



City of Hamilton
ACCESSIBILITY COMMITTEE FOR PERSONS WITH
DISABILITIES AGENDA

Meeting #: 25-001
Date: January 14, 2025
Time: 4:00 p.m.
Location: Room 264, 2nd Floor, City Hall
(hybrid) (RM)
71 Main Street West

Carrie McIntosh, Legislative Coordinator (905) 546-2424 ext.2729

Pages

- 1. CALL TO ORDER**
- 2. APPOINTMENT OF COMMITTEE CHAIR AND VICE CHAIR**
- 3. APPROVAL OF AGENDA**
(Added Items, if applicable, will be noted with *)
- 4. DECLARATIONS OF INTEREST**
- 5. APPROVAL OF MINUTES OF PREVIOUS MEETING**
 - 5.1 December 10, 2024
- 6. DELEGATIONS**
- 7. ITEMS FOR INFORMATION**

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- 7.1 Community Safety and Wellbeing Plan (to be distributed)

This item will be preceded by a staff presentation.

- 7.2 Accessibility Complaints to the City of Hamilton (no copy)

- 7.3 Built Environment Working Group Update (no copy)

- 7.4 Housing Working Group Update (no copy)

- 7.5 Outreach Working Group Update (no copy)

- 7.6 Transportation Working Group Update

- a. Transportation Working Group Meeting Notes -
November 26, 2024

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- 7.7 Strategic Planning Working Group Update (no copy)

- 7.8 Open Spaces and Parklands Working Group Update
(no copy)

8. ITEMS FOR CONSIDERATION

9. MOTIONS

10. NOTICE OF MOTIONS

11. PRIVATE AND CONFIDENTIAL

12. ADJOURNMENT



Hamilton

**ACCESSIBILITY COMMITTEE FOR PERSONS WITH
DISABILITIES**

MINUTES 24-011

4:00 p.m.

Tuesday, December 10, 2024

Room 264, 2nd Floor Hamilton City Hall (Hybrid)

71 Main Street West

Present: J. Kemp (Chair), P. Kilburn (Vice-Chair) (virtually), L. Dingman, C. Hernould (virtually), H. Kaur (virtually), L. Janosi (virtually), L. Johanson (virtually), and M. McNeil (virtually)

Absent with

Regrets: Councillor M. Tadeson, H. Bonenfant, K. Nolan, T. Nolan

**THE FOLLOWING ITEMS WERE REFERRED TO THE
GENERAL ISSUES COMMITTEE FOR CONSIDERATION**

- 1. Accessibility for Persons with Disabilities 2025
Budget Submission (Item 11.3)**

(McNeil/Dingman)

That the following be referred to the Mayor for

consideration:

- (i) the Accessibility Committee for Persons with Disabilities base budget submission in the amount of \$23,172 for 2025.

CARRIED

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the Agenda:

6. DELEGATION REQUESTS

- 6.1 Brad Evoy, Disability Justice Network, respecting Item 12.2 - Accessibility of Shelters and Supervised Encampments in the City of Hamilton (In person) (For today's meeting)

9. CONSENT ITEMS

- 9.2(a) Housing Working Group Meeting Notes – November 19, 2024
- 9.3(a) Outreach Working Group Meeting Notes – November 19, 2024

(Dingman/McNeil)

That the Agenda for the December 10, 2024, meeting of the Accessibility Committee for Persons with Disabilities, be approved, as amended.

CARRIED**(b) DECLARATIONS OF INTEREST (Item 3)**

J. Kemp declared a disqualifying interest with respect to Item 12.1, Honorarium for James Kemp Junior for Assisting with the Accessibility Fair and Accessibility Awards, as the motion is in consideration of an Honorarium for his son.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)**(i) November 12, 2024 (Item 4.1)****(Kilburn/Janosi)**

That the minutes of the November 12, 2024 Accessibility Committee for Persons with Disabilities meeting, be approved, as presented.

CARRIED**(d) DELEGATION REQUESTS (Item 6)**

- (i) Brad Evoy, Disability Justice Network, respecting Item 12.2 - Accessibility of Shelters and Supervised Encampments in the City of Hamilton (In person) (For today's meeting) (Item**

6.1)**(Kilburn/Dingman)**

That the Delegation Request from Brad Evoy, Disability Justice Network, respecting Item 12.2 - Accessibility of Shelters and Supervised Encampments in the City of Hamilton, be approved for today's meeting.

CARRIED

(e) DELEGATIONS (Item 7)

- (i) Brad Evoy, Disability Justice Network of Ontario, respecting Universal Design Standards in the City Public and City Supported Housing (In person) (Approved October 8, 2024) (Item 7.1)**

Brad Evoy, Disability Justice Network of Ontario, addressed Committee respecting Universal Design Standards in the City Public and City Supported Housing.

- (ii) Brad Evoy, Disability Justice Network, respecting Item 12.2 - Accessibility of Shelters and Supervised Encampments in the City of Hamilton (In person) (For today's meeting) (Added Item 7.2)**

Brad Evoy, Disability Justice Network of Ontario, addressed Committee respecting Item 12.2 -

Accessibility of Shelters and Supervised Encampments in the City of Hamilton.

(Hernould/Janosi)

That the delegations from Brad Evoy, Disability Justice Network of Ontario respecting the following matters, be received:

- (1) Universal Design Standards in the City Public and City Supported Housing
- (2) Item 12.2 - Accessibility of Shelters and Supervised Encampments in the City of Hamilton.

CARRIED

(f) CONSENT ITEMS (Item 9)

J. Kemp relinquished the Chair to L. Janosi in order to provide the Built Environment Working Group Update (Item 9.1), Housing Working Group Update (Item 9.2) and Outreach Working Group Update (Item 9.3).

(i) Built Environment Working Group Update (Item 9.1)

J. Kemp provided a verbal update.

(ii) Housing Working Group Update (Item 9.2)

J. Kemp provided a verbal update.

- (a) Housing Working Group Meeting Notes –
November 19, 2024

(iii) Outreach Working Group Update (Item 9.3)

J. Kemp provided a verbal update.

- (a) Outreach Working Group Meeting Notes –
November 19, 2024

J. Kemp assumed the Chair after he had provided the Committee with the respective updates.

(iv) Transportation Working Group Update (no copy) (Item 9.4)

P. Kilburn provided a verbal update.

(v) Strategic Planning Working Group Update (no copy) (Item 9.5)

No update.

(vi) Open Spaces and Parklands Working Group Update (no copy)

No update.

(McNeil/Kilburn)

That the following Consent Items, be received:

- (1) Built Environment Working Group Update (no copy)
(Item 9.1)
- (2) Housing Working Group Update (Item 9.2)
 - (a) Housing Working Group Meeting Notes –
November 19, 2024 (Item 9.2(a))
- (3) Outreach Working Group Update (Item 9.3)
 - (a) Outreach Working Group Meeting Notes –
November 19, 2024 (Item 9.3(a)); and
- (4) Transportation Working Group Update (Item 9.4)
 - (a) Transportation Working Group Meeting Notes
– October 22, 2024 (Item 9.4(a))

CARRIED

(g) DISCUSSION ITEMS (Item 11)

**(i) Accessible Transportation Services Policy
Review Working Group Work Plan (Item 11.1)**

Michelle Martin, Manager of Accessible
Transportation Service provided an overview of the
Accessible Transportation Services Policy Review
Working Group Work Plan.

(Kilburn/Janosi)

That the Accessible Transportation Services Policy Review Working Group Work Plan, be approved.

CARRIED

J. Kemp relinquished the Chair to P. Kilburn in order to discuss Item 11.2.

(ii) Delegation Response (No copy) (Item 11.2)

J. Kemp addressed Committee respecting a response from staff following a delegation by the Accessibility Committee respecting accessibility issues on the HSR to the Public Works Committee in February 2024.

(McNeil/Janosi)

That the information provided by J. Kemp respecting the Delegation Response, be received.

CARRIED

(h) MOTIONS (Item 12)

J. Kemp relinquished the Chair to Levi Janosi and abstained from voting on the Honorarium for James Kemp Junior for Assisting with the Accessibility Fair and Accessibility Awards (Item 12.1) due to their declared conflict.

(i) Honorarium for James Kemp Junior for Assisting with the Accessibility Fair and Accessibility Awards (Item 12.1)

(Kilburn/McNeil)

WHEREAS, the Accessibility Committee for Persons with Disabilities hold an annual Accessibility Fair and Accessibility Awards which often require graphic design skills above and beyond the Committee's prerequisite skills;

WHEREAS, the Outreach Working Group has benefitted greatly from James Kemp Junior's assistance in the design, creation and vectoring of an award logo, correcting and vectoring the ACPD logo, design of the T-Shirt as well as the guide dog sketch on the back and providing services as an event photographer;

WHEREAS, in order to do the job to the best of his abilities, James Junior learned skills he hadn't been taught and familiarized himself with the WCAG 2.2 in an effort to produce accessible product; and

WHEREAS, none of James' work can be used in his portfolio or be counted towards his Graphic Design coursework from Mohawk College.

THEREFORE, BE IT RESOLVED:

- (a) That the Accessibility Committee for Persons with Disabilities present to James Kemp Junior a letter expressing the Committee's appreciation of his efforts above and beyond to

assist with the Ability First Accessibility Fair;

- (b) That an honorarium of \$250 be awarded to James Kemp Junior in appreciation for their assistance during the Ability First Accessibility Fair; and
- (c) That the honorarium be funded from Account #300303 and allocated to the Ability First Accessibility Fair.

CARRIED

(ii) Accessibility of Shelters and Supervised Encampments in the City of Hamilton (Item 12.2)

(Kemp/Janosi)

WHEREAS, the Accessibility Committee for Persons with Disabilities' Housing Work Group has prepared a letter for the General Issues Committee with regards to the accessibility of shelters and supervised encampments in the City of Hamilton.

THEREFORE, BE IT RESOLVED:

That the Accessibility Committee for Persons with Disabilities respectfully submit the letter attached as Appendix "A" regarding the accessibility of shelters and supervised encampments to the General Issues Committee for their consideration.

CARRIED

(i) ADJOURNMENT (Item 16)

(Janosi/Hernould)

That there being no further business, the Accessibility Committee for Persons with Disabilities, be adjourned at 5:08 p.m.

CARRIED

Respectfully submitted,

James Kemp, Chair
Accessibility Committee for
Persons with Disabilities

Carrie McIntosh
Legislative Coordinator
Office of the City Clerk

Summary of ATS Discussion at Transportation Working Group November 26, 2024

Motion for fare assist.

We started to discuss the motion but tabled it until the end of the meeting.

ATS Draft of Workplan for Policy Review Working Group

- All in agreement no concerns with the draft as written
- Goal of the workplan draft is to stay focused on the comprehensive review of customer-facing policies that will move from being housed with the contractor (DARTS) to being housed with ATS
- The Policy Review working group will dissolve once this review is completed, and review will be subsequently accomplished according to Public Works dept. policy of review every three years; at this point, it is expected the Transportation Working Group can take over providing input as it will require less time, as the comprehensive review will have been completed.

ATS Late Cancellations and No Shows policy discussion

- ATS expects to be activating the Trapeze software to administer the policy in the coming months; there will be a small communication campaign ahead of time (email blast to agencies, take-ones on DARTS vehicles)
- The point of the policy is to impede customers who abuse the system, rather than punish people who

cancelled late or no-showed due to circumstances beyond their control

- Question re grace period – under current policy, there are 10 days to appeal by phone following warning letter, and 20 days to appeal in writing following letter imposing a suspension. New software can only have one level of grace period – this will be set at 14 days, with more flexible language built into the suspension appeal process, i.e., a policy of re-implementing service pending appeal for someone who calls because they discovered they were suspended when trying to book a trip, but did not receive their letter
- A brief Terms of Reference will be drafted for ACPD Appeal Panel participation for suspensions under the policy
- Question re DARTS involvement in any appeal process under the current policy – ask if this cannot be a City staff person from another department, instead. Michelle to bring the question forward and review the 2004 HRTTO outcome language as well.

Discussion of Journey Mapping Personas deferred to a later meeting so TWG could continue with other business. Revisit of motion, was decided that motion was too long and didn't convey the intent of the committee. It will be revisited in January.