

City of Hamilton ACCESSIBILITY COMMITTEE FOR PERSONS WITH DISABILITIES AGENDA

Meeting #: 24-005

Date: June 11, 2024

Time: 4:00 p.m.

Location: Room 264, 2nd Floor, City Hall

(hybrid) (RM)

71 Main Street West

Carrie McIntosh, Legislative Coordinator (905) 546-2424 ext.2729

Pages

- 1. CEREMONIAL ACTIVITIES
- 2. APPROVAL OF AGENDA

(Added Items, if applicable, will be noted with *)

- 3. DECLARATIONS OF INTEREST
- 4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1 May 14, 2024

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- 5. COMMUNICATIONS
 - 5.1 Correspondence from Michelle Martin, Manager of Accessible Transportation Services, respecting Review of Accessible Transportation Services Policies with the Accessibility Committee for Persons with Disabilities

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Committee for Persons with Disabilities Table Banner

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- 16. ADJOURNMENT



ACCESSIBILITY COMMITTEE FOR PERSONS WITH DISABILITIES MINUTES 24-004

4:00 p.m.

Tuesday, May 14, 2024 Room 264, 2nd Floor Hamilton City Hall 71 Main Street West

Present: Councillor M. Tadeson, J. Kemp (Chair),

P. Kilburn (Vice-Chair), L. Dingman, A. Frisina, C. Hernould, L. Janosi, L. Johanson, H. Kaur, J. Maurice, M. McNeil, K. Nolan, T. Nolan and

M. Opoku-Forfieh

Absent with

Regrets: H. Bonenfant, B. Cullimore, S. Dunford,

T. Murphy and R. Westbrook

THE FOLLOWING ITEMS WERE REFERRED TO THE GENERAL ISSUES COMMITTEE FOR INFORMATION:

1. Accessibility Committee for Persons with Disabilities' Accessibility Award Logo Package (Item 12.3)

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(Kemp/Opoku-Forfieh)

WHEREAS, the Accessibility Committee for Persons with Disabilities' Accessibility Award requires an appropriate logo to represent it on various media;

WHEREAS, the Accessibility Committee for Persons with Disabilities' Outreach Working Group has developed several versions of the logo attached hereto as Appendix "A";

WHEREAS, the secondary version is simplified and may be required sometime in the future for as yet unforeseen reasons; and

WHEREAS, having a variety of logo shapes and colour/grey tones would be beneficial as the Award develops.

THEREFORE, BE IT RESOLVED:

- (a) That the logos included in the Accessibility
 Committee for Persons with Disabilities'
 Accessibility Award logo package attached hereto
 as Appendix "A" be approved, as follows:
 - (i) The Complex Image logo set be approved as the primary logo; and
 - (ii) The Simplified Image logo set be approved as the secondary logo.

CARRIED

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FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

4. APPROVAL OF MINUTES OF PREVIOUS MEETING

4.1 April 9, 2024

8. PRESENTATIONS

- 8.1 McMaster Students respecting "How can the City of Hamilton modify outdoor parks and spaces design standards to enhance accessibility for individuals with disabilities?"
 - (a) Interview Guide FURTHER REVISED

9. CONSENT ITEMS

- 9.3 Outreach Working Group Update
 - 9.3(a) Outreach Working Group Meeting Notes April 3, 2024 REVISED
 - 9.3(c) Outreach Working Group Meeting Notes April 30, 2024

12. MOTIONS

- 12.3 Accessibility Committee for Persons with Disabilities' Accessibility Award Logo Package
 - (a) Accessibility Award Program Logo, Alternate Text Descriptions

(Dingman/McNeil)

That the Agenda for the May 14, 2024, meeting of the Accessibility Committee for Persons with Disabilities, be approved, as amended.

CARRIED

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

- (c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)
 - (i) April 9, 2024 (Item 4.1)

(Kilburn/McNeil)

That the April 9, 2024, minutes of the Accessibility Committee for Persons with Disabilities meeting, be approved, as presented.

CARRIED

(e) PRESENTATIONS (Item 8)

(i) McMaster Students respecting "How can the City of Hamilton modify outdoor parks and spaces design standards to enhance accessibility for individuals with disabilities?" (Item 8.1)

Meaghan Lavigne and Natasha Kulig addressed Committee respecting "How can the City of Hamilton modify outdoor parks and spaces design standards to enhance accessibility for individuals with disabilities?"

(McNeil/T. Nolan)

That the presentation Meaghan Lavigne and Natasha Kulig respecting "How can the City of Hamilton modify outdoor parks and spaces design standards to enhance accessibility for individuals with disabilities?", be received.

CARRIED

(f) CONSENT ITEMS (Item 9)

J. Kemp relinquished the Chair to P. Kilburn in order to provide the Working Group updates.

(McNeil/Opoku-Forfieh)

(i) That the following Consent Items, be received:

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(1) Built Environment Working Group Update (Item 9.1)

J. Kemp provided a verbal update respecting the Built Environment Working Group.

(2) Housing Issues Working Group Update (Item 9.2)

- (a) Housing Issues Working Group Meeting Notes – February 20, 2024 (Item 9.2(a))
- (b) Housing Issues Working Group Meeting Notes March 19, 2024 (Item 9.2(b))

(3) Outreach Working Group Update (Item 9.3)

- (a) Outreach Working Group Meeting Notes February 20, 2024 (Item 9.3(a))
- (b) Outreach Working Group Meeting Notes March 20, 2024 (Item 9.3(b))

(4) Transportation Working Group Update (Item 9.4)

(a) Transportation Working Group Meeting Notes – February 27, 2024 (Item 9.4(a))

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(5) Strategic Planning Working Group Update (no copy) (Item 9.5)

No update.

(6) Accessible Open Spaces and Parklands Working Group Update (Item 9.6)

No update.

CARRIED

J. Kemp assumed the Chair following the Outreach Working Group Update (Item 9.3).

(g) MOTIONS (Item 12)

- J. Kemp relinquished the Chair to P. Kilburn in order to introduce the following motions:
- (a) "Ability First" Annual Accessibility Fair September 26, 2024 (Item 12.1)

(Kemp/McNeil)

WHEREAS, the Accessibility Committee for Persons with Disabilities holds an Annual Accessibility Fair – "Ability First" - that will be taking place on Thursday, September 26th on the Forecourt of City Hall from 11:00 a.m. until 3:00 p.m.;

WHEREAS, the Accessibility Awards will be presented during the "Ability First" Accessibility Fair

highlighting Accessibility Trailblazers making a difference in our community;

WHEREAS, to ensure robust attendance and proper advertising, the Accessibility Committee for Persons with Disabilities' Outreach Working Group needs to reach out to members of the public, community groups, local stakeholders and media agencies in order to invite, organize and promote the event; and

WHEREAS, the budget, attached as Appendix "A", for the "Ability First" Accessibility Fair and Accessibility Awards, requires approval from the Committee.

THEREFORE, BE IT RESOLVED:

- (a) That the Accessibility Committee for Persons with Disabilities' be granted permission to speak to local agencies and the media for the purposes of organizing, inviting and promoting the "Ability First" Annual Accessibility Fair taking place on Thursday, September 26, 2024 on the Forecourt of City Hall from 11:00 a.m. until 3:00 p.m.; and
- (b) That the 2024 "Ability First" Accessibility Fair and Awards Budget, attached hereto as Appendix "A" be approved.

CARRIED

(b) Attendance at the Seniors Kick-off - Information and Wellness Fair (Item 12.2)

(Kemp/McNeil)

WHEREAS, the Seniors Kick-off – Information and Wellness Fair is being held on June 10, 2024 at Michelangelo's Event and Conference Centre from 10:00 a.m. until 2:00 p.m.;

WHEREAS, Accessibility Committee for Persons with Disabilities' Outreach Working Group's main objective is to explore opportunities with other community agencies and organizations and attending this event falls in line with that goal;

WHEREAS, the Seniors Kick-off is a good opportunity to meet with the public and answer their questions and concerns; and

WHEREAS, the Outreach Working Group is organizing the Annual "Ability First" Accessibility Fair and attending events like the Seniors Kick-off is a good place to network with other groups.

THEREFORE BE IT RESOLVED:

(a) That two members of the Accessibility
Committee for Persons with Disabilities'
Outreach Working Group attend the Seniors
Kick-Off Information and Wellness Fair on
June 10, 2024; and

(b) That the registration fee be funded from Account 300303.

CARRIED

(d) Delegation to the Planning Committee Respecting the E-Scooter Pilot Program (Item 12.4)

(Kemp/McNeil)

WHEREAS, the Accessibility Committee for Persons with Disabilities has significant concerns regarding the E-Scooter Pilot Program and has prepared a report on our experiences, safety concerns and barriers created during the first year the program has been in operation; and

WHEREAS, the Accessibility Committee for Persons with Disabilities would like to delegate to Planning Committee when the report respecting the E-Scooter Pilot Program is presented in order to provide anecdotal evidence, context and be available to answer questions if any should arise.

THEREFORE, BE IT RESOLVED:

That Tim Nolan and James Kemp be approved to delegate on behalf of the Accessibility Committee for Persons with Disabilities to the Planning Committee when staff report on the E-Scooter Pilot Program.

CARRIED

- J. Kemp assumed the Chair.
- (h) GENERAL INFORMATION / OTHER BUSINESS (Item 14)
 - (i) Amendments to the Outstanding Business List (Item 14.1)

(T. Nolan/Kilburn)

That the following amendments to the Accessibility Committee for Persons with Disabilities' Outstanding Business List, be approved:

- (1) Items Considered Complete and Needing to be Removed:
 - (i) Establishing an Annual Accessibility Event
 - (ii) Invitation to Dr. Richardson to Discuss
 Board of Health Changes and the Needs
 of Persons with Disabilities in Hamilton
 CARRIED

(i) ADJOURNMENT (Item 16)

(Janosi/Opoku-Forfieh)

That there being no further business, the Accessibility Committee for Persons with Disabilities, be adjourned at 5:33 p.m.

CARRIED

Respectfully submitted,

James Kemp, Chair Accessibility Committee for Persons with Disabilities

Carrie McIntosh Legislative Coordinator Office of the City Clerk





Accessible Transportation Services

c/o 71 Main St. West Hamilton, ON L8P 4Y5

Phone: 905.529.1212 Fax: 905.679.7305 E-mail: ats@hamilton.ca Website: www.hamilton.ca/ats

May 31, 2024

James Kemp
Chair
Accessibility Committee for Persons with Disabilities
City of Hamilton
City Hall, 71 Main St. West
Hamilton, ON L8P 4Y5

BY EMAIL

Re: Review of Accessible Transportation Services Policies with the Accessibility Committee for Persons with Disabilities

Dear James:

Accessible Transportation Services (ATS) has begun a review of policies governing accessible transportation services. Currently, policies have been established by the City, and others by the Contractor, and there is opportunity for overlap and lack of clarity in ownership that has developed over time. The goal is to ensure that roles and responsibilities are clearly defined, that customer facing policies rest with the City and that the Contractor has appropriate operational policies in place to ensure quality service delivery.

ATS is completing this work based on the Accessibility for Persons with Disabilities (ACPD) report to the General Issues Committee back in 2020 (Item 6 of the ACPD Report 20-007) and this has been incorporated into the ATS Road Map presented to the Public Works Committee in 2024 (Item 8.2, ACPD meeting 24-002).

Our intended approach is similar to how we recently reviewed the ATS Eligibility Policy via the ACPD Transportation Working Group (TWG) and ACPD. (Item 8.2, ACPD meeting 24-003). This review understandably took many months to accomplish and is indicative of the time and effort required by both ATS staff and ACPD members. ATS must also consider time for internal staff reviews to ensure compliance with relevant legislation and City policies.

To make the process as efficient as possible, I recommend that ATS staff schedule meetings with the TWG for the exclusive purpose of policy reviews and provide summary notes for ACPD. ATS anticipates bringing policies to the TWG in small batches of approximately two to three at a time (depending on complexity) on a quarterly basis until complete.





Accessible Transportation Services

c/o 71 Main St. West Hamilton, ON L8P 4Y5

Phone: 905.529.1212 Fax: 905.679.7305 E-mail: ats@hamilton.ca Website: www.hamilton.ca/ats

Revised or new policies under ATS will become a part of the Public Works quality management system and will be queued for review every three years. ACPD will be consulted through the routine review process.

Please let me know if you have any questions regarding the above approach. I'd be pleased to meet with yourself and/ or Paula Kilburn as Chair of TWG to discuss further.

With thanks,

Michelle Martin

Manager, Accessible Transportation Services

Public Works, City of Hamilton

Cc: Maureen Cosyn Heath, Director, Transit Division, Public Works, City of Hamilton Carlyle Kahn, General Manager, Public Works, City of Hamilton

Submitted on Tue, 06/04/2024 - 11:11

Submitted by: Anonymous

Submitted values are:

Committee Requested

Committee

Accessibility Committee for Persons with Disabilities

Will you be delegating in-person or virtually? Virtually

Will you be delegating via a pre-recorded video? No

Requestor Information

Requestor Information
Tim Nolan
Accessibility Hamilton Alliance



Reason(s) for delegation request request for support

Will you be requesting funds from the City? No

Will you be submitting a formal presentation? No



HAMILTON LRT PROJECT Update Planning and Economic Development

Accessibility Committee for Persons with Disabilities (ACPD)

June 11, 2024

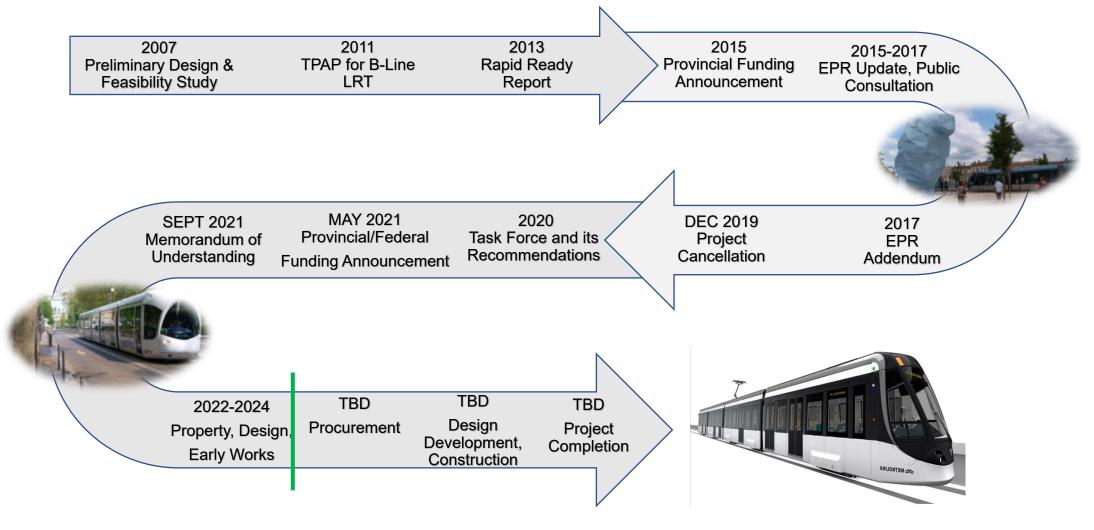
Key Facts

- 14-km corridor, 17 stops;
- Tracks are mainly centre-running;
- Generally 600-800m between stops;
- OMSF at Chatham and Frid;
- Funding:Federal (\$1.7B)Provincial (\$1.7B)





Key Milestones





Project Delivery Strategy

Advance Enabling Works

Early strategic relocation of some select private and public utilities (mainly off-corridor)

Package 1 - Civil Works and Utilities - approximately half of project construction value

- Mainly Third-Party assets designed, constructed, commissioned, and handed over to stakeholders.
- Private and Public Utilities, Civil Structures (bridges and grade separations), Road and Urban Realm
 - Relocation and renewal of longitudinal utilities
 - Urban Realm includes streetscape, pedestrian safety, cycling and HSR integration

Package 2 - Stops, Rail, Systems (SRS) - approximately half of project construction value

- Guideway, rail, systems, operations and maintenance storage facility (OMSF), and integration of Light Rail Vehicles (LRVs) delivered for Revenue Service
- Potential to include operations and maintenance concession period (pending discussions with the City of Hamilton)



Procurement Model

- Metrolinx is recommending to government that the Package 1 Civil Works and Utilities package be delivered by an Alliance contracting model
- The high levels of interface with municipal and third-party-owned assets make the model well-suited for this scope
- In contrast to fixed-price contracts such as P3s, Alliances are a form of "collaborative contracting" originating in Australia in which:
 - Participants from the owner's organization and the contractors form a joint entity to deliver the project that provides the owner with full transparency into actual costs
 - A "Development Phase" is used to jointly advance design, mitigate risks, and negotiate pricing
 - An "Implementation Phase" follows with all participants working together to deliver the project





LRT - Ensuring an Accessible Corridor

To date:

- Prior to the project being paused in December 2019, City staff had engaged the ACPD to facilitate an understanding of potential accessibility challenges in the LRT corridor.
- Urban Braille was confirmed as a required element of the project.
- Members of ACPD and City staff visited the Waterloo ION LRT system in March 2023
- During the visit, barriers in the built environment, improvements and suggested solutions were identified by the participants to mitigate the barriers in LRT project.
- City staff presented the learnings from the Waterloo site visit to Metrolinx in May 2023 for evaluation and inclusion when the detailed design is advanced in the Development Phase of the project by the Alliance Partner.

Going forward:

- City staff are committed to engage with the ACPD during the Development Phase of the project during the detail design process.



Accessibility During Construction

The ability of all users to successfully navigate through and across the corridor during the construction phases will be a key principle in the successful delivery of the Hamilton LRT project.

- Access to adjacent businesses and residences will be prioritized in the design and implementation of the project;
- A network of unencumbered concrete sidewalks will be maintained in and crossing the corridor. Users will be required to cross the roadway at signalized or otherwise controlled locations;
- Landing pads and access to active transit stops will be maintained;
- Wayfinding signage will be provided; and,
- Crosswalks will be kept in a state of good repair.



Conceptual Rendering - Queen Street LRT Stop





Conceptual Rendering - Wellington Street LRT Stop





Next Steps

- Ongoing advancement and construction of Enabling Works
- Ongoing refinement of LRT base design
- Procurement and selection of Alliance Partner
- Advancement of LRT base design in the "Development Phase" inclusive of full City engagement
- Continued Community and Stakeholder Engagement
- LRT Construction and Operation Phases







THANK YOU

ACPD's Housing Working Group Meeting Notes May 21st, 2024

Virtual Teams Meeting

10:00AM - 12:00PM

Members in Attendance: Lance Dingman, James Kemp, Ben Cullimore, Hargun Kaur

Members Absent: Paula Kilburn, Robert Westbrook

- 1. Welcome and Introductions
- 2. Approval of May 21st Agenda: May 21st Agenda was approved
- 3. Approval of April 16th Meeting Notes: Meeting Notes were approved after Chair reviewed them in detail with the new members. As it was a detailed discussion and many missed it, Chair felt this was a good method of catching up everyone on the motion and the staff request.
- 4. EHWG Heat Kits and Emergency Response: Chair began by sharing an image of the cooling kits and we

reviewed its contents by what we could see. Liaison will provide a list of its contents for confirmation. Members asked questions like why were so few made and is there empirical evidence that the actions recommended actually help cool the body. We then discussed how best to distribute the cooling kits. We are demoing the kits at upcoming events so we will keep two, but the other twenty-three need to be distributed to the public in greatest need. Members made suggestions on who could help with that, but Chair raised another possibility. Government Relations and Engagement Division of the City Manager's Office is a forward facing group and are often asked for assistance during heat emergencies, as such, they would be happy to distribute them for us. The group agreed this was a prudent course of action.

5. RCF Report: Chair gave members an update of the RCF report. We know what we are recommending: AC in all RCFs, Privacy Spaces for interpersonal relations, Entertainment like internet connectivity along with activity planning, Training to provide residents with a chance for personal growth as well as a vehicle to leave RCFs one day if their conditions will allow, Personal Needs Allowance increase as they are only issued \$150 per month and that is to cover

all entertainment, phone, transit, clothing, grooming products, etc.

What the report is missing is some background information like why did the City of Hamilton decide to use RCFs? What do other cities use? Why are RCFs mostly private owned? What else could we try? Lance related some experiences and history as he was once a resident of an RCF, but found the rare path out of them. Chair is trying to connect with staff and outside agencies for this information and hopes to be able to report something soon.

6. Air Conditioner Advocacy Letter: Chair explained the Air Conditioner Support Program for OW/ODSP Clients for the new members. Also explained the new Council directive to provide additional funding to low income individuals across the City of Hamilton. Hargun raised a concern about how quickly staff could add low income citizens to the application process and Chair reassured her that Special Supports already assists low income individuals above those on OW and ODSP for other programs and modifying the application process will be manageable.

7. Other Business: We briefly discussed the nomination for Vice-Chair. Hargun has been working with contacts in Toronto that are deeply involved in transitional housing and they are willing to meet with us to explain their process. As we still don't understand how Hamilton's transitional housing system works, we are hoping this will provide a window into our system and perhaps spark ideas on our next steps. We thank Hargun for her efforts on our behalf.

8. Adjournment

9.3(a)

ACPD's Outreach Working Group Meeting Notes May 21st, 2024

Virtual Teams Meeting

4:00PM - 6:00PM

Members in Attendance: James Kemp, Jake Maurice, Mark McNeil, Anthony Frisina, Hope Bonenfant

Also in Attendance: Blaze Forgie

Members Absent: Paula Kilburn, Robert Westbrook, Ben

Cullimore

- 1. Welcome and Introductions
- 2. Approval of May 21st Agenda: Agenda was approved
- **3. Approval of April 30th Meeting Notes:** April 30th meeting notes were approved
- 4. EHWG Cool Kits Distribution and Demonstration at Senior's Kick-Off: Chair began by sharing an image of the cooling kits and providing a visual inventory of the items. We discussed how HWG had

discussed this subject in the morning and decided to go with Blaze's suggestion of letting his department distribute the remaining twenty-three cooling kits to the public as they regularly engage with them. We are demoing the cool kits at the upcoming Senior's Kickoff.

- 5. SEAT Approval: Chair informed the group that we have received our SEAT Approval for the event. There was some confusion at first as I indicated there might be animals on site and they sent instructions for a safe petting zoo, but when it was explained that is was only guide dogs, they responded by asking if we could provide a sanitizer station. We have also been asked to fill out some food service forms as we are providing a lunch to our exhibitors as well as volunteers as part of the cost to attend.
- 6. Table Runner: Chair showed an image using Vistaprint of what the runner would look like and its design was approved. Paula and Chair will pay out of pocket and submit a reimbursement motion due to the time constraints.
- **7. Fair Activities:** We reviewed the confirmed activities so far and discussed the potentials. CHHA has indicated they would set up another testing station,

9.3(a)

HSR and DARTS are on board to return, we have a chair wash station and the tactile/haptic station. Hope will provide us with a brief presentation on setting up a safe space. We are still waiting on confirmation on any other station. Jake offered to assist with guide dogs if Mark and Paula are not able to make any headway.

- 8. Art Project Redesign: Chair met with someone from the Dundas Valley School of Art earlier this month and learned that our plan to set up an art contest, while good intentioned, was ill-conceived in its current form. We will explore how better to engage the art community with regards to the award design, but for this year, we will just choose something ourselves. Paula will try to set up an Art Show instead highlighting accessibility in collaboration with some local groups as was suggested during the Art Meeting.
- 9. Website Update: Chair explained how we do not need to get approval on updating the website so long as it is only the content updated. We will use the same header, footer, colour scheme and layout as has been previously approved. OWG will review the updated pages before publishing.

Communications Update: Blaze was on hand to **10**. give us a communications update. He began by asking how much of the ad budget can Comms use for this, to which we replied all of it. Blaze then suggested that given our tight timelines, we may want to simplify the award for the first year to help it establish. When Chair asked what that would look like, Blaze suggested awarding an individual award and announcing that next year we would be awarding them to the other groups. This will reduce the number of markets that Comms has to advertise to. There was support for this among some members but other members took issue with starting an inclusive award by excluding groups, for whatever reason. We then discussed reducing it to two awards; say an individual award and a combined community organization /business award. Chair asked if we reduced it to two awards, doesn't Comms still have to advertise to all the markets, thereby not saving them any time or effort? Blaze agreed that they would have to. Chair also explained that while we have a youth award available, it is doubtful we will have enough qualifying nominations at first as this market is a little harder to communicate with. So while we will be offering four awards, it is more likely that we will only have three,

9.3(a)

at least at first. This lines up with what was discussed at the initial presentation last year. The group decided to keep the award design as is and hope for the best as starting the award by excluding isn't the tone we want to set.

- 11. Other Business: Through a mistaken meeting set up, Jake has attended some OWG meetings. While not officially being an OWG member, he is welcome to continue as well as become an actual member.
- **12.** Adjournment

12.1

CITY OF HAMILTON

MOTION

Accessibility Committee for Persons with Disabilities: June 11, 2024

MOVED BY J. KEMP	
SECONDED BY	

Reimbursement of Costs for an Accessibility Committee for Persons with Disabilities Table Banner

WHEREAS, the Accessibility Committee for Persons with Disabilities needs to replace their table banner due to the recent name change from Advisory to Accessibility; and

WHEREAS, a table banner was purchased by Paula Kilburn and James Kemp at a cost of \$183.10.

THEREFORE, BE IT RESOLVED:

That reimbursement to Paula Kilburn in the amount of \$150 and to James Kemp in the amount of \$33.10, the receipt for which is attached as Appendix "A", for the cost of a table banner for the Accessibility Committee for Persons with Disabilities, from account 300303, be approved.

Appendix of A⁵

Thank you for your order.

Updates will be sent to sftdead@gmail.com. For real-time updates visit order history

Order date: May 23 2024 Order #: VP_177PQ09B



Items





Selected options

\$183 60 \$156.05 Item total



Tablecloth Clamps In progress Expected delivery: Jun 3 Quantity: 1

Selected options

\$7.04 \$5.98 Item total

Order summary

Product total Savings WELCOME15	\$190.64 -\$28.61
Shipping: Standard	FREE
HST (13%)	\$21.07
Total	\$183.10