



**City of Hamilton**  
**ACCESSIBILITY COMMITTEE FOR PERSONS WITH**  
**DISABILITIES AGENDA**

**Meeting #:** 24-009  
**Date:** October 8, 2024  
**Time:** 4:00 p.m.  
**Location:** Room 264, 2nd Floor, City Hall  
(hybrid) (RM)  
71 Main Street West

Carrie McIntosh, Legislative Coordinator (905) 546-2424 ext.2729

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**Pages**

**1. CEREMONIAL ACTIVITIES**

**2. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

**3. DECLARATIONS OF INTEREST**

**4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

4.1 September 10, 2024

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**5. COMMUNICATIONS**

**6. DELEGATION REQUESTS**

**7. DELEGATIONS**

**8. STAFF PRESENTATIONS**

## 9. CONSENT ITEMS

### 9.1 Built Environment Working Group Update

- a. Built Environment Working Group Meeting Notes - October 1, 2024 13
- b. Built Environment Working Group Recommendations for Accessible Outdoor Patio Dining 15

### 9.2 Housing Working Group Update (no copy)

### 9.3 Outreach Working Group Update

- a. "Ability First" Accessibility Fair Update - September 2024 17

### 9.4 Transportation Working Group Update (no copy)

### 9.5 Strategic Planning Working Group Update (no copy)

### 9.6 Open Spaces and Parklands Working Group Update (no copy)

## 10. PUBLIC HEARINGS

## 11. DISCUSSION ITEMS

### 11.1 Paramedic Service in the Community (no copy)

### 11.2 Procedures when Picking up People out in Public on Mobility Devices (no copy)

### 11.3 Accessible Arresting Procedures and Cells (no copy)

## 12. MOTIONS

## 13. NOTICES OF MOTION

Members of the public can contact the Clerk's Office to acquire the documents considered at this meeting, in an alternate format.

**14. GENERAL INFORMATION / OTHER BUSINESS**

**15. PRIVATE AND CONFIDENTIAL**

**16. ADJOURNMENT**





Hamilton

**ACCESSIBILITY COMMITTEE FOR PERSONS WITH  
DISABILITIES**

**MINUTES 24-008**

4:00 p.m.

Tuesday, September 10, 2024

Room 264, 2nd Floor Hamilton City Hall (Hybrid)

71 Main Street West

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**Present:** Councillor M. Tadeson, J. Kemp (Chair),  
P. Kilburn (Vice-Chair) (virtually), H. Bonenfant  
(virtually), L. Dingman, L. Janosi, H. Kaur  
(virtually), J. Maurice, M. McNeil

**Absent with**

**Regrets:** B. Cullimore, C. Hernould, L. Johanson T.  
Murphy, K. Nolan, T. Nolan and R. Westbrook

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**THE FOLLOWING ITEMS WERE REFERRED TO THE  
GENERAL ISSUES COMMITTEE FOR CONSIDERATION:**

- 1. Barrier Free Access to Hamilton Street Railway  
(HSR) for Persons with Disabilities (Added Item  
12.2)**

**(Kemp/McNeil)**

- (a) That the Accessibility Committee for Persons with Disabilities (ACPD) requests that Transit Division staff report back in Q4 2024 on improvements that can be made to the Hamilton Street Railway (HSR) services for persons with disabilities, that would address the following identified barriers, including costs for the implementation of the modifications:
- (1) Difficulties experienced by transit riders with disabilities when loading and unloading through the front entry doors;
  - (2) Difficulties experienced by transit riders with disabilities when loading and unloading through the rear entry doors; and
  - (3) Inaccessibility of PRESTO card readers by transit riders with disabilities.
- (b) That Transit Division staff consider the following remediation suggestions to address the identified barriers in (a):
- (1) and (2) the re-implementation of the rear door loading policy; and
  - (3)
    - (i) standardizing the placement of PRESTO Card readers;
    - (ii) installing grab bars to make access to PRESTO card readers more accessible;

- (iii) making portable PRESTO card readers available on all buses;
  - (iv) training drivers on how to assist transit riders with disabilities to scan their PRESTO card if they ask for assistance; and
  - (v) mandating drivers to assist transit riders with disabilities to scan their PRESTO card if they ask for assistance.
- (c) That Transit Division staff consider modifying transit fares for those who are unable to overcome the above barriers, if the current Hamilton Street Railway (HSR) services for persons with disabilities are not modified accordingly.

**CARRIED**

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the Agenda:

**13.1 Barrier Free Access to Hamilton Street Railway (HSR) for Persons with Disabilities**

(A request to waive the rules will be introduced)

**(Janosi/Dingman)**

That the Agenda for the September 10, 2024, meeting of the Accessibility Committee for Persons with Disabilities, be approved, as amended.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)**

**(i) August 13, 2024 (Item 4.1)**

**(Dingman/Kilburn)**

That the minutes of the August 13, 2024 Accessibility Committee for Persons with Disabilities meeting, be approved, as presented.

**CARRIED**

**(d) CONSENT ITEMS (Item 9)**

J. Kemp relinquished the Chair to P. Kilburn in order to provide the Built Environment Working Group Update (Item 9.1), Housing Working Group Update (Item 9.2) and Outreach Working Group Update (Item 9.3).

**(i) (1) Built Environment Working Group Update (Item 9.1)**

J. Kemp provided a verbal update.



**(2) Housing Working Group Update (Item 9.2)**

J. Kemp provided a verbal update.

**(3) Outreach Working Group Update (Item 9.3)**

J. Kemp provided a verbal update.

**(4) Transportation Working Group Update  
(Item 9.4)**

P. Kilburn provided a verbal update.

**(ii) (McNeil/Bonenfant)**

That the following Consent Items, be received:

**(1) Built Environment Working Group Update  
(Item 9.1) - Verbal update.**

**(2) Housing Working Group Update (Item 9.2)**

(a) Housing Working Group Meeting Notes –  
August 20, 2024 (Item 9.2(a))

**(3) Outreach Working Group Update (Item 9.3)**

(a) Outreach Working Group Meeting Notes –  
August 20, 2024 – (Item 9.3(a))

**(4) Transportation Working Group Update**

**(Item 9.4) - Verbal update.**

**CARRIED**

J. Kemp assumed the Chair after he had provided the Committee with the respective updates.

**(e) MOTIONS (Item 12)**

**(i) Appointment to the Outreach Working Group  
(Item 12.1)**

**(Maurice/McNeil)**

That Jake Maurice be appointed to the Outreach Working Group for the 2022-2026 Term of Council.

**CARRIED**

**(f) NOTICES OF MOTION (Item 13)**

J. Kemp relinquished the Chair to P. Kilburn in order to introduce the following Notice of Motion:

**(i) Barrier Free Access to Hamilton Street Railway  
(HSR) for Persons with Disabilities (Added Item  
13.1)**

**(Kemp/McNeil)**

That the Rules of Order be waived to allow for the introduction of a Motion respecting Barrier Free Access to Hamilton Street Railway (HSR) for Persons with Disabilities.

**CARRIED by a 2/3 Majority**

For disposition of this matter, refer to Item 1.

J. Kemp assumed the Chair.

**(g) ADJOURNMENT (Item 16)**

**(McNeil/Kilburn)**

That there being no further business, the Accessibility Committee for Persons with Disabilities, be adjourned at 4:28 p.m.

**CARRIED**

Respectfully submitted,

James Kemp, Chair  
Accessibility Committee for  
Persons with Disabilities

Carrie McIntosh  
Legislative Coordinator  
Office of the City Clerk



**ACPD's Built Environment Working Group Meeting  
Notes**

**October 1<sup>st</sup>, 2024**

**Virtual Teams Meeting**

**4:00PM – 6:00PM**

**Members in Attendance:** Lance Dingman, James Kemp, Cara Hernould, Paula Kilburn

**Members Absent:** Hargun Kaur (Technical Difficulties), Levi Janosi

**1. Welcome and Introductions.**

**2. Approval of October 1<sup>st</sup> Agenda:** Agenda was approved.

**3. Outdoor Patio Recommendations:** We reviewed the recommendations that came from the meeting with Cristina Geissler in June. It was requested that any recommendations come forward before November 1<sup>st</sup> to be incorporated in the 2025 Patio season. We made small changes and approved it for submission.

**4. Staff Invitations on Various Issues:** We discussed the invitations that were supposed to go out earlier this year but did not. High priority discussions include Construction departments; both new and repair divisions, Traffic, Urban Braille, Bike Lanes, Sidewalk Vaults/Curb Cuts, Bathroom List, Barrier Free Design Guidelines Review, Capital Build Projects List. Will discuss with Rebecca and arrange for staff from these departments. Cara would like to head up the Bike Lanes and Barton Complete Streets engagement. Lance asked if the building with Shoppers on Hess is a CityHousing building entirely and therefore a City responsibility as there is an issue with the ramp and handrail. Chair will investigate and respond.

**5. Other Business:** There was no other business

**6. Adjournment.**

**9.1(b)****ACPD's Built Environment Working Group  
Recommendations for Accessible Outdoor Patio  
Dining**

Over the past few years, the ACPD's Built Environment Working Group has raised issues with the accessibility of outdoor patios and sidewalk bypasses with regards to how they impact the paths of travel and the accessibility of the spaces around them.

Chair has delegated about some of these concerns to the Planning Committee and they have mostly been addressed after the fact or in the next year's patio program. Often times, this is too late to prevent barriers from being created.

Our recommendations to ACPD on addressing this are:

1. The Accessibility component of outdoor patio applications be strengthened to ensure accessibility concerns are highlighted.
2. Signage be created that is clearly seen from passersby. This would ensure that only approved patios could operate as they would be deemed accessible.

3. An individual with accessibility training be added to the outdoor patio approval team, or, if this is unfeasible, any patio applications that may impact the throughway or accessible parking be reviewed with members of the ACPD's Built Environment Working Group to ensure barriers are removed or greatly minimized.

We respectfully submit these recommendations in an effort to improve the accessibility of outdoor patios and sidewalk bypasses to reduce their impact on paths of travel and accessible parking.



## **ACPD's OWG September Accessibility Fair Update**

Spectator Advertising on the event page as well as being added to all events pages on a 40km radius was purchased from our advertising budget.

Hope has enlisted some student's assistance and has posted the posters across several areas of Hamilton as well as McMaster and Mohawk.

Hamilton Rec. has posted posters at all facilities, HSR and DARTS have posted flyers for distribution and hung posters at stations; HPL has not only posted posters, but curated selections of books on disabilities as a companion; Cityhousing has displayed posters at all buildings.

CH Interview brought in a lot of interest.

Insurance has been purchased but it does not include coverage for a guide dog activity station. We were offered a presentation too late to change to a different provider.

CDC Orthomobility didn't confirm their attendance so we didn't advertise their participation.

SEAT Application was finalized and food service was classed as private.

T-Shirts have been designed and ordered.

Awards have been designed and ordered.

Certificates have been designed, printed, matted and framed.

Judging has been organized and completed.

Parking was purchased and meters were bagged.

Lunch will be pizza from Pizza Pizza.

Paula is providing water.

Centre[3] is confirmed and will be charging us a little less as the Director is providing a table.

Invoicing still needs to take place, suggest a ticketing system to simplify the process next year.

31 Exhibitors and 8 activity Stations have been mapped for a site plan.

Stereo system cannot be designed to spread sound down the forecourt; will try again next year.

Mayor Horwath and Councillor Tadeson are confirmed and we will have ASL interpretation.