



City of Hamilton
CLIMATE CHANGE ADVISORY COMMITTEE
AGENDA

Meeting #: 24-002
Date: June 25, 2024
Time: 6:00 p.m.
Location: Room 264, 2nd Floor, City Hall (hybrid) (RM)
71 Main Street West

Beatrice Ekwa Ekoko, Project Manager - Climate Change Initiatives (905) 546-2424 ext. 6885

Pages

1. CEREMONIAL ACTIVITIES

1.1 Land Acknowledgement

The City of Hamilton is situated upon the traditional territories of the Erie, Neutral, Huron-Wendat, Haudenosaunee and Mississaugas. This land is covered by the Dish With One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share and care for the resources around the Great Lakes. We further acknowledge that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. Today the City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and we recognize that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

2. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

3. DECLARATIONS OF INTEREST

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1 April 30, 2024

5. COMMUNICATIONS

6. DELEGATION REQUESTS

7. CONSENT ITEMS

8. PUBLIC HEARINGS / DELEGATIONS

9. STAFF PRESENTATIONS

9.1 Hamilton Climate Action Strategy: Update on Development of Annual Progress Report

10. DISCUSSION ITEMS

10.1 Creation of Working Groups

7

10.2 Climate Change Advisory Committee: Budget Overview

10.3 Hamilton Climate Change Advisory Committee Hub

The Co-Chair will demonstrate the set-up and how to use it.

11. MOTIONS

12. NOTICES OF MOTION

13. GENERAL INFORMATION / OTHER BUSINESS

13.1 Schedule Meeting to Review Climate Change Reserve Applications

13.2 Future 2024 Meeting Dates

Next two meeting dates:

Tuesday, September 24

Tuesday, November 26

14. PRIVATE AND CONFIDENTIAL

15. ADJOURNMENT



Hamilton

CLIMATE CHANGE ADVISORY COMMITTEE

MINUTES 24-001

6:00 p.m.

April 30, 2024

Room 192/193, 1st

Floor, City Hall

Present:

B. Akomolafe; A. Amer; I. Borsuk (Co-Chair); J. Boyer; G. Casimirri; Councillor C. Cassar; J. Harti; S. Heenan; G. Henry; L. Iannantuono; G. Kalapos (Co-Chair); A. Khetan; Councillor C. Kroetsch; Z. Kuszczak; T. Maclaurin; J. Matthews; T. Nguyen; S. Rempel; M. Scanlon; M. Sergeant; M. Tutty; M. Velasco; Councillor A. Wilson.

Absent with Regrets:

J. Hudecki; F. Lenarduzzi; E. Smoke.

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. APPOINTMENT OF COMMITTEE CHAIR, CO-CHAIR, SECRETARY (Item 1)

(L. Iannantuono /J. Matthews)

- (a) That Ian Borsuk and Gaby Kalapos be appointed as Co-Chairs of the Climate Change Advisory Committee; and
- (b) That Adan Amer be appointed as Secretary to the Climate Change Advisory Committee

CARRIED

FOR INFORMATION:

(a) CEREMONIAL ACTIVITIES (Item 2)

(i) Land Acknowledgement (Item 2.1)

The Land Acknowledgement was read by Ian Borsuk.

(ii) Opening Address (Item 2.2)

An Opening Address was given by Marnie Cluckie, City Manager, City of Hamilton. Acting General Manager, Steve Robichaud - Planning and

Economic Development Department; Director Brian Hollingsworth - Transportation Planning and Parking Division, Planning and Economic Development Department; Director Kevin MacDonald - Healthy Environments, Healthy and Safe Communities Department all shared words of welcome.

(iii) Staff Introduction: Office of Climate Change Initiatives (OCCI) (Item 2.3)

Beatrice Ekoko, Project Manager and Staff Liaison; Lynda Lukasik, Director, Trevor Imhoff, Senior Project Manager, Cathrin Winkelmann, Senior Project Manager, Adam Watson, Project Manager, introduced themselves to the Climate Change Advisory Committee.

(iv) Advisory Committee Members give a round of introductions (Item 2.4)

Members introduced themselves to the rest of the Climate Change Advisory Committee.

(b) CHANGES TO THE AGENDA (Item 3)

The Staff Liaison advised the Committee that there were no changes to the agenda.

(A. Amer/S. Heenan)

That the agenda for the April 30, 2024 meeting of the Climate Change Advisory Committee be approved, as presented.

CARRIED

(c) DECLARATIONS OF INTEREST (Item 2)

There were no Declarations of Interest.

(d) STAFF PRESENTATIONS (ITEM 10)

(i) Office of Climate Change Initiatives Staff present Hamilton's Climate Action Strategy (Item 10.1)

Lynda Lukasik, Trevor Imhoff, Cathrin Winkelman, and Beatrice Ekoko addressed the Committee with a presentation respecting the Hamilton's Climate Action Strategy.

(A. Amer/S. Heenan)

That the Presentation respecting the OCCI Staff present Hamilton's Climate Action Strategy be received.

CARRIED

(e) DISCUSSION (ITEM 11)

(i) Review Terms of Reference (Item 11.1)

Committee members discussed the Terms of Reference for the Climate Change Advisory Committee.

(G. Henry/S. Heenan)

That the Terms of Reference of the Climate Change Advisory Committee be received.

CARRIED

(ii) Review Procedural Handbook for Citizen Appointees to City of Hamilton Local Boards

This item was deferred to the next meeting, due to a lack of time.

(f) GENERAL INFORMATION / OTHER BUSINESS (ITEM 14)

(i) 2024 Meeting Dates (Item 14.1)

Committee members discussed 2024 Meeting dates for the Climate Change Advisory Committee.

(g) ADJOURNMENT (Item 6)

(S. Heenan/G. Henry)

That there being no further business, the Climate Change Advisory Committee adjourned at 8: 00 PM

Respectfully submitted,

Ian Borsuk, Co-Chair Climate
Change Advisory Committee

Respectfully submitted,

Gaby Kalapos, Co-Chair Climate
Change Advisory Committee

Beatrice Ekwa Ekoko
Staff Liaison

DRAFT TEMPLATE Climate Change Advisory Committee Working Groups – Terms of Reference

Mandate

3-5 sentences explaining mandate of the Climate Change Advisory Committee (CCAC) Working Group (WG)

Objectives and Tasks

List of objectives to achieve mandate.

- a. Objective 1*
- b. Objective 2*
- c. Objective 3*

Complete the table below for list of tasks and estimated timeline(s)

| Tasks | Estimated Timeline |
|--------------|---------------------------|
| | |
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| | |

Membership

List of members of the WG inclusive of both CCAC and non-CCAC members. At least

- 1. Member 1*
- 2. Member 2*
- 3. Member 3*

Meetings

Proposed number of meetings to achieve objectives.

- 1. Meeting #1 DATE*
- 2. Meeting #2 DATE*

3. Meeting #3 DATE

Resources and Budget

Complete the table below. Itemized budget and requested Staff support further completed in Appendix "A". **(CCAC should discuss list of eligible expenses for 2024 and set expectations)**

| | |
|---|--|
| Total budget for YEAR being requested: | |
| Total number of City Staff needed to support: | |

Appendix A – Climate Change Advisory Committee Working Group Estimated Resources

Table 1.0 Itemized Budget for Working Group

| Description | Amount | Date |
|-------------|--------|------|
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Table 2.0 Requested City Staff Support *(CCAC should discuss expectations of this as an Advisory Committee)*

| Staff Expertise | Timeline |
|-----------------|----------|
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| | |

Climate Change Advisory Committee Working Group - NAME

DATE:

LOCATION:

| | |
|-------------------|--|
| ATTENDEES: | |
| REGRETS: | |
| GUEST(S): | |

| No. | Agenda Item | Responsibility | Description/Discussion | Decision(s) & Actions |
|-----|------------------------------|----------------|---|--|
| 1. | Agenda Review/Minutes | All | <ul style="list-style-type: none"> • <i>Meant for high-level major discussion points</i> | <ul style="list-style-type: none"> • <i>Meant for key decisions and action items moving forward</i> |
| 2. | Agenda Item #2 | | | |
| 3. | Agenda Item #3 | | | |
| 4. | Agenda Item #4 | | | |

| No. | Agenda Item | Responsibility | Description/Discussion | Decision(s) & Actions |
|--|-----------------------|----------------|------------------------|-----------------------|
| | | | | |
| 5. | Agenda Item #5 | | | |
| 6. | Agenda Item #6 | | | |
| 7. | Agenda Item #7 | | | |
| 8. | Other Items: | | | |
| | | | | |
| | | | | |
| | | | | |
| | Adjourn | All | | |
| Next Meeting Dates | | | | |
| <i>Put Date/Time/Location for Next Meeting</i> | | | | |