



## **City of Hamilton**

# **CITY COUNCIL AGENDA**

**24-021**

**Wednesday, November 27, 2024, 9:30 A.M.**

**Council Chambers**

**Hamilton City Hall**

**71 Main Street West**

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### **Call to Order**

#### **1. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

#### **2. DECLARATIONS OF INTEREST**

#### **3. CEREMONIAL ACTIVITIES**

3.1 Staff Appreciation – Westmount Recreation Centre

#### **4. APPROVAL OF MINUTES OF PREVIOUS MEETING**

4.1 November 13, 2024

#### **5. COMMUNICATIONS**

5.1 Correspondence from Paul Dube, Ombudsman of Ontario respecting a closed meeting complaint about a meeting held by the Selection Committee for Agencies, Boards and Sub-Committees on October 24, 2023.

Recommendation: Be received,

- 5.2 Correspondence from Paul Dube, Ombudsman of Ontario respecting a closed meeting complaint alleging that an interview panel convened for the Mayor of the City of Hamilton to advise her on selecting a new City Manager constituted a committee or local board
- that failed to comply with the open meeting requirements under the Municipal Act, 2001.
- Recommendation: Be received.
- 5.3 Correspondence from the Municipality of Leamington requesting support for their resolution respecting OPP Detachment Billing Increases.
- Recommendation: Be received.
- 5.4 Correspondence from the Township of Larder Lake requesting support for their resolution requesting that the Provincial Government consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities and that the
- Federal Government consider allocating a percentage of the GST collected on property sales to municipalities.
- Recommendation: Be endorsed.
- 5.5 Correspondence from the Township of Puslinch requesting support for their resolution for the Protection of Agricultural Lands and Sustainable Development in Relation to Provincial Projects and Excess Soil Management Practices.
- Recommendation: Be received.
- 5.6 Correspondence from the Township of Papineau-Cameron requesting support for their resolution respecting the Ontario Building Code.
- Recommendation: Be received.
- 5.7 Correspondence from the Honourable Paul Calandra, Minister of Municipal Affairs and Housing respecting the exempted undertakings of publicly-assisted universities for the objects of the university from the Planning Act, within
- Bill 185, *Cutting Red Tape to Build More Homes Act*.
- Recommendation: Be received and referred to the General Manager of Planning and Economic Development for appropriate action.
- 5.8 Correspondence from the City of Toronto requesting support for their resolution respecting Local Democracy and Cities.
- Recommendation: Be received.

- 5.9 Correspondence from the Township of Terrace Bay requesting support for their resolution respecting Ambulance Shortages and Healthcare System Issues.

Recommendation: Be received.

- 5.10 Correspondence from the Township of Terrace Bay requesting support for their resolution respecting support for the Billy Bishop Airport.

Recommendation: Be received.

- 5.11 Correspondence from the Niagara Peninsula Conservation Authority respecting the Board of Directors 2025 Meeting Schedule.

Recommendation: Be received.

## **6. COMMITTEE REPORTS**

- 6.1 Public Works Committee Report 24-016, November 18, 2024

- 6.2 Planning Committee Report 24-017, November 19, 2024

- 6.3 General Issues Committee Report 24-019, November 20, 2024

- 6.4 Audit, Finance and Administration Committee Report 24-021, November 21, 2024

- 6.5 Emergency and Community Services Committee Report 24-009, November 21, 2024

## **7. MOTIONS**

## **8. NOTICES OF MOTIONS**

## **9. STATEMENT BY MEMBERS (non-debatable)**

## **10. COUNCIL COMMUNICATION UPDATES**

- 10.1 November 8, 2024 to November 21, 2024

## **11. PRIVATE AND CONFIDENTIAL**

11.1 Closed Session Minutes - November 13, 2024

Pursuant to Section 9.3, Sub-sections (b), (e), (f) and (k) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-sections (b), (e), (f) and (k) of the Ontario Municipal Act, as amended, as the subject matters pertain to personal matters about an identifiable individual, including City or local board employees; litigation or potential litigation, including matters before administrative tribunals, affecting the City or a local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**12. BY-LAWS AND CONFIRMING BY-LAW**

12.1 207

To Amend Zoning By-law No. 05-200 with Respect to Lands Located at 65 Frances Avenue, Stoney Creek  
CI 23-P  
Ward: 10

12.2 208

To Repeal the Pesticide Use By-law No. 07-282  
Ward: City Wide

12.3 209

To Amend By-law No. 01-218, as amended, Being a By-law to Regulate On-Street Parking  
Schedule 8 (No Parking Zones)  
Schedule 10 (Alternate Side Parking)  
Schedule 12 (Permit Parking Zones)  
Ward: 3, 4, 7, 10, 12, 13

12.4 210

To Authorize an Interim Tax Levy for 2025  
Ward: City Wide

12.5 211

To Authorize the Temporary Borrowing of Monies to Meet Current Expenditures Pending Receipt of Current Revenues for 2025  
Ward: City Wide



12.6 212

To Amend By-law No. 21-021, a By-law to Govern the Proceedings of Council and Committees of Council  
Ward: City Wide

12.7 213

Being a By-law to Amend By-law No. 24-072, Respecting Development Charges on Lands within the City of Hamilton  
Ward: City Wide

12.8 214

To Confirm the Proceedings of City Council

### 13. ADJOURNMENT



## CITY COUNCIL MINUTES 24-020

9:30 a.m.

November 13, 2024  
Council Chamber (Hybrid)  
Hamilton City Hall  
71 Main Street West

**Present:** Mayor A. Horwath  
Deputy Mayor B. Clark  
Councillors J. Beattie, C. Cassar, E. Pauls, M. Francis, T. Hwang,  
T. McMeekin, J.P. Danko, C. Kroetsch, T. Jackson, M. Spadafora,  
M. Tadeson, N. Nann, A. Wilson and M. Wilson

Mayor Horwath called the meeting to order and recognized that Council is meeting on the traditional territories of the Erie, Neutral, HuronWendat, Haudenosaunee and Mississaugas. This land is covered by the Dish with One Spoon Wampum Belt Covenant, which was an agreement between the Haudenosaunee and Anishinaabek to share and care for the resources around the Great Lakes. It was further acknowledged that this land is covered by the Between the Lakes Purchase, 1792, between the Crown and the Mississaugas of the Credit First Nation. The City of Hamilton is home to many Indigenous people from across Turtle Island (North America) and it was recognized that we must do more to learn about the rich history of this land so that we can better understand our roles as residents, neighbours, partners and caretakers.

<b>APPROVAL OF THE AGENDA</b>
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The Clerk advised Council of the following changes to the agenda:

### 5. COMMUNICATIONS

5.13 Correspondence respecting the motion regarding the Use of the Notwithstanding Clause by the Province of Ontario:

- (a) Brad Evoy, Executive Director, Disability Justice Network of Ontario
- (b) Kara Jongeling
- (c) Chantal Cino
- (d) Sandra Sabbagh
- (e) Gessie Stearns
- (f) Scott Neigh
- (g) Erin Baird
- (h) Laura Kooji

Recommendation: Be received and referred to the consideration of Item 7.8.

## 8. NOTICES OF MOTION

### 8.1 Ensuring Public Safety and the Preservation of Hamilton's Built Environment

**(Kroetsch/Pauls)**

That the agenda for the November 13, 2024 meeting of Council be approved, as amended.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
NOT PRESENT - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

## DECLARATIONS OF INTEREST

Councillor J.P. Danko declared a non-disqualifying interest with respect to Item 11.3, Appointments to the Public Health Sub-Committee for the 2022-2026 Council Term, as his spouse was being considered as the Education Representative on the Public Health Sub-Committee.

## APPROVAL OF MINUTES OF PREVIOUS MEETING

### 4.1 October 23, 2024

**(Pauls/Nann)**

That the Minutes of the October 23, 2024 meeting of Council be approved, as presented.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang

YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
NOT PRESENT - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

<b>COMMUNICATIONS</b>
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**(Clark/A. Wilson)**

That Council Communications 5.1 to 5.13 be approved, ***as amended***, as follows:

- 5.1 Correspondence from the Municipality of Brockton requesting support for their resolution declining it's participation in the streaming proposal of NBC Sports Engine to stream games of the Walkerton Capitals Junior C Hockey Club.

Recommendation: Be received.

- 5.2 Correspondence from the Ministry of the Environment, Conservation and Parks in response to the Mayor's letter regarding compliance status of GFL Environmental Inc. (GFL) Stoney Creek Regional Facility with Provincial Officer's Order that was issued April 2024 that requires GFL to reduce the height of the stockpiled waste.

Recommendation: Be received.

- 5.3 Correspondence from the Niagara Peninsula Conservation Authority respecting the Ontario Deposit Return Program.

Recommendation: Be received.

- 5.4 Correspondence from the Niagara Peninsula Conservation Authority respecting the Draft Watershed based Resource Management Strategy.

Recommendation: Be received and referred to the General Manager of Planning and Economic Development for appropriate action.

- 5.5 Correspondence from the Niagara Peninsula Conservation Authority respecting the Draft Conservation Area Strategy.

Recommendation: Be received and referred to the General Manager of Planning and Economic Development for appropriate action.

- 5.6 Correspondence from the Honourable Stephen Lecce, Minister of Energy and Electrification respecting Ontario's Affordable Energy Future: The Pressing Case for More Power.

Recommendation: Be received ***and referred to the General Manager of Planning and Economic Development for appropriate action.***

- 5.7 Correspondence respecting the Urban Hamilton Official Plan Amendments (File No. UHOPA-24-007, File No. ZAC-24-022, and File No. 25T-202402):

(a) Teresa DiFalco, President, Fruitland-Winona-Stoney Creek Community Association for Safe and Healthy Neighbourhoods Inc.

(b) Jennifer Meader, TMA Law

Recommendation: Be received and referred to the consideration of Item 5 of Planning Committee Report 24-016.

- 5.8 Correspondence from Andrea Carlisle resigning from the Hamilton Farmers' Market Board of Directors effective immediately.

Recommendation: Be received and referred to the Selection Committee for Agencies, Boards and Sub-Committees to fill the vacancy on the Hamilton Farmers' Market Board of Directors.

- 5.9 Correspondence from Barbara Sarmiento respecting 72 and 78 Stirton Street.

Recommendation: Be received and referred to the consideration of Item 6 of Planning Committee Report 24-016.

- 5.10 Correspondence from Lynne DeSantis respecting McQuesten Park, Encampments, Homelessness.

Recommendation: Be received and referred to the consideration of Item (l)(i)(2) of General Issues Committee Report 24-018.

- 5.11 Correspondence from Brenda Khes, Principal Planner, GSP Group Inc. respecting Transit Oriented Corridor Expansion – Redesignating and rezoning of a Portion of Upper James Street Between the Lincoln M, Alexander Parkway and Twenty Road, the Mixed Use-Medium Density” Designation and Transit Oriented Corridor Mixed Use, 1355 and 1375 Upper James Street.

Recommendation: Be received and referred to the consideration of Item 4 of Planning Committee Report 24-016.

- 5.12 Correspondence from Amy Neal resigning from the Property Standards Committee effective immediately.

Recommendation: Be received and referred to the Selection Committee for Agencies, Boards and Sub-Committees to fill the vacancy on the Property Standards Committee.

5.13 Correspondence respecting the motion regarding the Use of the Notwithstanding Clause by the Province of Ontario:

- (a) Brad Evoy, Executive Director, Disability Justice Network of Ontario
- (b) Kara Jongeling
- (c) Chantal Cino
- (d) Sandra Sabbagh
- (e) Gessie Stearns
- (f) Scott Neigh
- (g) Erin Baird
- (h) Laura Kooji

Recommendation: Be received and referred to the consideration of Item 7.8.

**Result: Motion on the Communication Items, as amended, CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**(Clark/A. Wilson)**

That Council move into Committee of the Whole for consideration of the Committee Reports.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin

YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

<b>SOLE VOTING MEMBER OF THE HAMILTON FARMERS' MARKET REPORT 24-001</b>
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**(Pauls/Jackson)**

That Sole Voting Member of the Hamilton Farmers' Market Report 24-001, being the meeting held on Monday, October 28, 2024, be received and the recommendations contained therein, be approved.

**Result: Motion on the Sole Voting Member of the Hamilton Farmers' Market Report 24-001, CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

<b>SELECTION COMMITTEE FOR AGENCIES, BOARDS AND SUB-COMMITTEES REPORT 24-005</b>
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**(Cassar/Clark)**

That Selection Committee for Agencies, Boards and Sub-Committees Report 24-005, being the meeting held on Tuesday, October 29, 2024, be received and the recommendations contained therein, be approved.

**Result: Motion on the Selection Committee for Agencies, Boards and Sub-Committees Report 24-005, CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath

YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

<b>PUBLIC HEALTH COMMITTEE REPORT 24-009</b>
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**(M. Wilson/Nann)**

That Public Health Committee Report 24-009, being the meeting held on Monday, November 4, 2024, be received and the recommendations contained therein, be approved.

Item 1 was voted on separately, as follows:

**1. Regional Municipality of Waterloo requesting support for their resolution respecting the Closure of Safe Consumption Sites (Referred from Council on October 9, 2024) (Item 5.1)**

That the correspondence from the Regional Municipality of Waterloo requesting support for their resolution respecting the Closure of Safe Consumption Sites, be endorsed.

**Result: Motion on Item 1 of the Public Health Committee Report 24-009, CARRIED by a vote of 10 to 6, as follows:**

NO - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
NO - Ward 8 Councillor John-Paul Danko  
NO - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
NO - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
NO - Ward 7 Councillor Esther Pauls  
NO - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson



**Result: Motion on the balance of the Public Health Committee Report 24-009, CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

<b>PUBLIC WORKS COMMITTEE REPORT 24-015</b>
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**(A. Wilson/Hwang)**

That Public Works Committee Report 24-015, being the meeting held on Monday, November 4, 2024, be received and the recommendations contained therein, be approved.

**Result: Motion on the Public Works Committee Report 24-015, CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**PLANNING COMMITTEE REPORT 24-016****(Cassar/M. Wilson)**

That Planning Committee Report 24-016, being the meeting held on Tuesday, November 5, 2024, be received and the recommendations contained therein be approved.

**Result: Motion on the Planning Committee Report 24-016, CARRIED, by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**GENERAL ISSUES COMMITTEE REPORT 24-018****(Clark/A. Wilson)**

That General Issues Committee Report 24-018, being the meeting held on Wednesday, November 6, 2024, be received and the recommendations contained therein, be approved.

**(Jackson/Pauls)**

That Item (I)(i)(2) respecting Amendment to Item 2 of the General Issues Committee Report 23-023, respecting Public Feedback and Recommendations for an Encampment Protocol and Sanctioned Sites (HSC20036(g)) (City Wide) - REVISED, which was approved by Council on August 18, 2023 – REVISED (Item 11.1), be lifted from the Information Section and added as Item 13 of the General Issues Committee Report 24-018, as follows:

- 13. Amendment to Item 2 of the General Issues Committee Report 23-023, respecting Public Feedback and Recommendations for an Encampment Protocol and Sanctioned Sites (HSC20036(g)) (City Wide) - REVISED, which was approved by Council on August 18, 2023 – REVISED (Item 11.1)**

WHEREAS, on August 18, 2023, Council approved Item 2 of the General Issues Committee Report 23-023 – Public Feedback and Recommendations for and Encampment Protocol and Sanctioned Sites (HSC2003(g)); and,

WHEREAS, on September 18, 2024 the General Issues Committee amended Report HSC24027(b) / FSC24028 / PED24162, Reducing Homelessness and Managing Encampments by adding an addition sub-section (f), as follows:

- (f) That City staff be directed to report back in Q1 2025 on potential changes to the current Encampment Protocol related to the implementation of the City's investment in temporary and permanent shelter spaces, which will enable the City to enforce its Parks and Streets By-law and sunset the current Encampment Protocol to ensure that the City is in compliance with the Charter and current case law.

THEREFORE, BE IT RESOLVED:

That Item 11.1 – Amendment to Item 2 of the General Issues Committee Report 23-023 be DEFERRED to a Q1 2025 General Issues Committee meeting, in alignment with the requested staff report, as directed by General Issues Committee on September 18, 2024.

**Result: Motion on the lifting of Item (I)(i)(2) and add it as Item 13 General Issues Committee Report 24-018, CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

Item 13 was voted on separately, as follows:

- 13. Amendment to Item 2 of the General Issues Committee Report 23-023, respecting Public Feedback and Recommendations for an Encampment Protocol and Sanctioned Sites (HSC20036(g)) (City Wide) - REVISED, which was approved by Council on August 18, 2023 – REVISED (Item 11.1)**

WHEREAS, on August 18, 2023, Council approved Item 2 of the General Issues Committee Report 23-023 – Public Feedback and Recommendations for and Encampment Protocol and Sanctioned Sites (HSC2003(g)); and,

WHEREAS, on September 18, 2024 the General Issues Committee amended Report HSC24027(b) / FSC24028 / PED24162, Reducing Homelessness and Managing Encampments by adding an addition sub-section (f), as follows:

- (f) That City staff be directed to report back in Q1 2025 on potential changes to the current Encampment Protocol related to the implementation of the City's investment in temporary and permanent shelter spaces, which will enable the City to enforce its Parks and Streets By-law and sunset the current Encampment Protocol to ensure that the City is in compliance with the Charter and current case law.

THEREFORE, BE IT RESOLVED:

That Item 11.1 – Amendment to Item 2 of the General Issues Committee Report 23-023 be DEFERRED to a Q1 2025 General Issues Committee meeting, in alignment with the requested staff report, as directed by General Issues Committee on September 18, 2024.

**Result: Motion on Item 13 of the General Issues Committee Report 24-018, CARRIED by a vote of 11 to 5, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
NO - Ward 8 Councillor John-Paul Danko  
NO - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
NO - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
NO - Ward 7 Councillor Esther Pauls  
NO - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**Result: Motion on the balance of the General Issues Committee Report 24-018, CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch

YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

<b>AUDIT, FINANCE AND ADMINISTRATION COMMITTEE REPORT 24-020</b>
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**(Hwang/Spadafora)**

That Audit, Finance and Administration Committee Report 24-020, being the meeting held on Thursday, November 7, 2024, be received and the recommendations contained therein, be approved.

The following ***friendly amendment***, was accepted by Council:

That Item 3, respecting the Consultation on Province-wide Enabling of the Use of Pay on Demand Surety Bonds to Secure Land-Use Planning Obligations under Section 70.3.1 of the *Planning Act* (FCS24058) (City Wide) (Item 10.2), be ***amended*** to read as follows:

3. **Consultation on Province-wide Enabling of the Use of Pay on Demand Surety Bonds to Secure Land-Use Planning Obligations under Section 70.3.1 of the *Planning Act* (FCS24058) (City Wide) (Item 10.2)**
  - (a) That the submissions and recommendations as provided in Appendix “A” to Audit, Finance and Administration Report 24-020 regarding ERO 019-9198: Enabling the Use of Pay-on-Demand Surety Bonds to Secure Land-Use Planning Obligations under Section 70.3.1 of the *Planning Act*, ***be endorsed***;
  - (b) That the General Manager, Finance and Corporate Services, be authorized and directed ***to advise the Ministry that Council endorses*** the submissions made to the Province regarding ERO 019 9198: Enabling the Use of Pay-on-Demand Surety Bonds to Secure Land-Use Planning Obligations under Section 70.3.1 of the *Planning Act*, attached as Appendix “A” to Audit, Finance and Administration Committee Report 24-020; and
  - (c) That the General Manager, Finance and Corporate Services and the City Solicitor be authorized to make submissions pertaining to ERO 019-9198: Enabling the Use of Pay-on-Demand Surety Bonds to Secure Land-Use Planning Obligations under Section 70.3.1 of the *Planning Act* and any associated future opportunities for consultation, consistent with the comments and concerns raised in Report FCS24058.

**Result: Motion on the Audit, Finance and Administration Committee Report 24-020, CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark

YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

<b>EMERGENCY AND COMMUNITY SERVICES COMMITTEE REPORT 24-008</b>
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**(A. Wilson/Kroetsch)**

That Emergency and Community Services Committee Report 24-008, being the meeting held on Thursday, November 7, 2024, be received and the recommendations contained therein, be approved.

**(M. Wilson/Hwang)**

That Item 6, respecting Assessment of Municipal Golf Courses (Item 11.3) of the Emergency and Community Services Committee Report 24-008, be **amended**, as follows:

**6. Assessment of Municipal Golf Courses (Item 11.3)**

- (b) That this review of municipal golf course lands be conducted within the stated goals of the City's watershed action plan, biodiversity action plan, recreation master plan, parks master plan, and climate action plan so that future use of these parklands benefit the resiliency, health and well-being of all Hamiltonians, **and include a community consultation**; and

**Result: Amendment to Item 6 of the Emergency and Community Services Committee Report 24-008, CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson

YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**Result: Motion on the Emergency and Community Services Committee Report 24-008,  
As Amended, CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**(Clark/A. Wilson)**

That Committee of the Whole rise as Council to report and confirm the actions taken in Committee of the Whole.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

<b>MOTIONS</b>
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**7.1 Opposing the Proposed Provincial Initiative that Seeks to Restrict or Limit the Autonomy of Municipalities in Implementing Road Safety Measures**

**(Kroetsch/Cassar)**

WHEREAS, the safety of all road users, including cyclists, is a paramount concern and a fundamental responsibility of both provincial and municipal governments;

WHEREAS, crashes involving motor vehicles pose significant risks to cyclists, pedestrians, and other vulnerable road users, leading to serious injuries and fatalities;

WHEREAS, the implementation of safe road infrastructures, such as bike lanes, is a proven measure to enhance the safety and accessibility of roadways for cyclists, promoting healthier and sustainable transportation options;

WHEREAS, the Office of the Chief Coroner of Ontario (“OCC”) conducted the Cycling Death review, which was the most comprehensive death review into the causes of cycling deaths in Ontario;

WHEREAS, the OCC made its primary recommendation to the province the adoption of “Complete Streets” which emphasize the need for comprehensive planning and design of roadway infrastructure to safely accommodate all users, including through the installation of more cycling networks including bike lanes;

WHEREAS, municipal governments have the local knowledge and contextual understanding necessary to effectively address specific community transportation needs, including the development and maintenance of safe cycling infrastructure within their cities;

WHEREAS, any provincial initiative that seeks to prevent or preclude municipalities from implementing necessary road safety measures, such as bike lanes, undermines local governance and the ability of municipalities to protect the well-being of their residents and ensure compliance with their obligations that roadways are reasonably safe for all users; and

WHEREAS, this resolution expresses the City of Hamilton’s commitment to supporting municipal autonomy in enhancing road safety and emphasizes the importance of integrating protective measures for cyclists through locally tailored infrastructure solutions.

THEREFORE, BE IT RESOLVED:

- (a) That Hamilton City Council formally oppose any proposed provincial initiative that seeks to restrict or limit the autonomy of municipalities in implementing road safety measures, including the establishment and or removal of bike lanes or bike infrastructure;



- (b) That Hamilton City Council supports the empowerment of municipal road authorities to independently assess and recommend the best methods to ensure the safety of all road users within their jurisdictions and responsibilities; and
- (c) That a copy of this resolution be forwarded to the Honourable Doug Ford, Premier of Ontario; the Honourable Prabmeet Singh Sarkaria, the Minister of Transportation; the Honourable Paul Calandra, the Minister of Municipal Affairs and Housing; the area MPPs and MPs, the Association of Municipalities of Ontario and all Ontario Municipalities.

**Result: Motion CARRIED by a vote of 10 to 6, as follows:**

NO - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
NO - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
NO - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
NO - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nringer Nann  
NO - Ward 7 Councillor Esther Pauls  
NO - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

## **7.2 Hamilton Library Board of Directors – Resignation and Appointment**

### **(M. Wilson/Spadafora)**

WHEREAS Councillor Nann was appointed to the Hamilton Library Board of Directors on November 16, 2022;

WHEREAS Councillor Nann at this time wishes to resign from the Hamilton Library Board of Directors due to a scheduling conflict; and

WHEREAS Councillor Kroetsch wishes to replace Councillor Nann on the Hamilton Library Board of Directors.

THEREFORE, BE IT RESOLVED:

- (a) That Councillor Nann's resignation, be received; and
- (b) That Councillor Kroetsch be appointed to the Hamilton Library Board of Directors for the remainder of the 2022-2026 Term of Council.

**Result: Motion CARRIED by a vote of 14 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
NOT PRESENT - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
NOT PRESENT - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

### **7.3 Appointments to the Public Health Sub-Committee**

#### **(M. Wilson/Kroetsch)**

That Councillors C. Kroetsch, T. Hwang, N. Nann, A. Wilson, C. Cassar and M. Tadeson be appointed to the Public Health Sub-Committee, for the remainder of the 2022-2026 Term of Council, effective immediately.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**7.4 Lake Erie Source Protection Plan Amendments (Ward 12)****(Cassar/A. Wilson)**

WHEREAS, the Lake Erie Region Source Protection Committee and the Source Protection Authority have initiated an amendment to the Grand River Assessment Report and Source Protection Plan under S.34 of the *Clean Water Act*, 2006;

WHEREAS, the above-mentioned documents incorporate the new replacement well previously installed for the Lynden Municipal Drinking Water system; and

WHEREAS, the Lake Erie Source Protection Plan amendment comprises text edits to align with the 2021 Technical Rules and other Lake Erie Region Source Protection Plans.

THEREFORE, BE IT RESOLVED:

That Council endorses the Lake Erie Source Protection Plan amendments prior to formal public consultation.

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**7.5 Amendment to the Public Health Sub-Committee's Terms of Reference****(Kroetsch/Cassar)**

WHEREAS, the details with respect to the Chair and Vice Chair of the Public Health Sub-Committee should have been included in the Public Health Sub-Committee's Terms of Reference.

THEREFORE, BE IT RESOLVED:

That the Public Health Sub-Committee's Terms of Reference be **amended** to include the following:

***The Chair of the Public Health Sub-Committee shall be a member of City Council.***

***The Vice Chair of the Public Health Sub-Committee shall be a member of City Council; a community representative or the education representative.***

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

#### **7.6 Amendment to Item 7.3 of the May 22, 2024 Council Minutes**

**(Kroetsch/A. Wilson)**

WHEREAS, the name of the recipient for the xylazine test strips and costs associated with tabling at events, conducting community engagement, and updating the website needs to be corrected to "Student Overdose Prevention and Education Network" in order to process the approved funding.

THEREFORE, BE IT RESOLVED:

That Item 7.3 (k) of the May 22, 2024 Council minutes, be **amended**, by replacing "Student Overdose Protection and Education Network (SOPEN)" with "Student Overdose Prevention and Education Network (SOPEN)", to read as follows:

- (k) That xylazine test strips and costs associated with tabling at events, conducting community engagement, and updating the website be funded to Student Overdose **Prevention** and Education Network (SOPEN) from the Ward 2 Capital Discretionary Account #3302309200 at an upset limit, including contingency, not to exceed \$3,000;

**Result: Motion CARRIED by a vote of 16 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**7.7 Amendment to Item 8 of the Emergency and Community Services Committee Report 22-012, respecting Approaches to Addressing the Challenges of Financing for Non-profit Housing Developments in Hamilton (HSC22050/FCS22073) (City Wide) (Item 10.4), which was approved by Council on August 12, 2022**

**(Danko/Nann)**

WHEREAS, the Development Charges By-law 19-142 has been updated to include Development Charge Exemptions for eligible non-profit organizations developing affordable housing;

WHEREAS, amendments are required due to the updates that have been made to the Development Charges By-law 19-142, since the original report was considered by Council on August 12, 2022; and

WHEREAS, the Provincial update, no longer requires the City of Hamilton to obtain an equity contribution in the form of a forgivable loan agreement to cover the Development Charges.

THEREFORE, BE IT RESOLVED:

That Item 8 of the Emergency and Community Services Report 22-012 respecting Approaches to Addressing the Challenges of Financing for Non-profit Housing Developments in Hamilton (HSC22050/FCS22073) (City Wide), be **amended** as follows:

**8. Approaches to Addressing the Challenges of Financing for Non-profit Housing Developments in Hamilton (HSC22050/FCS22073) (City Wide) (Item 10.4)**

- (a) That respecting the request for waiver of Development Charges for 60 Caledon:

- ~~(i) That, in order to provide an equity contribution toward the development of the affordable housing project at 60 Caledon Avenue, the City enter into a forgivable loan agreement with Caledon Community Collaborative LP (CCC) in an amount equal to the municipal development charges for residential dwelling units, to be assessed at the time of building permit issuance, on such terms and conditions set out in the Terms Sheet attached as Appendix "A" to Report HSC22050/FCS22073 in a form satisfactory to the City Solicitor;~~
- ~~(ii) That and the General Manager of Healthy and Safe Communities or their designate, be authorized and directed to execute and administer the agreement and any ancillary agreements in a form satisfactory to the City Solicitor;~~
- ~~(iii) That the forgivable loan be funded via an internal loan from the Investment Stabilization Reserve (#112300) to be repaid from the annual Housing Services tax supported operating budget over a term of 20 years at an annual interest rate of 4.25%, resulting in a net tax levy impact of approximately \$570,400 beginning in 2024;~~
- (i) That a Municipal Housing Project Facilities By-Law, attached as Appendix "B" to Report HSC22050/FCS22073, be approved;
- ~~(v) That the Loan Agreement provided in Recommendation (a) to Report HSC22050/FCS22073 be approved as a municipal housing project facility agreement in accordance with the City of Hamilton Municipal Housing Facilities By-law #16-233; and,~~
- (ii) That the Clerk be authorized to give written notice of the Municipal Housing Project Facilities By-law to the Minister of Finance;
- (b) That respecting viable options for other affordable housing projects, staff report back as part of the 2023 Tax Operating Budget with program guidelines and a financing strategy for a program to provide financial assistance to affordable housing developments by non-profit developers to replace the existing approach of exempting development charges through the Development Charges By-law 19-142; and,
- (c) That Council, given the significant financial pressures facing the City of Hamilton related to supporting new affordable housing developments, continue to advocate with the Federal and Provincial governments to secure new funding to support affordable housing and express the financial burden affecting the City of Hamilton taxpayers;
- (d) **That the forgivable loan to the Caledon Community Initiative LP in the amount of an estimated \$9.1 million to offset the municipal development charges, and approved by Council in Report HSC22050/FCS22073, be cancelled, as the municipal development charges no longer apply to the project; and**

- (e) *That the General Manager of Finance and Corporate Services reflect these changes, including their impact on the tax supported operating budget, in the annual budget processes.*

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
YES - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
NOT PRESENT - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

## **7.8 Notwithstanding Clause**

**(a) (Francis/Spadafora)**

WHEREAS, Council supports the Mayor in her efforts to solve the crisis of homelessness in public spaces in the city of Hamilton;

WHEREAS, the Premier of Ontario has indicated a willingness to use the “notwithstanding clause” to help resolve homelessness in public spaces across Ontario;

WHEREAS, the Premier of Ontario has indicated that Ontario Big City Mayors can specifically request the Province to use the “notwithstanding clause” to address the crisis of homelessness in public spaces; and,

WHEREAS, thirteen Mayors have signed a letter asking Premier Doug Ford to use the notwithstanding clause to override a court decision preventing municipalities from clearing homeless encampments if the shelters are full;

THEREFORE, BE IT RESOLVED:

That Council formally request that the Province **consider** any tools available to the Province that would not permit encampments in parks and public spaces, including but not limited to the use of the “notwithstanding clause”.

Deputy Mayor Clark assumed the Chair.

Mayor Horwath raised a point of order respecting Councillor Francis' comments, which she stated were inappropriately characterizing the intentions of other Members of Council, which is out of order in accordance with subsection 8.1 (a) of the Procedural By-law.

Deputy Mayor Clark ruled that in favour of the point of order and asked Councillor Francis to apologize, and withdraw his comments respecting the intentions of other Members of Council.

Councillor Francis refused to apologize/withdraw his comments, Deputy Mayor Clark, therefore, expelled Councillor Francis from the meeting.

Mayor Horwath assumed the Chair.

With the mover of the Motion no longer present, it was:

**(b) (Spadafora/Pauls)**

WHEREAS, Council supports the Mayor in her efforts to solve the crisis of homelessness in public spaces in the city of Hamilton;

WHEREAS, the Premier of Ontario has indicated a willingness to use the "notwithstanding clause" to help resolve homelessness in public spaces across Ontario;

WHEREAS, the Premier of Ontario has indicated that Ontario Big City Mayors can specifically request the Province to use the "notwithstanding clause" to address the crisis of homelessness in public spaces; and,

WHEREAS, thirteen Mayors have signed a letter asking Premier Doug Ford to use the notwithstanding clause to override a court decision preventing municipalities from clearing homeless encampments if the shelters are full;

THEREFORE, BE IT RESOLVED:

That Council formally request that the Province **consider** any tools available to the Province that would not permit encampments in parks and public spaces, including but not limited to the use of the "notwithstanding clause".

**(c) (Danko/Tadeson)**

(i) That the motion respecting the Notwithstanding Clause, be referred to a General Issues Committee meeting in Q1 of 2025, when the General Issues Committee will be considering the motion sunseting the Encampment Protocol and the motion to exempt all parks; and

(ii) That the Mayor be asked to consider calling a Special General Issues Committee meeting to consider the above matters.



**Result: Motion DEFEATED by a vote of 4 to 10, as follows:**

NOT PRESENT - Ward 10 Councillor Jeff Beattie  
NO - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
NOT PRESENT - Ward 5 Councillor Matt Francis  
NO - Mayor Andrea Horwath  
NO - Ward 4 Councillor Tammy Hwang  
NO - Ward 6 Councillor Tom Jackson  
NO - Ward 2 Councillor Cameron Kroetsch  
NO - Ward 15 Councillor Ted McMeekin  
NO - Ward 3 Councillor Nrinder Nann  
NO - Ward 7 Councillor Esther Pauls  
NO - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
NO - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**Result: Motion DEFEATED by a vote of 6 to 9, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
NO - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
NOT PRESENT - Ward 5 Councillor Matt Francis  
NO - Mayor Andrea Horwath  
NO - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
NO - Ward 2 Councillor Cameron Kroetsch  
NO - Ward 15 Councillor Ted McMeekin  
NO - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
NO - Ward 11 Councillor Mark Tadeson  
NO - Ward 13 Councillor Alex Wilson  
NO - Ward 1 Councillor Maureen Wilson

**7.9 Rescheduling the November 18, 2024 Public Works Committee Meeting to 9:30 a.m.**

**(Spadafora/A. Wilson)**

WHEREAS, a General Issues Committee (Budget) meeting is scheduled for 3:00 p.m. on November 18, 2024, which could potentially conflict with the regularly scheduled Public Works Committee meeting; and

WHEREAS, the Procedural By-law, Section 5.6 (1)(a)(iii) states that the Public Works Committee shall meet at least once per month commencing at 1:30 p.m., unless otherwise decided by Council.

THEREFORE, BE IT RESOLVED:

That the November 18, 2024 Public Works Committee meeting be rescheduled to commence at 9:30 a.m.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
NOT PRESENT - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

<b>NOTICES OF MOTION</b>
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Mayor Horwath relinquished the Chair to Deputy Mayor Clark in order to introduce the following Notice of Motion.

Mayor Horwath introduced the following Notice of Motion for the General Issues Committee:

**8.1 Ensuring Public Safety and the Preservation of Hamilton's Built Environment**

WHEREAS, the City of Hamilton is committed to ensuring public safety and the preservation of its built environment;

WHEREAS, the significant deterioration of built structures can pose serious risks to the safety, integrity, and livability of Hamilton's neighbourhoods; and

WHEREAS, timely and comprehensive responses by the City of Hamilton to deteriorating built structures are essential for maintaining the public's safety, trust and confidence;

THEREFORE, BE IT RESOLVED:

- (a) That staff be directed to conduct a thorough review of the recent building collapses in downtown Hamilton, including:
  - (i) a complete history and timeline of all City interactions relating to the physical state of these buildings (e.g., inspections, designations, by-law infractions/penalties, permits, etc.);

- (ii) an analysis of the causes leading to the collapse of these properties;
- (b) That staff be directed to compile an inventory of buildings and structures across the City of Hamilton that have been subject to property standards, by-law enforcement, building code violations, or other safety-related concerns;
- (c) That staff be directed to undertake a review of current enforcement processes related to building structure safety and property standards, identify potential gaps, and report back with findings and proposed changes to ensure timely enforcement of by-laws and regulations, with the aim of achieving better outcomes and increasing accountability;
- (d) That staff be directed to provide recommendations for updates to City policies and by-laws, including but not limited to the Property Standards By-law; and
- (e) That staff be directed to provide a preliminary report with the relevant findings and possible interim recommendations to a General Issues Committee meeting in Q1 2025.

Mayor Horwath assumed the Chair.

**(Spadafora/Hwang)**

That the Council meeting recess until 1:00 p.m.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
NOT PRESENT - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

The Council meeting reconvened at 1:01 p.m.

<b>STATEMENTS BY MEMBERS</b>
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Members of Council used this opportunity to discuss matters of general interest.

**COUNCIL COMMUNICATION UPDATES****(Clark/A. Wilson)**

That the listing of Council Communication Updates from October 18, 2024 to November 7, 2024, be received.

**Result: Motion on the Council Communication Updates from October 18, 2024 to November 7, 2024, CARRIED by a vote of 14 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
NOT PRESENT - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
NOT PRESENT - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**PRIVATE AND CONFIDENTIAL**

Council determined that discussion of Item 11.1 was not required in Closed Session; therefore, the matter was addressed in Open Session, as follows:

**11.1 Closed Session Minutes – October 23, 2024****(Kroetsch/Cassar)**

That the Closed Session Minutes dated October 23, 2024 be approved, as presented, and remain confidential.

**Result: Motion CARRIED by a vote of 14 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
NOT PRESENT - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
NOT PRESENT - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann

YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**(Clark/Hwang)**

That Council move into Closed Session at 1:40 p.m. to discuss Items 11.2 and 11.3 respecting Appointments to the Public Health Sub-Committee for the 2022-2026 Council Term and Appeal to the Ontario Land Tribunal for lands located at 200 Market Street, 125 Napier Street and 55 Queen Street North, Hamilton respecting applications for an Official Plan Amendment (UHOPA-22-005) and Zoning By-Law Amendment (ZAC-22-012) (LS24010(a)) (Ward 1) pursuant to Section 9.3, Sub-sections (b), (e), (f) and (k) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-sections (b), (e), (f) and (k) of the *Ontario Municipal Act*, as amended, as the subject matters pertain to personal matters about an identifiable individual, including City or local board employees; litigation or potential litigation, including matters before administrative tribunals, affecting the City or a local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

**Result: Motion CARRIED by a vote of 14 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
NOT PRESENT - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
NOT PRESENT - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

Council reconvened in Open Session at 3:05 p.m.

**11.2 Appointments to the Public Health Sub-Committee for the 2022-2026 Council Term****(i) (Cassar/Kroetsch)**

- (a) That the following individuals be appointed to the Public Health Sub-Committee for the remainder of the 2022-2026 Council Term commencing November 13, 2024, and until a successor is appointed:

1. Adjekum, Sara
2. Cheung, Andrew
3. Johnson, Kassia
4. Joseph, Ameil
5. Kirkby, Chelsea
6. Lennox, Robin

**Result: Motion, CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
NOT PRESENT - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**(ii) (Cassar/Kroetsch)**

- (b) That the following individual be appointed as the Education Representative for the Public Health Sub-Committee for the remainder of the 2022-2026 Council Term commencing November 13, 2024, and until a successor is appointed:

1. Danko, Dawn (Hamilton Wentworth District School Board Trustee)

**Result: Motion, CARRIED by a vote of 14 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
NOT PRESENT - Ward 8 Councillor John-Paul Danko  
NOT PRESENT - Ward 5 Councillor Matt Francis

YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**11.3 Appeal to the Ontario Land Tribunal for lands located at 200 Market Street, 125 Napier Street and 55 Queen Street North, Hamilton respecting applications for an Official Plan Amendment (UHOPA-22-005) and Zoning By-Law Amendment (ZAC-22-012) (LS24010(a)) (Ward 1)**

**(Spadafora/Hwang)**

- (a) That the directions to staff in Closed Session, be approved and remain confidential until made public as the City's position before the Ontario Land Tribunal; and,
- (b) That the balance of Report LS24010(a) remain confidential.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
NOT PRESENT - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

<b>BY-LAWS AND CONFIRMING BY-LAW</b>
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**(Clark/A. Wilson)**

That Bills No. 24-195 to No. 24-205 be passed, and that the Corporate Seal be affixed thereto, and that the By-laws, be numbered, be signed by the Mayor and the City Clerk to read as follows:

- 195 To Amend By-law No. 21-021, A By-law to Govern the Proceedings of Council and Committees of Council  
Ward: City Wide
- 196 To Exempt the Property Municipally Known as 922 Main Street East, in the City of Hamilton from Taxation for Municipal and School Purposes  
Ward: 3
- 197 To Establish City of Hamilton Land Described as Part of Lot 7, Concession 2 in the Geographic Township of Barton, designated as Parts 1, 2, and 3 on Plan 62R-21357 as Part of King Street East  
Ward: City Wide
- 198 To Establish City of Hamilton Land Described as Part of Lot 15, Concession 1 in the Geographic Township of Glanford, designated as Part 4 on Plan 62R-10552 as Part of Rymal Road East  
Ward: City Wide
- 199 To Designate Property Located at 7 Rolph Street, Dundas, City of Hamilton as Property of Cultural Heritage Value  
Ward: 13
- 200 To Designate Property Located at 634 Rymal Road West, City of Hamilton as Property of Cultural Heritage Value  
Ward: 14
- 201 To Amend Zoning By-law No. 6593 with Respect to Lands Located at 72 and 78 Stirton Street, Hamilton  
Ward: 3
- 202 To Amend By-law No. 01-218, as amended, Being a By-law to Regulate On-Street Parking  
Schedule 6 (Time Limit Parking)  
Schedule 8 (No Parking Zones)  
Schedule 12 (Permit Parking Zones)  
Schedule 13 (No Stopping Zones)  
Ward: 1, 3, 5, 7, 10, 11, 12, 13
- 203 Being a By-law to Repeal and Replace Policies for Utility Billing and Collections  
Ward: City Wide



204 To Amend By-law No. 01-215, Being a By-law to Regulate Traffic  
Schedule 9 (No Right Turn on Red)  
Schedule 29 (Weight on Certain Bridges)  
Ward: 2, 13, 14

205 To Confirm the Proceedings of City Council

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
NOT PRESENT - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

**(Tadeson/Clark)**

That, there being no further business, City Council be adjourned at 3:15 p.m.

**Result: Motion CARRIED by a vote of 15 to 0, as follows:**

YES - Ward 10 Councillor Jeff Beattie  
YES - Ward 12 Councillor Craig Cassar  
YES - Deputy Mayor - Ward 9 Councillor Brad Clark  
YES - Ward 8 Councillor John-Paul Danko  
NOT PRESENT - Ward 5 Councillor Matt Francis  
YES - Mayor Andrea Horwath  
YES - Ward 4 Councillor Tammy Hwang  
YES - Ward 6 Councillor Tom Jackson  
YES - Ward 2 Councillor Cameron Kroetsch  
YES - Ward 15 Councillor Ted McMeekin  
YES - Ward 3 Councillor Nrinder Nann  
YES - Ward 7 Councillor Esther Pauls  
YES - Ward 14 Councillor Mike Spadafora  
YES - Ward 11 Councillor Mark Tadeson  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 1 Councillor Maureen Wilson

Respectfully submitted,

Mayor Andrea Horwath

Matthew Trennum  
City Clerk  
Office of the City Clerk



J. Paul Dubé, Ombudsman

## BY EMAIL

October 30, 2024

Council for the City of Hamilton  
c/o Andrea Horwath, Mayor  
71 Main Street West  
Hamilton, ON L8P 4Y5

Dear members of Council for the City of Hamilton:

### Re: Closed meeting complaint

My Office received a complaint about a meeting held by the Selection Committee for Agencies, Boards and Sub-Committees (the “Selection Committee”) of the City of Hamilton (the “City”) on October 24, 2023. The complaint raised a concern that during interviews with applicants for the Hamilton Municipal Heritage Committee (the “Heritage Committee”), the Selection Committee also discussed changing the Heritage Committee’s composition and terms of reference. The complaint alleged that this portion of the discussion did not fit within any of the open meeting exceptions under the *Municipal Act, 2001* (the “Act”).<sup>1</sup>

For the reasons set out below, I have determined that the City of Hamilton did not contravene the Act’s open meeting requirements on October 24, 2023, as the Selection Committee’s discussion about changing the Heritage Committee’s terms of reference could not have been parsed from the general discussion about the applicants.

### Ombudsman’s role and authority

As of January 1, 2008, the Act gives anyone the right to request an investigation into whether a municipality has complied with the Act in closing a meeting to the public. Municipalities may appoint their own investigator. The Act designates the Ombudsman as the default investigator for municipalities that have not appointed their own. My Office is the closed meeting investigator for the City of Hamilton.

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<sup>1</sup> SO 2001, c 25, s 1.

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My Office has investigated hundreds of closed meetings since 2008. To assist municipal councils, staff, and the public, we have developed an online digest of open meeting cases. This searchable repository was created to provide easy access to the Ombudsman's decisions on, and interpretations of, the open meeting rules. Council members and staff can consult the digest to inform their discussions and decisions on whether certain matters can or should be discussed in closed session, as well as issues related to open meeting procedures. Summaries of the Ombudsman's previous decisions can be found in the digest: [www.ombudsman.on.ca/digest](http://www.ombudsman.on.ca/digest).

The Ontario Ombudsman also has the authority to conduct impartial reviews and investigations of hundreds of public sector bodies. This includes municipalities, local boards, and municipally-controlled corporations, as well as provincial government organizations, publicly funded universities, and school boards. In addition, the Ombudsman's mandate includes reviewing complaints about the services provided by children's aid societies and residential licensees, and the provision of French language services under the *French Language Services Act*. Read more about the bodies within our jurisdiction here: [www.ombudsman.on.ca/have-a-complaint/who-we-oversee](http://www.ombudsman.on.ca/have-a-complaint/who-we-oversee).

## **Our review**

On May 8, 2024, my Office notified the City of our intent to investigate this complaint. We reviewed the open and closed session agendas and minutes, and the open session video recording. We interviewed the five members of the Selection Committee who were present at the meeting, the Legislative Coordinator, who clerked the meeting, and the then-acting City Clerk.

## **Background**

On October 24, 2023, the Selection Committee met at City Hall at 12:00 p.m. At 12:03 p.m., the Selection Committee moved into closed session to discuss "Applicant Interviews for the City of Hamilton's Agencies, Boards and Sub-Committees" under the exception for personal matters about an identifiable individual at section 239(2)(b) of the Act.

In closed session, the Selection Committee interviewed applicants for the Heritage Committee and a related sub-committee. After conducting individual interviews, the Selection Committee discussed their preferred applicants for these two bodies, as well as for others. During this portion of the discussion, a procedural question arose about what the Selection Committee could do if it wanted to recommend a different number of applicants to council than the number required by the Heritage Committee's terms of reference.

The Legislative Coordinator confirmed that under those circumstances, the Selection Committee could recommend that City council amend the terms of reference in open session. Those we spoke to indicated that the discussion about amending the Heritage Committee's terms of reference arose based on the Selection Committee's discussion of the applicants.

The Selection Committee then finished discussing the applicants for the Heritage Committee and other bodies. After directing staff regarding its preferred applicants, the Selection Committee returned to open session at 5:45 p.m.

In open session, the Selection Committee passed a motion directing staff regarding its preferred applicants, and a second motion recommending that City council amend the membership composition in the terms of reference for the Heritage Committee and two other bodies. The Selection Committee adjourned at 5:46 p.m.

## Analysis

The Selection Committee cited the open meeting exception for personal matters about an identifiable individual at section 239(2)(b) of the Act in its resolution to move into closed session. The exception for personal matters applies to discussions that reveal personal information about an identifiable individual. My Office has found that in order to qualify as personal information, it must be reasonable to expect that an individual could be identified if the information were disclosed publicly.<sup>2</sup>

Generally, information that pertains to an individual in their professional capacity will not fit within the exception for personal matters. However, in some cases information about a person in their professional capacity may still fit within the exception if it reveals something personal or relates to scrutiny of an individual's conduct.<sup>3</sup> My Office has previously found that discussions about applicants for volunteer committee positions and the applicants' suitability for serving on a committee fit within this exception.<sup>4</sup>

In this case, the Selection Committee interviewed applicants to the Heritage Committee and a related sub-committee and discussed their qualifications and suitability to serve on these bodies. This portion of the discussion included personal matters about identifiable individuals and fit within the open meeting exception for personal matters.

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<sup>2</sup> *Amherstburg (Town of) (Re)*, 2022 ONOMBUD 11 at para 19, online: <<https://canlii.ca/t/jr5rc>>; *Nipissing (Township of) (Re)*, 2023 ONOMBUD 2 at para 22, online: <<https://canlii.ca/t/jv6ch>>.

<sup>3</sup> *South Huron (Municipality of) (Re)*, 2015 ONOMBUD 6 at para 31, online: <<https://canlii.ca/t/gtp80>>.

<sup>4</sup> *Bracebridge (Town of) (Re)*, 2015 ONOMBUD 10 at paras 36, 40–41, online: <<https://canlii.ca/t/gtp5r>>.

However, in addition to discussing individual applicants, the Selection Committee also discussed amending the terms of reference for the Heritage Committee. This type of discussion would not usually fall within the exception for personal matters, as discussing the composition of a committee does not reveal anything personal about identifiable individuals. Our investigation also did not identify any other open meeting exceptions that would permit this discussion *in camera*.

### *Parsing the discussion*

As a discussion about changing a committee's terms of reference would not normally fit within any of the Act's open meeting exceptions, we considered whether it could have been parsed out into open session.

The Divisional Court has found that it is not realistic to expect municipal councils to parse their discussions between open and closed sessions where it would "detract from free, open and uninterrupted discussion."<sup>5</sup> My Office has found that matters that would not usually fit within an exception can sometimes be discussed in closed session if the matters relate to a discussion on a single topic, and if splitting the information would require unrealistic interruption to the conversation.<sup>6</sup> However, if the discussion can be separated, in this case, the Selection Committee would have been expected to return to open session for those parts of the discussion that did not fit within any open meeting exception.<sup>7</sup>

In this case, several Selection Committee members explained that the discussion about whether to change the number of Heritage Committee members arose after the interviews, once the Selection Committee found that the number of applicants they wanted to recommend to council did not match the number required in the Heritage Committee's terms of reference. They explained that the discussion was intrinsically linked to the Selection Committee's discussion of the applicants they wished to recommend to council.

I am satisfied that on this occasion, it would not have been realistic for the Selection Committee to separate its discussion about amending the Heritage Committee's terms of reference from its broader discussion about the applicants. Accordingly, the entire discussion fit within the exception for personal matters.

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<sup>5</sup> *St. Catharines (City) v IPCO*, 2011 ONSC 2346 at para 42, online: <<https://canlii.ca/t/fkqfr>>.

<sup>6</sup> *Springwater (Township of) (Re)*, 2024 ONOMBUD 8 at para 42, online: <<https://canlii.ca/t/k4z7w>>.

<sup>7</sup> *Leeds and the Thousand Islands (Township of) (Re)*, 2022 ONOMBUD 5 at para 54, online: <<https://canlii.ca/t/jnkk9>>.

## Conclusion

My investigation has determined that the Selection Committee for Agencies, Boards and Sub-Committees of the City of Hamilton did not contravene the open meeting rules in the *Municipal Act, 2001* on October 24, 2023.

All members of committees in the City are encouraged to familiarize themselves with the open meeting rules. My Office has resources available, including our Open Meeting Guide for Municipalities, which can be accessed on our website here. You can also contact us directly to order copies at [info@ombudsman.on.ca](mailto:info@ombudsman.on.ca).

I would like to thank the City of Hamilton for its co-operation during my investigation. The City Clerk has confirmed that this letter will be included as correspondence at an upcoming council meeting.

Sincerely,

A handwritten signature in black ink, appearing to read 'Paul Dubé', is written over a large, stylized, light-colored oval shape.

Paul Dubé  
Ombudsman of Ontario

cc: Matthew Trennum, City Clerk, City of Hamilton



J. Paul Dubé, Ombudsman

## BY EMAIL

October 30, 2024

Council for the City of Hamilton  
c/o Andrea Horwath, Mayor  
71 Main Street West  
Hamilton, ON L8P 4Y5

Dear Members of Council for the City of Hamilton:

### Re: Closed meeting complaint

My Office received a complaint alleging that an interview panel convened by the Mayor of the City of Hamilton (the “City”) to advise her on selecting a new City Manager constituted a committee or local board that failed to comply with the open meeting requirements under the *Municipal Act, 2001* (the “Act”).<sup>1</sup> Specifically, the complaint alleged that the panel held meetings in October 2023 that were closed to the public, and that the City did not provide public notice or agendas for these meetings.

My review determined that the City did not contravene the *Municipal Act, 2001*. The Mayor had the statutory authority to appoint the new City Manager independently from council, and convened the panel to advise her on exercising this individual power. The panel was not established by council, did not report to council, and did not exercise delegated authority from council. In addition, the panel was not established by an Act and did not exercise any power under any Act. I have concluded that the panel was neither a committee nor a local board subject to the open meeting rules in the *Municipal Act, 2001*.

### Ombudsman’s role and authority

As of January 1, 2008, the Act gives anyone the right to request an investigation into whether a municipality has complied with the Act in closing a meeting to the public. Municipalities may appoint their own investigator. The Act designates the Ombudsman as

<sup>1</sup> SO 2001, c 25, s 1 [*Municipal Act, 2001*].

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the default investigator for municipalities that have not appointed their own. My Office is the closed meeting investigator for the City of Hamilton.

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## Our review

My Office spoke to the then-acting City Clerk, the Mayor, and both the Mayor's former and current Chief of Staff. We also reviewed a confidential staff report that outlined the process the Mayor used to appoint the City Manager, and which went to council in closed session for information in December 2023.

## Hiring a new City Manager

The *Strong Mayors, Building Homes Act, 2022* amended the *Municipal Act, 2001* to assign various powers and duties to the head of council (i.e. the mayor) of prescribed municipalities.<sup>2</sup> These are often referred to as "strong mayor" powers. Generally, these were powers and duties that a council as a whole had previously exercised. On July 1, 2023, the Mayor of the City of Hamilton was granted these enhanced strong mayor powers,<sup>3</sup> which include the ability to appoint Hamilton's City Manager.<sup>4</sup>

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<sup>2</sup> SO 2022, c 18.

<sup>3</sup> O. Reg. 180/23.

<sup>4</sup> *Municipal Act, 2001*, ss 229, 284.5.

In July 2023, the former City Manager announced her retirement. The Mayor announced she would exercise her strong mayor power to fill the vacancy. To assist her in appointing a City Manager, the Mayor contracted with an executive search firm and convened an informal interview panel to advise her. The Mayor determined the panel's composition, which consisted of the Mayor, five members of council who served as chairs of certain committees, and two members of the public. The panel was organized informally by the Mayor's office, without involvement from council or the then-acting City Clerk. The panel did not have formal terms of reference, and did not provide public notice of its gatherings or keep minutes.

In late October and early November 2023, the panel assisted the Mayor with interviewing candidates. Panellists provided individual feedback to the Mayor about the candidates, and the Mayor was solely responsible for the final hiring decision.

Council was not involved in the hiring process for the new City Manager. In early December 2023, shortly before the successful candidate was announced, council received a confidential staff report in closed session that explained the process through which the new City Manager had been selected. On December 4, 2023, the Mayor formally appointed a new City Manager, and her decision was subsequently posted on the City's public website.<sup>5</sup>

## Analysis

*The panel was not subject to the Municipal Act, 2001*

The *Municipal Act, 2001* defines a "committee" as "any advisory or other committee, subcommittee or similar entity of which at least 50 per cent of the members are also members of one or more councils or local boards."<sup>6</sup>

In assessing whether a body is a committee, I also consider its role and function, as the Act defines "committee" as an advisory or other committee or a similar entity. My Office has previously found that a body exercising delegated authority from council to make decisions or recommendations is likely to be a committee.<sup>7</sup>

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<sup>5</sup> Andrea Horwath, Mayoral Decision MDE-2023-14, 4 December 2023, online: [\[https://www.hamilton.ca/sites/default/files/2023-12/MDE-2023-14\\_accessible.pdf\]](https://www.hamilton.ca/sites/default/files/2023-12/MDE-2023-14_accessible.pdf) [MDE-2023-14].

<sup>6</sup> *Municipal Act, 2001*, s 238(1).

<sup>7</sup> *West Parry Sound (Heads of Council in) (Re)*, 2015 ONOMBUD at para 37, online: [\[https://canlii.ca/t/gtp7q\]](https://canlii.ca/t/gtp7q); *Calvin (Municipality of) (Re)*, 2024 ONOMBUD 4 at para 32, online: [\[https://canlii.ca/t/k3tr1\]](https://canlii.ca/t/k3tr1).

The Act defines “local board” as several listed types of boards, “or any other board, commission, committee, body or local authority established or exercising any power under any Act with respect to the affairs or purposes of one or more municipalities.”<sup>8</sup>

The Act’s openness requirements apply to meetings of councils, local boards, and their committees. The word “meeting” is defined, in part, as “any regular, special or other meeting of a council, of a local board or of a *committee of either of them* [...]” (emphasis added).<sup>9</sup>

In this case, council did not create the panel and the panel did not report to council or exercise delegated authority from council. The panel was not established by an Act and did not exercise any power under any Act. Rather, the panel was arranged by, and reported to, the Mayor in the exercise of her strong mayor powers. The panellists individually provided recommendations and advice to the Mayor, who was the sole decision-maker for the City Manager position. In that capacity, the Mayor had unilateral authority to appoint a City Manager, with or without an advisory panel, and was free to accept or disregard the panellists’ advice.

The panel was created by the Mayor at her discretion to advise her on a decision that she was empowered to make. Given its function, creation, and reporting relationship, I have determined that the panel was not a committee of council or a local board and its gatherings were not “meetings” for the purpose of the Act’s open meeting rules.

### *Importance of openness and transparency*

Although I have determined that the panel was not subject to the open meeting requirements in the Act, this case raises broader questions about openness and transparency in municipal decision-making.

The Act’s open meeting requirements are “intended to increase public confidence in the integrity of local government by ensuring the open and transparent exercise of municipal power.”<sup>10</sup> The principles of accountability, transparency, and fairness are essential for good governance, including in the exercise of strong mayor powers. The legislation granting these powers incorporates some of these principles, and specifically requires that decisions be in writing and be publicly available,<sup>11</sup> as the Mayor’s decision was in this case.<sup>12</sup>

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<sup>8</sup> *Municipal Act, 2001*, s 1(1).

<sup>9</sup> *Ibid*, s 238(1).

<sup>10</sup> *London (City) v RSJ Holdings Inc*, 2007 SCC 29, at para 19, online: <<https://canlii.ca/t/1rtq1>>.

<sup>11</sup> *Municipal Act, 2001*, s 284.4.

<sup>12</sup> *MDE-2023-14*, *supra* note 5.

To further increase the accountability and transparency of mayoral decisions, I encourage the City of Hamilton, as a best practice, to provide public information to clarify the nature and role of any future advisory bodies that assist the Mayor in exercising her strong mayor powers.

## Conclusion

My review determined that the Mayor's interview panel was not a committee or local board subject to the open meeting rules under the *Municipal Act, 2001*.

I would like to thank the City of Hamilton for its co-operation during my review. The City Clerk has confirmed that this letter will be included as correspondence at an upcoming council meeting.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Paul Dubé', with a large, stylized loop at the beginning.

Paul Dubé  
Ombudsman of Ontario

cc: Matthew Trennum, City Clerk, City of Hamilton



November 14, 2024

Hon. Doug Ford  
Premier of Ontario  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1  
Email: [premier@ontario.ca](mailto:premier@ontario.ca)

Dear Honourable Doug Ford,

**RE: OPP Detachment Billing Increases**

---

Please be advised that the Council of the Corporation of the Municipality of Leamington, at its meeting held Tuesday, November 12, 2024 enacted the following resolution:

**WHEREAS** current police services within the Municipality of Leamington (hereinafter referred to as the 'Municipality') are provided by the Ontario Provincial Police (hereinafter referred to as the 'OPP');

**AND WHEREAS** the Municipality and the local OPP detachment have worked in a positive, collaborative and effective manner for decades;

**AND WHEREAS** historical increases in OPP Annual Billing Statements have trended around 5.67%;

**AND WHEREAS** the OPP submitted their 2025 Annual Billing Statement to the Municipality on October 4, 2024, that identifies an approximate \$833,000 (14.45%) increase from 2024 to 2025 that will translate to an approximate 2.48% tax rate increase, in addition to what the Municipality was contemplating for the residents of Leamington;

**AND WHEREAS** the Municipality was not consulted nor provided any advanced notice from the Commissioner regarding the significant cost increase received for OPP services;

**AND WHEREAS** the Municipality cannot afford to absorb this unexpected and entirely preventable increase without causing undo financial strain to our taxpayers;

**THEREFORE BE IT RESOLVED THAT** the Municipality of Leamington wishes to dispute the 2025 OPP Annual Billing Statement;

**AND FURTHER THAT** the Town requests that the 2025 OPP Annual Billing Statement be reduced to an approximate 5% increase that is more manageable for the Municipality and in line with historical trends;

**AND FURTHER THAT** any increase above 5% be absorbed by the province as the additional costs are directly the result of collective bargaining that was within the control of the OPP and should have been known to be financially unsustainable for the municipalities that now need to pay the bill;

**AND FURTHER THAT** the Municipality request that the County of Essex undertake a feasibility study for a County Police Force;

**AND FURTHER THAT** a copy of this Resolution be sent to the Honourable Doug Ford, Premier of Ontario, the Honourable Michael Kerzner, Solicitor General, MPP Trevor Jones, the County of Essex, and all 329 municipalities serviced by OPP.

Yours Truly,

*Abbie Marchildon*

Abbie Marchildon, Council and Committee Coordinator

cc: The Hon. Michael Kerzner, Solicitor General  
Trevor Jones, MPP  
County of Essex  
All 329 municipalities serviced by the OPP

# THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON  
Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

- ☒ Thomas Armstrong  
☐ Patricia Hull  
☐ Paul Kelly  
☐ Lynne Paquette

SECONDED BY:

- ☐ Thomas Armstrong  
☐ Patricia Hull  
☒ Paul Kelly  
☐ Lynne Paquette

Motion #: 7

Resolution #: 7

Date: November 12, 2024

Whereas municipalities face growing infrastructure needs, including roads, bridges, public transit, water systems, and other critical services, which are essential to community well-being and economic development; and

Whereas the current sources of municipal revenue, including property taxes and user fees, are insufficient to meet these increasing demands for infrastructure investment; and

Whereas the Province of Ontario currently collects the Land Transfer Tax (LTT) on property transactions in municipalities across the province, generating significant revenue that is not directly shared with municipalities; and

Whereas the Federal Government collects the Goods and Services Tax (GST) on property transactions, a portion of which could be directed to municipalities to address local infrastructure needs; and

Whereas redistributing a portion of the Provincial Land Transfer Tax and GST to municipalities would provide a predictable and sustainable source of funding for local infrastructure projects without creating a new tax burden on residents or homebuyers; and

Whereas a redistribution of a portion of the existing Land Transfer Tax and GST would allow municipalities to better plan and invest in long-term infrastructure initiatives, supporting local economic growth and improving the quality of life for residents;

Recorded vote requested: ☐

	For	Against
Tom Armstrong		
Patricia Hull		
Paul Kelly		
Lynne Paquette		
Patty Quinn		

I declare this motion

<input type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date) Because:
<input type="checkbox"/> Referred to: _____ (enter body) Expected response: _____ (enter date)

## Disclosure of Pecuniary Interest\*


Chair:

\_\_\_\_\_

\*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.

# THE CORPORATION OF THE TOWNSHIP OF LARDER LAKE

69 Fourth Avenue, Larder Lake, ON

Phone: 705-643-2158 Fax: 705-643-2311



MOVED BY:

☒ Thomas Armstrong  
☐ Patricia Hull  
☐ Paul Kelly  
☐ Lynne Paquette

SECONDED BY:

☐ Thomas Armstrong  
☐ Patricia Hull  
☒ Paul Kelly  
☐ Lynne Paquette

Motion #: 8

Resolution #: 7

Date: November 12, 2024

1. Now Therefore Be It Hereby Resolved That the Township of Larder Lake Council formally requests the Provincial Government to consider redistributing a portion of the Land Transfer Tax collected on property transactions to municipalities; and

2. Be It Further Resolved That the Township of Larder Lake Council calls on the Federal Government to allocate a percentage of the GST collected on property sales to municipalities; and

3. Be It Further Resolved That this redistribution of the Land Transfer Tax and GST should be structured to provide predictable and sustainable funding to municipalities, allowing for better long-term planning and investment in infrastructure projects that benefit local communities, thus ensuring that local governments receive a fair share of the revenue to address critical infrastructure needs; and

4. Be It Further Resolved That copies of this resolution be forwarded to Prime Minister Justin Trudeau, Premier Doug Ford, the Ontario Minister of Finance, the Minister of Municipal Affairs and Housing, local Members of Parliament (MPs) and Members of Provincial Parliament (MPPs); and

5. Be It Further Resolved That copies of this resolution be forwarded to all 444 Municipalities in Ontario, the Federation of Canadian Municipalities (FCM), and the Association of Municipalities of Ontario (AMO) for their endorsement and advocacy.

Recorded vote requested: ☐

	For	Against
Tom Armstrong	✓	
Patricia Hull	✓	
Paul Kelly	✓	
Lynne Paquette		
Patty Quinn	✓	

I declare this motion

<input checked="" type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date)
Because:
<input type="checkbox"/> Referred to: _____ (enter body)
Expected response: _____ (enter date)

**Disclosure of Pecuniary Interest\***


Chair:

Patricia Hull

\*Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.





Hon. Paul Calandra  
Minister of Environment,  
Conversation and Parks  
VIA EMAIL:  
[Paul.Calandra@pc.ola.org](mailto:Paul.Calandra@pc.ola.org)

Hon. Doug Ford  
Premier of Ontario  
VIA EMAIL:  
[premier@ontario.ca](mailto:premier@ontario.ca)

Township of Puslinch  
7404 Wellington Road 34  
Puslinch, ON N0B 2J0  
[www.puslinch.ca](http://www.puslinch.ca)

November 7, 2024

Hon. Rob Flack  
Minister of Agriculture,  
Food, and Agribusiness  
VIA EMAIL:  
[minister.omafra@ontario.ca](mailto:minister.omafra@ontario.ca)

Hon. Matthew Rae, MPP  
VIA EMAIL:  
[Matthew.Rae@pc.ola.org](mailto:Matthew.Rae@pc.ola.org)

Hon. Ted Arnott, MPP  
VIA EMAIL:  
[ted.arnottco@pc.ola.org](mailto:ted.arnottco@pc.ola.org)

Barclay Nap  
Wellington Federation of  
Agriculture  
VIA EMAIL:  
[napbarclay@gmail.com](mailto:napbarclay@gmail.com)

RE: Motion for the Protection of Agricultural Lands and Sustainable Development in Relation to Provincial Projects and Excess Soil Management Practices

Please be advised that Township of Puslinch Council, at its meeting held on October 23, 2024 considered the aforementioned topic and subsequent to discussion, the following was resolved:

**Resolution No. 2024-378:** Moved by Councillor Hurst and  
Seconded by Councillor Sepulis

Whereas the provincial government is undertaking:

- a) significant road and underground projects over the next ten years which will generate significant excess soil to be managed and disposed; and
- b) studies of underground projects that if implemented will also generate significant excess soil: and



Whereas landfill sites across Ontario are already near capacity, necessitating amendments to legislation to allow certain quality soil to be disposed at excess soil reuse sites instead of being disposed of in landfills effective January 1, 2025; and

Whereas the Ministry of the Environment, Conservation and Parks (MECP) is currently under resourced and lacks the capacity to effectively manage the additional enforcement and oversight required for the relocation of excess soil; and

Whereas the responsibility to enforce and oversee excess soil regulations is being downloaded onto municipalities, which have limited enforcement capabilities and face the risk of significant costs being passed on to local taxpayers; and

Whereas contamination of existing soil and groundwater is a significant concern, particularly in rural municipalities with valuable agricultural lands and reliance on groundwater for its residents; and

Whereas agricultural lands must be prioritized equally with housing needs, roads and underground infrastructure; failure to adequately protect these lands could exacerbate the ongoing food crisis in Ontario; and

Whereas Ontario is not alone in navigating the challenges of sustainable development, and the United Nations provides guidance through its Sustainable Development Report, which includes goals focused on economic growth, infrastructure, sustainable communities, hunger, clean water and sanitation, climate action, and life on land; and

Whereas it is critical that governments consider the comprehensive impacts on all of these areas when conducting feasibility studies and implementing projects which generate excess soil; and

Whereas neglecting to account for the broader implications of projects may lead to negative outcomes;

Therefore Be It Resolved that the Council of the Township of Puslinch calls on the provincial government to:



1. Prioritize the protection of agricultural lands in the management of excess soil from roads and underground projects and in the planning and feasibility studies related to such projects.
2. Ensure that adequate resources are allocated to the MECP to support effective enforcement and oversight of excess soil regulations.
3. Collaborate with municipalities to provide necessary support and funding for enforcement activities related to excess soil management, minimizing financial burdens on local taxpayers.
4. Conduct a comprehensive impact assessment that considers all aspects of sustainable development, in alignment with the United Nations Sustainable Development Report, before proceeding with the traffic tunnel project and any further amendments to excess soil legislation; and

That the Township of Puslinch Council direct staff to send a copy of this resolution to the Minister of the Environment, Conservation and Parks; the Premier of Ontario; all Ontario municipalities; MPP Arnott; MPP Rae; the Wellington Federation of Agriculture; and OMAFRA requesting support for the protection of agricultural lands and sustainable development practices in Ontario.

**CARRIED**

As per the above resolution, please accept a copy of this correspondence for your information and consideration.

Sincerely,

Justine Brotherston  
Municipal Clerk

CC: All Ontario Municipalities



## **THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON**

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0

Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072

E-mail: [clerk@papineaucameron.ca](mailto:clerk@papineaucameron.ca) Website: [www.papineaucameron.ca](http://www.papineaucameron.ca)

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### **5.6**

November 13, 2024

The Honourable Doug Ford  
Premier of Ontario  
Premier's Office  
Room 281  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

#### **RE: Ontario Building Code**

The Council of Papineau-Cameron met at their regular Council meeting on November 12, 2024 and passed the attached resolution 2024-328.

Feel free to contact us if you have any questions.

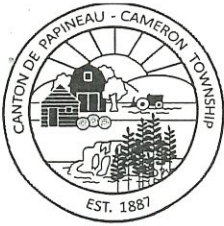
Sincerely,

Jason McMartin, BA, ADA  
CAO/Clerk-Treasurer

Encl. Council Resolution 2024-328

c.c. Hon. Paul Calandra MPP, Minister of Municipal Affairs and Housing  
Hon. Michael Parsa MPP, Minister of Children, Community and Social Services  
Hon. Victor Fedeli MPP, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade  
Association of Municipalities of Ontario  
Ontario Building Officials Association  
Municipalities of Ontario





**THE CORPORATION OF THE TOWNSHIP OF PAPINEAU-CAMERON**

4861 Highway 17, P.O. Box 630, Mattawa ON P0H 1V0  
Office: (705) 744-5610 • Fax: (705) 744-0434 • Garage: (705) 744-5072  
Website: [www.papineaucameron.ca](http://www.papineaucameron.ca)

DATE: **November 12, 2024** RESOLUTION NUMBER: **2024- 328**

MOVED BY: Shelley Belanger SECONDED BY: MChenier

**WHEREAS** Ontario is facing a significant affordable housing crisis, with many residents struggling to secure safe and affordable living accommodations;

**AND WHEREAS** the crisis of homelessness in Ontario continues to affect thousands of individuals and families, necessitating urgent and effective housing solutions;

**AND WHEREAS** the current Ontario Building Code contains regulations that may inadvertently hinder the development of affordable housing by imposing excessive costs and barriers on individuals and developers;

**AND WHEREAS** current building code regulations may restrict the development of innovative housing solutions designed to address the needs of homeless individuals and families;

**AND WHEREAS** an increase in affordable housing units is essential to promote economic stability, community well-being, and social equity within Ontario;

**AND WHEREAS** providing pre-approved affordable housing plans can streamline the construction process, reduce costs, and facilitate quicker access to housing for those in need;

**THAT** the Council of Papineau-Cameron Township hereby calls on the Ontario government to amend the Ontario Building Code to include provisions for pre-approved affordable housing plans specifically aimed at supporting low income and homeless individuals, including:

- 1. Standardized Designs: Creating a set of pre-approved housing designs that meet safety and quality standards while being cost-effective and quick to construct.
- 2. Flexible Design Standards: Allowing for innovative building designs and materials that meet affordability criteria while ensuring safety and livability.
- 3. Community Integration: Ensuring that these housing designs can be integrated into existing neighborhoods in a way that respects community character and promotes acceptance.
- 4. Support for Diverse Models: Including options for various types of housing, such as tiny homes, modular units, and converted shipping containers, to cater to different needs and preferences.

**AND FURTHER THAT** the Council of Papineau-Cameron Township encourages the Ontario government to engage with stakeholders, including architects, housing advocates, and service providers, to develop these pre-approved plans that effectively address the needs of low income and homeless individuals;

**AND FURTHER THAT** this resolution be provided to the Hon. Doug Ford, Premier of Ontario, Hon. Paul Calandra, Minister of Municipal Affairs and Housing, Hon. Michael Parsa, Minister of Children, Community and Social Services, Hon. Victor Fedeli, Chair of Cabinet, Minister of Economic Development, Job Creation and Trade, Association Municipalities of Ontario, Ontario Building Officials Association, Municipalities of Ontario.

CARRIED: Robert Corriveau NOT CARRIED: \_\_\_\_\_  
(Mayor) (Mayor)

**COPY**

Recorded Vote (Upon Request of Councillor \_\_\_\_\_) Section 246 (1) Municipal Act

RECORDED DIVISION VOTE	YES Signature	NO Signature	ABSTAIN Signature
Mayor Robert Corriveau			
Deputy Mayor Shelley Belanger			
Councillor Keith Dillabough			
Councillor Jason Bélanger			
Councillor Mélanie Chenier			

**Ministry of  
Municipal Affairs  
and Housing**

Office of the Minister

777 Bay Street, 17<sup>th</sup> Floor  
Toronto ON M7A 2J3  
Tel.: 416 585-7000

**Ministère des  
Affaires municipales  
et du Logement**

Bureau du ministre

777, rue Bay, 17<sup>e</sup> étage  
Toronto (Ontario) M7A 2J3  
Tél. : 416 585-7000



**5.7**

234-2024-5382

November 18, 2024

Your Worship  
Mayor Andrea Horwath  
City of Hamilton

City Hall, 71 Main Street West,  
Hamilton ON L8P 4Y5  
[andrea.horwath@hamilton.ca](mailto:andrea.horwath@hamilton.ca)

Dear Mayor Horwath:

Bill 185, the *Cutting Red Tape to Build More Homes Act*, was passed on June 6, 2024, to create policy and economic conditions to get 1.5 million homes built by 2031. As part of this Bill, Ontario has exempted undertakings of publicly-assisted universities for the objects of the university from the *Planning Act*. This exemption applies to the *Planning Act* in its entirety, for all planning matters (e.g., official plans, zoning, site plan, etc.).

We have received several inquiries over the past few months regarding the application of this exemption. Though neither I, nor my Ministry can comment on whether any specific project is within the scope of the exemption for university undertakings in the *Planning Act*, I want to provide clarity on the intent behind these reforms.

First and foremost, the exemption's aim was to enable more housing faster for students on university lands. I want to be clear that university undertakings can include a broad range of potential partnerships, whether strictly public or with the private sector, including variations in the associated ownership, financing, construction, operation, and other arrangements for these projects.

When determining whether a proposed project is subject to an exemption, section 62.0.2 of the *Planning Act* sets out two key elements that must be satisfied: the project must be "an undertaking of a post-secondary institution" and it must be for "the objects of the institution."

Of course, the university will need to consider the details of the proposed project, as well as the "objects" of the institution, to assess whether it would be exempt from the *Planning Act*. The details being considered could include the project's ownership model, financing, any potential partnerships, how its final use will meet the university's primary objectives, and whether the use will change over time.

It should also be noted that in undertaking any projects, universities will need to continue to work with municipalities. University projects benefitting from the *Planning Act* exemption would still be subject to approvals under other provincial legislation (e.g., *Ontario Heritage Act*,

*Conservation Authorities Act, Building Code Act, Environmental Protection Act*, etc.) as well as other municipal permits (e.g., road occupancy, tree by-law, etc.).

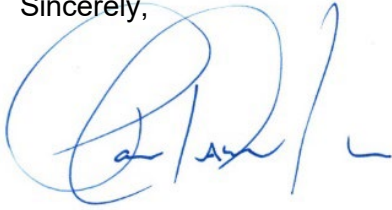
There may also be site-specific issues that institutions and municipalities would need to address in respect of projects that are subject to the *Planning Act* exemption, such as water and wastewater connections, stormwater management, or utility provision (i.e., electricity).

Agreements with the municipalities or other entities may also be required related to such issues.

With the above in mind, the university and/or external party should still obtain independent legal advice when considering the application of s. 62.0.2 of the *Planning Act* to a specific project.

Should you have any questions or comments, please do not hesitate to contact Laura Evangelista, Director, Planning Policy Branch, Ministry of Municipal Affairs and Housing.

Sincerely,



Hon. Paul Calandra  
Minister of Municipal Affairs and Housing

- c. Marth Greenberg, Deputy Minister  
Jessica Lippert, Chief of Staff  
Laura Evangelista, Director, Provincial Planning Branch MMMAH  
Kinney Butterfield, Director, Postsecondary Education Policy Branch MCU



**John D. Elvidge**  
City Clerk

City Clerk's Office

**Secretariat**  
Sylvia Przedziecki  
Council Secretariat Support  
City Hall, 12<sup>th</sup> Floor, West  
100 Queen Street West  
Toronto, Ontario M5H 2N2

Tel: 416-392-7032  
Fax: 416-392-2980  
e-mail:  
Sylvia.Przedziecki@toronto.ca  
web: www.toronto.ca

**In reply please quote:  
Ref.: 24-CC23.1**

(Sent by Email)

November 18, 2024

**ALL ONTARIO MUNICIPALITIES:**

**Subject: New Business Item 23.1  
Respecting Local Democracy and Cities (Ward All)**

City Council on November 13 and 14, 2024, considered [Item CC23.1](#) and a copy is attached for your information or appropriate action.

A handwritten signature in cursive script, appearing to read "Przedziecki".

for City Clerk

S. Przedziecki/wg

Attachment

c. City Manager



## City Council

### New Business - Meeting 23

CC23.1	ACTION	Amended		Ward: All
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### Respecting Local Democracy and Cities

#### City Council Decision

City Council on November 13 and 14, 2024, adopted the following:

1. City Council express its opposition to the proposed amendments to Part XII of the Highway Traffic Act contained in Bill 212, and any related proposed regulations, both of which contradict the stated purpose of the City of Toronto Act, 2006, to allow the City to determine what is in the public interest of the city.
2. City Council request the Province to work collaboratively with cities to address congestion and road safety, and accordingly withdraw the proposed amendments to Part XII of the Highway Traffic Act contained in Bill 212.
3. City Council direct the City Solicitor to review Bill 212 and any accompanying regulations, once in force, and to report to City Council with a summary of the legislation and regulations and the potential for commencing litigation to challenge Bill 212 or the regulations.
4. City Council request the General Manager, Transportation Services, or designates, to appear before the Ontario Legislature's Standing Committee on Heritage, Infrastructure, and Cultural Policy as part of public hearings regarding Bill 212 to give testimony in accordance with the position outlined in this item.
5. City Council request the City Manager to submit written comments to Ontario's Regulatory Registry and Environment Registry of Ontario that reflect the City's positions outlined in this item, including the City's opposition to any requirement of the City to provide support in the removal of City Infrastructure approved by its democratically elected City Council.
6. City Council adopt the position that no costs associated with the amendments to Part XII of the Highway Traffic Act should be incurred or paid by the City of Toronto, including staff time, planning, design, construction, and traffic management as a result of the congestion created by the removal.
7. City Council forward this item to the Premier of Ontario, the Minister of Transportation, the Minister of Municipal Affairs and Housing, the Leader of the Official Opposition, all Ontario Members of Provincial Parliament, the Association of Municipalities of Ontario, the Ontario Big City Mayors, and all Ontario municipalities and include City Council's commitment to the right of municipalities to govern their own affairs and represent the interests of their residents and electors.

8. City Council request the Ministry of Transportation to permit the publication of the results of the Transportation Tomorrow Survey 2022 as soon as possible to facilitate the use of the study in informing collaborative consultations with cities regarding options for addressing congestion and road safety.

9. City Council direct the City Manager to report back on the feasibility of placing signs on City roads where there are traffic delays resulting from the Provincial mandate to remove bike lanes from Toronto roads and that these signs would read "This road congestion and traffic delay is the result of Premier Ford's Bill 212".

10. City Council direct that Confidential Attachment 1 to the supplementary report (November 13, 2024) from the City Manager remain confidential in its entirety, as it contains information explicitly supplied in confidence to the City of Toronto as a partner municipality in the Transportation Tomorrow Survey 2022, conducted by a consultant retained by the Ministry of Transportation of Ontario as part of a cooperative effort by local and provincial government agencies to collect information about urban travel in southern Ontario, until such time as the Transportation Tomorrow Survey 2022 is authorized to be published by the Ministry of Transportation of Ontario.

Confidential Attachment 1 to the supplementary report (November 13, 2024) from the City Manager remains confidential in its entirety in accordance with the provisions of the City of Toronto Act, 2006, as it contains information explicitly supplied in confidence to the City of Toronto as a partner municipality in the Transportation Tomorrow Survey 2022, conducted by a consultant retained by the Ministry of Transportation of Ontario as part of a cooperative effort by local and provincial government agencies to collect information about urban travel in southern Ontario, until such time as the Transportation Tomorrow Survey 2022 is authorized to be published by the Ministry of Transportation of Ontario.

## **Summary**

The recent provincial Bill 212 seeks to overturn the decisions and work of our locally elected Toronto City Council. If passed, the Bill means one government would, at tremendous cost to the taxpayer and without collaboration, undo another government's work.

As Mayor, it is my responsibility to stand up for the decision-making authority of City Council and the expertise of our professional public service which supports that decision-making. As such, I am working with City Staff to review the City's options and will provide recommendations on this item prior to the City Council meeting on November 13, 2024.

## **Background Information (City Council)**

(November 5, 2024) Report from the Mayor on Respecting Local Democracy and Cities (CC23.1)

<https://www.toronto.ca/legdocs/mmis/2024/cc/bgrd/backgroundfile-250054.pdf>

(November 13, 2024) Supplementary report and Attachments 2 to 5 from the City Manager on Respecting Local Democracy and Cities - Supplemental Report: Impact of Bill 212 Bike Lanes Framework (CC23.1a)

<https://www.toronto.ca/legdocs/mmis/2024/cc/bgrd/backgroundfile-250545.pdf>

Confidential Attachment 1

## **Communications (City Council)**

(November 7, 2024) E-mail from Matthew Freedlander (CC.Supp)

(November 8, 2024) E-mail from Adam Rodgers (CC.Supp)

(November 7, 2024) E-mail from Derek van Vliet (CC.Supp)

(November 7, 2024) E-mail from Beverley Yu (CC.Supp)

(November 7, 2024) E-mail from Santiago Pacheco Perez (CC.Supp)

(November 7, 2024) E-mail from Genessa Radke (CC.Supp)  
(November 7, 2024) E-mail from Jesse Knapp (CC.Supp)  
(November 7, 2024) E-mail from Ernest Tam (CC.Supp)  
(November 8, 2024) E-mail from Keyondre Young (CC.Supp)  
(November 8, 2024) E-mail from Adam Rodgers (CC.Supp)  
(November 7, 2024) E-mail from Bryn Kennedy (CC.Supp)  
(November 8, 2024) E-mail from Lilia Kazberuk (CC.Supp)  
(November 8, 2024) E-mail from Aaron MacLean (CC.Supp)  
(November 9, 2024) E-mail from Conrad Heidenreich (CC.Supp)  
(November 9, 2024) E-mail from Jack Wynne (CC.Supp)  
(November 9, 2024) E-mail from Omar Khan (CC.Supp)  
(November 9, 2024) E-mail from Arkady Arkhangorodsky (CC.Supp)  
(November 9, 2024) E-mail from Debbie Green (CC.Supp)  
(November 10, 2024) E-mail from Mike D'Agostino (CC.Supp)  
(November 10, 2024) E-mail from Darren Donahue (CC.Supp)  
(November 10, 2024) E-mail from Stacy Kennedy (CC.Supp)  
(November 8, 2024) E-mail from Isabel Reid (CC.Supp)  
(November 8, 2024) E-mail from David Eddison (CC.Supp)  
(November 10, 2024) E-mail from Zachary Davis (CC.Supp)  
(November 9, 2024) E-mail from Susan Ye (CC.Supp)  
(November 10, 2024) E-mail from Robert J A Zaichkowski (CC.Supp)  
(November 10, 2024) E-mail from Michael Ross (CC.Supp)  
(November 9, 2024) Letter from Cathie Macdonald, President and Richard Steele, Board member, Deer Park Residents Group (CC.Supp)  
(<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184523.pdf>)  
(November 10, 2024) E-mail from Loudon Young (CC.Supp)  
(November 10, 2024) E-mail from Justin EJ Sharp (CC.Supp)  
(November 10, 2024) Letter from Alison Stewart, Bicycle Mayor of Toronto (CC.Supp)  
(<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184527.pdf>)  
(November 11, 2024) E-mail from David Safran (CC.Supp)  
(November 11, 2024) E-mail from Caitlin Walsh (CC.Supp)  
(November 12, 2024) E-mail from Catherine Clark (CC.Supp)  
(November 9, 2024) E-mail from Alex Bonenfant (CC.Supp)  
(November 10, 2024) E-mail from Cameron MacDonald (CC.Supp)  
(November 10, 2024) E-mail from Holly Reid (CC.Supp)  
(November 10, 2024) E-mail from M. Kalocilja (CC.Supp)  
(November 10, 2024) E-mail from Leona Laird (CC.Supp)  
(November 10, 2024) E-mail from Kenneth Brown (CC.Supp)  
(November 10, 2024) E-mail from Jenny Sin (CC.Supp)  
(November 10, 2024) E-mail from Jane Auster (CC.Supp)  
(November 10, 2024) E-mail from Elizabeth Osborne (CC.Supp)  
(November 10, 2024) E-mail from Geoff Hodgson (CC.Supp)  
(November 10, 2024) E-mail from Brian Dunfield (CC.Supp)  
(November 10, 2024) E-mail from John Oyston (CC.Supp)  
(November 10, 2024) E-mail from Sean Cooper (CC.Supp)  
(November 10, 2024) E-mail from Fernando Gonçalves (CC.Supp)  
(November 10, 2024) E-mail from Gillian Bogden (CC.Supp)  
(November 10, 2024) E-mail from Siobhan Fitzmaurice (CC.Supp)  
(November 12, 2024) E-mail from Steve Cooke (CC.Supp)  
(November 12, 2024) E-mail from Susan Raphael (CC.Supp)  
(November 12, 2024) E-mail from Lee Giles (CC.Supp)  
(November 12, 2024) E-mail from Melinda Rawn (CC.Supp)  
(November 12, 2024) E-mail from Hamish Wilson (CC.Supp)  
(November 12, 2024) E-mail from Shelly Nixon (CC.Supp)

(November 12, 2024) E-mail from Kerry Scott (CC.Supp)  
(November 12, 2024) E-mail from Amanda Parcher (CC.Supp)  
(November 12, 2024) E-mail from Elizabeth Hallerman (CC.Supp)  
(November 12, 2024) E-mail from Ralph Callebert (CC.Supp)  
(November 10, 2024) E-mail from Ryan Mumby (CC.Supp)  
(November 10, 2024) E-mail from Gray E Taylor (CC.Supp)  
(November 10, 2024) E-mail from Alexander Saxton (CC.Supp)  
(November 10, 2024) E-mail from Lisa Bonney (CC.Supp)  
(November 10, 2024) E-mail from David Nash (CC.Supp)  
(November 10, 2024) E-mail from Tim Morawetz (CC.Supp)  
(November 10, 2024) E-mail from James Deutsch (CC.Supp)  
(November 10, 2024) E-mail from Linda Rowe (CC.Supp)  
(November 10, 2024) E-mail from Michael Chung (CC.Supp)  
(November 10, 2024) E-mail from Kathy Chung (CC.Supp)  
(November 10, 2024) E-mail from Harold Smith (CC.Supp)  
(November 10, 2024) E-mail from Dawn Scarrow (CC.Supp)  
(November 10, 2024) E-mail from Steve Clayman (CC.Supp)  
(November 10, 2024) E-mail from David Johnson (CC.Supp)  
(November 11, 2024) E-mail from Jan Gould (CC.Supp)  
(November 11, 2024) E-mail from Emily Tate (CC.Supp)  
(November 11, 2024) E-mail from Rebecca Southgate (CC.Supp)  
(November 12, 2024) E-mail from Hamish Wilson 2 (CC.Supp)  
(November 12, 2024) E-mail from Charlotte Graham (CC.Supp)  
(November 12, 2024) E-mail from Elizabeth Hallerman, BeRationalTO (CC.Supp)  
(November 12, 2024) E-mail from JJ. Fueser (CC.Supp)  
(November 12, 2024) E-mail from Linda Brett, President, Bloor Street East Neighbourhood Association (CC.Supp)  
<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184636.pdf>  
(November 12, 2024) E-mail from Cait and Ty (CC.Supp)  
(November 10, 2024) E-mail from Yuen Chua (CC.Supp)  
(November 10, 2024) E-mail from Karen Wyler (CC.Supp)  
(November 10, 2024) E-mail from Noreen Jamal (CC.Supp)  
(November 10, 2024) E-mail from Piotr Sepski (CC.Supp)  
(November 10, 2024) E-mail from Lauren McVittie (CC.Supp)  
(November 10, 2024) E-mail from Alice Baujet (CC.Supp)  
(November 10, 2024) E-mail from Linh Tran (CC.Supp)  
(November 10, 2024) E-mail from Theresa Campbell (CC.Supp)  
(November 10, 2024) E-mail from Filip Matovina (CC.Supp)  
(November 10, 2024) E-mail from Greg Kozma (CC.Supp)  
(November 10, 2024) E-mail from Steven Fistell (CC.Supp)  
(November 10, 2024) E-mail from Jenna Blumenthal (CC.Supp)  
(November 11, 2024) E-mail from Barbara Captijn (CC.Supp)  
(November 11, 2024) E-mail from Hamish Wilson (CC.Supp)  
(November 11, 2024) E-mail from Kevin Harris (CC.Supp)  
(November 11, 2024) Letter from Mary Helen Spence and Arlene DeJardins, The Avenue Road Safety Coalition (CC.Supp)  
<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184646.pdf>  
(November 11, 2024) E-mail from Sharon Pel (CC.Supp)  
(November 11, 2024) E-mail from Arushi Nath (CC.Supp)  
(November 11, 2024) E-mail from Joe Power (CC.Supp)  
(November 11, 2024) E-mail from Edward Knapp (CC.Supp)  
(November 11, 2024) E-mail from Janet Lin (CC.Supp)  
(November 12, 2024) E-mail from John Shea (CC.Supp)  
(November 10, 2024) E-mail from Alexis Venerus (CC.Supp)

(November 10, 2024) E-mail from Lois Pike (CC.Supp)  
(November 10, 2024) E-mail from Christine Bear (CC.Supp)  
(November 10, 2024) E-mail from Vanessa Brown (CC.Supp)  
(November 10, 2024) E-mail from Bruce Novakowski (CC.Supp)  
(November 10, 2024) E-mail from Daphne Jackson (CC.Supp)  
(November 10, 2024) E-mail from Patrick DeRochie (CC.Supp)  
(November 10, 2024) E-mail from Rachael Vuong (CC.Supp)  
(November 10, 2024) E-mail from Mike Kurz (CC.Supp)  
(November 10, 2024) E-mail from Alex Pletsch (CC.Supp)  
(November 10, 2024) E-mail from David Simmons (CC.Supp)  
(November 10, 2024) E-mail from Dana Snell (CC.Supp)  
(November 11, 2024) E-mail from Betty De Groot (CC.Supp)  
(November 11, 2024) E-mail from Kevin McIntosh (CC.Supp)  
(November 11, 2024) E-mail from Frank Siciliano (CC.Supp)  
(November 11, 2024) E-mail from Parker Bloom (CC.Supp)  
(November 11, 2024) E-mail from John Lloyd (CC.Supp)  
(November 11, 2024) E-mail from Peter Osborne (CC.Supp)  
(November 11, 2024) E-mail from Alina Iordache (CC.Supp)  
(November 11, 2024) E-mail from Robert Fuller (CC.Supp)  
(November 11, 2024) E-mail from Charles Kime (CC.Supp)  
(November 11, 2024) E-mail from Barbara Captijn (CC.Supp)  
(November 11, 2024) E-mail from Susan Stock (CC.Supp)  
(November 11, 2024) E-mail from Chad Mohr (CC.Supp)  
(November 11, 2024) E-mail from Ive Viksne (CC.Supp)  
(November 11, 2024) E-mail from Nelson Torres De Miranda (CC.Supp)  
(November 11, 2024) E-mail from Michael Dawn (CC.Supp)  
(November 11, 2024) E-mail from Ilana Newman Hernandez (CC.Supp)  
(November 11, 2024) E-mail from Erin Marchak (CC.Supp)  
(November 11, 2024) E-mail from Lauri Lintott (CC.Supp)  
(November 11, 2024) E-mail from Joseph Pauker (CC.Supp)  
(November 11, 2024) E-mail from Lisa Kristensen (CC.Supp)  
(November 11, 2024) E-mail from Kevin Carmona-Murphy (CC.Supp)  
(November 11, 2024) E-mail from Tim Lynch (CC.Supp)  
(November 11, 2024) E-mail from Felix Whitton (CC.Supp)  
(November 11, 2024) E-mail from Julia M Swiggum (CC.Supp)  
(November 11, 2024) E-mail from Elizabeth Chrumka (CC.Supp)  
(November 11, 2024) E-mail from Lola Landekic (CC.Supp)  
(November 11, 2024) E-mail from John Hallerman (CC.Supp)  
(November 11, 2024) E-mail from Prasann Patel (CC.Supp)  
(November 11, 2024) E-mail from Dan Reisler (CC.Supp)  
(November 11, 2024) E-mail from David Townley (CC.Supp)  
(November 11, 2024) E-mail from Virginia Trieloff (CC.Supp)  
(November 12, 2024) E-mail from Caitlin Walsh (CC.Supp)  
(November 11, 2024) E-mail from Caitlin Walsh (CC.Supp)  
(November 12, 2024) E-mail from Angela Zehr (CC.Supp)  
(November 11, 2024) E-mail from Jay D Gould (CC.Supp)  
(November 11, 2024) E-mail from Jan Gould (CC.Supp)  
(November 11, 2024) E-mail from Grant Oyston (CC.Supp)  
(November 11, 2024) E-mail from Carol Gray (CC.Supp)  
(November 12, 2024) Letter from Isaac Berman, Co-Chair, Palmerston Residents' Association (CC.Supp)  
(<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184683.pdf>)  
(November 11, 2024) E-mail from Frances Gallop (CC.Supp)  
(November 11, 2024) E-mail from Cameron Tedford (CC.Supp)



(November 12, 2024) E-mail from Candace Hart (CC.New)  
(November 12, 2024) E-mail from Patrick Dias (CC.Supp)  
(November 12, 2024) E-mail from Emelia Zamidar (CC.New)  
(November 12, 2024) E-mail from Tyler McGraw (CC.New)  
(November 12, 2024) Letter from Michael Longfield, Executive Director, Cycle Toronto (CC.New)  
(<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184728.pdf>)  
(November 12, 2024) E-mail from Barry Pickford (CC.New)  
(November 12, 2024) E-mail from L. Spring (CC.New)  
(November 12, 2024) E-mail from Sandra Dosen (CC.New)  
(November 12, 2024) E-mail from Luis Ledesma (CC.New)  
(November 12, 2024) E-mail from John Leeson (CC.New)  
(November 12, 2024) E-mail from Kimberly Hinton (CC.New)  
(November 12, 2024) E-mail from Linda Nicolson (CC.New)  
(November 12, 2024) E-mail from Donna Patterson (CC.New)  
(November 12, 2024) E-mail from Michael Szego (CC.New)  
(November 12, 2024) Letter from Marjorie Nichol, On behalf of Yonge4All (CC.New)  
(<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184725.pdf>)  
(November 12, 2024) Letter from Lee Scott, on behalf of the Steering Committee, Walk Toronto (CC.New)  
(<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184753.pdf>)  
(November 12, 2024) E-mail from Ingrid Doucet (CC.New)  
(November 11, 2024) E-mail from Arushi Nath (CC.Supp)  
(November 12, 2024) E-mail from Pamela Hardie (CC.New)  
(November 12, 2024) E-mail from Pamela Hardie 2 (CC.New)  
(November 13, 2024) Multiple Communications from 2,139 Individuals (CC.New)  
(<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184764.pdf>)  
(November 12, 2024) E-mail from Peter Lindley (CC.New)  
(November 12, 2024) E-mail from Norman Di Pasquale (CC.New)  
(November 12, 2024) E-mail from Hilary Stone (CC.New)  
(November 12, 2024) E-mail from Angela Dale (CC.New)  
(November 12, 2024) E-mail from John Shea (CC.New)  
(November 12, 2024) E-mail from Aaron Matthews (CC.New)  
(November 13, 2024) E-mail from Aleksuei Riabtsev (CC.New)  
(November 13, 2024) E-mail from Diana Arteaga (CC.New)  
(November 13, 2024) E-mail from Maria Boyad (CC.New)  
(November 12, 2024) E-mail from Jay Scott (CC.New)  
(November 12, 2024) E-mail from Laura Lindberg (CC.New)  
(November 12, 2024) E-mail from Heather Hatch (CC.New)  
(November 12, 2024) E-mail from Peter Low (CC.New)  
(November 13, 2024) E-mail from Rosalie Lam (CC.New)  
(November 13, 2024) E-mail from Edik Zwarenstein (CC.New)  
(November 13, 2024) E-mail from Darren Donahue (CC.New)  
(November 13, 2024) E-mail from Tom Henheffer (CC.New)  
(November 13, 2024) E-mail from Jeff Wintersinger (CC.New)  
(November 13, 2024) E-mail from Katherine Sawicka (CC.New)  
(November 13, 2024) E-mail from Billy Leung (CC.New)  
(November 13, 2024) E-mail from Stewart Ellis (CC.New)  
(November 13, 2024) E-mail from Andrew Hurlbut (CC.New)  
(November 13, 2024) E-mail from Paromita Nakshi (CC.New)  
(November 13, 2024) E-mail from Jennifer Dickie (CC.New)  
(November 14, 2024) Letter from Geoff Kettel and Cathie Macdonald, Co-Chairs, FoNTRA (CC.New)  
(<https://www.toronto.ca/legdocs/mmis/2024/cc/comm/communicationfile-184819.pdf>)



## The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0  
**Phone:** (807) 825-3315 **Fax:** (807) 825-9576

November 19, 2024

Minister of Health Sylvia Jones  
[sylvia.jones@ontario.ca](mailto:sylvia.jones@ontario.ca)

Dear Minister Jones,

At the Township of Terrace Bay Regular Council Meeting held on Monday September 16, 2024, the following resolution was put forth by Councillor Chris Dube and was passed.

### **Re: Ambulance Shortages and Healthcare System Issues**

#### **Resolution 266-2024**

**Moved by: Councillor Johnson**

**Seconded by: Councillor Dube**

WHEREAS, the Council of the Corporation of the Township of Terrace Bay is gravely concerned about the ongoing shortages and staffing challenges facing Superior North EMS (SNEMS);

WHEREAS, the provincial funding for ambulance services, currently at 50%, along with the city's 50% contribution, has been falling short, leading to financial strain on municipalities and regional partners, including the City of Thunder Bay;

WHEREAS, the rolling shortages of paramedics and EMS personnel in the region present a significant risk to public safety and healthcare services in northern communities, which are disproportionately affected by the province-wide shortage of paramedics;

WHEREAS, recruitment and retention issues, including insufficient wages and benefits, lack of mental health supports, frequent exposure to traumatic experiences, and inadequate recovery time between work periods, are causing high turnover rates and burnout among EMS workers;

THEREFORE, BE IT RESOLVED THAT, the Honorable Sylvia Jones, Minister of Health, be requested to take immediate action to address the funding shortfalls and structural challenges in the delivery of EMS services in northern communities, including:

1. Increasing provincial funding to support EMS services and reduce the financial burden on municipalities;
2. Implementing incentives such as "learn and stay" grants to encourage paramedics to live and work in northern Ontario;
3. Enhancing support systems for EMS workers, including improved wages, benefits, and mental health resources.



## The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0

**Phone:** (807) 825-3315 **Fax:** (807) 825-9576

AND THAT, this resolution be forwarded to Minister Sylvia Jones, the Association of Municipalities of Ontario (AMO), and all Ontario municipalities.

Sincerely,

J. Hall  
Chief Administrative Officer/Clerk

**CC:**  
AMO  
All Ontario Municipalities





## The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0  
**Phone:** (807) 825-3315 **Fax:** (807) 825-9576

November 19, 2024

Honorable Anita Anand,  
 President of the Treasury Board and Minister of Transportation  
 House of Commons  
 Ottawa, ON K1A 0A6  
 Via Email: [Anita.anand@parl.gc.ca](mailto:Anita.anand@parl.gc.ca)

Her Worship Mayor Olivia Chow  
 Office of the Mayor  
 City Hall, 2<sup>nd</sup> Floor  
 100 Queen St. W.  
 Toronto, ON M5H 2N2  
 Via Email: [mayor\\_chow@toronto.ca](mailto:mayor_chow@toronto.ca)

Dear Minister Anand and Mayor Chow,

At the Township of Terrace Bay Regular Council Meeting held on Monday October 21, 2024 the following resolution of support was passed.

### **Re: NOMA Letter re Billy Bishop Airport Support**

#### **Resolution 293-2024**

**Moved By: Councillor St. Louis**

**Seconded By: Councillor Adduono**

WHEREAS Billy Bishop Airport serves more than 2 million passengers per year, making it the 9th-busiest airport in Canada, 5th-busiest serving the US market, 3rd busiest airport in Ontario, and making it a critical component of the national and regional air transportation system; and

WHEREAS the airport provides daily connections to the North with service to Thunder Bay, Sault Ste. Marie, Timmins and Sudbury, and enables access to many other neighbouring communities;

and WHEREAS Billy Bishop Airport is a critical access point for Northern communities for economic opportunities, tourism, social connectivity and critical medical care located in downtown Toronto;

WHEREAS the airport operates under a Tripartite Agreement among the City of Toronto, Transport Canada and PortsToronto, and that agreement is set to expire in 2033; and

WHEREAS the airport is seeking to secure its long-term future through a process to modernize and extend the Tripartite Agreement to drive sustainable growth and enhanced access and connections for passengers and the communities it connects to;

NOW THEREFORE BE IT RESOLVED THAT the Northwestern Ontario Municipal Association is seeking urgent action from the City of Toronto, PortsToronto and Transport Canada to commence a process and conclude it by the end of 2025 to modernize the current Tripartite Agreement and secure the future of Billy Bishop Airport.



## The Corporation of the Township of Terrace Bay

P.O. Box 40, 1 Selkirk Avenue, Terrace Bay, ON, P0T 2W0

Phone: (807) 825-3315 Fax: (807) 825-9576

AND FURTHER BE IT RESOLVED THAT a copy of this motion be sent to Hon. Anita Anand - President of the Treasury Board and Minister of Transport, Mayor Olivia Chow – Toronto City, Hon. Soraya Martinez Ferrada - Minister of Tourism, Government of Canada, Hon. François-Philippe Champagne - Minister of Innovation, Science and Industry - Government of Canada, Hon. Arun Thangaraj - Deputy Minister of Transport Canada - Government of Canada, John D. Elvidge - City of Toronto – Clerk, Paul Johnson - City of Toronto - City Manager, Jag Sharma - City of Toronto - Deputy City Manager, RJ Steenstra - President and CEO - Ports Toronto, Sandra Papatello – Chair of Board of Directors - Ports Toronto, Neil Pakey - President and CEO - Nieuport Aviation, Hon. Prabmeet Sarkaria - Minister of Transportation - Government of Ontario, Hon. Vic Fedeli - Minister of Economic Development, Job Creation and Trade - Government of Ontario, MP Patty Hajdu (Thunder Bay - Superior North), MP Marcus Powlowski – Thunder Bay-Rainy River, MP Eric Melillo – Kenora, MPP Greg Rickford, (Kenora – Rainy River), MPP Kevin Holland, (Thunder Bay - Atikokan), MPP Lise Vaugeois, (Thunder Bay - Superior North), and all NOMA member municipalities - CAOs and Clerks.

Sincerely,

J. Hall  
Chief Administrative Officer/Clerk

**CC:**

Minister of Tourism – Soraya Martinez Ferrada [Soraya.martinezferrada@parl.gc.ca](mailto:Soraya.martinezferrada@parl.gc.ca)

Minister of Innovation, Science and Industry – Francois-Philippe Champagne [francois-philippe.champagne@parl.gc.ca](mailto:francois-philippe.champagne@parl.gc.ca)

Deputy Minister of Transport Canada – Arun Thangaraj [arun.thangaraj@tc.gc.ca](mailto:arun.thangaraj@tc.gc.ca)

City of Toronto Clerk -John D. Elvidge [jelvidge@toronto.ca](mailto:jelvidge@toronto.ca)

City of Toronto Manager – Paul Johnson [paul.r.johnson@toronto.ca](mailto:paul.r.johnson@toronto.ca)

City of Toronto Deputy Manager – Jag Sharma

Ports Toronto President and CEO – RJ Steenstra and Ports Toronto Board of Directors Chair – Sandra Papatello [chair@portstoronto.com](mailto:chair@portstoronto.com)

Nieuport Aviation President and CEO – Neil Pakey [neil@nieuport.com](mailto:neil@nieuport.com)

Minister of Transportation – Prabmeet Sarkaria [prabmeet.sakaria@pc.ola.org](mailto:prabmeet.sakaria@pc.ola.org)

Minister of Economic Development, Job Creation and Trade – Vic Fedeli [vic.fedelico@pc.ola.org](mailto:vic.fedelico@pc.ola.org)

MP Patty Hajdu [patty.hajdu@parl.gc.ca](mailto:patty.hajdu@parl.gc.ca)

MP Marcus Powlowski [marcus.powlowski@parl.gc.ca](mailto:marcus.powlowski@parl.gc.ca)

MP Eric Melillo [eric.melillo@parl.gc.ca](mailto:eric.melillo@parl.gc.ca)

MPP Greg Rickford [greg.rickford@pc.ola.org](mailto:greg.rickford@pc.ola.org)

MPP Kevin Holland [kevin.holland@pc.ola.org](mailto:kevin.holland@pc.ola.org)

MPP Lise Vaugeois [lvaugeois-qp@ndp.on.ca](mailto:lvaugeois-qp@ndp.on.ca)

All Ontario Municipalities



Representing the Districts of Kenora, Rainy River and Thunder Bay  
P.O. Box 10308, Thunder Bay, ON P7B 6T8  
[www.noma.on.ca](http://www.noma.on.ca)  
p. 807.683.6662 e. [admin@noma.on.ca](mailto:admin@noma.on.ca)

October 7, 2024

Honourable Anita Anand  
President of the Treasury Board and Minister of Transport  
House of Commons  
Ottawa, ON, K1A 0A6  
Via Email: [Anita.Anand@parl.gc.ca](mailto:Anita.Anand@parl.gc.ca)

Her Worship Mayor Olivia Chow  
Office of the Mayor  
City Hall, 2nd Floor  
100 Queen St. W.  
Toronto, ON M5H 2N2  
Via Email: [mayor\\_chow@toronto.ca](mailto:mayor_chow@toronto.ca)

Re: The Future for Billy Bishop Airport Requires Urgent Action and a Modern Governing Agreement

Dear Minister Anand and Mayor Chow,

I am writing to you to express my support for the sustained operation and development of Billy Bishop Toronto City Airport. As the President of the Northwestern Ontario Municipal Association, I am extremely concerned to learn that the Tripartite Agreement that governs operations at the Airport expires in 2033 – less than 9 years from now.

Billy Bishop Airport provides a critical service and point of connection for the North. Many of my community members rely on Billy Bishop airport to visit family, connect through to other destinations for work, travel and tourism or to access critical medical services, the convenience and ease of Billy Bishop Airport cannot be matched. It has been reported widely that Northern Ontario communities have experienced drastic reductions in air service coming out of the COVID pandemic. Reliable air connectivity available through Billy Bishop Airport is an important economic and social lifeline for my community.

We were pleased to see the Federal Government's investment in a US Customs and Border Patrol preclearance facility, which is expected to open in 2025. This is welcomed news for communities in Northwestern Ontario as it will enable more and better connections through Billy Bishop Airport and amplify the airport's already strong economic contribution. We viewed this investment in the airport's long term future as recognition of the very important role the airport has come to play for the communities it connects including Northwestern Ontario – very much at odds with an agreement that expires in a matter of years.

To that end, we would implore you, as signatories to the Tripartite Agreement, to commence a process to modernize the Tripartite Agreement and secure the long-term future of Canada's 9<sup>th</sup>-busiest airport and 3<sup>rd</sup>-busiest in Ontario. My community members rely on this service, and we

want to see even more connections and expanded services to the North. As elected leaders, we have a responsibility to think past our own front doors, reflect the needs of all of our constituents and those beyond our communities who are impacted by our decisions. Certainty about the airport's long-term future should not be something we as leaders should need to think long about. **The time is now for the parties of the agreement to move forward with urgency to ensure this vital piece of transportation infrastructure and the important connections it facilitates are sustained.**

Sincerely,



---

Wendy Landry  
President, Northwestern Ontario Municipal Association  
Mayor, Municipality of Shuniah

Cc:

Hon. Soraya Martinez Ferrada, Minister of Tourism, Government of Canada  
Hon. François-Philippe Champagne, Minister of Innovation, Science and Industry, Government of Canada  
Hon. Arun Thangaraj, Deputy Minister of Transport Canada, Government of Canada  
John D. Elvidge, City of Toronto, Clerk  
Paul Johnson, City of Toronto, City Manager  
Jag Sharma, City of Toronto, Deputy City Manager  
RJ Steenstra, President and CEO, Ports Toronto  
Sandra Pupatello, Chair, Board of Directors, Ports Toronto  
Neil Pakey, President and CEO, Nieuport Aviation  
Hon. Prabmeet Sarkaria, Minister of Transportation, Government of Ontario  
Hon. Vic Fedeli, Minister of Economic Development, Job Creation and Trade, Government of Ontario  
MP Patty Hajdu (Thunder Bay - Superior North)  
MP Marcus Powlowski – Thunder Bay-Rainy River  
MP Eric Melillo – Kenora  
MPP Greg Rickford, (Kenora – Rainy River)  
MPP Kevin Holland, (Thunder Bay - Atikokan)  
MPP Lise Vaugeois, (Thunder Bay - Superior North)  
All member municipalities - CAOs and Clerks



November 18, 2024

**SENT ELECTRONICALLY**

3350 Merrittville Hwy. Unit 9  
Thorold Ontario L2V 4Y6  
905.788.3135 | [info@npca.ca](mailto:info@npca.ca) | [npca.ca](http://npca.ca)

City of Hamilton  
Haldimand County  
Regional Municipality of Niagara  
Local Area Municipalities

**RE: Board of Directors' 2025 Meeting Schedule**

At the Board of Directors meeting held on November 15, 2024, the following resolution was passed:

**Resolution No. FA-121-2024**

Moved by: Michelle Seaborn

Seconded by: Donna Cridland

**THAT** Report No. FA-56-24 RE: Board of Directors' 2025 Meeting Schedule **BE RECEIVED**;

**AND THAT** Appendix 1 to Report No. FA-56-24 RE: Board of Directors' 2024 Meeting Schedule **BE APPROVED**;

**AND THAT** the meeting schedule **BE PUBLISHED** on NPCA's website for public information;

**AND FURTHER THAT** the meeting schedule **BE CIRCULATED** to participating and local area municipalities.

Full Authority Meetings are to commence at 10:00am on their scheduled date. A copy of the approved 2025 Meeting Schedule is enclosed for your reference.

Sincerely,

Melanie Davis  
Manager, Office of the CAO & Board  
Niagara Peninsula Conservation Authority

# NPCA Board of Directors' Meeting Calendar 2025

## January

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## February

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

## March

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						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## April

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		1	2	3	4	5
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## May

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

## June

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## July

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		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## August

S	M	T	W	T	F	S
					1	2
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## September

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## October

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			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	



## November

S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## December

S	M	T	W	T	F	S
	1	2	3	4	5	7
7	8	9	10	11	12	14
14	15	16	17	18	19	21
21	22	23	24	25	26	28
28	29	30	31			

-  Full Authority Board Meeting
-  Public Advisory Committee
-  Statutory Holiday / Office Closure

-  Governance Committee, following Full Authority
-  Finance Committee

## **Full Authority Board Meetings,**

10:00am start, Hybrid Meetings

Friday, February 21 – **Annual General Meeting**

Friday, March 21

Friday, April 25

Friday, May 23

Friday, June 27

Friday, July 25

Friday, September 19

Friday, October 24

Friday, November 21

Friday, December 12 \*(if required)

Note: there will be a Source Protection Authority Board meeting scheduled for February 21, 2025 to coincide with the Full Authority Board meeting.

## **Committees of the Board**

### **Finance Committee Meetings**

10:00am start, Hybrid Meetings

Wednesday, April 16

Wednesday, July 16

Wednesday, September 17

### **Governance Committee Meetings**

Immediately following the Full Authority Board, Hybrid Meetings

Friday, March 21

Friday, June 27

Friday, November 21

### **Public Advisory Committee Meetings**

5:00pm start, Hybrid Meetings

Tuesday, February 11

Tuesday, May 13

Tuesday, August 12 \*(if required)

Tuesday, November 25



## **PUBLIC WORKS COMMITTEE REPORT 24-016**

9:30 a.m.

Monday, November 4, 2024  
Council Chambers (Hybrid)  
Hamilton City Hall  
71 Main Street West

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**Present:** Councillor M. Spadafora (Chair), A. Wilson (Vice Chair), J. Beattie, C. Cassar, J.P. Danko (Virtually), M. Francis, T. Hwang, T. Jackson, C. Kroetsch, T. McMeekin, E. Pauls (Virtually), M. Tadeson (Virtually), and M. Wilson

**Absent with  
Regrets:** Councillor N. Nann – City Business

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### **THE PUBLIC WORKS COMMITTEE PRESENTS REPORT 24-016 AND RESPECTFULLY RECOMMENDS:**

1. **Ward 1 Victoria Park Solar Compacting Waste Containers Pilot (PW24075) (Ward 1) (Outstanding Business List Item) (Item 9.1)**  
  
That Report PW24075, respecting Ward 1 Victoria Park Solar Compacting Waste Containers Pilot (PW24075) (Ward 1), be received.
2. **Sewer Use By-law Program 2023 Annual Update (PW24078) (City Wide) (Item 9.2)**  
  
That Report PW24078, respecting Sewer Use By-law Program 2023 Annual Update, be received.
3. **Bicycle Yield at Stop Signs – Idaho Stop (PW24081) (City Wide) (Outstanding Business List Item) (Item 9.3)**  
  
That Report PW24081, respecting Bicycle Yield at Stop Signs – Idaho Stop, be received.



**4. Procurement Policy 10 – Kenilworth Transmission Main Vertical Section Repairs (PW24082) (Ward 4 & 6) (Item 9.4)**

That Report PW24082, respecting Procurement Policy 10 – Kenilworth Transmission Main Vertical Section Repairs, be received.

**5. Carlisle Water Storage Municipal Class Environmental Assessment and Conceptual Design (PW24076) (Ward 15) (Item 11.1)**

- (a) That the General Manager, Public Works Department be authorized and directed to file a Notice of Completion and Exemption from the Municipal Class Environmental Assessment process for the Carlisle Water Supply System; and
- (b) That the Hamilton Water Division proceed with the implementation of the preferred alternative of a larger elevated water tank in Tower Park for the Carlisle Water Supply System with an estimated detailed design and construction cost of \$11M under Project ID 5141895852 Carlisle Water Supply System - Additional Water Storage.

**6. Greenville Drinking Water System Environmental Assessment Study (PW24077) (Ward 13) (Item 11.2)**

- (a) That the General Manager, Public Works, be authorized and directed to file the Notice of Completion and issue the Greenville Drinking Water System Environmental Assessment for the mandatory 30-day agency and public review period; and
- (b) That upon completion of the 30-day agency and public review period, the Hamilton Water Division, be authorized and directed to proceed with the implementation of the preferred alternative solution as presented in the Greenville Drinking Water System Study Class Environmental Assessment Report:
  - (i) Construction in Johnson Tew Park of a new pumping station and treatment building with buried reservoir supplied by a well (FDG02) located in the Johnson Tew Park; and
  - (ii) Decommission the current drinking water municipal well and pumping/treatment station (FDG01) located on Harvest Road.

**7. Extension of AtkinsRealis Canada Inc. Consultancy Work - Grindstone Creek Bridge 451 for Construction Design Liaison Contract Administration and Consultant Extra Work (PW24080) (Ward 15) (Item 11.3)**

- (a) That Council approve the extension to the roster assignment under Contract C12-13-21 [Category 4], pursuant to Procurement Policy #11 – Non-competitive Procurements, for the provision of consultant services during construction and additional design work for Project ID 4031218526 - Bridge 451; and
- (b) That the General Manager, Public Works be authorized to negotiate, enter into, and execute the extension and any ancillary documents required to give effect thereto with AtkinsRéalis Canada Inc, in a form satisfactory to the City Solicitor.

**8. Kenilworth Drainage Channel Remediation (PW24073) (Ward 4) (Added Item 11.4)**

- (a) That Council approve the joint cooperative procurement process with ArcelorMittal Dofasco, pursuant to Procurement Policy #12 Cooperative Procurement, for the completion of the work or supply of goods and services for the remediation of the Kenilworth Drainage Channel to the aggregate upset limit of \$5M, and that the General Manager, Public Works be authorized to negotiate, enter into and execute any contract and any ancillary documents required to give effect thereto with the successful contractor(s) for that procurement process, in a form satisfactory to the City Solicitor;
- (b) That the General Manager, Public Works be authorized to negotiate, enter into and execute an agreement on the division of costs and delineation of responsibilities for the remediation of the Kenilworth Drainage Channel and any ancillary documents required to give effect thereto with ArcelorMittal Dofasco, in a form satisfactory to the City Solicitor; and
- (c) That up to \$1.5M from the Storm Sewer Capital Reserve (#108010) and up to \$3.5M from the Waterworks Capital Reserve (#108015) be allocated to Capital Project ID #5182474001 to fund the works required for the remediation of the Kenilworth Drainage Channel.

**9. Report Back on the Feasibility Planning Study for the Lincoln M. Alexander Parkway (Ward 14) (Item 12.1)**

WHEREAS, Lincoln M. Alexander Parkway, completed in 1997, operates as an eight-kilometre multi-lane municipal urban freeway with an approximate Annual Average Daily Traffic of 88,000;

WHEREAS, Red Hill Valley Parkway, completed in 2007, operates as a nine-kilometre multi-lane municipal urban freeway with an approximate Annual Average Daily Traffic of 92,000;

WHEREAS, a Feasibility Study to evaluate the short and long-term corridor needs of the Red Hill Valley Parkway (RHVP) and Lincoln Alexander Parkway (LINC) was initiated in 2020 to assess the feasibility of widening the LINC and RHVP due to traffic volumes and linkages to Provincial Highways;

WHEREAS, further advancement of the study and completion of stakeholder and public engagement and consultation is currently on hold until agreement is reached with the Red Hill Valley Joint Stewardship Board (JSB) as it relates to the Red Hill Valley Parkway (RHVP) portion;

WHEREAS, based on exiting traffic volumes, both the LINC and RHVP are operating at or above capacity in the morning and afternoon rush hour periods;

WHEREAS, one of the purposes of the Feasibility Study was to inform asset management planning decisions for the parkways including long term expenditure forecasts with the goal of ensuring effective use of resources; and

WHEREAS, in December 2023 Council passed a motion to begin discussions with the Ontario Ministry of Transportation (MTO) to Upload the Red Hill Valley Parkway and Lincoln M. Alexander Parkway to Own, Operate and Maintenance as a Provincial Highway.

THEREFORE, BE IT RESOLVED:

- (a) That both Transportation Planning and Transportation Divisions be authorized and directed to report back on the technical work completed to date on the Feasibility Study, including the preliminary identification of alternatives for both the Red Hill Valley Parkway (RHVP) and Lincoln Alexander Parkway (LINC), in Q1 2025; and
- (b) That Staff continue to work with the Joint Stewardship Board (JSB) with regard to the Red Hill Valley Parkway (RHVP) alternatives assessment and potential next steps.

**10. Improvements to Mark Anthony Graham Olympic Park, 948 Mohawk Road West, Hamilton (Ward 14) (Item 12.2)**

WHEREAS, a Motion was approved at the December 4, 2023, Public Works Committee to fund the addition of sport lighting to one of the baseball diamonds at William McCulloch Park (project ID 4242309145), 200 Bonaventure Drive, Hamilton, at a cost of \$300,000, including contingency;

WHEREAS, McCulloch Park, 200 Bonaventure Drive, Hamilton, has challenges with the implementation of sport lighting, and another park in the Ward 14 community should be considered; and

WHEREAS, the ball diamonds at Mark Anthony Graham Olympic Park, 948 Mohawk Road West, Hamilton, have the potential to benefit from sport lighting, subject to a feasibility review that will be initiated in 2025.

THEREFORE, BE IT RESOLVED:

- (a) That the feasibility review of sport lighting for the ball diamonds at Mark Anthony Graham Olympic Park, 948 Mohawk Road West, Hamilton, be funded from the previously approved William McCulloch Park baseball diamond sport lighting (PID# 4242309145) from the Ward 14 Capital Re-Investment Reserve #108064 at an upset limit, including contingency, not to exceed \$300,000;
- (b) That pending the outcome of the feasibility study, and if it's determined that lighting is feasible at Mark Anthony Graham Olympic Park, a future funding request to execute these works will be brought forward through the respective capital budget process; and
- (c) That the General Manager, Public Works or designate be authorized and directed to approve and execute all required agreements and ancillary documents, in a form satisfactory to the City Solicitor, related to the feasibility review for new sport lighting at Mark Anthony Graham Olympic Park, 948 Mohawk Road West, Hamilton.

**11. Improvements to Eastwood Park, 111 Burlington Street East, Hamilton (Ward 2) (Item 12.3)**

WHEREAS, Eastwood Park, 111 Burlington Street East, Hamilton, has baseball amenities, actively programmed and used by recreational leagues, including Steel City Inclusive Softball Association (SCISA);

WHEREAS, user groups have requested changes to the programming of the baseball diamonds for a wider range of age groups/skilled players;

WHEREAS, improvements to support these requests include the installation of baseball containment netting and base fence to reduce the risk of baseballs intruding onto the western park pedestrian pathway;

WHEREAS, the requirements of the baseball containment system installation are complex due to the location of existing underground and overhead infrastructure;

WHEREAS, Turf Net Sports Supply Ltd. be sole sourced for the supply and installation of the pole and containment netting with the experience and services to complete the scope of work; and

WHEREAS, additional park improvements such as adding paved pathway connections to park assets would improve accessibility.

THEREFORE, BE IT RESOLVED:

- (a) That park improvements, including a new baseball containment system and accessible pathway connection, be funded from the Ward 2 Capital Re-Investment Reserve #108052 at an upset limit, including contingency, not to exceed \$100,000;
- (b) That the supply and installation of the baseball containment system, be approved as a single source purchase pursuant to Procurement Policy #11 – Non-competitive Procurements; and
- (c) That the General Manager, Public Works or designate be authorized and directed to approve and execute any and all required agreements and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**12. Support for Expansion of the Riverdale Community Garden (Ward 5) (Item 12.4)**

WHEREAS, Hamilton's Climate Action Strategy includes the objective to strengthen food security in the City by educating and encouraging the community to participate in growing food locally at the lot level or through urban farms and gardens;

WHEREAS, the Hamilton Parks Master Plan acknowledges that there is substantial value in providing community gardens throughout the City, allowing local residents to contribute to affordable food options while building community, enhancing the environment, and contributing to personal wellness;

WHEREAS, the Hamilton Food Strategy underscores the importance of urban food growing and addressing the challenges faced by many urban residents to access land for food growing;

WHEREAS, Hamilton's Community Garden Policy recognizes that community gardens provide City residents with an opportunity to engage in a healthy recreational activity while growing nutritious food, benefiting from social interaction by meeting neighbours, and building community ties while learning about the growing cycle and beautifying public open space;

WHEREAS, expansion of the Riverdale Community Garden will address the increasing community demand in the Riverdale Neighbourhood for access to community garden beds; and

THEREFORE, BE IT RESOLVED:

That the costs associated with the expansion of the Riverdale Community Garden to enable the establishment of 12 new garden beds, including a Three Sisters Indigenous garden bed, the purchase and installation of a new garden shed, the installation of hydro for lighting and to power/recharge garden tools, the purchase of additional composters for the garden, lawnmower, trimmer, larger compost area, and the upgrade of the watermain that services the garden, be funded from the Ward 5 Capital Discretionary Account #3302109500 in the amount of \$9,000 and Account #3302309500 in the amount of \$21,000, at an upset limit, including contingency, not to exceed \$30,000.

**13. Funding for the Integrated Meeting and Sound Equipment at Magnolia Hall (Ward 2) (Item 12.5)**

WHEREAS, the City of Hamilton is the owner and steward of Magnolia Hall in Ward 2 and is committed to creating a barrier free public space for arts, music and culture, and a gathering and rental space for the community; and

WHEREAS, Magnolia Hall is in need of an integrated meeting and sound equipment to align service amenities with intended use.

THEREFORE, BE IT RESOLVED:

- (a) That the integrated meeting and sound equipment for Magnolia Hall be funded from the Ward 2 Capital Re-Investment Reserve #108052 at an upset limit, including contingency, not to exceed \$54,090; and
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**FOR INFORMATION:**

**(a) CEREMONIAL ACTIVITIES (Item 1)**

**(i) City of Hamilton and Stantec Awarded 2024 Project of the Year Award (Item 1.1)**

Chair Spadafora announced that the City of Hamilton and Stantec were awarded the 2024 Project of the Year by the North American Society for Trenchless Technology for its Kenilworth Trunk Watermain Rehabilitation Project.

**(b) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

**1. CEREMONIAL ACTIVITIES**

- 1.1 City of Hamilton and Stantec Awarded 2024 Project of the Year Award

**6. DELEGATION REQUESTS**

- 6.2 Chris Ritsma respecting Item 9.1 Ward 1 Victoria Park Solar Compacting Waste Containers Pilot (PW24075) (Ward 1) (In person) (For today's meeting)
- 6.3 Chris Ritsma, Cycle Hamilton, respecting Item 9.3 - Bicycle Yield at Stop Signs - Idaho Stop (PW24081) (In person) (For today's meeting)

**11. DISCUSSION ITEMS**

- 11.1 Kenilworth Drainage Channel Remediation (PW24073) (Ward 4) - APPENDIX REVISED

**13. NOTICES OF MOTION**

- 13.1 Process Used to Inform the City's Planning, Execution and Communication of Major Infrastructure Works

The Agenda for the November 18, 2024, Public Works Committee meeting was approved, as amended.

**(c) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(d) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) November 4, 2024 (Item 4.1)**

The Minutes of the November 4, 2024, meeting of the Public Works Committee were approved, as presented.

**(e) DELEGATION REQUESTS (Item 6)**

- (i) The following Delegation Requests were approved:
- (1) Lisa DiCesare respecting Traffic Safety on Middletown Road (In person) (For a future meeting) (Item 6.1)
  - (2) Chris Ritsma respecting Item 9.1 Ward 1 Victoria Park Solar Compacting Waste Containers Pilot (PW24075) (Ward 1) (In person) (For today's meeting) (Added Item 6.2)
  - (3) Chris Ritsma, Cycle Hamilton, respecting Item 9.3 - Bicycle Yield at Stop Signs - Idaho Stop (PW24081) (In person) (For today's meeting) (Added Item 6.3)

**(f) DELEGATIONS (Item 7)**

- (i) **Chris Ritsma respecting Item 9.1 Ward 1 Victoria Park Solar Compacting Waste Containers Pilot (PW24075) (Ward 1) (In person) (For today's meeting) (Added Item 7.1)**

Chris Ritsma addressed Committee respecting Item 9.1 Ward 1 Victoria Park Solar Compacting Waste Containers Pilot (PW24075) (Ward 1).

- (ii) **Chris Ritsma, Cycle Hamilton, respecting Item 9.3 - Bicycle Yield at Stop Signs - Idaho Stop (PW24081) (In person) (For today's meeting) (Added Item 7.2)**

Chris Ritsma, Cycle Hamilton, addressed Committee respecting Item 9.3 - Bicycle Yield at Stop Signs - Idaho Stop (PW24081).

The following Delegations were received:

- (i) Chris Ritsma respecting Item 9.1 Ward 1 Victoria Park Solar Compacting Waste Containers Pilot (PW24075) (Ward 1) (Added Item 7.1)
- (ii) Chris Ritsma, Cycle Hamilton, respecting Item 9.3 - Bicycle Yield at Stop Signs - Idaho Stop (PW24081) (Added Item 7.2)



**(g) MOTIONS (Item 12)**

Councillor Spadafora relinquished the Chair to Councillor A. Wilson in order to introduce the following Motions:

**(i) Report Back on the Feasibility Planning Study for the Lincoln M. Alexander Parkway (Ward 14) (Item 12.1)**

For further disposition of this matter, refer to Item 9.

**(ii) Improvements to Mark Anthony Graham Olympic Park, 948 Mohawk Road West, Hamilton (Ward 14) (Item 12.2)**

For further disposition of this matter, refer to Item 10.

Councillor Spadafora assumed the Chair.

**(h) NOTICES OF MOTION (Item 13)**

Councillor M. Wilson introduced the following Notice of Motion:

**(i) Process Used to Inform the City's Planning, Execution and Communication of Major Infrastructure Works (Added Item 13.1)**

WHEREAS, Hamilton City Council has identified job creation and business growth as a priority in its commitment to sustainable economic and ecological development;

WHEREAS, Hamilton's 2021-2025 economic action plan recognizes that investing in key infrastructure and placemaking is vital to Hamilton's local economic growth and development;

WHEREAS, in compliance with Ontario Regulation 588/17: Asset Management Planning for Municipal Infrastructure, the City of Hamilton has taken a number of steps to advance assessment management in Hamilton which will result in much needed active civil works throughout the city, including commercial and industrial areas;

WHEREAS, the City of Hamilton has committed to increasing the roads/bridges/sidewalk/streetlighting/traffic funding block from \$65.9M in 2023 to \$193.5M in 2033 to address an annual funding gap of \$94.7M for its transportation assets;

WHEREAS, the City of Hamilton has committed to a waterworks rate increase of 10% in each year from 2024 through 2033 to fund the \$87M in projected infrastructure requirements over the next decade. These civic works will also impact some neighbouring commercial and industrial businesses; and

WHEREAS, City Council has committed to prioritizing customer service and proactive communication as part of the municipality's ongoing efforts to enhance public engagement and responsiveness;

THEREFORE, BE IT RESOLVED:

That staff be requested to report back to the Public Works Committee on the present process used to inform the City's planning, execution and communication of major infrastructure works particularly in relation to adjacent businesses and institutions for Q1, 2025.

Councillor Francis introduced the following Notice of Motion:

**(ii) Feasibility Study for the Relocation of the Kenora Transfer Station  
(Ward 5) (Added Item 13.2)**

WHEREAS, the City of Hamilton owns and operates three Community Recycling Centres and Transfer Stations used to accept, consolidate and transfer waste collected from eligible sources;

WHEREAS, the City of Hamilton owns and operates the Kenora Community Recycling Centre and Transfer Station located at 460 Kenora Avenue, Hamilton;

WHEREAS, the City of Hamilton has the Centennial Neighbourhoods Secondary Plan which its purpose is to create a long-term land use plan which capitalizes on planned major transit improvements and provides guidance for built form and public infrastructure improvements; and

WHEREAS, the proximity of odours and environmental impacts from the Kenora transfer station is detrimental to economic development and growth, spurred from the new Centennial Go Station.

THEREFORE, BE IT RESOLVED:

- (a) That Waste Management staff be directed to conduct a feasibility study to examine the opportunity of relocating the Kenora Transfer Station operations only, leaving the Community Recycling Centre and report back to Public Works committee including potential next steps and costs in Q3 2025; and

- (b) That Real Estate staff examine the feasibility of utilizing the portion of the property that contains the Kenora Transfer Station operations for land opportunities for redevelopment, potential land swap opportunities, affordable housing opportunities and potential cost recovery of land disposition and report back to Planning Committee with options in Q3 2025.

Councillor M. Wilson introduced the follow Notice of Motion:

**(iii) Feasibility of Solar Waste Bins Along Roadside Locations (Added Item 13.3)**

That staff be requested to report on the feasibility of solar waste bins along roadside locations with the goal of achieving operational and capital efficiencies and cost savings.

**(i) GENERAL INFORMATION / OTHER BUSINESS (Item 14)**

**(i) Amendments to the Outstanding Business List (Item 14.1)**

The following amendments to the Public Works Committee's Outstanding Business List, were approved:

- (1) Items Considered Complete and Needing to be Removed (Item 14.1(a)):
  - (i) Ward 1 Victoria Park Solar Compacting Waste Containers (Item 14.1(a)(a))  
Added: Council - June 21, 2023  
Addressed as Item 9.1, PW24075 (on today's agenda)
  - (ii) Bicycle Yield at Stop Signs - Idaho Stop (Item 14.1(a)(b))  
Added: May 1, 2023  
Addressed as Item 9.3 PW24081 (on today's agenda)

**(j) ADJOURNMENT (Item 16)**

There being no further business, the Public Works Committee meeting be adjourned at 11:36 a.m.

Respectfully submitted,

Councillor Spadafora, Chair  
Public Works Committee

Carrie McIntosh  
Legislative Coordinator  
Office of the City Clerk



# PLANNING COMMITTEE REPORT 24-017

November 19, 2024

9:30 a.m.

**Council Chambers (Hybrid), Hamilton City Hall  
71 Main Street West**

**Present:** Councillor C. Cassar (Chair)  
Councillor M. Wilson (1<sup>st</sup> Vice Chair)  
Councillor T. Hwang (2nd Vice Chair)  
Councillors J. Beattie, J.P. Danko (virtual), M. Francis (virtual),  
C. Kroetsch (virtual), T. McMeekin, N. Nann (virtual),  
E. Pauls (virtual), M Tadeson

**Absent with Regrets:** Councillor A. Wilson – City Business

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## THE PLANNING COMMITTEE PRESENTS REPORT 24-017 AND RESPECTFULLY RECOMMENDS:

1. **City Initiated Application for a Zoning By-law Amendment for Lands  
Located at 65 Frances Avenue, Stoney Creek (PED24153) (Ward 10) (Item  
10.1)**
  - (a) That City Initiative CI-23-P, to add the lands to City of Hamilton Zoning By-law No. 05-200 as Conservation Hazard Land (P5) Zone, for the lands known municipally as 65 Frances Avenue, Stoney Creek, as shown on Appendix “A” attached to Report PED24153, be APPROVED on the following basis:
    - (i) That the Draft By-law, attached as Appendix “B” to Report PED24153, which has been prepared in a form satisfactory to the City Solicitor, be enacted by Council; and,
    - (ii) That the proposed change in zoning is consistent with the Provincial Planning Statement (2024) and complies with the Urban Hamilton Official Plan.

**2. Rental Housing Licensing Pilot Program - Update (PED21097(f)) (Wards 1, 8 and parts of 14) (Item 11.1)**

That Report PED21097(f) respecting Rental Housing Licensing Pilot Program – Update (Wards 1, 8 and parts of 14), be received.

**3. City of Hamilton's Response to the Proposed Regulation under the *Planning Act* to Facilitate the Creation of Additional Residential Units - Proposed Amendment to Ontario Regulation 299/19 Additional Residential Units (PED24208) (City Wide) (Item 11.2)**

- (a) That Council receive Report PED24208 as the basis for written comments on Proposed Amendment to Ontario Regulation 299/19 Additional Residential Units, including the attached submission to the Province, attached as Appendix "A" to Report PED24208.
- (b) That Council adopts the submission and recommendations as provided in Report PED24208 on Proposed Amendment to Ontario Regulation 299/19 Additional Residential Units.
- (c) That the Director of Planning and Chief Planner be authorized and directed to confirm the submission made to the Province, attached as Appendix "A" to Report PED240208.
- (d) That should Proposed Amendment to Ontario Regulation 299/19 Additional Residential Units, made under the *Planning Act*, come into force, staff be directed and authorized to prepare the necessary draft amendments to the City's Official Plans and Zoning By-laws and schedule a Statutory Public Meeting for Council's consideration at a future Planning Committee.

**4. Report Back on Rental Housing Protection Tenant Assistance Guideline (PED22091(b)) (City Wide) (Item 11.3)**

- (a) That the revised Tenant Relocation and Assistance Guideline, attached as Appendix "A" to Report PED22091(b) be approved, and that the General Manager of the Planning and Economic Development Department or their designate be granted the authority to make minor modifications to the Guideline if needed; and
- (b) That the Director of Licensing and By-law Services be directed to take the necessary actions to apply the same methodology for calculating rent gap compensation contained within the Tenant Relocation and Assistance Guideline, to permits issued under Renovation License and Relocation By-law No. 24-055.

- (c) That the Director of Planning and Chief Planner or their designate be directed to update and publish the amounts used as the basis for calculating rent gap compensation on an annual basis.

**5. Repealing the Pesticide Use By-law No. 07-282 (PED24152) (City Wide) (Item 11.4)**

That the draft by-law attached as Appendix “A” to Report PED24152 to repeal the City of Hamilton’s Pesticide Use By-law No. 07-282, which has been prepared in a form satisfactory to the City Solicitor, be approved.

**6. Appeal to the Ontario Land Tribunal for lands located at 9285, 9445, 9511, 9625 and 9751 Twenty Road East and 555 Glancaster Road, Glanbrook for Lack of Decision on Urban Hamilton Official Plan Amendment Applications (UHOPA-20-018, UHOPA-20-019 and UHOPA-20-020) (LS24020) (Ward 11) (Item 15.2)**

- (a) That the directions to staff in Closed Session respecting Report LS24020 be approved;
- (b) That closed session recommendations (a), (b), and (c) to Report LS24020, be released to the public, following approval by Council; and,
- (c) That the balance of Report LS24020 remain confidential.

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

**5. COMMUNICATIONS**

- 5.1 ACORN respecting Report Back on the Rental Housing Protection Tenant Assistance Guideline (Item 11.3)

Recommendation: Be received and referred to the consideration of Item 11.3.

**10. PUBLIC HEARINGS**

- 10.1 City Initiated Application for a Zoning By-law Amendment for Lands Located at 65 Frances Avenue, Stoney Creek (PED24153) (Ward 10)

- (a) Added Written Submissions:
  - (i) Shane Ormerod
- (b) Staff Presentation

## **11. DISCUSSION ITEMS**

11.2 City of Hamilton's Response to the Proposed Regulation under the *Planning Act* to Facilitate the Creation of Additional Residential Units - Proposed Amendment to Ontario Regulation 299/19 Additional Residential Units (PED24208) (City Wide)

- (a) Staff Presentation

11.3 Report Back on Rental Housing Protection Tenant Assistance Guideline (PED22091(b)) (City Wide)

- (a) Staff Presentation

The agenda for the November 19, 2024, Planning Committee meeting was approved, as amended.

### **(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

### **(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

#### **(i) November 5, 2024 (Item 4.1)**

The Minutes of the November 5, 2024 meeting were approved, as presented.

### **(d) COMMUNICATIONS (Item 5)**

#### **(i) ACORN respecting Report Back on the Rental Housing Protection Tenant Assistance Guideline (Item 11.3) (Added Item 5.1)**

The correspondence from ACORN, respecting Report Back on the Rental Housing Protection Tenant Assistance Guideline (Item 11.3), was received and referred to the consideration of Item 11.3.



**(e) DELEGATION REQUESTS (Item 6)**

- (i) John Gerrard, Hamilton Burlington SPCA, respecting 245 Dartnall Road (For a future meeting) (Item 6.1)**

The Delegation Request from John Gerrard, Hamilton Burlington SPCA, respecting 245 Dartnall Road, was approved for a future meeting.

**(f) DELEGATIONS (Item 7)**

- (i) Robert Thompson respecting Noise Complaints at Club SIX15 (Approved at the November 5th meeting) (Item 7.1)**

Robert Thompson was not in attendance when called upon to speak.

**(g) PUBLIC HEARINGS (Item 10)**

In accordance with the *Planning Act*, Chair C. Cassar advised those viewing the meeting that the public had been advised of how to pre-register to be a delegate at the Public Meetings on today's agenda.

If a person or public body would otherwise have an ability to appeal the decision of Council, City of Hamilton to the Ontario Land Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the City of Hamilton before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the City of Hamilton before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

- (i) City Initiated Application for a Zoning By-law Amendment for Lands Located at 65 Frances Avenue, Stoney Creek (PED24153) (Ward 10) (Item 10.1)**

- (1)** Scott Turnbull, Planner II, addressed the Committee with the aid of a PowerPoint presentation.

The staff presentation was received.

- (2)** Chair Cassar called three times for public delegations and no one came forward.

- (3) (a) The following public submission regarding this matter was received and considered by the Committee:

(i) Written Submission (Item 10.1(a)):

(1) Shane Ormerod (Item 10.1(a)(i))

(b) The public meeting was closed.

For disposition of this matter, refer to Item 1.

(h) **DISCUSSION ITEMS (Item 11)**

- (i) **City of Hamilton's Response to the Proposed Regulation under the *Planning Act* to Facilitate the Creation of Additional Residential Units - Proposed Amendment to Ontario Regulation 299/19 Additional Residential Units (PED24208) (City Wide) (Item 11.2)**

Alana Fulford, Supervisor Zoning Bylaw Reform, addressed the Committee respecting City of Hamilton's Response to the Proposed Regulation under the *Planning Act* to Facilitate the Creation of Additional Residential Units - Proposed Amendment to Ontario Regulation 299/19 Additional Residential Units (PED24208), with the aid of a PowerPoint presentation.

The presentation from Alana Fulford, Supervisor Zoning Bylaw Reform, respecting City of Hamilton's Response to the Proposed Regulation under the *Planning Act* to Facilitate the Creation of Additional Residential Units - Proposed Amendment to Ontario Regulation 299/19 Additional Residential Units (PED24208), was received.

For disposition of this matter, refer to Item 3.

- (ii) **Report Back on Rental Housing Protection Tenant Assistance Guideline (PED22091(b)) (City Wide) (Item 11.3)**

The staff presentation was waived.

For disposition of this matter, refer to Item 4.

(i) **NOTICES OF MOTION (Item 13)**

Councillor Danko introduced the following Notice of Motion:

(i) **Options to Limit SDU's to One Story in Urban/Suburban Neighbourhoods (Added Item 13.1)**

That staff report back to Planning Committee with options to reduce the 6m (two story) allowable height permitted for secondary dwelling units (SDU's) to limit construction to one story in urban/suburban neighbourhoods where a large two story building adjacent to the property line would be disruptive to neighbouring residents.

(j) **PRIVATE & CONFIDENTIAL (Item 15)**

(i) **Closed Session Minutes – November 5, 2024 (Item 15.1)**

- (a) The Closed Session Minutes dated November 5, 2024, were approved as presented; and,
- (b) The Closed Session Minutes dated November 5, 2024, are to remain confidential.

The Committee moved into Closed Session for Item 15.2 pursuant to Section 9.3, Sub-sections (e), (f) and (k) of the City's Procedural By-law 21-021, as amended; and Section 239(2), Sub-sections (e), (f) and (k) of the *Ontario Municipal Act*, 2001, as amended as the subject matter pertains to litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and, a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

The Committee meeting reconvened in Open Session at 11:41 a.m.

(i) **Appeal to the Ontario Land Tribunal for lands located at 9285, 9445, 9511, 9625 and 9751 Twenty Road East and 555 Glancaster Road, Glanbrook for Lack of Decision on Urban Hamilton Official Plan Amendment Applications (UHOPA-20-018, UHOPA-20-019 and UHOPA-20-020) (LS24020) (Ward 11) (Item 15.2)**

For disposition of this matter, refer to Item 6.

**(k) ADJOURNMENT (Item 16)**

There being no further business, the Planning Committee adjourned at 11:42 a.m.

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Councillor C. Cassar, Chair  
Planning Committee

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Lisa Kelsey  
Legislative Coordinator



## GENERAL ISSUES COMMITTEE REPORT 24-020

9:30 a.m.

November 20, 2024

Council Chambers (Hybrid), City Hall, 2<sup>nd</sup> Floor  
71 Main Street West, Hamilton, Ontario

**Present:** Mayor A. Horwath  
Deputy Mayor J.P. Danko (Chair)  
Councillors J. Beattie (Virtually), C. Cassar, B. Clark, M. Francis, T. Hwang,  
T. Jackson, C. Kroetsch, T. McMeekin, N. Nann, E. Pauls, M. Spadafora,  
M. Tadeson, A. Wilson and M. Wilson

### THE GENERAL ISSUES COMMITTEE PRESENTS REPORT 24-020 AND RESPECTFULLY RECOMMENDS:

1. **Housing Sustainability and Investment Roadmap 2024 Annual Update and 2025 Objective Setting (HSC23028(f) / FCS23055(d) / PED23099(g)) (City Wide) (Item 8.1)**
  - (a) That the Progress on the Year 2 (2024) Program of Work for the Housing Sustainability and Investment Roadmap (HSIR) attached as Appendix “A” to Report (HSC23028(f)/FCS23055(d)/PED23099(g)) be received;
  - (b) That the Year 3 (2025) Program of Work for the Housing Sustainability & Investment Roadmap (HSIR) attached as Appendix “A” to General Issues Committee Report 24-020 be approved;
  - (c) That the City of Hamilton Draft Housing Needs Assessment attached as Appendix “C” to Report (HSC23028(f)/FCS23055(d)/PED23099(g)) be received and that staff be directed to bring the final report back to the General Issues Committee in Q2 2025;
  - (d) That the City of Hamilton Finance and Acquisition Action Plan attached as Appendix “D” to Report (HSC23028(f)/FCS23055(d)/PED23099(g)) be received and that staff be directed to bring the final report back to the General Issues Committee in Q2 2025.

- (e) That the HSIR Executive Committee to the Housing Secretariat under the oversight of the General Manager of the Finance and Corporate Services Department, receive delegated authority to enter into financial commitments of over \$2.5 million and up to \$6 million, provided the municipal contributions are being funded solely from funds managed by the City allocated to the Affordable Housing Funding Program Reserve account number 112257, the Affordable Housing Property Reserve account number 112256, the Supportive Housing Funding Account, and any other funds managed by the City that is deemed necessary or to be used for affordable housing;
- (f) That delegated authority be given to staff as it relates to the pre-development analysis, disposition strategies and sale of surplus land that has been identified for affordable housing, including:
  - (i) That the General Manager, Planning and Economic Development Department, or their designate, to initiate any and all necessary Planning Act applications as required, to develop and implement disposition processes including the authority to complete such disposition agreements and any ancillary agreements, to implement mechanisms to secure affordable housing units, to revise development concepts and disposition strategies for sites that have been deemed surplus and have previously approved strategies, to pay any necessary expenses and disbursements, and to amend and waive terms and conditions including development timelines on such terms as deemed reasonable, all in a form acceptable to the City Solicitor;
  - (ii) That the Chief Corporate Real Estate Officer, or their designate, to negotiate any and all agreements relating to the sale and/or lease of current and future surplus municipal lands that have been identified and approved for affordable housing purposes for a nominal value based on terms and conditions to the satisfaction of the General Manager, Planning and Economic Development, and in a form satisfactory to the City Solicitor;
  - (iii) That the Mayor and City Clerk be authorized and directed to execute all necessary documents respecting the disposition of all current and future surplus municipal lands identified and approved by Council for affordable housing, in a form satisfactory to the City Solicitor;
- (g) That staff be directed to submit applications for any funding opportunities available through the Federation of Canadian Municipalities, as needed, and report back to Council on the status of those applications.

**2. Hamilton-Wentworth Catholic District School Board Liaison Committee  
Report 24-001 - October 30, 2024 (Item 9.1)**

That the Hamilton-Wentworth Catholic District School Board Liaison Committee Report 24-001 - October 30, 2024, be received.

**3. Concession Street Business Improvement Area Changes to Board of Directors (PED24199) (Ward 7) (Item 9.2)**

(a) That the following individual be removed from the Concession Street Business Improvement Area Board of Management:

(i) Diane Hines, Made You Look.

(b) That the following individual be appointed to the Concession Street Business Improvement Area Board of Management:

(i) Jinay Shah, Delight Corner.

**4. Cybersecurity Incident Costing Update (CM24005(a)) (City Wide) (Item 9.3)**

(i) That staff be directed to report back to the General Issues Committee with details of the external supports and further description of the external work provided during the Cybersecurity incident.

(ii) That Report CM24005(a), respecting Cybersecurity Incident Costing Update, be received.

**5. Hamilton-Wentworth District School Board (HWDSB) Report 24-002 - October 30, 2024 (Item 10.1)**

**(1) Feedback respecting Analysis of Hamilton Schools with Adequate HVAC Systems (Item 10.1)**

(a) That the staff of Hamilton-Wentworth District School Board be directed to share a summary of their monitoring activity with a report back to the Hamilton-Wentworth District School Board Liaison Committee no later than Q1 2025; and,

(b) That staff of Hamilton-Wentworth District School Board staff collaborate with Public Health on the scope of the summary of monitoring activity.

**6. Service Manager Consent for Hamilton East Kiwanis Non-Profit Homes Inc. – East Ave & Fullerton (HSC24041) (Ward 3) (Item 10.2)**

- (a) That the City in its capacity as Service Manager under the *Housing Services Act, 2011* consent to Hamilton East Kiwanis Non-Profit Homes Incorporated encumbering the properties municipally known as 12, 14 & 16 East Ave North and 68 to 74 Fullerton Ave. North to secure the line of credit for \$5M from the Hamilton Community Foundation; and,
- (b) That the General Manager of Healthy and Safe Communities be directed and authorized to prepare, enter and execute any ancillary agreements and documents necessary to give effect to the Service Manager consent for Hamilton East Kiwanis Non-Profit Homes Inc.

**7. Service Manager Consent for Hamilton East Kiwanis Non-Profit Homes to Encumber 71 Sanford Avenue North (HSC24046) (Ward 3) (Item 10.3)**

- (a) That the City in its capacity as Service Manager under the *Housing Services Act, 2011* consent to Hamilton East Kiwanis Non-Profit Homes Incorporated encumbering the property municipally known as 71 Sanford Ave. N. in the amount of \$2,987,220 subject to Hamilton East Kiwanis Non-Profit Homes Incorporated obtaining approval for a grant and loan by Canada Mortgage and Housing Corporation through their Canada Greener Affordable Housing Funding to facilitate the completion of a deep energy retrofit of their apartment buildings at 21 and 71 Sanford Ave. N.; and,
- (b) That the General Manager of Healthy and Safe Communities be authorized to enter and execute any ancillary agreements and documents necessary to give effect to the Service Manager consent for Hamilton East Kiwanis Non-Profit Homes Incorporated.

**8. Reducing Homelessness and Managing Encampments (HSC24027(d)) (City Wide) (Item 10.4)**

- (i) That staff be directed to report back to the General Issues Committee on a semi-annual basis respecting the number of individuals that have transitioned out of tent encampments to social housing, residential care facilities, transitional housing, and shelter beds.
- (ii) (a) That Council approve the discontinuation of the following annualized seasonal programs and the redirection of funds to support initiatives as outlined in the recommendations within Report HSC24027(d):
  - (i) The operation of one Hamilton Transit warming bus, along with on-site support staff, initially approved in the 2024 Budget at a cost of \$150,000 and \$67,550, respectively;



- (ii) The additional operating hours at three designated recreation facilities on statutory holidays and other days they are regularly closed, initially approved in the 2024 Budget at a cost of \$103,660;
  - (iii) The extended operating hours at the Hamilton Public Library (HPL) Central Location, initially approved in the 2024 Budget at a cost of \$10,070.
- (b) That Council approve annualized funding to create 45 permanent emergency shelter beds (35 at Mission Services and 10 at the Salvation Army) serving men and gender-diverse individuals, operating twelve months of the year, at an approximate cost of \$1,302,535, effective December 1, 2024, (annualized cost of \$1,202,340) to be funded as follows:
  - (i) For the period of December 1, 2024 to December 31, 2024: \$100,195 be funded from in-year savings from the approval of Recommendation (a);
  - (ii) For the period of January 1, 2025 to March 31, 2025: \$300,585 be funded first at approximately \$166,450 from the 2025 in year savings from the approval of recommendation a) and the remaining \$134,135 be funded from the Tax Stabilization Reserve # 110046;
  - (iii) For the period of April 1, 2025 to December 31, 2025: \$901,755 to be referred to the 2025 Tax Operating Budget for deliberation and approval.
- (c) That Council approve an additional 25 permanent evening drop-in spaces at Mission Services, After Hours Resource Outpost & Drop-In Space, serving all genders, at an approximate cost of \$160,875, effective December 1, 2024, (annualized cost of \$128,700) to be funded as follows:
  - (i) For the period of December 1, 2024 to December 31, 2024: \$32,175 be funded from in-year savings from the approval of Recommendation (a);
  - (ii) For the period of January 1, 2025 to March 31, 2025: \$96,525 be funded from the 2025 in-year savings from the approval of Recommendation (a);

- (iii) For the period of December 1, 2025 to December 31, 2025: \$32,175 to be referred to the 2025 Tax Operating Budget for deliberation and approval.
- (d) That Council approve a one-time additional capital investment of \$88,150 to address a capital shortfall at Young Women's Christian Association (YWCA), as previously approved by Council on September 25, 2024, for the creation of 20 temporary shelter bed spaces, to be funded as follows:
  - (i) For the period of December 1, 2024 to December 31, 2024: \$21,500 be funded from in-year savings from the approval of Recommendation (a);
  - (ii) For the period of January 1, 2025 to March 31, 2025: \$66,650 be funded from the 2025 in-year savings be funded from in-year savings from the approval of Recommendation (a);
- (e) That Council approve the conversion of one Housing Services Division Clerk position to a Housing Services Case Aide, partially funded through the Ontario Works cost-sharing agreement, with net required cost of \$6,615 to be funded as follows:
  - (i) For the period of January 1, 2025 to March 31, 2025: \$1,655 be funded from the 2025 in-year savings from the approval of Recommendation (a);
  - (ii) For the period of April 1, 2025 to December 31, 2025: \$4,960 to be referred to the 2025 Tax Operating Budget for deliberation and approval.
- (f) That the General Manager of the Healthy and Safe Communities Department or their designate be directed and authorized, on behalf of the City of Hamilton, to negotiate, enter into, execute and administer any and all contracts, agreements and other documents necessary to implement Recommendations (a) through (f), on terms and conditions satisfactory to the General Manager of the Healthy and Safe Communities Department or their designate and in a form satisfactory to the City Solicitor.

**9. International Village Business Improvement Area 2025 Budget and Schedule of Payments (PED24204) (Wards 2 and 3) (Item 10.5)**

- (a) That the 2025 Operating Budget for the International Village Business Improvement Area, attached as Appendix "A" to General Issues Committee Report 24-020, in the amount of \$256,700 be approved;

**Council – November 27, 2024**

- (b) That the levy portion of the Operating Budget for the International Village Business Improvement Area in the amount of \$236,000 be approved;
- (c) That the General Manager of Finance and Corporate Services be hereby authorized and directed to prepare the requisite By-law pursuant to Section 208, The *Municipal Act, 2001*, to levy the 2025 Budget as referenced in Recommendation of Report PED24204;
- (d) That the following schedule of payments for 2025 be approved:
  - (i) February \$118,000;
  - (ii) June \$118,000;

Note: Assessment appeals may be deducted from the levy payments.

**10. Federal Community Encampment Response Plan Funding (HSC24051)  
(City Wide) (Item 10.6)**

- (i) (a) That the Mayor on behalf of Hamilton City Council present a formal request to the provincial Minister of Municipal Affairs and Housing and the provincial government for the provincial government to fund their matching share of the \$5,256,720 federal Community Encampment Response funding provided by the Federal government directly to the City of Hamilton; and,
- (b) That the Mayor share this request with other relevant organizations.
- (ii) (a) That staff be directed to receive approximately \$5,256,720 in federal Community Encampment Response funding across 2024-25 and 2025-26 fiscal years to reimburse the municipality for funds expended for operating and program costs associated with the City of Hamilton's shelter and encampment management strategy including the recently approved plan for indoor and outdoor shelter expansion, encampment management, wrap-around services, staffing, etc., and support Indigenous-led homelessness services aimed at ending encampments; and
- (b) That the General Manager of the Healthy and Safe Communities Department or their designate be directed and authorized, on behalf of the City of Hamilton, to negotiate, enter into, execute and administer any and all contracts, agreements and other documents necessary to implement recommendation (a) to report HSC24051 on terms and conditions satisfactory to the General Manager of the Healthy and Safe Communities Department or their designate and in a form satisfactory to the City Solicitor.

**11. 2025 Liability and Property Insurance Extension (LS24019) (City Wide) (Item 10.7)**

- (a) That the Liability and Property Insurance coverages for the term December 31, 2023, to January 1, 2025, be extended to a renewal date of July 1, 2025 through Arthur J. Gallagher Canada Ltd. and Marsh Canada Ltd. at a cost of approximately \$6,147,466 (plus applicable taxes) and be funded through the 2025 Premiums – City Budget.
- (b) That the City Solicitor be authorized and directed to execute all associated documents related to the extension of the Liability and Property Insurance coverages for the term December 31, 2023 to July 1, 2025, through Arthur J. Gallagher Canada Ltd. and Marsh Canada Ltd.

**12. Mayor's Task Force on Transparency, Access and Accountability Report 24-008 - November 13, 2024 (Item 10.8)**

**(1) Mayor's Task Force on Transparency, Access and Accountability Work Plan Update (Item 9.1)**

That the Mayor's Task Force on Transparency, Access and Accountability Work Plan Update, be received.

**(2) Extending the Term of the Mayor's Task Force on Transparency, Access and Accountability (Item 10.1)**

WHEREAS, the Mayor's Task Force on Transparency, Access and Accountability was approved to meet for one (1) year, beginning in January 2024;

WHEREAS, the Mayor's Task Force on Transparency, Access and Accountability has met on a regular basis throughout the year; and

WHEREAS, the work of the task force continues and members have requested that their term be extended, to enable them to complete their work

THEREFORE BE IT RESOLVED:

That the term of the Mayor's Task Force on Transparency, Access and Accountability, be extended to March 30, 2025.

**13. Audit of the City of Hamilton's Spending on Homelessness - REVISED (Item 11.1)**

WHEREAS, homelessness is a complex, multifaceted issue that is not solely a municipal government issue given the intent and impact of provincial government and federal government policies and programs;

WHEREAS a City of Hamilton staff report from 2022 notes that in 2022, there were 1,500 homeless individuals living in Hamilton, an increase from the 1,200 homeless in 2021 and 1,000 homeless in 2020;

WHEREAS, in the 2023 budget, the City of Hamilton had allocated \$147 million to housing and homelessness, with the City of Hamilton pay slightly over 50% of the \$147 million;

WHEREAS, at the August 16, 2024 meeting of Council, it was disclosed that \$170 million within the City of Hamilton's 2024 budget is allocated to housing and homelessness, with 70 per cent – \$119 million – identified as a direct City of Hamilton expense;

WHEREAS, at the October 23, 2024 meeting of Council, it was disclosed that the City of Hamilton anticipates spending \$186 million on housing and homelessness - \$16 million more than the \$170 million referenced at the August 15, 2024 meeting of Council;

WHEREAS, at the October 23, 2024 meeting of Council, it was disclosed that of the \$186 million the City of Hamilton will spend on housing and homelessness in 2024, the provincial government is providing \$41 million and the federal government is providing \$20 million;

WHEREAS, the City of Hamilton partners with numerous government, non-profit, and community stakeholders and provides funding toward housing and homelessness;

**THEREFORE BE IT RESOLVED:**

- (a) That the City of Hamilton's Office of the Auditor General be requested to consider including the following items in the scope of the audit workplan that:
  - (i) Confirms the specific funds the City of Hamilton has allocated toward housing and homelessness within the 2024 Capital and Operating budgets, including internally within the City of Hamilton and externally with housing and homelessness partner stakeholders;

- (ii) Determines how much the City of Hamilton has spent on housing and homelessness from the 2024 budget allocation, including the cost of providing mandated services and programs in the areas of housing and homelessness;
- (iii) Determines the number of City of Hamilton staff and contracted staff supported from the 2024 Capital and Operating budgets and their corresponding specific budgetary costs;
- (iv) Reviews the procurement process used to contract local service providers who provide services associated with housing and homelessness for the City of Hamilton; and
- (v) Reviews the process used by the City of Hamilton to verify how funding allocations have been spent.

**14. Swansea Seniors Tenants Association Committee – Four (4) Compartment Kitchen Steam Table (Ward 6) (Item 11.2)**

WHEREAS, the Swansea Seniors Tenants Association Committee (all Volunteers) at 801 Upper Gage Avenue (CityHousing Hamilton building) in Ward 6, are in need of a new Four (4) Compartment Kitchen Steam Table, to replace the existing damaged and unrepairable Steam Table, to ensure warmed and hot foods can continue to be served as needed.

THEREFORE, BE IT RESOLVED:

- (a) That a Four (4) Compartment Kitchen Steam Table to the Swansea Seniors Tenants Association Committee be funded from the Ward 6 Capital Discretionary Account #3302309600 at an upset limit, including contingency, not to exceed \$3,593.40; and,
- (b) That the Mayor and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

**15. Ensuring Public Safety and the Preservation of Hamilton's Built Environment (Item 11.3)**

WHEREAS, the City of Hamilton is committed to ensuring public safety and the preservation of its built environment;

WHEREAS, the significant deterioration of built structures can pose serious risks to the safety, integrity, and livability of Hamilton's neighbourhoods; and,

WHEREAS, timely and comprehensive responses by the City of Hamilton to deteriorating built structures are essential for maintaining the public's safety, trust and confidence;

THEREFORE, BE IT RESOLVED:

- (a) That staff be directed to conduct a thorough review of the recent building collapses in downtown Hamilton, including:
  - (i) a complete history and timeline of all City interactions relating to the physical state of these buildings (e.g., inspections, designations, by-law infractions/penalties, permits, etc.)
  - (ii) an analysis of the causes leading to the collapse of these properties;
- (b) That staff be directed to compile an inventory of buildings and structures across the City of Hamilton that have been subject to property standards, by-law enforcement, building code violations, or other safety-related concerns;
- (c) That staff be directed to undertake a review of current enforcement processes related to building structure safety and property standards, identify potential gaps, and report back with findings and proposed changes to ensure timely enforcement of by-laws and regulations, with the aim of achieving better outcomes and increasing accountability;
- (d) That staff be directed to provide recommendations for updates to City policies and by-laws, including but not limited to the Property Standards By-law; and
- (e) That staff be directed to provide a preliminary report with the relevant findings and possible interim recommendations to a General Issues Committee meeting in Q1 2025.

**16. Review of Residential Care Facilities (Generated from Item 8.1)**

That staff be directed to report in Q1 2025 on the terms of reference and scope of work that will guide the review of Residential Care Facilities including community consultation.

**17. Acquisition of Land in the City of Hamilton (PED24200) (Ward 10) (Item 14.2)**

- (a) That the directions provided to staff in Closed Session, respecting Report PED24200, Acquisition of Land in the City of Hamilton, be approved and remain confidential;

- (b) That the sum of \$172,570 be funded from Project ID Account No. 59806-4032280253 and be credited to Dept. ID Account No. 59806-812036 (Real Estate – Admin Recovery) for recovery of expense including real estate and legal fees and costs;
- (c) That the City Solicitor be authorized and directed to complete the Acquisition of Land in the City of Hamilton, on behalf of the city, including paying any necessary expenses, including, but not limited to, disbursements, Land Transfer Tax and property taxes, amending the closing, due diligence and other dates, and amending and waiving terms and conditions on such terms deemed reasonable;
- (e) That the Mayor and Clerk be authorized and directed to execute all necessary documents for the Acquisition of Land in the City of Hamilton, in a form satisfactory to the City Solicitor; and,
- (f) That Report PED24200, respecting the Acquisition of Land in the City of Hamilton, located in Ward 10, remain confidential until completion of the real estate transaction.

**18. Housing Sustainability and Investment Roadmap Work Program: Property Disposition Strategy (PED23099(f)) (Ward 2) (Item 14.3)**

- (a) That the directions provided to staff in Closed Session, respecting Report PED23099(f), Housing Sustainability and Investment Roadmap Work Program: Property Disposition Strategy, be approved and remain confidential; and,
- (b) That Report PED23099(f) and Appendices, respecting the Housing Sustainability and Investment Roadmap Work Program: Property Disposition Strategy remain confidential until the completion of contemplated land transactions.

**19. Cyber Update (Item 14.4)**

That the Confidential Cyber Update, be received and remain confidential.



**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

**6. DELEGATION REQUESTS**

- 6.3 Delegation requests respecting Item 8.1 - Housing Sustainability and Investment Roadmap 2024, (For today's meeting), from the following individuals:
- (d) Narm Rajakumar, SHS Consulting (Virtually) - WITHDRAWN
  - (e) Lisa Burrows, Township of Glanbrook Non-Profit Housing Corporation (Pre-Recorded)
  - (f) Victoria Bomberly and Tristan MaClaurin, Coalition of Hamilton Indigenous Leadership (In-Person)
  - (g) Alan Whittle, Good Shepherd (In-Person)
  - (h) Patrick McIlhone, Gowling WLG (In-Person)
  - (i) David Horwood, Roxborough Park Inc. (In-Person)
  - (j) Jim Dunn, McMaster University (In-Person) – WITHDRAWN
- 6.4 Sean Burak, respecting Item 11.3 - Ensuring Public Safety and the Preservation of Hamilton's Built Environment (In-Person) (For today's meeting)

**14. PRIVATE AND CONFIDENTIAL**

- 14.5 Cybersecurity Incident Impact Update (CM24004(a)) (City Wide) – WITHDRAWN
- 14.6 Cyber Resiliency (CM24006) (City Wide) – WITHDRAWN

The agenda for the November 20, 2024 General Issues Committee meeting, was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 3)**

Deputy Mayor Danko relinquished the Chair to declare the following interest:

Councillor Danko declared a non-disqualifying interest to Item 10.1 - Hamilton-Wentworth District School Board (HWDSB) Report 24-002 - October 30, 2024, as his wife is Chair of the Hamilton-Wentworth District School Board.

Councillor Danko assumed the Chair.

(c) **APPROVAL OF MINUTES OF PREVIOUS MEETINGS (Item 4)**

(i) **November 6, 2024 (Item 4.1)**

The minutes of the November 6, 2024 General Issues Committee, were approved, as presented.

(d) **DELEGATION REQUESTS (Item 6)**

(i) The following Delegation Requests, were approved, ***as amended***:

- (1) Delegation requests respecting Item 8.1 - Housing Sustainability and Investment Roadmap 2024, (For today's meeting), from the following individuals (Item 6.1):
  - (a) Karl Andrus, Hamilton Community Benefits Network (In-Person) (Item 6.1(a))
  - (b) Renee Wetselaar, St. Matthew's House (In-Person) (Item 6.1(b))
  - (c) Yulena Wan, Hamilton Community Foundation (In-Person) (Item 6.1(c))
  - (d) Lisa Burrows, Township of Glanbrook Non-Profit Housing Corporation (Pre-Recorded) (Added Item 6.1(e))
  - (e) Victoria Bomberly and Tristan MacLaurin, Coalition of Hamilton Indigenous Leadership (In-Person) (Added Item 6.1(f))
  - (f) Alan Whittle, Good Shepherd (In-Person) (Added Item 6.1(g))
  - (g) Patrick McIlhone, Gowling WLG (In-Person) (Added Item 6.1(h))
  - (h) David Horwood, Roxborough Park Inc. (In-Person) (Added Item 6.1(i))
- (2) Michael Hryshenko, IPS Ltd. Solar and Wind Electrical Developer, respecting a Solar Farm Development Support Letter necessary by IESO (Virtually) (For a future meeting ***when the staff report is to be considered***) (Item 6.2)
- (3) Brian Sibley, Hamilton East Kiwanis Non-Profit Homes Inc., respecting Items 10.2 and 10.3 - reports relating to the Service Manager's consent to encumber the following properties owned and operated by Kiwanis Homes (In-Person) (For today's meeting) (Item 6.3)
- (4) Sean Burak, respecting Item 11.3 - Ensuring Public Safety and the Preservation of Hamilton's Built Environment (In-Person) (For today's meeting) (Added Item 6.4)

**(e) DELEGATIONS (Item 7)**

- (i) Andrew Selman, respecting on-going encampment issues at Gage Park, the Delta Parkette, and the rail trail (In-Person) (Approved November 6, 2024) (Item 7.1)**

Andrew Selman, addressed the Committee respecting on-going encampment issues at Gage Park, the Delta Parkette, and the rail trail.

The delegation from Andrew Selman, respecting on-going encampment issues at Gage Park, the Delta Parkette, and the rail trail, was received.

- (ii) Andrea Nemtin, Social Innovation Canada, respecting the Hamilton Transit-Oriented Affordable Housing initiative and pilot fund (In-Person) (Approved November 6, 2024) (Item 7.2)**

Andrea Nemtin, Social Innovation Canada addressed the Committee respecting the Hamilton Transit-Oriented Affordable Housing initiative and pilot fund.

The delegation from Andrea Nemtin, Social Innovation Canada, respecting the Hamilton Transit-Oriented Affordable Housing initiative and pilot fund, was received.

- (iii) Delegations respecting Item 8.1 - Housing Sustainability and Investment Roadmap 2024 Annual Update and 2025 Objective Setting (HSC23028(f) / FCS23055(d) / PED23099(g)) (City Wide) (Added Item 7.3)**

- (1)** The following delegates addressed the Committee respecting Item 8.1 - Housing Sustainability and Investment Roadmap 2024 Annual Update and 2025 Objective Setting (HSC23028(f) / FCS23055(d) / PED23099(g)) (City Wide):

- (a)** Karl Andrus, Hamilton Community Benefits Network (In-Person) (Added Item 7.3(a))

The delegate was provided with an additional 5 minutes in order to complete their delegation.

- (b)** Renee Wetselaar, St. Matthew's House (In-Person) (Added Item 7.3(b))
- (c)** Yulena Wan, Hamilton Community Foundation (In-Person) (Added Item 7.3(c))
- (d)** Lisa Burrows, Township of Glanbrook Non-Profit Housing Corporation (Pre-Recorded) (Added Item 7.3(d))
- (e)** Victoria Bomberly, Coalition of Hamilton Indigenous Leadership (Virtually) (Added Item 7.3(e))

- (f) Alan Whittle, Good Shepherd (In-Person) (Added Item 7.3(f))
- (g) David Horwood, Roxborough Park Inc.; and Patrick McIlhone, Gowling WLG (In-Person) (Added Item 7.3(g))

(2) The following delegations respecting Item 8.1 - Housing Sustainability and Investment Roadmap 2024 Annual Update and 2025 Objective Setting (HSC23028(f) / FCS23055(d) / PED23099(g)) (City Wide), were received:

- (a) Karl Andrus, Hamilton Community Benefits Network (In-Person) (Added Item 7.3(a))
- (b) Renee Wetselaar, St. Matthew's House (In-Person) (Added Item 7.3(b))
- (c) Yulena Wan, Hamilton Community Foundation (In-Person) (Added Item 7.3(c))
- (d) Lisa Burrows, Township of Glanbrook Non-Profit Housing Corporation (Pre-Recorded) (Added Item 7.3(d))
- (e) Victoria Bomberly, Coalition of Hamilton Indigenous Leadership (Virtually) (Added Item 7.3(e))
- (f) Alan Whittle, Good Shepherd (In-Person) (Added Item 7.3(f))
- (g) David Horwood, Roxborough Park Inc.; and Patrick McIlhone, Gowling WLG (In-Person) (Added Item 7.3(g))

(iv) **Brian Sibley, Hamilton East Kiwanis Non-Profit Homes Inc., respecting Items 10.2 and 10.3 - reports relating to the Service Manager's consent to encumber properties owned and operated by Kiwanis Homes (In-Person) (Added Item 7.4)**

Brian Sibley, Hamilton East Kiwanis Non-Profit Homes Inc., addressed the Committee respecting Items 10.2 and 10.3 - reports relating to the Service Manager's consent to encumber the following properties owned and operated by Kiwanis Homes.

The delegation from Brian Sibley, Hamilton East Kiwanis Non-Profit Homes Inc., respecting Items 10.2 and 10.3 - reports relating to the Service Manager's consent to encumber the following properties owned and operated by Kiwanis Homes, was received.

(v) **Sean Burak, respecting Item 11.3 - Ensuring Public Safety and the Preservation of Hamilton's Built Environment (In-Person) (Added Item 7.5)**

Sean Burak addressed the Committee respecting Item 11.3 - Ensuring Public Safety and the Preservation of Hamilton's Built Environment.

The delegation from Sean Burak, respecting Item 11.3 - Ensuring Public Safety and the Preservation of Hamilton's Built Environment, was received.

**(f) STAFF PRESENTATIONS (Item 8)**

**(i) Housing Sustainability and Investment Roadmap 2024 Annual Update and 2025 Objective Setting (HSC23028(f) / FCS23055(d) / PED23099(g)) (City Wide) (Item 8.1)**

Justin Lewis, Director, Housing Secretariat, provided Committee with the presentation on Report HSC23028(f) / FCS23055(d) / PED23099(g), respecting the Housing Sustainability and Investment Roadmap 2024 Annual Update and 2025 Objective Setting, along with the following staff members:

- (i) Adam Sweedland – Chief Executive Officer, CityHousing Hamilton
  - (ii) Anita Fabac – Acting Director, Planning and Chief Planner
  - (iii) Monica Ciriello – Director, Licensing and By-Law Enforcement
  - (iv) Jessica Chase - Director, Communications
  - (v) Chris Phillips – Director: Government Relations and Strategy
  - (vi) Holly Odoardi – Senior Administrator, Lodges
  - (vii) Brenda Bax – Director, Children’s and Community Services
  - (viii) Ray Kessler – Chief Corporate Real Estate Office
  - (ix) Katelyn LaForme – Director, Indigenous Relations
  - (x) Nick Winters – Director, Hamilton Water
  - (xi) Michelle Baird - Director, Housing Services
  - (xii) Kirk Weaver – Acting Director, Financial Planning Administration and Policy
- (1)** The staff presentation respecting Report HSC23028(f) / FCS23055(d) / PED23099(g), respecting the Housing Sustainability and Investment Roadmap 2024 Annual Update and 2025 Objective Setting, was received.

The Report was put on the floor as follows:

- (2)**
- (a) That the Progress on the Year 2 (2024) Program of Work for the Housing Sustainability and Investment Roadmap (HSIR) attached as Appendix “A” to Report (HSC23028(f)/FCS23055(d)/PED23099(g)) be received;
  - (b) That the Year 3 (2025) Program of Work for the Housing Sustainability & Investment Roadmap (HSIR) attached as Appendix “B” to Report (HSC23028(f)/FCS23055(d)/PED23099(g)) be approved;

- (c) That the City of Hamilton Draft Housing Needs Assessment attached as Appendix “C” to Report (HSC23028(f)/FCS23055(d)/PED23099(g)) be received and that staff be directed to bring the final report back to the General Issues Committee in Q2 2025;
- (d) That the City of Hamilton Finance and Acquisition Action Plan attached as Appendix “D” to Report (HSC23028(f)/FCS23055(d)/PED23099(g)) be received;
- (e) That the HSIR Executive Committee to the Housing Secretariat under the oversight of the General Manager of the Finance and Corporate Services Department, receive delegated authority to enter into financial commitments of over \$2.5 million and up to \$6 million, provided the municipal contributions are being funded solely from funds managed by the City allocated to the Affordable Housing Funding Program Reserve account number 112257, the Affordable Housing Property Reserve account number 112256, the Supportive Housing Funding Account, and any other funds managed by the City that is deemed necessary or to be used for affordable housing;
- (f) That delegated authority be given to staff as it relates to the pre-development analysis, disposition strategies and sale of surplus land that has been identified for affordable housing, including:
  - (i) That the General Manager, Planning and Economic Development Department, or their designate, to initiate any and all necessary Planning Act applications as required, to develop and implement disposition processes including the authority to complete such disposition agreements and any ancillary agreements, to implement mechanisms to secure affordable housing units, to revise development concepts and disposition strategies for sites that have been deemed surplus and have previously approved strategies, to pay any necessary expenses and disbursements, and to amend and waive terms and conditions including development timelines on such terms as deemed reasonable, all in a form acceptable to the City Solicitor;

- (ii) That the Chief Corporate Real Estate Officer, or their designate, to negotiate any and all agreements relating to the sale and/or lease of current and future surplus municipal lands that have been identified and approved for affordable housing purposes for a nominal value based on terms and conditions to the satisfaction of the General Manager, Planning and Economic Development, and in a form satisfactory to the City Solicitor;
  - (iii) That the Mayor and City Clerk be authorized and directed to execute all necessary documents respecting the disposition of all current and future surplus municipal lands identified and approved by Council for affordable housing, in a form satisfactory to the City Solicitor;
- (g) That staff be directed to submit applications for any funding opportunities available through the Federation of Canadian Municipalities, as needed, and report back to Council on the status of those applications.
- (3) That Report HSC23028(f)/FCS23055(d)/PED23099(g), respecting Housing Sustainability and Investment Roadmap 2024 Annual Update and 2025 Objective Setting, **be amended**, by adding the following to sub-section (d), as follows:
  - (d) That the City of Hamilton Finance and Acquisition Action Plan attached as Appendix “D” to Report (HSC23028(f)/FCS23055(d)/PED23099(g)) be received **and that staff be directed to bring the final report back to the General Issues Committee in Q2 2025.**

For disposition of this matter, refer to Item 1.

(ii) **Recess**

The General Issues Committee recessed for 35 minutes until 2:30 p.m.

The General Issues Committee Meeting reconvened at 2:30 p.m.

**(g) DISCUSSION ITEMS (Item 8)**

**(i) Federal Community Encampment Response Plan Funding (HSC24051)  
(City Wide) (Item 10.6)**

Deputy Mayor Danko relinquished the Chair to Councillor Clark to introduce a motion.

Councillor Danko assumed the Chair.

For disposition of this matter, refer to Item 10(i).

**(h) NOTICES OF MOTION (Item 12)**

Councillor Clark introduced the following Notice of Motion:

**(i) Neighbourhood Protect Grant (Ward 9) (Added Item 12.1)**

WHEREAS, there has been an increase in property crimes in Upper Stoney Creek;

WHEREAS, police have advised that awareness and individual property security does help deter criminals;

WHEREAS, local residents worked with their own funding to create a new Neighbourhood Protect serving Valley Park, Felker, Highland and Trinity-Upper Stoney Creek;

WHEREAS, local residents are walking door to door to deliver flyers promoting the new program; and,

WHEREAS, Neighbourhood Protect is the new Neighbourhood Watch program designed to create crime awareness in local neighbourhoods, ([www.neighbourhoodprotect.ca](http://www.neighbourhoodprotect.ca));

THEREFORE, BE IT RESOLVED:

That a grant be provided to Ward 9 Neighbourhood Protect of \$5,000 to be funded from the GFL Landfill Royalties Fund.



**(i) PRIVATE & CONFIDENTIAL (Item 14)**

Committee determined that discussion of Item 14.1 was not required in Closed Session; therefore, the matter was addressed in Open Session, as follows:

**(i) Closed Session Minutes – November 6, 2024 (Item 14.1)**

The Closed Session minutes of the November 6, 2024 General Issues Committee meeting, were approved and remain confidential.

**(ii)** Bryson Tan and Andy Potter of Deloitte were permitted to attend the Closed Session portion of the General Issues Committee Meeting respecting Item 14.4 – Cyber Update.

**(iii)** Committee moved into Closed Session for Items 14.2, 14.3, and 14.4, pursuant to Section 9.3, Sub-Sections (a) and (c) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-sections (a) and (c) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to the security of the property of the City or a local board; and a proposed or pending acquisition or disposition of land for city or a local board purpose.

The General Issues Committee meeting reconvened in Open Session at 6:43 p.m.

**(iv) Acquisition of Land in the City of Hamilton (PED24200) (Ward 10) (Item 14.2)**

For disposition of this matter, refer to Item 17.

**(v) Housing Sustainability and Investment Roadmap Work Program: Property Disposition Strategy (PED23099(f)) (Ward 2) (Item 14.3)**

For disposition of this matter, refer to Item 18.

**(vi) Cyber Update (Item 14.4)**

For disposition of this matter, refer to Item 19.

**(j) ADJOURNMENT (Item 15)**

There being no further business, the General Issues Committee adjourned at 6:47 p.m.

Respectfully submitted,

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Deputy Mayor John-Paul Danko  
Chair, General Issues Committee

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Angela McRae  
Legislative Coordinator  
Office of the City Clerk

YEAR 3 (2025) PROGRAM OF WORK				
ACTIVITIES		LEAD	STATUS	
			Enhanced	New
INFRASTRUCTURE FOR THE ROAD MAP				
1.	Continue to emphasize urgency, commitment, and collective will through the relationships created and nurtured in 2024. A “whole of Hamilton” approach.	City Council, Executive Committee, Housing Secretariat	xx	
2.	Expand Governance structure to include Indigenous providers and stakeholders to implement a whole of Hamilton approach. Begin building relationships with Indigenous Financial Institutions, Treaty Partners, and strive for Urban Indigenous representation on community partnership action tables. Explore “land back” principles.	Housing Secretariat	xx	
3.	<p>Continue to develop and implement a Government Relations plan. Follow up on the results of the pilot “Portfolio” approach to government advocacy in partnership with the Hamilton is Home coalition and on the work of the Affordable Housing Strategy Group.</p> <p>Continue to refine the collective “whole of Hamilton” message on housing.</p> <p>Develop and share resources on how to mobilize community-level advocacy on housing issues to provincial and federal levels of government.</p> <p>Include advocacy related to tenant protections, end-of-mortgage agreements, rent controls, and adequate income levels for tenants.</p>	City Manager, Housing Secretariat, Housing Services, Communications Government Relations	xx	
4.	Continue to implement the Affordable Housing Communications Plan to facilitate action on the HSIR in collaboration with community organizations, non-profits, and local stakeholders.	City Manager, Housing Secretariat, Housing Services, Communications Government Relations	xx	
5.	<p>Leverage the data from the Housing Needs Assessment to guide future work on affordable housing (evidence-based government advocacy, community outreach and education, policy changes, future growth planning, etc.)</p> <p>Use HNA findings to update and affirm the Roadmap. Strengthen the connection between the HNA and HAF and how it’s helping provide direction on how to implement the funds and what kind of housing is needed.</p>	Housing Secretariat Planning & Economic Development		xx

YEAR 3 (2025) PROGRAM OF WORK				
ACTIVITIES		LEAD	STATUS	
			Enhanced	New
PILLAR 1: NEW CONSTRUCTION				
7.	Enhance the process and criteria for the Affordable Housing Development Project Stream of pre-qualified and prioritized supportive housing and affordable housing projects based on the insights and lessons learned from 2024 intake; align program objectives with the Truth and Reconciliation Commission’s Calls to Action as well as Office of Climate Change Initiatives, Green Building Standards and AODA Standards; and develop accreditation process for applicants to ensure the provider is able to deliver on solutions.	Housing Secretariat, Planning and Economic Development, Executive Steering Committee	xx	
8.	Enhance the Housing Accelerator Fund program by providing grants and loans to proponents of initiatives #1, #2 and #3. Increase accessibility for public consumption in coordination with internal and external stakeholders. This program targets the creation of 2,675 net-new units on the next 3 years and it is intended to focus on the entire housing continuum, not just affordable housing.	Housing Secretariat, Planning and Economic Development,		xx
9.	<p>Leverage all available municipal mechanisms to advance pre-qualified projects through the first three stages of the development process —Phase 1: Initiation, Phase 2: Planning, and Phase 3: Execution—into Phase 4: Monitoring. This approach aligns with the Project Management Institute project phases adopted by Project Stream Program, as endorsed by Council through Report HSC23028(d)/FCS23055(b)/PED23099(d).</p> <p>Conduct a review of municipal funds received from upper levels of government (e.g. OPHI, COCHI, COHB, Reaching Home) to ensure maximum benefit and alignment with the HSIR and Term of Council priorities related to affordable housing.</p>	Housing Secretariat, Housing Services	xx	

YEAR 3 (2025) PROGRAM OF WORK				
ACTIVITIES		LEAD	STATUS	
			Enhanced	New
10.	Continue to identify city-owned properties that are suitable for development of affordable housing and develop a corresponding disposition strategy.  Monitor the “All for One” pilot project and its outcomes on expediting site plan processes for affordable housing development.	Housing Secretariat, Planning and Economic Development, Corporate Real Estate, Municipal Land Development Office	<b>xx</b>	
11.	Monitor and collaborate with Social Innovation Canada for the creation of a transit-oriented affordable housing fund for Hamilton; Social Innovation Canada has received a conditional grant from CMHC for this purpose.	Housing Secretariat		<b>xx</b>
12.	Bring forward recommendations for delegated authorities required by City Staff to maximize and expedite progress on Roadmap deliverables and Council endorsed goals.	Corporate Real Estate, Legal Services, Housing Secretariat, Municipal Land Development Office, Finance, Executive Leadership Team	<b>xx</b>	
13.	Collaborate with the Federal and Provincial governments as well as community stakeholders for the advancement of affordable housing projects to begin construction in 1-3 years.	Housing Secretariat		<b>xx</b>
PILLAR 2: ACQUISITION				
14.	Implement the Finance and Acquisition Plan as outlined in Appendix D to Report (HSC23028(f)/FCS23055(d)/PED23099(g))	Housing Secretariat, Finance, Real Estate		<b>xx</b>
15.	Explore options and make recommendations to enhance the Finance and Acquisition Plan to cover land or building purchases to facilitate additional units of affordable and supportive housing.	Housing Secretariat, Real Estate, Finance		<b>xx</b>
16.	Review the requirements, feasibility, and effort of creating a Social Debenture Framework or Municipal Bond Program that would help finance affordable and supportive housing projects.	Housing Secretariat, Finance		<b>xx</b>

YEAR 3 (2025) PROGRAM OF WORK				
ACTIVITIES		LEAD	STATUS	
			Enhanced	New
PILLAR 3: PRESERVE AND MAINTAIN AFFORDABLE HOUSING				
17.	Monitor the 20-year Development Strategy, and complementary Action Plan (subject to approval by the CityHousing Hamilton Board in October) aimed to guide and support he next phase of development of affordable housing by CHH.	City Housing Hamilton		xx
18.	Monitor progress on the Building Condition Assessments for social housing providers to guide reinvestment and maintenance priorities. Ensure independent providers are adequately funding maintenance reserves.  Identify assets for redevelopment potential and offload properties.	Housing Services	xx	
19.	Continue to monitor end-of-mortgage agreements; monitor and implement any by-laws created to protect purpose-built rental housing; and to protect tenants and prevent displacement and/or renovations.	Housing Services, Planning and Economic Development	xx	
PILLAR 4:PROVISION OF HOUSING BASED SUPPORTS				
20.	Continue to advocate for funding to operationalize housing with supports. Continue to identify and expedite housing projects that can provide permanent supportive housing for people with mid-high acuity needs who are experiencing chronic homelessness.  Provide planning and project support to Indigenous-led supportive housing projects to expedite and accelerate projects, with input from Indigenous Relations.	Housing Services	xx	
21.	Implementation of RCF review recommendations	Housing Services, Public Health Services	xx	
22.	Continued expansion of the shelter system through call for proposals from shelter providers	Housing Services,	xx	



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## 2025 Proposed Budget

BIA Administration (\$166,000)

Office Expenses (\$34,700)

Promotions/Marketing (\$42,300)

Beautification & Maintenance (\$4,200)

Member Events & Contact (\$8,800)

Contingency (\$5,000)

Contribution from BIA Reserve Fund: -\$25,000

**2025 BIA Levy: \$236,000**

Parking Revenue: \$13,400 (*Based on 2024*)

CIP Operating Funds: \$7,300 (*Based on 2024*)

**Total Budget: \$256,700**

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## AUDIT, FINANCE AND ADMINISTRATION COMMITTEE REPORT 24-021

9:30 a.m.

November 21, 2024

Council Chambers

Hamilton City Hall

**Present:** Councillors T. Hwang (Chair), M. Spadafora (Vice-Chair), J. Beattie (virtually), B. Clark (virtually), C. Kroetsch, M. Tadeson, A. Wilson and M. Wilson

**Also**

**Present:** Councillor C. Cassar

### THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. **Volunteer Advisory Committee Review (CM23025(a)) (City Wide) (Outstanding Business List) (Item 8.1)**
  - (b) That staff report back with a plan to disband the following Advisory Committees and that their members be thanked by Council for their service to the community:
    - (i) Committee Against Racism;
    - (ii) Food Advisory Committee;
    - (iii) Immigrants and Refugees Advisory Committee; and,
    - (iv) Mundialization Advisory Committee.
2. **Fraud and Waste Annual Report (AUD24006) (City Wide) (Item 8.2)**  
**(Spadafora/Tadeson)**  
 That Appendices "A", "B", and "C" to Audit, Finance and Administration Committee Report 24-021, be received.
3. **Auditor General Reporting of Serious Matters to Council (Case #78878) (AUD24007) (City Wide) (Item 9.1)**  
 That Report AUD24006, respecting Auditor General Reporting of Serious Matters to Council (Case #78878), be received.



**4. Stormwater Asset Management – Investigation of Recent Sewage Leaks Audit (PW24071) (City Wide) (Item 10.1)**

That Report PW24071, respecting Stormwater Asset Management – Investigation of Recent Sewage Leaks Audit, be received.

**5. 2025 City Enrichment Fund Advance Payments (CM24007) (City Wide) (Item 10.2)**

- (a) That, effective January 1, 2025, advance payments from the City Enrichment Fund be provided to the organizations as specified in Appendix “D” of Audit, Finance and Administration Committee Report 24021; and
- (b) That any outstanding arrears owed to the City of Hamilton by these organizations, as detailed in Appendix “D” of Audit, Finance and Administration Committee Report 24021, be deducted from the approved City Enrichment Fund grants, including any advance payments, until the debt is fully satisfied, prior to issuing the remaining approved funds to that organization.

**6. 2025 Temporary Borrowing and Interim Tax Levy By-laws (FCS24049) (City Wide) (Item 10.3)**

- (a) That Appendix “A” attached to Report FCS24049, “By-law to Authorize the Temporary Borrowing of Monies to Meet Current Expenditures Pending Receipt of Current Revenues for 2025”, be enacted; and
- (b) That Appendix “B” attached to Report FCS24049, “By-law to Authorize an Interim Tax Levy for 2025”, be enacted.

**7. Governance Review Sub-Committee Report 24-002 (October 31, 2024) (Item 10.4)**

**(a) Governance Workplan (City Wide) (CC24001) (Item 10.1)**

That Report CC24001, respecting Governance Workplan, be received.

**(b) 2025 Council and Committee Schedule of Meetings (FCS24062) (Added Item 10.2)**

- (i) That the 2025 Committee and Council Schedule of Meetings, as presented in Appendix “E” of Audit, Finance and Administration Committee Report 24021, be approved; and
- (ii) That the necessary amendment to the Procedural By-law, By-law 21-021, respecting the Committee and Council Schedule of Meetings, be prepared and presented for Council consideration.

**8. Proposed Changes to Schedule B: Fees, Gifts and Hospitality of the Code of Conduct for Employees Policy (HUR24011) (Item 10.5)**

- (a) That the Audit, Finance and Administration Committee approve the proposed changes to Schedule B: Fees, Gifts and Hospitality within the Code of Conduct for Employees Policy, as outlined in Appendix “F” of Audit, Finance and Administration Committee Report 24021. The recommended amendments to Schedule B include the following:
  - (i) That the terms ‘gifts’ and ‘hospitality’ within the policy be defined as separate items, with different and distinct criteria for each;
  - (ii) That the different nominal amounts referenced in the Schedule be eliminated, in favour of one consistent amount (\$50);
  - (iii) That the amendments to the Schedule that clarifies the criteria for when employees can accept hospitality be accepted;
  - (iv) That any gifts over \$50 received by employees will be returned, or given to charity, or shared with other employees;
  - (v) That gifts of alcohol cannot be accepted;
  - (vi) That hospitality offered to employees that exceed \$50 in value will require approval by the General Manager; and
  - (vii) That employees be required to track the acceptance of gifts and hospitality, and should the amount exceed \$200 annually, submit a disclosure form by end of calendar year.

**9. Inclusion of Studies in the 2024 Development Charges By-law (FCS24051) (City Wide) (Added Item 10.6(a))**

That Appendix "A" attached to Report FCS24051 respecting a By-Law to Amend By-Law 24-072, Respecting Development Charges on Lands within the City of Hamilton, which has been prepared in a form satisfactory to the City Solicitor, be passed and enacted.

**10. Review of the Council Codes of Conduct at Other Municipalities Respecting Limiting or Prohibiting the Accepting of Gifts for Elected Officials (FCS24057) (City Wide) (Outstanding Business List Item) (Added Item 10.7)**

That Report FCS24057, respecting Review of the Council Codes of Conduct at Other Municipalities Respecting Limiting or Prohibiting the Accepting of Gifts for Elected Officials, be received.

**FOR INFORMATION:**

**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda.

**6. DELEGATION REQUESTS**

- 6.1 Ian Borsuk, Environment Hamilton, respecting Item 8.1 Volunteer Advisory Committee Review (for today's meeting)

**10. DISCUSSION ITEMS**

- 10.6(a) Inclusion of Studies in the 2024 Development Charges By-law (FCS24051) (City Wide)
- 10.7 Review of the Council Codes of Conduct at Other Municipalities Respecting Limiting or Prohibiting the Accepting of Gifts for Elected Officials (FCS24057) (City Wide) (Outstanding Business List Item)

**13. GENERAL INFORMATION / OTHER BUSINESS**

- 13.1 Amendments to Outstanding Business List

- 13.1.a.d Amendment to the Council Code of Conduct Policy (HUR23009)

Added June 1, 2023  
Subsection (b) addressed as Item 10.7 on today's agenda

**CHANGES TO THE ORDER OF THE AGENDA**

Item 10.7, Review of the Council Codes of Conduct at Other Municipalities Respecting Limiting or Prohibiting the Accepting of Gifts for Elected Officials, will be moved up on the agenda to be considered immediately following Item 10.5, as the two reports are related.

The agenda for the November 21, 2024 Audit, Finance and Administration Committee meeting, was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) Approval of Minutes of Previous Meeting (Item 4.1)**

The Minutes of the November 7, 2024 meeting, were approved, as presented.

**(d) DELEGATION REQUESTS (Item 6)**

**(i) Ian Borsuk, Environment Hamilton, respecting Item 8.1 Volunteer Advisory Committee Review (Item 6.1)**

The Delegation Request from Ian Borsuk, Environment Hamilton, respecting Item 8.1 Volunteer Advisory Committee Review, was approved for today's meeting.

**(e) DELEGATIONS (Item 7)**

**(i) Ian Borsuk, Environment Hamilton, respecting Item 8.1 Volunteer Advisory Committee Review (Added Item 7.1)**

Ian Borsuk, Environment Hamilton, addressed Committee respecting Item 8.1 Volunteer Advisory Committee Review.

The Delegation from Ian Borsuk, Environment Hamilton, respecting Item 8.1 Volunteer Advisory Committee Review, was received.

**(f) STAFF PRESENTATIONS (Item 8)**

**(i) Volunteer Advisory Committee Review (CM23025(a)) (City Wide) (Outstanding Business List) (Item 8.1)**

- (1)** Rebecca Banky, Project Manager, Community Inclusion and Equity, addressed Committee respecting Volunteer Advisory Committee Review, with the aid of a presentation.

The presentation from Rebecca Banky, Project Manager, Community Inclusion and Equity, respecting Volunteer Advisory Committee Review, was received.

- (2)** (a) That, based on municipal best practices, a new civic engagement model be applied that uses community liaison groups of volunteers, with each Division reporting back within one year, and that the:

- (i) Tourism and Culture Division staff report back to the General Issues Committee on the creation of a community liaison group to replace the Arts Advisory Committee to recommend activities for the stabilization and strengthening of the arts community, monitor and assist with the implementation of the Arts Awards Program and Public Art Program, and inform Council of issues and achievements in the Hamilton arts community and acts as a point of contact for members of the arts community regarding issues affecting the arts community; and that the 2024 approved budget currently assigned to the Arts Advisory Committee be

transferred to this Division to support this working group;

- (ii) Climate Change Initiatives Division staff report back to the General Issues Committee on the creation of a community liaison group to replace the Climate Change Advisory Committee to provide advice to Council and City staff on the prioritization, implementation, and monitoring of Hamilton's Climate Action Strategy, through an equitable, inclusive, and climate justice lens, that responds to the perspectives and needs of all, while transitioning to a prosperous, healthy and vibrant net-zero greenhouse gas community that is a national leader in climate adaptation; and that the 2024 approved budget currently assigned to the Climate Change Advisory Committee be transferred to this Division to support this working group;
- (iii) Active Transportation and Mobility Division staff report back to the Public Works Committee on the further development of the Division's Mobility Lab, a community liaison group, to also replace the Hamilton Cycling Committee, expanding their mandate to encourage residents to cycle and monitor the implementation of the Hamilton Cycling Master Plan; and that the 2024 approved budget currently assigned to the Hamilton Cycling Committee be transferred to this Division to support this working group;
- (iv) Indigenous Relations Division staff report back to the Emergency and Community Services Committee on the creation of a community liaison group to replace the Hamilton Indigenous Advisory Committee to honour and engage Indigenous residents in the pursuit of the City's vision by providing advice and recommendations that enhance the wellbeing of Indigenous people; and that the 2024 approved budget currently assigned to the Hamilton Indigenous Advisory Committee be transferred to this Division to support this working group;
- (v) Heritage Resource Management Division staff report back to the Emergency and Community Services Committee on the creation of a community liaison group to replace the Hamilton Veterans Committee to oversee the planning and delivery of military remembrance and commemoration activities on behalf of the City; and that the 2024 approved budget currently assigned to the Hamilton Veterans

Committee be transferred to this Division to support this working group;

- (vi) Children's & Community Services Division staff report back to the Audit, Finance and Administration Committee on the creation of a community liaison group to replace the Hamilton Women and Gender Equity Advisory Committee to provide input with respect to the issues of women, non-binary individuals and gender diverse people; and that the 2024 approved budget currently assigned to the Hamilton Women and Gender Equity Advisory Committee be transferred to this Division to support this working group;
- (vii) Housing Secretariat staff, in partnership with Housing Services Divisions staff report back to the General Issues Committee on the further development of a community liaison group to also replace the Housing and Homelessness Advisory Committee, expanding their mandate to work to address the needs of citizens within the community for whom barriers exist to accessing safe, suitable, and affordable housing, including the supports needed to enable citizens to obtain and retain their homes; and that the 2024 approved budget currently assigned to the Housing and Homelessness Committee be transferred to this Division to support this working group;
- (viii) Environmental Services Division staff report back to the Public Works Committee on the creation of a community liaison group to replace the Keep Hamilton Clean and Green Committee to beautify our community, promote environmental stewardship, and prevent litter, illegal dumping and graffiti; and that the 2024 approved budget currently assigned to the Keep Hamilton Clean and Green Committee be transferred to this Division to support this working group;
- (ix) Children's & Community Services staff report back to the Emergency and Community Services Committee on the creation of a community liaison group to replace the LGBTQ Advisory Committee to eliminate barriers experienced by LGBTQ communities by giving voice to the perspectives of LGBTQ individuals and evaluating the City on its related efforts; and that the 2024 approved budget currently assigned to the LGBTQ Advisory Committee be transferred to this Division to support this working group;

- (x) Lodges Division staff report back to the Emergency and Community Services Committee on the creation of a community liaison group to replace the Seniors Advisory Committee to organize the Senior of the Year Awards and to be a credible communication vehicle regarding the quality of life for all older persons in the City; and that the 2024 approved budget currently assigned to the Seniors Advisory Committee be transferred to this Division to support this working group; and
  - (xi) Reserve budgets remaining from Advisory Committees transitioning to working groups be transferred to the Tax Stabilization reserve;
- (b) That the following Advisory Committees be disbanded, and their members thanked by Council for their service to the community:
  - (i) Committee Against Racism;
  - (ii) Food Advisory Committee;
  - (iii) Immigrants and Refugees Advisory Committee; and,
  - (iv) Mundialization Advisory Committee;
- (c) That staff be directed to review the Accessibility Committee for Persons with Disabilities for alignment with the City's new civic engagement model and community liaison groups;
- (d) That staff in the Office of the City Clerk, in consultation with the City Manager's Office, develop and host a robust and mandatory training program for staff supporting community liaison groups, inclusive of:
  - (i) Civic engagement best practices in alignment with the City's Public Engagement Policy and Framework;
  - (ii) Legislative policies and procedural requirements for meetings; and,
  - (iii) Decorum and behavioural expectations including an explanation of the role of the City's Integrity Commissioner;
- (e) That staff in the City Manager's Office be directed to work with the Integrity Commissioner and Clerks Office to develop and host a training program for members of community liaison groups on expectations, liabilities, and project plans.

(3) Subsection (a)(xi) was **amended** as follows:

- (xi) Reserve budgets remaining from Advisory Committees transitioning to working groups be transferred to the Tax Stabilization reserve **and that the transfer from the Hamilton Veterans Committee reserve of \$49,058 be committed for future investments for Remembrance Day services and youth-specific education regarding Veterans and Remembrance.**

The following referral was DEFEATED.

(4) That Report CM23025(a), **as Amended**, be referred to staff for report back to the Audit, Finance and Administration Committee in Q1 2025 with options for a future model for volunteer advisory committees that better delineate the roles and responsibilities of those committees respecting support for citywide events and advice given directly to Council, that ensure that advisory committees continue to be citizen led and have a direct connection to Council through which to offer their advice.

(5) Subsection (b) was **amended** as follows:

- (b) **Staff was directed to report back with a plan to disband** the following Advisory Committees ~~be disbanded~~, and their members thanked by Council for their service to the community:
  - (i) Committee Against Racism;
  - (ii) Food Advisory Committee;
  - (iii) Immigrants and Refugees Advisory Committee; and,
  - (iv) Mundialization Advisory Committee.

Subsection (b) of Report CM23025(a), respecting the Volunteer Advisory Committee Review (City Wide) (Outstanding Business List) (Item 8.1), As Amended, was voted on separately.

For the disposition of subsection (b) of Report CM23025(a), respecting the Volunteer Advisory Committee Review (City Wide) (Outstanding Business List) (Item 8.1), **As Amended**, refer to Item 1.

The motion to approve the balance of Report CM23025(a), **As Amended**, was DEFEATED.



**(ii) Fraud and Waste Annual Report (AUD24006) (City Wide) (Item 8.2)**

Charles Brown, Auditor General, and Brigitte Minard, Deputy Auditor General, addressed Committee respecting Fraud and Waste Annual Report, with the aid of a presentation.

The presentation from Charles Brown, Auditor General, and Brigitte Minard, Deputy Auditor General, respecting Fraud and Waste Annual Report, was received.

For further disposition of this matter, refer to Item 2.

**(g) GENERAL INFORMATION / OTHER BUSINESS (Item 13)**

**(i) Amendments to the Outstanding Business List (Item 13.1)**

The following amendments to the Outstanding Business List, were approved:

**(1) Items Considered Complete and To Be Removed**

**(a) Stormwater Asset Management – Investigation of Recent Sewage Leaks Audit**

Added November 16, 2023  
Addressed as Item 10.1 on today's agenda

**(b) Review of the City of Hamilton Volunteer Advisory Committees**

Added September 7, 2023  
Addressed as Item 8.1 on today's agenda

**(c) Amendment to Code of Conduct Policy (HUR23009)**

Added Jun 1, 2023  
Subsection (a) addressed as Item 10.5 on today's agenda

**(d) Amendment to the Council Code of Conduct Policy (HUR23009)**

Added June 1, 2023  
Subsection (b) addressed as Item 10.7 on today's agenda  
YES - Ward 13 Councillor Alex Wilson  
YES - Ward 14 Councillor Mike Spadafora

**(h) ADJOURNMENT (Item 15)**

There being no further business, the Audit, Finance and Administration Committee, was adjourned at 12:47 p.m.

Respectfully submitted,

Councillor Tammy Hwang, Chair  
Audit, Finance and Administration  
Committee

Tamara Bates  
Legislative Coordinator  
Office of the City Clerk

# FRAUD AND WASTE ANNUAL REPORT

July 1, 2023 to June 30, 2024



**November 21, 2024**

Charles Brown, CPA, CA  
Auditor General

Office of the Auditor General  
City of Hamilton



Hamilton

OFFICE OF THE  
AUDITOR GENERAL

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## Summary and Commentary

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This year's Fraud and Waste Annual Report reflects the fifth year of activity of the hotline since it was launched in July 2019. It provides a summary of the complaints received, the investigations launched, and the results and actions that took place related to allegations of fraud and government waste.

During the first year, July 2019 to June 2020, the volume of reports received by the Office of the Auditor General (OAG) exceeded initial expectations, with 85 reports being received. For the second year, July 2020 to June 2021, the volume of activity continued to exceed expectations with 80 reports received. For the third year, the volume increased significantly with 107 reports received, and in the fourth year, 159 reports were received.

In this fifth year, volume remained high, with 127 reports being received, a decrease from the previous year, but still the second highest volume ever. During the first three months of the sixth year of implementation there were 44 complaints reported. Clearly, the hotline continues to be well used.

With 127 complaints received in the most recent reporting year we have noted that 46% come from self-identified employees and 54% from the public. While most of the complaints we receive are dealt with through referral and report back, a significant number (13), involved investigation by our Office. Overall the substantiation rate of complaints received was 33%. We also continued to follow the approach of the previous year by making it a practice to initiate spontaneous system or process audits in response to issues that could have systemic repercussions. In that regard we performed audits of Corporate Real Estate – Leases and Licensing Audit (AUD24005), and we are in the final stages of report writing for an audit of DARTS Payments Administration Audit that is expected to be reported to the Audit, Finance, and Administration Committee in the coming months. Three Payment Process Reviews have been completed in response to some of the larger fraudulent incidents and a report is to be issued in early 2024. And finally, an audit of Freedom of Information processes is also in the audit fieldwork stage, as some hotline reports were received regarding this topic.

The purpose of the hotline and ensuing investigation of complaints is to ensure honesty, integrity and accountability in the operations of the City. One of the significant benefits is that it affords an opportunity to identify systemic problems, themes or emerging issues that can be considered by City management in their operations and Council in their governance.

An item to note is that for losses substantiated, there were more losses due to fraud rather than waste for the second time since the launch for the Fraud and Waste Hotline. This is due, primarily, to a new, and significant issue that came to prominence during this reporting period - cyberfraud, specifically, business email compromise fraud. This occurs when a fraudster infiltrates and impersonates a vendor for the purpose of diverting payments made by the City to their illicit bank accounts. There was one such matter in the previous reporting period with losses

of about \$52,000 where the Police have laid charges since our last Annual Report, and there have since been two new cases of fraud that the City and its Agencies have fallen victim to and where large losses have been substantiated. These two incidents combined for losses of over \$826,000. The total of these three incidents is about \$878,000. These types of investigation are time-consuming and involve complex legal procedures where time is of the essence. One of the instances involved a fraud of \$552,000. As part of the investigation response, OAG enlisted the assistance of the City's Legal Services Division in tracing the funds and through court orders \$417,000 of the \$552,000 was successfully frozen.

In addition to the above examples of cyberfraud, there were multiple other attempts of payroll phishing schemes and attempts to breach the City's payment systems. This is all in addition to the ongoing recovery efforts by the City of Hamilton after being hit by a major ransomware attack in February of 2024. In 2021, the Office of the Auditor General completed an extensive Cyber Security Audit (AUD21004) and made 29 recommendations to management. Our Office was planning a follow-up to ascertain the progress made on those recommendations when the cyber incident took place. In light of the incident, our plan is to initiate a series of reviews to check in on management's progress in implementing the OAG's recommendations, as well as any recommendations provided by the cybersecurity consultants who have been assisting the City in its recovery efforts, and as necessary make additional recommendations as the circumstances of the incident become more clear.

Employee Benefits Fraud continues to be an ongoing issue, although the number of reports has declined. There was a total of three reports made involving current or former City employees, and their dependents. Due to findings of prior investigations, the Office of the Auditor General (OAG) considers this to be a continuing area of high-risk for the organization, and the OAG has serious concerns about the organization's current profile of fraud risk pertaining to benefits claims.

One issue that OAG is bringing forward for the fourth year in a row is the apparent difficulty that management experiences in properly dealing with conflict of interest (COI) situations that arise with employees of the City. Since the hotline was implemented, the OAG has investigated no fewer than 25 instances (more if reports where conflict of interest is one of several topics being looked into are considered) where either the disclosure process or the related mitigation of the conflict of interest has been an issue. Conflicts of interests continue to be one of the most persistent, serious, and time-consuming types of complaints received and investigated by the OAG. The OAG does note that a new version of the Code of Conduct for Employees was approved by Council in 2023, and the reporting process for COI's was revamped, but these issues persist. Accordingly, we recommend that senior leadership continue its review of its current process to rationalize and improve the effectiveness with which conflicts of interest are both disclosed and mitigated, and most importantly to increase awareness amongst employees of the importance of proper disclosure of potential conflicts. In this year's report our Office makes specific mention of enhancing guidance surrounding potential conflicts of interest of vendors.

In addition to the recurring theme of conflict of interest policies and processes, we again cite recurring issues with the veracity of the City's contract management processes. In a previous audit of the Grifmire Arena project (AUD22004) we noted needed improvements, and some of those same issues in the lack of vigorous contract oversight have been evident in some of the cases, both in contracted services, and in transfer payments made to third parties.

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## About the Fraud and Waste Hotline

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The Fraud and Waste Hotline provides City of Hamilton employees, contractors, vendors, and members of the public a convenient, confidential, and anonymous way to report suspicion or proof of wrongdoing. Wrongdoing is defined as any activity that could be illegal, dishonest, wasteful, or violates a City of Hamilton policy.



**Fraud** encompasses any array of irregularities and illegal acts characterized by intentional deception.



**Waste** involves taxpayers not receiving reasonable value for money in connection with any government funded activities, due to mismanagement or an inappropriate or careless act or omission by those with control over or access to government resources.



**Whistleblower** By-law No. 19-181 is intended to help uncover serious wrongdoing at the City, by bringing it to the attention of management and the Auditor General or their designate, and to ensure it is addressed appropriately, including by means of an investigation where required. The City of Hamilton has had a Whistleblower By-law in force since 2010 (previously By-law No. 09-227).

The Fraud and Waste Hotline enables the City of Hamilton to operate with a high level of honesty and integrity. The Fraud and Waste Hotline is managed by the Office of the Auditor General (OAG), an independent and objective office accountable to Council.

The Office of the Auditor General reviews and assesses every Hotline report to ensure it was made in good faith and if necessary, launch an investigation. The Office of the Auditor General conducts an objective and impartial assessment of each report, regardless of the alleged wrongdoer's position, title, length of service, or relationship with the City.



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## Alignment to the 2016-2025 Strategic Plan

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The Fraud and Waste Report supports the following City strategic objectives:

### **Community Engagement and Participation**

Hamilton has an open, transparent and accessible approach to City government that engages with and empowers all citizens to be involved in their community.

### **Our People and Performance**

Hamiltonians have a high level of trust and confidence in their City government.

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## Alignment to 2023-2026 Council Priorities

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The Fraud and Waste Report supports the following Council priorities:

### **Responsiveness & Transparency**

Government plays an important role in people’s lives through the provision of vital services, programs and support systems. To fulfill those responsibilities, City Hall must continue to develop its approach to public engagement, respond effectively and efficiently to public need and feedback, and communicate its approach in an accessible and transparent manner.

### **Outcome 3: Build a high performing public service**

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## Introduction

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This is the Fraud and Waste Annual Report on fraud, waste and whistleblower matters at the City of Hamilton and includes information about the activities of the Fraud and Waste Hotline.

It highlights the reports that have been communicated to the Office of the Auditor General from July 2023 to June 2024. It does not represent an overall picture of fraud, waste, or other wrongdoing across the City of Hamilton.



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## Fraud and Waste Hotline Program

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### Hotline made permanent in March 2023

The Fraud and Waste Hotline was established to help protect City of Hamilton assets and reduce losses. Since its launch in July 2019, the cumulative total of actual and potential losses investigated is approximately \$3,635,000, with about \$47,400 recovered via repayments/restitution/asset recovery. Effective March 2023, City Council made the Fraud and Waste Hotline a permanent program. Additionally, the Fraud and Waste Hotline provides the following benefits that cannot be quantified:

- Deterring fraud, waste, and wrongdoing,
- Strengthening internal controls and mitigation of risks,
- Improving policies and standard operating procedures,
- Building a culture of accountability,
- Better value in service delivery through increasing operational efficiencies,

Hotline report data can also be used to identify trends, manage risks, make results-oriented recommendations to management, and inform future audits for the Office of the Auditor General work plan, along with spontaneous audits for high-risk areas.

### No dedicated Fraud and Waste team

The Office of the Auditor General operates the Fraud and Waste program in addition to their other audit assignments. The Office of the Auditor General are a team of professionals who collectively possess the expertise to assess a broad range of reports and conduct investigative work into allegations ranging from simple to complex. When required, the Office of the Auditor General engages outside experts to assist on complex investigations or specialty work due to the small size of the team. Investigation costs are recovered from the home department, per the Fraud Policy and Protocol.

### Independent oversight

The Office of the Auditor General also provides independent oversight of management-led investigations by reviewing the adequacy of work performed and evaluating mitigation plans to protect City of Hamilton assets, reduce the risk of future losses, and prevent and deter future fraud, waste, or wrongdoing.

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## Anonymity of the Fraud and Waste Hotline

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Fraud and Waste Hotline intake is independently operated by a third party, Whistleblower Security Inc. (a Case IQ company). Whistleblower Security Inc. provides IntegrityCounts, a Certified Ethics Reporting System, which is a confidential way to report important information and ethical misconduct. Providing any personal information, such as your name, is optional. For any person willing to identify themselves, their information will remain confidential and will not be disclosed unless the Auditor General is compelled to do so by law.

The Office of the Auditor General may have questions or require additional information about a reported incident and will communicate using the Fraud and Waste Hotline anonymous messaging system.

All participants in a fraud and waste investigation are required to keep the investigation details and results confidential.

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## Role of the Auditor General

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The City of Hamilton has appointed the Auditor General as an Auditor General under the Municipal Act (via By-law No. 19-180, and previously No. 12-073) since 2012. This position has the responsibility to assist City Council in holding itself and its administrators accountable for stewardship over public funds and value for money in City operations. This responsibility is fulfilled by completing audits, operating the Fraud and Waste Hotline and conducting investigations as required.

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## Report Sources

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Reports in good faith are made in one of the following ways:



**Online** at [hamilton.ca/fraud](https://hamilton.ca/fraud)



**Email** to [cityofhamilton@integritycounts.ca](mailto:cityofhamilton@integritycounts.ca)



**Phone** 1-888-390-0393



**Mail** to PO Box 91880, West Vancouver, BC, V7V 4S4



**Fax** to 1-844-785-069

## Overview

44 Reports  
Directly Received by the  
Office of the Auditor  
General (Proxy)

27 Proxy Reports Sent by  
City Staff, Management,  
HR, Finance, Council  
Members

46% of Reporters  
Self-Identified as an  
Employee

54% of Reporters were  
non-Employees

Investigations Launched  
13  
(12 Current Year Reports,  
1 Carryforward Report from  
Prior Reporting Year)

\$2.35M Loss or  
Waste/Mismanagement  
Substantiated

(\$3.64M since  
Hotline launch)

## Number of Reports

127

## Number of Reports Since Hotline Launch

558

## Number of Reports by Source

54



Online

37



Email

36



Phone/  
In Person

0



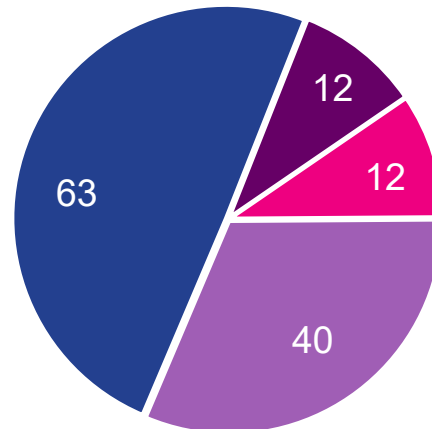
Mail

0



Fax

## Report Types July 1, 2023 to June 30, 2024



- Referral – Response Required – 63
- Referral – No Response Required – 12
- Investigations Launched (Current Year) - 12
- No Response Required/ Out of Jurisdiction/ Not Enough Information – 40

## Investigation Type

2



Fraud

6



Waste

1



Combined Fraud and  
Waste/Mismanagement

4

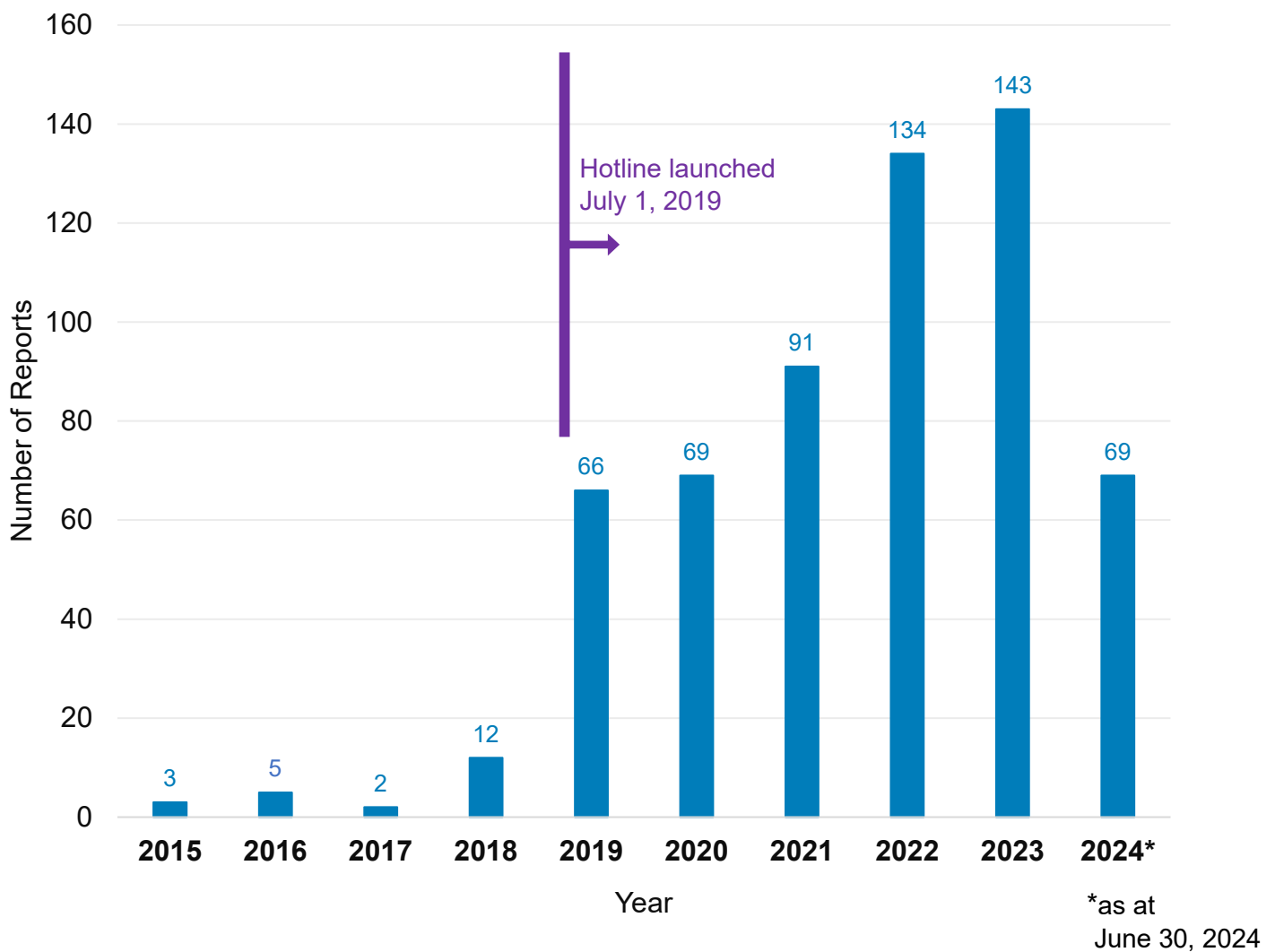


Whistleblower

## Historical Volume

This chart depicts the number of fraud, waste, and whistleblower reports from 2015 to June 2024. Between 2018 to 2023, the Office of the Auditor General saw a large increase in reports since the Fraud and Waste Hotline was announced in late 2018 and launched in July 2019. This trend continued into the first half of 2024.

### City of Hamilton Fraud, Waste, and Whistleblower Report Volume January 1, 2015 to June 30, 2024



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## Work Volume

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A total of 127 reports were assessed by the Office of the Auditor General in the twelve-month period between July 1, 2023 to June 30, 2024.

There are no staff dedicated solely to the Fraud and Waste Hotline. Existing Office of the Auditor General staff complete assessments and investigations, with some limited usage of external specialty expertise for investigations that require additional support.

In total, about 3,940 hours were spent on Fraud and Waste Hotline administration, assessment, investigations and reporting during this 12-month period. This is approximately equivalent to 2.2 frontline Office of the Auditor General FTEs annually (excluding management's time spent on hotline matters). Another way of looking at this, is that the effort is similar to having completed four to five audits of modest scope and complexity. When the Office of the Auditor General is fully staffed, there are a total of five frontline OAG employees. There have been significant vacancy and recruiting challenges experienced during this reporting period. It is estimated that management spends between 30-50% of their time on Fraud and Waste matters, depending on the active number of files at any given point in time. Compared to the prior year, a slightly increased amount of time was spent on Fraud and Waste Hotline matters (prior reporting period was 2.0 FTEs), however this nevertheless had a serious impact as the Office of the Auditor General had at least one of five frontline FTE positions vacant during this reporting period. The amount of time spent on Hotline matters has been significant in each 12-month reporting period since Hotline's launch.

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## Reports

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From July 2023 to June 2024, a total of 127 reports were received and assessed.

Of the 127 reports received, 83 (65%) reports were received via the third-party hotline operation. Another 44 (35%) reports were received directly by the Office of the Auditor General and were entered as a proxy into the case management system that is provided as part of the IntegrityCounts service contract. Of the 44 proxy reports received directly by the OAG, 27 were made by City staff and management, and 17 items were received directly from residents.

For reports received regarding Ontario Works (OW) and Housing Services social services matters, these were referred to OW and Housing Services for assessment and investigation. The investigations were handled by OW/Housing Services, not the Office of the Auditor General. The substantiation status is reported to the OAG for the tracking of aggregate statistics. The OAG reserves the right to investigate any matter which is not found to be satisfactorily investigated. In this reporting period, there was an uptick in the volume of

hotlines cases received by the OAG team relating to OW that were substantiated and actioned by the OW team.

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## Employee Reports

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Fifty-nine (59) of these 127 reports were reported by City of Hamilton employees (46% vs 48% in the prior year). Thirty (30) of the 59 employee reports were made anonymously (51% vs 44% prior year). The remaining 29 reports were employees that identified themselves. Many of these 29 reports where the employee identified themselves were employees working in HR, Finance, and Management where they had an awareness of the Fraud Policy and Protocol and of their responsibility to report matters to the Office of the Auditor General as part of their job duties.

The Office of the Auditor General continues to encourage employees and management to submit reports and thanks all those that submitted reports for this reporting period, and for their cooperation during report assessments and investigations.

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## Reports from the Public

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All reports received from the public were assessed and investigated as appropriate. The Office of the Auditor General continues to encourage members of the public to submit reports and thanks all those that submitted reports for this reporting period and for providing additional information as requested.

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## Anonymous Reports

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When a report is made anonymously, it automatically does not qualify as a whistleblower disclosure per the Whistleblower By-law, although it may meet the definition of serious wrongdoing. The vast majority of the reports the Office of the Auditor General received do not qualify as a whistleblower matter due to the fact that they come from residents or employees that wish to remain anonymous. In fact, a sizeable proportion of employee reports (30 of 59) do not qualify as a whistleblower disclosure because of anonymity. Overall, 65 of the 127 (51%) reports received for the current 12-month reporting period were anonymous.

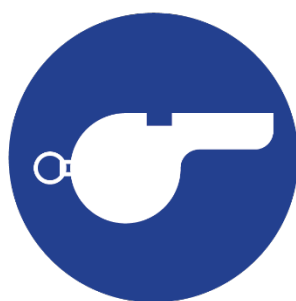
It should be noted that anonymous reports are able to be effectively assessed and investigated if the Reporter provides a sufficient level of information. The OAG is able to communicate with an anonymous reporter in the case management system, as long as the Reporter chooses to enable this feature and periodically returns to the online system for exchange of messages. City of Hamilton employees continue to prefer making anonymous reports to the Hotline. While anonymity is not necessarily a constraint to the Office of the Auditor General investigations, the ability to dialogue with a Reporter through the IntegrityCounts online messaging system has proven effective in assisting with investigations.

## Whistleblower Disclosure

By-law 19-181 (Whistleblower By-law), Section 19 - Responsibility of the Auditor General requires reporting to Council semi-annually, in the aggregate, on the number, nature and outcome of disclosures of serious wrongdoing made under this By-law.

There was no activity for the first half of the reporting period, July to December 2023. A semi-annual report was not prepared due to impacts from the cyber security incident.

There were four qualifying Whistleblower disclosures in the second half of the reporting period from January 2024 to June 2024.



### Reports Involving Whistleblower

0

4

July to December 2023    January to June 2024

For the first item, the report category is Multiple Categories Applicable (Conflict of Interest and Employee Misconduct). The outcome is pending as the investigation is ongoing.

For the second item, the report category is Multiple Categories Applicable (Conflict of Interest and Employee Time Theft and/or Misconduct). The outcome is substantiated, and the employee resigned prior to the conclusion of the investigation.

For the third item, the report category is Multiple Categories Applicable (Conflict of Interest and Employee Time Theft and/or Misconduct). The outcome is pending as the investigation is ongoing.

For the fourth item, the report category is Multiple Categories Applicable (Conflict of Interest and Waste/Mismanagement). The outcome is pending as the investigation is ongoing.

## Report Categories

A wide variety of reports were received by the Office of the Auditor General for the 12-months covered in this reporting period. The most common report categories were the following:

### Top Report Categories July 1, 2023 to June 30, 2024

Social Services – Fraud/Wrongdoing	21
Service Complaint/Concern	20
Multiple Categories Applicable	18
Conflict of Interest	9
Phishing/Identity Theft	9
Time Theft and/or Misconduct	5
Improper Financial Reporting/Budgeting	5
Employee Benefits Fraud	3
Fraud	3
Contractor/Vendor Wrongdoing	2
Theft/Misappropriation	2
Waste/Mismanagement	2
Other Various Categories	8
Out of Jurisdiction	20
<b>Total Reports</b>	<b>127</b>

Having the top report category be “Social Services – Fraud/Wrongdoing” is indicative there are concerns that eligible individuals are in receipt of the available support and services. The second most common report category is service complaint/concern, the OAG ensures appropriate referrals are made back to City departments, or the resident is provided with contact details for the Ontario Ombudsman.



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## Prior Year Reports

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Thirty-five open reports were reported at the time the 2022-2023 Fraud and Waste Annual Report was issued. The assessments and investigations were completed by the Office of the Auditor General with the following outcomes: 3 were substantiated, 3 were partially substantiated, 6 were unsubstantiated, 9 had a status "Not Applicable", and 14 are in progress or have an outcome pending.

The most common reason for the 14 reports being in progress or having an outcome pending are that an audit is in progress, with results expected to be reported in 2025, employees being on leave so the outcome remains as pending, or the OAG is waiting on management to provide information. Outcomes are included in the section above for reports that were closed during the current reporting period. The City of Hamilton's ransomware attack in February 2024 also delayed the investigation and closure of many reports as files were inaccessible for several months and some still remain inaccessible and/or unrecoverable.

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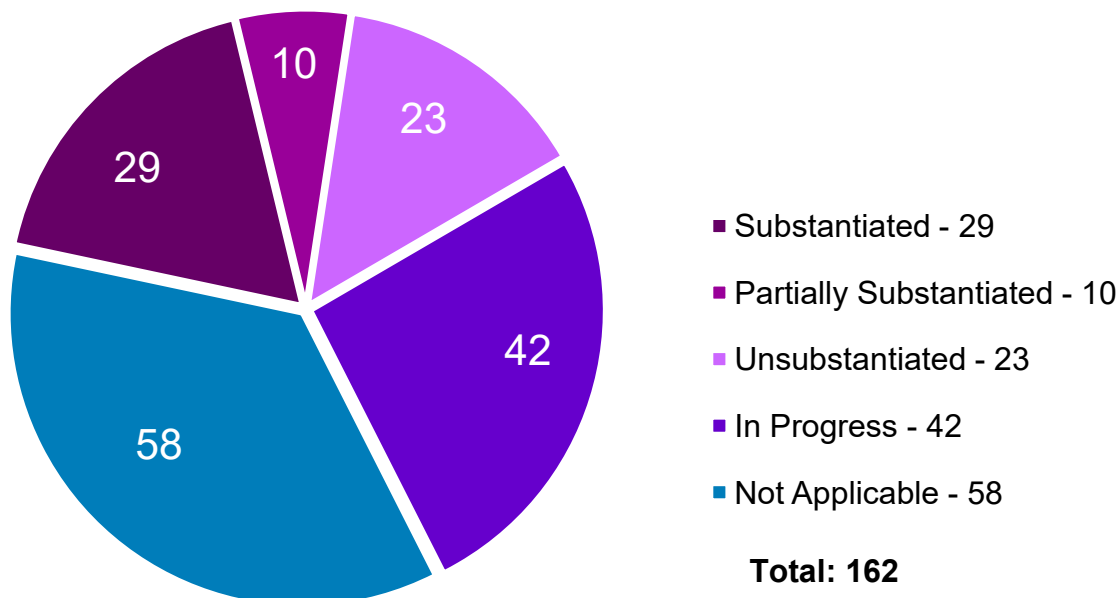
## Substantiation

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One way of summarizing outcomes is to report on the volume of reports that were substantiated, that is the number of reports where the allegation(s) were found to have merit and were able to be proven by reviewing evidence or with findings from interviews.

Of the reports received from July 2023 to June 2024 (plus any carryforward reports from prior years) the following is a summary of substantiated status. A substantiation result is not applicable (N/A) if a report was out of jurisdiction, the assessment result was that no action was to be taken, or if the report was to be referred elsewhere with no response required.

## Volume of Reports Substantiated



**Substantiation  
Rate  
33%**

Typically, a result is "pending" if the report is still in process of being assessed and/or investigated. Overall the current substantiation rate including carryforward reports from the previous reporting period (both substantiated and partially substantiated) is 33%.

The City of Hamilton's substantiation rate for the prior reporting period was 31%. For comparative purposes, in the City of Toronto Auditor General's 2023 Annual Report on the Fraud and Waste Hotline, 21% of complaints from 2023 that were investigated were substantiated in whole or in part. In the City of Ottawa's 2022 Report on the Fraud and Waste Hotline, 46% of reports closed in 2023 were substantiated. The substantiation rate will vary annually, depending on the mix of reports received by the OAG and the number of reports in progress at the end of reporting period, which have their substantiation rate counted in the reporting period that the work is completed and the report is closed.

## Loss or Waste/ Mismanagement Substantiated

**\$3.64M**

**Loss or Waste/  
Mismanagement  
Substantiated  
Since Hotline  
Launch**

It is difficult to measure or substantiate a precise cost of fraud and waste. Incidents sometimes remain undetected for long periods of time. It is also challenging at times to determine the entire time period that a fraud or waste was occurring, which makes it hard to quantify losses.

As at October 31, 2024, the amount of confirmed loss or waste substantiated by the Office of the Auditor General since the last Annual Report was issued was \$2,348,000. Of this amount, \$863,000 was fraud and \$1,485,000 was waste. Since the launch of the Hotline cumulatively \$3,635,000 of loss or waste has been substantiated. Of this amount \$1,083,600 was fraud, \$2,494,400 was waste, and for \$57,000 a category could not be determined.



## Disciplinary Action

The Office of the Auditor General is not responsible for disciplinary actions (including terminations). Investigation results are shared with Management and Human Resources. The Office of the Auditor General is informed of terminations and disciplinary actions, and this information is tracked and compiled for reporting purposes. The number of disciplinary and other actions will vary from year to year. This number is not controlled by the OAG and is reported for information purposes only.

As at the date of report publication, the following disciplinary actions related to investigations had been confirmed by the Office of the Auditor General:

- 5 Terminations,
- 10 Other Actions Taken (includes 2 employee resignations, 3 discipline issued, 1 retirement, 1 non-disciplinary letter, 2 verbal warnings, and 1 repayment letter).

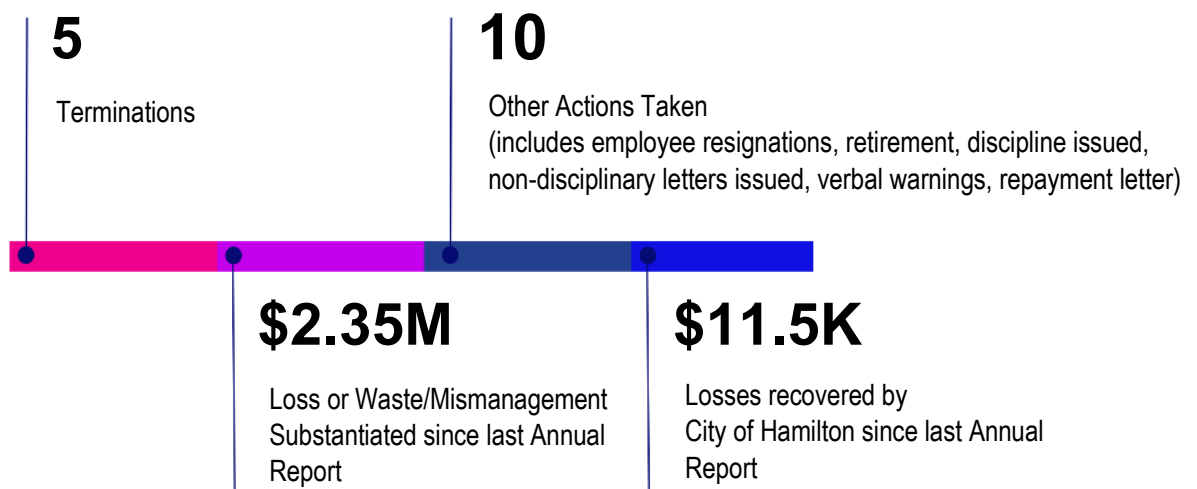
## Recoveries and Impact

As at October 31, 2024, the City of Hamilton recovered about \$11,500 of losses since the last Annual Report was issued. Cumulative recoveries since the hotline's launch are \$47,400.

The impact of fraud and waste to an organization goes well beyond financial impact. There are also non-financial impacts such as impact to reputation, impact to other staff working in an affected area. The level of effort to investigate allegations of fraud and waste are quite high.

Sometimes there is a time lag for the completion of an investigation and calculating the losses. As there are 44 open reports at report issuance, there may be additional losses and recoveries that will be reported in the next Fraud and Waste Annual Report.

## Report Outcomes



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## Report Examples

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### Introduction

To provide more information about the type of reports that the Office of the Auditor General receives and assesses, several report examples are provided in pages 20 - 29 of this annual report.

The reports included here provide examples of:

- fraud,
- waste/mismanagement; and,
- combined fraud and waste/mismanagement reports.

#### Auditor General Reporting Serious Matters to Council

All items qualifying as a "Serious Matter" per the "Auditor General Reporting of Serious Matters to Council Policy" for the reporting period have been previously reported to Council. There were four items that qualified under this Policy in the 2023-2024 Fraud and Waste Report time period and they were all presented to Council.

1. AUD23014 Auditor General Reporting of Serious Matters to Council (Case #56207 Employee Benefits Fraud).
2. AUD24002 Auditor General Reporting of Serious Matters to Council (Case #71958 Business Email Compromise Fraud #2).
3. AUD24003 Auditor General Reporting of Serious Matters to Council (Case #73367 Business Email Compromise Fraud #3).
4. AUD24004 Auditor General Reporting of Serious Matters to Council (Case #74254 Vehicle Theft).

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## Report Examples

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### **Manager Working Another Job (“Moonlighting”) When Scheduled to Work at City of Hamilton**

It was alleged that a City of Hamilton manager was working at another job and there were concerns about how the manager could complete their City of Hamilton duties along with the duties of this additional position.

The OAG investigated and confirmed via publicly available sources that the employee did hold an appointment with another government organization and found a high volume of work activity at this additional government organization for select periods of time.

Some of the work activity at the other government organization, when compared to the manager’s City of Hamilton schedule, provided evidence that the manager was working for the other government organization during City business hours.

The OAG made two requests to interview the manager for this investigation. The employee ultimately never responded to the OAG’s requests and instead submitted their resignation from the City.

Based on available evidence that the former manager was working another job when scheduled to work at the City of Hamilton, the OAG concluded that the allegations were ultimately substantiated.

### **Hotline Tip Led to Real Estate Audit Findings - \$1.2M of Revenue Unlikely to be Fully Collected**

Following the submission of two separate reports to the Fraud and Waste Hotline regarding the administration of leases and licensing in the Corporate Real Estate Office, the Office of the Auditor General (OAG) performed an audit of Corporate Real Estate: Leases and Licences (AUD24005).

The audit focused on standard lease-out arrangements where the City is the landlord. The OAG concluded that there is significant room for improvement in governance and administration of leases and licences.

#### **Administration**

- Inefficient and error-prone,
- Opportunities being missed,
- Responsibilities are dispersed between multiple parties and multiple tools,
- Procedures, roles, and criteria are not adequate.

## Governance

- Delegations of authority not addressed.

## Systems and Data

- Current system is vulnerable to changes being made to information without any trace of the source or timing of the change,
- Information is not complete or current,
- Information is inconsistent across systems,
- None of the lease and licence systems integrate with corporate financial systems,
- Lack of proactive reporting procedures / practices / tools.

## Below Market Rental Rates

- Transparency and accountability are lacking in processes,
- Lack of rent increases.

## Collections

- Inadequate process to ensure full collection and restoration of arrears in a timely manner,
- Accumulated arrears, rental losses, and revenues that are unlikely to be fully collected estimated to be about \$1.2 million.

The Office of the Auditor General's Report AUD24005 made 35 recommendations to address the key audit findings, with a focus on data collection and financial reporting, maximizing and collecting revenues, and related process improvements in the administration of leases and licences. Management agreed with all 35 recommendations and provided responses for each recommendation.

## **Employee Breach of Trust Allegations - Update**

In the 2022-23 Fraud and Waste Report we reported that the OAG received information about a (now former) City employee who was a Plans Examiner that had been charged with two counts of breach of trust. The charges followed a Police investigation.

Per our review of court documents, two charges were laid against a City employee. Both charges were: "being an official with the City of Hamilton, a Plans Examiner did commit Fraud in connection with the duties of his office by entering false information on City of Hamilton documentation and depriving the City of Hamilton fees owed to it contrary to Section 122 of the Criminal Code".

These charges were stayed in Fall of 2024. The former employee was terminated earlier in 2024 due to their conviction on a drug-related charge as part of the Project Skyfall investigation.

A full investigation by the OAG has begun, as ultimately the OAG is looking to understand the full extent of what happened, how it happened, and what lessons, if any, can be learned. OAG work is resuming now that the criminal trial has concluded.

### **Employee Time Theft**

Human Resources notified the OAG of allegations that a City employee was committing time theft and that they were found handling personal matters during work time. The OAG requested that HR investigate the matter.

The HR investigation found that work records did not match what was observed by management. Ultimately 12 instances of time theft by falsifying work service records as substantiated. HR informed the OAG that employee was issued discipline.

### **False Benefit Claims**

HR informed the OAG that they investigated three employees for false benefit claims and informed the OAG of the result as follows:

- An employee was found to have filed false claim submissions (93 in all) totalling over \$14,300. Based on available information, it is the OAG's understanding that over 70% of this amount was received back from the employee. The employee resigned before the investigation could be concluded by HR.
- An employee was found to have filed false claim submissions. The total of the false claims was about \$990. HR informed the OAG that the employee was terminated and that the full amount was recovered from the former employee.
- An employee was found to have filed false claim submissions totalling about \$6,600. HR informed the OAG that the employee was terminated. It is unknown to the OAG if any funds have been recovered.

As a result of these issues OAG included an audit of Employee Benefits Administration on its 2023-2026 Term of Council Audit Workplan, it is planned to be an audit of the processes used to administer benefits claims and protect against fraud.

### **City Targeted by Imposter Vendor Scam - Again**

OAG received notification from City Finance staff of a situation whereby someone posed as an existing vendor to the City – a vendor that was owed substantial monies. The imposter vendor contacted the City to change the banking details of the legitimate vendor. As a result of a misstep in applying the City's existing procedures for such requests, the banking information was changed, and over \$274,000 was paid into a new bank account as directed by



the imposter. The legitimate vendor subsequently contacted the City wondering where their payments were, which led to further enquiries that revealed the diverted funds.

The OAG engaged a forensic investigative firm to assist in looking into the matter, and to report the exact circumstances of the diverting of funds. The OAG also reported the incident to the police and will be making recommendations for process improvement in its final report to management. This particular incident occurred prior to the City's ransomware attack in late February 2024.

This is similar to a situation that the OAG reported in last year's Fraud and Waste Annual Report and Report AUD24001.

The OAG is currently finalizing the investigative report for this matter.

### **City Agency Targeted by Imposter Vendor Scam**

OAG received notification from a City Agency's Finance staff of a situation whereby someone posed as an existing vendor to the City Agency – a vendor that was owed substantial monies. The imposter vendor contacted the City Agency to change the banking details of the legitimate vendor. The banking information was changed, and over \$552,000 was paid into a new bank account as directed by the imposter. The legitimate vendor subsequently contacted the City wondering where their payment was, which led to further enquiries that revealed the diverted payment.

This particular incident occurred after the City's ransomware attack in late February 2024, and this matter was made even worse because the invoice to be paid was for about \$137,000, but due to human error and manual workaround processes in place due to ransomware attack, the amount paid to the imposter vendor was the incorrect, higher amount of \$552,000, and a different, legitimate vendor was underpaid by about \$415,000.

Further complicating things, the legitimate vendor had emailed the City Agency over a week prior to the fraud warning the Agency that they had experienced a security breach and were notifying the Agency that their banking information has not changed and to urgently contact them if there are any suspicious requests for fund transfers to difference banks. Notwithstanding the warning, the funds were electronically transferred to the imposter vendor's bank account.

The OAG engaged a forensic investigative firm to assist in looking into the matter, and to report the exact circumstances of the diverting of funds. The OAG also reported the incident to the police and will be making recommendations for process improvement in its final report to management. As part of its investigation response OAG enlisted the assistance of the City's Legal Services in tracing the funds and through a court order \$417,000 of the \$552,000 was successfully frozen.

The OAG is currently finalizing the investigative report to management for this matter.

## **Non-Compliance with Contract Costs City \$22K**

A vendor reported to the OAG with allegations that they were treated unfairly in the assignment of work with respect to a contract relating roadway maintenance, essentially that the City was not adhering to the terms of the contract.

The vendor claimed that for two weeks their equipment sat idle while another vendor was being assigned work. The vendor's understanding through the Tender award process was that there was a defined work assignment process for all of the multiple, successful bidders. It was the vendor's opinion that the City was not adhering to the contract terms.

A preliminary assessment by the OAG substantiated the allegation of unfairness in how the contract was administered, shown by discovering that the work was assigned using an inaccurate assignment list. The OAG referred the issue to management for resolution and recommended that they work with Legal Services and the contractor to determine the appropriate actions. The result was almost \$22,000 was paid to the vendor that reported the matter to the OAG.

## **Protective Plumbing Program – Several Duplicate Payments Made**

The OAG is preparing the final report for a Transfer Payments and Grants Value for Money Audit (to be released in the near future). During audit testing in the Protective Plumbing Program (3P), the OAG identified 10 duplicate payments made to various grant recipients in 2022.

Our investigation into the matter found the duplicate payments were made due to human error in the manual payment process and also due to a lack of review. In addition, the financial system was found be lacking the needed built-in controls to identify and reject transactions that have all the same attributes except for one. The total amount of the duplicated payments is over \$18,400.

The OAG issued an urgent memo to management requesting immediate action be taken to recover the duplicate payments and to further review transactions processed in this manual process. Management reported back to the OAG that no further duplicate payments were found. Collection efforts were being led by Finance and Legal Services.

## **Alleged Waste in City Trail Capital Works**

The OAG received a complaint about a City Trail Capital Project, on behalf of a group of residents. The complaint was that the contractor did not finish, nor cleanup from, their work, leaving residents without a path for walking, running, and other healthy activities.

The report alleged that two months following the scheduled completion of work, the trail was still closed, and the worksite was left untidy, and that the contractor was not fulfilling their contractual requirements of being onsite.

The OAG found that the project would take about four months to complete, by the time the OAG received the complaint, it was six months from when the contractor started the work. Further investigation substantiated other aspects of the complaint; indeed, the project was delayed, and the contractor was not attending the site daily. Trees and stones had not been removed from the site.

Procurement documents and project documentation revealed certain aspects, such as change orders, documented quantity and monetary changes, but did not document schedule changes. The substantial completion date was more than three months past the date specified in the contract without a formal written amendment to extend or change the contract terms.

The OAG found there were several opportunities to improve processes. The OAG made four recommendations to management that focused on improvements to contract management processes and practices. Management replied with an action plan to implement all four recommendations.

### **DARTS Billing Issues**

In November 2023, the Accessible Transit Service (ATS) section that manages the City's agreement with DARTS, noticed that DARTS was incorrectly including group booking trips as special events, which are subsidized trips, and were therefore overpaid. ATS believed that this may have been occurring as far back as the beginning of the contract in 2012.

A preliminary assessment by the Office of the Auditor General (OAG) prompted an audit of overpayments made to DARTS for support persons, orientation interviews, and special events.

OAG concluded that payments made to DARTS from 2018-2023 for this type of ride were more than \$115,000 higher than they should have been and that the estimated 12-year total of overpayments ranged between \$232,000 and \$310,000.

The full Audit Report will be released by the OAG in December 2024, and it includes seven recommendations to management.

### **Stolen City Van**

Corporate Security reported to the OAG that a van was stolen from a City Facility, with suspected employee involvement. The matter was reported to the Police by Corporate Security. The OAG also notified HR. The OAG requested that Corporate Security and HR investigate, however there is no new information to report on this file. Estimated value of the stolen van is over \$13,000.

## Insufficient/No Business Case to Justify the Addition of 7 FTEs to City Budget

The OAG received a report alleging seven temporary staff positions were converted to permanent positions without proper a proper business case and analysis. The seven positions at issue are currently funded by a different level of government. The Reporter alleged the information provided to Council requesting their approval was misleading as there is allegedly insufficient funding to support the positions.

The OAG's investigation concluded that there was no business case prepared that analyzed the long-term impact converting the temporary positions to permanent in the request for Council approval. The OAG also found that the existing corporate policy does not provide guidelines or expectations for the level of sophistication and analysis required to support changes in staff complement.

However, we did conclude that the seven positions are currently fully funded and will continue to be fully funded provided that the Province continues the funding at the current level and continues with at least the same percentage allocation for program administration costs.

The OAG finds the allegation to be partially substantiated due to the policy gap and lack of a robust business case.

### Other Report Examples

Although the Office of the Auditor General may find some reports not to be substantiated, there are reports that show significant control weaknesses. Some unsubstantiated examples are also provided for insight into the varying outcomes that can occur when cases are assessed and investigated.

#### Alleged Vendor (Consultant) Conflict of Interest

The OAG received a report from a citizen concerned about the potential conflict of interest of a consulting firm. The firm was working on an important project for the City, while at the same time representing a developer that was taking a position on a different matter that was adversarial to that of the City. Ultimately, OAG concluded that the 2 matters were unrelated, with each having little bearing on the other.

However, our research did lead us to the conclusion that the City has very little substantive guidance on what constitutes conflict of interest on the part of a vendor, including the situations and criteria for identifying those that would require disclosure and/or involve unacceptably high risk.

In discussions with Procurement Division we learned that they are working on a Vendor Code of Conduct. Accordingly, we made a recommendation that they consider more detailed definition and guidance on vendor conflict of interest as part of that exercise.

### **Handoff of Package**

We received an anonymous report alleging possible fraud and embezzlement. In the parking lot of a local retailer, the Reporter saw a City-branded vehicle and a person wearing an orange safety shirt transferring a white box to a person who pulled up in a truck and placed it in the back of the truck. The allegation was that City property was being released to a private citizen without permission.

The OAG referred the allegation to management for investigation. Management was able to verify that the Reporter saw one employee providing another employee with supplies needed for the next day's work. The employee in the City vehicle picked up a box of supplies and met with the employee on route to their project to save staff time for the other City. The report was found to be unsubstantiated.

### **Unproductive Road Work Allegations**

The OAG received a report alleging that some road repair work performed by the City staff was unproductive and more staff and machinery resources were being used than was necessary and was a waste.

We reviewed the matter and concluded that the allegation was unsubstantiated, however we made recommendations for improvement to management. We found that the repair methodology used was based on the concept of economies of scale, which enabled a higher volume of work to be completed each day.

### **Various Intrusion Attempts to City Payment Systems**

In today's digital economy, online payment systems have become essential for City services. However, cybercriminals target online payment portals hoping to test stolen credit card numbers, make unauthorized purchases, or gain access to payment systems for larger-scale fraud operations.

These fraudulent activities typically involve criminals using automated tools to attempt multiple transactions in rapid succession, often using stolen or generated credit card numbers. Their goal is to identify valid card numbers that can then be used for larger unauthorized purchases or sold on illegal marketplaces.

In the past year, more than 1,240 attempts to make suspicious payments through the City's payment pages were reported to OAG. The attempts were usually part of multiple transactions in rapid succession, for low dollar amounts.

The City's protective measures helped safeguard public resources and maintain trust and confidence in our digital services by successfully blocking 99.5% of the attempts. Collaboration and support from Information Technology and Finance contributed to the Customer Service Division's successful blocking of these attempts.

### **Multiple Payroll Phishing Attempts**

"Payroll Phishing" is a form of fraud where criminals attempt to redirect employee paychecks by manipulating payroll and human resources systems. These attacks target an organization's Human Resources department, attempting to exploit their access to employee payment information and payroll systems.

In a typical payroll phishing attempt, fraudsters impersonate employees through fake or compromised email accounts, requesting changes to direct deposit information. These attacks use carefully crafted emails to appear legitimate. The criminals' goal is to redirect salary payments to fraudulent bank accounts before their deception can be detected.

The OAG was informed of three payroll phishing attempts in the current reporting period; all three attempts sent directly to the email address of the Executive Director of Human Resources (HR), claiming to be an employee and requesting a change in direct deposit banking information.

HR reported the emails to the OAG and successfully verified that each attempt was a 'phish' through direct confirmation with the three City employees.

### **Unsubstantiated Allegation of Recruitment Irregularity**

The OAG received an anonymous report alleging that a senior level position was awarded without due process. Working with Human Resources to obtain more information about this particular recruitment competition and following a review of the City's "Request to Post and Fill a Vacancy Policy", the OAG was able to conclude that there was no policy violation and therefore considered the allegation unsubstantiated.

### **Allegation of International Travel While Receiving Ontario Works**

Concerns were reported to the Office of the Auditor General about an individual in receipt of Ontario Works income support and who was also allegedly travelling internationally. The OAG referred this report to the Ontario Works Division who provided the OAG with the Ontario Works Policy 9.2 Absence from Ontario, which outlines the directives for travelling out of Ontario for a period of time.

"A person who is absent from Ontario for a period greater than seven days is not eligible for assistance unless the absence is approved by the Administrator as necessary for reasons of health or exceptional circumstances."

Ultimately the allegations were found to be unsubstantiated.

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### **Allegation of Social Housing Subletting**

The OAG received concerns about potential subletting of a social housing unit. The matter was referred to Housing Services who reported back to the Office of the Auditor General the concerns were unsubstantiated.

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### **Allegation of Wrongful Eviction at a Social Housing Property**

Allegations that a tenant was wrongfully evicted from a social housing property was reported to the Office of the Auditor General. The OAG referred the matter to Housing Services who informed the OAG the tenant was over \$20,000 in rental arrears and that the proper process for terminating a tenancy was applied. The report was found to be unsubstantiated.

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## **Conclusion**

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The Fraud and Waste Hotline was launched in July 2019 as a pilot program and was made permanent by Council in March 2023. Overall, the first five years of the Fraud and Waste Hotline operation have seen a high volume reports assessed and investigations launched as appropriate. Over 550 reports have been assessed and investigated.

Without a Fraud and Waste Hotline in place, it is likely that many of these reports would not have been received by the Office of the Auditor General and wrongdoing involving City resources may have continued and the scale of fraud and waste would have remained undisclosed and not publicly reported. Generally speaking, it indicates Hamiltonians and employees alike share the commitment in protecting the City of Hamilton's revenue, property, information and other assets and resources from fraud, waste and other wrongdoing.





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### **SPEAK UP – Reporting Fraud and Waste**

**Online:** [Hamilton.ca/fraud](http://Hamilton.ca/fraud)

**Phone:** 1-888-390-0393

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**Email:** [cityofhamilton@integritycounts.ca](mailto:cityofhamilton@integritycounts.ca)

**Fax:** 1-844-785-0699

Copies of our audit reports are available at: [hamilton.ca/audit](http://hamilton.ca/audit)

Alternate report formats available upon request.



# FRAUD AND WASTE ANNUAL REPORT

July 1, 2023 to June 30, 2024

## Total Reports

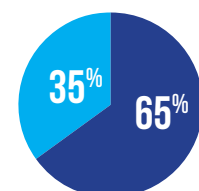
Current Reporting Year	127
Prior Year Carryforward	35
Reports Since Hotline Launch	558

## Number of Reports by Source



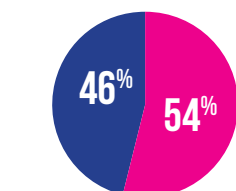
Investigations Launched by Office of the Auditor General	13
Current Reporting Year Reports	12
Carryforward Reports from Prior Reporting Year	1

## Reports Directly Received by the Office of the Auditor General (Proxy)



Proxy 44 (35%)  
Hotline 83 (65%)

## Employee Reports



Self-Identified 59 (46%)  
as an Employee  
Non-Employee 68 (54%)

**Overall  
Substantiation  
Rate  
33%**

## Top Report Categories

Social Services – Fraud/Wrongdoing	21
Service Complaint/Concern	20
Multiple Categories Applicable	18
Conflict of Interest	9
Phishing/Identity Theft	9
Time Theft and/or Misconduct	5
Improper Financial Reporting/Budgeting	5
Employee Benefits Fraud	3
Fraud	3
Contractor/Vendor Wrongdoing	2
Theft/Misappropriation	2
Waste/Mismanagement	2
Other Various Categories	8
Out of Jurisdiction	20
<b>Total Reports</b>	<b>127</b>

## Report Types

Referral – Response Required	63
Referral – No Action Required	12
No Response Required / Not Enough Information / Out of Jurisdiction	40
Investigations Launched (Current Reports)	12

## Investigation Type (launched in current reporting year)



Loss or Waste Substantiated	\$2,348,000
Recovery/Restitution	\$11,500
Loss or Waste Substantiated since Hotline Launch	\$3,635,000
Recovery/Restitution since Hotline Launch	\$47,400

## Office of the Auditor General Recommendations to Management

### Fraud and Waste Hotline Period: July 1, 2023 to June 30, 2024

Theme	Recommendations	Summary
Real Estate – Leases and Licensing	35	Addresses the key audit findings, with a focus on data collection and financial reporting, maximizing and collecting revenues, and related process improvements in the administration of leases and licences.
Code of Conduct - Conflict of Interest	5	Progress towards establishing a tone-at-the top that clearly communicates that conflicts of interests are not acceptable and in conjunction with the new controls, will help establish a culture of accountability.
Code of Conduct - Conflict of Interest	2	Potential policy development for engaging employees as consultants.  Develop enhanced conflict of interest guidance for employees accepting outside employment (“moonlighting”).
Financial Reporting/Budgeting (i.e. Inventory Management)	1	Inventory management and proper reporting of assets.
Administration of Employee Benefits	18	Strengthen policies, procedures, and oversight for the administration and detection of employee benefits fraud.
Stormwater Asset Management – Investigation of Recent Sewage Leaks	5	Opportunities for continuous improvement.
Conflict of Interest, Code of Conduct, Financial Reporting/Budgeting	15	Enhance property security and establish clear roles and responsibilities with segregation of duties at a City agency.
Safety	4	Maintain compliance with legislation and specifications requirements.

Theme	Recommendations	Summary
Cash Handling	4	Strengthen cash handling at a City agency.
Contract Management	1	Policy administration of hired contractors.
Continuous Improvement	2	Improve frequency of site assessments and communication to residents.
Contract Management	4	Improve oversight of projects and contracts.
Code of Conduct – Conflict of Interest	2	Disclosure of Code of Conduct Conflict of Interest.  Improve guidance and clarify definition of Conflict of Interest for Vendors as part of the Vendor Code of Conduct.
Financial Reporting/Budget (i.e. Billing Administration)	6	Update contract and improve data collected for invoicing.  Develop guidance and standards for business cases related to increasing staff complement.

Theme	Total Number of Recommendations
Administration of Benefits	18
Cash Handling	4
Code of Conduct - Conflict of Interest	24
Continuous Improvement	2
Contract Management	5
Financial Reporting/Budgeting (e.g. Inventory Management, Billing Administration)	6
Real Estate - Leases and Licensing	36
Safety	4
Stormwater Asset Management – Investigation of Recent Sewage Leaks	5
<b>Total Recommendations</b>	<b>104</b>

## City Enrichment Fund Requiring Advance Payments in 2025

Organization	Advance Payment Schedule for 2025	# of Payments (advance)	2024 Approved Annual Budget	2025 Advance Payment Amount (Monthly)	2025 Advance Payment Amount (5 Payments)
Art Gallery of Hamilton	1st of each month	5	\$1,000,000.00	\$83,333.33	\$416,666.67
Theatre Aquarius	1st of each month	5	\$270,375.00	\$22,531.25	\$112,656.25
Hamilton Philharmonic Orchestra	1st of each month	5	\$216,300.00	\$18,025.00	\$90,125.00
Brott Music Festival	1st of each month	5	\$154,500.00	\$12,875.00	\$64,375.00
<b>Total</b>			<b>\$1,641,175.00</b>	<b>\$136,764.58</b>	<b>\$683,822.92</b>

## January 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 NEW YEAR'S DAY	2 No Meetings	3	4
5	6	7	8	9	10	11
12	13 <del>PHC – 9:30 a.m.</del> PWC – 1:30 p.m.	14 PC – 9:30 a.m.	15 GIC – 9:30 a.m.	16 AFAC – 9:30 a.m. ECSC – 1:30 p.m.	17	18
19	20	21	22 COUNCIL 9:30 a.m.	23	24	25
26	27	28	29	30	31	

GIC = General Issues Committee of the Whole

AFAC = Audit, Finance &amp; Administration Committee

PWC = Public Works Committee

ECSC = Emergency &amp; Community Services Committee

PC = Planning Committee

~~PHC = Public Health Committee~~**All meetings will be in the Council Chambers, Hamilton City Hall, 2<sup>nd</sup> Floor**

## February 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3 PHC – 9:30 a.m. PWC – 1:30 p.m.	4 PC – 9:30 a.m.	5 GIC – 9:30 a.m.	6 AFAC – 9:30 a.m. ECSC – 1:30 p.m.	7	8
9	10	11	12 COUNCIL 9:30 a.m.	13	14	15
16	17 FAMILY DAY	18	19	20	21	22
23	24 PHC – 9:30 a.m. PWC – 1:30 p.m.	25 PC – 9:30 a.m.	26 GIC – 9:30 a.m.	27 AFAC – 9:30 a.m. ECSC – 1:30 p.m.	28	

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## March 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5 COUNCIL 9:30 a.m.	6	7	8
9	10 MARCH BREAK	11	12	13	14	15
16	17 PHC – 9:30 a.m. PWC – 1:30 p.m.	18 PC – 9:30 a.m.	19 GIC – 9:30 a.m.	20 AFAC – 9:30 a.m. ECSC – 1:30 p.m.	21	22
23	24	25	26 COUNCIL 9:30 a.m.	27	28	29
30	31					

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## April 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1	2	3	4	5
6	7 <del>PHC – 9:30 a.m.</del> PWC – 1:30 p.m.	8 PC – 9:30 a.m.	9 GIC – 9:30 a.m.	10 AFAC – 9:30 a.m. ECSC – 1:30 p.m.	11	12
13	14	15	16 COUNCIL 9:30 a.m.	17	18 GOOD FRIDAY	19
20	21 EASTER MONDAY	22	23	24	25	26
27	28 <del>PHC – 9:30 a.m.</del> PWC – 1:30 p.m.	29 PC – 9:30 a.m.	30 GIC – 9:30 a.m.			

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## May 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 AFAC – 9:30 a.m. ECSC – 1:30 p.m.	2	3
4	5	6	7 COUNCIL 9:30 a.m.	8	9	10
11	12	13	14	15	16	17
18	19 VICTORIA DAY	20 <del>PHC – 9:30 a.m.</del> PWC – 1:30 p.m.	21 GIC – 9:30 a.m.	22 AFAC – 9:30 a.m. ECSC – 1:30 p.m.	23 PC – 9:30 a.m.	24
25	26	27	28 COUNCIL 9:30 a.m.	29	30	31

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## June 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9 PHC – 9:30 a.m. PWC – 1:30 p.m.	10 PC – 9:30 a.m.	11 GIC – 9:30 a.m.	12 AFAC – 9:30 a.m. ECSC – 1:30 p.m.	13	14
15	16	17	18 COUNCIL 9:30 a.m.	19	20	21
22	23	24	25	26	27	28
29	30					

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## July 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		<b>1</b> <b>CANADA DAY</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>6</b>	<b>7</b> <del>PHC – 9:30 a.m.</del> PWC – 1:30 p.m.	<b>8</b> PC – 9:30 a.m.	<b>9</b> GIC – 9:30 a.m.	<b>10</b> AFAC – 9:30 a.m. ECSC – 1:30 p.m.	<b>11</b>	<b>12</b>
<b>13</b>	<b>14</b>	<b>15</b>	<b>16</b> COUNCIL 9:30 a.m.	<b>17</b>	<b>18</b>	<b>19</b>
<b>20</b>	<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>
<b>27</b>	<b>28</b> <del>PHC – 9:30 a.m.</del> PWC – 1:30 p.m.	<b>29</b> PC – 9:30 a.m.	<b>30</b> GIC – 9:30 a.m.	<b>31</b> AFAC – 9:30 a.m. ECSC – 1:30 p.m.		

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**August 2024**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4 CIVIC HOLIDAY	5	6 COUNCIL 9:30 a.m.	7	8	9
10	11	12	13	14	15	16
17 AMO 2025	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

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## September 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> <b>LABOUR DAY</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> <del>PHC – 9:30 a.m.</del> PWC – 1:30 p.m.	<b>9</b> PC – 9:30 a.m.	<b>10</b> GIC – 9:30 a.m.	<b>11</b> AFAC – 9:30 a.m. ECSC – 1:30 p.m.	<b>12</b>	<b>13</b>
<b>14</b>	<b>15</b>	<b>16</b>	<b>17</b> COUNCIL 9:30 a.m.	<b>18</b>	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b> <del>PHC – 9:30 a.m.</del> PWC – 1:30 p.m.	<b>30</b> PC – 9:30 a.m.				

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## October 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 GIC – 9:30 a.m.	2 AFAC – 9:30 a.m. ECSC – 1:30 p.m.	3	4
5	6	7	8 COUNCIL 9:30 a.m.	9	10	11
12	13 THANKSGIVING	14	15	16	17	18
19	20 <del>PHC – 9:30 a.m.</del> PWC – 1:30 p.m.	21 PC – 9:30 a.m.	22 GIC – 9:30 a.m.	23 AFAC – 9:30 a.m. ECSC – 1:30 p.m.	24	25
26	27	28	29 COUNCIL 9:30 a.m.	30	31	

GIC = General Issues Committee of the Whole

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## November 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
9	10 PHC – 9:30 a.m. PWC – 1:30 p.m.	11 REMEMBRANCE DAY	12 GIC – 9:30 a.m.	13 AFAC – 9:30 a.m. ECSC – 1:30 p.m.	14 PC – 9:30 a.m.	15
16	17	18	19 COUNCIL 9:30 a.m.	20	21	22
23	24	25	26	27	28	29
30						

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## December 2025

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 <del>PHC – 9:30 a.m.</del> PWC – 1:30 p.m.	2 PC – 9:30 a.m.	3 GIC – 9:30 a.m.	4 AFAC – 9:30 a.m. ECSC – 1:30 p.m.	5	6
7	8	9	10 COUNCIL 9:30 a.m.	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25 CHRISTMAS DAY	26 BOXING DAY	27
28	29 SHUT DOWN	30 SHUT DOWN	31 NEW YEARS EVE			

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**Proposed Changes to the Code of Conduct for Employees, Schedule B: Fees, Gifts and Hospitality**

Section	Current Text of Schedule B	Proposed Changes	Considerations
<b>Purpose</b>	The City requires employees to perform their professional duties and responsibilities with fairness, impartiality, and transparency. The purpose of this Schedule is to outline the City's expectations for employees who are offered fees and both pecuniary and non-pecuniary gifts, and/or hospitality from outside individuals or organizations in relation to their position with the City.	No Changes.	
<b>Definitions</b>			
Disclosure of Gifts and Hospitality Form	The form employees complete to identify a benefit (fee, gift, or hospitality) they received from an outside individual or organization in the course of their professional duties and responsibilities. A <del>form must be completed for fees, gifts and hospitality valued over \$25 to ensure transparency and accountability.</del> Instructions for completion of the Disclosure Form are included with the form.	The form employees complete to identify a benefit (fee, gift, or hospitality) they received from an outside organization or individual in the course of their professional duties and responsibilities. Instructions for completion of the Disclosure Form (link) are included with the form.	Keep text that defines what the form is. Delete text that says how it is to be used and move to terms and conditions.
Fee	An amount of money that is paid for work conducted.	An amount of money that is paid for work conducted for an outside organization or individual, for example, a speaking engagement.	Text added for additional clarity.
Gift	A benefit of any kind, not only pecuniary in nature, including but not limited to gifts, gift	A benefit of any kind, not only pecuniary in nature, including but not limited to gifts, gift certificates, gift	'Significant social relationship' added to be consistent with the

Section	Current Text of Schedule B	Proposed Changes	Considerations
Hospitality	<p>certificates, gift cards, discounts, favours, tickets, passes (zero-value or otherwise), or assistance and/or opportunities given to an employee(s) or a member of their family from an outside organization or individual.</p> <p>Any hospitality event or activity, including but not limited to meals, tickets to sporting events, theatre tickets, tickets to other forms of entertainment, passes (zero-value or otherwise) golf game fees, etc. given to an employee, their family member, or significant social relationship from an outside organization or individual.</p>	<p>cards, discounts, favours, tickets, passes (zero-value or otherwise), or assistance and/or opportunities given to an employee(s), a member of their family, or a significant social relationship from an outside organization or individual.</p> <p>No changes</p>	<p>current definition of Hospitality and with other Code of Conduct schedules.</p>
Pecuniary Interest	<p>Relates to matters involving a real or potential financial gain or loss to the employee, their family members, their significant social relationships, or to the businesses and/or organizations to which they belong.</p>	<p>No changes</p>	
Non-Pecuniary Interest	<p>Relates to matters involving a real or potential gain or loss that is not monetary in nature to the employee, their family members, their significant social relationships, or to the businesses and/or organizations to which they belong. This may include, but is not limited to, a social benefit, political advantage, professional advancement, preferential treatment, access to benefits not available to the public, etc.</p>	<p>No changes</p>	

Section	Current Text of Schedule B	Proposed Changes	Considerations
<b>Terms and Conditions</b>  Pecuniary and Non-Pecuniary Gifts and Hospitality	<p>1. Employees may not solicit or accept any pecuniary or non-pecuniary gifts or hospitality that could influence, or be perceived to influence, the performance of their professional duties and responsibilities from outside individuals or organizations that:</p> <p>(a) are applying for, or are in receipt of, services from the City, (b) do business with, or want to do business with, the City, unless the benefit is available to all members of the public or are available on a discounted basis to all City employees, e.g., discounted cell phone package, automobile insurance.</p>	No changes.	
<b>Exceptions</b>  Gifts <del>or Hospitality</del> <del>Valued at \$25 or Under</del>	<p><del>2. An employee may accept a nominal gift or hospitality with a value of \$25, or under (for example, lunch, dinner, coffee, a business portfolio, a plant, promotional materials, pen, mug, etc. from a conference, trade show, etc.) provided that:</del></p> <p><del>(a) it is in in the context of a business meeting or interaction, or in the context of a recognized charitable event; and</del></p>	<p>2. Gifts of a nominal value that do not exceed \$50 in value may be accepted in the following circumstances, as long as there is no real or perceived conflict of interest:</p> <p>a. Promotional items, such as a mug, pens, business portfolios, magnets, etc. from a conference, trade show, etc.</p>	<p>The proposed changes separate gifts and hospitality into two distinct sections with different criteria. Many municipalities do this and have similar criteria to what is proposed here.</p> <p>The proposed new value is \$50, instead of under \$25, \$25-\$100, over \$100. This is more straight</p>

Section	Current Text of Schedule B	Proposed Changes	Considerations
	<p><del>(b) it is an infrequent occurrence; and</del> <del>(c) it legitimately serves a business purpose; and</del> <del>(d) it is part of the employee's professional duties and job responsibilities; and</del> <del>(e) the gift or hospitality is not an attempt to seek special favours or advantages from the employee or the City.</del></p> <p><del>3. Employees are not required to disclose receipt of such gifts or hospitality provided they meet the criteria above, unless the total value exceeds \$200 in a calendar year. If the value exceeds \$200, employees must inform their Manager/Director, complete a Disclosure of Gifts and Hospitality Form and submit it to Human Resources via the Code of Conduct email (codeofconduct@hamilton.ca).</del></p>	<p>b. Items presented to persons participating in public functions as guest speakers, panelists, etc. such as flowers, plaques, picture frames, pens, chocolates, travel mugs, water bottles, gift card, etc.</p> <p>c. Token exchanges as part of protocol, for example, from a visiting international delegation, a cultural group, a charitable organization, etc.</p> <p>d. Gifts of courtesy or thanks which are shared within the Department or donated to charity, such as seasonal gift baskets, flowers, gift cards, etc.</p> <p>3. Any gifts that exceed \$50 should be returned to the sender with an acknowledgement and with reference to the Code of Conduct. Any gifts that cannot be reasonably returned should be donated to charity, auctioned off to employees with the proceeds going to charity, or shared with all employees within the Department.</p> <p>4. Gifts of alcohol (e.g., bottles of wine or liquor) cannot be accepted regardless of their value.</p> <p>5. Gifts received by an employee on behalf of the City where the gift is intended to become the property of the City and/or the gift commemorates or records a significant event, place, or individual (such as a commemorative</p>	<p>forward and hopefully easier for employees to follow.</p> <p>Some municipalities identify a dollar value while others indicate “a nominal value” only. We thought it best to set some parameters and propose \$50.</p> <p>New requirement to return gifts exceeding \$50, to give to charity, or to share amongst all employees in Department – avoid perception of influence over one employee. Consistent with what some other municipalities are doing.</p> <p>New stipulation to explicitly preclude gifts of alcohol.</p> <p>This text is in the current policy, it is just moved up in the policy to be under the Gifts section.</p>

Section	Current Text of Schedule B	Proposed Changes	Considerations
		plaque) are excluded from this Schedule.	Reference to completing a disclosure form is deleted here but moved to a new section below “Tracking and Disclosure of Gifts and Hospitality”.
<del>Gifts or Hospitality Valued at Over \$25 and under \$100</del>	<del>4. An employee may accept a gift or hospitality valued at over \$25 and under \$100 provided that: (a) it is in in the context of a business meeting or interaction, or in the context of a recognized charitable event; and (b) it is an infrequent occurrence; and (c) it legitimately serves a business purpose; and (d) it is part of the employee’s professional duties and job responsibilities; and (e) the gift or hospitality is not an attempt to seek special favours or advantages from the employee or the City.</del>  <del>5. To ensure transparency, following the receipt of gifts and hospitality valued at over \$25 and under \$100, employees must report the occurrence to their Manager/Director and complete a Disclosure of Gifts and Hospitality Form and submit it to Human Resources via the Code of Conduct email (codeofconduct@hamilton.ca).</del>	Deleted	Explanation as above.
<del>Gifts or Hospitality Valued at \$100 or More</del>	<del>6. In almost all cases, employees are not permitted to accept a gift or hospitality valued at \$100 or more.</del>	Deleted	Explanation as above.

Section	Current Text of Schedule B	Proposed Changes	Considerations
	<p><del>7. In exceptional circumstances it may be acceptable for an employee to accept a gift or hospitality that is valued at \$100 or more, provided that it is:</del></p> <p><del>(a) it is in in the context of a business meeting or interaction, or in the context of a recognized charitable event; and</del></p> <p><del>(b) it is an exceptional occurrence; and</del></p> <p><del>(c) it legitimately serves a business purpose; and</del></p> <p><del>(d) it is part of the employee's professional duties and job responsibilities; and</del></p> <p><del>(e) the gift or hospitality is not an attempt to seek special favours or advantages from the employee or the City.</del></p> <p><del>8. The employee must seek approval from the General Manager to keep the gift or hospitality and complete the Disclosure of Gifts and Hospitality Form. The Form must be submitted to Human Resources via the Code of Conduct email (codeofconduct@hamilton.ca).</del></p>		
<del>Participation in Hospitality Events as Part of Employee Professional Duties and Job Responsibilities</del>	<p>9. Some management and professional staff are required, as a part of their business responsibilities for the City, to participate in hospitality events <del>that may be more frequent or that may involve a higher monetary value than the guideline above.</del></p>	<p>6. Some employees are required to participate in hospitality activities as part of their job duties and responsibilities for the City.</p>	<p>Text reworded to simplify.</p>

Section	Current Text of Schedule B	Proposed Changes	Considerations
Hospitality	<p>10. This is permitted provided that:</p> <p>(a) it is in in the context of a business meeting or interaction whereby the doner is present, or in the context of a recognized charitable event; and</p> <p>(b) it legitimately serves a business purpose; and</p> <p>(c) it is part of the employee’s professional duties and job responsibilities; and</p> <p>(d) the gift or hospitality is not an attempt to seek special favours or advantages from the employee or the City.</p>	<p>7. This is permitted for these employees provided that:</p> <p>(a) The value of the hospitality does not exceed \$50; and</p> <p>(b) There is no real or perceived conflict of interest, and</p> <p>(c) It is in in the context of a business meeting or interaction whereby the doner is present, or in the context of a recognized charitable event; and</p> <p>(d) It is an infrequent occurrence; and</p> <p>(e) It legitimately serves a business purpose; and</p> <p>(f) It is part of the employee’s professional duties and job responsibilities; and</p> <p>(g) The hospitality is not an attempt to seek special favours or advantages from the employee or the City.</p> <p>8. In limited circumstances, employees may participate in hospitality activities that exceed \$50, as long as the conditions in 7 (b)-(g) are met, and employees have approval from their General Manager <u>prior to the activity</u>.</p>	<p>Proposed text includes adding the \$50 dollar value limit for hospitality (a), as well as a condition that receipt of the hospitality does not lead to a conflict of interest (b).</p> <p>Also, the addition of (d) regarding an infrequent occurrence – to prevent a pattern that could be perceived as a conflict.</p> <p>The other conditions remain the same.</p> <p>Addition of circumstances where hospitality over \$50 may be permitted. Conditions in 10. (now 7.) must still be met and prior approval by the General Manager is required.</p>

Section	Current Text of Schedule B	Proposed Changes	Considerations
	<p><del>11. Employees are not required to disclose receipt of such gifts or hospitality provided they meet the criteria above, unless the total value exceeds \$200 in a calendar year. If the value exceeds \$200, employees must inform their Manager/Director, complete a Disclosure of Gifts and Hospitality Form and submit it to Human Resources via the Code of Conduct email (codeofconduct@hamilton.ca).</del></p> <p>12. Accepting free admission from the seminar or conference organizers for the balance of a seminar or conference where the activity is taking place is not a violation of this Policy. However, the employee must report this to their Manager/Director and complete a <a href="#">Disclosure of Gifts and Hospitality Form</a> to be submitted to Human Resources via the Code of Conduct email (codeofconduct@hamilton.ca).</p>	<p>Moved to below</p> <p>9. Accepting free admission for the balance of a seminar, conference, etc. is permitted when the employee is fulfilling a work responsibility, for example, as a presenter, keynote speaker, etc. However, the employee must receive approval from their General Manager prior to the event and complete a <a href="#">Disclosure of Gifts and Hospitality Form</a> to be submitted to Human Resources via the Code of Conduct email (codeofconduct@hamilton.ca).</p>	<p>Clarification that the seminar, conference, etc. is part of the employee's work responsibilities.</p> <p>Employees must receive approval from their General Manager, not just inform their Manager/Director.</p>
<b><del>Gifts Given to the City</del></b>	<p><del>Gifts received by an employee on behalf of the City where the gift is intended by the giver to become the property of the City and/or the gift commemorates or records a significant event, place, or individual (such as, without being limited to, a commemorative plaque) are excluded from this Schedule.</del></p>	<p>Moved up to 5. above.</p>	



Section	Current Text of Schedule B	Proposed Changes	Considerations
Tracking and Disclosure of Gifts and Hospitality	Employees are not required to disclose receipt of such gifts or hospitality provided they meet the criteria above, unless the total value exceeds \$200 in a calendar year. If the value exceeds \$200, employees must inform their Manager/Director, complete a Disclosure of Gifts and Hospitality Form and submit it to Human Resources via the Code of Conduct email (codeofconduct@hamilton.ca).	<p>10. Employees are required to track receipt of any gifts or hospitality outlined above using the Personal Gifts and Hospitality Form (we will create this form).</p> <p>11. When the total value of gifts and/or hospitality exceeds \$200 in a calendar year, employees must complete a Disclosure of Gifts and Hospitality Form (link) and <b>submit</b> it to their <b>General</b> Manager and to Human Resources via the Code of Conduct email (<a href="mailto:codeofconduct@hamilton.ca">codeofconduct@hamilton.ca</a>). <b>All forms must be submitted upon completion or, at the latest, by December 31 each calendar year.</b></p> <p>12. Human Resources will provide an annual report of employee-received gifts and hospitality that exceed a total of \$200 to the respective General Managers and to the Executive Director of Human Resources.</p>	<p>New requirement for employees to track their receipt of gifts and hospitality.</p> <p>\$200 value is in the current policy. Employees would be required to submit the form to their General Manager (not just inform their manager). The date for submission of the form is new.</p> <p>Proposing a new reporting requirement for Human Resources.</p>
Fees	<p>14. Employees will not accept a fee for activities, information, services, etc. that relate directly to their professional duties and job responsibilities or that relate indirectly by virtue of their employment with the City. This includes, but is not limited to, fees for:</p> <p>(a) Public speaking engagements, such as a public radio/television broadcast, web site broadcast or conference to which he or she was</p>	<p>No changes</p> <p>No changes.</p>	

Section	Current Text of Schedule B	Proposed Changes	Considerations
	<p>invited as a direct result of his or her position as an employee,</p> <p>(b) Publications where the employee writes or publishes articles or books in any print or online publications, including journals and newsletters, if such article or book directly relates to the employee's position as a City employee or uses insider information about the City.</p> <p>(c) Witness fees for taking part in a court, tribunal, or other adjudicative process to which he or she was requested to attend as a direct result of his or her position as an employee.</p> <p>15. Accepting fees to cover expenses not reimbursed by the City for an activity, such as a speaking engagement, publication, witness statement, during normal working hours or at any time where the employee is representing the City, is permitted, e.g., parking, accommodation, meals. The employee must report these fees to their Manager/Director and complete a <a href="#">Disclosure of Gifts and Hospitality Form</a> to be submitted to Human Resources via the Code of Conduct email (<a href="mailto:codeofconduct@hamilton.ca">codeofconduct@hamilton.ca</a>) prior to the activity.</p> <p><del>16. Seminar or conference admissions where the employee is a presenter, keynote speaking, etc. are permitted. The admission must still be reported on the Disclosure of Gifts and Hospitality Form and submitted to Human Resources (<a href="mailto:codeofconduct@hamilton.ca">codeofconduct@hamilton.ca</a>).</del></p>	<p>No changes</p> <p>Maintained but moved up to #9 above in the policy.</p>	

Section	Current Text of Schedule B	Proposed Changes	Considerations
	<p>17. Employees may charge or accept a fee for activities such as speaking engagements, publications, etc. during their time off work (e.g., vacation time) providing such employees are not representing or purporting to represent the City. Employees must notify their Manager/Director regarding participation in these events and ensure no conflict exists as outlined in <a href="#">Schedule D – Outside Employment and Activities</a>.</p> <p>18. Requests for exceptions related to Fees for public engagements, publications and witness fees will be dealt with on a case-by-case and must be approved by a General Manager in consultation with Human Resources. Completion of a <a href="#">Disclosure of Gifts and Hospitality Form</a> is required and is to be submitted to Human Resources via the Code of Conduct email (<a href="mailto:codeofconduct@hamilton.ca">codeofconduct@hamilton.ca</a>).</p>	<p>No changes</p> <p>No changes.</p>	



## **EMERGENCY & COMMUNITY SERVICES COMMITTEE REPORT 24-009**

1:30 p.m.

Thursday, November 21, 2024

Council Chambers (Hybrid)

Hamilton City Hall

71 Main Street West

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**Present:** Councillor A. Wilson (Chair), Councillors B. Clark, T. Hwang,  
T. Jackson, C. Kroetsch (Vice-Chair), N. Nann and M. Wilson

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### **THE EMERGENCY AND COMMUNITY SERVICES COMMITTEE PRESENTS REPORT 24-009 AND RESPECTFULLY RECOMMENDS:**

- 1. Community Safety and Well-Being: Toronto Community Crisis Centre and Hamilton's Mental Health Crisis Response (HSC24040) (City Wide) (Item 8.1)**
  - (a) That City staff participate in and support the next phase of the Mental Health Secretariat work being led by the Greater Hamilton Health Network (GHHN) to identify opportunities for improved coordination and integration of mental health services and supports in Hamilton and that an update on this work and recommendations for next steps be included in the annual GHHN reporting to Council through the Public Health Sub-Committee;
  - (b) That the Mayor and Members of Council and City staff continue to work with community stakeholders, municipal partners and elected officials to advocate to various levels of government for sustained funding to support expansion of mental health and addictions services and supports, and improved coordination and integration of provincially funded mental health services;

- (c) That staff be directed to prepare a business case for the 2025 budget to provide resources for dedicated senior level leadership to work with the Greater Hamilton Health Network and the Mental Health and Addictions Sector to develop a made-in-Hamilton integrated mental health crisis response, with single point of access and coordinated follow up service and supports to include community consultation, local analysis and recommendations; and
- (d) That staff be directed to investigate the feasibility of the implementation of a 211 response system with full costing and phased implementation plan, with a report back to Public Health Sub-Committee in Q4 2025.

**2. Consent Items (Items 9.1 to 9.4)**

The following Consent Items were received:

- (i) Recreation Master Plan Implementation Strategy Update (HSC24043) (City-Wide) (Item 9.1)
- (ii) 2024 Youth Strategy Annual Report (HSC24038) (City Wide) (Item 9.2)
- (iii) Third Party Operated Recreation Facilities (FCS13018(e)) (City Wide) (Item 9.3)
- (iv) Long Term Care in Hamilton (HSC24018) (City Wide) (Item 9.4)

**FOR INFORMATION:**

**(a) APPROVAL OF AGENDA (Item 2)**

The Committee Clerk advised the Committee of the following change to the agenda:

**8. STAFF PRESENTATION**

- 8.1 Community Safety and Well-Being: Toronto Community Crisis Centre and Hamilton's Mental Health Crisis Response (HSC24040) (City Wide) (Item 8.1)

**8.1(a) Staff Presentation**

The agenda for the November 21, 2024 Emergency and Community Services Committee meeting was approved, as amended.

**(b) DECLARATIONS OF INTEREST (Item 3)**

There were no Declarations of Interest.

(c) **APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

(i) **November 7, 2024 (Item 4.1)**

The Minutes of the November 7, 2024 meeting of the Emergency and Community Services Committee, were approved, as presented.

(d) **STAFF PRESENTATIONS (Item 8)**

(i) **Community Safety and Well-Being: Toronto Community Crisis Centre and Hamilton's Mental Health Crisis Response (HSC24040) (City Wide) (Item 8.1)**

Staff addressed Committee respecting Community Safety and Well-Being: Toronto Community Crisis Centre and Hamilton's Mental Health Crisis Response (HSC24040) (City Wide), with the aid of a PowerPoint presentation.

The Presentation respecting Report HSC24040, Community Safety and Well-Being: Toronto Community Crisis Centre and Hamilton's Mental Health Crisis Response, was received.

- (a) City staff will participate in and support the next phase of the Mental Health Secretariat work being led by the Greater Hamilton Health Network (GHHN) to identify opportunities for improved coordination and integration of mental health services and supports in Hamilton and that an update on this work and recommendations for next steps be included in the annual GHHN reporting to Council through the Board of Public Health; and
- (b) The Mayor and Members of Council and City staff will continue to work with community stakeholders, municipal partners and elected officials to advocate to various levels of government for sustained funding to support expansion of mental health and addictions services and supports, and improved coordination and integration of provincially funded mental health services;
- (1) Recommendation (a) in Report HSC24040, respecting Community Safety and Well-Being: Toronto Community Crisis Centre and Hamilton's Mental Health Crisis Response, was **amended** as follows:
  - (a) That City staff participate in and support the next phase of the Mental Health Secretariat work being led by the Greater Hamilton Health Network (GHHN) to identify opportunities for improved coordination and integration of mental health services and supports in Hamilton and that an update on this work and recommendations for next steps be included in the annual GHHN reporting to Council through the ~~Board of Public Health~~ **Public Health Sub-Committee**;  
Council – November 27, 2024

- (2) Recommendations in Report HSC24040, respecting Community Safety and Well-Being: Toronto Community Crisis Centre and Hamilton's Mental Health Crisis Response, were **amended** by adding sub-sections (c) and (d), as follows:

**(c) That staff be directed to prepare a business case for the 2025 budget to provide resources for dedicated senior level leadership to work with the Greater Hamilton Health Network and the Mental Health and Addictions Sector to develop a made-in-Hamilton integrated mental health crisis response, with single point of access and coordinated follow up service and supports to include community consultation, local analysis and recommendations; and**

**(d) That staff be directed to investigate the feasibility of the implementation of a 211 response system with full costing and phased implementation plan, with a report back to Public Health Sub-Committee in Q4 2025**

For further disposition, refer to Item 1.

**(e) CONSENT ITEM (Item 9)**

The following Consent Items, were received:

- (i) Seniors Advisory Committee Minutes October 4, 2024 (Item 9.5)
- (ii) Hamilton Veterans Committee Minutes September 24, 2024 (Item 9.6)

**(f) GENERAL INFORMATION / OTHER BUSINESS (Item 13)**

**(i) Amendments to the Outstanding Business List (Item 13.1)**

The following item was approved:

**1. Items to be removed (Item 13.1(a))**

ECS: 5/16/2024-Item 8.1  
Community Safety and Well-Being Annual Report 2024 (HSC24015)  
(City Wide)  
Addressed in Item 8.1 in this agenda

**(f) ADJOURNMENT (Item 16)**

There being no further business, the Emergency and Community Services Committee adjourned at 3:18 p.m.

Respectfully submitted,

Councillor A. Wilson, Chair  
Emergency and Community Services  
Committee

Loren Kolar  
Legislative Coordinator  
Office of the City Clerk



# COUNCIL COMMUNICATION UPDATES


**November 8, 2024 to November 21, 2024**

Council received the following Communication Updates during the time period listed above, the updates are also available to the public on City's website, as per Section 5.18 of By-law 21-021 (A By-Law To Govern the Proceedings of Council and Committees of Council) a member of Council may refer any of the items listed below, to a Standing Committee by contacting the Clerk and it will be placed on the next available agenda of the respective Standing Committee.

Item Number	Date	Department	Subject
1	November 8, 2024	Public Works	July 15 Storm - November 2024 Update - HW2404
2	November 11, 2024	Public Works	Hamilton Water's Response to the Proposed Amendments to Ontario Regulation 208/19 and Ontario Regulation 172/03 – HW2405
3	November 13, 2024	Healthy and Safe Communities	Reaching Home Federal Homelessness Funding Allocation (City Wide)
4	November 15, 2024	Planning and Economic Development	Building Collapse at 24 and 28 King Street East (Ward 2)
5	November 18, 2024	Healthy and Safe Communities	Update #2: Temporary Emergency Shelter Expansion (City Wide)
6	November 18, 2024	Planning and Economic Development	Building Collapse at 24-28 King Street East – Update #2
7	November 18, 2024	Healthy and Safe Communities	New Community Recreation Centre Engagement (City Wide)



# COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	November 8, 2024
<b>SUBJECT:</b>	July 15 Storm - November 2024 Update - HW2404
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Shane McCauley Director, Water & Wastewater Operations Public Works Department
<b>SIGNATURE:</b>	

This Communication Update is to provide Council with an overview of the operational and financial impacts of the July 2024 severe rain events.

## Event Summary

Between July 10 and 24, 2024, the City of Hamilton experienced three major storms, delivering over 150mm of rainfall - nearly double the 30-year July average of 80mm. In some areas, peak rainfall rates reached 50mm per hour. These storms caused significant impacts on the stormwater management system, including flash flooding in local watercourses, partial failure of a gabion wall in Sydenham Creek, large deposits of shale and rock at key storm sewer inlets, and localized overland flooding in parts of Dundas and West Hamilton.

## Preparation & Response:

Hamilton Water staff routinely inspect and clear critical storm sewer infrastructure to ensure optimal system performance. During heavy rain events, non-essential work is postponed to ensure staff can focus on weather-related emergencies. The Inlet & Outfall maintenance contractor was also brought in with heavy machinery to remove debris from key inlet structures, helping to reduce flood risk. Over 100 overtime hours were logged by staff to maintain operational coverage outside of regular business hours during these storms.

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**Stormwater Asset Impacts:**

Eight storm system locations suffered significant damage or blockages as a result of the storms. Appendix “A” to Communication Update HW2404 contains maps highlighting the affected locations, and Appendix “B” to Report HW2404 provides photos showing the extent of these impacts.

Portions of Sydenham Creek in Dundas experienced extreme velocities and flash flooding, resulting in significant deposition of escarpment rock and shale in the creek bed, as well as a partial failure of the gabion basket retaining wall near Park St E. A consultant assignment is currently underway, utilizing Procurement Policy 10 – Emergency Works, to assess the structural integrity of the wall and provide detailed specifications for repair or replacement.

Table 1 summarizes the emergency work performed at each location. Blockages and rock debris were promptly cleared from all affected storm sewer inlets, restoring full functionality to the assets. Warranty work for Watson’s Lane and engineering work for Sydenham Creek are currently underway.

Table 1

Asset Type	Location	Work Required	Status	Notes
Storm Sewer Inlet	Westoby Crt	Wooded debris blockages removed during storm events and post-storm removal of rock debris from inlet area	Complete	
Storm Sewer Inlet	King St, Dundas (York Rd Parkette)	Wooded debris blockage removal during storm event	Complete	
Storm Sewer Inlet	Chedoke Golf Course (East)	Wooded debris blockages removed during storm events and post-storm removal of rock debris from inlet area	Complete	100m2 area near inlet excavated of rock debris
Storm Sewer Inlet	Chedoke Golf Course (West)	Wooded debris blockage removal during storm events and post-storm removal of rock debris from inlet area	Complete	70m2 area near inlet excavated of rock debris
Storm Sewer Inlet	Highway 403	Post-storm removal of rock debris from inlet area	Complete	90m2 area near inlet excavated of rock debris
Storm Sewer Inlet	Sanatorium	Wooded debris blockages removed during storm events and encroaching vegetation removal in upstream watercourse	Complete	Strictly minor watercourse maintenance
Storm Sewer Outfall	Watson's Lane	Newly reconstructed asset, landscape restoration washed out and requires reinstatement.	In Progress	Sent to Engineering Services for warranty work
Watercourse	Sydenham Creek	Structural assessment underway to determine extent of damage to gabion wall structure and repair requirements	In Progress	Consultant hired; Policy 10 - Emergency Works

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**Financial Impact:**

Hamilton Water incurred \$300K in contractor costs and \$6,500 in staff overtime for the July 10 to 24 period. The Operating Budget includes emergency maintenance funds; however, the recent storms exceeded our forecasted needs. The \$300K spent was double the \$150K originally budgeted for 2024, yet there will be no net impact on the overall budget, as these additional costs can be covered by reallocating funds from other program areas and savings from proactive stormwater asset maintenance initiatives.

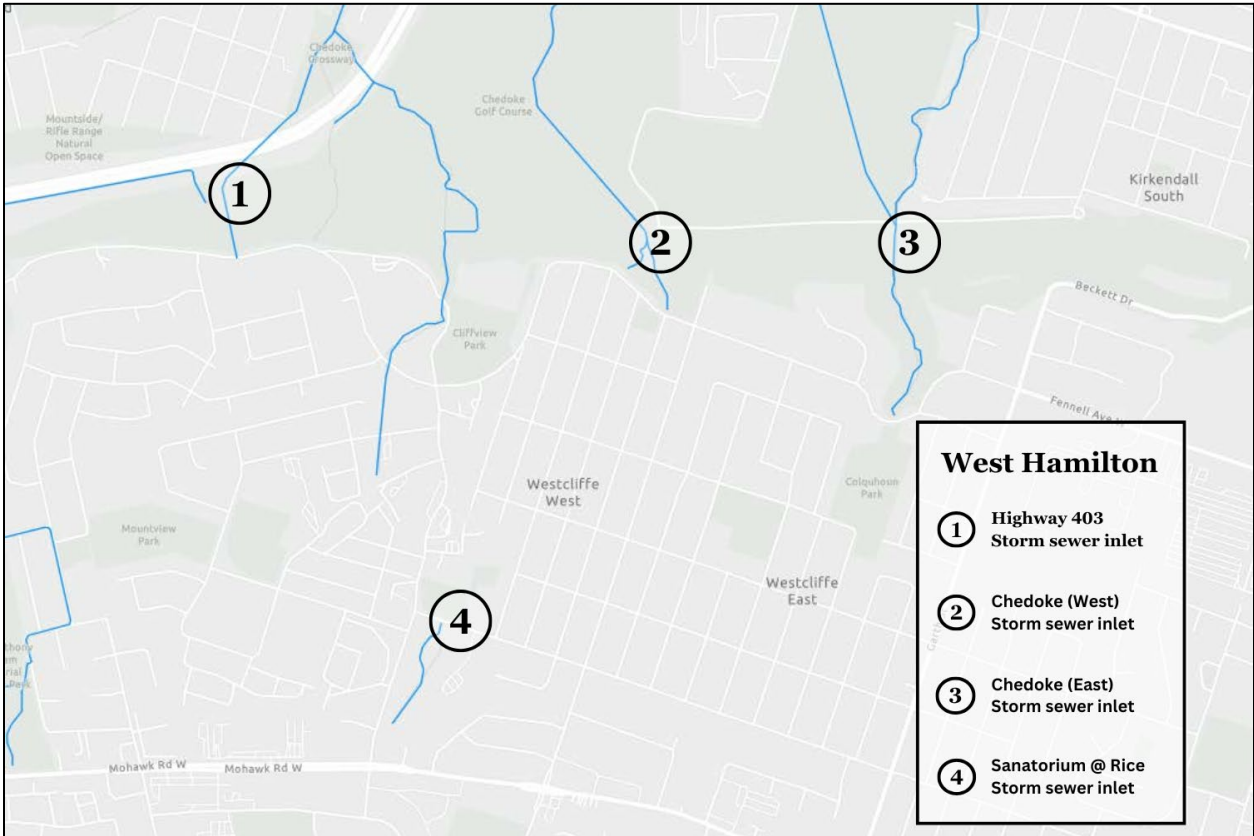
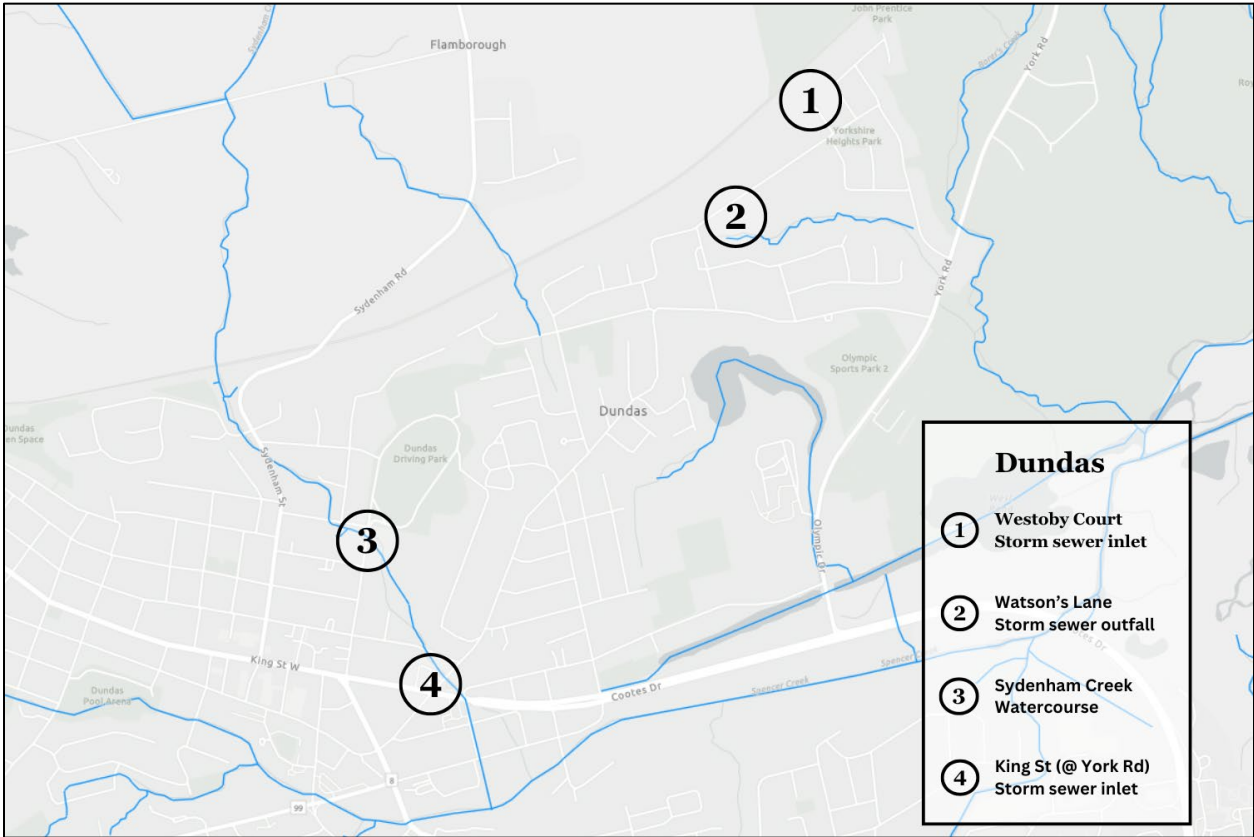
Cost estimates for the evaluation and repair of the Sydenham Creek gabion wall are still to be determined. These costs will be allocated to the 2025 budget cycle and can be funded through existing stormwater capital accounts, with no net increase to the overall budget for 2025.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix “A” to Communication Update HW2404 – Location Maps

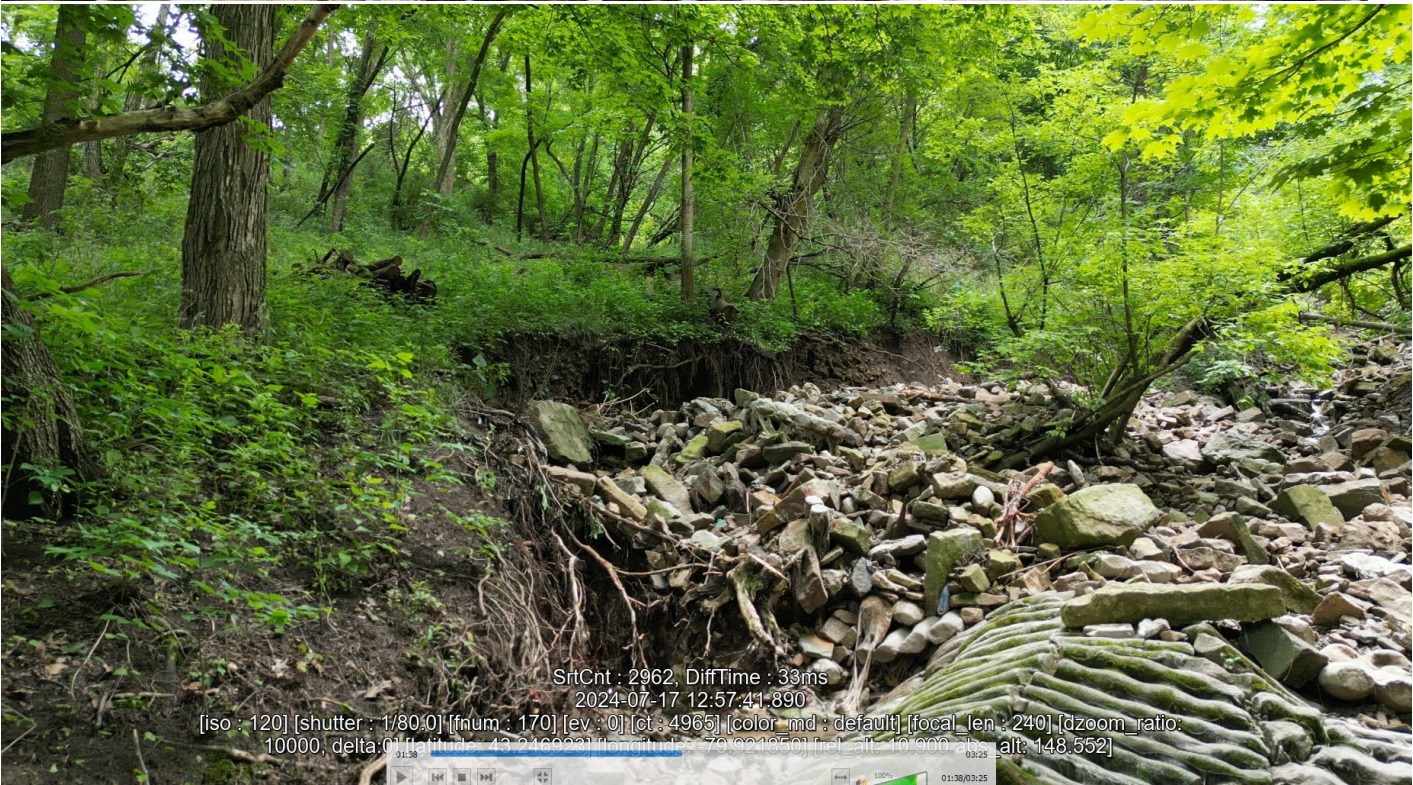
Appendix “B” to Communication Update HW2404 – Photos of Storm Impacts

Location Maps:





Highway 403 Inlet:





Highway 403 Inlet:



Sydenham Creek Retaining Wall:







Watson's Lane:





Chedoke (East):





King St (York Road Parkette):





Sanatorium & Rice:




Watson's Lane @ Westoby Crt:





## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	November 11, 2024
<b>SUBJECT:</b>	Hamilton Water's Response to the Proposed Amendments to Ontario Regulation 208/19 and Ontario Regulation 172/03 – HW2405
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Nick Winters Director, Hamilton Water Public Works Department
<b>SIGNATURE:</b>	

This update provides Council with an overview of regulatory amendments being proposed by the Ministry of the Environment, Conservation and Parks (Ministry) under Environmental Registry of Ontario (ERO) 019-8728, along with Hamilton Water's submission to the Ministry in response to the proposed amendments.

The Ministry is proposing amendments to *Ontario Regulation 208/19: Environmental Compliance Approval in Respect of Sewage Works (O. Reg. 208/19)* and *Ontario Regulation 172/03: Definition of "Deficiency" and "Municipal Drinking-Water System," (O. Reg. 172/03)*. These amendments would give Metrolinx and other transit authorities conditional authorization to make changes to municipal water distribution or sewage system works that are part of transit projects more easily. The purpose is to help deliver critical transportation and infrastructure faster while maintaining environmental safeguards.

### Summary of Proposed Changes

Currently, transit authorities such as Metrolinx are not designated as "prescribed persons" under *O.Reg. 208/19*, and water distribution works constructed by transit authorities are not defined as part of a municipal drinking water system under *O.Reg. 172/03*. This means transit authorities are not pre-authorized to do this type of work and must apply to the Ministry for approval.

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The proposed amendments will expand the category of “prescribed persons” under *O. Reg. 208/19* to include transit authorities such as Metrolinx. They will also define water distribution works that transit authorities construct as part of a municipal drinking water system under *O. Reg. 172/03*.

These changes would provide transit authorities with the necessary authorization to make certain modifications to drinking water or sewage system works for transit projects under the City's Consolidated Linear Infrastructure (CLI) Environmental Compliance Approval (ECA) and drinking water works permit. This would expedite approvals and eliminate the need for separate Ministry approval on routine or low-risk alterations. Any alterations under this process would still need to be approved and verified by the City.

The intent is that these changes would save time, money and resources by streamlining processes and reducing delays for routine, low-risk activities.

### **Consultation**

Hamilton Water staff spoke with several Ontario municipalities within which transit authorities are leading projects that include replacement and/or relocation of water, wastewater and stormwater infrastructure. The consensus from that outreach is that the proposed amendments to Ontario Regulation 208/19: Environmental Compliance Approval in Respect of Sewage Works (O. Reg. 208/19) and Ontario Regulation 172/03: Definition of “Deficiency” and “Municipal Drinking-Water System,” (O. Reg. 172/03), will provide a benefit by correcting gaps in the existing legislation.

### **Hamilton Water's Response**

Hamilton Water supports the proposed changes and has submitted comments to the Ministry of the Environment, Conservation and Parks via the Environmental Registry of Ontario (ERO) posting 019-8728 indicating the City's support.

Hamilton Water will monitor updates on the amendments and participate in further consultations as needed. If passed, protocols for handling transit authority requests will be established to ensure smooth implementation.

### **APPENDICES AND SCHEDULES ATTACHED**

Not applicable



## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	November 13, 2024
<b>SUBJECT:</b>	Reaching Home Federal Homelessness Funding Allocation (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Michelle Baird, Director Housing Services Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

The City of Hamilton Housing Services Division serves as Designated Community Entity for administering Federal homelessness funding through the Reaching Home Strategy. Reaching Home was launched April 1, 2019, with the goal to reduce chronic homelessness by 50% by fiscal year 2027-28. The City of Hamilton funds a number of initiatives and program with this funding to prevent homelessness and support individuals and families experiencing homelessness – such as shelter diversion, early intervention programs, and housing focused case management for people experiencing chronic homelessness.

On November 13, 2024, Housing Infrastructure and Communities Canada (HICC) informed staff in Housing Services Division that federal Reaching Home funding allocations for 2024-25 to 2027-28 will be increased. Funding allocations for this period were originally provided by HICC in November 2023 and represented significant reductions from the 2023-24 budget allocation. The increases communicated today represent a significant investment to stabilize Reaching Home funding in Hamilton.

Fiscal Year	Original Funding Allocation	Increased Funding Allocation	Total Reaching Home Allocation
2024-25	\$9,569,020	\$1,142,114	\$10,711,134
2025-26	\$9,569,020	\$1,142,114	\$10,711,134
2026-27	\$6,174,669	\$4,744,004	\$10,918,673
2027-28	\$6,174,669	\$4,744,004	\$10,918,673

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**SUBJECT: Reaching Home Federal Homelessness Funding Allocation (City Wide)**  
**- Page 2 of 2**

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Housing Services Division will work with HICC to amend the existing Reaching Home funding agreement to receive the above increased allocations.

Housing Services Division is also in the process of preparing the City of Hamilton's Community Plan which will outline the actions and investments that will be undertaken during the funding period. The City of Hamilton dedicates 20% of Federal homelessness program dollars to Indigenous-led services. Through Reaching Home, the Designated Communities are required to work toward the following community-level outcomes: chronic homelessness is reduced, homelessness in the community is reduced overall and for specific populations, new inflows into homelessness are reduced, and returns to homelessness are reduced.

For more information about Reaching Home please contact Shannon Honsberger, Manager, Homelessness Policy and Programs, Housing Services Division by email at [Shannon.Honsberger@hamilton.ca](mailto:Shannon.Honsberger@hamilton.ca).


**APPENDICES AND SCHEDULES ATTACHED**

None





## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members of City Council
<b>DATE:</b>	November 15, 2024
<b>SUBJECT:</b>	Building Collapse at 24 and 28 King Street East (Ward 2)
<b>WARD(S) AFFECTED:</b>	Ward 2
<b>SUBMITTED BY:</b>	Steve Robichaud Acting General Manager Planning and Economic Development Department
<b>SIGNATURE:</b>	

The purpose of this Communication Update is to provide the Council with an update on the building collapse at 24 and 28 King Street East.

On Monday, November 11, 2024, at approximately 6:45 am, the City of Hamilton's Building Division was alerted to a reported building collapse at 24 & 28 King Street East in downtown Hamilton. A Building Inspector responded promptly and arrived on site at approximately 7:30 am. After the Hamilton Fire Department and Hamilton Police Service provided clearance to enter, the Building Inspector was able to begin their inspection.

Initial inspections revealed that the front portions of 24 & 28 King Street East, both vacant four-storey brick buildings, had partially collapsed to the north and east. Currently the site remains secured, under the care and control of the owner, and their contractors while remedial work is undertaken.

Prior to this incident, the City was actively monitoring these properties to uphold safety and maintenance standards that follows the typical protocol when a building is vacant, including quarterly inspections. The City's Municipal Law Enforcement team (MLE), addressing property maintenance, and the Building Division, overseeing building code compliance, have been conducting regular inspections to ensure compliance with property maintenance and building code requirements.

The buildings 24 and 28 were registered on the City's Vacant Building Registry on June 21, 2018. Out of an abundance of caution, the two floors evacuated at 40 King St E will remain unoccupied while building evaluations proceed.

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## **SUBJECT: Building Collapse at 24 and 28 King Street East (Ward 2) - Page 2 of 2**

The City has issued orders for the respective buildings for immediate demolition of 24 and 28 King St, and further evaluation of 18-22 King St as the work progresses. The demolitions of 24 and 28 have commenced.

The ownership group hired a professional engineer who are evaluating the remaining structures to determine impacts to public safety. The engineer submitted an assessment report of 22 King Street East, as per the requirements of the City's unsafe order issued on Monday November 11, 2024. The report indicated that due to the removal/collapse of the wall dividing 22 and 24 King Street East, the structure of 22 King Street East has moved considerably, is unstable and in imminent danger of collapse. The report recommends the full removal of 22 King Street East and the City has approved the demolition to proceed in order to prioritize the health and safety of the community.

The City had issued multiple orders against this property owner. Both the Municipal Bylaw and Licensing Team and the City's Building Division had issued orders to the property owner (ownership group). Compliance on the Building Division's Order to Comply, issued July 22, 2024, had not been achieved and the City's Building Division had been actively exploring progressive enforcement measures.

In 2024, inspections were completed by the Municipal Law Enforcement team quarterly, as is consistent with any building registered on the Vacant Building Registry. During an inspection done in April 2024, Municipal Law Enforcement noted an "Open to trespass" issue. The owner was notified and it was secured the same day. Compliance was achieved.

In February 2023, City staff noted Property standards violations respecting the deterioration of the roof and noting some required installation work respecting the Heritage requirements. Staff issued multiple orders against the ownership group. The orders requiring the exterior of the building be sealed and the boarded windows be painted black was completed and compliance was achieved.

The remaining orders, which required the roofs to be repaired, were appealed. Subsequently, the owner submitted a Formal Consultation for redevelopment of the properties, which then delays an appeal process. As such, the appeal is still outstanding and the orders remain open.

The ownership group has assumed responsibility for the necessary remedial actions to address the building's safety issues, covering all associated costs.

Please contact Steve Robichaud, Acting General Manager of Planning and Economic Development Department at [Steve.Robichaud@hamilton.ca](mailto:Steve.Robichaud@hamilton.ca) or Rob Lalli, Director of Building Division at [Robert.Lalli@hamilton.ca](mailto:Robert.Lalli@hamilton.ca) if you have any questions on this matter.

## **APPENDICES AND SCHEDULES – N/A**

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## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members of City Council
<b>DATE:</b>	November 18, 2024
<b>SUBJECT:</b>	Update #2: Temporary Emergency Shelter Expansion (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Michelle Baird Director, Housing Services Division, Healthy and Safe Communities
<b>SIGNATURE:</b>	<i>Michelle Baird</i>

This update provides City Council with a progress update on the implementation of the temporary shelter expansion recommendations approved through Report HSC24027(b) / FCS24028 / PED24162 on September 25, 2024, as a follow up to the Mayoral Directive to Staff (MDI-2024-02).

### INFORMATION

Since Communication Update #1 on October 31, City staff have advanced the operational plans for both the 192 temporary shelter beds and the Temporary Outdoor Shelter at Barton/Tiffany. This scale of rapid shelter expansion within such a condensed timeframe is unprecedented locally, and staff are working diligently to expedite efforts to bring these additional supports online as quickly as possible so that unhoused residents have access to safe indoor sheltering options as the winter approaches.

Housing Services staff are coordinating with community partners to bring the 192 beds online and it is expected that most of these beds will be operational by early December. For the Temporary Outdoor Shelter at Barton/Tiffany, City planning efforts across multiple departments had targeted a very ambitious December 1, 2024 opening date. However, necessary work in site plan development and environmental mitigation efforts as well as delivery of the cabins, has extended this timeline to later in the month. We remain committed to due diligence in implementing recommended health and safety standards on the approved lands and still aim to open as soon as operationally feasible to provide essential shelter and supports for unhoused residents while addressing neighborhood considerations. We are currently targeting a December 20 timeline.

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## **Progress on Temporary Emergency Shelter Expansion (192 Beds)**

Staff have continued to make progress on the 192 temporary emergency shelter bed expansion, including finalizing agreements with multiple service providers and advancing the onboarding process for additional shelter sites. It is still anticipated that a majority of these 192 new temporary shelter beds will be operational by early December, and priority will be given to individuals currently living in encampments referred through the Housing-Focused Street Outreach Team. Referral pathways are being developed in coordination with service providers. Additionally, data tracking and reporting mechanisms will be in place to support effective program management, ongoing service improvements and to meet data reporting standards and requirements.

## **Barton Tiffany Site-Specific Progress**

The first piece of work undertaken to prepare the site following Council approval and ratification of the recommendations in Report HSC24027(b) / FSC24028 / PED24162 on September 30, 2024 was to prioritize site mitigation measures, as outlined in sub-section (g) of the amended report:

*That staff be directed to ensure appropriate mitigation measures are in place to ensure the protection of residents using the Temporary Outdoor Shelter site from any contamination present.*

The City engaged an external review of environmental assessments for the Barton/Tiffany lands to identify health risk management measures for the temporary outdoor shelter. On October 30, 2024, the City received recommended mitigation measures on schedule, and is committed to implementing these before and during the shelter's operation, including:

- **Engineered Capping System:** An engineered cap will cover the entire shelter housing area to prevent exposure to contaminants. This capping may include either a soft cap (minimum 0.5 m of clean soil or granular material over a geotextile layer) or a hard cap (minimum 75 mm of asphalt or concrete with a granular base). This system will help reduce health risks by creating a barrier over any potential contaminants.
- **Waterproof and Vapour-Resistant Membrane:** Under the capping system, a waterproof, chemical-resistant membrane rated to block vapour intrusion will be installed. This 40-60 mil membrane will have sealed seams and protective layers, using certified materials and installers to ensure containment.
- **Fencing:** Fencing will surround the shelter site to secure it and restrict access to other areas of the property, reducing exposure to contaminants in adjacent areas not intended for public access.

- **Engineered Surface Water Drainage:** A drainage system will surround the capped area to manage stormwater runoff and prevent erosion, thereby containing impacted soil and preserving site integrity.
- **Administrative Controls:** Regular inspections will confirm system integrity and address any necessary adjustments due to seasonal or environmental changes. Secured monitoring wells, appropriate signage, and additional controls will be in place to alert for potential risks where necessary.
- **Health and Safety Protocols During Construction:** During site preparation and construction, specific health and safety measures will be enforced, including dust control, worker protective equipment, and restricted access to contaminated materials.
- **Soil and Water Management:** Procedures will be in place to handle any soil, groundwater, or ponded water that requires removal from the site, although this is not anticipated to occur. If it is necessary, Such materials will be tested and disposed of in compliance with provincial regulations to ensure full containment and safety.

The recommended measures align with environmental safety standards to mitigate health risks for workers, residents, pets, and visitors at the shelter site. On the same day the City received these recommendations, an external firm began Site Plan preparation to ensure the Temporary Outdoor Shelter meets all technical, health, and safety requirements. While staff aim to open the site as soon as possible, progress on the ground had to await the completed environmental review and recommendations, and we remain committed to thorough due diligence in executing these mitigation measures and finalizing the Site Plan.

### **Barton Tiffany Operations**

Housing Services staff have worked to develop a service plan emphasizing a low-barrier, harm reduction approach, aligned with best practices in emergency shelter operations. This model includes 24/7 onsite supervision, security measures, and tailored support services to ensure a safe, supportive environment. An experienced non-profit organization specializing in emergency shelter operations has agreed in principle to operate the site under a one-year contract, with the potential for renewal. The plan addresses:

- **Low-Barrier Shelter Services:** the temporary outdoor shelter will provide 80 beds, prioritizing couples, individuals with pets, and those with complex needs, using trauma-informed, harm reduction, and Housing First principles.
- **Comprehensive Support:** residents will access mental and physical health services, addiction support, and housing-focused case management, with partnerships ensuring culturally relevant and inclusive care.
- **Secure and Functional Facilities:** private units with communal washrooms, showers, and common spaces will be available, along with meals provision and 24/7 staffing.

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- **Safety and Security:** on-site staff trained in harm reduction and de-escalation will provide continuous support, fostering a safe and inclusive environment in alignment with City emergency shelter standards. Additional security services will be present to monitor off limit areas on site, and prioritize the safety of all residents.
- **Monitoring and Outcomes:** data tracking and regular evaluations will measure success in occupancy, housing transitions, and resident satisfaction, guiding program improvements, both on-site and throughout the emergency shelter system.

Overall, the Barton/Tiffany site will offer tailored services to meet diverse resident needs, including case management, mental health and addiction support, and pathways to permanent housing. It will accommodate up to 80 residents in 40 private units (or double units for couples) and include essential facilities on site such as washrooms, showers, and laundry, available in common buildings. Community partnerships will expand available services, while collaboration with Animal Services will address pet management and neighborhood considerations. This approach aims to provide immediate shelter while fostering pathways to long-term housing stability.

### **Next Steps**

As outlined, work continues to progress daily to move toward operationalizing the 192 temporary emergency shelter beds and the Temporary Outdoor Shelter to respond to the current unprecedented needs of unhoused residents in Hamilton. Supported by the City's Communications team, staff are working to establish a comprehensive communications plan to keep residents and partners informed. The Frequently Asked Questions (FAQ) section of the Temporary Shelter Expansion page has been updated at the release of this Communications Update, and questions highlighted are based on consistent feedback received from community to date via both email communication and the form submission section on the website. Updated FAQs and additional information can be found at: [www.Hamilton.ca/TemporaryShelterExpansion](http://www.Hamilton.ca/TemporaryShelterExpansion)

For more information, please contact Michelle Baird, Director, Housing Services Division, at [Michelle.Baird@hamilton.ca](mailto:Michelle.Baird@hamilton.ca) or 905-546-2424 ext.4860.



## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members of City Council
<b>DATE:</b>	November 18, 2024
<b>SUBJECT:</b>	Building Collapse at 24-28 King Street East – Update #2
<b>WARD(S) AFFECTED:</b>	Ward 2
<b>SUBMITTED BY:</b>	Steve Robichaud Acting General Manager Planning and Economic Development Department
<b>SIGNATURE:</b>	

The purpose of this Communication Update is to update Council on the building collapse at 24 and 28 King Street East, demolition of 22 King Street East and the planned demolition of 18-20 King Street East.

On Monday, November 11, 2024, at approximately 6:45 am, the City of Hamilton's Building Division was alerted to a reported building collapse at 24 & 28 King Street East in downtown Hamilton. Initial inspections revealed that the front portions of 24 & 28 King Street East, both vacant four-storey brick buildings, had partially collapsed to the north and east. Currently the site remains secured, under the care and control of the owner and their contractors, while remedial work is undertaken.

The City issued orders for the immediate demolition of 24 and 28 King Street East, and requested further evaluation of 18-22 King Street East as the work progressed.

The demolitions of 24 and 28 King Street East has been completed. City staff have requested the property owner to save important architectural elements from the buildings' front facades. The property owner has complied with this request where it has been deemed safe to remove, separate and salvage these items.

The ownership group hired a professional Engineer who evaluated the remaining structures (i.e. 18-20 King Street East and 22 King Street East) to determine impacts to public safety as a result of the building collapses and subsequent demolition of 24 and 28 King Street East. The Engineer submitted an assessment report of 22 King Street East, as per the requirements of the City's unsafe order issued on Monday, November

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11, 2024. The report indicated that due to the removal/collapse of the wall dividing 22 and 24 King Street East, the structure of 22 King Street East has moved considerably, is unstable and in imminent danger of collapse. The report recommends the full removal of 22 King Street East and the City has approved the demolition to proceed in order to prioritize the health and safety of the community. The owner has subsequently proceeded with the demolition of 22 King Street East.

On Monday, November 18, 2024 the City received an assessment report as requested from the owner's retained Engineer as to the status of 18 and 20 King Street East. The assessment states that given the previously recommended full removal of Units 22, 24 and 28 (partial after collapse), the retained Engineer recommends the full removal of Units 18 and 20 King Street East as well.

Due to the imminent risk of collapse, these units cannot be reviewed or removed in isolation given their current structural framing system and condition. These remaining two units have many common open areas, as well as the presence of the courtyard. Several common beam support systems are exhibiting considerable movement and this poses a risk of failure. With the removal of the wall dividing Unit 22, the structures of Unit 20 (and 18) have moved considerably and now are unstable.

The ownership group has hired a Heritage Engineer who attended the site today and reviewed the structure via drone footage and sky lift. Their assessment of the remaining buildings is that nobody should enter the building for any reason given the building condition. While efforts will be made to salvage heritage aspects where possible, there is an immediate need to demolish the building due to public safety reasons.

The ownership group has assumed responsibility for the necessary remedial actions to address the building's safety issues, covering all associated costs.

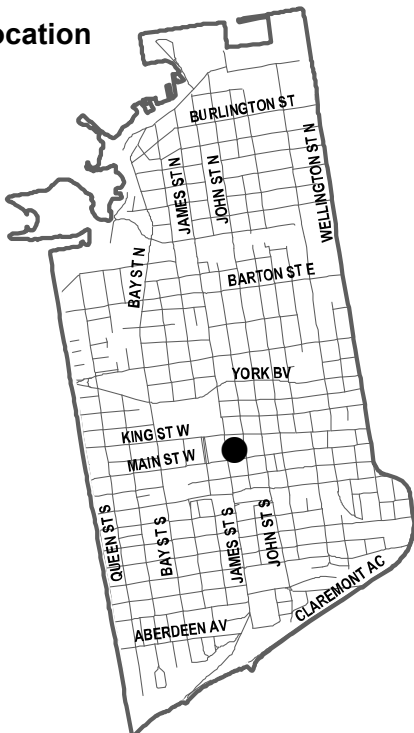
Please contact Steve Robichaud, Acting General Manager of Planning and Economic Development Department at [Steve.Robichaud@hamilton.ca](mailto:Steve.Robichaud@hamilton.ca) or Rob Lalli, Director of Building Division at [Robert.Lalli@hamilton.ca](mailto:Robert.Lalli@hamilton.ca) if you have any questions on this matter.

## **APPENDICES AND SCHEDULES – Location Map**





### ● Site Location



Key Map - Ward 2



## Location Map



Hamilton

PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT

File Name/Number:  
18, 20, 22, 24 and 28 King St E

Date:  
November 18, 2024

Appendix "A"

Scale:  
N.T.S

Planner/Technician:  
SR/SH

### Subject Property

18, 20, 22, 24 and 28 King Street East, Hamilton (Ward 2)



18 King St E - Building to be demolished  
20 King St E - Building to be demolished  
22 King St E - Building demolished  
24 King St E - Building demolished  
28 King St E - Building demolished



## COMMUNICATION UPDATE

<b>TO:</b>	Mayor and Members City Council
<b>DATE:</b>	November 18, 2024
<b>SUBJECT:</b>	New Community Recreation Centre Engagement (City Wide)
<b>WARD(S) AFFECTED:</b>	City Wide
<b>SUBMITTED BY:</b>	Chris Herstek Director, Recreation Division Healthy and Safe Communities Department
<b>SIGNATURE:</b>	

The City of Hamilton is embarking on the design and development of new Community Recreation Centres (CRC). The Recreation Master Plan identifies and prioritizes establishing three new growth-related community recreation centres in the short-term (10 year) period in Waterdown, Glanbrook (Binbrook) and Fruitland-Winona geographic areas.

We are committed to creating spaces that foster health, wellness, and social connection. Planning for new facilities includes meaningful and effective community engagement to ensure new community recreation centre investments align with the unique needs of Hamilton residents. Involving the public and stakeholders in the process will help identify and fine tune the priorities of our communities.

### **Engagement Activity** (November 25 - December 5, 2024)

Primary tactics and approaches employed through the Engagement Strategy will include:

- a) Project Awareness
- b) Online Presence/Public Engagement Portal
- c) Phased Public Information Centres (Visioning, Confirming Design, Sharing the Direction)
- d) Targeted Community Consultation

### **Engagement Promotion** (November 15, 2024 - January 31, 2024)

To reach a broad sample of recreation interested parties, the following tools will be used to promote the New Recreation Centre Design and Development Engagement:

- a) Social Media Posts

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- b) Web Posting
- c) E-Blasts
- d) Posters/Signage at facilities
- e) Online Advertising

### **Engage Hamilton**

Between November 15, 2024, and December 31, 2025, the project team will be launching engagements through the Engage Hamilton platform. The engagements include:

- **Public Information Centres** - To confirm what was heard through the Recreation Master Plan process related to facility investment and to further engage public and stakeholders with a focus on identifying community specific needs for sites currently in the feasibility design process. Additional engagement opportunities along the design spectrum will be held to allow for continual conversations related to these projects.
  - Visioning – November/December 2024
  - Confirming Design – TBD
  - Sharing the Direction – TBD
- **Online Public Survey** (planned January/February 2025) - To establish a broad representation of priority spaces to include in facility design, establish vision and guiding principles related to recreation building design, to identify enhanced accessibility preferences as well as well targeted community specific expectations for identified community recreation centres currently in the feasibility design process.
- **Interested Party Engagement** (Ongoing through 2025) - To engage identified community groups/parties including youth, indigenous communities, and partners to gather information on a range of topics such as design elements and key features for inclusion in new facilities, spatial needs, accessibility within community spaces, current and future programming needs and more.

### **Engagement Completion**

Closing the loop is essential to building trust and transparency in City decision making process. The City's Project team will prepare a "what we heard" summary document of the feedback received during the engagement sessions. The summary report will be shared with participants of the engagement through the Engage Hamilton website.

### **Promotional Toolkit**

The toolkit attached as Appendices A-F provides a project summary and social media messaging, as well as supporting visuals to assist the Mayor and Members of Council in

**SUBJECT: Recreation Masterplan Engagement Strategy (City Wide) - Page 3 of 3**

sharing engagement details as deemed appropriate. Support in encouraging residents to [share their feedback](#) would be appreciated.

Should you require further information please contact Dawn Walton, Manager, Business Support, Recreation Division at 905-546-2424 ext. 4755.

**APPENDICES AND SCHEDULES ATTACHED**

Appendix A: New CRC Design Toolkit

Appendix B: New CRC Design Insta Story

Appendix C: New CRC Design Insta Post

Appendix D: New CRC Design Twitter

Appendix E: New CRC Design Facebook

Appendix F: New CRC Design LinkedIn

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**New Community Recreation Centre  
Design and Development  
Toolkit**

**New Community Recreation Centre Design and Development**

The City of Hamilton is embarking on the design and development of new Community Recreation Centres (CRC). The Recreation Master Plan, identifies and prioritizes establishing three new growth-related community recreation centres in the short-term (10year) period in Waterdown, Glanbrook (Binbrook) and Fruitland-Winona geographic areas.

We are committed to creating spaces that foster health, wellness, and social connection. Planning for new facilities includes meaningful community engagement. Your voice matters. We are actively seeking feedback throughout the design and development process to ensure that new recreation facility investments align with community expectations and priorities.

To learn more, visit [www.engage.hamilton.ca/CRCDesign](http://www.engage.hamilton.ca/CRCDesign)

**Suggested Social Media Messages**

- Hamilton is planning new Community Recreation Centres in Waterdown, Glanbrook (Binbrook) & Fruitland-Winona!  
 Share your ideas to help design spaces that reflect YOUR community's needs.

Have your say: [www.engage.hamilton.ca/CRCDesign](http://www.engage.hamilton.ca/CRCDesign)





# WE WANT TO HEAR FROM YOU!

Help inform and provide ideas on New  
Community Recreation Centre Design  
and Development





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**Bill No. 207**

**CITY OF HAMILTON**

**BY-LAW NO. 24-**

**To Amend Zoning By-law No. 05-200  
with Respect to Lands Located at 65 Frances Avenue, Stoney Creek**

**WHEREAS** Council approved Item 1 of Report 24-017 of the Planning Committee, at its meeting held on November 27, 2024;

**AND WHEREAS** this By-law conforms to the Urban Hamilton Official Plan;

**NOW THEREFORE** the Council of the City of Hamilton amends Zoning By-law No. 05-200 as follows:

1. That Schedule “A” – Zoning Maps, Map. No. 1051 is amended by adding the Conservation/Hazard Land (P5) Zone for the lands known as 65 Frances Avenue, Stoney Creek, the extent, and boundaries of which are shown on Schedule “A” attached to this By-law.
2. That no building or structure shall be erected, altered, extended, or enlarged, nor shall any building or structure or part thereof be used, nor shall any land be used, except in accordance with the provisions of the Conservation/Hazard Land (P5) Zone.
3. That the Clerk is hereby authorized and directed to proceed with the giving of notice of the passing of this By-law in accordance with the *Planning Act*.

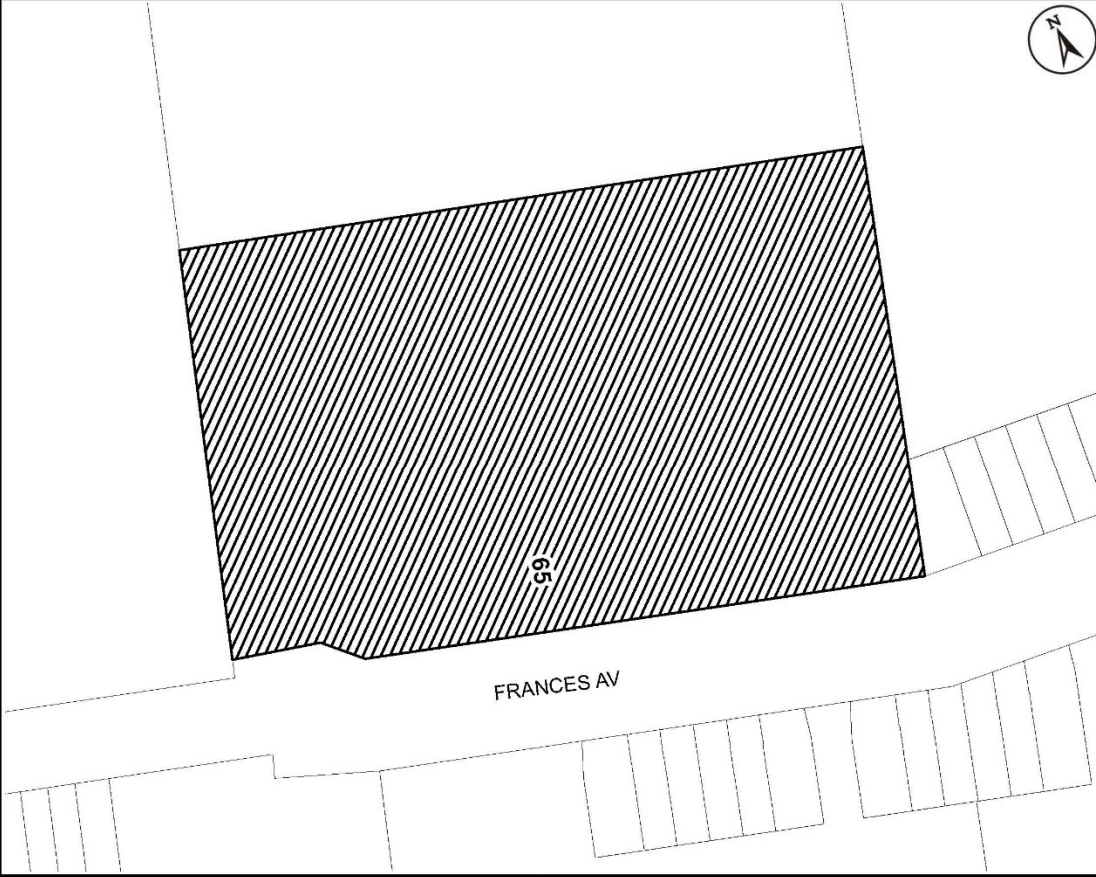




**PASSED** this 27<sup>th</sup> day of November, 2024

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A. Horwath  
Mayor

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M. Trennum  
City Clerk

									
<p>This is Schedule "A" to By-law No. 24-</p> <p>Passed the ..... day of ....., 2024</p>	<p>----- Mayor</p> <p>----- Clerk</p>								
<p><b>Schedule "A"</b></p> <p>Map forming Part of By-law No. 24-_____</p> <p>to Amend By-law No. 05-200 Map 1051</p>									
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Scale: N.T.S</td> <td style="width: 25%;">File Name/Number: CI-23-P</td> <td rowspan="2" style="width: 50%; text-align: center; vertical-align: middle;">   <b>Hamilton</b> </td> </tr> <tr> <td>Date: January 30, 2024</td> <td>Planner/Technician: CR/AL</td> </tr> <tr> <td colspan="3">PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT</td> </tr> </table>		Scale: N.T.S	File Name/Number: CI-23-P	 <b>Hamilton</b>	Date: January 30, 2024	Planner/Technician: CR/AL	PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT		
Scale: N.T.S	File Name/Number: CI-23-P	 <b>Hamilton</b>							
Date: January 30, 2024	Planner/Technician: CR/AL								
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT									
<p><b>Subject Property</b></p> <p>65 Frances Avenue</p> <p> Lands to be added to Zoning By-law No. 05-200 as Conservation/Hazard Land (P5) Zone</p>									

**Authority:** Item 5, Planning Committee Report 24-017 (PED24152)  
CM: November 27, 2024    Ward: City Wide

**Bill No. 208**

**CITY OF HAMILTON**  
**BY-LAW NO. 24-**

**To Repeal the Pesticide Use By-law No. 07-282**

**WHEREAS** on the 26<sup>th</sup> day of September, 2007, the City of Hamilton passed By-law No. 07-282, being the Pesticide Use By-law;

**AND WHEREAS** it is necessary to repeal By-law No. 07-282;

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. That By-law No. 07-282 is hereby repealed.
2. That the within by-law shall come into force and take effect on the date of its passing.

**PASSED** this 27<sup>th</sup> day of November, 2024.

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A. Horwath  
Mayor

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M. Trennum  
City Clerk

**Authority:** Item 14, Committee of the Whole Report 01-003 (FCS01007)  
CM: February 6, 2001      Ward: 3,4,7,10,12,13

**Bill No. 209**

## **CITY OF HAMILTON**

### **BY-LAW NO. 24-**

#### **To Amend By-law No. 01-218, as amended, Being a By-law To Regulate On-Street Parking**

**WHEREAS** *Section 11(1)1 of the Municipal Act, S.O. 2001, Chapter 25*, as amended, confers upon the councils of all municipalities the power to enact by-laws for regulating parking and traffic on highways subject to the *Highway Traffic Act*;

**AND WHEREAS** on the 18th day of September, 2001, the Council of the City of Hamilton enacted By-law No. 01-218 to regulate on-street parking;

**AND WHEREAS** it is necessary to amend By-law No. 01-218, as amended.

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. By-law No. 01-218, as amended, is hereby further amended by adding/deleting from the identified Schedules and Sections noted in the table below as follows:

<b>Schedule</b>	<b>Section</b>	<b>Highway</b>	<b>Side</b>	<b>Location</b>	<b>Times</b>	<b>Adding/ Deleting</b>
<i>8 - No Parking</i>	<i>F</i>	<b>DeWitt Road</b>	Both	From a point 100m north of the North Service Road to the north end of Dewitt Road	Anytime	Deleting
<i>8 - No Parking</i>	<i>F</i>	<b>Dewitt Road</b>	East	From the North Service Road to Lakeview Drive	Anytime	Deleting
<i>8 - No Parking</i>	<i>F</i>	<b>Dewitt Road</b>	West	From a point 124 metres north of North Service Road to a point 36 metres north and east thereof	Anytime	Deleting
<i>8 - No Parking</i>	<i>E</i>	<b>Agnes</b>	East	Barton Street East to Argyle Street	Anytime	Adding
<i>8 - No Parking</i>	<i>F</i>	<b>Dewitt Road</b>	West	Lakeview Drive to 39 m southerly	Anytime	Adding



To Amend By-law No. 01-218, as amended,  
Being a By-law to Regulate On-Street Parking

Page 2 of 3

<i>8 - No Parking</i>	<i>F</i>	<b>Dewitt Road</b>	East	Lakeview Drive to North Service Road	Anytime	Adding
<i>8 - No Parking</i>	<i>A</i>	<b>Gregorio Avenue</b>	South	34 m east of John Frederick Drive to 6 m easterly	Anytime	Adding
<i>8 - No Parking</i>	<i>F</i>	<b>Hewitson Road</b>	East	Barton Street East to Dupont Street	Anytime	Adding
<i>8 - No Parking</i>	<i>F</i>	<b>Lakeview Drive</b>	Both	Dewitt Road to 30 m easterly	Anytime	Adding
<i>8 - No Parking</i>	<i>C</i>	<b>Moxley Road</b>	Both	Old Brock Road to 550 m northerly	Anytime	Adding
<i>8 - No Parking</i>	<i>E</i>	<b>Redwing Road</b>	West	13 m south of Meadowlark Drive to 6 m southerly	Anytime	Adding

<b>Schedule</b>	<b>Section</b>	<b>Highway</b>	<b>Location</b>	<b>NPA from 8am on 1st day of each month, to 11pm on 15th day of each month AND Dec-Mar</b>	<b>NPA from 8am on 16th day of each month to 11pm on last day of month Apr-Nov</b>	<b>Adding/Deleting</b>
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<i>10 - Alt Side (Apr-Nov)</i>	<i>E</i>	<b>Agnes Street</b>	Argyle to Barton	West	East	Deleting
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<b>Schedule</b>	<b>Section</b>	<b>Highway</b>	<b>Side</b>	<b>Location</b>	<b>Times</b>	<b>Adding/Deleting</b>
<i>12 - Permit</i>	<i>E</i>	<b>Aikman Av.</b>	North	from 21.1m east of Sanford Av. to 5.4m easterly	Anytime	Deleting
<i>12 - Permit</i>	<i>E</i>	<b>Case St.</b>	North	55m east of Sherman Ave to 6m easterly	Anytime	Deleting
<i>12 - Permit</i>	<i>E</i>	<b>Case St.</b>	South	58m east of Sherman Ave. to 6m easterly	Anytime	Deleting
<i>12 - Permit</i>	<i>E</i>	<b>Paling Avenue</b>	East	133 m north of Britannia Avenue to 6 m northerly	DEC - MAR	Adding
<i>12 - Permit</i>	<i>E</i>	<b>Weir Street</b>	East	50 m north of Britannia Avenue to 6 m northerly	Anytime	Adding

To Amend By-law No. 01-218, as amended,  
Being a By-law to Regulate On-Street Parking

Page 3 of 3

2. Subject to the amendments made in this By-law, in all other respects, By-law No. 01-218, including all Schedules thereto, as amended, is hereby confirmed unchanged.
3. This By-law shall come into force and take effect on the date of its passing and enactment.

**PASSED** this 27<sup>th</sup> day of November 2024.

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A. Horwath  
Mayor

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M. Theoharides  
City Clerk



**Bill No. 210**

**CITY OF HAMILTON  
BY-LAW NO. 24-**

**To Authorize an Interim Tax Levy for 2025**

**WHEREAS** the Council for the City of Hamilton deems it necessary to pass a by-law to levy on the whole of the assessment for each property class in the local municipality rateable for a local municipality purpose, a sum not to exceed that which would be produced by applying the prescribed percentage (or 50 percent if no percentage is otherwise prescribed) of the total amounts billed to each property for all purposes in the previous year on the properties that, in the current year, are in the property class as provided for in Section 317 of the *Municipal Act, 2001*; and,

**WHEREAS** Section 317 of the *Municipal Act, 2001*, also authorizes a Municipal Council, by by-law, to adjust the interim taxes on a property if the Council is of the opinion that the Interim Levy on a property is too high or too low in relation to its estimate of the total taxes which will be levied on the property in 2025.

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. The interim tax levies shall be levied and collected upon the whole of the rateable property categories in columns 1 and 2, shown below:

Column 1Column 2**Class****Class Code**

Residential	RT
Farmlands Awaiting Development	C1/R1/M1
Multi-Residential	MT
New Multi-Residential	NT
Commercial	CT
Commercial Excess Land / Small-scale on farm	CU/C7/C0
Commercial Office Building / Excess Land	DT/DU
Commercial Parking Lot / Vacant Land	GT/CX
Commercial Shopping Centre / Excess Land	ST/SU
Industrial	IT
Industrial Aggregate Extraction / Excess / Vacant land /Small-scale on farm	IT1/IU/IX/I7/I0
Industrial Large/Excess Land	LT/LU
Landfills	HT
Pipeline	PT
Farmland	FT
Managed Forest	TT
Rail Right of Way	WT CN
Rail Right of Way	WT CP
Utility Right of Way	UT
Shortline Railway Right-of-Way	BT

2. The interim tax levy shall become due and payable in two instalments as allowed under Section 342(1)(a) of the *Municipal Act, 2001*, as follows:

Fifty percent of the interim levy, rounded, shall become due and payable on the 28<sup>th</sup> day of February 2025 or 21 days after an interim tax bill is mailed out, whichever is later, and the balance of the interim levy shall become due and payable on the 30<sup>th</sup> day of April, 2025, and non-payment of the amounts due on the dates stated, in accordance with this section, shall constitute default.

3. That when payment of any instalment or any part of any instalment of taxes levied by this by-law is in default, penalties and where applicable interest, shall be imposed respectively in accordance with City of Hamilton policies.

4. Section 342(1) (b) of the *Municipal Act, 2001* allows for alternative instalment due dates to spread the payment of taxes more evenly over the year. Therefore, notwithstanding the payable dates provided for in section 2, the interim tax levy for those on a 12-month pre-authorized automatic withdrawal payment plan shall be paid in 6 equal instalments due and payable on or after the first or fifteenth day of each month January to June, inclusive. For those on the 10-month pre-authorized automatic withdrawal payment plan, the interim levy shall be paid in 5 equal instalments due and payable on or after the first day of each month February to June, inclusive. The pre-authorized payment plans shall be penalty and interest free for as long as the taxpayer is in good standing with the terms of the plan agreements.
5. The interim tax levy rates shall also apply to any property added to the assessment roll after this by-law is enacted.
6. This by-law shall come into force and effect on the 1st day of January 2025.

**PASSED** this 27<sup>th</sup> day of November, 2024.

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A. Horwath  
Mayor

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M. Trennum  
City Clerk

**Bill No. 211**

**CITY OF HAMILTON  
BY-LAW NO. 24-**

**To Authorize the Temporary Borrowing of Monies to Meet Current  
Expenditures Pending Receipt of Current Revenues for 2025**

**WHEREAS** the Council for the City of Hamilton deems it necessary to pass and enact a by-law to authorize the temporary borrowing of monies by the City to meet current budget expenditures for the year 2025 pending receipt of current revenues; and,

**WHEREAS** section 407(1) of the *Municipal Act, 2001*, provides as follows:

"At any time during a fiscal year, a municipality may authorize temporary borrowing, until the taxes are collected and other revenues are received, of the amounts that the municipality considers necessary to meet the expenses of the municipality for the year and of the amounts, whether or not they are expenses for the year, that the municipality requires in the year"; and,

**WHEREAS** Section 407(2) of the *Municipal Act, 2001*, imposes certain limitations on the amounts that may be borrowed at any one time.

**NOW THEREFORE** the Council of the City of Hamilton hereby enacts as follows:

1.     (a)     The City of Hamilton is hereby authorized to borrow from a Bank or person by way of Promissory Notes or Bankers Acceptances from time to time a sum or sums of monies not exceeding at any one time the amounts specified in subsection 407(2) of the *Municipal Act, 2001* to pay off temporary bank overdrafts for the current expenditures of the City for the year 2025, including amounts for sinking funds, principal and interest falling due within such fiscal year and the sums required by law to provide for the purposes of the City.
- (b)     The amount of monies that may be borrowed at any one time for the purposes of subsection 407(1) of the *Municipal Act, 2001*, together with the total of any similar borrowings that have not been repaid, shall not, except with the approval of the Ontario Land Tribunal, exceed the prescribed percentages of the total of the estimated revenues of the City as set forth in the estimates adopted for the year, which percentages are set out in section 407 of the *Municipal Act, 2001* as it may be amended from time to time.

2. (a) Until estimates of revenue of the City for the 2025 year are adopted, borrowing shall be limited to the estimated revenues of the City as set forth in estimates adopted for the next preceding year.  
  
(b) The total estimated revenues of the City, including the amounts levied for Education purposes, adopted for the year 2025 are Two Billion Dollars (\$2,000,000,000).
3. All sums borrowed pursuant to the authority of this By-law, together with any and all similar borrowings in the current year and in previous years that have not been repaid shall, together with interest thereon, be a charge upon the whole of the revenues of the City for the current year and for all preceding years, as and when such revenues are collected or received.
4. The Treasurer shall, and is hereby authorized and directed to, apply in payment of all sums borrowed pursuant to this By-law, together with interest thereon, all of the monies thereafter collected or received for the current and preceding years, either on account or realized in respect of taxes levied for the current year and preceding years or from any other sources which may lawfully be applied for such purpose.
5. That the Mayor and failing such person, the Deputy Mayor of the City Council and failing such person, the City Manager, together with the Treasurer or any one of the Temporary Acting Treasurers be authorized and directed to sign and execute the aforesaid Promissory Notes and Bankers Acceptances, hypothecations, agreements and such other documents, writings and papers which shall give effect to the foregoing.
6. This By-law shall come into force and effect on the 1st day of January 2025 and shall remain in force and effect until December 31, 2025.

**PASSED** this 27<sup>th</sup> day of November, 2024

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A. Horwath  
Mayor

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M. Trennum  
City Clerk

**Authority:** Item 7, Audit, Finance and Administration Committee Report 24-021  
CM: November 27, 2024    Ward: City Wide  
Written approval for this by-law was given by Mayoral Decision MDE-2024 25  
Dated November 27, 2024

**Bill No. 212**

## **CITY OF HAMILTON**

### **BY-LAW NO. 24-**

#### **To Amend By-law No. 21-021, A By-law to Govern the Proceedings of Council and Committees of Council**

**WHEREAS** Council enacted a Council Procedural By-law being City of Hamilton By-law No. 21-021;

**AND WHEREAS** it is necessary to amend By-law 21-021.

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. That By-law No. 21-021, be amended as follows:
  - (a) by replacing Section 3.2 (b) to read as follows:
    - (b) in February, March, April, May, June, July, August, September, October and November: at least once per month on a Wednesday, commencing at 9:30 a.m., unless such day is a public or civic holiday, in which case Council shall set an alternate day and time;
  - (b) by deleting Sections 3.2 (c) and (d).
  - (c) by renumbering Section 3.2 (e) and (f) accordingly;
  - (d) by replacing Section 3.2 (c) with the following:
    - (c) in December:  
at least once on a Wednesday, commencing a 9:30 a.m., unless such a day is a public or civic holiday, in which case Council shall set an alternative day and time; or
2. The amendments in this By-law include any necessary indexing, grammatical, numbering and lettering changes.
3. This By-law come into force on the day it is passed.

**PASSED** this 27 day of November, 2024.

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A. Horwath  
Mayor

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M. Trennum  
City Clerk

**Bill No. 213**

**CITY OF HAMILTON  
BY-LAW NO. 24-**

**Being a By-Law To Amend By-Law No. 24-072, Respecting Development Charges  
on Lands within the City of Hamilton**

**WHEREAS** the *Development Charges Act, 1997*, S.O.1997, c.27 (hereinafter referred to as the “Act”) authorizes municipalities to pass a By-law for the imposition of development charges against land to pay for increased capital costs required because of increased needs for services arising from development of the area to which the said By-law applies;

**WHEREAS** section 19 of the Act provides for amendments to be made to development charges by-laws;

**WHEREAS** subsection 19(1.2) and subsection 19(1.3) of the Act permit a municipality to amend a development charges by-law, subject to conditions being met, and that those amendments do not require the standard process for by-law amendments under subsection 19(1) of the Act to be followed;

**WHEREAS** Council has determined that certain amendments should be made to the City of Hamilton Development Charges By-law 2024 (By-law 24-072) which fall within the conditions laid out in subsection 19(1.2) and subsection 19(1.3) of the Act; and

**WHEREAS** Council at its meeting of November 26, 2024 approved the background study update and the development charges and policies recommended by the General Manager of the Finance and Corporate Services Department to be included in this amending By-law.

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

1. By-law 24-072 is hereby amended as follows:
  - a) Delete section 8 in its entirety and replace it with the following:
    8. The following schedules to this By-law form an integral part of this By-law:

Schedule “A”: Full Rate City Wide Development Charges

Schedule “B”: Full Rate Development Charges for Wastewater Facilities  
and Linear Services

Schedule “C-1”: Full Rate Development Charges for Water Services

Schedule “C-2”: Full Rate Development Charges for Water and Wastewater  
Growth Studies

Schedule “D”: Full Rate Development Charges for Stormwater Drainage  
and Control Services

Schedule “E”: Full Rate Special Area Development Charges

Schedule “F”: Municipal Boundary Map

Schedule “G”: Urban Area A and Municipal Boundary Map

Schedule “H”: Urban Area and Municipal Boundary Map



Schedule "I": Combined Sewer System Area and Municipal Boundary Map  
Schedule "J": Dundas / Waterdown Special Area Development Charge Map

b) Delete section 11 in its entirety and replace it with the following:

11.

- (a) For all city-wide Services / Classes of Services, where there is Development of land within the Municipal Boundary, the Development Charges payable pursuant to this By-law shall be the Development Charges set out in Schedule "A" to this By-law.
- (b) For wastewater facilities and linear services, where there is Development of land within Urban Area A or Urban Area B, the Development Charges payable pursuant to this By-law shall be the Development Charges set out in Schedule "B" to this By-law.
- (c) For water services, where there is Development of land within Urban Area A or Urban Area B, the Development Charges payable pursuant to this By-law shall be the Development Charges set out in Schedule "C-1" to this By-law.
- (d) For growth studies related to water and wastewater services, where there is Development of land within the Urban Area, the Development Charges payable pursuant to this By-law shall be the Development Charges set out in Schedule "C-2" to this By-law.
- (e) For stormwater drainage and control services, where there is Development of land within the Urban Area, the Development Charges payable pursuant to this By-law shall be the Development Charges set out in Schedule "D" to this By-law.
- (f) Subject to any applicable exemption set out in this By-Law, where there is Development of land within those areas of Dundas and Waterdown delineated on Schedule "J" to this By-law, the Special Area Development Charges payable pursuant to this By-law shall be the Special Area Development Charges as shown on Schedule "E" to this By-law. Special Area Development Charges shall apply in addition to any other Development Charge payable under this By-law.
- (g) Where there is Development of land outside of Urban Area A and Urban Area B and, where a connection of a Building in the Development to the wastewater facilities and linear services is proposed, the applicable charge set out in Schedule "B" for Urban Area A shall be applied to the said Development as a Development Charge.
- (h) Where there is Development of land outside of Urban Area A and Urban Area B and, where a connection of a Building in the Development to water services is proposed, the applicable charge set out in Schedule "C-1" for Urban Area A shall be applied to the said Development as a Development Charge.
- (i) Where there is Development of land outside of Urban Area A and Urban Area B and, where a connection of a Building in the Development to wastewater facilities and linear services and/or water services is proposed, the applicable charge set out in Schedule "C-2" shall be applied to the said Development as a Development Charge.
- (j) Where there is Development of land outside of the Urban Area and, where a connection of a Building in the Development to stormwater drainage and control services is proposed, the applicable charge set out in Schedule "D" shall be applied to the said Development as a Development Charge.

- c) Delete Schedules “A” and “D” in their entirety and replace them with Schedules “A” and “D” attached to this to this amending by-law.
  - d) Rename Schedule “C” to Schedule “C-1”.
  - e) Add Schedule “C-2” attached to this amending By-law.
2. This By-law shall come into force and take effect at 12:01 a.m. on December 1, 2024.

**PASSED** this 27<sup>th</sup> day of November, 2024.

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A. Horwath  
Mayor

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M. Trennum  
City Clerk

**SCHEDULE “A”, TO BY-LAW 24-213**  
**FULL RATE CITY WIDE DEVELOPMENT CHARGES – EFFECTIVE JUNE 1, 2024**

Service/Class of Service	RESIDENTIAL					NON-RESIDENTIAL
	Single and Semi-Detached Dwelling	Other Multiples	Apartments - 2 Bedrooms+	Apartments - Bachelor and 1 Bedroom	Residential Facility	(per sq.ft. of Gross Floor Area)
<b>Municipal Wide Services/Class of Service:</b>						
Services Related to a Highway	18,103	13,512	11,099	6,876	5,636	13.31
Services Related to a Highway - Studies	88	66	54	33	27	0.06
Public Works (Facilities and Fleet)	1,335	996	818	507	416	0.80
Transit Services	1,601	1,195	982	608	498	0.96
Fire Protection Services	1,151	859	706	437	358	0.69
Policing Services	1,018	760	624	387	317	0.61
Parks and Recreation	11,065	8,259	6,784	4,203	3,445	0.95
Library Services	2,061	1,538	1,264	783	642	0.18
Long-term Care Services	231	172	142	88	72	0.04
Child Care and Early Years Programs	-	-	-	-	-	0.00
Provincial Offences Act Services including By-Law Enforcement	52	39	32	20	16	0.03
Public Health Services	42	31	26	16	13	0.01
Ambulance	325	243	199	123	101	0.06
Waste Diversion	346	258	212	131	108	0.03
Growth Studies	445	332	273	169	139	0.27
<b>Total Municipal Wide Services/Class of Services</b>	<b>37,863</b>	<b>28,260</b>	<b>23,215</b>	<b>14,381</b>	<b>11,788</b>	<b>18.00</b>

Note: The Development Charges above are unindexed and are subject to indexing as per Section 50 of this By-law.

**SCHEDULE “C-2”, TO BY-LAW 24-213**  
**FULL RATE DEVELOPMENT CHARGES FOR WATER AND WASTEWATER**  
**STUDIES – EFFECTIVE JUNE 1, 2024**

Service/Class of Service	RESIDENTIAL					NON-RESIDENTIAL
	Single and Semi-Detached Dwelling	Other Multiples	Apartments - 2 Bedrooms+	Apartments - Bachelor and 1 Bedroom	Residential Facility	(per sq.ft. of Gross Floor Area)
<b>Water and Wastewater Services</b>						
Water and Wastewater Studies	543	405	333	206	169	0.35

Note: The Development Charges above are unindexed and are subject to indexing as per Section 50 of this By-law.

**SCHEDULE “D”, TO BY-LAW 24-213**  
**FULL RATE DEVELOPMENT CHARGES FOR STORMWATER DRAINAGE AND**  
**CONTROL SERVICES – EFFECTIVE JUNE 1, 2024**

Service/Class of Service	RESIDENTIAL					NON-RESIDENTIAL
	Single and Semi-Detached Dwelling	Other Multiples	Apartments - 2 Bedrooms+	Apartments - Bachelor and 1 Bedroom	Residential Facility	(per sq.ft. of Gross Floor Area)
<b>Stormwater Services - Combined Sewer System</b>						
Stormwater Drainage and Control Services	9,554	7,131	5,857	3,629	2,975	0.00
Stormwater Studies	3,924	2,929	2,406	1,491	1,222	0.00
<b>Stormwater Services - Separated Sewer System</b>						
Stormwater Drainage and Control Services	22,741	16,974	13,942	8,638	7,080	4.75
Stormwater Studies	1,581	1,180	969	601	492	1.24

Note: The Development Charges above are unindexed and are subject to indexing as per Section 50 of this By-law.

**Bill No. 214**

**CITY OF HAMILTON  
BY-LAW NO. 24-**

To Confirm the Proceedings of City Council at its meeting held on November 27, 2024.

**THE COUNCIL OF THE  
CITY OF HAMILTON  
ENACTS AS FOLLOWS:**

The Action of City Council at its meeting held on the 27<sup>th</sup> day of November 2024, in respect of each recommendation contained in

Public Works Committee Report 24-016 – November 18, 2024,  
Planning Committee Report 24-017 – November 19, 2024,  
General Issues Committee Report 24-019 – November 20, 2024,  
Audit, Finance and Administrative Committee Report 24-021 – November 21, 2024,  
and  
Emergency and Community Services Committee Report 24-009 – November 21, 2024

considered by the City of Hamilton Council at the said meeting, and in respect of each motion, resolution and other action passed and taken by the City Council at its said meeting is hereby adopted, ratified and confirmed.

1. The Mayor of the City of Hamilton and the proper officials of the City of Hamilton are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required, and except where otherwise provided, the Mayor and the City Clerk are hereby directed to execute all documents necessary in that behalf, and the City Clerk is hereby authorized and directed to affix the Corporate Seal of the Corporation to all such documents.

**PASSED** this 27<sup>th</sup> day of November, 2024.

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A. Horwath  
Mayor

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M. Trennum  
City Clerk