



**City of Hamilton**  
**EMERGENCY & COMMUNITY SERVICES COMMITTEE**  
**REVISED**

**Meeting #:** 24-005  
**Date:** June 20, 2024  
**Time:** 1:30 p.m.  
**Location:** Council Chambers  
Hamilton City Hall  
71 Main Street West

Loren Kolar, Legislative Coordinator (905) 546-2424 ext. 2604

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**1. CEREMONIAL ACTIVITIES**

**2. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

**3. DECLARATIONS OF INTEREST**

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

4.1 May 16, 2024

**5. COMMUNICATIONS**

5.1 Correspondence from Pride Hamilton, respecting the motion which proposes prohibiting the closure of pathways at Pier 4 Park during the Pride Hamilton event and replacing the planned fencing with additional security and signage

Recommendation: Be received

- a. Stephanie Adams, Co-Director of Fund Development, Pride Hamilton
- b. Michael Harper, Director of Finance, Pride Hamilton

- c. Bonnie Barlow, Board Administrator, Pride Hamilton
- d. Matt Sbrissa, Co-Director of Fund Development, Pride Hamilton
- e. Kiel Hughes, Chair, Director of Events, Pride Hamilton
- f. Adrian DiPietro, Director of Outreach/Vendors, Pride Hamilton
- g. Jennifer Barrett, Pride Hamilton, Director of Inclusion, Youth & Family

5.2 Tim Potocic, President, Sonic Unyon Records, respecting use of Pier 4 Park during the upcoming Because Beer Craft Beer Festival (July 12-14, 2024).

Recommendation: Be received

## 6. DELEGATION REQUESTS

- \*6.1 Josie D'Amico, Campaign for Adequate Welfare and Disability Benefits, respecting Social Assistance Rates (for today's meeting)
- \*6.2 Kiel Hughes, Pride Hamilton, respecting Pride Hamilton Events (for today's meeting)
- \*6.3 Bonnie-Jean Barlow, Pride Hamilton, respecting Pride Events (for today's meeting)

## 7. DELEGATIONS

7.1 Dr. S. Palmer, Hamilton Social Work Action Committee, respecting Social Assistance Rates (approved at the May 16, 2024 meeting)

## 8. STAFF PRESENTATIONS

## 9. CONSENT ITEMS

9.1 Indigenous Relations Updates (HSC21001(b)) (City Wide)

9.2 Minutes of the Hamilton Veterans Committee

- a. June, 27, 2023
- b. September 26, 2023
- c. November 28, 2023
- d. April 30, 2024

9.3 Minutes of the Seniors Advisory Committee

Members of the public can contact the Clerk's Office to acquire the documents considered at this meeting, in an alternate format.

- a. July 13, 2023
- b. September 8, 2023
- c. October 6, 2023
- d. November 3, 2023
- e. December 1, 2023
- f. January 5, 2024

Recommendation: Be received and referred to Item 10.5, Citizen Committee Report - Seniors Advisory Committee respecting a Request for a Coroner's Inquest, for consideration

- g. April 5, 2024
- h. May 3, 2024

## 10. DISCUSSION ITEMS

- 10.1 Non-Competitive Procurement of Linen Supply for Hamilton Paramedic Service(HSC24014) (City Wide)
- 10.2 Recreation Funding Agreements for Annual Operating Grants (HSC24023) (City Wide)
- 10.3 Recreation Funding Agreements for Annual Operating Grants - Rural Subcommittees (HSC24024) (Wards 13 and 15)
- 10.4 Macassa Lodge Development Agreement (HSC20050(d)/PW24036) (Ward 7)
- 10.5 Citizen Committee Report: Seniors Advisory Committee respecting a Request for a Coroner's Inquest

## 11. MOTIONS

## 12. NOTICES OF MOTION

## 13. GENERAL INFORMATION / OTHER BUSINESS

## 14. PRIVATE AND CONFIDENTIAL

## 15. ADJOURNMENT

Members of the public can contact the Clerk's Office to acquire the documents considered at this meeting, in an alternate format.



## **EMERGENCY & COMMUNITY SERVICES COMMITTEE MINUTES 24-004**

1:30 p.m.  
Thursday, May 16, 2024  
Council Chambers  
Hamilton City Hall  
71 Main Street West

**Present:** Councillors C. Kroetsch (Chair), T. Jackson, T. Hwang, N. Nann and M. Wilson

**Also Present:** Councillor J. Beattie

**Absent with**

**Regrets:** Councillor A. Wilson – City Business, Councillor B. Clark - Personal

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### **THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:**

- 1. Community Safety and Well-Being Annual Report 2024 (HSC24015) (City Wide) (Item 8.1)**

**(Hwang/Nann)**

That Report HSC24015, respecting the Community Safety and Well-Being Annual Report, be received.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	-	Clark, Brad	Ward 9
YES	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2
YES	-	Jackson, Tom	Ward 6
YES	-	Nann, Nrinder	Ward 3
ABSENT	-	Wilson, Alex	Ward 13
YES	-	Wilson, Maureen	Ward 1

**2. Ontario Child Care Workforce Strategy, Canada-Wide Early Learning and Child Care Funding (HSC24025) (City Wide) (Item 10.1)**

**(Hwang/Kroetsch)**

- (a) That the City of Hamilton accept the additional 100 percent provincial 2024 Canada-Wide Early Learning and Child Care and the Ontario's Child Care Workforce Strategy one time funding in the amount of \$5,584,149, and
- (b) That the General Manager of Healthy and Safe Communities Department, or designate, be authorized and directed to execute, on behalf of the City, the funding agreement from the Ministry of Education, as well as any ancillary agreements associated with this funding in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	-	Clark, Brad	Ward 9
YES	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2
YES	-	Jackson, Tom	Ward 6
YES	-	Nann, Nrinder	Ward 3
ABSENT	-	Wilson, Alex	Ward 13
YES	-	Wilson, Maureen	Ward 1

**3. Development of a Policy for the Use of Indigenous Images and Themes in City of Hamilton Facilities (Item 11.1)**

**(Hwang/Kroetsch)**

WHEREAS, the City of Hamilton is situated on the traditional territory of the Erie, Neutral, Huron-Wendat, Haudenosaunee and Mississaugas, and that this land is covered by the Dish With One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabe to share and care for the resources around the Great Lakes, and that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation;

WHEREAS, the City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers;

WHEREAS, the City of Hamilton is committed to having a trusting relationship with Indigenous communities where we communicate and work together appropriately to address the unique needs and issues of Indigenous people;

WHEREAS, the City of Hamilton's Urban Indigenous Strategy identified the need to do more to visually represent the historic and continuing presence of Indigenous peoples and recognized that Indigenous cultures and traditions need to be

respected and seen as more than a performance;

WHEREAS, in accordance with the Hamilton Urban Indigenous Strategy, Indigenous people, inclusive of First Nations, Métis, and Inuit, must be involved in decision-making in municipal activities that affect them, and that consultation with urban Indigenous people and communities must be meaningful;

WHEREAS, on April 15, 2019, the Mayor of the City of Hamilton received correspondence from the Ontario Human Rights Commission through Chief Commissioner Renu Mandhane regarding a settlement reached in an Application before the Human Rights Tribunal of Ontario involving the City of Mississauga, and as a result of the settlement, the Ontario Human Rights Commission wrote to all Ontario municipalities to encourage them to collaborate with local Indigenous communities to develop a policy on the use of Indigenous themed logos and names within their sports facilities; and

WHEREAS, City Council approved the Use of Indigenous Images/Themes in City Sports & Recreation Facilities Policy on January 24, 2024, but that a similar policy does not exist for all indoor and outdoor facilities under the jurisdiction of the City of Hamilton.

THEREFORE, BE IT RESOLVED:

- (a) That staff be directed to report back to the Emergency and Community Services Committee by the end of Q2 2024, with a culturally appropriate policy for the use of Indigenous images and themes in indoor and outdoor facilities under the jurisdiction of the City of Hamilton; and
- (b) That staff engage in meaningful consultation with the local Indigenous community to inform the development of this policy.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	-	Clark, Brad	Ward 9
YES	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2
YES	-	Jackson, Tom	Ward 6
YES	-	Nann, Nrinder	Ward 3
ABSENT	-	Wilson, Alex	Ward 13
YES	-	Wilson, Maureen	Ward 1

#### **4. Funding Allocation for McQuesten Urban Farm 2024 Operations (Item 11.2)**

**(Hwang/Kroetsch)**

WHEREAS, the McQuesten Urban Farm was one of the main neighbourhood development initiatives undertaken as part of the Neighbourhood Action Strategy and has been in operation on a parcel of City-owned land located at 384-390 Melvin Avenue since 2016;

WHEREAS, the McQuesten Urban Farm provides access to affordable fresh food in an area of the city that meets the criteria as a food desert;

WHEREAS, the McQuesten Urban Farm provides valuable programming focused on food security and healthy eating for families and youth as well as volunteering and community building opportunities for residents;

WHEREAS, the development of the Biindigen Well-Being Centre on the adjacent land parcel at 785 Britannia Avenue is underway and the McQuesten Urban Farm will be integrated with the Biindigen development;

WHEREAS, Niwasa Kendaaswin Teg is one of the members of Biindigen and has been the operator of the McQuesten Urban Farm since 2022; and

WHEREAS Niwasa Kendaaswin Teg is currently experiencing a budget shortfall to operate the McQuesten Urban Farm in 2024.

THEREFORE, BE IT RESOLVED THAT:

- (a) That McQuesten Urban Farm in 2024 be funded from the Ward 4 Capital Discretionary Account 3302109400 at an upset limit, including contingency, not to exceed \$50,000; and
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	-	Clark, Brad	Ward 9
YES	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2
YES	-	Jackson, Tom	Ward 6
YES	-	Nann, Nrinder	Ward 3
ABSENT	-	Wilson, Alex	Ward 13
YES	-	Wilson, Maureen	Ward 1

**5. Eastdale Elementary School Access to Eastdale Park During School Hours, 260 Celtic Drive, Stoney Creek (Ward 10) (Item 11.3)**

**(Hwang/Jackson)**

WHEREAS, Eastdale Elementary School was rebuilt onsite by the Hamilton Wentworth District School Board in 2020 as a result of the Board's 2015 Pupil Accommodation Review (PAR);

WHEREAS, the Eastdale Elementary School site is slightly smaller than current Hamilton Wentworth District School Board standards;

WHEREAS, the school's proximity to the adjacent Eastdale Park was considered in this decision in anticipation that students would have unincumbered access to the park's playfields;

WHEREAS, changes in staff and political positions at both the City and Board since the initial PAR impeded the creation of the shared use agreements required to grant this access;

WHEREAS, the population growth at Eastdale School has far exceeded original estimates; and

WHEREAS, the resultant temporary pupil accommodations (portable classrooms) on the school site have used the majority of the student playfield.

THEREFORE, BE IT RESOLVED:

- (a) That City of Hamilton Recreation staff be directed to work with staff from the Hamilton Wentworth District School Board to develop and enter into a shared use agreement for the continual use of Eastdale Park by School Staff and Students during school hours;
- (b) That the fees associated with accessing park during the above identified school hours be waived for the duration of the agreement; and
- (c) That the City's General Manager of Community Services be directed to execute said agreement in a form satisfactory with the City's Solicitor.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	-	Clark, Brad	Ward 9
YES	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2
YES	-	Jackson, Tom	Ward 6
YES	-	Nann, Nrinder	Ward 3
ABSENT	-	Wilson, Alex	Ward 13
YES	-	Wilson, Maureen	Ward 1

**6. Use of the Bridgeworks Facility for City Staff and the Central Neighbourhood Association, 200 Caroline St. N., Hamilton (Ward 2) (Item 11.4)**

**(Kroetsch/Hwang)**

WHEREAS, the City is the owner of the renovated building located at 200 Caroline Street North, comprising of 13,450 square feet, with the purpose of creating the Barton Community Hub (Community Hub);

WHEREAS, the City required and sought an operator for the Community Hub in accordance with the Request for Proposals, Contract No. C11-2.3-19;



WHEREAS, Sonic Unyon Records Ltd. (Sonic Unyon) submitted an acceptable proposal pursuant to the RFP and entered into an "Operating Agreement" with the City, naming the facility Bridgeworks;

WHEREAS, Sonic Unyon is an incorporated not-for-profit organization that presents year round multi-art events culminating in the annual Supercrawl festival on James Street in Hamilton, Ontario;

WHEREAS, Sonic Unyon's programming direction is diverse and encompasses a variety of artistic practices and genres, incorporating a strong locally derived program of artists and musicians, one unprecedented in comparison to other events in this region;

WHEREAS, Sonic Unyon is a locally owned, operating in the arts and entertainment space for over twenty-five (25) years in the City of Hamilton;

WHEREAS, Sonic Unyon was granted funding from the Canadian Cultural Spaces Fund providing investment capital into Bridgeworks and subsequently received a 10 year extension on the operating agreement, expiring on the 31st day of May, 2032;

WHEREAS, in the Terms of Reference of the operating agreement it states that the City reserves the right to book some or all the space for City business uses subject to availability and payment of the standard fees;

WHEREAS, the Operating Agreement speaks to the responsibilities of the operator, which includes actively and proactively maximizing the benefit of the Community Hub to the community by maximizing the usage of the Facility;

WHEREAS, both City Staff and the Central Neighbourhood Association are in need of free or low-cost access to space in Ward 2;

WHEREAS, Sonic Unyon is willing to accommodate free access for City Staff and the Central Neighbourhood Association with certain conditions;

WHEREAS, Availability of the space in the facility will work around Sonic Unyon's confirmed schedule to ensure it doesn't interfere with other programming;  
WHEREAS, Requested dates should be planned in advance and preferably avoiding weekends;

WHEREAS, Only the fee for use of the space will be waived. Use of tech equipment will come at an additional cost and will be outlined in the amended agreement; and

WHEREAS, Sonic Unyon will be incurring staffing costs to be at the facility so any free use of the space will need to be respectful of the start and end times of the booking, with additional fees being charged for unanticipated extra use in order to

cover staffing costs.

THEREFORE, BE IT RESOLVED:

- (a) That City of Hamilton Recreation staff be directed to work with Sonic Unyon to amend the operating agreement for City Staff and the Central Neighbourhood Association to have free access to the space under specified conditions, and;
- (b) That the City's General Manager of Community Services be directed to execute said agreement in a form satisfactory with the City's Solicitor.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	-	Clark, Brad	Ward 9
YES	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2
YES	-	Jackson, Tom	Ward 6
YES	-	Nann, Nrinder	Ward 3
ABSENT	-	Wilson, Alex	Ward 13
YES	-	Wilson, Maureen	Ward 1

**7. Ward 2 Community Grants - Food Insecurity Programming Q1 and Q2 2024 (Ward 2) (Added Item 11.5)**

**(Kroetsch/Nann)**

WHEREAS, in 2023 funds from the Ward 2 Non-Property Tax Revenue Account (3301609602) were allocated to organizations that address poverty and food insecurity, including Compass Community Health, 541 Eatery & Exchange, Helping Hands Street Mission, and the Queen Victoria Elementary School Nutrition Program;

WHEREAS, each of these organizations applied through the Ward 2 Community Grants application process and specified that their programming relates to food provision and insecurity;

WHEREAS, any applications related to food programming will be funded from the Ward 2 Non-Property Tax Revenue Account (3301609602), as long as there are funds available; and

WHEREAS, the following \$15,750 allocated to four (4) individual organizations fulfills Q1 and Q2 2024 of the Ward 2 Community Grants applications for programs addressing food insecurity and provision.

THEREFORE, BE IT RESOLVED

- (a) That free school-wide pizza lunch to the Dr. J. E. Davey School Council be funded from the Ward 2 Non-Property Tax Revenue Account

3301609602 at an upset limit, including contingency, not to exceed \$750;

- (b) That purchase of supplies for a breakfast program to the Hamilton Downtown Mosque be funded from the Ward 2 Non-Property Tax Revenue Account 3301609602 at an upset limit, including contingency, not to exceed \$5,000;
- (c) That breakfast programming at Hess Street School to Tastebuds Hamilton be funded from the Ward 2 Non-Property Tax Revenue Account 3301609602 at an upset limit, including contingency, not to exceed \$5,000;
- (d) That purchase of supplies for their foodbank to Living Rock Ministries be funded from the Ward 2 Non-Property Tax Revenue Account 3301609602 at an upset limit, including contingency, not to exceed \$5,000; and
- (e) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	-	Clark, Brad	Ward 9
YES	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2
YES	-	Jackson, Tom	Ward 6
YES	-	Nann, Nrinder	Ward 3
ABSENT	-	Wilson, Alex	Ward 13
YES	-	Wilson, Maureen	Ward 1

## **FOR INFORMATION:**

### **(a) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised the Committee of the following changes to the agenda.

## **5. COMMUNICATIONS**

- 5.1 Correspondence from the Municipality of St. Charles respecting Support for the Resolution Passed by Public Health Sudbury & Districts on January 18, 2024, regarding Household Food Insecurity (*Referred by the Public Health Committee, April 29, 2024*)

Recommendation: Be received

- 5.2 Correspondence from J. Bishop, S. Bainbridge, D. Savage, D. Jaffray, K. Sahai, respecting Ontario Child Care Workforce Strategy, Canada-Wide Early Learning and Child Care Funding (HSC24025) (City Wide)

Recommendation: Be received and referred to the consideration of Item 10.1

**6. DELEGATION REQUESTS**

- 6.1 Dr. S. Palmer, Hamilton Social Work Action Committee, respecting Social Assistance Rates (for a future meeting)

**12. NOTICES OF MOTION**

- 12.1 Ward 2 Community Grants - Food Insecurity Programming Q1 and Q2 2024 (Ward 2)

**(Hwang/Jackson)**

That the agenda for the May 16, 2024 Emergency and Community Services Committee meeting be approved, as amended.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	-	Clark, Brad	Ward 9
YES	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2
YES	-	Jackson, Tom	Ward 6
YES	-	Nann, Nrinder	Ward 3
ABSENT	-	Wilson, Alex	Ward 13
YES	-	Wilson, Maureen	Ward 1

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no Declarations of Interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) April 18, 2024 (Item 4.1)**

**(Hwang/Nann)**

That the Minutes of the April 18, 2024 meeting of the Emergency and Community Services Committee, be approved, as presented.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	-	Clark, Brad	Ward 9
YES	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2

YES	- Jackson, Tom	Ward 6
YES	- Nann, Nrinder	Ward 3
ABSENT	- Wilson, Alex	Ward 13
YES	- Wilson, Maureen	Ward 1

**(d) COMMUNICATIONS (Item 5)**

**(Hwang/Nann)**

That the following Communications be approved, as presented:

- (i) Correspondence from the Municipality of St. Charles respecting Support for the Resolution Passed by Public Health Sudbury & Districts on January 18, 2024, regarding Household Food Insecurity (Added Item 5.1) (*Referred by the Public Health Committee, April 29, 2024*)

Recommendation: Be received

- (ii) Correspondence from J. Bishop, S. Bainbridge, D. Savage, D. Jaffray, K. Sahai, respecting Ontario Child Care Workforce Strategy, Canada-Wide Early Learning and Child Care Funding (HSC24025) (City Wide) (Added Item 5.2)

Recommendation: Be received and referred to the consideration of Item 10.1

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	- Clark, Brad	Ward 9
YES	- Hwang, Tammy	Ward 4
YES	- Kroetsch, Cameron	Ward 2
YES	- Jackson, Tom	Ward 6
YES	- Nann, Nrinder	Ward 3
ABSENT	- Wilson, Alex	Ward 13
YES	- Wilson, Maureen	Ward 1

**(e) DELEGATION REQUESTS (Item 6)**

- (i) **Dr. S. Palmer, Hamilton Social Work Action Committee, respecting Social Assistance Rates (Added Item 6.1)**

**(Hwang/Jackson)**

That the Delegation Request from Dr. S. Palmer, Hamilton Social Work Action Committee, respecting Social Assistance Rates, be approved, for a future meeting.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	- Clark, Brad	Ward 9
YES	- Hwang, Tammy	Ward 4

YES	-	Kroetsch, Cameron	Ward 2
YES	-	Jackson, Tom	Ward 6
YES	-	Nann, Nrinder	Ward 3
ABSENT	-	Wilson, Alex	Ward 13
YES	-	Wilson, Maureen	Ward 1

**(f) STAFF PRESENTATION (Item 8)**

**(i) Community Safety and Well-Being Annual Report 2024 (HSC24015) (City Wide) (Item 8.1)**

Rachelle Ihekwoaba, Manager - Community Strategies, addressed Committee with an introduction to the Community Safety and Well-Being Annual Report 2024 (HSC24015), with the aid of a PowerPoint presentation.

**(1) (Hwang/Nann)**

That the Presentation respecting the Community Safety and Well-Being Annual Report 2024 (HSC24015), be received.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	-	Clark, Brad	Ward 9
YES	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2
YES	-	Jackson, Tom	Ward 6
YES	-	Nann, Nrinder	Ward 3
ABSENT	-	Wilson, Alex	Ward 13
YES	-	Wilson, Maureen	Ward 1

**(2) (Nann/Kroetsch)**

That staff be directed to work with the Women Abuse Working Group and report back to the Emergency and Community Services Committee in Q3 of 2024, with recommendations to help address the service and support gaps in the Gender-based Violence and Intimate Partner Violence sector in Hamilton, including options and additional resources.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	-	Clark, Brad	Ward 9
YES	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2
YES	-	Jackson, Tom	Ward 6
YES	-	Nann, Nrinder	Ward 3
ABSENT	-	Wilson, Alex	Ward 13
YES	-	Wilson, Maureen	Ward 1

Councillor Kroetsch relinquished the Chair to Councillor Hwang in order to

introduce the following motion:

**(3) (Kroetsch/Nann)**

- (a) That City staff report back to the Emergency and Community Services Committee, with an overview of the Toronto Community Crisis Service; and
- (b) That staff be directed to report back to the Emergency and Community Services Committee in Q4 2024, on the feasibility of implementing a similar service in the City of Hamilton.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	- Clark, Brad	Ward 9
YES	- Hwang, Tammy	Ward 4
YES	- Kroetsch, Cameron	Ward 2
YES	- Jackson, Tom	Ward 6
YES	- Nann, Nrinder	Ward 3
ABSENT	- Wilson, Alex	Ward 13
YES	- Wilson, Maureen	Ward 1

For further disposition, refer to Item 1

Councillor Kroetsch assumed the Chair.

**(g) CONSENT ITEM (Item 9)**

**(i) Seniors Advisory Committee Minutes – April 5, 2024 (Item 9.1)**

**(Jackson/Hwang)**

That the April 5, 2024 Minutes of the Seniors Advisory Committee, be received.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	- Clark, Brad	Ward 9
YES	- Hwang, Tammy	Ward 4
YES	- Kroetsch, Cameron	Ward 2
YES	- Jackson, Tom	Ward 6
YES	- Nann, Nrinder	Ward 3
ABSENT	- Wilson, Alex	Ward 13
YES	- Wilson, Maureen	Ward 1

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Councillor Kroetsch relinquished the Chair to Councillor Hwang in order to introduce the following motions:

**(h) NOTICE OF MOTION (Item 12)**

**(i) Ward 2 Community Grants - Food Insecurity Programming Q1 and Q2 2024 (Ward 2) (Added Item 12.1)**

**(Kroetsch/Nann)**

That the Rules of Order be waived to allow for the introduction of a Motion respecting Ward 2 Community Grants - Food Insecurity Programming Q1 and Q2 2024 (Ward 2).

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	-	Clark, Brad	Ward 9
YES	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2
YES	-	Jackson, Tom	Ward 6
YES	-	Nann, Nrinder	Ward 3
ABSENT	-	Wilson, Alex	Ward 13
YES	-	Wilson, Maureen	Ward 1

For further disposition, refer to Item 7.

Councillor Kroetsch assumed the Chair following the vote on Item 7.

**(i) ADJOURNMENT (Item 15)**

**(Hwang/Nann)**

That there being no further business, the Emergency and Community Services Committee be adjourned at 3:16 p.m.

**Result: Motion CARRIED by a vote of 5 to 0, as follows:**

ABSENT	-	Clark, Brad	Ward 9
YES	-	Hwang, Tammy	Ward 4
YES	-	Kroetsch, Cameron	Ward 2
YES	-	Jackson, Tom	Ward 6
YES	-	Nann, Nrinder	Ward 3
ABSENT	-	Wilson, Alex	Ward 13
YES	-	Wilson, Maureen	Ward 1

Respectfully submitted,

Councillor C. Kroetsch, Chair  
Emergency and Community Services



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Committee

Loren Kolar  
Legislative Coordinator  
Office of the City Clerk

**Stephanie Adams**

% Pride Hamilton  
PO BOX 57112  
Jackson Square Post Office  
Hamilton ON L8P 4W9  
steph@pridehamilton

9th June 2024

**Mayor Horwath**

% City Hall  
71 Main St W,  
Hamilton, ON L8P 4Y5

Greetings Mayor Horwath and City Council,

First I would like to thank you for listening to Pride Hamilton's perspective on the upcoming motion to prevent us from having fencing that blocks the paths at Pier 4 Park.

My name is Steph; I am a mom and advocate for many causes. In my time on the board of directors I have witnessed a lot and been a part of many aspects of planning our events, including meetings regarding the safety of our event. Thinking back to 2019, many safety concerns were brought forward. These concerns were brought forward not only from the community but also the Event Planning Committee as there were various groups of protestors from the U.S making efforts to disrupt Pride events. During this time, the committee was informed that it had been previously decided that HPS was not going to be at the event, but that there was a security plan in place that included security guards. The reasons expressed for not including police included community members not feeling safe due to incidents of discrimination and members of the board did not want police recruitment booths at the event.

In 2019, all members of the Event Planning Committee were at Gage Park setting up for what we thought would be a great event. The committee was eventually made aware that police and protestors were

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on the premises and to notify the Treasurer of Pride Hamilton as such. We know the details of what proceeded as it is public record and was covered all over the news; local, national and international outlets. Could this disaster be prevented? I don't know but I believe that if the board at that time kept the safety of the community as a focus and left their personal feelings aside it could have been less traumatic. We should have been doing what we have been doing for the last 3 years and working with the police and security company to ensure the safety of everyone.

Post 2019, I took on a larger role in working with the city, HPS, and our security company to come up with a plan to ensure everyone who is at our event is safe. We tried to keep the thoughts/feelings from the community in mind, but at the end of the day facilitating a Safe and Fun event was our key focus. In 2022, we held our event inside based on the premise of providing a safe atmosphere for everyone alongside working with the aftermath of the global pandemic. One of the biggest concerns was that Police would be visible in uniform which could be triggering for members of the 2SLGBTQ+ community; the HPS was very mindful of this concern and did everything that they could to ensure that they were not visible to our guests unless necessary. That year we had ZERO issues inside or outside our event of protesters. In 2023 we were finally able to bring our event back outside at Pier 4 Park, where we again worked with the HPS and our security company alongside the city to ensure our event was safe. A key component of that was having a barrier around the perimeter of the park with only one entrance and one exit. One of the key items that arose during the security planning stage was that we needed to have the path from Bayfront Park to the other side of Pier 4 Park open for public and emergency access; which we did. Again last year the HPS did their best to do their jobs and restrict themselves from triggering any of the community while being onsite. There were even some officers around that were out of uniform but wore an HPS Tshirt to have their presence known. On August 27, 2023 we had the pathways blocked off from about 11am to 11pm (possibly early the next morning) for our event. In the morning people were walking by and at no point expressed their concerns about blocking the path; they stopped to ask what was going on and would say things such "thank you good luck" and go on their way. There were no visible indications that would imply that the individuals passing through Pier 4 Park that day were unhappy. Last year, we had another year of no security issues or incidents. We

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received a significant amount of positive feedback from both individuals and families, who shared they were thrilled to be able to come to the event and not be fearful for their safety.

We are asking for 1 day of blocking the paths at Pier 4 Park to ensure that those who attend our event are safe. The past few years are all examples of the importance of barriers and a perimeter to creating a safe space. I understand that that one of the arguments for the motion being brought forward is that "parks are a place for communities to recreate together safely and walking can improve fitness, health and mental well being"; is one day really negatively impacting the safety, health and mental wellbeing of those that reside in Ward 2?

Maintaining our current footprint, with the pathways blocked, allows us to protect and safeguard the health and mental well-being of the 4000+ people that attend our event each year.

Our chair, Kiel Hughes, pointed out in his letter that security guards do not hold as much strength and power in Canada. If someone is coming to Pier 4 with negative intentions, a security guard will likely not pose a significant challenge to seeing those negative intentions through. This poses a significant risk to both security guards and the members of the community at risk. Is this motion worth a repeat of 2019? Do we really want to show our younger generation that the city that they live in does not care about their well being? If that's the case, the city should be prepared for people to start taking things into their own hands more often.

I would like to make note of something that may provide more clarity to my statements and those of my colleagues. Cameron Kroetsch, the Ward 2 Councillor, is a founding member of the Pride Hamilton Board, was the treasurer in 2019, and the chair of the city liaison committee. Cameron has expressed his differing views on what the Pride Hamilton event should look like, along with his personal beliefs against having the HPS at Pride Events. Throughout the time that he has been preparing for this motion he has never contacted us to discuss a possible alternative to our plan nor has he shown any support of our organization/event by attending or sharing support of our event on his social media.

I could go on and on about more reasons why the fencing of the perimeter of the park is essential in providing the 2SLGBT+ community a safe and happy Pride at the Pier but I think my colleagues

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have touched on the other aspects of why this is so important for the community.

Thank you for taking the time to read all of our letters and hearing Pride Hamilton's side. We hope that you take this matter seriously and look at the bigger picture of how this decision will form the future years for our events and the 2SLGBTQ+ community in Hamilton

Sincerely,

*Stephanie Adams*

Stephanie Adams  
*Co-Directors of Fund Development*



June 9<sup>th</sup>, 2024

Dear Mayor Horwath and City Council,

By way of introduction, my name is Michael, and I am the Director of Finance with Pride Hamilton. I have been a member of the Board of Directors of Pride Hamilton since November of 2021. I would like to start off by saying thank you for the opportunity to share my thoughts on behalf of Pride Hamilton regarding my own concerns about the safety and security of our Strength with Pride Event at Pier 4 Park on August 10<sup>th</sup>, 2024.

It has come to our attention that a motion will be put forward to City Council this week that will prohibit the closure of the pathways at Pier 4 Park for the duration of our event and replace the fencing that we are currently planning to use with additional security and signage. This motion is extremely concerning for me as a member of the 2SLGBTQIA community and as an organizer of the festival this year.

As we all know from the Annual Report on Hate/Bias Occurrences by the Hamilton Police Service, the number of hate/bias incidents and criminal offences have been increasing. 2022 saw a 61% increase in the number while 2023 saw a further 26% increase. For the past two years, the 2SLGBTQIA community has been the second most-frequently targeted group within the city. In addition, according to the HPS breakdown by type and category, 2023 saw the highest number of crimes committed because of sexual orientation. These alarming statistics show the dire state of safety for the 2SLGBTQIA community within Hamilton. As a result of this, Pride Hamilton has been working tirelessly to ensure that our event is safe for all Hamiltonians to attend and enjoy. During our 2023 Event, Pride at the Pier, we established a perimeter around the edges of Pier 4 Park such that there was only one entrance point to the event. This singular entry point also contained a bag check area, to ensure that no weapons or dangerous items were brought into the park. This allowed us to ensure that our event was protected and that any groups who may want to protest Pride or harm the community could not enter our event space. I am pleased to confirm that as a result of this, our 2023 Event had no security or safety incidents occur. All members of the Hamilton community were able to enjoy the entire day without any threat to their safety or well-being. They were able to be present and enjoy the festivities to the fullest. We had countless individuals share with us how grateful they were for the steps we had taken and that they were very happy with the security measures in place.

If this motion were to pass, it would be impossible for us to replicate this safe space. First, we would not have enough space to conduct our event. If we were only allowed to fence in the grassy area at Pier 4 Park, the space would be too small to safely and comfortably host all aspects of our event, leaving us no choice but to have no fencing at all. Our fencing last year created a perimeter by using the front and natural features of the park so that the entire lakefront portion of the park was open. This allowed us to create an enclosed space that didn't feel that



way. In addition, if we were unable to fence in an area, it would create an endless amount of entry points to the event space. Even with additional security (as mentioned in the motion), it would be difficult to ensure that any threatening groups would not be able to sneak into the event. Furthermore, due to the events of 2019, it is very difficult for members of the community to trust law enforcement and security to protect them. Our previous layout, which blocked the pathways, helped us to work with the police and security to safeguard the event. The perimeter we created allowed us to put the HPS dispatch tent in a location that was less obvious, enabling us to protect people who may be triggered by seeing a police presence at the event.

To close, I would like to implore the members of City Council to consider the negative impact this motion could have on the 2SLGBTQIA community in Hamilton, who continue to feel that they are not welcome in the city they call home. We, as an organization, are asking for path closures for one day out of 365. We want to make Hamilton a place where every person, regardless of race, gender, gender identity, religion, and sexual orientation, feels welcome and at home. Help us to take this step with our event and create that space for them.

Thank you for your consideration,

*Michael Harper*

Michael Harper

Director of Finance, Pride Hamilton



June 9, 2024

Mayor Horwath and City Council

Thank you for taking the time to consider our perspective regarding the proposed motion on the floor, regarding events. I am the Administrator for Pride Hamilton and the board member who is championing the safety planning of the event. I have volunteered with a few organizations that have had to create security barriers and boundaries either for licensing or for other safety measures. I write this letter as a cis-white-female, a parent to a bisexual person whose partner is transgender, and as a family and friend to many more within the 2SLGBTQIA+ community. As an ally, I am not ignorant to the struggles that are faced by the many communities that are represented within the queer community. I will be using family interchangeably between family that is related by blood and family that is chosen because to me family is family no matter how they came to be family, because they're all auntie's cousins or other members of a family.

I understand that above all else, the PRIDE movement is a protest, and to lose sight of that means we would be denying the struggles of every single person in the 2SLGBTQIA+ That have come before us. I recognize that the actions of the protest have turned more towards a celebration, the struggles of Marsha P Johnson and the Stonewall riots and the movement that they created are absolutely at the forefront of everything that I do as it pertains to the 2SLGBTQIA+ community. I grew up in the early 80s with the AIDS epidemic being a forefront conversation, and having friends of one of my parents being a same sex couple, learning about the need for representation, inclusion and acceptance was brought into my awareness right from the beginning. I was never ignorant to the hate and bigotry that was prevalent not just in Hamilton but in the world in general. I am also very much aware that we currently live in a police state and that, in itself, poses many issues.

As a parent my primary role is ensuring the safety of my children and that is a role that I take very seriously. That would include promoting events where I feel that they are safety is the forefront of the event planners, and teaching them how to assess the events that they choose to be a part of. This is the reason why I became a part of the board for Pride Hamilton and why I am focusing on the safety plan for our events. I wish for the city to be the safe-haven so that my child does not have to go back into the closet.

The reality for this community is that their very existence is under attack every single day. From extreme fundamental religious movements to the legislation being proposed from both New Brunswick and Alberta regarding gender affirming care. Now more than ever do I feel called to be a part of the safety framework for the family members that I have within the community. To me this can be sitting on a board of an organization that represents my family or being part of a "human wall" protecting the very community that is accepting of my family.





The few rallies that I have attended in the past years have relied on “human walls” to keep the members safe. And while I feel I am in a position where I can take the various slurs and other hateful rhetoric and protect the members of the community, I feel that having the physical barrier adds another layer of protection for the community, rather than simply having private security, members of the police force, and members of the community adjacent and other allies alone. My other concerns around not having a physical barrier around events are also about the liability should anyone be harmed in any way. The physical barriers provide a level of security that reduces the risk of injury, and reduces the chance for neither the city nor the organizations to be liable for reparations and restitution.

While I believe that breaking down fences and other barriers is a movement towards true acceptance and inclusion, I do not believe that we are in a position to have that as a reality at this time. We're still very much dealing with hate groups and their online presence and sharing images from other pride organizations as well as misgendering and otherwise denying the basic human rights and dignity's that the charter of rights and freedoms allow us. Our event may not be as large scale as other events in the city, the impact on the city is still large, with personal connections being made by many in our city. We, as humans, are naturally drawn to be included and part of a community, and Pride At The Pier is one way that we can create community.

Again I thank you for your consideration in the opinions that are presented by the board of Pride Hamilton

Regards,

Bonnie Barlow (She/They)

Pride Hamilton | Board Administrator

**5.1(d)**

June 9<sup>th</sup>, 2024

Dear Mayor Horwath and City Council,

My name is Matt Sbrissa, one of Pride Hamilton's Co-Directors of Fund Development. As a Hamilton-born and raised queer individual and an advocate for at-risk youth, I appreciate the opportunity to express my concerns on behalf of Pride Hamilton regarding the safety and security of our upcoming Strength with Pride Event at Pier 4 Park on August 10th, 2024.

It has come to our attention that a motion will be presented to City Council this week, which proposes prohibiting the closure of pathways at Pier 4 Park during our event and replacing the planned fencing with additional security and signage. This proposal deeply concerns me as a member of the 2SLGBTQIA community and an organizer of this festival. During our 2023 Pride at the Pier event, we established a perimeter around Pier 4 Park with a single controlled entry point and a bag check area. This setup effectively prevented weapons or harmful items from entering and kept potential protestors or threats at bay. The result was a secure, incident-free event where all attendees felt safe and enjoyed the day without fear. Many participants expressed their gratitude for these safety measures, reinforcing the importance of maintaining such protocols.

If the proposed motion is approved, replicating this safe space would become impossible. Limiting our fencing to only the grassy areas would drastically reduce the space needed to comfortably and safely host all aspects of our event. Last year's layout allowed us to create an open yet secure environment by utilizing the park's natural features to form a boundary, enabling us to manage entry points effectively.

Additionally, not having a fenced perimeter would result in multiple uncontrolled entry points, even with additional security. This would make it challenging to prevent potentially threatening groups from infiltrating the event. The traumatic events of 2019 have already eroded trust in law enforcement and security among community members. Our previous arrangement, which blocked pathways, facilitated cooperation with the police and security while discreetly placing the HPS dispatch tent to minimize distress for attendees sensitive to police presence.

The Pride Hamilton Festival serves as a vital lifeline for queer youth in Hamilton, providing not just a celebratory space but also a crucial sanctuary where they can feel seen, supported, and safe. In a world where queer youth often face significant challenges, including higher rates of bullying, discrimination, and mental health issues, events like this festival offer a rare opportunity for them to connect with their community, access supportive resources, and



reinforce their sense of identity and belonging. The festival's importance extends beyond mere celebration; it is a beacon of hope and safety in an otherwise uncertain landscape. By providing a secure environment where queer youth can express themselves freely and without fear of harassment, we empower them to thrive and build resilience. Neglecting to ensure their safety during such critical gatherings not only undermines the inclusive values we strive to uphold but also borders on negligence. Ignoring the security needs of these young individuals and failing to protect their right to a safe, affirming space is not just shortsighted; it is fundamentally irresponsible. As leaders and protectors of our community, we have a duty to support and safeguard all our members, especially the most vulnerable. Denying the necessary safety measures for events like Strength with Pride would be a profound failure in our commitment to fostering a nurturing and inclusive city for everyone.

In conclusion, I urge the members of City Council to consider this motion's potential negative impact on the 2SLGBTQIA community in Hamilton. We request pathway closures for just one day out of the year to ensure that our event remains a safe, inclusive space where everyone, regardless of their identity, feels welcome and at home. Let us take this vital step together to create a supportive environment for all Hamiltonians.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "M. Sbrissa". The signature is fluid and cursive, with the first name "Matt" and last name "Sbrissa" clearly legible.

Matt Sbrissa (he/him)  
Co-Director of Fund Development, Pride Hamilton

## 5.1(e)



June 7, 2024

To Mayor Horwath & Hamilton City Councillors,

I thank you for taking the time to read letters from myself and various members of the board; I do wish it was under different circumstances.

It has come to our attention that a motion is being put forward to block event organizers from putting up perimeter fences around their event spaces that blocks the path. If you have read my colleague's letter, the statistics from the Hate Crime Report are briefly shared. I ask that you read that and digest the issues at hand.

I am writing this to you all with the hopes that you would see that this motion is illogical. I also ask that you look at the *gross abuse of power* to push this motion without consulting the people it would directly impact if the changes are approved. We were not consulted by the Ward 2 Office, not even contacted to discuss any issues that may have arisen.

From my perspective, Pier 4 is not the only park in the area. Pier 8 and Bayfront are both within very close walking, transit, driving, biking and even assistive device proximity. Pier 4 also does not have access to swimmable water. I could understand great push back *if* this park was the *only* park for multiple kilometers and/or this park had water folks could access; neither point is a reality.

In lightly touching on the past, 2019 was a bad year for the Hamilton 2SLGBTQ+ Community and the reputation of this city on an international level. What happened, should not have happened. It was a failure at the hands of HPS, the City and Pride Hamilton. Our event in 2023 was a stark contrast. I am not asking you to create special permissions for this organization but I am asking that you look from a lens that allows you to see a larger image. Where is the logic in moving this progress backwards? Where is the logic in having an event for a targeted group that has no perimeter and is accessible by all without any security screening to ensure there are no concealed weapons or illegal substances that could be sold to children or used to harm others? We saw the lack of due diligence and the repercussions it had. Our event had a single point of entry and exit, this allowed security guards to check bags and loose clothing to ensure the safety of those inside the perimeter. Why should that be taken away? We are not looking to block the path for countless days, weeks or months. We are also not blocking the community splash pad or the tugboat, both of which were still accessible as they are not a part of our event.

We should not be interested in reliving that event and the harm it caused. The suggested money should be used to better things in Ward 2. By approving this motion what will that show the local community and the ones abroad? Approving it will show the local community, communities abroad, businesses and investors that this current Mayor and City Council does not support the 2SLGBTQ+ community. The ironic part, there are community members on the Council, the greater irony is the person behind the motion is the one who was a member of the Pride Hamilton board during the ordeal.

The layout of last year's event was not an instant approval, it was checked multiple times by the SEAT committee and was discussed multiple times both amongst them and with us before approval was given. Those at SEAT expressed that they, too, did not want a repeat of the past.

For those of you who did attend, our event had no acts of violence, no protests and no incidents. This was in part due to the perimeter. Part of the protection that it offers is trespassing by agitators would be handled by police. Without a perimeter, how does one determine where that boundary would start? What powers would police have at that moment if it were to occur?

Previously, folks were asked to be a “human wall” and plans were made to have community members defend others rather than have paid-duty officers do their job. The current Pride Hamilton board will never ask the community to do so on our behalf. Should we do otherwise, I understand the possible consequences of those actions, which includes legal ones. The Criminal Code of Canada discusses what counts as “self defense” in the eyes of the law. However, systemic oppression is prevalent in the judicial system and the decolonization of that is going to be a generational task. In saying that, members of the 2SLGBTQ+ community, racialized folks and other equity-deserving groups face harsher punishments and injustices when compared to cisgender, white folks. Our reactions are looked at and taken into account before the actions we are reacting to. Why would we fail to do our part to ensure a safe event where folks feel they need to defend themselves? The last time we saw that happen, folks were arrested and incarcerated.

Please allow me to be frank. Respectfully, are security guards really a deterrent? This is not the United States where security guards often carry arms. If you will, look at it from the perspective of, if there is a perimeter with police presence, what is the likelihood of an incident? If there is no perimeter and just security guards, how likely is there to be an incident. Based on the outcome of 2019, the latter is very high. There was no perimeter, no police presence, just security guards and community members and look what transpired. Trauma, assault, arrests and scandal. People will think twice doing illegal things in front of law enforcement in comparison to a security guard in Canada.

We have been warned by CSIS via Hamilton Police regarding possible threats and the need to up security measures. Taking away one of the most important safety measures is ludicrous. *This motion seems targeted and I question the integrity of it.*

As Michael stated in his letter, trying to have a perimeter inside the path is not realistic when it has to house staging, vendors, food trucks, equipment and people. We plan to continue the growth of Pride Hamilton both as an organization and events as well as increase the impact on the local economy. This means occupying space in Pier 4 is temporary.

We ask that you look at the implications of leaving a targeted group open to hate in a city that has the highest national reported hate crimes per capita. Members of the community reside in every one of your respective wards, show your residents you care about their well-being. Help us to continue to change the negative perception that people have of this city.

I am grateful to live with intersectional identities that allow me to look at this world from an intersectional lens. It allows me to see the harm that this change will create. In no way is my letter stating that I am, “pro-police” in any way. It states that I am, “pro-safety”. I respect that HPS has a job to do, I am cognizant of the damage the institution has caused for QTBIPOC and 2SLGBTQ+ folks. Because of systemic oppression, I am also very much aware that our reactions are questioned, judged and even punished before the actions we are reacting to are taken into account; as previously stated. Community members and supporters felt safer attending our 2023 event. Don’t take that away from them. Don’t allow our progress to regress. Events of 2019 should be looked at as a lesson on what not to do, and that is to not forgo a perimeter and expect security guards to prevent violence.

Respectfully,

Kiel Hughes

Pride Hamilton

Chair | Director of Events



June 9<sup>th</sup> 2024

Dear Mayor Horwath and City Council,

Thank you for giving Pride Hamilton the opportunity to voice our concerns pertaining to the motion to restrict or prohibit fencing at outdoor events. I have been on the board of directors for Pride Hamilton for about a year and a half now, but I have lived in Hamilton my whole life. As a gay man, it is quite apparent to me that the 2SLGBTQ+ community is a point of contention among Hamilton citizens. This is a far cry from the situation in Toronto, for example, where two-foot-high barricades are considered adequate security for the parade.

We don't even have to look that far back to see what happens when we forego adequate security measures at Pride Hamilton events. In 2019, when Councillor Kroetsch was on the board, he was witness to a significant protest at the Pride event in Gage Park. I can't speak for others, but I feel that this sends a clear message as to whether Pride Hamilton needs a controlled perimeter at our events. Especially considering the recent political climate surrounding drag queens, transgender youth, and gender-diverse individuals.

Recently, it has become even more apparent that these measures were taken in good conscience and for good reason. Protest groups aim to disrupt Pride events across the country – not just in Hamilton. As a member of the board, I feel it is our duty to the community and to Hamilton to provide a safe and secure environment to enjoy the Pride festivities.

This motion feels quite short-sighted, all things considered. Is it really appropriate to ask our community to sacrifice their safety in the name of furthering someone else's political agenda?

Thank you for the opportunity to voice my opinion. I appreciate your consideration.

Adrian DiPietro

Director of Outreach | Vendors

Pride Hamilton





June 8<sup>th</sup>, 2024

Dear Mayor Horwath and City Councillors,

Thank you for the opportunity to speak on behalf of Pride Hamilton regarding safety and security concerns at our upcoming festival at Pier 4 Park. I am the Director of Inclusion, Youth and Family. I'm also a lifelong resident of Hamilton (excluding time spent in higher education) and a mother to a queer son.

I joined the Board in May 2023 and quickly got to work planning child, youth and family-friendly activities for our 2023 Pride Festival. Generally speaking, it is very important to me to have a constant read of the social, political and cultural climate as it relates to the safety, dignity and rights of the 2SLGBTQIA+ community, with a special focus for me on children and youth. Last year, after acts of violence against a Gender Studies professor at University of Waterloo, against local drag performers, as well as the extreme hate speech I regularly faced on social media when voicing my support for trans and gender-diverse issues, I became concerned about the safety of our Pride Event. In particular, given the alarming rise in acts of intolerance and hate towards trans children and youth (and their caregivers), I was especially concerned for the safety of the volunteers and attendees of the Child and Youth area. As such, I was greatly comforted by the presence of our security fence which provided a safe perimeter for volunteers and attendees to be free to be themselves and enjoy Pride. We also had security guards devoted to the Child and Youth area, especially during Drag Story time. The event was a massive hit and a platform for love, acceptance and pride.

Unfortunately, security concerns are even greater for Pride 2024. This fall saw large protests at school boards and other associated areas which aimed to erase education and acceptance around diversity in sexuality and gender. I attended the counter protest at the HWDSB at the end of September and was appalled and frightened by the violence and hatred directed especially at gender diverse individuals and their supporters. Protesters attempted to goad members of the 2SLGBTQIA+ community into physical conflict through swarming them, hurling unspeakable insults and, often, filming the interactions while laughing. After numerous incidents of protest-counter protest across Canada, the protest groups (many of which are national and international) openly vowed to disrupt 2024 Pride events, in any way that they saw fit. This was a warning.


Since this time, CSIS has indeed warned Pride organizations across Canada that there is a significant threat this Pride season that organized hate groups will disrupt Pride festivities and that violence is a possibility. It is imperative that Pride Hamilton be allowed to uphold, at minimum, the level of security that kept us safe last year. This must include a secure perimeter that will temporarily close some walkways at Pier 4 Park.

This brings me to my final point. As you know, Councillor Kroetsch is a former board member of Pride Hamilton and was a member during Pride 2019. Since the events of 2019, the 2SLGBTQIA+ community has been somewhat split into opposing groups, those that accept security measures at Pride events and those that are strongly against such measures. The latter group has opposed and even protested Pride Hamilton events of the last few years, in part because of some of our security measures.

The board is aware that Councillor Kroetsch has at times expressed support for the opposing (i.e., security-averse) group, be it through his social media affiliations and likes, or his in-person attendance of opposing activities. It is of note that on June 27<sup>th</sup>, Councillor Kroetsch will be a part of a panel “Pride 2019- Working Together to Reclaim the Narrative”; it is unfortunate that no current members of the Pride Hamilton board were encouraged to be a part of this panel.

Thank you for the opportunity to share my thoughts. I hope that we can come to an agreement about the safety needs of our August 10<sup>th</sup> celebration.

Sincerely,

A handwritten signature in black ink, appearing to read "Jennifer Barrett". The signature is fluid and cursive, with a long horizontal flourish extending to the right.

Jennifer Barrett, RP, PhD

she/her

Pride Hamilton, Director of Inclusion, Youth & Family

m: [jennifer@pridehamilton.com](mailto:jennifer@pridehamilton.com)





June 10, 2024

By E-Mail Only clerk@hamilton.ca

Mayor and Members of Council  
City of Hamilton  
Hamilton City Hall  
71 Main Street West  
Hamilton, Ontario L8P 4Y5

**Attention: City Clerk**

Dear Madam Mayor and Members of Council:

**Re: Agenda Item 7.8 - Access to the Waterfront Pathway through Pier 4 Park During Special Events (Ward 2)**

We are writing on behalf of Sonic Unyon Records regarding the use of Pier 4 Park for the upcoming Because Beer Craft Beer Festival (July 12-14, 2024). This letter is in written in response to the motion being brought forward by our ward councillor Cameron Kroetsch. We are providing written input as delegations are not permitted in response to a motion brought before Council, a choice by the motion's author that stifles public debate. The facts are as follows:

- Heading into its 11th year with the same layout and location it has offered since 2014, Because Beer has seen no official complaints filed with the City of Hamilton. We understand that the councillor's office has received some complaints, though these concerns were never communicated through any official channels where we would have been notified in writing.
- This year's Because Beer will be the most robust tourist draw to date, with an estimated attendance of 10,000 to 12,000 over three days, delivering significant positive economic impact.
- Because Beer's event application has, as always, been extensively scrutinized and thoroughly vetted by the Special Events Advisory Team (SEAT).
- As detailed in our SEAT application, we require the entire area of Pier 4 Park to meet the needs of festival infrastructure, the requirements of our liquor license, to ensure attendee safety, and enable successful execution of the event.
- Because Beer's event layout and square footage has also been reviewed and approved by the Alcohol & Gaming Commission of Ontario (AGCO). Reductions to said event layout would directly and negatively impact the event's liquor license.
- It is unreasonable to unilaterally alter the perimeter of the festival just four weeks from an event that has been planned for most of the last year, and which has been on sale for months.
- There is considerable risk to both residents and attendees in opening a narrow perimeter around the festival that will effectively be a dark alleyway, as fencing will necessarily be blackout to eliminate the view into the ticketed festival. This creates a danger to residents: there cannot be enough security and staff hired to police the perimeter in an effective manner to manage risk around the water, and emergency services similarly have no easy means to protect the public. It is our understanding that the City's Risk Management Office has similar feelings on this matter.



• As we have done every year since 2014, we will ensure that Pier 4 Playground north of the Leander Boat Club will also remain open to the public during the festival weekend, as will access to the 350-meter trail loop to Pier 4 Park Point, directly beside the Pier 5 marina.

• Throughout the weekend of Because Beer, Harbour Front Drive and Leander Drive will always remain open to pedestrians, cyclists, and the trolley, allowing easy east-west travel across the waterfront, connecting to Bayfront Park and Princess Point to the west and Pier 8 to the west.

Our ongoing commitment is to maintain a positive relationship with the Hamilton community, and we will always address any concerns that arise promptly and respectfully.

Yours sincerely,

*Tim Potocic*

Tim Potocic  
President, Sonic Unyon Records

**From:** [clerk@hamilton.ca](mailto:clerk@hamilton.ca)  
**To:** [Kolar, Loren](#); [Blen-Bruzon, Dami](#)  
**Subject:** Delegation D"AMICO re Social Assistance Rates  
**Date:** Wednesday, June 19, 2024 11:23:20 AM

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**Magda Green**

*Administrative Assistant II to the City Clerk*  
Office of the City Clerk, Corporate Services  
**City of Hamilton**  
[magda.green@hamilton.ca](mailto:magda.green@hamilton.ca)

City Hall is located on the ancestral territory of the Haudenosaunee Confederacy, the Anishinaabe and many other Indigenous peoples. It is also covered by the Dish with One Spoon Wampum agreement, which asks that all sharing this territory do so respectfully and sustainably in community.

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**From:** City of Hamilton <hello@hamilton.ca>  
**Sent:** June 19, 2024 11:22 AM  
**To:** clerk@hamilton.ca  
**Subject:** Webform submission from: Request to Speak to a Committee of Council

**External Email:** Use caution with links and attachments

Submitted on Wed, 06/19/2024 - 11:21

Submitted by: Anonymous

Submitted values are:

## Committee Requested

Committee  
Emergency & Community Services Committee

Will you be delegating in-person or virtually?  
In-person

Will you be delegating via a pre-recorded video?  
No

## Requestor Information

Requestor Information  
Josie D'Amico  
Campaign for Adequate Welfare and Disability Benefits



[REDACTED]  
[REDACTED]  
Preferred Pronoun  
she/her

Reason(s) for delegation request

Working with the Hamilton Social Workers Action Committee on Getting the members of AMO to ask the present government to increase the Social assistant rates.

The presentation by the members of The Campaign is in support of the Motion that is being proposed by the HSWAC committee and our committee.

Will you be requesting funds from the City?

No

Will you be submitting a formal presentation?

Yes

The sender designated this message as non-commercial mandatory content with the following note:

[Change communication preferences](#)

71 Main Street West  
Hamilton, ON, L8P 4Y5  
Canada

**From:** [clerk@hamilton.ca](mailto:clerk@hamilton.ca)  
**To:** [Kolar, Loren](#); [Blen-Bruzon, Dami](#)  
**Subject:** FW: Webform submission from: Request to Speak to a Committee of Council  
**Date:** Wednesday, June 19, 2024 8:42:18 AM

---

**Magda Green**

*Administrative Assistant II to the City Clerk*  
Office of the City Clerk, Corporate Services  
**City of Hamilton**  
[magda.green@hamilton.ca](mailto:magda.green@hamilton.ca)

City Hall is located on the ancestral territory of the Haudenosaunee Confederacy, the Anishinaabe and many other Indigenous peoples. It is also covered by the Dish with One Spoon Wampum agreement, which asks that all sharing this territory do so respectfully and sustainably in community.

---

**From:** City of Hamilton <hello@hamilton.ca>  
**Sent:** June 18, 2024 4:24 PM  
**To:** clerk@hamilton.ca  
**Subject:** Webform submission from: Request to Speak to a Committee of Council

**External Email:** Use caution with links and attachments

Submitted on Tue, 06/18/2024 - 16:23

Submitted by: Anonymous

Submitted values are:

## Committee Requested

Committee  
Emergency & Community Services Committee

Will you be delegating in-person or virtually?  
In-person

Will you be delegating via a pre-recorded video?  
No

## Requestor Information

Requestor Information  
Kiel Hughes  
Pride Hamilton



[kiel@pridehamilton.com](mailto:kiel@pridehamilton.com)



Preferred Pronoun  
he/him

Reason(s) for delegation request  
To speak to correspondence regarding Pride  
Events

Will you be requesting funds from the City?  
No

Will you be submitting a formal presentation?  
No

The sender designated this message as non-commercial mandatory content with the following note:

[Change communication preferences](#)

71 Main Street West  
Hamilton, ON, L8P 4Y5  
Canada

**From:** [clerk@hamilton.ca](mailto:clerk@hamilton.ca)  
**To:** [Kolar, Loren](#); [Blen-Bruzon, Dami](#)  
**Subject:** FW: Webform submission from: Request to Speak to a Committee of Council  
**Date:** Wednesday, June 19, 2024 8:42:23 AM

---

**Magda Green**

*Administrative Assistant II to the City Clerk*  
Office of the City Clerk, Corporate Services  
**City of Hamilton**  
[magda.green@hamilton.ca](mailto:magda.green@hamilton.ca)

City Hall is located on the ancestral territory of the Haudenosaunee Confederacy, the Anishinaabe and many other Indigenous peoples. It is also covered by the Dish with One Spoon Wampum agreement, which asks that all sharing this territory do so respectfully and sustainably in community.

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**From:** City of Hamilton <[hello@hamilton.ca](mailto:hello@hamilton.ca)>  
**Sent:** June 18, 2024 4:32 PM  
**To:** [clerk@hamilton.ca](mailto:clerk@hamilton.ca)  
**Subject:** Webform submission from: Request to Speak to a Committee of Council

**External Email:** Use caution with links and attachments

Submitted on Tue, 06/18/2024 - 16:31

Submitted by: Anonymous

Submitted values are:

## Committee Requested

Committee  
Emergency & Community Services Committee

Will you be delegating in-person or virtually?  
In-person

Will you be delegating via a pre-recorded video?  
No

## Requestor Information

Requestor Information  
Bonnie-Jean Barlow  
Pride Hamilton

[REDACTED]  
[REDACTED]

[REDACTED]

[pride@pridehamilton.com](mailto:pride@pridehamilton.com)

[REDACTED]

Preferred Pronoun

she/her

Reason(s) for delegation request

to represent Pride Hamilton regarding Pride Events

Will you be requesting funds from the City?

No

Will you be submitting a formal presentation?

No

The sender designated this message as non-commercial mandatory content with the following note:

[Change communication preferences](#)

71 Main Street West  
Hamilton, ON, L8P 4Y5  
Canada



# **FOLLOW UP TO 2023 MOTION RE SUPPORT FOR RAISING SOCIAL ASSISTANCE**

PRESENTATION TO EMERGENCY AND COMMUNITY SERVICES COMMITTEE

JUNE 20, 2024

DR. SALLY PALMER, CHAIR,

HAMILTON SOCIAL WORK ACTION COMMITTEE

## **OUR ASK**

The Hamilton Social Work Action Committee is asking your Committee to support a motion to encourage the Assoc. of Municipalities of Ontario to vote at their annual meeting (Aug. 18-21) to encourage the government to provide a substantial raise to social assistance rates

The Director of Government Relations and all other Hamilton representatives attending the meeting should ask, at the earliest possible date, for a meeting with Min. Michael Parsa, Minister of Children, Community & Social Services

**Motion passed on Feb. 16, 2023:** That the Director of Government Relations & Community Engagement and the Director of Ontario Works look to identify other advocacy opportunities to join other social service agencies or municipalities in advocating for rate increases to social assistance.

**Followup to Motion:** Dir. Morgan Stahl reported in a meeting (March 26, 2024) with members of the Hamilton Social Work Action Committee, that she attempted to advocate at the annual meeting of the Assoc. of Municipalities of Ontario (AMO) in August 2023. She made a delegation request to speak with Minister Michael Parsa (Children, Community & Social Services).

Instead of meeting with Dir. Stahl, Min. Parsa sent Charmaine Williams, *Associate Minister of Women's Social and Economic Opportunity*, which is part of Min. Parsa's Ministry. When she met with Dir. Stahl and Councillor Tammy Hwang, and others, Assist. Min. Williams announced that she was not able to discuss social assistance (despite being in the Ministry that controls this program) but was willing to discuss women's issues. Consequently, the group abandoned the plan to discuss the inadequate and frozen rates of social assistance.

We are returning to the E&CS Committee today to ask that a more determined effort be made to meet with Minister Parsa, and to strengthen the position of the AMO Board about social assistance rates. Ideally, the AMO Board would bring a motion to the municipal representatives at the meeting asking the government to remove the freeze from OW and give a substantial raise to both OW and ODSP.

The 2024 AMO meeting in Ottawa begins on August 18, so the work needs to begin now. Director Stahl's replacement, Acting Director, Jessica Chase, and any Hamilton Councillors who attend the AMO can be influential by making an early request to speak to Min. Parsa, and by asking the AMO Board of Directors to strengthen their policy re social assistance rates.

At present the AMO Board is taking a 'half-way' position about the rates. They have endorsed a policy to ask the government to stop withholding the shelter portion of OW and ODSP, amounting to several hundred dollars, from the monthly cheques of 'homeless' recipients.

The AMO Board should be urged to go beyond this and ask the government to raise OW rates: the top monthly cheque has been frozen at \$733 per month for a single recipient since 2018

- **Actions by HSWAC and CAWDB:** We have been carrying on a petition campaign to raise the rates since Spring 2022. To date there have been 195 presentations by supportive MPPs, representing 5,265 original signatures.
- On March 25, 2024, the government began an effort to block MPPs from reading out the terms of the petition when they tabled them. The Speaker ruled that MPPs could not be silenced, so the PCs responded by filibusters for the next 2 days—they had one PC MPP read out a petition that took the entire 30 min. of the Petition Session, thus shutting out all other MPPs.
- Finally, on March 28, the Speaker ruled that spoken presentations should be condensed, suggesting a one-minute limit.

More recently, the government managed to prevent the continued presentation of our petitions by ending the Legislative session one week early (June 6) and extending the Legislature's summer break from Sept. 5 to Oct. 21.

Minister Parsa's resistance to raising the rates is also shown by his unresponsiveness to our petitions. He is required to give written responses to the MPPs who present petitions.

His answers ignore the freeze on OW and focus on the small cost-of-living increases that have been made to ODSP, and other sources of help. For a single person on OW these sources amount to less than \$150 per month.



**Effects of increasing poverty on recipients:** As most of us know, frozen rates at a time of high inflation have created a crisis for recipients. Many are living in tents, or on the streets and are waiting in long lineups for food in every kind of weather.

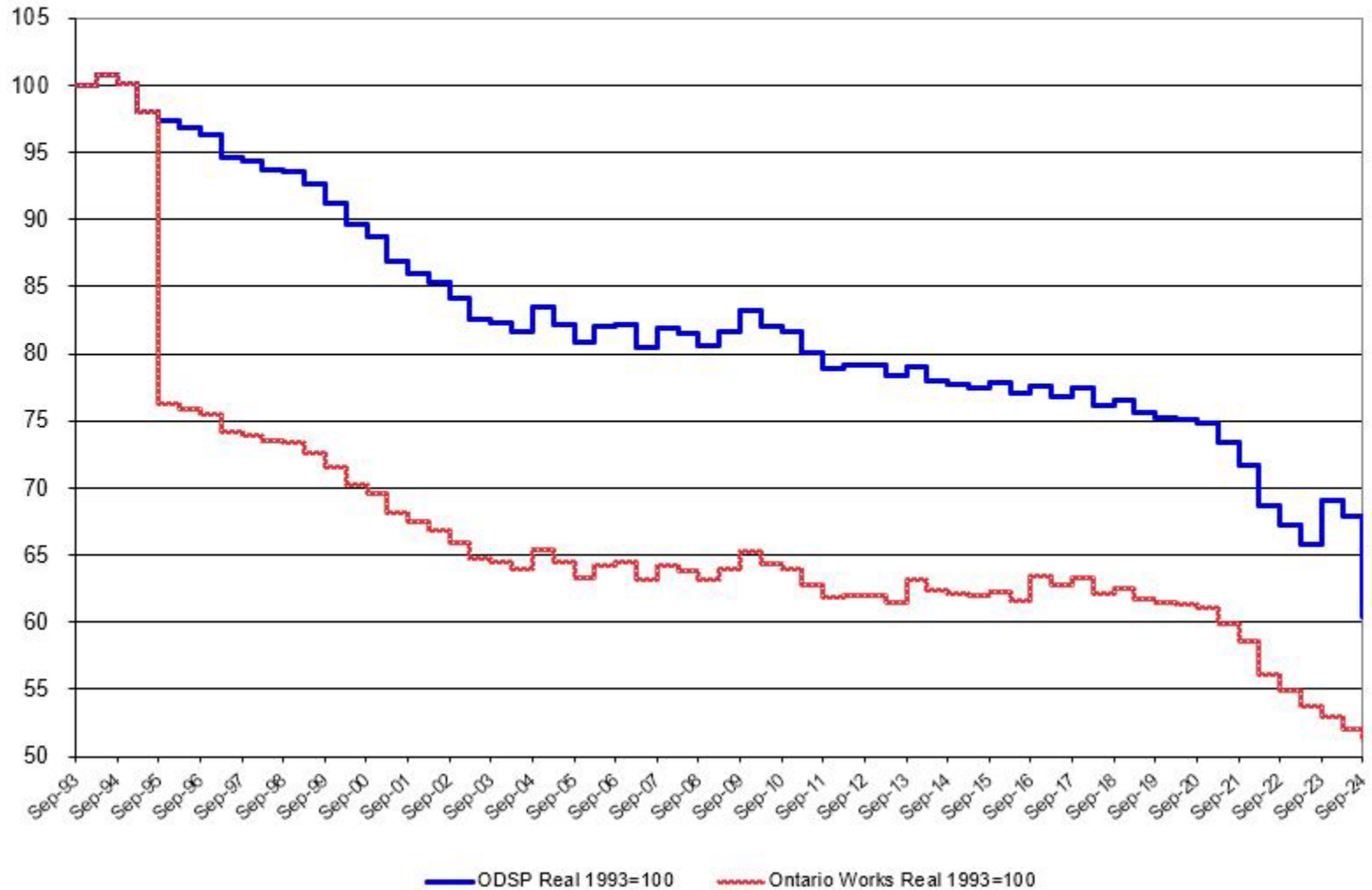
A petition circulated by MPP Chris Glover states that: more patients are asking for MAID because they cannot afford the services they need to accommodate their disabilities; and the death rate for homeless people living on the streets or shelters in Toronto has doubled since the PCs came to power in 2018.

The sinking value of social assistance cheques, especially for OW recipients, is shown by a chart from the Canadian Centre for Policy Alternatives. Led by a 21.6% cut to social assistance by a PC government in 1995, the buying value of OW has been cut in half over the past 30 years.

## OW and ODSP Rates, Adjusted for Inflation 1993 to 2024

1993=100

Prepared by:  
Hugh Mackenzie, Research Associate  
Canadian Centre for Policy Alternatives



## **MOTION TO BE CONSIDERED BY THE E&CS COMMITTEE**

That the E&CS Committee or City Council ask the Board of AMO to take a stronger position on social assistance rates, including ending the 5+ year freeze on Ontario Works


That the Board arrange for members of AMO (all the municipalities represented at the August meeting) to vote to ask the government to give a substantial raise to both OW and ODSP

That this advocacy from Hamilton begin as early as possible, so that it will allow time for the Board of AMO to strengthen their position

That as many Hamilton representatives as possible attend the 2024 AMO meeting in Ottawa, Aug. 18 to 21.



## INFORMATION REPORT

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	June 20, 2024
<b>SUBJECT/REPORT NO:</b>	Indigenous Relations Updates (HSC21001(b)) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Jennifer DiDomenico (905) 546-2424 Extension 5596
<b>SUBMITTED BY:</b>	Katelyn LaForme Director, Indigenous Relations Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

### COUNCIL DIRECTION

Not applicable

### INFORMATION

Report HSC21001(b) provides a progress update on the work of the Indigenous Relations team and implementation of the Urban Indigenous Strategy. There are many facets to the portfolio of the Indigenous Relations Team including serving as an advisory and support role to City divisions, coordinating delivery of the Urban Indigenous Strategy, working with the Indigenous community in Hamilton, and developing relationships with the local Treaty Nations. The goal of the Indigenous Relations Team is to strengthen relationships with the Indigenous communities and to build knowledge, understanding and competency within the organization to work effectively with Indigenous Peoples.

#### a) Key accomplishments:

Since the previous update to Council in [February 2023](#), continued progress is being made in developing the relationship the City has with Indigenous residents and local Nations. Some examples of the accomplishments include:

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**SUBJECT: Indigenous Relations Updates (HSC21001(b)) (City Wide) - Page 2 of 5**

- Launched Indigenous Cultural Capacity (Indigenous Awareness) Training with
  - the newly elected City Council
  - senior leadership
  - people leaders across the organization
- Indigenous Landmarks and Monuments Review
  - Phase Two work initiated; interim signage installed, public education campaign planned and developed
- Establishing an annual Days of Recognition program
  - using various communication methods, activities, events and learning tools, acknowledged, and honoured eight days of significance to the Indigenous community (e.g., National Indigenous Peoples Day, etc.)
- Provided support to the City of Hamilton members of the Joint Stewardship Board and on projects that fall within the Red Hill Valley
- Collaborated and supported Indigenous partner agencies on community events (e.g., Welcome Ceremony Indigenous Liaison Officer, Indigenous Music Social)
- Provided support to the [Indigenous Advisory Committee](#) (a Volunteer Advisory Committee to Council) to the end of its term
- Continued to develop corporate-wide strategies, policies and consistent approaches in many areas including:
  - how the City engages with First Nations and other Indigenous groups regarding archaeology and environmental assessment work
  - working in collaboration with Recreation on the use of Indigenous Images/Themes Policy
- Finalized recruitment for the new role of Director, Indigenous Relations to lead the team to support the implementation of the Urban Indigenous Strategy and other Indigenous Relations priorities.

Additional initiatives and details on these achievements are attached as Appendix “A” to Report HSC21001(b).

b) Priorities for 2024:

The Urban Indigenous Strategy is a long-term strategy and will require implementation over several years. To manage workloads, the Actions have been prioritized based on the Implementation Plan and emerging opportunities/issues. Following are some key areas of focus for this year.

### **Indigenous Landmarks and Monument Review**

Phase Two of the project is underway with the interim interpretive signage having been installed at each of the priority sites in Spring 2023. Staff have developed a public education campaign that will launch following Council’s receipt of Report HSC21001(b). The campaign includes publishing a twenty-two-minute educational video designed to

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**SUBJECT: Indigenous Relations Updates (HSC21001(b)) (City Wide) - Page 3 of 5**

raise awareness of three monumental sites that have been identified as problematic for the City based on the Honouring Our Roots report. The video will be accompanied by a survey to collect feedback and solicit ideas on how we could move forward at these sites.

It is anticipated that the campaign will commence the last week of June with the release of a few short video trailers and extend into the Fall. A modified Summer approach will leverage opportunities to join other municipal/partner events as available to share a pamphlet and information about the video and survey (which will be posted online at [Engage Hamilton](#)). To ensure accessibility for the community, in-person events will also be hosted in September/October in various locations across the city where residents are able to watch the video and paper copies of the survey will be made available.

The information gathered will be analyzed and organized to identify themes. The themes will then be used to frame the wording in a follow-up survey that would provide more specific ideas for comment on options at each of the three sites. The data that is assembled will be synthesized by the Landmarks and Monuments Working Group and subsequently shared with Council.

**Cultural Capacity Training**

Building on Indigenous Awareness education provided to elected officials, senior leadership and all people leaders, training is targeted to be rolled out across the organization more broadly, with a focus on project and engagement leads in 2024. All municipal staff need a solid foundation of education about Indigenous Peoples, history, treaties, and Aboriginal rights – this was identified as a high priority in the Truth and Reconciliation Commission’s Calls to Action for the City of Hamilton to implement during the development of the Urban Indigenous Strategy.

**Relationship Agreements**

Work has been ongoing to enhance communications and improve relationships that the City has with each of the Treaty Nations. Relationship Agreements are one way to help identify areas of mutual interest and concern, to develop a long-term broader relationship of practical cooperation and commitment. Initiating dialogues with the Treaty Nations to determine if they are interested in working with the City on this will be a priority in 2024. This will include relationship agreements with the Mississaugas of the Credit First Nation, Six Nations of the Grand River, Haudenosaunee Confederacy Chiefs Council and Huron-Wendat Nation.

**West Harbour Projects**

In partnership with the Hamilton Public Library, the team will continue working on the Discovery Centre Study to examine the proposed concept for future use. The

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**SUBJECT: Indigenous Relations Updates (HSC21001(b)) (City Wide) - Page 4 of 5**

preliminary option for redesign of the facility would incorporate a library services area; Indigenous community gathering space; exhibits and gallery space; café; and visitor amenities. Feedback from the urban Indigenous community and public indicated general interest in the preliminary option and general support for moving forward with further work to develop the concept. As this project unfolds, the Treaty Nations will also be engaged, where appropriate. This year, the Project Team will establish project governing structure and issue a Request For Proposal to assist with advancing details for the Concept.

Through a collaborative engagement process with members of the Indigenous community, the Municipal Land Development Office and the Indigenous Relations Team will plan and construct improvements for the Macassa Bay shoreline area. As this project takes shape, the Treaty Nations will also be engaged, where appropriate. This project has the potential to fulfill a number of actions in the Urban Indigenous Strategy as well as advance objectives in the West Harbour Waterfront Recreation Master Plan; work in 2024 will include re-envisioning Macassa Bay and creating a concept.

**Natural Heritage Monitoring**

The working group anticipates bringing recommendations on a policy and procedure to engage First Nations in Environmental Assessment (natural heritage work) projects by the end of 2024. This work builds on the success and learnings from the Indigenous Archaeological Monitoring Policy already established and could align closely with the development of relationship agreements.

**Policy Review**

Some of the Urban Indigenous Strategy actions can be addressed by revisions to or creation of City policy and/or procedures. Staff continue to work with the urban Indigenous community and internal partners to identify areas for improvement in this regard. In 2024, the team is looking to bring an updated Use of Indigenous Medicines Policy and Procedure forward, as well as a new policy and procedure respecting Sacred Fires.

**Indigenous Relations Staffing Model**

During the 2023 budget deliberations, the business case for permanent resourcing and director-level leadership in the Indigenous Relations team was approved by Council. There continues to be an increased level of support needed across the organization (such as advice on consultation, staff development, protocols, creation of policy/programs, etc.). As the team reviews its workplan, Staff will determine if additional resources are required and needed will be brought to the 2025 budget process.

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**SUBJECT: Indigenous Relations Updates (HSC21001(b)) (City Wide) - Page 5 of 5****Indigenous Advisory Committee**

Once Council has considered the review of Volunteer Advisory Committees and confirmed those that can move forward (assuming the Indigenous Advisory Committee is reinstated), the Team will work with the Indigenous community in Hamilton to establish a new Committee for the 2022-2026 term of Council. It is important to note that the recruitment and selection process are managed independently but will coincide with recruitment for other Volunteer Advisory Committees overseen by Clerks.

## c) Conclusion

Since the Actions in the Urban Indigenous Strategy require participation by and the commitment of staff across the corporation, the team continue to build connections and engage with Senior Leadership Team and staff in all departments and divisions. Seeking opportunities for collaboration will enable learning and increased benefits associated with all facets of municipal service delivery and improved relationships with community. The City of Hamilton together with Indigenous and non-Indigenous residents, and neighboring Treaty Nations is continuing a journey to reconciliation that will honour the history, knowledge, rights, languages, and cultures of Indigenous Peoples. This work requires ongoing commitment to strengthening relationships and adequate support of resources towards our desired outcomes.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix "A" to Report HSC21001(b) - Updates on initiatives in the Indigenous Relations portfolio



## Urban Indigenous Strategy and Indigenous Relations Team Updates as of April 2024

An overview of some of the key initiatives of the Urban Indigenous Strategy and associated portfolio delivered by the Indigenous Relations Team (IRT) from February 2023 to April 2024 follows below.

### Days of Recognition (Spirit #20, People #23, 29 and 32)<sup>1</sup>

The following days of significance to the Indigenous community and People were recognized:

- National Indigenous Languages Day (March 31)
- National Day of Awareness for Missing and Murdered Indigenous Women and Girls/Red Dress Day (May 5)
- National Indigenous History Month (June) and National Indigenous Peoples Day (June 21)
- Orange Shirt Day/National Day for Truth and Reconciliation (September 30)
- Local Day of Action for Missing and Murdered Indigenous Women and Girls (October 4)
- Treaty Week (First Week of November)
- International Inuit Day (November 7)
- Louis Riel Day (November 16)

Education is an important way to increase understanding and break down stereotypes and racism. By promoting awareness of significant dates, the City can honour, celebrate, and help others gain an appreciation for a) what they are b) why they're important, and c) why they need to be recognized. For each day of recognition, the City website was updated with relevant content, educational resources, links to further information (highlighting what is available at the Hamilton Public Library (HPL)). Multiple communication channels (including social media posts, newspaper ads, and emails) were utilized to acknowledge each date and encourage people to further educate themselves on these topics. including, to acknowledge each day of significance and to encourage others to educate themselves on these topics. A number of virtual education sessions ('Lunch and Learns') were hosted for staff on subjects such as Stereotypes and Racism, and Six Nations Land Claims (Woodland Cultural Centre), Honour to Senator Murray Sinclair (National Film Board).

The team delivered some key events for the days of recognition in 2023.

Partnering with the HPL, an Exhibit of red dresses entitled “We’re Going Missing” was installed at the Central Branch in May to recognize National Day for Missing and Murdered Indigenous Women and Girls (MMIWG).

For National Indigenous Peoples Day/Month, a celebration was held at City Hall on June 21<sup>st</sup> in early afternoon with programming to celebrate and acknowledge the day. The event was filled with speakers, performances by singers, drummers, and was a great way to mark the day with the Indigenous community in Hamilton. Later that afternoon, a Gathering was hosted at the Central Library entitled “Strengthening Our Bundle”. The evening included the IRT sharing an UIS update, drumming and dancing with the community, and even an information fair with many Staff from other divisions participating. The event was very well

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<sup>1</sup> Correspond to the Actions within each Theme of the [Urban Indigenous Strategy](#)

## **Urban Indigenous Strategy and Indigenous Relations Team Updates as of April 2024**

attended, and Staff received positive feedback on it. On June 23<sup>rd</sup>, the IRT hosted a film screening in partnership with the Woodland Cultural Centre entitled “Silent No More”, a Virtual Tour of the Former Mohawk Institute Indian Residential School in the Woodshed at the Hamilton Museum of Steam and Technology.

In September, the IR team supported Public Health Services and Indigenous community partners in holding an Indigenous Music Social (Mino Biimadziwin Wakya’ta’shatse Social) at Gage Park. The day was filled with Indigenous music artists, local Indigenous vendors, and tents/information booths from various local Indigenous community partners to let the community know what services and people can help them in the city. In collaboration with Tourism and Culture for September 30, a Public Art ceremony unveiling Hamilton’s newest piece entitled “All Our Relations” took place at Hamilton West Harbour. National Day for Truth and Reconciliation was recognized through the inclusion of Indigenous ceremony, drumming, performances and remarks by knowledge keepers. Additional activities including providing opportunities for City staff to purchase orange shirts to wear and participate in virtual staff learning webinars during the month. Similar to last year, proceeds from shirt sales were donated to the Woodland Cultural Centre Education program. With the support of Senior Leadership, all staff received a slide deck with information and people leaders were encouraged to engage staff in conversations about the significance of Orange Shirt Day.

<b>Indigenous Landmarks and Monuments Review (Spirit #11 and 12, People #36)</b>
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In May 2022, Council approved Phase 1 [Report HSC21025a/PED21149a/PW21038a](#) and the Honouring our Roots: Creating Space for Indigenous Voices recommendations from the Circle of Experts. Five priority sites were identified by the Indigenous community:

- Sir John A. MacDonald monument (Gore Park, King St. at Hughson St.)
- Queen Victoria monument (Gore Park, west end facing James St.)
- Augustus Jones monument (King St. E. at Jones St. in Stoney Creek)
- United Empire Loyalist monuments (front of 50 Main St. E. and Dundurn Park)
- former Ryerson Recreation Centre (251 Duke St.).

In May 2023, [Council approved the renaming of the facility at 251 Duke](#) to Kanétskare (meaning “the bay” of “the inlet” in Mohawk) Recreation Centre. The IRT and Recreation Division worked together to implement the name change including installing new signs, updating associated references online and in print, and developing materials that were shared via multiple communication channels to raise awareness and educate the public about the new name.

The Indigenous Curator and Indigenous Community Outreach Coordinator hired to co-lead this project spent time getting oriented in the first quarter of 2023 and then focussed on implementation with support from the Landmarks and Monuments Working Group.

To begin work on the high priority sites, Staff set out to gather information from the Circle of Experts and others about Indigenous history and considered different ways that this material could be conveyed. To better support consistency in what was being shared, a local Indigenous media production company was retained and worked with Staff to

**Urban Indigenous Strategy and Indigenous Relations Team Updates as of April 2024**

assemble some of those interviews into a video. The outcome of the more than six months of cinematography and audio design was a 22-minute video which will form the basis of a public education campaign. The objective of the campaign is to highlight the lack of Indigenous history/ misrepresentation of the full history at 3 of the sites to help with understanding the importance of why this work is needed.

A short survey was then created to complement the video and gather feedback on how we can move this work forward.

**Cultural Capacity Training (People #29)**

Staff education is a key component to further understanding and appreciation of Indigenous culture, history and traditions, as was outlined in the Urban Indigenous Strategy Final Report (HSC19030). Several learning opportunities are made available to staff throughout the year including webinars, documentary screenings, lunch and learn sessions on diverse topics such as reconciliation and treaties.

In April, the newly elected Council and Senior Leadership Team participated in a full day Cultural Awareness training facilitated by First Peoples Group (FPG, an external Indigenous consulting firm). The course was designed to provide a foundation for understanding traditional Indigenous teachings, and key aspects of the past/ present/ future of First Nations, Métis and Inuit. There was a positive response to the learning and support to share this valuable experience within the Administration.

Building on the success of training with elected officials, the IRT worked with FPG to develop an Indigenous Cultural Awareness course tailored to leadership across the organization. In September, nearly 550 Staff (primarily those who manage direct reports) took part in an offsite training day. Participants learned about Indigenous Peoples and their history with the objective to build understanding, knowledge, attitudes and values essential to fostering positive and productive relationships with Indigenous people and communities. A recording of the session was made and assigned as required training to those people leaders who were not able to attend the in-person date. The IRT were very encouraged by the extremely positive feedback received on the content shared.

**Indigenous Advisory Committee (Land #2 and 3)**

Committee chose to only meet in the first quarter of 2023 as they anticipated recruitment for a new term would get underway after the budget process and decided since there were no time critical items to be addressed, the IAC could stop meeting until that occurred.

Subsequently, Council directed Staff to review the Volunteer Advisory Committees (VACs) to provide recommendations on public engagement methods inclusive of the VACs to fulfill the priorities of the 2022-2026 Term of Council. Through the year, members of the IAC have attended events as a way to continue supporting the IRT and work in the community while the committee is still paused.

**Appendix “A” to Report HSC21001(b)**  
**Page 4 of 5**

**Urban Indigenous Strategy and Indigenous Relations Team Updates as of April 2024**

Community Involvement, Partnerships and Community Events (Land #4, Spirit #21, People #26 and 32)

The IRT partnered with Indigenous community agencies on events, gatherings, and community engagement throughout the year, as highlighted below:

- Supported the Branches of Native Development (BOND) to host their annual Soaring Spirit Festival and Pow Wow on June 21 - 23 to honour the Summer Solstice and to celebrate the Indigenous community in Hamilton; activities included drumming, dancing, various cultural teachings, Indigenous food and craft vendors
- Attended the “Lifting Up Our Children Event” presented by the Hamilton Regional Indian Centre at Gage Park on June 29
- On October 4, attended the gathering and walk hosted at City Hall by Sisters in Spirit to acknowledge the Local Day of Action for Missing and Murdered Indigenous Women and Girls and Two Spirit People

First Nations Engagement in Archaeology (Land #5, Spirit #19)

A cross-departmental workgroup (Public Works (PW), Planning and Economic Development (PED), Corporate Services – Legal and Procurement Sections (CS)) continued to develop a corporate-wide strategy/consistent approach to how the City engages with First Nations and other Indigenous groups regarding archaeology and with consideration to possibly expand to environmental assessment work. Staff offer to meet with the Nations at least annually to continue to discuss/review capital projects and build those relationships.

Where project-specific issues arise, the First Nations’ and City staff seek to engage in dialogue towards finding mutually beneficial solutions. One example of this is on the East-West Road Corridor in Waterdown; data indicated that archaeological sites could extend beyond project limits and given this possibility and the importance of protecting Indigenous heritage, fieldwork was suspended pending development of an acceptable strategy in partnership with the participating First Nations.

Discovery Centre Study (Land #3, Spirit #11 and 14)

The HPL identified an opportunity for the IRT to partner with them in the Discovery Centre Study to examine a Proposed Concept which incorporates an Indigenous gathering space, public library, exhibition space, visitor amenities and a café at the site in West Harbour. Staff from both teams engaged with the urban Indigenous community and public at various events through the Spring and Summer of 2023 on the preliminary idea and reported the findings to Council in November (by [Report PED21090\(e\)/HSC23073](#)), where Council endorsed support for the Study to be undertaken.

Policy Review (People #24 and 34)

The IRT worked with the Recreation Division to bring forward a report on the [Use of Indigenous Images/Themes in City Sports and Recreation Facilities \(HSC24004\)](#) which was

**Urban Indigenous Strategy and Indigenous Relations Team Updates as of April 2024**

approved by Council January 24, 2024. The objectives of the Policy include i) ensuring that the City's sport and recreational facilities are void of Indigenous themed logos and images related to non-Indigenous sport organizations and clubs; ii) removing barriers to participation in our recreational and sport facilities by Indigenous peoples; and c) providing a consistent approach for staff to address issues that arise from noncompliance of the Policy. Subsequently, further direction given to Staff by motion was to report back with a similar policy for all indoor and outdoor facilities under municipal jurisdiction.



# Hamilton

## MINUTES

### Hamilton Veterans Committee

Meeting #2023 - 005

June 27, 2023

4:00 p.m.

WebEx – Virtual Platform

**Present:** Chair: Michael Rehill  
Vice Chair: Ed Sculthorpe  
Members: Terry Ryan, Robert Fyfe, Steve Waldron, Rod Paddon, Don Jackson

**Also Present:** Christopher Redford (Staff Liaison), Carolyn King (Hamilton Military Museum), Moira McGuigan (Hamilton Military Museum)

#### 1. CEREMONIAL ACTIVITIES

(i) **Moment of Silence**

Committee members observed a moment of silence.

(ii) **Land Acknowledgement**

Michael Rehill read the Land Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**(Sculthorpe/Fyfe)**

That the agenda for the June 27, 2023 meeting of the Hamilton Veterans Committee be approved.

**CARRIED**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)****(i) May 30, 2023 (Item 4.1)****(Fyfe/Ryan)**

That the Minutes of the May 30, 2023 meeting of The Hamilton Veterans Committee be approved, as presented.

**CARRIED****4. DISCUSSION ITEMS (Item 10)****(Ryan/Fyfe)**

That the following items be received:

**(i) Decoration Day Post-Event Wrap Up (10.1)**

Decoration Day Event ran smoothly, all committee members provided positive feedback regarding the ceremony, the band, maintaining no vehicular access in the cemetery, and the cadet contributions. The chair extended his gratitude to the three cadet coordinators and the staff liaison on behalf of the committee and the community. In preparation for Decoration Day 2024, the committee recommends that the shuttle service begins at 8:30am, that they establish a firm forming up position, to increase time to decorate the graves, that cadet attendance is mandatory to this event, the creation of a map so that all cadets participating know their positioning, having a committee member on the shuttle bus to ensure that the route is correct.

**(ii) Dieppe Memorial Service (10.2)**

The Royal Hamilton Light Infantry Veterans Association organizes this ceremony with the support of the Hamilton Veterans Committee. This service takes place on August 19 every year, the committee is encouraged to attend. The Chair and the Staff Liaison will meet with members of the Association to discuss the service. The Chair will send out service details to all committee members in due course.

**(iii) Wreath Project 2023 (10.3)**

Staff Liaison has contacted the four elementary schools that are on the rotating list for 2023; Cathy Weaver, Adelaide Hoodless, Queen Victoria and Hess Street Schools. Follow up will be sent out in September when school resumes. This project will provide the students with complimentary

educational programs at the Hamilton Military Museum and complimentary transportation. Staff Liaison will coordinate with the Curator of Indigenous Culture & Heritage regarding the participation of indigenous schools in the wreath project and for advice regarding the land acknowledgement and indigenous participation in the Remembrance Day ceremony for 2023.

**CARRIED**

**5. GENERAL INFORMATION / OTHER BUSINESS (Item 13)**

**(i) Passing of Padre Bruce Lacillade (Item 13.1)**

Staff Liaison reports the passing of Padre Lacillade, who was the County (Ontario) Chaplain and Commander, American Legion Post 18 (Hamilton/Burlington). Padre William Thomas will take over the duties at the 2023 Hamilton & Scourge Memorial Service on August 8. All committee members are invited and welcome to attend.

**(Sculthorpe/Fyfe)**

That the information respecting the Passing of Padre Bruce Lacillade, be received.

**CARRIED**

**6. ADJOURNMENT (Item 15)**

**(Sculthorpe/Fyfe)**

That, there being no further business, the meeting be adjourned at 4:21 p.m.

**CARRIED**

**Respectfully,**

**Michael Rehill, Chair**

**Hamilton Veterans Committee**





# Hamilton

## MINUTES

### Hamilton Veterans Committee

Meeting #2023 - 006

September 26, 2023

4:00 p.m.

WebEx – Virtual Platform

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**Present:** Chair: Michael Rehill  
Vice Chair: Ed Sculthorpe  
Members: Terry Ryan, Robert Fyfe, Dave Baldry, Rod Paddon, Steve Waldron, Don Jackson

**Also Present:** Christopher Redford (Staff Liaison), Moira McGuigan  
(Hamilton Military Museum)

#### 1. CEREMONIAL ACTIVITIES

(i) **Moment of Silence**

Committee members observed a moment of silence.

(ii) **Land Acknowledgement**

Michael Rehill read the Land Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**(Fyfe/Baldry)**

That the agenda for the September 26, 2023 meeting of the Hamilton Veterans Committee be approved.

**CARRIED**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)****(i) June 27, 2023****(Sculthorpe/Paddon)**

That the Minutes of the June 27, 2023 meeting of The Hamilton Veterans Committee be approved, as presented.

**CARRIED****4. DISCUSSION ITEMS (Item 10)****(/)**

That the following items be received:

**(i) Dieppe Service Post-Event Wrap Up (10.1)**

Annual Dieppe Service was on Saturday, August 19. The Chair commented that the event ran very smoothly, the logistics were perfect and there was a good turnout. Several committee members were in attendance for the service. Coordinate to ensure that all the cadets are in the same uniform for 2024. Staff Liaison informed the committee that there will be some work done at the memorial by City Parks to ensure that the rocks stay clear of weeds and sand.

**(ii) Wreath Project 2023 (10.2)**

Staff Liaison reports that the four schools (Cathy Weaver, Adelaide Hoodless, Queen Victoria and Hess Street) chosen for this project were contacted in June before the school year ended. Staff Liaison also went to the four schools in Mid-September to visit each Principal and to drop off information sheets. Committee is still waiting on a response for participation. The Committee recognizes that student attendance will be limited at the Remembrance Day service this year due to it being on a Saturday as opposed to a weekday.

**(iii) Hamilton Remembrance Day Services (10.3)**

Committee discussed roles for the service: S. Waldron will be Parade Marshall with the assistance of D. Jackson, T. Ryan will assist the Second World War Veteran, E. Sculthorpe will greet dignitaries and wreath bearers. Staff Liaison to connect with Indigenous Ceremonial drummers to inquire about participation. They should be acknowledged and included in the service timeline, either during the wreath laying or at the end. If it is at the end, the service will not be dismissed until the conclusion of the

drumming circle. Taped pre-show of the Cenotaph Centennial will air from 10:30 to 10:45 am Cable 14 will have a live camera on James St., and a person in studio to explain the parade march as it moves towards Gore Park. The Children's Choir will sing O' Canada with the band, and they will sing one more song during the wreath laying. Construction at Gore Park has lessened since 2022, it will be easier to march in on parade. A Second World War Veteran will be in attendance, details are being finalized.

Staff Liaison informed the Chair that he will be recorded for the Cenotaph Centennial video that will play prior to the service starting. The Chair is to reach out to Captain Padre M. Bowyer of the 31<sup>st</sup> Signals Regiment to inquire about participation.

**(iv) Hamilton Remembrance Day Services ASL Interpretation**

Committee has acquired an ASL interpreter for the Remembrance Day Service, they will stand at the front of the cenotaph so that they can be seen by Cable 14 cameras. Interpreter has requested that master of ceremonies speaks slowly during the Land Acknowledgement to ensure that all indigenous words are captured properly.

**(v) Argyll Pavilion signage update**

Staff Liaison informed committee that once the signs are complete, they could take weeks to be installed. Recommendations to get the signs completed as quickly as possible, and then they will be added to Parks timeline.

**(vi) Cenotaph Centennial standup display**

Two stand up display banners are being completed for Remembrance Day. They will be put up at City Hall at the end of October and remain in place until November 11. The banners will include information about the Veterans Committee, the history of the Cenotaph, the names of the First World War casualties, information of the time capsule and the work completed on the cenotaph throughout the years.

**CARRIED**

**5. MOTIONS (Item 11)**

**(i) Approve 2024 Budget Increase Submission (Item 11.1)**

That staff submit the Hamilton Veterans Committee 2024 Budget Report requesting an increase in the committee's base budget from \$43,000 to \$65,000, so that it may be referred to the 2024 budget process for consideration.

**(Rehill/Paddon)**

That the committee approves staff's submission of the Hamilton Veterans Committee 2024 Budget Report requesting an increase.

**CARRIED**

**6. ADJOURNMENT (Item 15)**

**(Ryan/Sculthorpe)**

That, there being no further business, the meeting be adjourned at 4:28 p.m.

**CARRIED**

**Respectfully,**

**Michael Rehill, Chair  
Hamilton Veterans Committee**



Hamilton

MINUTES

**Hamilton Veterans Committee**

Meeting #2023 - 008

November 28, 2023

4:00 p.m.

WebEx – Virtual Platform

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**Present:** Chair: Michael Rehill  
Vice Chair: Ed Sculthorpe  
Members: Terry Ryan, Robert Fyfe, Dave Baldry, Steve Waldron, Rod Paddon, Don Jackson

**Also Present:** Christopher Redford (Staff Liaison), Carolyn King (Hamilton Military Museum)

**1. CEREMONIAL ACTIVITIES**

**(i) Moment of Silence**

Committee members observed a moment of silence.

**(ii) Land Acknowledgement**

Michael Rehill read the Land Acknowledgement.

**2. APPROVAL OF THE AGENDA**

**(Sculthorpe/Ryan)**

That the agenda for the November 28, 2023 meeting of the Hamilton Veterans Committee be approved.

**CARRIED**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)****(i) October 31, 2023****(Paddon/Waldron)**

That the Minutes of the October 31, 2023 meeting of The Hamilton Veterans Committee be approved, as presented.

**CARRIED**

**4. COMMUNICATIONS (Item 5)****(i) Navy League of Canada, Dundas Branch. Sea, Air and Army cadets in Dundas overnight vigil funding request (Item 5.1)**

The navy league has made a request to the committee to funding in the amount of \$650.00 - \$700.00. This is to cover the cost of keeping a nearby facility open overnight for warmth and access to services. The Chair requests further information before a decision can be made. Staff Liaison will report back with more information.

**(ii) Poppy Crosswalk Motion from Councillor Beattie and resulting communication (Item 5.2)**

There is an initiative to have the Transportation Division paint poppies on the crosswalk on King Street closest to the Stoney Creek Saltfleet Cenotaph to honour those who have served and continue to serve. A request has been made for the committee to provide a letter of support. The committee agrees to send a letter of support; Staff Liaison to create a draft.

**(iii) Mohawk Sports Park request for consultation (Item 5.3)**

The Mohawk Sports Park is working on an initiative for the development of a multi-use community hub facility. They are requesting that the committee take part in upcoming community consultation on the project and would welcome the opportunity to attend a meeting to provide more information. The committee agrees to invite a representative to the February meeting.

**5. DISCUSSION ITEMS (Item 10)****(Sculthorpe/Ryan)**

That the following updates be received:

**(i) Remembrance Day Event Review (Item 10.1)**

General feedback was all positive and thanks were given out to all, especially those organizing the wreaths and to the staff liaison. Regarding the garrison parade: the change to the parade route was discussed, the route will be better monitored next year. Regarding the ceremony: S. Waldron reports that the special guest veteran was well-received. M. Rehill suggests finding ways to make the Cable 14 live broadcast flexible, so that upon an early arrival of the parade a transition can be made to the start of the ceremony without delay. This will not be an issue until the November 11 Service is on a weekend and again coincides with the Garrison Parade, which will not take place until 2028.

**(ii) Veterans 2024 Budget Request (Item 10.2)**

Staff Liaison indicated the Hamilton Veterans Committee 2024 budget request to Emergency and Community Services was approved, November 16, 2023. The Committee's base budget of \$43,000.00 was increased to \$65,000.00.

**(iii) Cenotaph bollards and chains damage (Item 10.3)**

The damaged bollards were tightened for the Remembrance Day service. Further work will occur on the bollards, and the chains will be replaced.

**(iv) Decoration Day 2024 (Item 10.4)**

The committee agrees to move the time of the service back to 10:00 a.m. with the decoration of the graves taking place after the ceremony instead of before it. T. Ryan would like the committee to acquire advance confirmation of the cadet corps numbers for the day. To assist in achieving this, a 'save the date' email will be sent out in March that will also inform groups of the change in start time. Full plans for event will start at the February meeting.

**6. GENERAL INFORMATION / OTHER BUSINESS (Item 13)**

**(i) Committee Update (Item 13.1)**

M. Rehill informs the Committee that a new Chair must be elected at the next meeting which is the first meeting 2024, February 27. Staff Liaison indicated contact information for committee members was provided to city staff leading the City of Hamilton's review of Volunteer Advisory Committees for the purposes of doing engagement and collecting feedback.

**(Sculthorpe/Ryan)**

That the Committee Update be received.

**CARRIED**

**7. ADJOURNMENT (Item 15)**

**(Fyfe/Sculthorpe)**

That, there being no further business, the meeting be adjourned at 4:31 p.m.

**CARRIED**

**Respectfully,**

**Michael Rehill, Chair  
Hamilton Veterans Committee**





# Hamilton

## MINUTES

### Hamilton Veterans Committee

Meeting #2024 - 001

April 30, 2024

4:00 p.m.

WebEx – Virtual Platform

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**Present:** Chair: Michael Rehill  
Vice Chair: Ed Sculthorpe  
Members: Terry Ryan, Robert Fyfe, Dave Baldry

**Also Present:** Christopher Redford (Staff Liaison), Carolyn King (Hamilton Military Museum), Moira McGuigan (Hamilton Military Museum), Robert DeWolfe

#### 1. CEREMONIAL ACTIVITIES

(i) **Moment of Silence**

Committee members observed a moment of silence.

(ii) **Land Acknowledgement**

Michael Rehill read the Land Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**(Sculthorpe/Baldry)**

That the agenda for the April 30, 2024 meeting of the Hamilton Veterans Committee be approved.

**CARRIED**

### 3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)

#### (i) November 28, 2023

##### (Baldry/Ryan)

That the Minutes of the November 28, 2023 meeting of The Hamilton Veterans Committee be approved, as presented.

**CARRIED**

### 4. COMMUNICATIONS (Item 5)

#### (i) Navy League of Canada Funding Request (Item 5.1)

The Navy League has made a request to the committee to funding in the amount of \$650.00 - \$700.00. This is to cover the staffing cost of keeping a nearby facility open for warmth and access to services overnight November 10<sup>th</sup>/11<sup>th</sup> while the cadet group stands guard at an overnight Remembrance vigil at the Dundas Cenotaph. The Chair to write a letter expressing the committee's support for the city to waive/cover this cost.

#### (ii) Poppy Crosswalk Program (Item 5.2)

There is an initiative to have the Transportation Division paint poppies on the crosswalk on King Street closest to the Stoney Creek Saltfleet Cenotaph to honour those who have served and continue to serve. A letter of support was sent, and now a request has been made for the committee's input in the design choice. Committee agrees that the design should be deferred to the Royal Canadian Legion to sanction, and that all other locations within the municipality can use the same design for future crosswalks.

### 5. DISCUSSION ITEMS (Item 10)

#### (Sculthorpe/Ryan)

That the following updates be received:

#### (i) Hamilton's Merchant Marine Memorial Presentation and Discussion – Robert DeWolfe (Item 10.1)

R. DeWolfe presented to the Committee regarding the location of the Hamilton Merchant Marine Memorial. The current memorial is in Sam Lawrence Park, far from water. The presentation was in support of a proposed a plan to have the Merchant Marine Memorial located at a waterfront location, possibly at Pier 8 near the HMCS Haida. This would allow for accessibility, visibility, and an appropriate landscape for a

Memorial Service to take place each year on September 3. R. DeWolfe is requesting committee support and financial backing. The Committee expressed support. A discussion of next steps took place. C. Redford will research cost, feasibility and process regarding permissions for possible locations (municipal and/or federal, for Pier 8 or HMCS Haida).

**(ii) Research a Grave 2024 (Item 10.2)**

All of the information was sent out, however no replies have been received yet. Committee members to remind cadets of the program.

**(iii) Decoration Day 2024 (Item 10.3)**

Program has been approved, the reverend has been secured and the bands have been informed of the schedule. There are 4 wreaths to be laid during the service. Prior to the service the water coolers, flowers, flags and painted rocks will be delivered to 4 locations within the cemetery. Once the service has concluded, while the cadets are at attention, they will be given the grave decorating instructions. The cadets will be split into 4 groups and will accompany C. Redford, T, Ryan, Bill, Robert to the 4 locations. Once the decorating has concluded, the cadets will return for pizza at Dundurn Park Pavilion.

**(iv) Volunteer Advisory Committee Review (Item 10.4)**

The committee was asked if they had responded to the survey request for input that was sent out. Committee agreed that the committee should ideally include representatives from various veteran's organizations as well as the regiments.

**(v) Marking the 80<sup>th</sup> Anniversary of D-Day (Item 10.5)**

The committee will mark this anniversary at several events throughout the year, with the Remembrance Day Service being the largest contribution. The D-Day commemoration will be pre-recorded and played before the live broadcast of the service at the Hamilton Cenotaph on November 11<sup>th</sup>.

**6. Motions (Item 11)**

**(i) Motion to Elect Hamilton Veterans Committee Chair for 2024 (Item 11.1)**

Christopher Redford calls for nominations. M. Rehill is nominated as a candidate. No other nominations.

**(Sculthorpe/Baldry)**

That Mike Rehill be acclaimed Chair of the Hamilton Veterans Committee for 2024.

**CARRIED**

**7. ADJOURNMENT (Item 15)**

**(Sculthorpe/Ryan)**

That, there being no further business, the meeting be adjourned at 5:04 p.m.

**CARRIED**

**Respectfully,**

**Michael Rehill, Chair  
Hamilton Veterans Committee**



Hamilton

**Seniors Advisory  
Committee**

**July 13, 2023**

**Minutes 23-07**

**3:00pm – 4:30pm**

**YouTube Channel Streaming for Virtual Meetings All  
electronic meetings can be viewed at: City's YouTube  
Channel:**

**<https://www.youtube.com/user/InsideCityofHamilton>**

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**In Attendance:**

Penelope Petrie (Chair), Maureen McKeating, Marian Toth, Marjorie Wahlman, David Broom, Alexander Huang, Sheryl Boblin, Aref Alshaikhahmed, Barry Spinner, Peter Lesser, Carolynn Fernandes

**Also, in Attendance:**

Lisa Maychak, Project Manager, Healthy & Safe Communities Department  
Kim VanderMeulen, Program Secretary, Healthy & Safe Communities Department  
Graeme Wallace, Program Secretary, Healthy & Safe Communities Department  
Maha Arshard, MASS LBP

**Absent with Regrets:**

Ann Elliott, Noor Nizam

**Absent:**

Steve Benson

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**1. CEREMONIAL ACTIVITIES (Item 1)**

- (i) Land Acknowledgement presented by P. Lesser.**

**2. APPROVAL OF AGENDA (Item 2)**

**(M. Wahlman/A. Huang)**

That the Seniors Advisory Committee approves the June 2, 2023 agenda, as presented.

**CARRIED**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(M. Wahlman/A. Huang)**

That the Seniors Advisory Committee approves the June 2, 2023 minutes, as presented.

**CARRIED**

**6. GENERAL INFORMATION/OTHER BUSINESS (Item 13)**

**(i) Consultation for Board of Health Governance Structure, Maha Arshard, MASS LBP**

Maha Arshard, MASS LBP led the Senior Advisory Committee (SAC) in a consultation for the Board of Health Governance Structure. M. Arshard facilitated a question and answer period from the SAC committee and discussed governance model options for the City of Hamilton.

Current options for a Board of Health Governance Structure include:

- (a) Adding a community advisory committee to the Public Health Committee;
- (b) Changing the membership of the Public Health Committee to a hybrid model by reducing the number of City Council members and adding community members; and
- (c) Changing the membership of the Board of Health Committee to a fully autonomous committee separate from City Council.

**(A. Huang/D. Broom)**

That the Seniors Advisory Committee supports above option (c) of changing the membership of the Board of Health Committee to a fully autonomous committee separate from City Council.

**CARRIED**

**7. ADJOURNMENT (Item 15)**

**(S. Boblin/M. Wahlman)**

That the Seniors Advisory Committee be adjourned at 4:32pm.

**CARRIED**

Next Meeting: September 8, 2023

Seniors Advisory Committee Minutes  
September 8, 2023

**Seniors Advisory  
Committee  
September 8, 2023**

**Minutes 23-09  
10:00pm –  
12:00pm**

**YouTube Channel Streaming for Virtual Meetings All  
electronic meetings can be viewed at: City's YouTube  
Channel:**

**<https://www.youtube.com/user/InsideCityofHamilton>**

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**In Attendance:**

Penelope Petrie (Chair), Maureen McKeating, Marian Toth, Marjorie Wahlman, David Broom, Alexander Huang, Peter Lesser, Ann Elliott, Kamal Jain, Noor Nizam

**Also, in Attendance:**

Lisa Maychak, Project Manager, Healthy & Safe Communities Department  
Graeme Wallace, Program Secretary, Healthy & Safe Communities Department  
Dr. Anthony Levinson, Professor, Psychiatry & Behavioural Neurosciences, McMaster University  
Dr. Parminder Raina, Professor, Scientific Director, McMaster Institute for Research on Aging (MIRA)  
Ine Wauben, Managing Director, McMaster Institute for Research on Aging (MIRA)  
Allison Dube, Project Manager, McMaster Institute for Research on Aging (MIRA)

**Absent with Regrets:**

Sheryl Boblin, Carolann Fernandes, Barry Spinner, Aref Alshaikhahmed

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**1. CEREMONIAL ACTIVITIES**

P. Petrie read the land acknowledgement.

**2. APPROVAL OF AGENDA**

**(A. Huang/A. Elliott)**

That the agenda for the September 8, 2023, meeting be approved, as presented.

**CARRIED**

**Seniors Advisory Committee Minutes  
September 8, 2023**

**3. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

**(A. Huang/M. Wahlman)**

That the Minutes of [date] be approved, as amended.

**CARRIED**

**5. STAFF PRESENTATIONS (Item 9)**

**(i) McMaster University- Dr. Anthony Levinson, Ine Wauben and Allison Dube (Item 9.1)**

Dr. Parminder Raina and Dr. Anthony Levinson facilitated presentations on the current work of the McMaster Institute for Research on Aging (MIRA), older adult mental health, and various informational and educational resources related to aging offered by McMaster University. A question-and-answer session followed the presentation.

**(D. Broom/A.Huang)**

That the Presentation from McMaster University- Dr. Anthony Levinson, Ine Wauben and Allison Dube, be received.

**CARRIED**

**6. DISCUSSION ITEMS (Item 10)**

**(i) Accessibility Fair September 28, 2023 (Item 10.1)**

**(M. Wahlman/A. Huang)**

That a member of the Seniors Advisory Committee attend the Accessibility Fair, hosted by the Advisory Committee for Persons with Disabilities, on September 28, 2023.

**CARRIED**

**(ii) Results of Questionnaire from Seniors Kick-off Event (Item 10.2)**

**(M.Wahlman/A. Elliott)**

That the Presentation respecting the Results of Questionnaire from Seniors Kickoff Event, be deferred to the next meeting.

**CARRIED**



**Seniors Advisory Committee Minutes  
September 8, 2023**

**(P. Lesser/K. Jain)**

That the following updates be received:

**(iii) Extreme Heat Working Group (Item 10.3)**

P. Lesser shared an update about the Extreme Heat Working Group. P. Lesser will take requests from the Seniors Advisory Committee to the Extreme Heat Working Group, for future meetings.

**(iv) International Day of Older Persons**

Staff provided details of the event taking place on October 6, 2023, from 10 am to 12 pm at City Hall (Council Chambers and second floor).

M. McKeating, A. Elliot, M. Wahlman, and D. Broom offered to volunteers.

**CARRIED**

**7. ADJOURNMENT**

**(M. McKeating/P. Lesser)**

That the Seniors Advisory Committee meeting be adjourned at 11:59am.

**CARRIED**

Next meeting October 6, 2023, 2-4 pm



# Hamilton

## **Seniors Advisory Committee**

**October 6, 2023**

**Minutes 23-10**

**2:00pm – 4:00pm**

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**YouTube Channel Streaming for Virtual Meetings All  
electronic meetings can be viewed at: City's YouTube  
Channel:**

**<https://www.youtube.com/user/InsideCityofHamilton>**

### **In Attendance:**

David Broom, Marjorie Wahlman, Alexander Huang, Kamal Jain, Penelope Petrie (Chair), Ann Elliott, Maureen McKeating, Marian Toth, Aref Alshaikhahmed, Barry Spinner

### **Also, in Attendance:**

Lisa Maychak, Project Manager, Healthy & Safe Communities Department, Carmen Bian, Senior Policy Analyst, Healthy and Safe Communities, Graeme Wallace, Program Secretary, Healthy & Safe Communities Department

### **Absent with Regrets:**

Peter Lesser, Sheryl Boblin

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## **1. CEREMONIAL ACTIVITIES (Item 1)**

### **(i) Land Acknowledgement presented by A. Elliot**

**A. Elliot read the Land Acknowledgement.**



**2. APPROVAL OF AGENDA (Item 2)****(M. Wahlman/A. Alshaikhahmed)**

That the Seniors Advisory Committee approves the October 6, 2023 agenda, as amended. **CARRIED**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)****(i) September 8, 2023 (Item 4.1)**

The date of meeting was missing from previous meeting minutes.

**(M. Wahlman/D.Broom)**

That the Seniors Advisory Committee approves the September 8, 2023 minutes, as amended.

**CARRIED****4. STAFF PRESENTATIONS (Item 9)****(i) Carmen Bian, Social Policy Analyst, respecting the City Enrichment Fund, City of Hamilton (Item 9.1)**

Carmen Bian, Social Policy Analyst presented to the Seniors Advisory Committee about the city Enrichment Fund. Their presentation included details regarding the annual community grants program which consists of seven program areas. The presentation included an evaluation process, and the recruitment process for community reviewers of grant applications.

**(M. Wahlman/A. Alshaikhahmed)**

That the presentation respecting the City Enrichment Fund, City of Hamilton be received.

**CARRIED**

**5. DISCUSSION ITEMS (Item 10)****(i) Results from the Seniors Kick off Questionnaire**

Seniors Advisory Committee member A. Huang reviewed the results of the questionnaire that was distributed to participants and exhibitors at the Seniors Kick off event that was hosted on June 20, 2023 at Sackville Hill Seniors Centre. A. Huang offered to share the results of the questionnaire with Seniors Advisory Committee members. There was an opportunity for questions to be asked after the presentation.

**(M.Wahlman/D.Broom)**

That the update respecting the Results from the Seniors Kick Off Questionnaire, be received.

**CARRIED****6. GENERAL INFORMATION/OTHER BUSINESS (Item 13)****(/)****That the following items be received:****(i) Future of City of Hamilton Advisory Committees**

L. Maychak indicated that there is currently a review of all advisory committees but that the Seniors Advisory Committee will continue to meet.

**(ii) Future Presentations**

L. Maychak requested suggestions for future presentations at Seniors Advisory Committee meetings. D. Broom suggested a presentation from the Regional Coroner regarding the cause of deaths in long-term care homes. A. Huang suggested a presentation from Natalie Mehra, Executive Director of the Ontario Health Coalition. Additional topics including elder abuse prevention and palliative care. P. Petrie offered to share information about elder abuse prevention from other municipalities.

**(iii) Senior of the Year Awards**

L. Maychak indicated that four tickets are available for Seniors Advisory Committee members through sponsorship. B. Spinner, M. Toth and A. Elliot accepted the tickets.

**(iv) Resignation of Seniors Advisory Committee Member Steve Benson**

Seniors Advisory Committee members received this resignation.

**(v) International Day of Older Persons Event**

Seniors Advisory Committee member B. Spiner indicated that the event could have been more well attended but that presentations and exhibitors offered valuable information.

**CARRIED**

**7. ADJOURNMENT (Item 15)**

**(M.Wahlman/D.Broom)**

That the Seniors Advisory Committee be adjourned at 4:01 pm.

**CARRIED**

Next Meeting: November 3, 2023



# Hamilton

## **Seniors Advisory Committee**

**November 3, 2023**

**Minutes 23-11 10:00am – 2:00pm**

**YouTube Channel Streaming for Virtual Meetings All  
electronic meetings can be viewed at: City's YouTube  
Channel:**

**<https://www.youtube.com/user/InsideCityofHamilton>**

**In Attendance:**

David Broom, Alexander Huang, Kamal Jain, Penelope Petrie (Chair), Ann Elliott, Maureen McKeating, Marian Toth, Aref Alshaikhahmed, Barry Spinner, Peter Lesser, Sheryl Boblin

**Also, in Attendance:**

Lisa Maychak, Project Manager, Healthy & Safe Communities Department,  
Graeme Wallace, Program Secretary, Healthy & Safe Communities  
Department  
Carol Faulkner, Program Secretary, Healthy & Safe Communities  
Department

**Absent with Regrets:**

Marjorie Wahlman, Noor Nizam

**1. CEREMONIAL ACTIVITIES (ITEM 1)**

**(i) Land Acknowledgement**

**Aref Alshaikhahmed read the Land Acknowledgement.**

**2. APPROVAL OF AGENDA (ITEM 2)**

**(M. McKeating/S. Boblin)**

That the Seniors Advisory Committee approves the November 3, 2023 agenda, as amended.

**CARRIED**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (ITEM 4)**

**(i) October 6, 2023 (Item 4.1)**

That Seniors Advisory Committee member N. Nizam was missing as an attendee from previous meeting minutes.

**(A. Elliot/P. Lesser)**

That the Seniors Advisory Committee approves the October 6, 2023 minutes, as amended.

**CARRIED**

**4. DISCUSSION ITEMS (ITEM 10)**

**(i) Working Groups (10.1)**

**(M. McKeating/P. Lesser)**

That the following updates be received:

**(a) Communications Working Group**

D. Broom indicated that the working group met on Friday, October 27, 2023. D. Broom stated that moving forward they will align their work with the recommendations under goal 3 of Hamilton's Plan for an Age-Friendly Community. A. Huang presented an expanded survey from the one used at the June 2023 Seniors Kickoff event. The idea is to disseminate the survey broadly to better understand the preferred methods for seniors when getting information and receiving communications.

Members will review the survey and provide their feedback at the December 1, 2023 meeting.

**(b) Housing Working Group**

Members of the working group would like to continue working on updating the exiting Housing Guide for Older Adults. M. Toth indicated that CityLab students would like to also collaborate on this project. L. Maychak will send an email to Seniors Advisory Committee members asking who would like to work on this project, then confirm with CityLab.

**(c) Getting Around Working Group**

S. Boblin will chair the working group. Mary Lynn Balardo, a Public Health Services nurse and goal champion for goal 2 (Transportation) for Hamilton's Age-Friendly Collaborative Committee will support this working group. P. Lesser, K. Jain and P. Petrie will sit on the working group. L. Maychak to connect S. Boblin to Mary Lynn Balardo.

**(d) Elder Abuse Working Group**

L. Maychak stated that several community organizations who support high risk seniors have come together to resurrect the Seniors at Risk Community Collaborative and that the City of Hamilton is leading this collaborative. A. Alshaikhahmed will attend their next meeting. The next meeting of the Elder Abuse Working Group meeting will take place in November 2023.

**CARRIED****(ii) Working Committees (10.2)****(M. McKeating/P. Lesser)**

That the following updates be received:

**(a) International Day of Older Persons**

P. Petrie indicated that the event was not well attended but the presentations and exhibits were great.



**(b) Seniors Kick-off**

L. Maychak indicated that she is hoping for some City of Hamilton funding for this event but will not know until early Spring of 2024.

**(c) Senior of the Year Awards**

L. Maychak indicated that the 2023 Senior of the Year is Dr. Gary Warner, and that the October 19, 2023 event was a huge success by receiving 27 nominations and hosting 270 guests.

**(d) McMaster Institute for Research on Aging**

B. Spinner contacted staff with the McMaster Institute for Research on Aging regarding the Canadian Longitudinal Study on Aging, and he has a meeting with them. B. Spinner will report back with information from the meeting.

**(e) Ontario Health Coalition**

A. Huang had a meeting with the Hamilton Health Coalition and discussed how Artificial Intelligence could be used to find gaps in the healthcare system.

**(f) Extreme Heat Working Group**

P. Lesser indicated that the goal of this working group is to develop a climate action strategy, and input from the Seniors Advisory Committee will be needed.

**(g) Age-Friendly**

P. Petrie indicated that this committee met in person in both September and October 2023, and that a new process will be implemented with the goal champions focusing more on the recommendations in Hamilton's Plan for an Age-Friendly Community.

**CARRIED**

**5. GENERAL INFORMATION/OTHER BUSINESS (ITEM 13)****(i) December 1, 2023 Meeting**

The December meeting of the Seniors Advisory Committee will take place in-person.

**(ii) Thank you Letter to Seniors Advisory Committee Members**

M. Toth expressed discontent with the quality of the thank you letter sent from the City Manager and suggested that an improved letter be sent to Seniors Advisory Committee members.

**(iii) 2024 Budget Request**

L. Maychak reviewed the 2024 Budget Request with the Seniors Advisory Committee.

**(D. Broom/A. Alshaikhahmed)**

That the Seniors Advisory Committee approves the 2024 Budget Request.

**6. ADJOURNMENT (ITEM 15)****(S. Boblin/A. Alshaikhahmed)**

That the Seniors Advisory Committee be adjourned at 12:07 pm.

**CARRIED**



# Hamilton

## **Seniors Advisory Committee**

**December 1, 2023**

**Minutes 23-012**

**10:00am – 12:00pm**

**City Hall, Room 264**

### **In Attendance:**

David Broom, Alexander Huang, Kamal Jain, Penelope Petrie (Chair), Ann Elliott, Maureen McKeating, Marian Toth, Barry Spinner, Peter Lesser, Sheryl Boblin, Marjorie Wahlman

### **Also, in Attendance:**

Lisa Maychak, Project Manager, Healthy & Safe Communities Department, Graeme Wallace, Program Secretary, Healthy & Safe Communities Department

### **Absent with Regrets:**

Noor Nizam, Aref Alshaikhahmed, Carolann Fernandes

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## **1. CEREMONIAL ACTIVITIES (ITEM 1)**

### **(i) Land Acknowledgement**

M. Toth read the Land Acknowledgement.

## **2. APPROVAL OF AGENDA (ITEM 2)**

### **(D. Broom/ M. Wahlman)**

That the Seniors Advisory Committee approves the December 1, 2023 agenda, as amended.

**CARRIED**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (ITEM 4)**

**(M. Wahlman/ M. McKeating)**

That the Seniors Advisory Committee approves the November 3, 2023 minutes.

**CARRIED**

**4. STAFF PRESENTATIONS (Item 9)**

**(i) Residential Zones Project- Mallory Smith, Planner and Alana Fulford, Senior Planner, Planning and Economic Development Department, City of Hamilton (Item 9.1)**

M. Smith and A. Fulford presented to the Seniors Advisory Committee (SAC) the Residential Zones Project ([www.hamilton.ca/residentialzoning](http://www.hamilton.ca/residentialzoning)). More specifically, the creation of one set of zones and updating permissions in zones to meet the needs of residents. There was an opportunity for questions to be asked after the presentation. Also, a survey is available on the Engage Hamilton website ([www.engage.hamilton.ca/reimagining-neighbourhoods](http://www.engage.hamilton.ca/reimagining-neighbourhoods)).

**(M. Wahlman/K. Jain)**

That the Presentation respecting a Residential Zones Project - Mallory Smith, Planner and Alana Fulford, Senior Planner, Planning and Economic Development Department, City of Hamilton, be received

**CARRIED**

**5. DISCUSSION ITEMS (ITEM 5)**

**(i) Working Groups (10.1)**

**(M. McKeating/ M. Toth)**

That the following updates be received:

**(a) Housing Working Group**

M. Toth has been looking for new members for this working group. L. Maychak has consulted with staff in the City's Housing Services Division to inquire about support for this working group. L. Maychak will look into support from a member of the Age-Friendly Collaborative Committee (Housing Goal Champion). The next Housing Working Group meeting has been deferred until January 2024.

**(b) Communications Working Group**

A. Huang made a presentation about the communications survey developed by the Communications Working Group members. Seniors Advisory Committee members decided that the survey should be edited to reflect responses from representatives who are from community organizations supporting seniors, as well as seniors who live in Hamilton. The edits were made during this meeting.

**(c) Getting Around Working Group**

S. Boblin announced that the Getting Around Working Group has resumed meeting again. Seniors Advisory Committee Members P. Lesser, P. Petrie and A. Elliot are also members of this working group. Past Seniors Advisory Committee member Jeanne Mayo and City of Hamilton Public Health Services staff Mary Lynn Balardo are also members of this working group. A. Huang and M. Wahlman also expressed interested in joining this working group. This working group will meet the third Thursday of each month from 1-2 pm.

**(d) Elder Abuse Working Group**

The Elder Abuse Working Group met November 30, 2023. A. Alshaikhahmed is chair of this working group but M. McKeating presenting on his behalf. This working group would like to develop an Elder Abuse network in Hamilton, therefore would like to partner with organizations in Hamilton who manage issues related to Elder Abuse. One connection may be the Seniors at Risk Community Collaborative (SaRCC) which is comprised of 30+ organizations who support seniors. The next Elder Abuse Working Group meeting will take place in January 2024.

**CARRIED**

**(ii) Working Committees (10.2)**

**(S. Boblin/A. Huang)**

That the following updates be received:

- (a) International Day of Older Persons**  
There are no updates from this committee.
- (b) Seniors Kick-off Event**  
There are no updates from this committee.
- (c) Senior of the Year Awards**  
There are no updates from this committee.

**(d) McMaster Institute for Research on Aging**

There are no updates.

**(e) Ontario Health Coalition**

Members C. Fernandes and A. Huang will continue to send email updates through L. Maychak.

**(f) Age-Friendly Hamilton**

P. Petrie and A. Elliot indicated that currently a review of the recommendations under each Age-Friendly goal is being done with the goal champions to develop their 2024 work plans. In addition, the work to develop an Age-Friendly Equity, Diversity, and Inclusion (EDI) Framework will begin in January 2024.

**(g) Extreme Heat Committee**

There are no updates from this committee.

**CARRIED**

**6. MOTIONS (ITEM 11)**

**(i) Communications Survey**

**(D. Broom/M. Wahlman)**

That the Seniors Advisory committee approve the content of the Communications Survey as presented.

**CARRIED**

**(A. Huang/ D. Broom)**

That the Seniors Advisory Committee approve the dissemination of the Communications Survey in 2024 to members of the Hamilton Public Library's Brown Bag Lunch (BBL Network), the City's Recreation Division (Seniors Services), members of the City's seniors centres, clubs and Seniors Centre Without Walls program, the YWCA Seniors Active Living Centres, Age-Friendly Hamilton partners, and through Engage Hamilton.

**CARRIED**

**7. ADJOURNMENT (ITEM 15)**

**(S. Boblin/M. Wahlman)**

That the Seniors Advisory Committee be adjourned at 12:12 pm.

**CARRIED**



# Hamilton

## Seniors Advisory Committee

January 5, 2024

Minutes 24-01

10:00am – 12:00pm

**YouTube Channel Streaming for Virtual Meetings All electronic meetings can be viewed at: City's YouTube Channel:**

**<https://www.youtube.com/user/InsideCityofHamilton>**

**In Attendance:**

Kamal Jain, Peter Lesser, David Broom, Penelope Petrie, Marian Toth, Sheryl Boblin, Aref Alshaikhahmed, Maureen McKeating

**Also, in Attendance:**

Lisa Maychak, Project Manager, Healthy & Safe Communities Department,  
Graeme Wallace, Program Secretary, Healthy & Safe Communities Department  
Dr. Reuven Jhirad, Deputy Chief Coroner, Ontario Forensic Pathology Service  
Holly Odoardi, Senior Administrator, Long-Term Care Division, Healthy & Safe Communities

**Absent with Regrets:**

Noor Nizam, Carolann Fernandes, Ann Elliot, Barry Spinner, Marjorie Wahlman, Alexander Huang

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**1. CEREMONIAL ACTIVITIES (ITEM 1)**

**(i) Land Acknowledgement**

P. Petrie read the Land Acknowledgement.

**2. APPROVAL OF AGENDA (ITEM 2)**

**(D. Broom/ P. Lesser)**

That the Seniors Advisory Committee approves the January 5, 2024 agenda.



**CARRIED**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (ITEM 4)**

**(P. Lesser/ M. Toth)**

That the Seniors Advisory Committee approves the December 1, 2023 minutes.

**CARRIED**

**4. STAFF PRESENTATIONS (Item 9)**

- (i) Coroner Investigations in Long-Term Homes-  
Holly Odoardi, Senior Administrator, Long-Term Care Division,  
Healthy & Safe Communities Department, City of Hamilton  
Dr. Reuven Jhirad, Deputy Chief Coroner, Ontario Forensic  
Pathology Service (Item 9.1)**

Dr. R. Jhirad and H. Odoardi presented to the Seniors Advisory Committee (SAC) the process for coroner investigations in long-term care homes in Ontario. More specifically, the responsibilities of the Chief Coroner's office as well as those of all long-term care homes in Ontario. There was an opportunity for questions to be asked.

**(S. Boblin/A. Alshaikhahmed)**

That the presentation respecting Coroner Investigations in Long-Term Care Homes- Holly Odoardi, Senior Administrator, City of Hamilton, and Dr. Reuven Jhirad, Deputy Chief Coroner, Ontario Forensic Pathology Service, be received

**CARRIED**

**5. DISCUSSION ITEMS (ITEM 10)**

- (i) Working Groups (10.1)**

**(D. Broom/ A. Alshaikhahmed)**

That the following updates be received:

- (a) Housing Working Group**

There are no updates from this working group.

**(b) Communications Working Group**

There are no updates from this working group.

**(c) Getting Around Working Group**

S. Boblin indicated that this working group held their first meeting with new membership in November 2023. P. Lesser requested that members bring suggestions to the next working group meeting so they can develop a work plan for 2024. S. Boblin indicated that Mary Lynn Balardo, a Public Health nurse and member of the Age-Friendly Collaborative Committee will help support this working group. The next working group meeting is scheduled for January 18, 2024.

**(d) Elder Abuse Working Group**

A Alshaikhahmed indicated that he met with L. Maychak and Janie Francoeur, a Public Health nurse who leads the Seniors at Risk Community Collaborative (SaRCC) to discuss the idea of bringing an Elder Abuse Network to Hamilton. Some consultation has taken place with some members of SaRCC, but further consultation will take place to determine the need for an Elder Abuse Network in Hamilton. The next working group meeting is scheduled for January 18, 2024.

**CARRIED**

**(ii) Working Committees (10.2)**

**(S. Boblin/P. Lesser)**

That the following updates be received:

**(a) International Day of Older Persons**

There are no updates from this committee.

**(b) Seniors Kick-off Event**

There are no updates from this committee.

**(c) Senior of the Year Awards**

L. Maychak indicated that the 2024 Senior of the Year nomination phase will launch during National Volunteer Week in April.

**(d) McMaster Institute for Research on Aging**

There are no updates.

**(e) Ontario Health Coalition**

Members C. Fernandes and A. Huang will continue to send email updates through L. Maychak.

**(f) Age-Friendly Hamilton**

L. Maychak indicated that a consultant has been hired by the City's key Age-Friendly partner, the Hamilton Council on Aging to develop an Age-Friendly Equity, Diversity, and Inclusion (EDI) Framework.

**(g) Extreme Heat Committee**

There are no updates from this committee.

**CARRIED**

**6. General Information/ Other Business (ITEM 13)**

- (i)** P. Petrie indicated that both she as chair and A. Elliot, vice-chair were contacted by the Social Planning and Research Council (SPRC) to complete a questionnaire. P. Petrie further indicated that SPRC has been hired by the City to do a review on all volunteer advisory committees.

**7. ADJOURNMENT (ITEM 15)**

**(M. Toth/D. Broom)**

That the Seniors Advisory Committee be adjourned at 12:00 pm.

**CARRIED**



# Hamilton

## **Seniors Advisory Committee**

**April 5, 2024**

**Minutes 24-04**

**10:00am – 12:00pm**

**Room 264, 2nd Floor, City Hall (in-person)**

**71 Main Street West**

### **In Attendance:**

Peter Lesser, Sheryl Boblin, Penelope Petrie, Kamal Jain, Marian Toth, Aref Alshaikhahmed, Maureen McKeating, Alexander Huang, Carolann Fernandes, Marian Toth, Barry Spinner, Ann Elliot

### **Also, in Attendance:**

Lorri Czajka, Program Secretary, Healthy & Safe Communities Department

### **Absent with Regrets:**

Marjorie Wahlman, David Broom, Noor Nizam

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## **1. CEREMONIAL ACTIVITIES (ITEM 1)**

### **(i) Land Acknowledgement**

P. Petrie read the Land Acknowledgement.

## **2. APPROVAL OF AGENDA (ITEM 2)**

### **(S. Boblin/ M. McKeating)**

That the Seniors Advisory Committee approves the April 5, 2024 agenda, as amended.

**CARRIED**

## **3. APPROVAL OF MINUTES OF PREVIOUS MEETING (ITEM 4)**

**(P. Lesser/ A. Alshaikhahmed)**

That the Seniors Advisory Committee approves the February 2, 2024 minutes.

**CARRIED**

**4. DISCUSSION ITEMS (ITEM 10)**

**(i) Working Groups (10.1)**

**(P. Lesser/ C. Fernandes)**

That the following updates be received:

**(a) Housing Working Group**

M. Toth indicated that both L. Maychak and herself have been working with three McMaster students through a City Lab partnership to develop an updated version of the 2015 guide, *Housing Options for Older Adults in Hamilton*. The students have completed the guide for the purposes of their school project, but review and approvals by some City leadership staff will be required to publish the guide. The goal is for the guide to be available in both print and digital formats, and to be available at the Seniors Kick off event on June 10, 2024.

**(b) Communications Working Group**

A. Huang indicated that the Communications Survey has been launched on the Engage Hamilton platform and print copies were made available at Sackville's Wellness Fair on March 27, 2024. A. Huang requested assistance from L. Maychak and other City staff to compile results of the survey with the goal of presenting the results at the Seniors Kick off event on June 10, 2024. Further discussion included questions about how the survey results will be communicated to City Council and staff to ensure communications with older adults is improved.

**(c) Getting Around Working Group**

S. Boblin indicated that the mandate of this working group is to promote getting around the city for older adults, and that they are currently reviewing what other organizations are doing related to getting around with the goal of future collaboration. Further discussion included collaboration with the Hamilton Council on Aging's Let's Take a Bus project, and support for DARTS Transit. B. Spinner suggested inviting a representative from DARTS to

present at an upcoming Seniors Advisory Committee meeting to learn about their current services.

**(d) Elder Abuse Working Group**

The Elder Abuse Working Group met February 15, 2024. A. Alshaikhahmed indicated that Janie Francoeur, a Public Health nurse, and co-lead for the Seniors at Risk Community Collaborative (SaRCC) attended the meeting to share results of a survey that was launched to learn of there is a need for an Elder Abuse network in Hamilton. Janie Francoeur indicated that results of the survey showed strong local support for creating an Elder Abuse network, and that she will be bringing interested organizations together to establish the network.

**CARRIED**

**(ii) Working Committees (10.2)**

**(M. McKeating/P. Lesser)**

That the following updates be received:

**(a) International Day of Older Persons**

There are no updates from this committee.

**(b) Seniors Kick-off Event**

There are no updates from this committee.

**(c) Senior of the Year Awards**

There are no updates from this committee.

**(d) Ontario Health Coalition**

Members C. Fernandes and A. Huang will continue to send email updates through L. Maychak.

**(e) Age-Friendly Hamilton**

There are no updates from this committee.

**(f) Extreme Heat Committee**

P. Lesser indicated that the first meeting of this year will take place next week, and that a report is being put together regarding

Hamilton services currently accessible for seniors during extreme heat scenarios.

**CARRIED**

**5. GENERAL INFORMATION/ OTHER BUSINESS (ITEM 13)**

- (i) **Working Group Meetings-** that all four working groups of the Seniors Advisory Committee meet at 1:30 pm rather than 1:00 pm on Thursdays.
- (ii) **Guest Speakers-** discussion around increasing the number of guest speakers at monthly Seniors Advisory Committee meetings with the goal of potential collaboration. Some guest speakers identified included the Social Planning and Research Council, McMaster University, Hamilton Homebuilder's Association, and presentations about dementia.

**6. ADJOURNMENT (ITEM 15)**

**(S. Boblin /A. Huang)**

That the Seniors Advisory Committee be adjourned at 12:05 pm.

**CARRIED**



# Hamilton

## Seniors Advisory Committee

May 3, 2024

Minutes 24-005

10:00am – 12:00pm

**YouTube Channel Streaming for Virtual Meetings All electronic meetings can be viewed at: City's YouTube Channel: <https://www.youtube.com/user/InsideCityofHamilton>**

### **In Attendance:**

Peter Lesser, Sheryl Boblin, Penelope Petrie, Kamal Jain, Marian Toth, Aref Alshaikhahmed, Maureen McKeating, Alexander Huang, Carolann Fernandes, Barry Spinner, Ann Elliott, David Broom, Margorie Wahlman

### **Also, in Attendance:**

Lorri Czajka, Program Secretary, Healthy & Safe Communities Department  
Lisa Maychak, Project Manager, Healthy & Safe Communities Department  
Kim Vander Meulen, Administrative Assistant, Healthy & Safe Communities Department  
Carol Faulkner, Program Secretary, Healthy & Safe Communities Department  
Gillian Surette-Robinson, Senior Manager, Labour Community Services, United Way of Halton & Hamilton  
Janina Lebon, Hamilton Health Coalition Co-Chair  
Jake Sweeney-Munroe- Dementia Friendly Communities Coordinator, Alzheimer Society of Hamilton Halton Brant Haldimand Norfolk

### **Absent with Regrets:**

Noor Nizam

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## **1. CEREMONIAL ACTIVITIES (ITEM 1)**

### **(i) Land Acknowledgement**

P. Petrie read the Land Acknowledgement.



**2. APPROVAL OF AGENDA (ITEM 2)**

The Chair advised of the following changes to the agenda:

**13. GENERAL INFORMATION / OTHER BUSINESS**

13.1 Future Collaborations with the Seniors Advisory Committee (Added Item 13.1)

13.2 Status of Motion Carried for Coroner's Inquest (Added Item 13.2)

**(A. Elliot/ S. Boblin)**

That the Seniors Advisory Committee approves the May 3, 2024 agenda, as amended.

**CARRIED**

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (ITEM 4)**

**(M. Wahlman/ A. Huang)**

That the Seniors Advisory Committee approves the April 5, 2024 minutes.

**CARRIED**

**4. DELEGATION REQUESTS (ITEM 6)**

**(i) Hamilton Health Coalition, Janina Lebon, Co-Chair (Item 6.1)**

J. Lebon delegated to the Seniors Advisory Committee on the topic of privatization of the healthcare system in Ontario and the rally at Queen's Park in Toronto on May 30, 2024. J. Lebon encouraged Seniors Advisory Committee members to attend and to inform her as buses will be available for all to attend the rally. J. Lebon also spoke about the Aging with Dignity program and concluded her delegation by asking Seniors Advisory Committee members to help distribute leaflets containing information on Bill 7. There was an opportunity for questions to be asked after the delegation.

**(M. Wahlman/ A. Huang)**

That the delegation respecting the Ontario Health Coalition's rally on May 30, 2024 at Queen's Park against the privatization of healthcare, presented by Janina Lebon, Co-Chair, Hamilton Health Coalition, be received.

**CARRIED**

**5. STAFF PRESENTATIONS (ITEM 9)**

**(i) Dementia Friendly Communities- Jake Sweezey-Munroe, Public Education Coordinator, Alzheimer Society of Hamilton Halton Brant Haldimand Norfolk (Item 9.1)**

J. Sweezey-Munroe presented to the Seniors Advisory Committee the Dementia Friendly Communities Ontario project. The project includes employee training, partnership with businesses, community organizations, groups, and municipal government, as well as recognition for becoming a Dementia Friendly business or organization. There was an opportunity for questions to be asked after the presentation.

**(M. Wahlman/ P. Lesser)**

That the presentation respecting the Dementia Friendly Communities Ontario project presented by Jake Sweezey-Munroe, Public Education Coordinator, Alzheimer Society of Hamilton Halton Brant Haldimand Norfolk, be received.

**CARRIED**

**6. DISCUSSION ITEMS (ITEM 10)**

**(i) Working Groups (10.1)**

**(S. Boblin/ M. Wahlman)**

That the following updates be received:

**(a) Housing Working Group (Item 10.1(a))**

M. Toth indicated that there were no meetings in April for the Housing Working Group and that the next meeting is May 9, 2024. M. Toth indicated that Dr. Ellen Ryan's Aging in Hamilton Committee are hosting an affordable housing gathering on Monday, May 6, 2024 at the Unitarian Church on Dundurn Avenue in Hamilton at 7:30pm.

**(b) Communications Working Group (Item 10.1(b))**

D. Broom indicated that the Communications Survey for Older Adults closes on May 17, 2024 and that the survey results will be discussed at the next Communications Working Group meeting on June 3, 2024. D. Broom also indicated that some survey results will be displayed on an infographic that will be available at the Seniors Kick-Off event on June 10, 2024, and that A. Huang will create and facilitate a presentation that includes all survey results at Sackville in June. A date has not yet been determined. D. Broom indicated that survey results will also be shared with City Council and staff.

**(c) Getting Around Working Group (Item 10.1(c))**

S. Boblin indicated that there were no meetings in April for the Getting Around Working Group. S. Boblin also indicated that she has asked working group members to identify the issues seniors are faced with related to getting around the city. S. Boblin stated the Getting Around

Working Group will then look at collaborating with community groups and organizations who deal with issues related to getting around Hamilton for older adults, with the goal of future collaboration to work on the issues.

**(d) Elder Abuse Working Group (Item 10.2(d))**

A. Alshaikhahmed stated that the Elder Abuse Working Group met on April 25, 2024. A. Alshaikhahmed also indicated that he attended the Seniors at Risk Collaborative Committee (SaRCC) meeting on April 23, 2024 and that this committee committed to establishing an Elder Abuse prevention network in Hamilton. Next steps include developing a terms of reference, membership, and priorities for the network.

**CARRIED**

**(ii) Working Committees (Item 10.2)**

**(M. Wahlman/ A. Elliot)**

That the following updates be received:

**(a) International Day of Older Persons (Item 10.2(a))**

There are no updates from this committee.

**(b) Seniors Kick-off Event (Item 10.2(b))**

L. Maychak stated that the Seniors Kick off event will be hosted on June 10, 2024 from 10am to 2pm at Michelangelo's, and that there will be various presentations, lunch, entertainment, and 60+ exhibitors. L. Maychak indicated that if Seniors Advisory Committee members are interested in volunteering at the event, they are to email her directly.

**(c) Senior of the Year Awards (Item 10.2(c))**

L. Maychak stated that the date of the Senior of the Year Awards event is October 15, 2024. L. Maychak asked Seniors Advisory Committee members to help promote nominations and that the closing date for nominations is June 28, 2024.

**(d) Ontario Health Coalition (Item 10.2(d))**

A. Huang asked Seniors Advisory Committee members to help promote the Ontario Health Coalition's rally against the privatization of healthcare, taking place at Queen's Park in Toronto on May 30<sup>th</sup>. A. Huang also indicated that buses will be leaving Eastgate Square and the old Centre Mall location on May 30<sup>th</sup> with a destination to

Queen's Park.

**(e) Age-Friendly (Item 10.2(e))**

A. Elliot indicated that at the last Age-Friendly Collaborative Committee (AFCC) meeting various community agencies shared that they are submitting funding proposals for a current grant opportunity to work on projects related to Ageism and the prevention of health issues for seniors living in Hamilton. L. Maychak indicated that on April 29, 2024 approximately seventy representatives from various community groups, organizations, and City of Hamilton staff gathered to provide their feedback for the development of an Age-Friendly Equity, Diversity, and Inclusion (EDI) Framework in Hamilton.

**(f) Extreme Heat Committee (Item 10.2(f))**

P. Lesser stated that he has twenty-five cooling kits from the City of Hamilton's Extreme Heat Committee that are to be distributed to residents in need. P. Lesser also indicated that the City's Heat Response Strategy has been completed and will be presented to Public Health Committee, then to council.

**CARRIED**

**7. MOTIONS (ITEM 11)**

**(i) Written Submission to The Hamilton Spectator's Op-Ed Section**

**(A. Huang/ M. Wahlman)**

That a submission by the Chair of the Seniors Advisory Committee to The Hamilton Spectator's Op-Ed section respecting the Communications Survey for Older Adults, be approved.

**CARRIED**

**8. GENERAL INFORMATION / OTHER BUSINESS (ITEM 13)**

**(i) Future Collaborations with the Seniors Advisory Committee (Added Item 13.1)**

It was suggested that each Seniors Advisory Committee member identify two to three organizations or groups whom the committee may have strong ties, but not already affiliated with for future collaboration.

**(ii) Status of Motion Carried for Coroner's Inquest (Added Item 13.2)**

D. Broom inquired about the status of the motion carried at the February 2, 2024 Seniors Advisory Committee meeting for the coroner's inquest into the deaths of residents in retirement and long-term care homes. L. Maychak

indicated she will investigate and report back to the Seniors Advisory Committee.

**9. ADJOURNMENT (ITEM 15)**


**(M. Wahlman/ A. Huang)**

That the Seniors Advisory Committee be adjourned at 11:59 am.

**CARRIED**



**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Hamilton Paramedic Service**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	June 20, 2024
<b>SUBJECT/REPORT NO:</b>	Non-Competitive Procurement of Linen Supply for Hamilton Paramedic Service (HSC24014) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Cliff Eggleton (905) 546-2424 Ext. 7743
<b>SUBMITTED BY:</b>	Michael Sanderson Chief, Hamilton Paramedic Service Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

### RECOMMENDATION

- (a) That Council approve the single source procurement, pursuant to City Procurement By-law No. 20-205, as amended, Procurement Policy Section 4.11 Policy #11 – Non-competitive Procurements, with Ecotex Healthcare Linen Service LP (Ecotex), or for any successor company following transfer of ownership or sale of Ecotex Healthcare Linen Service LP, for the supply, delivery, cleaning, and replacement of linen including sheets, towels, pillowcases, and blankets for the Hamilton Paramedic Service for a period not extending beyond December 31, 2029; and
- (b) That the Chief, Hamilton Paramedic Service, or designate, be authorized, and directed to enter into and sign, on behalf of the City of Hamilton, any negotiated agreement along with any ancillary documents required to give effect thereto with Ecotex Healthcare Linen Service LP, in a form satisfactory the City Solicitor; and
- (c) That the Chief, Hamilton Paramedic Service, or designate, be authorized to amend any agreements along with and any ancillary documents identified in (a) through (b) above as required if a supplier(s) identified in Report HSC24014 undergoes a name change.

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OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

**SUBJECT: Non-Competitive Procurement of Linen Supply for Hamilton  
Paramedic Service (HSC24014) (City Wide) – Page 2 of 5**

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**EXECUTIVE SUMMARY**

The City of Hamilton currently has an authorization for a single-source procurement of linen supplies from Mohawk Medbuy Corporation (MMC) until December 31, 2026. This authorization was granted by Council through the approval of Report HSC 21029 on September 15th, 2021, in accordance with Procurement Policy #11 – Non-competitive Procurements.

A change in ownership has occurred. Ecotex assumed ownership and operations of the MMC Hamilton facility as of February 29, 2024. Ecotex has continued to deliver high-quality linen services to all current MMC clients, including the City of Hamilton.

The initial report, HSC 21029, did not anticipate the sale of Mohawk Medbuy Corporation to another entity or the potential impact on purchasing authority resulting from such a sale or company name change. As a result, there is currently no procurement instrument in place that allows the City to maintain the required supply of linen from the new owner, Ecotex.

Furthermore, Ecotex is requesting a new 5-year contract term as part of the negotiations for the continued supply of linen services to the Hamilton Paramedic Service.

**Alternatives for Consideration – See Page 5****FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: Paramedic Service estimates \$180,000.00 to \$200,000.00 to be spent each year with annual increases being the greater of annual CPI increase or 2% annually, using historical numbers. These costs are already incorporated in our Council approved 2024 operating budget.

Staffing: N/A

Legal: N/A

**HISTORICAL BACKGROUND**

Council approved at meeting 21-016 (September 15th, 2021) Emergency and Community Services Committee Report 21-009 including the recommendations outlined in Report HSC21029 (Single-Source Paramedic Service Linen Supply). The included recommendations are summarized below:

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**SUBJECT: Non-Competitive Procurement of Linen Supply for Hamilton Paramedic Service (HSC24014) (City Wide) – Page 3 of 5**

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- Approve Single-Source Procurement  
Council approved a single-source procurement, as per Procurement Policy #11 – Non-competitive Procurements, with Mohawk Medbuy Corporation. This procurement was for the supply, cleaning, and replacement of linen and blankets for the Hamilton Paramedic Service for a five-year period ending on December 31, 2026.
- Authorize Contract Negotiation and Execution  
The Chief of the Hamilton Paramedic Service, Healthy and Safe Communities Department, or their designate was authorized to negotiate, enter into, and execute a contract and any ancillary documents required to give effect to the agreement with Mohawk Medbuy Corporation. The contract and documents were to be in a form satisfactory to the City Solicitor.

Emergency and Community Services Committee Report 21-016 did not include authority to negotiate current contracts or agreements in case of a change of business name or change of ownership of the identified business (Mohawk Medbuy Corporation).

This current report is required to provide Hamilton Paramedic Service with delegated authority to continue with a similar linen supply arrangement with a new service provider, as Mohawk Medbuy Corporation (MMC) has sold its Hospital Linen division to Ecotex Healthcare Linen Service LP as of February 29, 2024.

The delegated authority will allow Hamilton Paramedic Service to maintain the existing linen supply arrangement approved in the previous report (HSC21029), ensuring uninterrupted service essential for their operations.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

- Provincial Ambulance Equipment Standards detail the specific quantities and types of linen to be carried on board ambulances.
- Public Health Ontario's Best Practices for Environmental Cleaning for Prevention and Control of Infections details the procedures to be observed in the handling and cleaning of linen used in health care, including that used by Paramedic Services.
- Depending on the nature of contamination, transportation of contaminated linen may be subject to the provisions of the Transportation of Dangerous Goods Regulations
- Procurement Policy for the City of Hamilton, Policy #11 – Non-competitive procurements
- Procurement Policy for the City of Hamilton, Policy #2 – Approval Authority

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**SUBJECT: Non-Competitive Procurement of Linen Supply for Hamilton  
Paramedic Service (HSC24014) (City Wide) – Page 4 of 5**

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**RELEVANT CONSULTATION**

All recommendations from each of the following City of Hamilton Divisions have been incorporated in this report:

- Corporate Services, Financial Services Taxation and Corporate Controller, Procurement – Consultation with Procurement staff regarding the interpretation and application of the Procurement Policy.
- Corporate Services, Financial Planning Administration and Policy – Consultation with Finance to verify financial information.
- Corporate Services, Legal and Risk Management Services – Consultation with Legal Services.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The recommendation to enter a new contract with Ecotex Healthcare Linen Service LP for ambulance linen services is based on the following operational efficiencies and benefits:

1. **Reliable Linen Supply:** As Ecotex now serves all Hamilton hospitals and most facilities in the Greater Toronto Hamilton Area (GTHA) and Niagara regions, paramedics can restock clean linen immediately at hospitals. This eliminates the need to return to stations, allowing crews to be readily available for reassignment after patient offload.
2. **Streamlined Patient Transfer:** Paramedics can leave linen with the patient on transfer to the hospital bed, without waiting to recover it. The linen is processed through the same system used by the hospital, with costs attributed based on unique markings.
3. **Reduced Risk Exposure:** Used and contaminated linen is left in designated containers at the hospital. Paramedic Service staff are not required to transport potentially hazardous contaminated materials.
4. **Infection Control:** Ecotex handles and processes linen in accordance with Public Health Ontario's Best Practices for Environmental Cleaning, ensuring no cross-contamination.
5. **Avoiding Operational Disruption:** It is operationally essential for the pick-up of clean and drop-off of used linen to occur at hospitals. Selecting a vendor other than Ecotex would necessitate the installation of duplicate clean linen carts and used linen bins at each hospital location. Given the limited space available, it is unlikely that hospitals would support this duplication and participate with a separate linen system for paramedics.

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**SUBJECT: Non-Competitive Procurement of Linen Supply for Hamilton Paramedic Service (HSC24014) (City Wide) – Page 5 of 5**

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6. **Maintaining Efficiency:** If multiple suppliers were involved in linen supply, additional time, staff, training, and financial resources would be required to sort mixed dirty linen by supplier and return it to the appropriate supplier for processing, reducing overall efficiency.
7. **Streamlined Quality Control and Cost Monitoring:** By continuing with Ecotex, significant staff effort required to monitor stocking, ensure quality control, and verify cost attribution with an alternative vendor can be avoided. Additional staff and vehicle resources would not be needed to monitor stocks and collect, sort, and deliver linen.
8. **Cost Competitiveness:** Ecotex has a substantial established customer base in the health-care sector and has demonstrated operational efficiency and economies of scale. It is unlikely that another commercial vendor would be able to offer a competitive price, given that new stock would have to be acquired, an equivalent level of service provided, and profit generated.
9. **Avoiding Implementation Effort:** This would require consent of hospitals to use their facilities for placement of laundry bins and to allow for pickups and drop offs by an alternate vendor.

By entering an agreement with Ecotex Healthcare Linen Service LP, Hamilton Paramedic Service can maintain operational efficiencies, leverage Ecotex's established infrastructure and service record, and avoid potential disruptions.

**ALTERNATIVES FOR CONSIDERATION**


The alternative to the recommended approach would be to conduct a competitive procurement process for the Supply, Cleaning, and Replacement of Paramedic Service Linen. However, if another vendor was awarded this contract, we would not achieve the synergies or operational effectiveness by having a different vendor than the hospitals are currently employing.

**APPENDICES AND SCHEDULES ATTACHED**

None



**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Recreation Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	June 20, 2024
<b>SUBJECT/REPORT NO:</b>	Recreation Funding Agreements for Annual Operating Grants (HSC24023) (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>PREPARED BY:</b>	Katrusia Marunchak (905) 546-2424 Ext. 1714 Romas Keliacius (905) 546-2424 Ext. 4722
<b>SUBMITTED BY:</b>	Steve Sevor Director (Acting), Recreation Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

**RECOMMENDATION(S)**

- (a) That the General Manager of Healthy and Safe Communities be authorized and directed to enter into a new five year Funding Agreement with CANUSA Games, effective June 12, 2024, to provide an annual operating grant to support the hosting and administration of the CANUSA Games, the amount of which will be subject to Council approval, determined as part of the City's annual operating budget process, on terms and conditions satisfactory to the General Manager of Healthy and Safe Communities and in a form satisfactory to the City Solicitor;
- (b) That the General Manager of Healthy and Safe Communities be authorized and directed to enter into a new five year Funding Agreement with the Catholic Youth Organization of the Diocese of Hamilton, effective June 12, 2024 to provide an annual operating grant to support the operation of Camp Marydale, the amount of which will be subject to Council approval, determined as part of the City's annual operating budget process, on terms and conditions satisfactory to the General Manager of Healthy and Safe Communities and in a form satisfactory to the City Solicitor;
- (c) That the General Manager of Healthy and Safe Communities be authorized and directed to enter into a new five year Funding Agreement with Hamilton East Kiwanis Boys' & Girls' Club operating as BGC Hamilton-Halton, effective June 12, 2024, to provide an annual operating grant to support the operation of after

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**SUBJECT: Recreation Funding Agreements for Annual Operating Grants  
(HSC24023) (City Wide) - Page 2 of 7**

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- school programming, the amount of which will be subject to Council approval, determined as part of the City's annual operating budget process, on terms and conditions satisfactory to the General Manager of Healthy and Safe Communities and in a form satisfactory to the City Solicitor;
- (d) That the General Manager of Healthy and Safe Communities be authorized and directed to enter into a new five year Funding Agreement with The Jewish Social Services of Hamilton Inc., effective June 12, 2024, to provide an annual operating grant to support the operation of programming for seniors, the amount of which will be subject to Council approval, determined as part of the City's annual operating budget process, on terms and conditions satisfactory to the General Manager of Healthy and Safe Communities and in a form satisfactory to the City Solicitor;
- (e) That the General Manager of Healthy and Safe Communities be authorized and directed to enter into a new five year Funding Agreement with Wesley Urban Ministries Inc. operating as Wesley, effective June 12, 2024, to provide an annual operating grant to support the hosting and operation of after school programming at the Queen Street Youth Centre, the amount of which will be subject to Council approval, determined as part of the City's annual operating budget process, on terms and conditions satisfactory to the General Manager of Healthy and Safe Communities and in a form satisfactory to the City Solicitor;
- (f) That the General Manager of Healthy and Safe Communities be authorized and directed to enter into a new five year Funding Agreement with International Children's Games Hamilton, effective June 12, 2024, to provide an annual operating grant to assist in sending athletes to the International Children's Games, the amount of which will be subject to Council approval, determined as part of the City's annual operating budget process, on terms and conditions satisfactory to the General Manager of Healthy and Safe Communities and in a form satisfactory to the City Solicitor; and
- (g) That the General Manager of Healthy and Safe Communities be authorized and directed to enter into a new five year Funding Agreement with Sport Hamilton, effective June 12, 2024, to provide an annual operating grant to assist in the execution of the Breakfast of Champions recognition event, the amount of which will be subject to Council approval, determined as part of the City's annual operating budget process, on terms and conditions satisfactory to the General Manager of Healthy and Safe Communities and in a form satisfactory to the City Solicitor.

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**SUBJECT: Recreation Funding Agreements for Annual Operating Grants  
(HSC24023) (City Wide) - Page 3 of 7**

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**EXECUTIVE SUMMARY**

The City of Hamilton has historically provided annual operating grants to a variety of recipients that offer programming which fills gaps in the City's offerings and improves resident access to valuable programs. Each entity identified in Report HSC24023 (collectively referred to as the "recipients") has a long-standing relationship with the City, providing programming for youth and seniors, hosting of multi-sport games, and operating camps.

The amounts of the annual operating grants vary by recipient, based on historical need and the City's available financial resources. The intent of the grants is not to fully fund any of these programs or organizations, but rather to offset costs of providing quality programs, services, and opportunities to residents.

Staff are recommending the following annual operating grants for the recipients for 2024 through 2028 including 2% annual increases:

<b>Organization</b>	<b>APPROVED 2024</b>	<b>PROPOSED 2025</b>	<b>PROPOSED 2026</b>	<b>PROPOSED 2027</b>	<b>PROPOSED 2028</b>
CANUSA Games	\$42,850	\$43,707	\$44,581	\$45,473	\$46,382
Catholic Youth Organization of the Diocese of Hamilton	\$10,546	\$10,757	\$10,972	\$11,191	\$11,415
Jewish Social Services of Hamilton	\$16,307	\$16,633	\$16,966	\$17,305	\$17,651
Hamilton East Kiwanis Boys' & Girls' Club	\$242,403	\$247,251	\$252,196	\$257,240	\$262,385
Wesley Urban Ministries	\$39,801	\$40,597	\$41,409	\$42,237	\$43,082
International Children's Games Hamilton	\$15,600	\$15,912	\$16,230	\$16,555	\$16,886
Sport Hamilton	\$17,160	\$17,503	\$17,853	\$18,210	\$18,575

City staff recommend annual operating grants to each of these recipients for the next five years to support programming opportunities in the Hamilton community.

**Alternatives for Consideration – See Page 7**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: The annual operating grants have historically been approved as part of the City's annual operating budget process, with funds coming from the annual operating levy. This will continue for the next five years if the recommendations herein are approved.

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**SUBJECT: Recreation Funding Agreements for Annual Operating Grants  
(HSC24023) (City Wide) - Page 4 of 7**

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The Funding Agreements will incorporate multiple measures to strengthen financial accountability of recipients, including:

- Submission (by January 31<sup>st</sup> of each year of the term) of all reporting requirements including financial reports as outlined in the Agreements, by recipients before the City will release funds for the following year;
- Providing recipients with a list of eligible and prohibited expenditures for grant funds;
- Standardizing a 2% annual increase in funding for each recipient over the term of the Agreements;
- Providing recipients with templates for financial statements and reporting to promote consistency and accuracy; and
- A checklist for recipients to complete to ensure fulfilment of requirements for receiving annual operating grants.

City staff within the Finance Department will continue to administer the funds annually.

Staffing: N/A

Legal: Legal Services will prepare Funding Agreements for each of the recipients listed herein, as well as any ancillary documentation, in a form satisfactory to the City Solicitor.

## **HISTORICAL BACKGROUND**

### **CANUSA Games**

The CANUSA Games are an annual multi-sport games event that brings together athletes from Hamilton, Ontario and our sister city of Flint, Michigan to celebrate the spirit of international friendship. Pursuant to Item 5.2, Emergency & Community Services Committee Report No. 11-008, adopted by Council for the City of Hamilton on June 15, 2011, the City has provided the recipient with funds and use of office space and City facilities in support of CANUSA Games. The CANUSA Games alternate between Hamilton and Flint annually, giving both cities the opportunity to host and showcase their communities, including a friendly competition between the Mayors. 2024 is the 66<sup>th</sup> year of the CANUSA Games, with Hamilton athletes travelling to Flint for a weekend in August to participate in sports including soccer, baseball, tennis, hockey, volleyball, and pickleball.

### **Catholic Youth Organization of the Diocese of Hamilton (CYO)**

The Catholic Youth Organization of the Diocese of Hamilton has operated Camp Marydale since 1963, providing summer camps for children between the ages of 4 and 12, in an outdoor setting that includes canoeing, archery, swimming in an outdoor pool, and other physical and social activities, as well as March Break and PA Day camps.

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**SUBJECT: Recreation Funding Agreements for Annual Operating Grants  
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The camp is an accredited member of the Ontario Camps Association, which ensures the camp meets high quality standards in health, site and facility safety, and leadership.

**International Children’s Games Hamilton**

The inaugural International Children’s Games were hosted in Slovenia in 1968 to “enable, develop, and promote interactions that transcend borders, cultures, and beliefs” through a sporting competition for youth between the ages of 12 and 15. The City of Hamilton first competed in the International Children’s Games in 1989, and then proudly hosted in 1994 and 2000, becoming the first host city outside of Europe. The City of Hamilton has been granting funds to the International Children’s Games Hamilton organization for over 25 years. The 2024 International Children’s Games will be held in July 2024 in Leon, Mexico, with Hamilton planning to send 18 athletes plus coaches and support staff.

**Jewish Social Services of Hamilton, Inc.**

Jewish Social Services of Hamilton, Inc. was started in 1929 and provides support for the Jewish community through language, finance, job search, and immigration assistance. The programs that are supported through the operating grant from the City of Hamilton are for older adults aged 55 and over. Hamilton Jewish Family Services provides an adult day program, social opportunities, counselling, and support for Holocaust survivors.

**Hamilton East Kiwanis Boys’ & Girls’ Club (operating as BGC Hamilton-Halton)**

In the mid 1970’s, City Council approved a lease for Hamilton East Kiwanis Boys’ & Girls’ Club (operating as BGC Hamilton-Halton) to operate a community centre that includes a pool, gym, youth centre, and other program spaces out of the City-owned building at 45 Ellis Avenue. Hamilton East Kiwanis Boys’ & Girls’ Club is committed to providing affordable, accessible, and reliable programming that focusses on engaging members in play, learning, and developing essential life skills.

**Wesley Urban Ministries, Inc. (operating as Wesley)**

Wesley Urban Ministries Inc. has been affiliated with the City of Hamilton on a variety of projects and programs, including the childcare centre at Dominic Agostino Riverdale Community Centre, afterschool programming at Beasley Community Centre, and operating EarlyON Child & Family Centres at multiple City facilities. The grant from the City of Hamilton is to support the Queen Street Youth Centre, which provides access to social and recreational opportunities, employment and educational supports, and wellness and nutrition supports for youth between the ages of 13 and 18.

**Sport Hamilton**

Sport Hamilton was founded as the Hamilton Sport Council in 1986, incorporating as a non-profit organization in 2004. The organization has a mandate to “assist local sport organizations in a variety of ways such as coaching education volunteer training, (and) recognition events” and has received grant monies from the Recreation Division for over

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**SUBJECT: Recreation Funding Agreements for Annual Operating Grants  
(HSC24023) (City Wide) - Page 6 of 7**

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25 years for the execution of the Breakfast of Champions recognition event. Sport Hamilton has actively supported physical literacy in Hamilton and through a leadership role in the Ontario Physical Literacy Summit, the Hamilton Moves project, and programs such as Arcelor Mittal Dofasco Grassroots Soccer Pan Am Legacy Program.

**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Grants, including the proposed annual operating grants to recipients are exempt from the requirements of By-law No. 20-205 as amended being a By-law to Adopt and Maintain a Procurement Policy for the City of Hamilton (save and except Policy #2 and Policy #13) in accordance with Schedule B-Exemptions.

Subject to the prohibition against providing assistance to any manufacturing business or other industrial or commercial enterprise through the granting of bonuses as set forth in section 106 of the *Municipal Act, 2001*, a municipality is permitted to make grants, on such terms as council considers appropriate, to any person, group or body, for any purpose that council considers to be in the interests of the municipality in accordance with section 107 of the *Municipal Act, 2001*.

**RELEVANT CONSULTATION**

Finance staff within the Financial Planning, Administration, and Policy Division of Corporate Services provided input on all financial aspects of Report HSC24023 and are supportive of the recommendations.

Legal Services were consulted and upon approval of the recommendations, Legal Services staff are prepared to draft the new Funding Agreements with each recipient.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

The City of Hamilton has strong relationships with each of the recipients included in this Report, and each is in good standing with the City. Entering into formal Funding Agreements with each recipient will standardize the requirements for receiving funding, commit the City of Hamilton to providing the grants (assuming approved funding through the City's annual operating budget process) and give each recipient stability for the five-year period.

In addition, entering into a Funding Agreement with each recipient will mitigate risk to the City by only entering into these Agreements with legal organizations, confirming current contact information of recipient representatives, requiring the maintenance of insurance by the recipients, requiring an indemnity in favour of the City, and by providing templates for financial and program reporting to the City to ensure funds are being used appropriately and responsibly. The City of Hamilton strives to "embed inclusion, diversity, equity and accessibility in all of its activities to identify and remove barriers and to support best practices in planning, budgeting, implementation and

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**SUBJECT: Recreation Funding Agreements for Annual Operating Grants  
(HSC24023) (City Wide) - Page 7 of 7**

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evaluation of its programs and services". The recommendation to enter into these Funding Agreements supports this initiative by enabling the recipients to continue providing programming that serves members of the community in a variety of demographics and areas of the City.

With respect to overarching support for formalizing these relationships, the Recreation Master Plan identifies that any contemplated partnership should provide benefits to the public that outweigh the risks and that make appropriate use of public and private funds. Relationships with outside groups may be considered when:

- The City does not have capacity or budget for direct program delivery or facility management.
- There is an established provider/partner already working with the City.
- The site fills or augments service gaps in communities in lieu of City services.
- There is a need to build capacity to engage communities.
- The potential service provider is the preferred/specialist for program delivery.

Each of the recipients identified in Report HSC24023 satisfy multiple considerations from the above list, further supporting the recommendation of entering into a Funding Agreement with each recipient.

**ALTERNATIVES FOR CONSIDERATION**


The City of Hamilton could decline to provide grants to one or more of the recipients identified in Report HSC24023. This could negatively impact the ability of members of the local communities to access programs and opportunities that have historically been offered by the recipients.

**APPENDICES AND SCHEDULES ATTACHED**

None



**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Recreation Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	June 20, 2024
<b>SUBJECT/REPORT NO:</b>	Recreation Funding Agreements for Annual Operating Grants - Rural Subcommittees (HSC24024) (Wards 13 and 15)
<b>WARD(S) AFFECTED:</b>	Wards 13 and 15
<b>PREPARED BY:</b>	Katrusia Marunchak (905) 546-2424 Ext. 1714 Romas Keliacius (905) 546-2424 Ext. 4722
<b>SUBMITTED BY:</b>	Steve Sevor Director (Acting), Recreation Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

**RECOMMENDATION(S)**

- (a) That the General Manager of Healthy and Safe Communities be authorized and directed to enter into and execute a new five year Funding Agreement with the executive members of the Freelon Rural Subcommittee, on their own behalf and in trust for the membership of the Freelon Rural Subcommittee, effective June 12, 2024, to provide an annual operating grant for the maintenance and operation of certain parks and recreation facilities within the community, the amount of which will be subject to Council approval, determined annually as part of the City's annual operating budget, on terms and conditions satisfactory to the General Manager of Healthy and Safe Communities and in a form satisfactory to the City Solicitor;
- (b) That the General Manager of Healthy and Safe Communities be authorized and directed to enter into and execute a new five year Funding Agreement with the executive members of the Lynden-Troy Rural Subcommittee, on their own behalf and in trust for the membership of the Lynden-Troy Rural Subcommittee, effective June 12, 2024, to provide an annual operating grant for the maintenance and operation of specific parks and recreation facilities within the community, the amount of which will be subject to Council approval, determined annually as part of the City's annual operating budget process, on terms and conditions satisfactory to the General Manager of Healthy and Safe Communities and in a form satisfactory to the City Solicitor;

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**SUBJECT: Recreation Funding Agreements for Annual Operating Grants - Rural Subcommittees (HSC24024) (Wards 13 and 15) - Page 2 of 8**

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- (c) That the General Manager of Healthy and Safe Communities be authorized and directed to enter into and execute a new five year Funding Agreement with the executive members of the Millgrove Rural Subcommittee, on their own behalf and in trust for the membership of the Millgrove Rural Subcommittee, effective June 12, 2024, to provide an annual operating grant for the maintenance and operation of specific parks and recreation facilities within the community, the amount of which will be subject to Council approval, determined annually as part of the City's annual operating budget process, on terms and conditions satisfactory to the General Manager of Healthy and Safe Communities and in a form satisfactory to the City Solicitor;
- (d) That the General Manager of Healthy and Safe Communities be authorized and directed to enter into and execute a new five year Funding Agreement with the executive members of the Rockton-Beverly Rural Subcommittee, on their own behalf and in trust for the membership of the Rockton-Beverly Rural Subcommittee, effective June 12, 2024, to provide an annual operating grant for the maintenance and operation of specific parks and recreation facilities within the community, the amount of which will be subject to Council approval, determined annually as part of the City's annual operating budget process, on terms and conditions satisfactory to the General Manager of Healthy and Safe Communities and in a form satisfactory to the City Solicitor;
- (e) That the General Manager of Healthy and Safe Communities be authorized and directed to enter into a new five year Funding Agreement with the executive members of the Sheffield Rural Subcommittee, on their own behalf and in trust for the membership of the Sheffield Rural Subcommittee, effective June 12, 2024, to provide an annual operating grant for the maintenance and operation of specific parks and recreation facilities within the community, the amount of which will be subject to Council approval, determined annually as part of the City's annual operating budget process, on terms and conditions satisfactory to the General Manager of Healthy and Safe Communities and in a form satisfactory to the City Solicitor;
- (f) That the General Manager of Healthy and Safe Communities be authorized and directed to enter into a new five year Funding Agreement with the executive members of the Strabane Rural Subcommittee, on their own behalf and in trust for the membership of the Strabane Rural Subcommittee, effective June 12, 2024, to provide an annual operating grant for the maintenance and operation of specific parks and recreation facilities within the community, the amount of which will be subject to Council approval, determined annually as part of the City's annual operating budget process, on terms and conditions satisfactory to the General Manager of Healthy and Safe Communities and in a form satisfactory to the City Solicitor; and

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**SUBJECT: Recreation Funding Agreements for Annual Operating Grants - Rural Subcommittees (HSC24024) (Wards 13 and 15) - Page 3 of 8**

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- (g) That the General Manager of Healthy and Safe Communities be authorized and directed to enter into a new five year Funding Agreement with the executive members of the Valens Rural Subcommittees, on their own behalf and in trust for the membership of the Valens Rural Subcommittees, effective June 12, 2024, to provide an annual operating grant for the maintenance and operation of specific parks and recreation facilities within the community, the amount of which will be subject to Council approval, determined annually as part of the City's annual operating budget process, on terms and conditions satisfactory to the General Manager of Healthy and Safe Communities and in a form satisfactory to the City Solicitor.

### EXECUTIVE SUMMARY

The City of Hamilton has historically provided annual operating grants to a variety of recipients that offer programming, undertake maintenance, schedule use, and operate City parks and recreation facilities to improve access for residents. One such group of organizations are the rural subcommittees, which have been in place since before the City of Hamilton amalgamated in 2001 (collectively referred to as the "Recipients"). Certain communities within the former municipality of Flamborough, being Freelon, Lynden-Troy, Millgrove, Rockton, Sheffield, Strabane, and Valens, each oversaw the operation of their local parks, and the municipal assets in each of these communities have been operated by the respective rural subcommittees since amalgamation.

The amounts of the annual operating grants vary by Recipient, based on a variety of factors including the number and type of facilities operated, maintenance requirements, and materials needed to maintain to City standards. The intent of the grants is not to fully fund operations, but rather to offset costs of providing quality facilities in the rural areas of Flamborough.

Staff are recommending the following annual operating grants for the Recipients for 2024 through 2029, including 2% annual increases to support quality facilities in the rural areas of Flamborough:

<b>Subcommittee</b>	<b>APPROVED 2024</b>	<b>PROPOSED 2025</b>	<b>PROPOSED 2026</b>	<b>PROPOSED 2027</b>	<b>PROPOSED 2028</b>
Freelon	\$11,480	\$11,710	\$11,940	\$12,180	\$12,420
Lynden-Troy	\$16,000	\$16,320	\$16,650	\$16,980	\$17,320
Millgrove	\$15,700	\$16,010	\$16,330	\$16,660	\$16,990
Rockton	\$55,000	\$56,100	\$57,220	\$58,360	\$59,530
Sheffield	\$16,000	\$16,320	\$16,650	\$16,980	\$17,320
Strabane	\$14,760	\$15,060	\$15,360	\$15,670	\$15,980
Valens	\$17,530	\$17,880	\$18,240	\$18,600	\$18,970
<b>TOTAL ANNUAL</b>	<b>\$146,470</b>	<b>\$149,400</b>	<b>\$152,390</b>	<b>\$155,430</b>	<b>\$158,530</b>

\*Differences due to rounding

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**SUBJECT: Recreation Funding Agreements for Annual Operating Grants - Rural Subcommittees (HSC24024) (Wards 13 and 15) - Page 4 of 8**

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**Alternatives for Consideration – See Page 8**

**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** The annual operating grants have historically been approved as part of the City’s annual operating budget process with funds coming from the annual operating levy. This will continue for the next five years if the recommendations herein are approved.

The Funding Agreements will incorporate multiple measures to strengthen financial accountability of the Recipients, including:

- Submission (by January 31<sup>st</sup> of each year of the Term) of all reporting requirements, including financial reports as outlined in the Agreements, by the Recipients before the City will release funds for the following year;
- Standardizing a 2% annual increase in funding for each Recipient over the Term of the Agreements;
- Providing Recipients with templates for financial statements and reporting to promote consistency and accuracy;
- Including a list of both authorized expenditures for which funds can be used and ineligible expenses; and
- Including a checklist for Recipients to complete to ensure fulfillment of requirements for receiving annual operating grants.

City staff within the Finance Department will continue to administer the funds annually.

**Staffing:** N/A

**Legal:** Legal Services will prepare Funding Agreements for each of the Recipients listed herein, as well as any ancillary documents, in a form satisfactory to the City Solicitor.

At this time, the Recipients have not been incorporated as not for profit corporations and therefore lack a separate legal existence apart from its members. As the Recipients operate as unincorporated associations, governed by their individual constitutions, and comprised of their respective members, it is recommended that each Recipient seek the approval of its membership to enter into the Funding Agreement and appoint its executive members to execute the Funding Agreement on their own behalf and on behalf of the entire membership.

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**SUBJECT: Recreation Funding Agreements for Annual Operating Grants - Rural Subcommittees (HSC24024) (Wards 13 and 15) - Page 5 of 8**

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## **HISTORICAL BACKGROUND**

The City of Hamilton at amalgamation in 2001 recognized the diverse assets brought to the new City from each of the former municipalities. Flamborough had a strong history of community leadership in maintaining their park spaces and community halls for community recreation purposes. In 2001, Hamilton City Council approved that the Flamborough sub-committees (currently Freelon, Lynden-Troy, Rockton, Millgrove, Strabane, Sheffield, and Valens) be classified as a community partnership for the provision of service. This was part of an overall review of volunteer organizations post amalgamation and ensures that with the support from the City of Hamilton these volunteer organizations can continue to offer quality recreation opportunities in the Flamborough community.

This direction ensured that the diverse assets and strong history of leadership from each of the communities within the former municipality of Flamborough has been maintained since amalgamation, giving these volunteer subcommittees the ability to ensure quality recreation opportunities in the rural area of the City.

The City has historically committed to providing certain services to the rural subcommittees through Healthy and Safe Communities (Recreation) and Public Works (Parks and Facilities), including:

- Providing annual operating grants to the Recipients;
- Supporting repairs and replacements that fall within the scope and budget of Parks and Facilities (e.g., water shutoff and testing, major repairs and replacement of shelters, pavilions, gazebos, walkways, trails, and fencing);
- Creating and providing a manual that outlines responsibilities and expectations for Subcommittees;
- Administering insurance for subcommittee volunteers and their activities that relate to City of Hamilton directed work; and
- Offering communication and engagement support.

Historically, the subcommittees have been responsible for the following tasks and activities:

- Completing basic maintenance of parks and recreation assets;
- Scheduling and booking use of assets;
- Providing feedback and communicating with City staff about recreation needs of the community and future development opportunities; and
- Helping to finance recreation opportunities and park space improvements through fundraising or surplus grant monies.

These responsibilities are reviewed regularly by City staff and communicated to rural subcommittees annually, which is expected to continue through the Term of the Funding Agreements and beyond.

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**POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

Grants, including the proposed annual operating grants to Recipients are exempt from the requirements of By-law No. 20-205 as amended, being a By-law to Adopt and Maintain a Procurement Policy for the City of Hamilton (save and except Policy #2 and Policy #13) in accordance with Schedule B- Exemptions.

Subject to the prohibition against providing assistance to any manufacturing business or other industrial or commercial enterprise through the granting of bonuses as set forth in section 106 of the *Municipal Act, 2001*, a municipality is permitted to make grants, on such terms as council considers appropriate, to any person, group or body, for any purpose that council considers to be in the interests of the municipality in accordance with section 107 of the *Municipal Act, 2001*.

**RELEVANT CONSULTATION**

Finance staff within the Financial Planning, Administration, and Policy Division of Corporate Services provided input on all financial aspects of Report HSC24024 and are supportive of the recommendations.

Recreation staff have consulted with Legal Services and upon approval of the recommendations, Legal Services staff are prepared to draft the new Funding Agreements.

Parks staff within the Environmental Services Division of Public Works provided input on all aspects of Report HSC24024.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

Collectively, the Recipients maintain and operate 4 sports fields, 13 ball diamonds, 2 hall facilities, 1 walking path, and 1 pavilion, representing the seven communities of Flamborough:

<b>Subcommittee</b>	<b>Facilities Operated</b>
Freelton	2 ball diamonds (Subcommittee grooms and Parks staff cuts grass)
Lynden-Troy	Hall facility, 3 ball diamonds
Millgrove	2 ball diamonds
Rockton	2 sports fields and 2 ball diamonds (Rockton-Beverly), 1 ball diamond (Rockton-Westover)
Sheffield	1 ball diamond
Strabane	2 ball diamonds, walking path, pavilion
Valens	Hall Facility

The provision of annual operating grants to the Recipients is a cost-effective and empowering way to ensure that municipal parks and recreation assets are provided in

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the rural areas of Flamborough by members of the local communities at a significantly lower cost to the City than if City staff were to take over maintenance and operations of these locations.

The City of Hamilton has enjoyed long-standing relationships with each of the Recipients. Entering into funding agreements with each Recipient will formalize the requirements for Recipients, commit the City of Hamilton to providing annual grants over the Term of the Agreements if there is available funding within the City's budget, gives the Recipients a sense of stability for the five-year period, and will not increase the financial administrative work required by City staff annually over the Term of the Funding Agreements.

In addition, entering into Funding Agreements with each Recipient will mitigate risk to the City by requiring the Recipients to satisfy the organizational requirements required within the manual (including the holding of annual general meetings at which a board of directors is elected, drafting a constitution and passing same as the governing document for the subcommittee, maintaining financial records, communicating with the local community, etc.), confirming current contact information of Recipient representatives, requiring the maintenance of insurance by the Recipients, requiring an indemnity in favour of the City, and by providing templates for financial and program reporting to the City to ensure funds are being used appropriately and responsibly.

With respect to overarching support for formalizing these relationships, the Recreation Master Plan identifies that any contemplated partnership should provide benefits to the general public that outweigh the risks and that make appropriate use of public and private funds.

The Recreation Master Plan called for specific criteria to be met when entering into partnerships, however, City staff have recently begun moving away from the term 'partner' as it has legal connotations that are not appropriate for agreements. As such, the term 'relationships' shall be used instead of 'partnerships' to ensure accurate representation of these relationships.

Relationships with outside groups may be considered when:

- The City does not have capacity or budget for direct program delivery or facility management;
- There is an established provider already working with the City;
- The site fills or augments service gaps in communities in lieu of City services;
- There is a need to build capacity to engage communities; and/or
- The potential service provider is the preferred/specialist for program delivery.

Each of the Recipients identified in Report HSC24024 satisfy multiple considerations from the above list, further supporting the recommendations of entering into a Funding Agreement with each Recipient.

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**ALTERNATIVES FOR CONSIDERATION**

An alternative would be to terminate one or more relationships with the respective rural subcommittees and reallocate this work and costs to staff within the Parks and Cemeteries Division of the Public Works Department.

**Financial:** The annual budget impact for City staff to take on all of the outdoor assets currently operated by rural subcommittees would be \$678,200 including the addition of 5.5 full time equivalent (FTE) employees to complete the work.

This amount would include a \$406,200 increase to the capital budget (for vehicles and equipment) and an increase of \$272,000 to the annual operating budget which includes 5.5 full time equivalent (FTE) positions.

**Legal:** NA

**Staffing:** The Parks and Cemeteries Division does not have the capacity within its current staffing complement and budget to take over maintenance and operation of these assets. If the Parks and Cemeteries Division is required to maintain some but not all of the properties presently maintained by the Recipients, the budget impact related to staffing will need to be re-evaluated. Through the grants and the receipt of revenue generated at the parks, this work is currently done by subcommittee volunteers.

**APPENDICES AND SCHEDULES ATTACHED**

None

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**CITY OF HAMILTON**  
**HEALTHY AND SAFE COMMUNITIES DEPARTMENT**  
**Macassa Lodge**  
**and**  
**PUBLIC WORKS DEPARTMENT**  
**Corporate Facilities and Energy Management Division**

<b>TO:</b>	Chair and Members Emergency and Community Services Committee
<b>COMMITTEE DATE:</b>	June 20, 2024
<b>SUBJECT/REPORT NO:</b>	Macassa Lodge Development Agreement (HSC20050(d)/PW24036) (Ward 7)
<b>WARD(S) AFFECTED:</b>	Ward 7
<b>PREPARED BY:</b>	Holly Odoardi (905) 546-2424 Ext. 1906 Indra Maharjan (905) 546-2424 Ext. 4617 David Trevisani (905) 546-2424 Ext. 6630
<b>SUBMITTED BY:</b>	Chris Herstek Acting General Manager Healthy and Safe Communities Department
<b>SIGNATURE:</b>	
<b>SUBMITTED BY:</b>	Carlyle Khan General Manager Public Works Department
<b>SIGNATURE:</b>	

### RECOMMENDATION

- (a) That the increased project cost for Macassa Lodge Redevelopment Project (the "Project") of \$33.6M be approved and added to the originally approved amount of \$27.8M, for a total project cost of \$61.4M under Capital Project ID #6302141102;
- (b) That the financing plan for the project be amended and approved from the following sources;
- (i) \$16.4M from Development Charges Reserves (an increase of \$9.2M from the previously approved amount of \$7.3M);

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- (ii) \$1.6M from the Construction Funding Subsidy grant from the Ministry of Long-Term Care (Ministry);
  - (iii) \$1M from the previously approved Development Grant;
  - (iv) \$42.3M from Tax Supported debt replacing the previously approved loan of \$19.3M from the Unallocated Capital Levy Reserve;
- (c) That funding from the Ministry be applied to Capital Project ID, #6302141102 from the following sources:
- (i) The new one-time funding of \$1.6M through the Construction Funding Subsidy grant receivable following start of construction;
  - (ii) The new Construction Funding Subsidy Top-Up of approximately \$146K per annum funded over 25 years for a total of \$3.7M which will be applied against the repayment of the loan required to fund this capital project;
- (d) That the estimated increase of \$2,998,003 related to the annual debt repayment be referred to the 2025 budget process for consideration;
- (e) That an estimated annualized increase of \$607,500 for an additional 8.0 permanent full-time equivalent be added to the Macassa Lodge 2026 Operating Budget for operating impacts of capital, be approved;
- (f) That an additional 1.0 temporary full-time equivalent required to provide Project Coordinator support for up to 48 months in Corporate Facilities and Energy Management, be approved, with no additional levy impact as staffing costs are included in capital project costs as submitted;
- (g) That an estimated annualized increase of \$912,058 related to facility operating impacts of capital once construction is complete in 2026, be approved;
- (h) That the General Manager, Healthy and Safe Communities Department, or their designate, be authorized and directed to negotiate, enter, execute, and amend any documents with funders or other levels of government (and any ancillary documents), including executing the Development Agreement and subsequent Approval to Construct with the Ministry, with such terms and conditions in a form satisfactory to the City Solicitor;
- (i) That the General Manager, Healthy and Safe Communities Department, or their designate, be authorized and directed to negotiate, enter, execute, and amend any Service Accountability Agreement(s) (and any ancillary documents) with the Ministry or Ontario Health, or such other party as directed by the Ministry;

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- (j) That the General Manager, Finance and Corporate Services, be authorized and directed to negotiate and confirm the terms for the placement and issuance of all debenture issue(s), in either a public or private market and / or bank loan agreements and debenture issue(s), in and / or variable interest rate bank loan agreement and debenture issue(s), in an amount not to exceed \$42,297,000 Canadian currency;
- (k) That the General Manager, Finance and Corporate Services, be authorized to engage the services of all required professionals to secure the terms and issuance of the debenture issue(s) described in recommendation (j) including, but not limited to, external legal counsel and fiscal agents;
- (l) That the General Manager, Finance and Corporate Services, be authorized and directed, on behalf of the City of Hamilton, to enter into and / or execute, all agreements and necessary ancillary documents to secure the terms and issuance of the debenture issue(s) described in recommendation (j), on terms satisfactory to the General Manager, Finance and Corporate Services and in a form satisfactory to the City Solicitor; and,
- (m) That pursuant to Procurement Policy #11 – Council approves a contract extension for additional consultancy services, construction services and work for the Macassa Lodge Redevelopment Project as presented in this Report, and that the General Manager, Healthy and Safe Communities Department be authorized to negotiate and execute amendment(s) to the City’s existing agreement(s) and any ancillary documents required to give effect thereto with:
  - (i) Pomerleau Inc., C13-23-23 Construction Manager for the Macassa Lodge, Long Term Care Home – B Wing Expansion;
  - (ii) Salter Pilon Architecture Inc., C11-18-22 - Proposal for Prime Consultant Services for Macassa Lodge B Wing Expansion, and that the negotiated costs be publicly reported in the applicable quarterly status reports as required by Procurement By-Law.

## **EXECUTIVE SUMMARY**

In report HSC20050(c) presented on December 7, 2023, staff were approved to proceed with the Macassa Lodge Redevelopment Project for the B-Wing Expansion (the “Project”) and proceed with awarding the Construction Manager contract to meet critical milestones of the project. Staff were also directed to report back to Committee by Q4 2024 with an updated financing plan once project cost estimates were received by the Construction Manager including revised escalated costs, and to present additional funding that was anticipated to be announced by Ministry early 2024 to support the Project. Staff have now received a revised Class C estimate of total costs for the Project

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in April 2024 and have also received the updated memo of eligibility for additional funding from Ministry as of March 2024.

The purpose of this report, HSC20050(d)/PW24036, is to provide financing approval and allows the project to proceed with the signing of a Development Agreement, and other subsequent project milestones. This report informs Council of the incremental escalated costs of \$33.6M for the Project over the previously approved capital budget of \$27.8M in report HSC20050(b) which was based on a Class D estimate (from an early Feasibility Study). Staff are seeking approval of the revised financing plan including Ministry funding and other funding sources to support the increased costs.

In previous report HSC20050(c) to Committee in December 2023, the total estimated project cost was \$50.1M. Staff included the estimated budgetary increase of \$22.3M, the increase from \$27.8M to \$50.1M, in the forecasted multi-year 2024 annual capital budget in 2025. As of April 2024, the revised current Class C estimated Project costs are \$61.4M. This represents an increase of \$33.6M compared to the Council approved capital budget of \$27.8M.

Since Council approval in 2021, the City has made significant progress on this project completing due diligence of the property, and through a competitive bidding process, the retention of both the Prime Design Consultant (Salter Pilon Architects – \$2M) and Construction Manager (Pomerleau Construction (\$4M -Services Only)), while working through the Ministry of Long-Term Care's Development Process. During the Project's Feasibility Stage in 2020, the conceptual design and order of magnitude budget was developed by staff in consultation with a professional architect and cost consultant.

Since 2021, the drivers for the budget increase are related to a number of factors including construction industry escalation which has seen a significant spike since 2019 (Covid-19, labour, manufacturing, material increases), and this increase has had a direct impact on the cost per square foot from \$433 per square foot to \$577 (33%). Also, the program requirements for the building have further developed resulting in a larger but more operationally efficient and sustainable building. The hard construction costs increase of \$31.4M contributes to the majority of the project budget increase coupled with the necessary design, construction and project contingencies to account for risk and unknowns through the remainder of the design and construction process for the successful delivery of the project.

Although the project budget has increased significantly it is anticipated the design and construction contracts will have incremental increases as a result of the design progression and development through since the contracts have been initially tendered. Upon Council approval, as the project navigates through the construction bidding packages via the Construction Manager staff will continue to seek cost mitigating

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opportunities through various forms within the design and construction process or internal/external funding opportunities.

Operating impacts related to employee costs and facility costs have been revised compared to previously approved in HSC20050(b). The original amount of staffing costs was estimated at \$2,360,000 offset by anticipated Ministry operating subsidy and other operating funding of \$1,361,000 for a net levy impact of \$999,000. However, revised estimates for operating impacts of capital are now \$3,879,619 which includes the increase of \$607,500 (rounded) staffing costs and \$912,058 facility costs. There is also a revised estimate of \$2,009,000 Ministry operating revenue, increase of \$648,000 from original \$1,361,000, for a total estimated revised net levy impact of \$1,870,805 once anticipated project construction is completed in early 2026.

Based on the updated Ministry memo received in March 2024, the additional funding from the Ministry is available to operators who can demonstrate readiness to start construction and obtain the ministry's Approval to Construct by November 30, 2024.

This report is also seeking approval for the General Manager of Healthy and Safe Communities Department to be able to enter in to and sign any related Ministry documents including the development agreement and subsequent Approval to Construct package with the Ministry. With the announcement of incremental funding in March 2024 the City is now prepared to execute a development agreement. Construction can commence once the development agreement is executed, and the Ministry has approved the approval to construct package. Based on Ministry timelines, by executing and signing the development agreement, the Ministry will then be able to initiate the agreement to the Minister and once approved, the City will be able to submit the approval to construct package to the Ministry. Once this is approved, the City will be able to commence full Construction of the Project.

The draft Development Agreement with the Ministry also requires the City to execute and deliver a Service Accountability Agreement (and future Service Accountability Agreements) relating to the operation of the Beds and the Home. This Agreement will include express continuing conditions on the provision of Funds to the City as Operator that are based on the conditions already set out in the Development Agreement as well as the obligation to continue providing the Funds set out in the Development Agreement to the City. The first Service Accountability Agreement is to be executed within 45 days after receipt from the Minister of a Capital Occupancy Approval Letter. The Development Agreement allows the other party to the Service Accountability Agreement to be the Ministry, Ontario Health, or such successor as may be identified by the Minister.

**Alternatives for Consideration – N/A**

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**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

**Financial:** The project is recommended to be financed from a combination of tax supported external debt (\$42.3 M), development charge reserves to the extent of eligibility (\$16.4 M) and development grants and Construction Funding Subsidy top-up subsidy from the Ministry of Long-Term Care (\$2.6 M). Assuming an interest rate of 5.5% and a term of fifteen years, an issuance of \$42.3M will result in an annual repayment of \$4.2M. Netting out the previously approved capital financing of \$896K and the additional construction funding subsidy of \$146K, this would result in an average residential property tax impact of 0.24% and an increase of \$12 per household.

The proposed Macassa Lodge B-Wing project to accommodate 64 beds (20 new and 44 bed re-development) is estimated to be \$61.4M, an increase of \$33.6M compared to the previously approved cost of \$27.8M, broken down as follows:

<b>Categories</b>	<b>Estimated Total Project Costs</b>	<b>Incremental Increase</b>	<b>Revised Total Project Costs</b>
Development Costs for the Land	\$335,000	\$51,760	\$386,760
Hard Construction Costs	22,334,721	31,380,755	53,715,476
Soft Construction Costs Architecture and Engineering Services Project Management Services Legal Services	4,298,279	2,023,306	6,321,585
Other Costs (Furniture, Fixture, and Equipment)	832,000	168,000	1,000,000
<b>Estimated Total Project Costs</b>	<b>\$27,800,000</b>	<b>\$33,623,821</b>	<b>\$61,423,821</b>

\*The above table includes rounded figures

**Funding Sources for the Project:** Based on the review of the Ministry funding policy and new memo from the Ministry as of March 2024, the following are the combination of original and additional funding sources for the Project:

1. Original: A one-time payment of a Development Grant of \$1.0M to be received upon substantial completion; and,
2. Additional one-time funding of \$1.6M Construction Funding Subsidy grant receivable following start of construction; and,
3. Original: Construction Funding Subsidy of approximately \$174K per annum, to be received upon first occupancy, for 25 years totalling \$4.4M. This will be applied against the repayment of the loan required to fund this capital project; and,
4. Additional Construction Funding Subsidy Top-Up of approximately \$146K per annum, to be received upon first occupancy, for 25 years totalling \$3.7M. This will be applied against the repayment of the loan required to fund this capital project.

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The one-time planning grant of \$250,000 is no longer applicable to the Project since upon further review of the terms in the funding policy, the amount of the planning grant and development grant cannot be greater than the maximum for the development grant funding for an operator. This Project already is estimated to receive the maximum development grant in the amount of \$1.0M which inhibits the ability to receive the planning grant as well.

The additional \$146K in Construction Funding Subsidy provided by the Ministry will be added to the previously provided subsidy of approximately \$174K over 25 years; per the Ministry to be used to repay any loans and financing arrangements for the construction of the beds under the Development Agreement. This will offset the annual repayment of the loan borrowings charged to the Capital Financing levy over 25 years. According to the Ministry 2022 Funding policy, the operator shall first use the subsidy for repayment of loans to pay for construction of the beds under the Development Agreement, before the subsidy can be used for any other reason.

From Other Funding Sources:

In accordance with the approved Development Charges By-law and Background Study, the City is eligible to collect Development Charges for this Project. This was approved in report HSC20050(b) in the original amount of \$7.3M. Based on the revised funding model the Development Charges for this Project will now be \$16.5M, an increase of \$9.2M, to offset the capital cost of the Project.

In HSC20050(b), the original unfunded balance of the Project of \$19,253,000, was borrowed as an internal loan from the Unallocated Capital Reserve #108020 to be repaid back over 25 years. As a result of the increased costs of the Project and after applying the above listed Ministry funding sources and development charges, there is a shortfall of \$23M. It is recommended to fund the original unfunded balance of \$19.3M along with the increase of \$23M for a total of \$42.3M through a loan to be repaid over fifteen years with an assumed borrowing rate of 5.5%. Proof of financing, including loans, are required as part of the package to the Ministry by November 8, 2024, in order to meet the eligible deadline of November 30, 2024 for approval to construct.

The following table summarizes the revised total funding sources and resulting net levy impact in the amount of \$3.9M annually once construction is complete. Based on original estimates as approved in HSC20050(b), a net levy impact of \$896K was built into the 2023 budget based on original costs estimates and funding streams. There is a request of an increase of \$3.0M to the net levy related to the repayment of loans that are required to support the increased Project costs starting in 2025.



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	Previously Approved	Revised Financing Plan	Change
<b>Gross Capital Cost</b>	<b>\$ 27,800,000</b>	<b>\$ 61,423,821</b>	<b>\$ 33,623,821</b>
<b>Funding Sources</b>			
Ministry			
Development Grant	\$ 1,027,520	\$ 1,027,520	\$ -
Planning Grant	\$ 250,000	\$ -	\$ (250,000)
Construction Funding Subsidy Top-up		\$ 1,620,000	\$ 1,620,000
<b>Subtotal Ministry</b>	<b>\$ 1,277,520</b>	<b>\$ 2,647,520</b>	<b>\$ 1,370,000</b>
City of Hamilton			
Unallocated Capital Levy Reserve (Internal Loan)	\$ 19,253,034	\$ -	\$ (19,253,034)
Development Charges	\$ 7,269,446	\$ 16,479,620	\$ 9,210,174
Tax Supported Debt	\$ -	\$ 42,296,681	\$ 42,296,681
<b>Subtotal City of Hamilton</b>	<b>\$ 26,522,480</b>	<b>\$ 58,776,301</b>	<b>\$ 32,253,821</b>
<b>Total Funding Sources</b>	<b>\$ 27,800,000</b>	<b>\$ 61,423,821</b>	<b>\$ 33,623,821</b>
<b>Capital Financing</b>			
Annual Loan / Debt Repayment	\$ 1,069,864	\$ 4,213,864	\$ 3,144,000
Ministry Construction Funding Subsidy	\$ (173,590)	\$ (319,587)	\$ (145,997)
<b>Net for Levy Impact</b>	<b>\$ 896,274</b>	<b>\$ 3,894,277</b>	<b>\$ 2,998,003</b>

\*The above table includes rounded figures

### Operating Impacts of Capital:

As Macassa Lodge will be adding 20 new beds, there will be operating cost impact once the Capital Project has been completed. These include staffing costs and facility maintenance and building costs, outlined in below table. It is estimated that the facility and operating costs, once construction is complete upon first occupancy, are \$912,058 annualized which is based on \$14/square foot. These costs relate to building, grounds, contractual increases as a result of square footage increase and direct cost allocations.

**Staffing:** In report HSC200050(b) as approved, staff reported that starting in 2024 the complement was to increase by a total of 24.0 permanent full-time equivalents once construction is completed for operational needs of the expansion, at a cost of \$2,360,000. Based on revised staffing needs and Project timelines, there is a request for approval for an additional permanent 8.0 full-time equivalents, 7.0 Lodge full-time equivalents and 1.0 Maintenance full-time equivalents, for operational requirements which is estimated at an additional cost of \$607,500. The total for the operational requirement results in 32.0 full-time equivalents, (30.0 full-time equivalents for Lodge and 2.0 full-time equivalents for Maintenance), at a total estimated cost of \$2,968,000 for employee expenses and operating costs. These full-time equivalents will be for

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varied positions and the specific positions will be revised closer to occupancy for operational needs.

There is an additional request, for an in-year approval of 1.0 temporary full-time equivalents in Corporate Facilities and Energy Management at a Level 5 Project Coordinator. This is requested to support the overall City-wide increase in large capital project delivery volume. There is no net impact to the tax levy from this staffing increase because all staffing costs for Corporate Facilities and Energy Management capital delivery staff (including all internal and external costs) are already budgeted within each capital project. Project length will exceed 2 years (until the end of construction and warranty period), which is the maximum timeframe permitted for temporary contracts via GM approval.

It is assumed that Macassa Lodge will receive additional annual Ministry funding relative to the increased 20 new beds, which is now estimated at \$2,009,000, an increase of \$648,000 from the original estimated Ministry subsidy \$1,361,000, to offset the operating costs for new beds. This will be reflected in Macassa Lodges' operating costs beginning in the year 2026, which is the estimated first occupancy.

<b>Lodges:</b>	<b>Original Approved</b>	<b>Revised Estimate</b>	<b>Change</b>
Housekeeper Cleaner/Porter Laundry Aide Social Worker Recreationist Dietary Aides Registered Nurses Personal Support Workers Registered Practical Nurse Nurse Manager Lodge Clerk	\$ 2,201,000	\$ 2,698,661	\$ 497,661
<b>Facilities:</b>			
Maintenance	\$ 159,000	\$ 174,900	\$ 15,900
Utility Operator	\$ -	\$ 94,000	\$ 94,000
<b>Total Staffing Costs</b>	\$ 2,360,000	\$ 2,967,561	\$ 607,561
Operating Facility Costs (Maintenance, utilities, water, other)	\$ -	\$ 912,058	\$ 912,058
<b>Total Operating Impacts of Capital</b>	\$ 2,360,000	\$ 3,879,619	\$ 1,519,619
<b>Revenue</b>	\$ (1,361,000)	\$ (2,008,814)	\$ (647,814)
<b>Net Levy Impact</b>	\$ 999,000	\$ 1,870,805	\$ 871,805

**Legal:** It is anticipated that the City will be entering into a development agreement with the Ministry to receive the funding, and further may need to enter into other ancillary

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agreements or pass by-laws to receive funding. it is also anticipated that the City will need to enter Service Accountability Agreement(s) with the Ministry, Ontario Health, or such other party as directed by the Ministry.

## **HISTORICAL BACKGROUND**

Key Milestones were provided in report HSC20050(c) to Committee in December 2023.

Since December 2023, the City has executed the Construction Manager contract (C13-23-23) to Pomerleau Construction Inc. in April 2024.

Site Plan Development condition clearances are ongoing, and it is anticipated Foundation building permit application will be made in May 2024, once Site Plan clearances are achieved.

Salter Pilon Architecture has submitted the Working Drawings to the Ministry on May 13, 2024.

Class C Construction Estimate costing is currently under review with Construction Manager, Pomerleau Construction Inc, to Develop a Construction Cost Estimate.

## **POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS**

The recommendation of the contract extension is consistent with Procurement Policy #11, Non-competitive Procurements. Public Request for Proposals, were utilized originally to procure an Architect, Salter Pilon Architecture Inc., and a Construction Manager, Pomerleau Inc. These public processes facilitated a competitive and transparent process as per the City's Procurement Policy and processes recommended by the City of Hamilton Procurement Section. It is recognized that, with the Construction Management already awarded, it is cost-effective and beneficial for the City (to extend the existing contracts) to continue to work with the current Construction Manager and Design Architect for the completion of the project. In accordance with Procurement Policy #11, Council approval is being requested given that the recommended contract extension is of a value of greater than \$250,000. This will ensure that staff not only have the budget approval to construct the new addition, but also have the appropriate procurement authority to do so.

## **RELEVANT CONSULTATION**

The following Departments/Divisions/Sections have reviewed and contributed to this report:

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Corporate Services: Financial Planning, Administration and Policy / Finance & Administration was engaged in reviewing and compiling this report as well as the financial section of the report.

Legal Services was engaged to review the draft development agreement.

Public Works, Corporate Facilities & Energy Management is leading the planning, design and construction of the project and review of construction-related matters of the report.

**ANALYSIS AND RATIONALE FOR RECOMMENDATION**

As committed in Report HSC20050(c) staff were directed to report back to Committee no later than Q4 2024 with updated funding and financing plan once estimated project costs were provided and draft development agreement was ready to be executed.

In report HSC20050(c) in December 2023, it was reported to council the Cost Consultant estimate provided was \$50.1M. The reason for the significant budget increase is due to a number of factors including significant construction industry escalation costs (approximately 25% for base construction costs), additional building and renovation square footage (approximately 40%) which includes elements added to the design from the original scope (increased resident room sizes, corridors, partial basement, penthouse, building tie into E Wing, increased parking) to meet both operational and health and safety requirements of the Lodge in order to provide the best building possible to accommodate and provide care and services to the residents.

Currently, the scope of work for the construction manager began early in April 2024 which includes review of the design drawings and preparation of a construction cost estimate, constructing tenders, construction schedule and cashflow of all costs anticipated into 2026 to the end of construction.

As of the end of April 2024, while the funding from the Ministry has increased to support the Project described further in this report, the costs for the project have also escalated from the original Council approval \$27.7M (2021) which was based on a Class D Estimate to \$61.4M (2024) based on Class C estimate. The main contributing factors to the increased costs are due to increase of building size and industry escalation. These specific factors coupled with necessary construction and project contingencies, taxes and fees have all contributed to the budget overage. The building size has increased from 38,987 (Conceptual Design - 2020) to 65,147 square feet (the original design did not include a partial basement, connector corridor to C Wing, increased renovated E-wing area to seamlessly connect the building addition), mechanical penthouse, and increased floor area for operational efficiencies and learning from Covid-19 pandemic. Industry escalation has also contributed to the overage as the cost per square foot to

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construct a Long-Term Care Facility has increased from \$386 (2021) to \$577 (2024) representing a 49% increase to base construction costs. Increased sustainability building design elements beyond minimum legislated standards have also been included and continue to be investigated with a focus on the reduction of greenhouse gas emissions, reduction of carbon elements, and renewable energy. Design standards have changed, particularly as it relates to COVID-19 outcomes since the original design plan was submitted. Optimizing private or private-like resident bedrooms helps to decrease or mitigate the spread of infection. This design allows for a more home-like environment for residents and their families/friends. Social isolation for residents was a leading concern over the past number of years and with this larger room design coupled with oversized windows to allow for natural light is creating a safe and welcoming environment for our residents. The demographics of resident admissions are increasingly more complex and acute.

As described in the Financial section of this report, the project budget relies on the Ministry's funding as well as internal and external sources of funding. Staff are recommending the total funding sources described to support the project budget be approved in order to move forward with next steps of executing a development agreement and approval to construct package. The funding strategy for the B-wing Redevelopment Project includes a mix of tax supported debt, development charges reserve and fixed ministry grants and subsidy funding. Since the anticipated Ministry funding is fixed and does not nearly support the project's full costs, the remainder of the project is to be supported through development charge reserves and, to mitigate financial risk to the City, the City will issue tax supported debt instead of drawing upon current reserves. The proposed budget increases to capital financing levy, are crucial for managing the annual debt repayment for the Project. These adjustments are carefully planned to ensure that the service maintains its operational efficiency throughout the construction phase and beyond, without imposing undue financial strain on the city's budget.

Also identified in the financial section of the report are the costs related to Staffing and Project delivery. The approval of permanent full-time equivalents for Lodges and Maintenance are necessary to be able to support the operational service requirements for residents and the Home upon first occupancy of the expansion. The additional temporary position in Corporate Facilities and Energy Management is also critical for ensuring adequate project oversight and delivery. This is requested to support the overall City-wide increase in large capital project delivery volume.

The proposed increases to the net levy for operating costs for facilities are crucial as this will be supporting the functionality of the expansion of B-wing in order to meet service requirements and to maintain operational efficiency once the construction phase is complete.

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Operators must demonstrate readiness to start construction and Approval to Construct must be obtained by November 30, 2024 under the 2022 Funding Policy and March 2024 Memo from the Ministry. The funding from the Ministry is also not secured until the development agreement is executed. This development agreement is also part of the overall the package for approval to construct.

Preliminary Plans have been submitted by Salter Pilon Architecture and reviewed by the Ministry in 2023 which satisfies the Ministry's April 30, 2024 deadline. Final Working Drawings by Salter Pilon Architecture have been submitted to the Ministry on May 13, 2024, which satisfies the Ministry's June 14, 2024 deadline.

The development agreement was to be executed by May 31, 2024, per the Ministry's schedule. City Staff met with the Ministry's Capital project team and discussed an extension due to the cyber-attack and delay of being able to retrieve full data for this report as well as deferral in committee meetings.

With the announcement of incremental Ministry funding in March 2024, and upon Council approval the City is now prepared to execute a development agreement. Construction can commence once the development agreement is executed, and the Ministry has provided an Approval to Construct. Municipal approvals are also required related to the site and must be in place to enable start of construction. This report is requesting approval for the General Manager to execute and enter into a development agreement with the Minister. Following the execution of the development agreement, staff are also requesting approval for the General Manager to execute and sign the approval to construct package with the Ministry once all other milestones are attained before November 30, 2024.

Staff continue to monitor opportunities for funding from all levels of government including Green Municipal Funding and Climate Change Reserve Funding through the City of Hamilton Climate Change Office. If any are identified during the life of the Project the financing plan will be updated accordingly and reported back to Committee.

#### 2024 Annual Repayment Limit

According to Ontario Regulation 403/02, Council shall, before giving authorization for capital work that would require a long-term debt or financial obligation, have the City Treasurer calculate an updated Annual Repayment Limit using the most recent Annual Repayment Limit determined by the Ministry. The most recent Annual Repayment Limit, determined and sent, in writing, by the Ministry to the City Treasurer, is the 2024 Annual Repayment Limit in the amount of \$329.7M and is based on 2022 Financial Information Returns.

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Using this 2024 Annual Repayment Limit, the City Treasurer has calculated an updated Annual Repayment Limit of \$195.4M, shown on Appendix “A” to Report “HSC20050(d)/PW24036”. The 2024 Annual Repayment Limit was adjusted for potential debt service charges of \$140.4M corresponding to approximately \$1.3B of debt which has been approved by Council in prior years but not yet issued. The 2024 Annual Repayment Limit was then further adjusted for debt service charges assumed or discharged on debt since December 31, 2022, to the end of 2024 and outstanding debt issuances related to CityHousing Hamilton. According to this calculation, the updated Annual Repayment Limit of \$195.4M represents the maximum amount that the City has available to commit to payments related to debt and financial obligations before the statutory limit is breached and corresponds to approximately \$2.0B of additional borrowing capacity (assuming a 15-year term and 5.5% interest rate).

**ALTERNATIVES FOR CONSIDERATION**

N/A

**APPENDICES AND SCHEDULES ATTACHED**

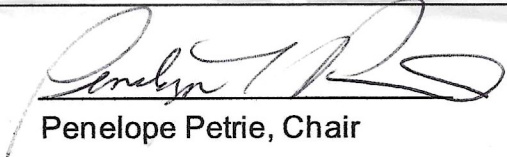
Appendix “A” to Report “HSC20050(d)/PW24036 - 2024 Annual Repayment Limit for  
B-Wing Project

<b>City of Hamilton Treasurer's Updated 2024 Annual Repayment Limit</b>	
2024 Annual Repayment Limit - <i>effective January 1, 2024, as prepared by the Ministry of Municipal Affairs and Housing on March 11, 2024, based on 2022 Financial Information Return</i>	\$329,652,655
Annual debt service charges on City Municipal debt approved to-date 2024 and prior years but not yet issued (\$978.176 M @ 5.5% for 15-year term)	-\$97,451,359
Annual debt service charges on City Municipal debt in respect of Macassa Lodge B-Wing debt to be approved (\$42.297 M @ 5.5% for 15-year term)	-\$4,213,832
Annual debt service charges on City Municipal debt in respect of ICIP Transit debt approved but not yet issued (\$236.1957 M @ 5.5% for 15-year term)	-\$23,531,135
Annual debt service charges on City Municipal debt in respect of West Harbour debt approved but not yet issued (\$56.6 M @ 5.5% for 15-year term)	-\$5,636,740
Annual debt service charges on City Housing Hamilton debt approved but not yet issued and guaranteed by City of Hamilton (\$102.337 M @ 5% for 30-year term)	-\$6,657,151
Annual debt service charges on Municipal and Tax Supported Development Charges debt approved but not yet issued - Police Station 40 (\$11.585 M @ 5.5% for 15-year term)	-\$1,154,163
Annual debt service charges on Municipal and Tax Supported Development Charges debt approved but not yet issued - Stadium Precinct (\$18.1 M @ 5.5% for 15-year term)	-\$1,798,641
Annual debt service charges on debentures discharged in 2021-2023	\$5,643,144
Adjustment for annual debt service charges on outstanding City Housing Hamilton mortgages and City of Hamilton Tangible Capital Leases	\$539,146
<b>Updated 2024 Annual Repayment Limit - a calculation by the Treasurer representing an estimate of the maximum amount available to commit to annual debt service charges</b>	<b>\$195,391,924</b>





## CITIZEN COMMITTEE REPORT

<b>To:</b>	Emergency and Community Services Committee
<b>From:</b>	Seniors Advisory Committee   Penelope Petrie, Chair
<b>Date:</b>	June 20, 2024
<b>Re:</b>	Request for Coroner's Inquest

### Recommendation

That City Council's direct staff to send written correspondence to the Chief Coroner for the Province of Ontario requesting an inquest into the 119 deaths that occurred in retirement and long-term homes within the City of Hamilton during the COVID-19 pandemic.

Such inquest being in the public interest, including family of the deceased to be fully informed of the circumstances of these deaths and further, will permit the inquest jury to make useful recommendations to avoid further and future deaths in these homes.

### Background

At the January 5, 2024, Seniors Advisory Committee meeting, members passed a motion that reads as follows:

WHEREAS the City of Hamilton's vision is "the best place to raise a child and age successfully."

WHEREAS the City of Hamilton mission is "to provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner."

WHEREAS there are 27 long-term care homes in the City of Hamilton that lodge 3,918 patients/residents with over 5,000 on the current waiting list. Nineteen (19) homes are for-profit while the remaining eight (8) are non-profit. The City of

Hamilton owns two of these homes.

WHEREAS the negative impact of the COVID-19 pandemic on seniors living in retirement and long-term care homes in Hamilton was well documented. Conditions in Ontario's long-term-care homes came to the forefront when Canadian military personnel responded to assist in many of these homes and reported appalling cases of neglect.

WHEREAS the fundamental principles of the Long-Term Care Homes Act, 2007, now the Fix-Long-Term Care Act, 2021, and the Residents' Bill of Rights incorporated within the Act requires care to be delivered with dignity. In particular, the Residents' Bill of Rights statutorily grants residents the right not to be neglected by the licensee or their staff and to be properly sheltered, fed, groomed, and cared for, and to live in a safe and clean environment.

WHEREAS during the COVID-19 pandemic, including up until the end of January 2021, 119 deaths attributed to COVID-19 and occurred in some of the 27 long-term care homes in Hamilton. Seventy Five percent (75%) of those deaths occurred in four (4) long-term care homes, including Forty-four (44) deaths at Grace Villa, nineteen (19) at Chartwell Willow Grove, seventeen (17) at Shalom Village and nine (9) at St. Joseph's Villa. Twenty (20) residents died in the remaining twenty-three (23) long-term care homes combined. In addition, sixteen (16) City of Hamilton long-term care homes reported ZERO deaths as of January 21<sup>st</sup>, 2021.

WHEREAS the report by Ontario Ombudsman Paul Dubé, which was released September 7, 2023 focused on the Ministry of Long-Term Care's inspections-related activity at homes during the initial stages of the pandemic aimed to uncover evidence not previously discovered/disclosed by previous investigations into COVID-19 and the impact on long-term care residents. The Ombudsman reported finding that over a seven (7) week period during the initial wave of the pandemic, the Ministry's inspections branch simply stopped conducting on-site inspections. No Ministry inspector on-site inspections took place for three consecutive months in the City of Hamilton.

WHEREAS in late 2020, Ontario's Long-Term Care COVID Commission presented two (2) interim recommendation letters to the Ontario Government. The final report dated April 30, 2021, concluded the cause of death of some residents Ontario long-term care homes died from neglect, malnutrition, and dehydration, not COVID-19. Further, an aggravating factor contributing to these deaths was unacceptable living conditions and the lack of adequate and effective staffing by the licensees of these homes.

WHEREAS the City of Hamilton Senior Advisory Committee members were seeking to obtain information and answers from the Hamilton Police Services Board, the Hamilton Police Service, the Ontario Police Commission, the Office of the Independent Police Review Director, the local office of the coroner, as to how, when, where, why, and by what means these 119 residents in these four (4) long-term care homes died has achieved nothing;

WHEREAS family members whose relatives died in these long-term care homes have no definitive answers as to how, when, where why and by what means their relatives met their deaths, disproportionate to other residents in other Hamilton area long-term care homes and consistent with the Ontario Commission for COVID-19 Final Report findings. These numbers and per centages exceed the provincial frequency of death statistics confirmed in that report. Fifteen (15) percent of these homes accounted for 75% of resident deaths, 300% more than the provincial average and 25% higher than the provincial death rate;

WHEREAS on Friday December 5<sup>th</sup>, 2024, Dr. Reuven Jhirad, Deputy Chief Coroner for the Province of Ontario appeared before the Senior Advisory Committee. After a lengthy discussion he was open to a request for a Coroner's Inquest into the deaths during COVID-19 in the long-term care homes in the City of Hamilton; and

WHEREAS families deserve competent, fair investigations into the death of their loved ones. Coroners and other health care stakeholders expect professionalism from the agencies in charge and the promised accountability and transparency from the organization tasked with oversight.

#### **Analysis/Rationale:**

The Coroners Act states:

20 (1) When making a determination whether an inquest is necessary or unnecessary, the coroner shall have regard to whether the holding of an inquest would serve the public interest and, without restricting the generality of the foregoing, shall consider, an inquest deemed necessary.

(2) An inquest required under this Act is deemed to be necessary. 2018, c. 3, Sched. 6, s. 8 (2).

- whether the matters described in clauses 31 (1) (a) to (e) are known.
- (b) the desirability of the public being fully informed of the circumstances of the death through an inquest; and
- (c) the likelihood that the jury on an inquest might make useful recommendations directed to the avoidance of further deaths. R.S.O. 1990, c. C.37, s. 20; 2018, c. 3, Sched. 6, s. 8 (1).