



City of Hamilton
CLEANLINESS AND SECURITY IN THE DOWNTOWN CORE TASK
FORCE
AGENDA

Meeting #: 24-002
Date: April 11, 2024
Time: 2:00 p.m.
Location: Council Chambers
Hamilton City Hall
71 Main Street West

Jessica Versace, Legislative Assistant (905) 546-2424 Ext. 3993

	Pages
1. APPROVAL OF AGENDA	
2. DECLARATIONS OF INTEREST	
3. APPROVAL OF MINUTES OF PREVIOUS MEETING	
3.1 February 1, 2024	3
4. COMMUNICATIONS	
5. DELEGATION REQUESTS	
6. DELEGATIONS	
7. STAFF PRESENTATIONS	
8. CONSENT ITEMS	
9. DISCUSSION ITEMS	
9.1 Reporting Trespassers on Private Property - Roles & Responsibility of the Hamilton Police Service and Municipal Law Enforcement (No Copy)	
9.2 Street Performance Policy and Noise Control By-Law (No Copy)	

- 9.3 Ferguson Avenue North Train Fountain (No Copy)
- 9.4 Ferguson Station Remediation Timing (No Copy)
- 9.5 Graffiti on Public Assets (No Copy)
- 9.6 Notice for Construction and Street Closures (No Copy)
- 9.7 Verbal Update Respecting the Security of the Downtown Core following the Incident on King Street West Between MacNab Street South and Summers Lane (No Copy)

- 9.8 2024 Work Plan 7
 - Recommendation: Be Approved

10. MOTIONS

- 10.1 Amendments to the Terms of Reference for the Cleanliness and Security in the Downtown Core Task Force 8

11. NOTICES OF MOTION

12. GENERAL INFORMATION / OTHER BUSINESS

- 12.1 Amendments to the Outstanding Business List

- a. Items Requiring New Due Date:

- a. Waste Receptacles in the Downtown Core

Added: Cleanliness & Security in the Downtown Core Task Force Report 24-001 (Item (g)(i))
 Current Due Date: April 11, 2024
 Requested New Due Date: Next Meeting

- b. Community Points Program

Added: Cleanliness & Security in the Downtown Core Task Force Report 24-001 (Item (g)(ii))
 Current Due Date: April 11, 2024
 Requested New Due Date: Next Meeting

13. PRIVATE AND CONFIDENTIAL

14. ADJOURNMENT

Members of the public can contact the Clerk's Office to acquire the documents considered at this meeting, in an alternate format.



Hamilton

CLEANLINESS & SECURITY IN THE DOWNTOWN CORE TASK FORCE MINUTES 24-001

9:30 a.m.

Thursday, February 1, 2024

Room 192/193, Hamilton City Hall

71 Main Street West

Present: Councillor C. Kraetsch (Chair)
S. Braithwaite (Vice-Chair), International Village BIA
Emily Walsh, Downtown BIA
K. Roe, Citizen Member
E. Wakeford, Citizen Member
H. Caplette, Citizen Member

Absent

With Regrets: T. Potocic, Community Representative

Also Present:

C. Heuck, Manager, Waste Management
H. Snelgorve, Business Development Consultant, Tourism & Culture
J. McCormick, Director, Waste Management
J. Lam, Manager, Planning and Economic Development
R. Reddy, Manager, Licensing and By-Law Services
C. Geissler, Business Development & BIA Officer, Planning and Economic Development

THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR CONSIDERATION:

1. APPOINTMENT OF CHAIR AND VICE-CHAIR (Item 1)

(a) (Braithwaite/Roe)

That Councillor C. Kraetsch be appointed as Chair of the Cleanliness and Security of the Downtown Core Task Force Sub Committee for the remainder of the 2022-2026 term.

CARRIED

(b) (Walsh/Kroetsch)

That Susie Braithwaite be appointed as Vice Chair of the Cleanliness and Security of the Downtown Core Task Force Sub Committee for the remainder of the 2022-2026 term.

CARRIED

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 2)

The Committee Clerk advised that there were no changes to the agenda.

(Braithwaite/Walsh)

That the agenda for the February 1, 2024 meeting of the Cleanliness & Security in the Downtown Core Task Force be approved, as presented.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

(i) July 13, 2022 (Item 4.1)

(Walsh/Braithwaite)

That the Minutes of the July 13, 2022, meeting of the Cleanliness & Security in the Downtown Core Task Force be approved, as presented.

CARRIED

(d) COMMUNICATIONS (Item 5)

(i) (Braithwaite/Walsh)

That the following Communications Items be received:

- (1) Correspondence from Laurie Brady, respecting Cleanliness and Security in the Downtown Core (Item 5.1)
- (2) Downtown Cleanliness Service Level Enhancements Update (August 8, 2023) (Ward 2) (Item 5.2(a))
- (3) Downtown Cleanliness Service Level Enhancements Update Number 2 (October 19, 2023) (Ward 2) (Item 5.2(b))

CARRIED

(e) CONSENT ITEMS (Item 9)

(i) Cleanliness and Security in the Downtown Core Task Force - Terms of Reference (Item 9.1)

(Walsh/Braithwaite)

That the Cleanliness and Security in the Downtown Core Task Force Terms of Reference, be received.

CARRIED

(f) DISCUSSION ITEMS (Item 11)

(i) **Overview Respecting Priorities in Safety, Security & Cleanliness in the Downtown Core (Item 11.1)**

Susie Braithwaite, International Village BIA, and Emily Walsh, Executive Director of the Downtown Hamilton BIA provided Committee with a verbal overview respecting the Priorities in Safety, Security & Cleanliness in the Downtown core.

(Wakeford/Kroetsch)

That the Overview Respecting the Priorities in Safety, Security & Cleanliness in the Downtown Core, be received.

CARRIED

(g) **MOTIONS (Added Item 12)**

(i) **Waste Receptacles in the Downtown Core (Added Item 12.1)**

(Braithwaite/Walsh)

That staff be directed to report back to the Cleanliness and Security in the Downtown Core Task Force Sub-Committee by April 11, 2024 respecting placing additional dog waste receptacles in the downtown core and to increase the visibility of existing receptacles, including visible signage.

CARRIED

(ii) **Community Points Program (Added Item 12.2)**

(Kroetsch/Braithwaite)

That staff be directed to report back to the Cleanliness and Security in the Downtown Core Task Force Sub-Committee by April 11, 2024 respecting an update on the Community Points program, including a breakdown of the current gaps and barriers and to provide recommendations on where they can improve the program, to allow for future enhancements.

CARRIED

(h) **ADJOURNMENT (Item 16)**

(Walsh/Braithwaite)

That, there being no further business, the Cleanliness & Security in the Downtown Core Task Force be adjourned at 10:33 a.m.

CARRIED

Respectfully submitted,

Councillor C. Kraetsch
Chair, Cleanliness & Security in the
Downtown Core Task Force

Jessica Versace
Legislative Assistant
Office of the City Clerk

2024 Work Plan
Cleanliness & Security in the Downtown Core Task Force

- Determine the geographic boundary;
- Identify the issues or/ create a problem statement (*include “noise pollution”*);
- Identify the existing level of service;
- Identify the desired level of service;
- Identify alternative solutions to meet desired level of service;
- Identify costs to implement the alternative solutions;
- Develop a short-, medium- and long-term plans of action by May;
- Develop a long-term plan of action by September;
- Identify budget implications for 2025;
- Examine the recommendations identified as part of the Mayor’s Proudly Hamilton initiative and incorporate these, where applicable, into the short term and long-terms plans of action.

CITY OF HAMILTON

MOTION

Cleanliness and Security in the Downtown Core Task Force: April 11, 2024

MOVED BY COUNCILLOR C. KROETSCH.....

SECONDED BY.....

Amendments to the Terms of Reference for the Cleanliness and Security in the Downtown Core Task Force

That the Cleanliness and Security in the Downtown Core Task Force Terms of Reference, be amended as follows:

Mandate

To identify issues related to the perception of the cleanliness and security of the Downtown Core and recommend appropriate action and strategies to rectify the perception. To create short-term action plans for immediate implementation and long-term action plans involving partnerships and associated funding implications.

Composition of Voting Members:

- One representative from** Downtown BIA
- One representative from** International Village BIA
- ~~**James Street South Business District**~~
- ~~**James Street North Business Merchants**~~
- Three Small Business representatives, including one from James Street North and one from James Street South**
- Ward 2 Councillor
- One Additional Councillor
- Three Community Representatives

Composition of Non-Voting Members

- One representative from** Beasley Neighbourhood Association
- One representative from** Central Neighbourhood Association
- One representative from** Corktown Neighbourhood Association
- One representative from** Durand Neighbourhood Association
- One representative from** Hamilton Chamber of Commerce

Geographic Boundary

Strachan Cannon Street (in the North) and ***Charlton Avenue Hunter Street*** (in the South) from Queen Street (in the West) to West Avenue (in the East).

James Street from Charlton Street (in the South) to Strachan Street (in the North).

Supporting Staff:

The Task Force will be provided support by relevant divisions within Public Works, Planning and Development, Police Services, Fire Department and Tourism. Support from Finance, Legal and Social Services will be provided as required.

Reporting:

The Task Force will meet every 2 months and reports to the General Issues Committee report in time for the May meeting of the General Issues Committee with short-term actions, and in September with long-term actions including potential budget implications.

Rules and Procedures

The Task Force will meet at the request of the Chair ***outside of regularly scheduled meetings*** and the proceedings of the Task Force shall ***follow the City's Procedural By-law be conducted as set out in Bourinot's Rules of Order.***

Key Activities:

- ~~***Determine the geographic boundary;***~~
- ~~***Identify the issues or/ create a problem statement;***~~
- ~~***Identify the existing level of service;***~~
- ~~***Identify the desired level of service;***~~
- ~~***Identify alternative solutions to meet desired level of service;***~~
- ~~***Identify costs to implement the alternative solutions;***~~
- ~~***Develop a short-, medium- and long-term plans of action by May;***~~
- ~~***Develop a long-term plan of action by September;***~~
- ~~***Identify budget implications for following year;***~~
- ~~***Examine the recommendations identified as part of the Mayor's Proudly Hamilton initiative and incorporate these, where applicable, into the short term and long-terms plans of action.***~~