



City of Hamilton
ACCESSIBILITY COMMITTEE FOR PERSONS WITH
DISABILITIES AGENDA

Meeting #: 24-004
Date: May 14, 2024
Time: 4:00 p.m.
Location: Room 264, 2nd Floor, City Hall
(hybrid) (RM)
71 Main Street West

Carrie McIntosh, Legislative Coordinator (905) 546-2424 ext.2729

Pages

- 1. CEREMONIAL ACTIVITIES**
- 2. APPROVAL OF AGENDA**
(Added Items, if applicable, will be noted with *)
- 3. DECLARATIONS OF INTEREST**
- 4. APPROVAL OF MINUTES OF PREVIOUS MEETING**
- 5. COMMUNICATIONS**
- 6. DELEGATION REQUESTS**
- 7. DELEGATIONS**
- 8. PRESENTATIONS**

- 8.1 McMaster Students respecting “How can the City of Hamilton modify outdoor parks and spaces design standards to enhance accessibility for individuals with disabilities?”

9. CONSENT ITEMS

- 9.1 Built Environment Working Group Update (no copy)

- 9.2 Housing Issues Working Group Update

- a. Housing Issues Working Group Meeting Notes - April 16, 2024 5

- b. Housing Issues Working Group Work Plan 15

- 9.3 Outreach Working Group Update

- a. Outreach Working Group Meeting Notes - April 16, 2024 17

- 9.4 Transportation Working Group Update

- a. Transportation Working Group Meeting Notes - March 24, 2024 21

- 9.5 Strategic Planning Working Group Update (no copy)

- 9.6 Accessible Open Spaces and Parklands Working Group Update (no copy)

10. PUBLIC HEARINGS

11. DISCUSSION ITEMS

12. MOTIONS

- 12.1 “Ability First” Annual Accessibility Fair – September 26, 2024 23

12.2	Attendance at the Seniors Kick-off - Information and Wellness Fair	27
12.3	Accessibility Committee for Persons with Disabilities' Accessibility Award Logo Package	29
12.4	Delegation to the Planning Committee Respecting the E-Scooter Pilot Program	33

13. NOTICES OF MOTION

14. GENERAL INFORMATION / OTHER BUSINESS

14.1 Amendments to the Outstanding Business List

- a. Items Considered Complete and Needing to be Removed:
 - a. Establishing an Annual Accessibility Event
 - b. Invitation to Dr. Richardson to Discuss Board of Health Changes and the Needs of Persons with Disabilities in Hamilton

15. PRIVATE AND CONFIDENTIAL

16. ADJOURNMENT

ACPD's Housing Working Group Meeting Notes

April 16th, 2024

Virtual Teams Meeting

10:00AM – 12:00PM

Members in Attendance: James Kemp, Paula Kilburn

Also in Attendance: Sam Hanna; Social Policy Analyst,
Housing Services

Members Absent: Benjamin Cullimore, Hargun Kaur,
Lance Dingman, Robert Westbrook

1. Welcome and Introductions

2. Approval of April 16th Agenda: Agenda was
approved

3. Approval of March 19th Meeting Notes: Meeting
notes were approved

**4. Universal Design Motion Discussion w/Sam
Hanna:** In Q4 2020, the HWG put forth a motion
asking Council to make all City funded housing
projects and renovations follow the principals of

“Universal Design”; some people know it as “Accessible Ready”. Sam Hanna is a social policy analyst and has been tasked with reporting what that might look like in practice. He attended the meeting to first get our take on Universal Design and ask us questions about how we see it implemented. Sam explained how he is trying to understand the overlapping regulatory issues and learning what changes can be recommended and what is out of our control at a municipal level.

Chair began by explaining how disability can happen to anyone and they often change over time, requiring different accommodations as we age. This can prove difficult if you have to move and search for appropriate housing that suits changing needs. While not everything can be foreseen, there are simple ways to make any home more accessible, like replacing door knobs with levered door handles, changing light switches for rocker switches and lowering their height, installing anchor points in walls for handrails or shower grab bars, etc.

Paula mentioned that the home she moved into was refitted to be more accessible.

Sam explained some of the list of questions he is trying to answer through discussion with other City departments, for example; if Universal Design is so

positive, why isn't it already used more in construction? Another question is; what sort of mandate can the City make and who would it affect? Chair replied that the original motion was referring to builds that are to some degree, City funded, for example: CityHousing Hamilton. Also mentioned some of our recent work with Amanda Warren-Ritchie regarding creating an accessibility department and how that might tie into this. We explained that we understood that the OBC sets a lot of the policy and we have no purchase to lobby change there, but we can suggest guidelines.

Sam then asked for clarification on our motion regarding who it would apply to or how we see it being applied. He pointed out that we mention City Funded buildings, but sees some issues with that as it is governed by the OBC. Sam explained how we cannot create a by-law as that would supersede OBC, but what we can do is surpass regulation on City Owned properties and that is within the realm of the possible. He also mentioned that requiring CityHousing to follow the guidelines is a tricky issue as it is an arms-length organization. He suggested that we can ask CityHousing to follow the principles of Universal Design within the residences themselves. Currently, they only incorporate it on the common spaces and Sam is waiting on an answer as to why.

Chair suggested it was because the AODA doesn't require accessibility within the home and only covers housing from a customer service standpoint. We then discussed the BFDG and how it was supposed to cover some of this, Sam mentioned it was written in the 2000's and doesn't cover inside the home as well. He further suggested this is where he might find leverage in his conversations with other City departments on what can reasonably be accomplished.

Sam explained how he is trying to put quantifiable numbers on the costs of incorporating Universal Design. In our motion it stated 1% of construction costs, but how is that quantified? Can a list of standards be created to quantify a building philosophy? What would those standards look like in a document?

We responded that we had that issue as well, what is accessible? How far do we go in this process? We cannot foresee every eventuality, but does this include high contrast tilework in the kitchens and bathrooms? If people have different issues and needs, what does appropriate attachment points behind the shower wall look like? We replied that we didn't expect everything, but we think it's important to keep having these conversations, and thinking of what hasn't been considered.

Sam suggested that he take what he has learned from us as a starting point and will circle back around after he has consulted with others for their perspective. We offered our services with any assistance he might require.

Sam then asked us if we were aware of the effort to harmonize building codes under a Federal standard to address some of the disparate codes across the country and is also meant to address accessibility needs. He did raise the concern that while accessibility is being addressed, it seems that residential homes will be excluded from the new regulations as well. This may severely affect its ability to make change. He will send us what he can on the new federal code as well as any further questions he might have.

- 5. Discuss Vice-Chair Nomination:** As it was just Paula and Chair, we tabled this for another day.
- 6. Review April's HWG Work Plan:** We went over the changes suggested at the last meeting and think it is ready for approval.
- 7. Review HWG's Report on RCFs:** Chair has not been able to finish this report and it will be tabled for another meeting.

8. EHWG Cool Kit Distribution: We have received 25 emergency cool kits from the Extreme Heat Working Group. While we were supposed to hand out much smaller information packets at upcoming events, we have received something else. They are to be distributed during heat emergencies to people that have no access to air conditioning. There is another version being developed for the homeless specifically, but requires training to distribute. We will demonstrate them at the upcoming Senior’s Kick-Off.

9. Other Business: There was no other business.

10. Adjournment

7.2(c)

CITY OF HAMILTON

M O T I O N

Advisory Committee for Persons with Disabilities:

December 8, 2020

MOVED BY J.

KEMP

SECONDED BY

.....

Accessible Housing (City Wide)

WHEREAS, the need for accessible affordable housing is at a crisis level;

WHEREAS, more than twenty two percent of Canadians have a disability;

WHEREAS, anyone can be born with a disability which can afflict them without warning, at any time in their lives and anyone of any age can be struck by illness or accident which creates a temporary or lasting disability;

WHEREAS, there is currently no law requiring that housing be accessible. The Accessibility for Ontarians with Disabilities Act, 2005 (AODA) does not mention housing;

WHEREAS, the Ontario Building Code only requires that 15% of new apartments be “visitable”, not accessible enough to live there;

WHEREAS, both the AODA and the Ontario Building Code are in contravention of the Canadian Charter of Rights and Freedoms, Motion respecting Accessible Housing (City Wide) the Ontario Human Rights Code and United Nations Convention on the Rights of Persons with Disabilities. Barrier free housing is a human right;

WHEREAS, Hamilton does not need to wait for the provincial government to make changes to the laws. Change can be made at the municipal level by mandating universal design in all future City projects or any new development built with tax dollars and / or land made available by the City, and through agreements with developers. All new and renovated Hamilton community housing units must also be made accessible;

WHEREAS, the current Housing Unit Modification Guide focuses mainly on addressing the issues of people with mobility devices like wheelchairs, power chairs and scooters for example; there is a need to revise the current guide to include the needs of other disabilities, both visible and otherwise, in what is called Universal Accessible Design. This can include things like high contrast paint jobs in kitchens and bathrooms to make it easier for the visually impaired, audible and visible alarms as well as door bells, tuned so as not to trigger seizure disorders, and textured switches to name a few;

WHEREAS, the extra cost of incorporating universal design is less than one percent more when planned from the design stage. It is the renovation of existing housing that is costly; and,

WHEREAS, making all new housing accessible will reduce the City's costs for future long term care and residential

care facilities by providing more independent living choices;

THEREFORE, BE IT RESOLVED:

Motion respecting Accessible Housing (City Wide)

(a) That the Advisory Committee for Persons with Disabilities respectfully recommends that the City of Hamilton make all future and retrofitted housing accessible; and,

(b) That the Advisory Committee for Persons with Disabilities respectfully recommends that the City of Hamilton expand its Housing Unit Modification Guide to incorporate universal design in order to address the accessibility needs of those not yet represented.

Accessibility Committee for Persons with Disabilities

Housing Working Group

Work Plan

April 2024

Vision Statement

Everyone can live independently, with stability, equity, dignity and respect.

Mandate

To advise Council on the following issues:

1. Identifying and pursuing the removal of barriers to housing;
2. Preventing the creation of new barriers in housing;
3. Defining the needs of the disabled in the accessible housing system in order to be more inclusive;
4. Highlighting deficiencies in the accessible housing system and seeking solutions to address them;
5. Anticipating accessible housing needs for the future.
6. Making Housing in Place with services recognizing equity.
7. Representing the needs of unhoused persons with disabilities.

8. Suggesting ways to improve shelters to accommodate those with complex needs.

Mission Statement

We are a voice for the needs of the disabled in order to provide stable, safe and accessible housing for all citizens, guided by the four pillars of IDEA: Inclusion, Diversity, Equity and Accessibility

ACPD's Outreach Working Group Meeting Notes

April 16th, 2024

Virtual Teams Meeting

4:00PM – 6:00PM

Members in Attendance: Paula Kilburn, Anthony Frisina, Hope Bonenfant, Mark McNeil, James Kemp Sr.

Also in Attendance: James Kemp Jr.

Members Absent: Robert Westbrook, Benjamin Cullimore

1. Welcome and Introductions

2. Approval of April 16th Agenda: Agenda was approved with the logo discussion moved up first to accommodate James Jr.

3. Approval of April 3rd Meeting Notes: April 3rd meeting notes were approved.

4. Accessibility Award Logo Discussion: The group reviewed the two different logo designs. The first is a more detailed version with a mountain in the background symbolizing the barriers we face and a

more curved ribbon symbolizing the path of accessibility. The designer was on hand to answer any questions or address any concerns, but there was a consensus that the more detailed image was the best one. We will use that as the logo going forward with the Committee's approval. We do want to approve and keep the simplified image in case it will be needed to make a physical award. After we decide what the text should read, James Jr. will find/modify or create an appropriate font for the next meeting.

5. OWG Vice-Chair Nomination Discussion: Chair asked if anyone had any questions or thoughts on Vice-Chair. Some members asked a few clarifying questions and were interested in the idea of Co-Vice-Chairs. We will continue to discuss until we can have a meeting with all members in attendance.

6. Accessibility Fair Discussion:

- **Budget:** Chair reviewed the draft budget along with notes made for Rebecca. Unfortunately, Rebecca was unable to attend the meeting to discuss it with us. Chair will refine the budget further with Rebecca's assistance and will have a final version for next meeting.
- **Events:** We discussed possible events and what we want to see return. HSR/DARTS Station, Haptic

Station, Hearing Test Station, Yarn Bombing Station, Chair Wash Station, Maintenance Lessons Station, Repair Station, TEAD Horse station (Most likely will not contain horses) Guide Dog Puppy Station, Art Contest Judging Station. Chair mentioned that there is still roughly \$600 left in the activities budget that is not yet unallocated if anyone has any ideas they want to bring forward.

- **Advertising:** We discussed advertising, what worked last year and what needs to be vastly improved. Hope expressed interest in assisting with Social Media. James Jr. has offered his services as needed for graphic design work, this includes illustration, print media and ui/ux (web design). We expect the Art project and Awards program to generate interest for us as well. We will meet with communications soon and learn what their assistance entails and includes.
- **T-Shirts:** Chair asked what the group thoughts were on t-shirts and it was unanimously supported if the budget will allow for it. Chair will investigate and report back costs.

7. Accessibility Awards Discussion:

- **Dais/Sound System/Tent:** We discussed an official dais or podia, but quickly decided against it due to many concerns. We will set up a mic stand,

but the City may want to have their triple H background for pictures. We may need to think about a small tent to protect the area from the elements, but we will avoid it if we can. Sound system needs to be better and stretch down the path to include everyone in the speeches.

- **Art Project:** we discussed the art project. Chair doesn't want to send out any documentation until it is approved, so we will set up a meeting with those involved to discuss rules, dimensions and limitations to name a few. Will report back afterwards.
- **Updating Nomination Form:** We discussed the only package we've received from Lisa so far. This is the nomination form and while what is said on it is important, the structure of the form is more what we have to focus on. Hope raised a concern about spacing and we will look into that.
- **Award Selection, Certificate Printing/Framing Costs:** We discussed the creation of an award for this year's event ranging from trophies to medals to cut glass sculpture. Will have more options soon. We also will provide a certificate in a matted frame.

8. Other Business: There was no other business

9. Adjournment

Transportation Working Group Meeting Notes - March 24, 2024

1. Welcome.
2. Absents Tim M.
3. Received agenda and notes.
4. Discussion with Ron Bangleff about Accessible Taxis.
Pre-pandemic the city had issued 40 licenses for accessible taxis with a \$5 incentive per trip. During the pandemic the city stopped paying the incentive and trips dropped. Many drivers returned their licenses, after the pandemic the trips were slow in returning. We now have 8 accessible taxis and no guarantee when they are on the road. Ron said that the city should not have given licenses to individuals, they should have gone to the taxi companies this way there was more control on services. It was suggested that bylaw and licensing should be invited to help understand how to change the lack of accessible taxis.
5. Working plan.
Asked members of committee to come back with ideas for working plan.
6. OBL Ask committee members to think about items that should be on the OBL.
7. Adjournment

12.1

CITY OF HAMILTON

M O T I O N

**Accessibility Committee for Persons with Disabilities:
May 14, 2024**

MOVED BY J. KEMP

SECONDED BY

“Ability First” Annual Accessibility Fair – September 26, 2024

WHEREAS, the Accessibility Committee for Persons with Disabilities holds an Annual Accessibility Fair – “Ability First” - that will be taking place on Thursday, September 26th on the Forecourt of City Hall from 11:00 a.m. until 3:00 p.m.;

WHEREAS, the Accessibility Awards will be presented during the “Ability First” Accessibility Fair highlighting Accessibility Trailblazers making a difference in our community;

WHEREAS, to ensure robust attendance and proper advertising, the Accessibility Committee for Persons with Disabilities’ Outreach Working Group needs to reach out to members of the public, community groups, local stakeholders and media agencies in order to invite, organize and promote the event; and

WHEREAS, the budget, attached as Appendix “A”, for the “Ability First” Accessibility Fair and Accessibility Awards, requires approval from the Committee.

THEREFORE, BE IT RESOLVED:

That the Accessibility Committee for Persons with Disabilities’ be granted permission to speak to local agencies and the media for the purposes of organizing, inviting and promoting the “Ability First” Annual Accessibility Fair taking place on Thursday, September 26th on the Forecourt of City Hall from 11:00 a.m. until 3:00 p.m.; and

That the 2024 “Ability First” Accessibility Fair and Awards Budget, attached as Appendix “A” be approved.

**Appendix “A” to the Motion
respecting “Ability First”
Annual Accessibility Fair
– September 26, 2024**

**Accessibility Committee for Persons with Disabilities
“Ability First” Accessibility Fair
and Accessibility Award Budget**

Accessibility Awards \$9000 total

Advertising	\$5000
ASL	\$1000
Award costs	\$1000
Equipment	\$1000
Contingency Fund	\$1000

Accessibility Fair \$8000 Total

Equipment Rental	\$3500
Lunch	\$1000
Advertising	\$500
Activities Budget	\$1250
• Haptic Station	\$350
• Artist Award	\$500
• Unallocated	\$400

**Appendix “A” to the Motion
respecting “Ability First”
Annual Accessibility Fair
– September 26, 2024**

Parking Fees	\$170
Banner space	\$405
Website and Email	\$500
PPE Equipment	Approx.\$500
T-shirts	\$600
Contingency Fund	\$325

Any unspent money should be reallocated to contingency funding. Whatever is not spent will return to the ACPD Reserve Account.

12.2

CITY OF HAMILTON

MOTION

**Accessibility Committee for Persons with Disabilities:
May 14, 2024**

MOVED BY J. KEMP

SECONDED BY

Attendance at the Seniors Kick-off - Information and Wellness Fair

WHEREAS, the Seniors Kick-off – Information and Wellness Fair is being held on June 10th at Michelangelo’s Event and Conference Centre from 10:00 a.m. until 2:00 p.m.;

WHEREAS, Accessibility Committee for Persons with Disabilities’ Outreach Working Group’s main objective is to explore opportunities with other community agencies and organizations and attending this event falls in line with that goal;

WHEREAS, the Seniors Kick-off is a good opportunity to meet with the public and answer their questions and concerns; and

WHEREAS, the Outreach Working Group is organizing the Annual “Ability First” Accessibility Fair and attending events like the Seniors Kick-off is a good place to network with other groups.

THEREFORE BE IT RESOLVED:

That the Accessibility Committee for Persons with Disabilities pay the registration fee of \$50 from account 300303, in order to allow two members of the Outreach Working Group to attend the Seniors Kick-off Information and Wellness Fair on June 10th, 2024.

12.3

CITY OF HAMILTON

MOTION

**Accessibility Committee for Persons with Disabilities:
May 14, 2024**

MOVED BY J. KEMP.....

SECONDED BY.....

Accessibility Committee for Persons with Disabilities’ Accessibility Award Logo Package

WHEREAS, the Accessibility Committee for Persons with Disabilities’ Accessibility Award requires an appropriate logo to represent it on various media;

WHEREAS, the Accessibility Committee for Persons with Disabilities’ Outreach Working Group has developed several versions of the logo attached as “Appendix A” and is recommending the more complex image containing the mountain as the primary image;

WHEREAS, the secondary version is simplified and may be required sometime in the future for as yet unforeseen reasons; and

WHEREAS, having a variety of logo shapes and colour/grey tones would be beneficial as the Award develops.

THEREFORE, BE IT RESOLVED:

That the Accessibility Committee for Persons with Disabilities' Accessibility Award logo package attached as "Appendix A" be approved.

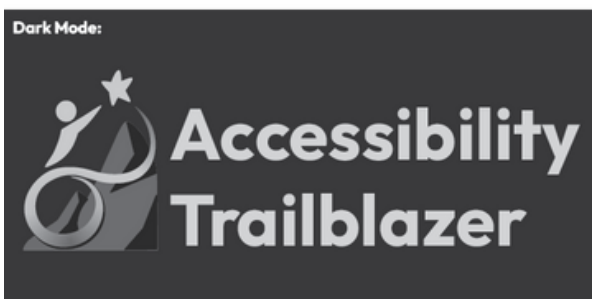
Complex Image



Logo



Colour Image



Grayscale Image

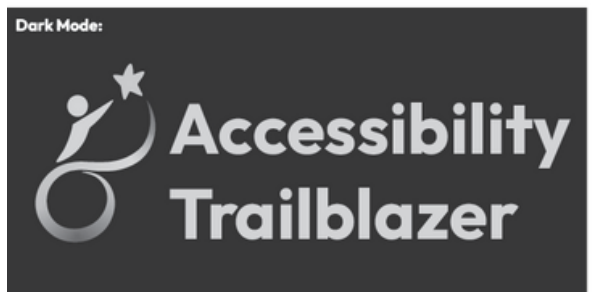
Simplified Image



Logo



Colour Image



Grayscale Image

12.4

CITY OF HAMILTON

MOTION

**Accessibility Committee for Persons with Disabilities:
May 14, 2024**

MOVED BY J. KEMP

SECONDED BY

**Delegation to the Planning Committee Respecting
the E-Scooter Pilot Program**

WHEREAS, the Accessibility Committee for Persons with Disabilities has significant concerns regarding the E-Scooter Pilot Program and has prepared a report on our experiences, safety concerns and barriers created during the first year the program has been in operation; and

WHEREAS, the Accessibility Committee for Persons with Disabilities would like to delegate to Planning Committee when the report respecting the E-Scooter Pilot Program is presented in order to provide anecdotal evidence, context and be available to answer questions if any should arise.

THEREFORE, BE IT RESOLVED:

That _____ be approved to delegate on behalf of the Accessibility Committee for Persons with Disabilities to the Planning Committee respecting the Accessibility

Committee for Persons with Disabilities' report on the E-Scooter Pilot Program.