be revised to only apply to applications with requests above \$15,001;
- (b) That the financial review process for all City Enrichment Fund applications be revised and only apply to applications with requests of \$30,000 or greater;
- (c) That staff be directed to report back on the following motion “That staff be directed to review the (CEF) fund’s current overall funding guidelines, program stream guidelines, related funding caps and report back to the Grants Sub-Committee with recommendations to ensure the fund is evolving with the needs of community” in advance of the 2025 intake;
- (d) That item A, on the Grants Sub-Committee Outstanding Business List respecting “That up to \$500,000 of the City Enrichment Fund reserve funds, be ear marked to investigate potential matching opportunities, throughout the City, to bring to a total fund of \$1M in support for communities and organizations that have been heavily impacted by COVID-19 and the pandemic more broadly, with any funds not allocated to be evenly distributed and returned back to their respective reserves, and report back to the Grants Sub-Committee” be identified as completed and be removed; and,
- (e) That item 2023-A, on the Grants Sub-Committee Outstanding Business List respecting “That staff be directed to report back on appeals process with an overview of all submitted applicant appeals, in the form of an information report, upon concluding the appeals process to the Grants Sub-Committee by mid-June 2023;” be identified as completed and be removed.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Cameron Kroetsch
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 5	Councillor Matt Francis
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 11	Councillor Mark Tadeson

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 1)**

The Committee Clerk advised that there were no changes to the agenda.

**(M. Wilson/Tadeson)**

That the September 14, 2023 agenda for the Grants Sub-Committee, be approved, as presented.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Cameron Kroetsch
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 5	Councillor Matt Francis
Absent	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 11	Councillor Mark Tadeson

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) June 13, 2023 (Item 3.1)**

**(Tadeson/Kroetsch)**

That the Minutes of the June 13, 2023 Grants Sub-Committee meeting, be approved, as presented.

**Result: Motion CARRIED by a vote of 4 to 0, as follows:**

Yes	-	Ward 1	Councillor Maureen Wilson
Yes	-	Ward 2	Councillor Cameron Kroetsch
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 5	Councillor Matt Francis
Absent	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 11	Councillor Mark Tadeson

**(d) ADJOURNMENT (Item 11)**

**(Tadeson/Kroetsch)**

That, there being no further business, the Grants Sub-Committee be adjourned at 10:13 a.m.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

Yes	-	Ward 1	Councillor Maureen Wilson
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Yes	-	Ward 2	Councillor Cameron Kroetsch
Yes	-	Ward 3	Councillor Nrinder Nann
Absent	-	Ward 5	Councillor Matt Francis
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 11	Councillor Mark Tadeson

Respectfully submitted,

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Councillor Nrinder Nann  
Chair, Grants Sub-Committee

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Angela McRae  
Legislative Coordinator  
Office of the City Clerk



# INFORMATION REPORT

<b>TO:</b>	Chair and Members Grants Sub-Committee
<b>COMMITTEE DATE:</b>	February 12, 2024
<b>SUBJECT/REPORT NO:</b>	City Enrichment Fund Community Consultation Update (GRA23003(c)) (City Wide) <b>(Outstanding Business List Item)</b>
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Andrea Carvalho (905) 546-2424 Ext. 6797
<b>SUBMITTED BY:</b>	Morgan Stahl Director, Government Relations and Community Engagement City Manager's Office
<b>SIGNATURE:</b>	

## COUNCIL DIRECTION

At its June 13, 2023 meeting the Grants Sub-Committee approved City Enrichment Fund – Appeal Process Update (GRA23003(a)) (City Wide) (Item 9.1), which included the motion:

- (a) That staff be directed to consult with community organizations in order to develop a further equitable City Enrichment Fund process and report back to the Grants Sub-Committee.

## INFORMATION

Since 2015, the City Enrichment Fund (CEF) has annually invested in local charities, non-profit, and grassroots organizations across seven sector areas in the city, Agriculture, Arts, Communities, Culture and Heritage, Community Services, Environment, and Sports and Active Lifestyles. At the September 14, 2023, Grants Sub-Committee meeting, staff presented a twelve-month engagement plan that included preliminary steps to consult community partners and applicants with a focus on best

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**SUBJECT: City Enrichment Fund Community Consultation Update  
(GRA23003(c)) (City Wide) - Page 2 of 6**

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practices, funding rationale recommendations, evaluation, and efficiencies to the overall program delivery.

As the needs of the Hamilton community continue to grow and evolve, community feedback provided through Council delegations, surveys, focus groups, workshops and applicant feedback has informed enhancements to CEF. The CEF program evolution has been driven with the applicant experience and community benefit at the forefront of decision making. Staff have recommended incremental changes to the fund through Grants Sub-Committee to ensure the program is meeting the current needs of the community and the continuously evolving local landscape.

This report provides Grants Sub-Committee with a detailed update on Phase I of the CEF Update and Community Engagement Plan, including recently implemented changes, planned Phase II activities, and an update on the 2024 CEF intake period, which received a 28% application increase or 430 applications across the program in 2023 ahead of the 2024 distribution of funds.

### **Community Engagement – Phase I**

From September 20, 2023, to October 11, 2023, the general public, community partners, and previous CEF applicants were invited to provide feedback on the development of a set of funding principles through an online survey. This was promoted through direct communication with past applicants via e-mail, on the City of Hamilton website, through social media and the Engage Hamilton promotional tool. 126 respondents participated through the Engage Hamilton platform and answered five questions relating to funding allocations, priorities, and overall expectations of the City Enrichment Fund. Responses and comments to these questions set the foundation and informed discussion at the in-person and virtual consultation(s).

Following the survey, approximately 100 community partners attended in-person and virtual sessions on October 23, 2023, to further prioritize and shape the survey results. Government Relations and Community Engagement, Tourism and Culture, and Healthy and Safe Communities staff worked with external community member, Kojo Dampety of 2941 Consulting, to provide arms-length facilitation and a report summarizing attendee feedback with recommendations to inform future direction of the CEF program. This report, and the report key messages, are published on Engage Hamilton and the CEF webpage.

The City Enrichment Fund is guided by the following set of funding principles informed through the Phase I community engagement.

#### **CEF Funding Principles:**

Allocate available funding amongst not-for profit organizations, registered charities,

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**SUBJECT: City Enrichment Fund Community Consultation Update  
(GRA23003(c)) (City Wide) - Page 3 of 6**

grassroots organizations, and professional artist projects.  
 Allocate some level of funding to all passing applicants.  
 Provide funding to programs/projects that present diverse revenue sources and a feasible budget.  
 Support the programming and service delivery for both returning and new organizations and programs.

Beginning with the 2024 cycle, CEF staff have implemented the following updates in an effort to deliver an equitable, transparent, and streamlined program.

Update	Impact/Benefit
<p><u>Funding Principles</u>            Support funding to all passing applicants, recognizing returning organizations, and providing access to new applicants and programming.</p>	<ul style="list-style-type: none"> <li>• Transparent and informed by community.</li> <li>• Provides funding to more applicants.</li> <li>• Greater overall impact to smaller, new, community organizations and equity serving groups.</li> <li>• Recognizes both returning and new applicants.</li> </ul>
<p><u>30% Funding Policy</u>            Updated to only apply to requests above \$15,000. (this does not apply to operating streams).</p>	<ul style="list-style-type: none"> <li>• Greater capacity for applicant to deliver programs.</li> <li>• Greater support to applicants that do not have access to other funding sources.</li> <li>• Greater support for equity-deserving organizations.</li> <li>• Improved support to one-time projects and new initiatives.</li> <li>• In 2024, 243 applicants, or 57%, submitted requests less than \$15,000. Their total requests represent 34% of the overall 2024 requests.</li> </ul>
<p><u>Financial Review</u>            Updated the internal financial review process to apply to applications with requests of \$30,000 or greater only.</p>	<ul style="list-style-type: none"> <li>• Reduced staff time to process the reviews by 73%.</li> <li>• Improved support to one-time projects and new initiatives.</li> </ul>
<p><u>Online Grant Portal</u>            Piloting separate grant portal program tiles for Agriculture, Digital, Sports and Active Lifestyles areas, with the intent of providing an easier and more simple process</p>	<ul style="list-style-type: none"> <li>• Allowing for a more simplified application process.</li> <li>• Allows for the application language to be more direct and relevant to each program area.</li> <li>• Improved user experience for adjudicators</li> </ul>

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**SUBJECT: City Enrichment Fund Community Consultation Update  
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Update	Impact/Benefit
for applicants and efficiencies for staff.	and staff.
<u>Translation Services</u> Written translation available for all program material, applications, handbooks, guidelines.	<ul style="list-style-type: none"> <li>Applicants requiring language support services can request the translation of CEF material into 74 different languages.</li> </ul>
<u>Applicant Support</u> In addition to public information sessions, CEF Program Managers offered drop-in sessions, providing applicants with one-on-one staff support.	<ul style="list-style-type: none"> <li>CEF staff are accessible to the public, providing direct applicant support.</li> <li>Applicants can bring their specific questions and challenges to staff to increase their grant writing capacity and build success.</li> </ul>

**Community Engagement – Phase II**

Staff have begun working on Phase II of the 2024 CEF Update and Community Engagement Plan, as presented to the Grants Sub-Committee on September 14, 2023, report (GRA23003(b)). Phase II includes a review of past consultation documents, an internal review with staff, and community engagement to solicit feedback on CEF overall, experiences as an applicant, adjudicator, and current barriers in accessing the program.

Phase II community engagement will begin online through the Engage Hamilton page and move to in-person sessions divided by CEF Program Areas and occurring in City-Wide throughout the city. Phase II will gather overall feedback and then apply a collaborative approach with focus groups addressing issues that are most prevalent to applicants and their needs.

Through a relational listening and sharing approach, Phase II community engagement is intended to inform staff with specific areas for enhancements. Applying a continuous improvement method allows staff to identify long-term goals and make meaningful, gradual improvements to several CEF program stages.

The Community Engagement Plan, objectives include:

- Developing a funding framework
- Updated public documents
- Updates to the online grant portal to ensure a more user-friendly experience for applicants
- Recommendations for 2025 CEF program enhancements
- Updates to the Funding Agreement/DocuSign process
- Creating program stretch goals

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Enhancements to the application process – reducing barriers to access  
Document Plan – a user-friendly public facing CEF Funding Report

### **2024 City Enrichment Fund Intake**

In response to Council direction to consult with community groups in the development of an equitable funding model, the 2024 CEF intake was shifted to facilitate a November 1 — December 15, 2023, deadline. To accommodate the Phase I engagement, past applicants were communicated with directly and notified of date changes and continued to be in frequent communication with staff.

The 2024 CEF intake period was shared with the public through the City’s webpage, social media channels, print and online ads, and marketing through the City’s recreation centers and city-wide library branches. To support applicants during the intake period, CEF Program Managers hosted 11 virtual information sessions that saw 89 total attendees. The information sessions provide potential applicants with general CEF information and specific program area details. The sessions were recorded and were publicly accessible through the CEF webpage. Closer to the December 15 deadline, Program Managers also hosted 8 drop-in sessions, with a total of 35 attendees. Drop-in sessions provide applicants with one-on-one staff support where organizations are invited to bring their specific application or budget questions and challenges.

For the second year, applicants were offered translation services of the CEF applications, handbooks, and guidelines. Additional support was provided to applicants unable to access the online portal by converting specific applications into fillable pdf forms that were then attached to their online accounts through one-on-one online support.

This year, the CEF program saw a considerable increase to the number of applications and overall funding request with the highest totals for the program to date. Compared to the 2023 funding year, the program received a 28% increase in applications and a 47% increase in funding requested, 430 and \$13,537,403 respectively.

### **City Enrichment Fund Intake Totals 2023-2024 Application Totals**

<b>Area</b>	<b>2024</b>	<b>2023</b>	<b>% Increase</b>
Total Applications	430	337	28%
Total Grant Requests	\$13,537,403	\$9,190,107	47%

The total number of applications and funding requests by program area is detailed in Appendix “A” to Report GRA23003(c).

### **APPENDICES AND SCHEDULES ATTACHED**

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**SUBJECT: City Enrichment Fund Community Consultation Update  
(GRA23003(c)) (City Wide) - Page 6 of 6**

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Appendix "A" to Report GRA23003(c): 2024 City Enrichment Fund Intake Data

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**2024 City Enrichment Fund (CEF) Intake Data**

The 2024 intake began on November 1 with a December 15, 2023, deadline. The following charts provide information on the total number of applications and total funding request in 2024 and compared to the 2023 totals. Overall, the 2024 intake received the highest number of CEF applications, 430 and \$13,537,403 respectively.

**City Enrichment Fund 2023-2024 Application Totals**


<b>Program and Stream</b>	<b>2024 # of Applications</b>	<b>2023 # of Applications</b>	<b>% Increase/Decrease</b>
Agriculture	16	17	-1%
Arts	103	75	37%
Communities, Culture and Heritage	77	62	24%
Community Services	136	116	17%
Digital	14	5	180%
Environment	14	16	-13%
Sport and Active Lifestyles	70	46	52%
<b>Total Applications</b>	<b>430</b>	<b>337</b>	<b>28%</b>

**City Enrichment Fund 2023-2024 Funding Request Totals**

<b>Program and Stream</b>	<b>2024 Funding Request</b>	<b>2023 Funding Request</b>	<b>% Increase/Decrease</b>
Agriculture	\$164,542	\$165,944	-1%
Arts	\$5,678,512	\$3,781,404	50%
Communities, Culture and Heritage	\$1,317,467	\$943,727	40%
Community Services	\$5,404,911	\$3,572,681	51%
Digital	\$183,350	\$50,078	266%
Environment	\$249,557	\$301,659	-17%
Sport and Active Lifestyles	\$539,063	\$374,614	44%
<b>Total Grants Request</b>	<b>\$13,537,403</b>	<b>\$9,190,107</b>	<b>47%</b>



**CITY OF HAMILTON**  
**CITY MANAGER'S OFFICE**  
**Government Relations & Community Engagement**

<b>TO:</b>	Chair and Members Grants Sub-Committee
<b>COMMITTEE DATE:</b>	February 12, 2024
<b>SUBJECT/REPORT NO:</b>	2023 City Enrichment Fund Update (GRA24001) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Monique Garwood (905) 546-2424 Ext. 3991
<b>SUBMITTED BY:</b>	Morgan Stahl Director, Government Relations and Community Engagement City Manager's Office
<b>SIGNATURE:</b>	

**RECOMMENDATION**

That the overall 2023 City Enrichment Fund surplus (Appendix “A” attached to Report GRA24001), in the amount of \$134,710 be transferred to the City Enrichment Fund Reserve # 112230.

**EXECUTIVE SUMMARY**

The total approved budget for the 2023 City Enrichment Fund (CEF) was \$6,575,410. During the year, additional amounts of \$687,492 and \$75,000 were approved from the CEF Reserve # 112230 to fund appeals and the digital program, bringing the total amount available to fund applicants to \$7,337,902. At the end of 2023, the City Enrichment Fund has an unspent balance of \$134,710. The unspent balance is composed of funds returned from 2022 grant recipients as well as uncollected grants (as outlined in Appendix “B” attached to Report GRA24001).

The CEF Reserve # 112230 had an opening balance of \$1,537,050. During the year, Council approved transfers of \$1,292,621, resulting in a closing reserve balance of \$244,429. Of the \$244,429, \$75,000 is earmarked for the approved Digital Equity Program to be utilized in 2024 for the remaining pilot year. Following these entries, the uncommitted reserve balance will be \$169,429.

**Alternatives for Consideration – See Page 3**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: The overall surplus in the City Enrichment Fund is \$134,710. If transferred to the City Enrichment Fund Reserve, the balance in this reserve as of Dec 31, 2023 will be \$379,139. Of this balance, \$75,000 is earmarked for the approved Digital Program to be utilized in 2024, resulting in a remaining reserve balance of \$304,139.

Staffing: There are no staffing implications of Report (GRA24001).

Legal: There are no legal implications of Report (GRA24001).

**HISTORICAL BACKGROUND**

Prior to the final year-end closing entries, staff prepare a final draft of the City Enrichment Fund actual costs, in order to provide Council a review of any unclaimed or unallocated grant funds. This report outlines all the grants paid, returned, due or allocated for the year ending December 31, 2023. This is consistent with the practice of previous years and is common practice for staff overseeing the City Enrichment Fund.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Not applicable

**RELEVANT CONSULTATION**

Not applicable

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The unallocated balance for the City Enrichment Fund is \$134,710.

The summary of funding is below:

2023 Approved Funding (excluding appeals)	\$6,650,418
Grants Issued per Program Area:	
Agriculture	\$ 115,452
Arts	\$3,005,412

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Communities, Culture and Heritage (CCH)	\$ 419,148
Community Services	\$2,452,455
Environment	\$ 213,479
Sport and Active Lifestyles	\$ 246,282
Digital	\$ 33,809
Administration Costs	<u>\$ 29,671</u>
Total Payments	\$6,515,708
Balance/Surplus	<u><b>\$ 134,710</b></u>

**ALTERNATIVES FOR CONSIDERATION**

As an alternative for consideration, the Committee could choose not to transfer the surplus to the City Enrichment Fund Reserve # 112230. The surplus would then form part of the City's overall surplus/deficit for 2023.

**ALIGNMENT TO THE 2016 – 2025 STRATEGIC PLAN**

**Community Engagement and Participation**

Hamilton has an open, transparent, and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

**Culture and Diversity**

Hamilton is a thriving, vibrant place for arts, culture, and heritage where diversity and inclusivity are embraced and celebrated.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" to GRA24001 – 2023 City Enrichment Fund Summary

Appendix "B" to GRA24001 – 2023 City Enrichment Fund Unallocated and Returned Funds

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## 2023 City Enrichment Fund Summary

Category	Total Applications Received	2023 Approved Budget	2023 Total Approved Funding	2023 Total Payment	Variance (Approved Funding vs Payment)
Agriculture	17	\$ 154,924	\$ 121,863	\$ 115,452	\$ 6,411
Arts	75	\$ 2,994,020	\$ 3,007,662	\$ 3,005,412	\$ 2,250
Communities, Culture and Heritage (CCH)	62	\$ 613,492	\$ 476,852	\$ 419,148	\$ 57,704
Community Services	116	\$ 2,338,944	\$ 2,452,455	\$ 2,452,455	\$ -
Environment	16	\$ 158,198	\$ 213,479	\$ 213,479	\$ -
Sport and Active Lifestyles	46	\$ 265,832	\$ 253,107	\$ 246,282	\$ 6,825
Digital *	5	\$ 75,000	\$ 75,000	\$ 33,809	\$ 41,191
Appeals *	76	\$ 687,492	\$ 687,492	\$ 687,492	
<b>Total Traditional Grant Program Areas</b>	<b>413</b>	<b>\$ 7,287,902</b>	<b>\$ 7,287,910</b>	<b>\$ 7,173,529</b>	<b>\$ 114,381</b>
CEF Administration		\$ 50,000	\$ 50,000	\$ 29,671	\$ 20,329
<b>Total City Enrichment Fund</b>	<b>413</b>	<b>\$ 7,337,902</b>	<b>\$ 7,337,910</b>	<b>\$ 7,203,200</b>	<b>\$ 134,710</b>

\*Funded from CEF Reserve

## 2023 City Enrichment Fund Unallocated and Returned Funds

REF #	Organization	Program Name	2023 Approved	2023 Payment	Variance
ART-D8	DOD Productions (Anne Rosenberg)	Play - The Coat Check Girl	2,250	-	2,250
CCH-C1	Erland Lee (Museum) Home (Federated Women's Institute of Ontario)	Internal Enrichment Project	810	-	810
CCH-A24	Downtown Dundas BIA	Community, Culture, Heritage Large Events	21,072	-	21,072
CCH-B2	Authors in the Park	Authors in the Park	731	-	731
CCH-B8	Erland Lee (Museum) Home (Federated Women's Institute of Ontario)	The Victorian Market and Fair	549		549
SAL-B3	Hamilton Olympic Club	Hamilton Olympic Club - Sport Awareness Program	5,625	4,575	1,050
DIG	<i>Unspent funds based on approved applications</i>		75,000	33,809	41,191
<b>Total 2023 Uncollected Grants</b>			<b>\$ 106,037</b>	<b>\$ 38,384</b>	<b>\$ 67,653</b>
<b>Funds Returned</b>				<b>Amount</b>	
AGR	Hamilton Sustainable Victory Gardens Inc.	2022 Grant funds returned		5,495	
AGR	Hamilton-Wentworth 4-H Association	2022 Grant funds returned		16	
<b>Funds Returned</b>				<b>Amount</b>	

AGR	Southwentworth Plowmen's Association	2022 Grant funds returned		732	
AGR	Wentworth District Women's Institute	2022 Grant funds returned		167	
CCH	INDIA CANADA SOCIETY	2022 Grant funds returned		1,051	
CCH	Dundas Cactus Parade Inc.	2022 Grant funds returned		837	
CCH	Hamilton Folk Arts Heritage Council	2022 Grant funds returned		26,646	
CCH	South Asian Heritage Association of Hamilton & Region	2022 Grant funds returned		4,564	
CCH	Flamborough Santa Claus Parade	2022 Grant funds returned		1,444	
SAL	Hamilton Aquatic Club	2022 Grant funds returned		5,775	
<b>Total Returned Grants</b>			-	<b>\$ 46,728</b>	<b>\$ 46,728</b>
<b>Total CEF Administration Costs</b>			<b>\$ 50,000</b>	<b>\$ 29,671</b>	<b>\$ 20,329</b>
<b>Total Remaining Funds</b>					<b>\$134,710</b>