



City of Hamilton
GENERAL ISSUES COMMITTEE
AGENDA

Meeting #: GIC 25-001
Date: January 15, 2025
Time: 9:30 a.m.
Location: Council Chambers
Hamilton City Hall
71 Main Street West

Angela McRae, Legislative Coordinator (905) 546-2424 ext. 5987

1. **CALL TO ORDER**
2. **CEREMONIAL ACTIVITIES**
3. **APPROVAL OF AGENDA**
(Added Items, if applicable, will be noted with *)
4. **DECLARATIONS OF INTEREST**
5. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
 - 5.1 December 4, 2024
6. **DELEGATIONS**
 - 6.1 Delegations respecting the report on potential alternative municipal revenue streams, from the following individuals:
 - a. Eddie Sheppard, Abacus Data (In-Person) (Approved December 4, 2024)
 - b. Julie Sergi, Cornerstone Association of Realtors (In-Person) (Approved December 4, 2024)
 - 6.2 Alex Sears, respecting things from the cyber attack (In-Person) (Approved December 4, 2024)

Members of the public can contact the Clerk's Office to acquire the documents considered at this meeting, in an alternate format.

- 6.3 Andrew Selman, respecting Gage Park electricity theft, the continued criminal presence, and a lack of city auditing processes that allow the tunnels to be dug and operate (In-Person)

7. ITEMS FOR INFORMATION

- 7.1 Mayor's Task Force on Transparency, Access and Accountability Reports:
- a. Mayor's Task Force on Transparency, Access and Accountability Report 24-009 - November 19, 2024
 - b. Mayor's Task Force on Transparency, Access and Accountability Report 24-010 - December 3, 2024
- 7.2 Correspondence from the Accessibility Committee for Persons with Disabilities respecting the Accessibility of Shelters and Supervised Encampments
- Recommendation: Be received.
- 7.3 Accessibility Committee for Persons with Disabilities Report 24-011 - December 10, 2024
- 7.4 FCS24022(a)
- Revenue Sources to Fund Council Priorities and Ongoing Operating and Capital Works (City Wide)
- 7.5 HSC25008
- Encampment Response Update - October to December 2024 (City Wide)

8. ITEMS FOR CONSIDERATION

- 8.1 Business Improvement Area Sub-Committee Report 24-008 - November 12, 2024
- 8.2 Business Improvement Area Sub-Committee Report 24-009 - December 10, 2024
- 8.3 West Harbour Development Sub-Committee Report 24-002 - November 26, 2024
- 8.4 Non-Union Compensation Sub-Committee Minutes - NUCSC 25-001 - January 10, 2025
- To be distributed.*
- 8.5 FCS25001
- 2025 Tax Supported User Fees (City Wide)

8.6 Business Improvement Areas - Board of Management Changes:

- a. PED25003
Ottawa Street Business Improvement Area 2025 Revised Board of Management (Ward 3 and 4)
- b. PED25008
International Village Business Improvement Area Revised Board of Management (Ward 2 and 3)

8.7 Business Improvement Areas - 2025 Budgets and Schedule of Payments:

- a. PED25002
Ottawa Street Business Improvement Area 2025 Budget and Schedule of Payments (Wards 3 and 4)
- b. PED25004
Westdale Village Business Improvement Area 2025 Budget and Schedule of Payments (Ward 1)
- c. PED25007
Downtown Hamilton Business Improvement Area 2025 Budget and Schedule of Payments (Ward 2)
- d. PED25011
Ancaster Village Business Improvement Area 2025 Budget and Schedule of Payments (Ward 12)
- e. PED25012
Waterdown Village Business Improvement Area 2025 Budget and Schedule of Payments (Ward 15)
- f. PED25013
Stoney Creek Business Improvement Area 2025 Budget and Schedule of Payments (Ward 5)
- g. PED25018
Barton Village Business Improvement Area 2025 Budget and Schedule of Payments (Ward 2 and 3)

8.8 Climate Change Advisory Committee - Citizen Committee Report - December 17, 2024

8.9 CM24004(a)

Cyber Incident Impact Update (City Wide)

To be distributed.

Please refer to Item 11.2 for Confidential Appendix "B" to this Report.

9. MOTIONS

9.1 Adherence to the Encampment Protocol as Revised and Approved By Council June 2024

9.2 Rescinding of City of Hamilton Encampment Protocol

9.3 Buy Local and Canadian First Procurement Policy

10. NOTICES OF MOTION

11. PRIVATE AND CONFIDENTIAL

11.1 Closed Session Minutes - December 4, 2024

Pursuant to Section 9.3, Sub-Sections (b), (e), (f) and (k) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-sections (b), (e), (f) and (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City or local board employees; litigation or potential litigation, including matters before administrative tribunals, affecting the City or a local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

11.2 Confidential Appendix "B" to Item 8.9 - Report CM24004(a)

Pursuant to Section 9.3, Sub-Section (j) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-section (j) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to a trade secret or scientific, technical, commercial or financial information that belongs to the City or a local board and has monetary value or potential monetary value.

To be distributed.

Please see Item 8.9, for Report CM24004(a), Cyber Incident Impact Update (City Wide).

11.3 CM24004(b)

Cyber Incident Impact Update (City Wide)

To be distributed.

Pursuant to Section 9.3, Sub-Section (k) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-section (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the City or a local board.

11.4 CM24006(a)

Cybersecurity Resilience (City Wide)

To be distributed.

Pursuant to Section 9.3, Sub-Section (a) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-section (a) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to the security of the property of the City or a local board.

12. ADJOURNMENT



GENERAL ISSUES COMMITTEE MINUTES 24-021

9:30 a.m.

December 4, 2024

Council Chambers (Hybrid), City Hall, 2nd Floor
71 Main Street West, Hamilton, Ontario

Present: Mayor A. Horwath (Virtually)
Deputy Mayor J. Beattie (Chair)
Councillors C. Cassar, B. Clark, J.P. Danko, M. Francis (Virtually),
T. Hwang, T. Jackson (Virtually), C. Kroetsch, T. McMeekin, E. Pauls,
M. Spadafora (Virtually), M. Tadeson (Virtually), A. Wilson and M. Wilson

Absent: Councillor N. Nann – City Business

THE FOLLOWING ITEMS WERE REFERRED TO COUNCIL FOR CONSIDERATION:

1. 2024 City-Led Projects Recommended for Climate Change Reserve Funding (PED24165) (City Wide) (Item 8.1)

(McMeekin/Hwang)

- (a) That the allocation of funds in the total amount of \$2,501,000 million dollars in 2024 from the City's Climate Change Reserve (Account No 108062) in order to support 13 City-led climate action initiatives, as identified in Appendix "A" to Report PED24165, be approved;
- (b) That the update regarding the 2024 Climate Change Reserve funding allocations for Office of Climate Change Initiatives priority projects, attached as Appendix "B" to Report PED24165, be received; and,
- (c) That the update regarding progress with City-led and community-led initiatives that received support from the City's Climate Change Reserve in 2023, attached as Appendix "C" to report PED24156, be received.

Result: MOTION, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang

Yes	-	Ward 5	Councillor Matt Francis
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark
Yes	-	Ward 10	Councillor Jeff Beattie
Yes	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Yes	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

2. Light Rail Transit Sub-Committee Report 24-004 - November 15, 2024 (Item 9.1)

(Hwang/A. Wilson)

(1) Terms of Reference for a Change Tracking Framework for the Hamilton Light Rail Transit (PED24207) (City Wide) (Outstanding Business List Item) (Item 8.2)

- (a) That the Terms of Reference attached as Appendix “A” to Light Rail Transit Sub-Committee Report 24-004 be received and utilized as the basis for developing a framework and associated set of indicators for tracking change in the Hamilton Light Rail Transit (LRT) corridor; and
- (b) That staff be directed to continue to refine the change tracking framework and report back to the Light Rail Transit (LRT) Sub-Committee on a final set of recommended indicators and reporting structure in 2025.

(2) Information on Potential Grant and Support programs related to Light Rail Transit Construction (PED24182) (Wards 1, 2, 3, 4, 5) (Item 9.1)

That Report PED24182, respecting Information on Potential Grant and Support programs related to Light Rail Transit Construction, be received.

Result: MOTION, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls

Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark
Yes	-	Ward 10	Councillor Jeff Beattie
Yes	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Yes	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

3. Accessibility Committee for Persons with Disabilities Report 24-010 - November 12, 2024 (Item 9.2)

(Tadeson/Pauls)

That the Accessibility Committee for Persons with Disabilities Report 24-010 - November 12, 2024, be received.

Result: MOTION, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

4. Municipal Incentives for the 90 Carling Street Rental Project – 10 Additional Affordable Units (HSC20009(a)) (Ward 1) (Item 10.1)

(M. Wilson/Cassar)

- (a) That the City enter into an Agreement amending the Municipal Housing Project Facilities Amending Agreement - 90 Carling Street entered into between the City and 1649626 Ontario Inc. dated November 25, 2021 consistent with the terms and conditions contained in Appendix "A" to Report HSC20009(a) – Term Sheet for Municipal Housing Project Facilities Amending Agreement – 90 Carling, with the source for the additional funding

provided for in the Amending Agreement in the amount of \$104,150 be funded from the Parkland Reserve 10409;

- (b) That the General Manager of Healthy and Safe Communities be authorized to execute the amending agreement in a form satisfactory to the City Solicitor; and,
- (c) That Municipal Housing Project Facilities By-law 21-247 be amended as provided for in the amending By-Law attached as Appendix "B" to Report HSC20009 (a) in order to provide for an additional 10 affordable housing units.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Absent	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

5. User Fee Framework – Project Overview (HSC24049) (City-Wide) (Item 10.2)

(Cassar/A. Wilson)

- (a) That Council endorse the project approach and timelines of the User Fee Framework project as detailed in Report HSC24049; and,
- (b) That up to \$250 K from the Tax Stabilization Reserve (110046) be allocated to fund the consultant and works required for the User Fee Framework project.

Result: MOTION, CARRIED by a vote of 10 to 3, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch

Absent	-	Ward 3	Councillor Nrinder Nann
Yes	-	Ward 4	Councillor Tammy Hwang
No	-	Ward 5	Councillor Matt Francis
No	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
No	-	Ward 9	Councillor Brad Clark
Yes	-	Ward 10	Councillor Jeff Beattie
Absent	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Conflict	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

6. Airport Sub-Committee Report 24-002 - November 14, 2024 (Item 10.3)

(Pauls/Spadafora)

(1) 2024-2025 John C. Munro Hamilton International Airport – City of Hamilton Joint Marketing Initiatives (PED24221) (City Wide) (Item 10.1)

That the General Manager of Planning and Economic Development Department or designate be authorized and directed to contribute up to \$650,000 from the Airport Capital Reserve No. 108043 toward the City's contribution for joint City of Hamilton/Hamilton International Airport marketing initiatives.

Result: MOTION, CARRIED by a vote of 12 to 1, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
No	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

7. Pilot Program, Partnership Between Hamilton Civic Museums and the Hamilton Public Library for Free Museum Admission (PED24223) (City Wide) (Outstanding Business List Item) (Item 10.4)

(McMeekin/Cassar)

- (a) That the program allowing Hamilton Public Library (HPL) cardholders free general admission to any of the City of Hamilton's operated museums (Hamilton Civic Museums) be permanently adopted; and
- (b) That the related item be removed from the Outstanding Business List.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

8. Downtown Hamilton Office and Storefront Commercial Sector Update and Action Report (PED24163) (Ward 2) (Item 10.5)

(Kroetsch/Cassar)

- (a) That the Economic Development Division staff be directed to develop a 10-Year Downtown Revitalization Strategy utilizing funding from the Economic Development Initiatives Capital Project (3621708900) **up to an upset limit of \$100,000** for consultant related costs and that the draft Strategy be brought to a General Issues Committee for consideration before the end of 2025;
- (b) That staff be directed to incorporate future Downtown office and commercial sector updates into a new annual State of the Downtown Report, prepared by Economic Development Division staff and provided to the General Issues Committee annually, to provide a more comprehensive and wholistic review

and update on the Downtown including annual reporting on key metrics to be identified as part of the 10-Year Downtown Revitalization Strategy;

- (c) That staff be directed to develop a pilot Downtown Office to Residential Conversion Financial Incentive Program, to be funded from existing annual budget allocations to the Economic Development Division, and that the draft Program be brought forward for consideration to a General Issues Committee meeting in the first quarter of 2025; and,
- (d) That existing Graffiti Removal Grants on private property under the Commercial District Revitalization Grant Program, introduced as a pilot in September 2023 and scheduled to end on March 31, 2025, be made permanent and funded on a go-forward basis from existing annual budget allocations to the Economic Development Division for the provision of non-tax increment based financial incentive programs.
- (e) ***That staff be directed to report back to the General Issues Committee in Q2 2025 with an interim report respecting the principles that will inform the actions of the strategy.***

Result: MAIN MOTION, As Amended, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

9. Public Bike Share Program Phased Procurement Process – Sustainable Operations Model and Funding (PED20109(f)) (City Wide) (Item 10.6)

(Beattie/Jackson)

That Report PED20109(f), respecting Public Bike Share Program Phased Procurement Process – Sustainable Operations Model and Funding **be DEFERRED to a Q1 2025 General Issues Committee meeting when staff can**

provide an information report with additional information on the current and future operation of Hamilton Bike Share Program including ridership trends, costs associated with current and future growth plans including the detailed financial statements of Hamilton Bike Share.

Result: MOTION, CARRIED by a vote of 11 to 2, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
No	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
No	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

10. 2024-2028 Tourism Strategy (PED24046(b)) (City Wide) (Item 10.7)

(Kroetsch/Hwang)

- (a) That the City of Hamilton “2024-2028 Tourism Strategy”, attached as Appendix “A” to Report PED24046(b), be approved; and,
- (b) That staff be directed and authorized to implement the Strategic Actions contained within the 2024-2028 Tourism Strategy.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie

Absent - Ward 11 Councillor Mark Tadeson
 Yes - Ward 12 Councillor Craig Cassar
 Yes - Ward 13 Councillor Alex Wilson
 Yes - Ward 14 Councillor Mike Spadafora
 Yes - Ward 15 Councillor Ted McMeekin

11. Leadership in Energy and Environmental Design (LEED) Grant Application (LGP-22-01) 60 Caledon Avenue, Hamilton (PED24160) (Ward 8) (Item 10.8)

(Danko/Hwang)

- (a) That the Leadership in Energy and Environmental Design Grant Application LGP-22-01, submitted by Victoria Park Community Homes Inc., owner of the property 60 Caledon Avenue, Hamilton be approved for a Leadership in Energy and Environmental Design Grant not to exceed \$1,530,566 for estimated construction costs to be provided over a maximum of five years, in accordance with the terms and conditions of a Leadership in Energy and Environmental Design Grant Agreement;
- (b) That the General Manager of the Planning and Economic Development Department be authorized and directed to execute a Leadership in Energy and Environmental Design Grant Agreement together with any ancillary documentation required, to give effect to the Leadership in Energy and Environmental Design Grant for Victoria Park Community Homes Inc., owner of the property 60 Caledon Avenue, Hamilton in a form satisfactory to the City Solicitor;
- (c) That the General Manager of the Planning and Economic Development Department be authorized and directed to administer the Leadership in Energy and Environmental Design Grant Agreement including but not limited to: deciding on actions to take in respect of events of default and executing any Grant Amending Agreements, together with any ancillary amending documentation, if required, provided that the terms and conditions of the Leadership in Energy and Environmental Design Grant, as approved by City Council, are maintained and that any applicable Grant Amending Agreements are undertaken in a form satisfactory to the City Solicitor.

Result: MOTION, CARRIED by a vote of 12 to 0, as follows:

Yes - Mayor Andrea Horwath
 Yes - Ward 1 Councillor Maureen Wilson
 Yes - Ward 2 Councillor Cameron Kroetsch
 Absent - Ward 3 Councillor Nrinder Nann
 Yes - Ward 4 Councillor Tammy Hwang
 Absent - Ward 5 Councillor Matt Francis
 Yes - Ward 6 Councillor Tom Jackson
 Yes - Ward 7 Councillor Esther Pauls

Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark
Yes	-	Ward 10	Councillor Jeff Beattie
Absent	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Yes	-	Ward 14	Councillor Mike Spadafora
Absent	-	Ward 15	Councillor Ted McMeekin

12. Revitalizing Hamilton Tax Increment Grant Program Application - 165 James Street South, Hamilton (PED24164) (Ward 2) (Item 10.9)

(Kroetsch/Hwang)

- (a) That the Revitalizing Hamilton Tax Increment Grant Program Application submitted by James Hughson Inc., as General Partner for, James Hughson Limited Partnership (Core Urban Inc.), for the property at 165 James Street South, Hamilton, estimated to total \$1,227,264 over a maximum of four years based on the incremental tax increase attributable to the redevelopment of 165 James Street South, Hamilton, be authorized and approved in accordance with the terms and conditions of the Revitalizing Hamilton Tax Increment Grant Program;
- (b) That the General Manager of the Planning and Economic Development Department be authorized and directed to execute a Grant Agreement together with any ancillary documentation required, to give effect to the Revitalizing Hamilton Tax Increment Grant for James Hughson Inc., as General Partner for, James Hughson Limited Partnership (Core Urban Inc.) for the property 165 James Street South, Hamilton, in a form satisfactory to the City Solicitor;
- (c) That the General Manager of the Planning and Economic Development Department be authorized and directed to administer the Grant and Grant Agreement including, but not limited to, deciding on actions to take in respect of events of default and executing any Grant Amending Agreements, together with any ancillary amending documentation, if required, provided that the terms and conditions of the Revitalizing Hamilton Tax Increment Grant Program, as approved by City Council, are maintained and that any applicable Grant Amending Agreements are undertaken in a form satisfactory to the City Solicitor.

Result: MOTION, CARRIED by a vote of 12 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann

Yes	-	Ward 4	Councillor Tammy Hwang
Absent	-	Ward 5	Councillor Matt Francis
Yes	-	Ward 6	Councillor Tom Jackson
Yes	-	Ward 7	Councillor Esther Pauls
Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark
Yes	-	Ward 10	Councillor Jeff Beattie
Absent	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Yes	-	Ward 14	Councillor Mike Spadafora
Absent	-	Ward 15	Councillor Ted McMeekin

13. Revitalizing Hamilton Tax Increment Grant Program Application – 18 Augusta Street (PED24216) (Ward 2) (Item 10.10)

(Kroetsch/Hwang)

- (a) That the Revitalizing Hamilton Tax Increment Grant Program Application submitted by 1814 Augusta GP Inc., as General Partner for, 1814 Augusta Limited Partnership (Core Urban Inc.), for the property at 18 Augusta Street, Hamilton, estimated to total \$281,827 over a maximum of four years based upon the incremental tax increase attributable to the redevelopment of 18 Augusta Street, Hamilton, be authorized and approved in accordance with the terms and conditions of the Revitalizing Hamilton Tax Increment Grant Program;
- (b) That the General Manager of the Planning and Economic Development Department be authorized and directed to execute a Grant Agreement together with any ancillary documentation required, to give effect to the Revitalizing Hamilton Tax Increment Grant for 1814 Augusta GP Inc., as General Partner for, 1814 Augusta Limited Partnership (Core Urban Inc.) for the property 18 Augusta Street, Hamilton, in a form satisfactory to the City Solicitor;
- (c) That the General Manager of the Planning and Economic Development Department be authorized and directed to administer the Grant and Grant Agreement including, but not limited to, deciding on actions to take in respect of events of default and executing any Grant Amending Agreements, together with any ancillary amending documentation, if required, provided that the terms and conditions of the Revitalizing Hamilton Tax Increment Grant Program, as approved by City Council, are maintained and that any applicable Grant Amending Agreements are undertaken in a form satisfactory to the City Solicitor.

Result: MOTION, CARRIED by a vote of 12 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Absent	-	Ward 15 Councillor Ted McMeekin

**14. Barton/Kenilworth Tax Increment Grant Program Application - 588
Barton Street East (PED24218) (Ward 3) (Item 10.11)**

(Hwang/Clark)

- (a) That the Barton/Kenilworth Tax Increment Grant Program Application submitted by 1000193008 Ontario Inc. (Ken Bekendam), for the property at 588 Barton Street East, Hamilton, estimated at \$79,156 over a maximum of nine years based upon the incremental tax increase attributable to the redevelopment of 588 Barton Street East, Hamilton, be authorized and approved in accordance with the terms and conditions of the Barton/Kenilworth Tax Increment Grant Program;
- (b) That the General Manager of the Planning and Economic Development Department be authorized and directed to execute a Grant Agreement together with any ancillary documentation required, to give effect to the Barton/Kenilworth Tax Increment Grant for 1000193008 Ontario Inc. (Ken Bekendam) for the property 588 Barton Street East, Hamilton, in a form satisfactory to the City Solicitor;
- (c) That the General Manager of the Planning and Economic Development Department be authorized and directed to administer the Grant and Grant Agreement including, but not limited to, deciding on actions to take in respect of events of default and executing any Grant Amending Agreements, together with any ancillary amending documentation, if required, provided that the terms and conditions of the Barton/Kenilworth Tax Increment Grant Program, as approved by City Council, are maintained and that any

applicable Grant Amending Agreements are undertaken in a form satisfactory to the City Solicitor.

Result: MOTION, CARRIED by a vote of 12 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Absent	-	Ward 15 Councillor Ted McMeekin

15. Concession Street Business Improvement Area 2025 Budget and Schedule of Payments (PED24217) (Ward 7) (Item 10.12)

(Pauls/A. Wilson)

- (a) That the 2025 Operating Budget for the Concession Street Business Improvement Area, attached as Appendix "A" to Report PED24217, in the amount of \$292,710 be approved;
- (b) That the levy portion of the Operating Budget for the Concession Street Business Improvement Area in the amount of \$217,710 be approved;
- (c) That the General Manager of Finance and Corporate Services be hereby authorized and directed to prepare the requisite By-law pursuant to Section 208, The *Municipal Act, 2001*, to levy the 2025 Budget as referenced in Recommendation of Report PED24217;
- (d) That the following schedule of payments for 2025 be approved:
 - (i) January \$108,855;
 - (ii) June \$108,855;

Note: Assessment appeals may be deducted from the levy payments.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

16. Elections Administration Audit – Management Responses (AUD23008(a)) (City Wide) – REVISED (Item 10.13)

(Kroetsch/A. Wilson)

- (a) That the Management Action Plans, as detailed in Appendix “A” of Report AUD23008(a) be approved; and,
- (b) That the City Clerk be requested to implement the Management Action Plans (attached as Appendix “A” to Report AUD23008(a)) and report back to the Audit, Finance and Administration Committee by December 2025 on the nature and status of actions taken in response to the audit report.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson

Yes - Ward 12 Councillor Craig Cassar
 Yes - Ward 13 Councillor Alex Wilson
 Yes - Ward 14 Councillor Mike Spadafora
 Yes - Ward 15 Councillor Ted McMeekin

17. Neighbourhood Protect Grant (Ward 9) (Item 11.1)

(Clark/Beattie)

WHEREAS, there has been an increase in property crimes in Upper Stoney Creek;

WHEREAS, police have advised that awareness and individual property security does help deter criminals;

WHEREAS, local residents worked with their own funding to create a new Neighbourhood Protect serving Valley Park, Felker, Highland and Trinity-Upper Stoney Creek;

WHEREAS, local residents are walking door to door to deliver flyers promoting the new program; and,

WHEREAS, Neighbourhood Protect is the new Neighbourhood Watch program designed to create crime awareness in local neighbourhoods, (www.neighbourhoodprotect.ca);

THEREFORE, BE IT RESOLVED:

That a grant be provided to Ward 9 Neighbourhood Protect in the amount of \$5,000 to be funded from the GFL Landfill Royalties Fund.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes - Mayor Andrea Horwath
 Yes - Ward 1 Councillor Maureen Wilson
 Yes - Ward 2 Councillor Cameron Kroetsch
 Absent - Ward 3 Councillor Nrinder Nann
 Yes - Ward 4 Councillor Tammy Hwang
 Absent - Ward 5 Councillor Matt Francis
 Yes - Ward 6 Councillor Tom Jackson
 Yes - Ward 7 Councillor Esther Pauls
 Yes - Ward 8 Councillor J. P. Danko
 Yes - Ward 9 Councillor Brad Clark
 Yes - Ward 10 Councillor Jeff Beattie
 Absent - Ward 11 Councillor Mark Tadeson
 Yes - Ward 12 Councillor Craig Cassar
 Yes - Ward 13 Councillor Alex Wilson
 Yes - Ward 14 Councillor Mike Spadafora

Yes - Ward 15 Councillor Ted McMeekin

18. To Effect Grant Payment Under an Approved Hamilton Tax Increment Grant Program for 60 King William Street Hamilton as a Result of a Change in Corporate Control of the Approved Owner (Item 11.2)

(Kroetsch/Danko)

WHEREAS, the Hamilton Tax Increment Grant Program (now known as the Revitalizing Hamilton Tax Increment Grant Program) (the Program) is intended to provide tax increment-based grants to incentivize property owners within strategic commercial districts to develop, redevelop or otherwise improve properties and/or buildings in a manner that will support the broader revitalization of the commercial district as well as generate new municipal property tax revenue through increased property assessments;

WHEREAS, a Hamilton Tax Increment Grant Program application was approved by City Council on May 26, 2021 respecting the redevelopment of 43-51 King Street East and 60 King William Street Hamilton (now wholly municipally known as 60 King William Street, Hamilton) (the Site);

WHEREAS, the application was approved such that grants were payable to the registered owner of the Site being King William Residences Inc (the Owner) which at the time comprised the following shareholders: LPF Conversion Fund Limited Partnership – LIUNA Conversion Trust (99.49%); Burrstone Management Inc. (0.50%); and Bryton Capital Corp. GP Ltd. (General Partner – 0.01%);

WHEREAS, the Owner of the Site remains unchanged but has been the subject of a change in share ownership such that the shareholder of the Owner is now 43-51 King William GP Inc. (100%);

WHEREAS, paragraph 13 of the applicable City Council approved Program terms state the following:

“Where the Applicant is a corporation, the Applicant covenants and agrees that in the event that:

- (a) the Applicant fails to supply the City, in a form satisfactory to the City such information relating to the ownership of its shares as the City may from time to time require or;
- (b) without the written consent of the City first had and obtained:
 - (i) the Applicant issues or redeems any of its shares or transfers any of its shares;

- (ii) there is a sale or sales of the shares of the Applicant which result in the transfer of the legal or beneficial interest of any of the shares of the Applicant or;
- (iii) the Applicant amalgamates, merges or consolidates with any other corporation;

and, the result of any of the foregoing is a change in the effective control of the majority of the voting shares of the Applicant, or the requested information is not provided, then future Grant payments under the Program shall cease at the absolute discretion of the City.”

WHEREAS, City legal staff deem the change in share ownership to be a change in the effective control of the majority shareholders without the Owner having sought prior written consent by the City in accordance with paragraph 13, resulting in the cessation of any pending and future grant payments.

THEREFORE, BE IT RESOLVED:

That, notwithstanding paragraph 13 of the applicable Program terms, the General Manager of the Planning and Economic Development Department be authorized to approve and execute the required Grant Agreement to effect grant payment in a form reflecting the current share ownership of the property known as 60 King William St, being 43-51 King William GP Inc. (100%) provided all other terms and conditions of the Hamilton Tax Increment Grant Program, as approved by City Council, are maintained.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

19. 2025 Temporary Outdoor Patio Program With Traffic Control Plans And Control Measures (Item 11.3)**(Kroetsch/M. Wilson)**

WHEREAS, the City of Hamilton first launched the temporary On-Street Patio Pilot Program in 2016, which became the permanent Temporary Outdoor Patio Program in 2022;

WHEREAS, the Temporary Outdoor Patio Program provides an opportunity for restaurants and cafes to open temporary outdoor patios in on-street parking spaces, off-street parking lots, sidewalks, alleyways and boulevards;

WHEREAS, the Temporary Outdoor Patio Program provides an important opportunity for local restaurants and cafes to increase their capacity through outdoor dining, and also helps to animate local commercial areas;

WHEREAS, during COVID, the City waived all applicable City fees for the Temporary Outdoor Patio Program in order to support economic recovery;

WHEREAS, in 2022 the Ontario Traffic Council (OTC) issued guidelines for Restaurant Patios within the Right of Way which recommended enhanced traffic control measures and safety devices, which the City subsequently incorporated as a local practice for the patio program;

WHEREAS, in 2023 business owners again became responsible for some costs of the program including costs associated with the occupancy of metered parking spaces, patio set-up and installation of crash barriers, with Council approval to continue to waive other safety device installation costs (traffic control plans, signs and delineators) and the program application fees;

WHEREAS, local restaurants and cafes continue to be impacted by reduced business as a result of hybrid working and reduced foot traffic in some of our commercial areas; and

WHEREAS, at the General Issues Committee Budget meeting of January 30, 2024, staff were directed to investigate and report back on any potential savings that may exist in transferring the event coordination responsibilities to in-house from the current SEAT model, and identify the resources (staffing, material and vehicle costs) and processes required for a cross-departmental City of Hamilton Team to facilitate all processes, including development, approval, and implementation of Traffic Control Plans for temporary closures needed by Event Organizers as part of this review.

THEREFORE BE IT RESOLVED:

- (a) That the General Managers of Public Works and Planning and Economic Development, be directed to include in their report back to the General Issues Committee respecting Internal Facilitation of Restaurant Patios within the Right of Way per the Ontario Traffic Council (OTC) Guidelines, per the following additional items:
- (i) The resources (staffing, material and vehicle costs) and processes required for a cross-departmental City of Hamilton Team to facilitate the installation of Traffic Control Plans associated with the Temporary Outdoor Patio Program;
 - (ii) Identify any potential savings that may exist in transferring the responsibility for installing all Traffic Control Devices (safety devices including crash barriers) associated with the Temporary Outdoor Patio Program for set-up of patios on the City road allowance, from business owners to the City;
 - (iii) Provide a jurisdiction scan on the adoption of the 2022 Ontario Traffic Council (OTC) issued guidelines for Restaurant Patios within the Right of Way requirements by other municipalities;
 - (iii) Input from Legal & Risk Management Services Division respecting risks, liability and insurance costs; and
 - (iv) That local businesses be responsible for covering all other costs associated with the Temporary Outdoor Patio Program.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

20. Encampment Litigation Update (LS20023(k)) (City Wide) (Added Item 14.2)

(A. Wilson/Kroetsch)

That Report LS20023(k), respecting Encampment Litigation Update, be received and remain confidential.

Result: MOTION, CARRIED by a vote of 11 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Absent	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

21. National Steel Car Litigation Update (LS23019(b)) (City Wide) (Added Item 14.3)

(Cassar/A. Wilson)

(a) That the directions provided to staff in Closed Session, respecting Report LS23019(b), National Steel Car Litigation Update, be approved and remain confidential; and,

(b) That Report LS23019(b) and Appendix "A" to Report LS23019(b), respecting National Steel Car Litigation Update, remain confidential.

Result: MOTION, CARRIED by a vote of 11 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls

Yes	-	Ward 8	Councillor J. P. Danko
Yes	-	Ward 9	Councillor Brad Clark
Yes	-	Ward 10	Councillor Jeff Beattie
Absent	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Absent	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

22. General Litigation Update (LS23027(c)) (City Wide) (Added Item 14.4)

(Pauls/Kroetsch)

- (a) That the directions provided to staff in Closed Session respecting Report LS23027(c), General Litigation Update, be approved and remain confidential; and,
- (b) That Report LS23027(c), respecting General Litigation Update and all Appendices remain confidential.

Result: MOTION, CARRIED by a vote of 11 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Absent	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

23. Charges under the Ontario Water Resources Act (LS24024) (Ward 3) (Added Item 14.5)

(Cassar/A. Wilson)

That Report LS24024, respecting Charges under the Ontario Water Resources Act, be received and remain confidential.

Result: MOTION, CARRIED by a vote of 11 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Absent	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

FOR INFORMATION:

(a) APPROVAL OF AGENDA (Item 2)

The Committee Clerk advised of the following changes to the agenda:

5. COMMUNICATIONS

- 5.1 Correspondence from Shelley Rempel, on behalf of the Climate Change Advisory Committee respecting Item 8.1 - 2024 City-Led Projects Recommended for Climate Change Reserve Funding (PED24165) (City Wide)

Recommendation: Be received and referred to consideration of Item 8.1.

6. DELEGATION REQUESTS

- 6.2 Alex Sears, respecting things from the cyber attack (In-Person) (For a future meeting)
- 6.3 Greg Dunnett, Hamilton Chamber of Commerce, respecting Item 10.5 - Downtown Hamilton Office and Storefront Commercial Sector Update and Action Report (PED24163) (In-Person) (For today's meeting)

10. DISCUSSION ITEMS

- 10.13 Elections Administration Audit – Management Responses (AUD23008(a)) (City Wide) - REVISED

12. NOTICES OF MOTION

- 12.1 Support for Local Christian Faith Groups, Families and Individuals as they Celebrate Christian Heritage Month

13. GENERAL INFORMATION / OTHER BUSINESS

- 13.1 Amendments to the Outstanding Business List:

- (a) Items Considered Complete and Needing to be Removed:

City Parks with Active Construction Projects as it Relates to the Encampment Protocol

OBL Item: GIC-07/08/24-11.7

Completed: August 12, 2024 at GIC (Item 10.4 - Appendix B)

Agreement regarding Access to Hamilton/Burlington Piers (PED21064(a)/PW22075) (CW)

Added: September 21, 2022 at GIC

Completed: October 16, 2024 at GIC (Item 10.1)

Parkland Acquisition Strategy

Added: June 19, 2019

Completed: October 4, 2023 at GIC (Item 8.1)

- (b) Items Requiring a New Due Date:

Stairs at Grant Boulevard, Hamilton (Ward 13)

Added: April 5, 2023 at GIC

Current Due Date: June 30, 2024

Proposed New Due Date: February 2025

14. PRIVATE AND CONFIDENTIAL

- 14.2 Encampment Litigation Update (LS20023(k)) (City Wide)
- 14.3 National Steel Car Litigation Update (LS23019(b)) (City Wide)
- 14.4 General Litigation Update (LS23027(c)) (City Wide)
- 14.5 Charges under the Ontario Water Resources Act (LS24024) (Ward 3)

(Pauls/Cassar)

That the agenda for the December 4, 2024 General Issues Committee meeting, be approved, as amended.

Result: MOTION, CARRIED by a vote of 12 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Absent	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Absent	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

(b) DECLARATIONS OF INTEREST (Item 3)

Councillor M. Spadafora declared a disqualifying interest to Item 10.2 – User Fee Framework – Project Overview (HSC24049) (City Wide), respecting User Group Ice Rates and winter programs, as he rents ice time.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETINGS (Item 4)

(i) November 20, 2024 (Item 4.1)

(Pauls/M. Wilson)

That the minutes of the November 20, 2024 General Issues Committee, be approved, as presented.

Result: MOTION, CARRIED by a vote of 12 to 0, as follows:

Absent	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Absent	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie

Yes	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Absent	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

(d) COMMUNICATIONS (Item 5)

(i) (A. Wilson/McMeekin)

That the following Communications Item, be approved, as presented:

- (1) Correspondence from Shelley Rempel, on behalf of the Climate Change Advisory Committee respecting Item 8.1 - 2024 City-Led Projects Recommended for Climate Change Reserve Funding (PED24165) (City Wide) (Added Item 5.1)

Recommendation: Be received and referred to consideration of Item 8.1.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Absent	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Absent	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

(e) DELEGATION REQUESTS (Item 6)

(i) (Cassar/A. Wilson)

That the following Delegation Requests, be approved, as presented:

- (1) Delegation requests respecting the report on potential alternative municipal revenue streams, for a future meeting, from the following individuals (Item 6.1):

- (a) Eddie Sheppard, Abacus Data (In-Person) (Item 6.1(a))
 - (b) Julie Sergi, Cornerstone Association of Realtors (In-Person) (Item 6.1(b))
- (2) Alex Sears, respecting things from the cyber attack (In-Person) (For a future meeting) (Added Item 6.2)
- (3) Greg Dunnett, Hamilton Chamber of Commerce, respecting Item 10.5 - Downtown Hamilton Office and Storefront Commercial Sector Update and Action Report (PED24163) (In-Person) (For today's meeting) (Added Item 6.3)

Result: MOTION, CARRIED by a vote of 14 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Absent	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

(f) DELEGATIONS (Item 7)

- (i) **Greg Dunnett, Hamilton Chamber of Commerce, respecting Item 10.5 - Downtown Hamilton Office and Storefront Commercial Sector Update and Action Report (PED24163) (In-Person) (For today's meeting) (Added Item 7.1)**

Greg Dunnett, Hamilton Chamber of Commerce, addressed the Committee respecting Item 10.5 - Downtown Hamilton Office and Storefront Commercial Sector Update and Action Report (PED24163).

(A. Wilson/Kroetsch)

That the delegation from Greg Dunnett, Hamilton Chamber of Commerce, respecting Item 10.5 - Downtown Hamilton Office and Storefront Commercial Sector Update and Action Report (PED24163), be received.

Result: MOTION, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Yes	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

(g) STAFF PRESENTATIONS (Item 8)

(i) 2024 City-Led Projects Recommended for Climate Change Reserve Funding (PED24165) (City Wide) (Item 8.1)

Lynda Lukasik, Director, Climate Change Initiatives, provided Committee with the presentation on Report PED24165, respecting the 2024 City-Led Projects Recommended for Climate Change Reserve Funding.

(Hwang/A. Wilson)

That the staff presentation respecting Report PED24165, the 2024 City-Led Projects Recommended for Climate Change Reserve Funding, be received.

Result: MOTION, CARRIED by a vote of 15 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie

Yes - Ward 11 Councillor Mark Tadeson
 Yes - Ward 12 Councillor Craig Cassar
 Yes - Ward 13 Councillor Alex Wilson
 Yes - Ward 14 Councillor Mike Spadafora
 Yes - Ward 15 Councillor Ted McMeekin

For disposition of this matter, refer to Item 1.

(h) DISCUSSION ITEMS (Item 8)

(i) User Fee Framework – Project Overview (HSC24049) (City-Wide) (Item 10.2)

(1) (Cassar/A. Wilson)

- (a) That Council endorse the project approach and timelines of the User Fee Framework project as detailed in Report HSC24049; and,
- (b) That up to \$250 K from the Tax Stabilization Reserve (110046) be allocated to fund the consultant and works required for the User Fee Framework project.

(2) (Francis/Jackson)

- (a) That Report HSC24049, respecting User Fee Framework – Project Overview be **REFERRED** back to staff for options to develop a plan for the work to be done internally and report back to the General Issues Committee; and,
- (b) That the report back extend the scope to include all financial fees/relationships with citizens that are charged by the City that are not prescribed by legislation.

Result: REFERRAL MOTION, DEFEATED by a vote of 5 to 8, as follows:

No - Mayor Andrea Horwath
 No - Ward 1 Councillor Maureen Wilson
 No - Ward 2 Councillor Cameron Kroetsch
 Absent - Ward 3 Councillor Nrinder Nann
 No - Ward 4 Councillor Tammy Hwang
 Yes - Ward 5 Councillor Matt Francis
 Yes - Ward 6 Councillor Tom Jackson
 No - Ward 7 Councillor Esther Pauls
 No - Ward 8 Councillor J. P. Danko
 Yes - Ward 9 Councillor Brad Clark
 Yes - Ward 10 Councillor Jeff Beattie
 Absent - Ward 11 Councillor Mark Tadeson

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No	-	Ward 12	Councillor Craig Cassar
No	-	Ward 13	Councillor Alex Wilson
Conflict	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

For disposition of this matter, refer to Item 5.

(ii) Recess

(Cassar/Kroetsch)

That the General Issues Committee recess for 33 minutes until 1:20 p.m.

Result: MOTION, CARRIED by a vote of 13 to 1, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
No	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Absent	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

The General Issues Committee Meeting reconvened at 1:22 p.m.

(iii) Downtown Hamilton Office and Storefront Commercial Sector Update and Action Report (PED24163) (Ward 2) (Item 10.5)

(1) (Kroetsch/Cassar)

- (a) That the Economic Development Division staff be directed to develop a 10-Year Downtown Revitalization Strategy utilizing funding from the Economic Development Initiatives Capital Project (3621708900) for consultant related costs and that the draft Strategy be brought to a General Issues Committee for consideration before the end of 2025;
- (b) That staff be directed to incorporate future Downtown office and commercial sector updates into a new annual State of the

Downtown Report, prepared by Economic Development Division staff and provided to the General Issues Committee annually, to provide a more comprehensive and wholistic review and update on the Downtown including annual reporting on key metrics to be identified as part of the 10-Year Downtown Revitalization Strategy;

- (c) That staff be directed to develop a pilot Downtown Office to Residential Conversion Financial Incentive Program, to be funded from existing annual budget allocations to the Economic Development Division, and that the draft Program be brought forward for consideration to a General Issues Committee meeting in the first quarter of 2025; and,
- (d) That existing Graffiti Removal Grants on private property under the Commercial District Revitalization Grant Program, introduced as a pilot in September 2023 and scheduled to end on March 31, 2025, be made permanent and funded on a go-forward basis from existing annual budget allocations to the Economic Development Division for the provision of non-tax increment based financial incentive programs.

(2) (Clark/Kroetsch)

That sub-section (a) to Report PED24163, respecting Downtown Hamilton Office and Storefront Commercial Sector Update and Action Report, **be amended**, as follows:

- (a) That the Economic Development Division staff be directed to develop a 10-Year Downtown Revitalization Strategy utilizing funding from the Economic Development Initiatives Capital Project (3621708900) **up to an upset limit of \$100,000** for consultant related costs and that the draft Strategy be brought to a General Issues Committee for consideration before the end of 2025;

Result: AMENDMENT, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko

Yes	-	Ward 9	Councillor Brad Clark
Yes	-	Ward 10	Councillor Jeff Beattie
Absent	-	Ward 11	Councillor Mark Tadeson
Yes	-	Ward 12	Councillor Craig Cassar
Yes	-	Ward 13	Councillor Alex Wilson
Yes	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

(3) (M. Wilson/Kroetsch)

That Report PED24163, respecting Downtown Hamilton Office and Storefront Commercial Sector Update and Action Report, **be amended**, by adding sub-section (e), as follows:

(e) *That staff be directed to report back to the General Issues Committee in Q2 2025 with an interim report respecting the principles that will inform the actions of the strategy.*

Result: AMENDMENT, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Absent	-	Ward 4 Councillor Tammy Hwang
Yes	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

For disposition of this matter, refer to Item 8.

(iv) Public Bike Share Program Phased Procurement Process – Sustainable Operations Model and Funding (PED20109(f)) (City Wide) (Item 10.6)

(1) (Kroetsch/Cassar)

(a) That the Hamilton Bike Share system and City of Hamilton Partnership Model approach which includes a City contribution toward operating and asset management costs to increase financial sustainability, maintain and improve service delivery

and build in asset management considerations be extended until December 31, 2027;

- (b) That the annual budget be increased by \$258,000 for a total of \$744,000 to support the operating costs of the Hamilton Bike Share system be approved, endorsed and referred to the 2026 and 2027 Operating Budgets;
- (c) That upon approval by Council of the budget enhancement identified in Recommendation (b) that Council authorizes, directs and delegates authority to the General Manager, Planning and Economic Development Department to execute, on behalf of the City of Hamilton, the necessary agreements to amend and extend the existing contract with the current not-for-profit operator, Hamilton Bike Share Inc., to include the following:
 - (i) extended term of the agreement from December 31, 2025 to December 31, 2027;
 - (ii) requirement for annual reporting by Hamilton Bike Share Inc. to the City, including an annual operating and financial report.

Deputy Mayor Beattie relinquished the Chair to Councillor Clark to introduce the following motion:

- (2)** Deputy Mayor Beattie WITHDREW the following motion:

That Report PED20109(f), respecting Public Bike Share Program Phased Procurement Process – Sustainable Operations Model and Funding be **REFERRED** back to staff for report back to the General Issues Committee by Q2 2025 on the current and future operation of Hamilton Bike Share including ridership trends, costs associated with current and future growth plans, as well as detailed financial statements.

For disposition of this matter, refer to Item 9.

Councillor Beattie assumed the Chair.

- (i) NOTICES OF MOTION (Item 12)**

Councillor Pauls introduced the following Notice of Motion for the December 11, 2024 Council meeting:

(i) Support for Local Christian Faith Groups, Families and Individuals as they Celebrate Christian Heritage Month (Added Item 11.4)

WHEREAS, it is the stated objective of Hamilton faith groups to promote love, diversity, and inclusion;

WHEREAS, Hamilton wishes to celebrate its role in creating and maintaining an open dialogue among people from different faiths, beliefs, and creeds;

WHEREAS, December is associated with the tradition of gift giving and the gathering of family, friends, and people of all faiths;

WHEREAS, Christian organizations and places of worship in Hamilton offer religious services, unique events, and initiatives that highlight a strong Christian heritage during December;

WHEREAS, Christian faith groups in Hamilton embody the beautiful and diverse threads that mirror the Canadian social fabric;

WHEREAS, throughout Canada, in each year, the month of December is to be known as “Christian Heritage Month” when Christians around the world prepare for their annual celebrations commemorating the birth of Jesus Christ; also known as Christmas. During this time, Christian faith groups utilize literature, art, music, gastronomy, and architecture to tell the stories of Jesus and his compassion, love, acceptance and the Good News of the Gospel he brought;

WHEREAS, Christianity is the most followed religion in our country, with more than half of the Canadian population identifying as members of the Christian faith. The Canadian Charter of Rights and Freedoms even mentions God in its very first sentence; and

WHEREAS, there are at least 35 Municipalities across Canada who have endorsed December as Christian Heritage Month including adjacent municipalities like Toronto, Burlington, Brantford and Niagara Falls.

THEREFORE, BE IT RESOLVED:

That the City of Hamilton supports local Christian faith groups, families and individuals as they celebrate Christian Heritage Month.

Councillor Danko introduced the following Notice of Motion:

(ii) Adherence to the Encampment Protocol as Revised and Approved By Council June 2024

WHEREAS the City of Hamilton Encampment Protocol was Revised and Approved by Council in June 2024;

WHEREAS the Encampment Protocol contains specific definitions for prohibited areas for erecting encampments, temporary shelters, or tents, which includes prohibited distances to various public amenities and prohibitions for areas with any heritage designation.

WHEREAS the Encampment Protocol contains specific provisions that prohibit campfire, barbecue use and open air burning.

WHEREAS the Encampment Protocol contains specific provisions for the City's Encampment response process that includes defined procedures and timelines for enforcement when an encampment, temporary shelter, or tent is located on public property, within a prohibited area, as defined by the Protocol.

WHEREAS the Encampment Protocol is a public document and residents trust the City of Hamilton to adhere to the approved provisions as written and intended.

THEREFORE BE IT RESOLVED:

That City of Hamilton staff adhere to the defined provisions of the Encampment Protocol as revised and approved by Hamilton City Council in June 2024, including section D) Prohibited Areas for Erecting Encampments, Temporary Shelters, or Tents, section E) Campfire and Barbecue Use and section G) II Encampment Response Processes, when an encampment, temporary shelter, or tent is located on public property, within a prohibited area, as defined by this Protocol.

(j) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

(i) Amendments to the Outstanding Business List (Added Item 13.1):

(Hwang/Spadafora)

That the Amendments to the Outstanding Business List, be approved, as follows:

(a) Items Considered Complete and Needing to be Removed (Added Item 13.1(a)):

City Parks with Active Construction Projects as it Relates to the Encampment Protocol

OBL Item: GIC-07/08/24-11.7

Completed: August 12, 2024 at GIC (Item 10.4 - Appendix B)

Agreement regarding Access to Hamilton/Burlington Piers
(PED21064(a)/PW22075) (CW)
Added: September 21, 2022 at GIC
Completed: October 16, 2024 at GIC (Item 10.1)

Parkland Acquisition Strategy
Added: June 19, 2019
Completed: October 4, 2023 at GIC (Item 8.1)

(b) Items Requiring a New Due Date (Added Item 13.1(b)):

Stairs at Grant Boulevard, Hamilton (Ward 13)
Added: April 5, 2023 at GIC
Current Due Date: June 30, 2024
Proposed New Due Date: February 2025

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

(k) PRIVATE & CONFIDENTIAL (Item 14)

Committee determined that discussion of Item 14.1 was not required in Closed Session; therefore, the matter was addressed in Open Session, as follows:

(i) Closed Session Minutes – November 20, 2024 (Item 14.1)

(Kroetsch/Cassar)

That the Closed Session minutes of the November 20, 2024 General Issues Committee meeting, be approved and remain confidential.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson
Yes	-	Ward 12 Councillor Craig Cassar
Yes	-	Ward 13 Councillor Alex Wilson
Yes	-	Ward 14 Councillor Mike Spadafora
Yes	-	Ward 15 Councillor Ted McMeekin

(ii) (Kroetsch/A. Wilson)

That Committee move into Closed Session for Items 14.2, 14.3, 14.4 and 14.5, pursuant to Section 9.3, Sub-Sections (b), (e), (f) and (k) of the City's Procedural By-law 21-021, as amended, and Section 239(2), Sub-sections (b), (e), (f) and (k) of the *Ontario Municipal Act, 2001*, as amended, as the subject matter pertains to personal matters about an identifiable individual, including City or local board employees; litigation or potential litigation, including matters before administrative tribunals, affecting the City or a local board; advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Result: MOTION, CARRIED by a vote of 13 to 0, as follows:

Yes	-	Mayor Andrea Horwath
Yes	-	Ward 1 Councillor Maureen Wilson
Yes	-	Ward 2 Councillor Cameron Kroetsch
Absent	-	Ward 3 Councillor Nrinder Nann
Yes	-	Ward 4 Councillor Tammy Hwang
Absent	-	Ward 5 Councillor Matt Francis
Yes	-	Ward 6 Councillor Tom Jackson
Yes	-	Ward 7 Councillor Esther Pauls
Yes	-	Ward 8 Councillor J. P. Danko
Yes	-	Ward 9 Councillor Brad Clark
Yes	-	Ward 10 Councillor Jeff Beattie
Absent	-	Ward 11 Councillor Mark Tadeson

Yes - Ward 12 Councillor Craig Cassar
 Yes - Ward 13 Councillor Alex Wilson
 Yes - Ward 14 Councillor Mike Spadafora
 Yes - Ward 15 Councillor Ted McMeekin

The General Issues Committee meeting reconvened in Open Session at 6:51 p.m.

(iii) Encampment Litigation Update (LS20023(k)) (City Wide) (Added Item 14.2)

For disposition of this matter, refer to Item 20.

(iv) National Steel Car Litigation Update (LS23019(b)) (City Wide) (Added Item 14.3)

For disposition of this matter, refer to Item 21.

(v) General Litigation Update (LS23027(c)) (City Wide) (Added Item 14.4)

For disposition of this matter, refer to Item 22.

(vi) Charges under the Ontario Water Resources Act (LS24024) (Ward 3) (Added Item 14.5)

For disposition of this matter, refer to Item 23.

(I) ADJOURNMENT (Item 15)

(Pauls/McMeekin)

That there being no further business, the General Issues Committee be adjourned at 6:56 p.m.

Result: MOTION, CARRIED by a vote of 11 to 0, as follows:

Yes - Mayor Andrea Horwath
 Yes - Ward 1 Councillor Maureen Wilson
 Yes - Ward 2 Councillor Cameron Kroetsch
 Absent - Ward 3 Councillor Nrinder Nann
 Absent - Ward 4 Councillor Tammy Hwang
 Absent - Ward 5 Councillor Matt Francis
 Yes - Ward 6 Councillor Tom Jackson
 Yes - Ward 7 Councillor Esther Pauls
 Yes - Ward 8 Councillor J. P. Danko
 Yes - Ward 9 Councillor Brad Clark
 Yes - Ward 10 Councillor Jeff Beattie
 Absent - Ward 11 Councillor Mark Tadeson
 Yes - Ward 12 Councillor Craig Cassar

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Yes	-	Ward 13	Councillor Alex Wilson
Absent	-	Ward 14	Councillor Mike Spadafora
Yes	-	Ward 15	Councillor Ted McMeekin

Respectfully submitted,

Deputy Mayor Jeff Beattie
Chair, General Issues Committee

Angela McRae
Legislative Coordinator
Office of the City Clerk

Submitted on Tue, 11/19/2024 - 13:46

Submitted by: Anonymous

Submitted values are:

Committee Requested

Committee
General Issues Committee

Will you be delegating in-person or virtually?
In-person

Will you be delegating via a pre-recorded video?
No

Requestor Information

Requestor Information
Eddie Sheppard
Abacus Data
6-71 Bank Street
Ottawa, ON. K1P 5N2
eddie@abacusdata.ca
1-888-757-1119

Preferred Pronoun
he/him

Reason(s) for delegation request

It is expected that a report on potential alternative municipal revenue streams will be at the December 4 GIC. Abacus data was contracted by the Cornerstone Association of Realtors to conduct a survey of Hamiltonians to explore their views on housing affordability, accessibility and the potential impact of a municipal land transfer tax. The delegation request is to share the findings of the public opinion survey with the December 4 General Issues Committee for their consideration.

Will you be requesting funds from the City?
No

Will you be submitting a formal presentation?
Yes

Submitted on Tue, 11/19/2024 - 13:51

Submitted by: Anonymous

Submitted values are:

Committee Requested

Committee
General Issues Committee

Will you be delegating in-person or virtually?
In-person

Will you be delegating via a pre-recorded video?
No

Requestor Information

Requestor Information
Julie Sergi
Cornerstone Association of Realtors
505 York Blvd
Hamilton, ON. L8R 3K4
amanda.stringer@cornerstone.inc

Preferred Pronoun
she/her

Reason(s) for delegation request
We are expecting a report to go to the December 4 GIC with staff recommendations for alternative revenue streams, including the potential for a municipal land transfer tax. As Chair of the Cornerstone Association of Realtors I would like to speak to the impacts this would have on potential homeowners, renters and overall economic viability of calling Hamilton home.

Will you be requesting funds from the City?
No

Will you be submitting a formal presentation?
Yes

Submitted on Wed, 11/27/2024 - 13:54

Submitted by: Anonymous

Submitted values are:

Committee Requested

Committee
several to address multiple problems

Will you be delegating in-person or virtually?
In-person

Will you be delegating via a pre-recorded video?
No

Requestor Information

Requestor Information
Alex Sears

Reason(s) for delegation request
I have identified numerous problems and wish to address town council about them.

- Things from the cyber attack

Will you be requesting funds from the City?
No

Will you be submitting a formal presentation?
Yes

Submitted on Sat, 12/14/2024 - 09:56

Submitted by: Anonymous

Submitted values are:

Committee Requested

Committee
General Issues Committee

Will you be delegating in-person or virtually?
In-person

Will you be delegating via a pre-recorded video?
No

Requestor Information

Requestor Information
Andrew Selman

Preferred Pronoun
he/him

Reason(s) for delegation request
I'll be speaking about Gage Park electricity theft, the continued criminal presence, and a lack of city auditing processes that allow the tunnels to be dug and operate.

Will you be requesting funds from the City?
No

Will you be submitting a formal presentation?
No



**MAYOR'S TASK FORCE ON TRANSPARENCY, ACCESS AND
ACCOUNTABILITY
REPORT 24-009**

6:00 p.m.
Tuesday, November 19, 2024
Council Chambers, 2nd Floor (Hybrid)
Hamilton City Hall
71 Main Street West

Present: J. Santucci (Co-Chair), M. Stewart (Co-Chair), M. Verhovsek (virtual) and T. Wingfield

Also Present: R. Banky, Project Manager - Community Inclusion and Equity
L. Kolar, Legislative Coordinator
J. Shea, Director, Public Affairs, Enterprise Canada

**THE MAYOR'S TASK FORCE ON TRANSPARENCY, ACCESS AND ACCOUNTABILITY
PRESENTS REPORT 24-009 AND RESPECTFULLY RECOMMENDS:**

FOR INFORMATION:

Joanne Santucci, Co-Chair, called the meeting to order. A land acknowledgement was read into the record.

(a) APPROVAL OF AGENDA (Item 1)

The Committee Clerk advised the Task Force of the following change to the agenda:

5. DELEGATION REQUESTS

5.1 Delegations respecting Feedback on How to Increase Transparency, Accountability

(a) Hafeez Hussain

The agenda for the November 19, 2024 Mayor's Task Force on Transparency, Access and Accountability meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no Declarations of Interest.

(c) MINUTES OF THE PREVIOUS MEETING (Item 3)

(i) November 13, 2024 (Item 3.1)

The Minutes of November 13, 2024 meeting of the Mayor's Task Force on Transparency, Access and Accountability, were approved, as presented.

(d) DELEGATION REQUESTS (Item 5)

(i) Hafeez Hussain, respecting Feedback on How to Increase Transparency, Accountability (for today's meeting) (Added Item 5.1)

The Delegation Request from Hafeez Hussain, respecting Feedback on How to Increase Transparency, Accountability, was approved for today's meeting.

(e) DELEGATIONS (Item 6)

(i) Hafeez Hussain, respecting Feedback on How to Increase Transparency, Access and Accountability (Added Item 6.1)

Hafeez Hussain addressed the Task Force with Feedback on How to Increase Transparency, Access and Accountability.

The Delegation from Hafeez Hussain, respecting Feedback on How to Increase Transparency, Access and Accountability, was received.

(f) ADJOURNMENT (Item 14)

There being no further business, the Mayor's Task Force on Transparency, Access and Accountability adjourned at 6:15 p.m.

Respectfully submitted,

Mark John Stewart, Co-Chair
Mayor's Task Force on Transparency,
Access and Accountability

Joanne Santucci, Co-Chair
Mayor's Task Force on Transparency,
Access and Accountability

Loren Kolar
Legislative Coordinator
Office of the City Clerk



MAYOR'S TASK FORCE ON TRANSPARENCY, ACCESS AND ACCOUNTABILITY REPORT 24-010

6:00 p.m.

Tuesday, December 3, 2024
Council Chambers, 2nd Floor (Hybrid)
Hamilton City Hall
71 Main Street West

Present: J. Santucci (Co-Chair), M. Stewart (Co-Chair), M. Verhovsek (virtual) and T. Wingfield

Also Present: L. Kolar, Legislative Coordinator
K. Martin, Social Planning and Research Council of Hamilton
J. Shea, Director, Public Affairs, Enterprise Canada
J. Strutt, Senior Project Manager – Public Engagement
J. Versace, Legislative Assistant

THE MAYOR'S TASK FORCE ON TRANSPARENCY, ACCESS AND ACCOUNTABILITY PRESENTS REPORT 24-010 AND RESPECTFULLY RECOMMENDS:

FOR INFORMATION:

Mark Stewart, Co-Chair, called the meeting to order. A land acknowledgement was read into the record.

(a) APPROVAL OF AGENDA (Item 1)

The Committee Clerk advised the Task Force of the following change to the agenda:

4. COMMUNICATIONS

- 4.1 Correspondence from Jim Schoenhardt, respecting Transparency, Access and Accountability

Recommendation: Be received.

- 4.2 Stephanie & Brent Card, Kimberlee & Steve Hallmark and Jennifer & Brett Gallant, respecting Transparency in Planning Processes

Recommendation: Be received

5. DELEGATION REQUESTS

5.1 Delegations respecting Feedback on How to Increase Transparency, Accountability, and Access Within the City of Hamilton

- (a) Brad Evoy, Disability Justice Network of Ontario
- (b) Lyndon George, Hamilton Anti-Racism Resource Centre
- (c) Tim Nolan, Accessibility Hamilton Alliance
- (d) Kojo Dampthey
- (e) Nancy Smith

The agenda for the December 3, 2024 Mayor's Task Force on Transparency, Access and Accountability meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 2)

There were no Declarations of Interest.

(c) MINUTES OF THE PREVIOUS MEETING (Item 3)

(i) November 19, 2024 (Item 3.1)

The Minutes of November 19, 2024 meeting of the Mayor's Task Force on Transparency, Access and Accountability, were approved, as presented.

(d) COMMUNICATIONS (Item 5)

The following Communications Items, were received:

- (i) Correspondence from Jim Schoenhardt, respecting Transparency, Access and Accountability (Added Item 5.1)
- (ii) Stephanie & Brent Card, Kimberlee & Steve Hallmark and Jennifer & Brett Gallant, respecting Transparency in Planning Processes (Added Item 5.2)

(e) DELEGATION REQUESTS (Item 5)

- (i) **Delegations Requests respecting Feedback on How to Increase Transparency, Accountability, and Access Within the City of Hamilton**

The following Delegation Requests were approved for today's meeting:

1. Brad Evoy, Disability Justice Network of Ontario
2. Lyndon George, Hamilton Anti-Racism Resource Centre
3. Tim Nolan, Accessibility Hamilton Alliance
4. Kojo Dampsey
5. Nancy Smith

(f) DELEGATIONS (Item 6)

(i) Delegations respecting Feedback on How to Increase Transparency, Accountability, and Access Within the City of Hamilton (Added Item 6.1)

1. The following delegates addressed the Task Force respecting Transparency, Access and Accountability:

- (a) Brad Evoy, Disability Justice Network of Ontario
- (b) Lyndon George, Hamilton Anti-Racism Resource Centre
- (c) Tim Nolan, Accessibility Hamilton Alliance
- (d) Kojo Dampsey
- (e) Nancy Smith

The following delegates respecting Feedback on How to Increase Transparency, Accountability, and Access Within the City of Hamilton, were received:

- (a) Brad Evoy, Disability Justice Network of Ontario
- (b) Lyndon George, Hamilton Anti-Racism Resource Centre
- (c) Tim Nolan, Accessibility Hamilton Alliance
- (d) Kojo Dampsey
- (e) Nancy Smith

(f) DISCUSSION ITEM (Item 9)

(i) Mayor's Task Force on Transparency, Access and Accountability Work Plan Update (Item 9.1)

That Task Force members discussed the Work Plan.

The Mayor's Task Force on Transparency, Access and Accountability Work Plan Update, were received.

(g) ADJOURNMENT (Item 14)

There being no further business, the Mayor's Task Force on Transparency, Access and Accountability adjourned at 6:44 p.m.

Respectfully submitted,

Mark John Stewart, Co-Chair
Mayor's Task Force on Transparency,
Access and Accountability

Joanne Santucci, Co-Chair
Mayor's Task Force on Transparency,
Access and Accountability

Loren Kolar
Legislative Coordinator
Office of the City Clerk



City of Hamilton
 City Hall, 71 Main Street West
 Hamilton, Ontario,

January 6, 2025

RE: The Accessibility of Shelters and Supervised Encampments

Members of the General Issues Committee:

Homelessness is an epidemic in Ontario that is affecting persons with disabilities as never before. Lagging social assistance rates, the commodification of the housing market and the erosion of our deeply affordable housing supply have combined to produce the crisis we are experiencing today.

The population of those unhoused is disproportionately affecting persons with disabilities with some figures showing more than half of have some form of a disability. Forty percent of those unhoused not in some sort of shelter are on ODSP alone.

While shelters serve as a vital safety net and catch those in greatest need, they are difficult to adapt to the needs of those with complex issues. Low barrier does not mean accessible to shelter there. People with mental health issues often do not live well in close quarters with others and seek the safety of encampments to the danger of shelters. This may be difficult to understand for those that haven't experienced the shelter system, but we have to approach this group with empathy and understanding. Forcing them to move along or forcing them into unsafe shelter conditions is not the best approach.

Supervised encampments are a good first step to transition these people into housing, but we need to make them accessible if they are to serve the people currently living in parks. While a lot of focus has been put on to the supervision part, we have to make it a welcoming space for those that have difficulty managing the most basic needs of existence. With 80 units, there will be a percentage of those that need some sort of adaptation for those with disabilities. Communal areas will also need to have accessibility in mind. While we do not expect strict adherence to codes and legislation for temporary accommodations, we do expect the spirit of accessibility to be carried out to the best of our abilities.

The Accessibility Committee for Person's with Disabilities' Housing Working Group is already consulting with the HATS program on ensuring accessibility in such tight and unusual accommodations and we would be happy to work with staff responsible for the Barton and Tiffany Sanctioned encampment to create accommodations on a case by case basis.

The Accessibility Committee for Person's with Disabilities' Housing Working Group further suggests communication with shelter program coordinators to see if we can help make shelters more welcoming from an accessibility perspective. It is our hope that if we build them better, they will come. There are many agencies involved in this work and we should leverage that local knowledge. We would respectfully request that accessibility be given more consideration when deciding these matters.

Regards,

Accessibility Committee for Persons with Disabilities



Hamilton

**ACCESSIBILITY COMMITTEE FOR PERSONS WITH
DISABILITIES**

REPORT 24-011

4:00 p.m.

Tuesday, December 10, 2024

Room 264, 2nd Floor Hamilton City Hall (Hybrid)

71 Main Street West

Present: J. Kemp (Chair), P. Kilburn (Vice-Chair) (virtually), L. Dingman, C. Hernould (virtually), H. Kaur (virtually), L. Janosi (virtually), L. Johanson (virtually), and M. McNeil (virtually)

Absent with

Regrets: Councillor M. Tadeson, H. Bonenfant, K. Nolan, T. Nolan

**THE ACCESSIBILITY COMMITTEE FOR PERSONS WITH
DISABILITIES PRESENTS REPORT 24-011 AND
RESPECTFULLY RECOMMENDS:**

**This Item has been accounted for in the proposed 2025
Tax Supported Budget and therefore is only provided
for information purposes:**

1. Accessibility for Persons with Disabilities 2025 Budget Submission (Item 11.3)

That the following be referred to the Mayor for consideration:

- (i) the Accessibility Committee for Persons with Disabilities base budget submission in the amount of \$23,172 for 2025.

FOR INFORMATION:

(a) CHANGES TO THE AGENDA (Item 2)

The Committee Clerk advised of the following changes to the Agenda:

6. DELEGATION REQUESTS

- 6.1 Brad Evoy, Disability Justice Network, respecting Item 12.2 - Accessibility of Shelters and Supervised Encampments in the City of Hamilton (In person) (For today's meeting)

9. CONSENT ITEMS

- 9.2(a) Housing Working Group Meeting Notes – November 19, 2024

9.3(a) Outreach Working Group Meeting Notes –
November 19, 2024

The Agenda for the December 10, 2024, meeting of the Accessibility Committee for Persons with Disabilities, was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 3)

J. Kemp declared a disqualifying interest with respect to Item 12.1, Honorarium for James Kemp Junior for Assisting with the Accessibility Fair and Accessibility Awards, as the motion is in consideration of an Honorarium for his son.

(c) APPROVAL OF MINUTES OF THE PREVIOUS MEETING (Item 4)

(i) November 12, 2024 (Item 4.1)

The minutes of the November 12, 2024 Accessibility Committee for Persons with Disabilities meeting, were approved, as presented.

(d) DELEGATION REQUESTS (Item 6)

(i) Brad Evoy, Disability Justice Network, respecting Item 12.2 - Accessibility of Shelters and Supervised Encampments in the City of Hamilton (In person) (For today's meeting) (Item 6.1)

The Delegation Request from Brad Evoy, Disability Justice Network, respecting Item 12.2 - Accessibility of Shelters and Supervised Encampments in the City of Hamilton, was approved for today's meeting.

(e) DELEGATIONS (Item 7)

- (i) Brad Evoy, Disability Justice Network of Ontario, respecting Universal Design Standards in the City Public and City Supported Housing (In person) (Approved October 8, 2024) (Item 7.1)**

Brad Evoy, Disability Justice Network of Ontario, addressed Committee respecting Universal Design Standards in the City Public and City Supported Housing.

- (ii) Brad Evoy, Disability Justice Network, respecting Item 12.2 - Accessibility of Shelters and Supervised Encampments in the City of Hamilton (In person) (For today's meeting) (Added Item 7.2)**

Brad Evoy, Disability Justice Network of Ontario, addressed Committee respecting Item 12.2 - Accessibility of Shelters and Supervised Encampments in the City of Hamilton.

The delegations from Brad Evoy, Disability Justice Network of Ontario respecting the following matters, were received:

- (1) Universal Design Standards in the City Public and City Supported Housing
- (2) Item 12.2 - Accessibility of Shelters and Supervised Encampments in the City of Hamilton.

(f) CONSENT ITEMS (Item 9)

J. Kemp relinquished the Chair to L. Janosi in order to provide the Built Environment Working Group Update (Item 9.1), Housing Working Group Update (Item 9.2) and Outreach Working Group Update (Item 9.3).

(i) Built Environment Working Group Update (Item 9.1)

J. Kemp provided a verbal update.

(ii) Housing Working Group Update (Item 9.2)

J. Kemp provided a verbal update.

- (a) Housing Working Group Meeting Notes – November 19, 2024

(iii) Outreach Working Group Update (Item 9.3)

J. Kemp provided a verbal update.

- (a) Outreach Working Group Meeting Notes –
November 19, 2024

J. Kemp assumed the Chair after he had provided the Committee with the respective updates.

(iv) Transportation Working Group Update (no copy) (Item 9.4)

P. Kilburn provided a verbal update.

(v) Strategic Planning Working Group Update (no copy) (Item 9.5)

No update.

(vi) Open Spaces and Parklands Working Group Update (no copy)

No update.

The following Consent Items, were received:

- (1) Built Environment Working Group Update (no copy)
(Item 9.1)
- (2) Housing Working Group Update (Item 9.2)

- (a) Housing Working Group Meeting Notes – November 19, 2024 (Item 9.2(a))
- (3) Outreach Working Group Update (Item 9.3)
 - (a) Outreach Working Group Meeting Notes – November 19, 2024 (Item 9.3(a)); and
- (4) Transportation Working Group Update (Item 9.4)
 - (a) Transportation Working Group Meeting Notes – October 22, 2024 (Item 9.4(a))
- (g) DISCUSSION ITEMS (Item 11)**

- (i) Accessible Transportation Services Policy Review Working Group Work Plan (Item 11.1)**

Michelle Martin, Manager of Accessible Transportation Service provided an overview of the Accessible Transportation Services Policy Review Working Group Work Plan.

The Accessible Transportation Services Policy Review Working Group Work Plan, was approved.

J. Kemp relinquished the Chair to P. Kilburn in order to discuss Item 11.2.

- (ii) Delegation Response (No copy) (Item 11.2)**

J. Kemp addressed Committee respecting a response from staff following a delegation by the Accessibility Committee respecting accessibility issues on the HSR to the Public Works Committee in February 2024.

The information provided by J. Kemp respecting the Delegation Response, was received.

(h) MOTIONS (Item 12)

J. Kemp relinquished the Chair to Levi Janosi and abstained from voting on the Honorarium for James Kemp Junior for Assisting with the Accessibility Fair and Accessibility Awards (Item 12.1) due to their declared conflict.

(i) Honorarium for James Kemp Junior for Assisting with the Accessibility Fair and Accessibility Awards (Item 12.1)

WHEREAS, the Accessibility Committee for Persons with Disabilities hold an annual Accessibility Fair and Accessibility Awards which often require graphic design skills above and beyond the Committee's prerequisite skills;

WHEREAS, the Outreach Working Group has benefitted greatly from James Kemp Junior's assistance in the design, creation and vectoring of an award logo, correcting and vectoring the ACPD

logo, design of the T-Shirt as well as the guide dog sketch on the back and providing services as an event photographer;

WHEREAS, in order to do the job to the best of his abilities, James Junior learned skills he hadn't been taught and familiarized himself with the WCAG 2.2 in an effort to produce accessible product; and

WHEREAS, none of James' work can be used in his portfolio or be counted towards his Graphic Design coursework from Mohawk College.

THEREFORE, BE IT RESOLVED:

- (a) That the Accessibility Committee for Persons with Disabilities present to James Kemp Junior a letter expressing the Committee's appreciation of his efforts above and beyond to assist with the Ability First Accessibility Fair;
- (b) That an honorarium of \$250 be awarded to James Kemp Junior in appreciation for their assistance during the Ability First Accessibility Fair; and
- (c) That the honorarium be funded from Account #300303 and allocated to the Ability First Accessibility Fair.

(ii) Accessibility of Shelters and Supervised

Encampments in the City of Hamilton (Item 12.2)

WHEREAS, the Accessibility Committee for Persons with Disabilities' Housing Work Group has prepared a letter for the General Issues Committee with regards to the accessibility of shelters and supervised encampments in the City of Hamilton.

THEREFORE, BE IT RESOLVED:

That the Accessibility Committee for Persons with Disabilities respectfully submit the letter attached as Appendix "A" regarding the accessibility of shelters and supervised encampments to the General Issues Committee for their consideration.

(i) ADJOURNMENT (Item 16)

There being no further business, the Accessibility Committee for Persons with Disabilities, be adjourned at 5:08 p.m.


Respectfully submitted,

James Kemp, Chair
Accessibility Committee for
Persons with Disabilities

Carrie McIntosh
Legislative Coordinator
Office of the City Clerk



INFORMATION REPORT

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 15, 2025
SUBJECT/REPORT NO:	Revenue Sources to Fund Council Priorities and Ongoing Operating and Capital Works (FCS24022(a)) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Abdisalam Osman (905) 546-2424
SUBMITTED BY:	Kirk Weaver Acting Director, Financial Planning, Administration and Policy Corporate Services Department
SIGNATURE:	

COUNCIL DIRECTION

On May 15, 2024, Council provided the following direction to City staff:

- (a) That staff be directed to report back to the General Issues Committee by the end of Q4-2024 with recommendations on the legislative requirements, framework and implementation plan for the following revenue tools to advance priorities and investment in infrastructure:
- (i) parking levies in high traffic areas;
 - (ii) a tiered land transfer tax; and,
 - (iii) alcohol and tobacco sales tax;
- (b) That staff be directed to include the following in the report back:
- (i) the steps necessary to action and implement the models;
 - (ii) the length of time it would take to implement the models;
 - (iii) the estimated amount of revenue that could be generated by implementing these models; and,
 - (iv) what other municipalities are implementing or considering regarding alternative revenue sources.

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INFORMATION

Purpose

The purpose of Report FCS24022(a) is to provide Hamilton City Council with an analysis regarding alternative revenue tools to support Council's identified priorities for the 2022-2026 term, alongside the City's ongoing operating and capital funding needs. Recognizing the limitations of property tax as a primary revenue source, Report FCS24022(a) explores options such as parking levies in high-traffic areas, a tiered municipal land transfer tax (MLTT) and sales taxes on alcohol and tobacco. These revenue tools have been selected based on their potential to generate more revenue for the City.

Report FCS24022(a) aims to advise Council on the legislative requirements, framework, implementation timelines, revenue potential and comparability with measures adopted in other municipalities, notably Toronto. While Report FCS24022(a) focuses primarily on the revenue-generating opportunities of these tools, it does not delve into the broader social and economic implications, both positive and negative, that these measures may entail.

Background

Hamilton, like other municipalities in Ontario, operates within a fiscal environment largely defined by provincial legislation, which restricts its ability to diversify revenue sources. Currently, Hamilton relies primarily on property taxes as its source of revenue to fund essential services and infrastructure. This reliance poses challenges as the City faces significant financial pressures.

Municipalities are facing increasingly complex challenges, such as, tackling homelessness, climate change, and barring a more progressive provincial-municipal fiscal framework. These challenges impact the City's ability to deliver services and invest in infrastructure in an affordable way. In response to these challenges, Hamilton City Council previously directed staff to conduct an analysis of revenue tools accessible under the *Municipal Act* and explore other potential sources under the *City of Toronto Act*.

In April 2024, staff submitted Report FCS24022, which provided a detailed review of existing revenue authorities, options available to Toronto but not to Hamilton, and an overview of revenue mechanisms used by municipalities across Canada. Report FCS24022 underscored the need for Hamilton to diversify its revenue base, especially as other Canadian cities, such as Toronto, have other tools to employ to generate revenue such as the Municipal Land Transfer Tax (MLTT). As a result of Report FCS24022, Council passed a motion, in May 2024, requesting a more focused study on three specific revenue tools, parking levies, tiered MLTT and alcohol and tobacco sales taxes, to address Hamilton's fiscal challenges while supporting Council's sustainable development and infrastructure goals.

SUBJECT: Revenue Sources to Fund Council Priorities and Ongoing Operating and Capital Works (FCS24022(a)) (City Wide) – Page 3 of 9

Report FCS24022(a) builds on the findings of Report FCS24022 and Council's directive, providing a comprehensive analysis of the legislative pathways, potential revenue and implementation strategies for these revenue tools. It aims to inform Council on the feasibility of adopting similar measures to those available to the City of Toronto and other municipalities, considering Hamilton's unique demographic and economic landscape and aligning with the City's development goals.

Municipal Land Transfer Tax (MLTT) for Hamilton

A Municipal Land Transfer Tax (MLTT) presents Hamilton with a substantial opportunity to diversify its revenue sources and reduce dependency on property taxes. Modeled after Toronto's MLTT, a tiered tax structure would allow Hamilton to receive revenue based on property transaction values with higher rates applied to high-value transactions and lower rates reserved for more affordable properties. This progressive structure could enable Hamilton to raise significant revenue from property transactions. However, implementing an MLTT brings unique challenges, such as, potential impacts on business attraction and first-time homebuyer affordability. Addressing these challenges will help ensure the effectiveness of this revenue tool.

Toronto's MLTT Revenue and Structure

In September 2023, Toronto updated its MLTT rate structure, adjusting both the tax rates and rebate eligibility criteria to reflect changing market dynamics. The revised rates for residential properties containing one or two units, as set out in Figure 1, include:

Figure 1 – City of Toronto MLTT Rates

Value of Consideration	MLTT Rate
Up to and including \$55,000.00	0.5%
\$55,000.01 to \$250,000.00	1.0%
\$250,000.01 to \$400,000.00	1.5%
\$400,000.01 to \$2,000,000.00	2.0%
Over \$2,000,000.00	2.5%
Over \$3,000,000 and up to \$4,000,000	3.5%
Over \$4,000,000 and up to \$5,000,000	4.5%
Over \$5,000,000 and up to \$10,000,000	5.5%
Over \$10,000,000 and up to \$20,000,000	6.5%
Over \$20,000,000	7.5%

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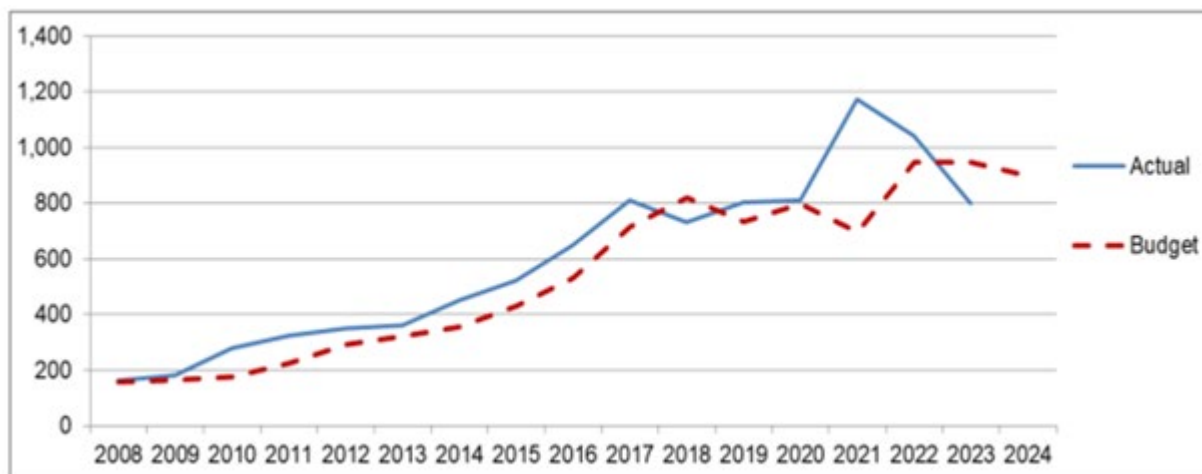
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SUBJECT: Revenue Sources to Fund Council Priorities and Ongoing Operating and Capital Works (FCS24022(a)) (City Wide) – Page 4 of 9

For other non-single-family residences, the rates remain simpler, with tiers up to 2.0% for values above \$400,000. This updated structure enables Toronto to capture more revenue from luxury properties while maintaining affordability for mid and lower-market buyers. In 2023, Toronto's MLTT generated approximately \$950 M. The City of Hamilton could similarly benefit from an MLTT.

However, Toronto's experience underscores the revenue volatility associated with an MLTT as shown in recent budget versus actual revenue (Figure 2). Due to this volatility, the City of Toronto moved away from relying on 100% of MLTT as a funding source for the operating budget. Real estate market fluctuations can lead to significant deviations from projected revenues, particularly during economic downturns. For example, Toronto saw notable shortfalls around 2020–2022, aligned with broader economic slowdowns affecting the housing market. To manage this risk, Hamilton would need to adopt conservative revenue projections and possibly establish contingency funds to absorb periods of reduced MLTT income.

Figure 2 – City of Toronto MLTT Revenue (\$Million)



Revenue Projections for Hamilton's MLTT

Hamilton's real estate market, while smaller than Toronto's, still provides a robust base for MLTT implementation with a population of over 569,000 and approximately 233,564 dwellings. Using Toronto's 2023 MLTT revenue per dwelling, around \$758 as a reference point, Hamilton could anticipate generating close to \$177 M annually. Given Hamilton's smaller market and lower average property values, a more conservative estimate of \$500 per dwelling could still yield an annual revenue of approximately \$117 M.

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This revenue stream could significantly contribute to Hamilton's objectives in infrastructure enhancement, housing and other strategic priorities. Nevertheless, high MLTT rates on mid-range properties could impose additional burdens on first-time homebuyers who already face high upfront costs in a competitive housing market. According to Teranet, first-time homebuyers have consistently represented 20%-25% of the purchasing market in Ontario. To alleviate this concern, Hamilton could introduce a rebate for first-time buyers, similar to Toronto's MLTT rebate structure.

In Toronto, first-time buyers are eligible for a rebate of up to \$4,475 on their MLTT. However, applying a comparable rebate in Hamilton could lead to reduction of revenue generated from an MLTT. While this rebate would help maintain affordability, encourage homeownership and ensure that the MLTT does not disproportionately impact younger or lower-income residents, it would require a balanced approach to mitigate its impact on overall revenues.

MLTT Administration and Implementation Considerations

The MLTT could be administered using Ontario's existing electronic land registration system, Teraview, which is managed by Teranet on behalf of the Ministry of Government Services. This system processes tax revenue from land title registrations. Leveraging Teranet's established framework would allow Hamilton to efficiently collect MLTT revenues with monthly transaction processing and minimal additional infrastructure requirements.

Since Teranet already handles property registration and MLTT remittance for the City of Toronto, Hamilton would benefit from adopting a similar streamlined approach, keeping administrative costs low. Given these efficiencies, the City of Hamilton could expect to fully implement the MLTT within one year from the time of Council approval.

Alcohol and Tobacco Taxes for Hamilton

Other potential revenue sources for the City of Hamilton are the implementation of alcohol and tobacco taxes, inspired by options available to the City of Toronto under the *City of Toronto Act* (COTA). Unlike Hamilton, Toronto has the option, with provincial collaboration, to impose these taxes. Expanding Hamilton's revenue tools to include alcohol and tobacco taxes would require provincial support and legislative change as the *Municipal Act* does not currently allow Ontario municipalities outside Toronto to levy these sales-based taxes. Examining frameworks from other municipalities provides valuable insights into the revenue potential these taxes could offer Hamilton if legislative permissions were obtained.

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Alcohol Tax

The City of Toronto's authority under COTA permits an alcohol tax on retail sales, with an estimated revenue potential between \$21 M and \$151 M annually, depending on the tax rate (1-10%) and local consumption. For Hamilton, an alcohol tax at a similar rate could generate meaningful revenue. A similar tax rate between 1% and 10% could yield the City of Hamilton between \$4.2 M and \$31 M in alcohol tax revenue each year, when adjusted for population size.

If the City of Hamilton were permitted to impose an alcohol tax, it would require cooperation with retail vendors, such as LCBO and Beer Store outlets, as well as, local bars and restaurants. The tax collection process could be streamlined by integrating it with Hamilton's existing business licensing system, but it would still pose administrative challenges, especially for smaller establishments. To ease the transition, Hamilton could phase in the tax, starting with large vendors and extending to smaller businesses once the initial systems are established.

Although an alcohol tax could provide Hamilton with a reliable revenue stream, it may also impact local businesses in the hospitality sector, which could face reduced sales due to higher prices. To balance revenue goals with business competitiveness, Hamilton might consider a modest initial rate, such as 3-5% and monitor the tax's impact on sales. If demand remains stable, the City could consider gradual rate increases over time.

Tobacco Tax

A tobacco tax offers another potential revenue source for Hamilton. The City of Toronto estimates annual revenue between \$5 M and \$6 M at tax rates of 1%-10%. For Hamilton, a similar rate structure could generate approximately \$2 M per year. In the United States, more than 700 local jurisdictions implement their own cigarette tax rates, which collectively generated over \$340 M in revenue in 2023.

Though a tax on tobacco could increase revenue, the increase in cost could also become a deterrent for specific demographics. Evidence from other jurisdictions, such as New York and Chicago, suggests that higher tobacco taxes reduce smoking rates, particularly among youth and lower-income individuals.

For Hamilton, collecting a tobacco tax would involve working with local tobacco retailers, who could remit the tax through Hamilton's business licensing framework. This approach would streamline the administrative process. Compliance and enforcement would be required to ensure the taxes are collected. Drawing on Toronto's potential framework illustrated in previous Council reports, Hamilton could collaborate with retailers to establish clear guidelines and periodic audits to minimize revenue leakage.

Parking Levy for Hamilton

A downtown / high traffic area parking levy offers another revenue option for Hamilton. Many cities globally have implemented downtown or commercial parking levies, primarily to manage congestion, reduce carbon emissions and generate revenue. These examples from other cities, both in the U.S. and around the globe, highlight different approaches to implementing parking levies. Implementing a parking levy in Hamilton's high-traffic downtown core could help address fiscal needs while promoting sustainability.

In Canada, both Montreal and Vancouver have introduced parking levies to fund urban infrastructure and promote sustainable transportation choices. Since 2010, Montreal's parking levy has targeted off-street parking facilities using a graduated rate structure based on the facility's location within four designated sectors. The levy charges higher rates in Montreal's central business district, with fees varying between \$12.45 and \$50.10 per square meter for indoor and outdoor parking, respectively. Vancouver has a 24% parking levy, which brought in \$69 M in 2023.

In the U.S., Chicago levies a parking tax rate of 20% to 22% on commercial parking facilities, while New York City imposes an 18.375% tax on commercial parking within Manhattan's business districts. Outside the U.S., Melbourne, Australia, uses a Congestion Levy on private and commercial parking in its central district. These examples illustrate a range of approaches to parking levies that could inform Hamilton's implementation strategy.

To accurately project the revenue potential and design of a downtown parking levy in Hamilton, a feasibility study would be essential. Drawing on the approach taken by other municipalities, engaging a consulting firm that would help map out parking density, analyze utilization rates and assess potential business impacts, would help in informing a well-rounded levy proposal tailored to Hamilton's specific needs.

Implementation Considerations

In terms of administration, a centralized collection system like those used by other municipalities or through partnerships with private parking operators could streamline the process. Partnering with a provincial registry, similar to how some U.S cities do with designated commercial parking providers, could also reduce implementation issues.

Legislative Requirements and Advocacy for Expanding Revenue Options for the City of Hamilton

To enable Hamilton to implement diverse revenue tools, such as a Municipal Land Transfer Tax (MLTT), taxes on alcohol and tobacco sales and a downtown parking levy, similar to those permitted in Toronto, legislative amendments to the *Municipal Act* are required.

SUBJECT: Revenue Sources to Fund Council Priorities and Ongoing Operating and Capital Works (FCS24022(a)) (City Wide) – Page 8 of 9

Toronto's authority under the *City of Toronto Act* allows it to generate significant revenue through these mechanisms, providing a financial boost for the city's infrastructure, housing and transportation projects. For Hamilton, achieving comparable flexibility would provide options to address increasing fiscal demands and also help reduce reliance on property taxes.

Given the absence of a formal standardized process for requesting amendments to the *Municipal Act*, Hamilton's approach to advocacy must be strategic and multifaceted. To effectively advocate for these essential changes, the City of Hamilton could consider the following strategies.

Formal Communication to Provincial Authorities: Initiate a formal request to the Ministry of Municipal Affairs and Housing (MMAH) outlining the need for expanded revenue-generating powers to address Hamilton's growing budgetary pressures. A letter from the Mayor, supported by a City Council resolution, can formally communicate Hamilton's position and underscore the unified backing for this initiative. Such a letter should highlight the anticipated benefits of implementing an MLTT, taxes on alcohol and tobacco and a downtown parking levy, particularly in light of Hamilton's rising infrastructure and social service needs.

Engagement with Municipal Advocacy Groups: Leveraging the influence of organizations such as the Association of Municipalities of Ontario (AMO), the Municipal Finance Officers' Association (MFOA) and the Ontario Big City Mayors (OBCM) can add weight to Hamilton's request. By collaborating with these groups, Hamilton could elevate its message to a province-wide platform, emphasizing the importance of these revenue tools for Ontario cities broadly.

Building Support from Other Municipalities: Hamilton could also seek support from other municipalities facing similar revenue challenges. By building a coalition of cities that support amendments to the *Municipal Act*, Hamilton's lobbying efforts would gain greater legitimacy. Resolutions from other municipalities endorsing Hamilton's request for an MLTT, alcohol and tobacco taxes and a parking levy could present the province with a compelling case for extending these powers beyond Toronto.

Direct Advocacy at Strategic Events: Presenting Hamilton's revenue challenges and proposed solutions at events such as the annual AMO conference could provide a direct avenue to engage with provincial leaders. Given that senior policymakers often attend these conferences, this venue offers an ideal opportunity to advocate for additional revenue tools.

Utilizing Local MPPs and Private Members' Bills: Hamilton could work with local MPPs to advocate for these legislative changes. In particular, the introduction of a Private Member's Bill, while not typically sufficient for amending major acts, can spur conversation and bring visibility to the issue, potentially influencing the government's priorities. Engaging local MPPs as champions within the legislature could help bolster Hamilton's position and increase the chances of legislative consideration.

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SUBJECT: Revenue Sources to Fund Council Priorities and Ongoing Operating and Capital Works (FCS24022(a)) (City Wide) – Page 9 of 9

Aligning Revenue Requests with Provincial Priorities: To enhance Hamilton's case, the City could frame its request for new revenue sources in terms of broader provincial objectives. Emphasizing how the MLTT, alcohol and tobacco taxes and parking levy could fund affordable housing initiatives, public transit improvements and urban infrastructure aligns with Ontario's ongoing priorities. This approach not only strengthens Hamilton's advocacy but also positions these revenue tools as part of a collaborative effort to advance the province's economic and social goals.

Next Steps

Should Council wish to pursue any of these revenue tools further, staff would need direction that could include the specific tools to be investigated, the development of an implementation framework, undertaking public engagement, or any other details that Council may wish to have reviewed further.

APPENDICES AND SCHEDULES ATTACHED

N/A

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INFORMATION REPORT

TO:	Mayor and Members General Issues Committee
DATE:	January 15, 2025
SUBJECT:	Encampment Response Update – October to December 2024 (HSC25008) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Amanda Ciardullo (905) 546-2424 ext. 3824 Danielle Blake (905) 546-2424 ext. 3731
SUBMITTED BY:	Michelle Baird Director, Housing Services Division Healthy and Safe Communities Department
SIGNATURE:	<i>Michelle Baird</i>

COUNCIL DIRECTION

On August 18, 2023, Council ratified an Encampment Protocol to be utilized by City staff to respond and manage encampments, tents, or temporary structures within public lands in the City of Hamilton. Subsequently on July 12, 2024, Council approved amendments to the Encampment Protocol to mitigate impacts on those living in and around encampments which included increasing distance provisions for encampments to help reduce impacts on neighbourhoods.

To provide ongoing accountability and transparency to the City's encampment response program and the implementation of its Encampment Protocol, staff were directed to communicate with Council regarding the Encampment Protocol through monthly, ongoing Information Reports to the General Issues Committee and include data and trends, operational updates, and any continuous improvement measures implemented to further efforts toward providing ongoing accountability and transparency to the City's encampment response program and the implementation of its Encampment Protocol. This report will provide an update for the months of October 2024 to December 2024.

INFORMATION

Program Trends:

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SUBJECT: Encampment Response Update, October - December 2024 (HSC25008) (City Wide) – Page 2 of 14

Identification of New and Existing Sites with Compliance Concerns

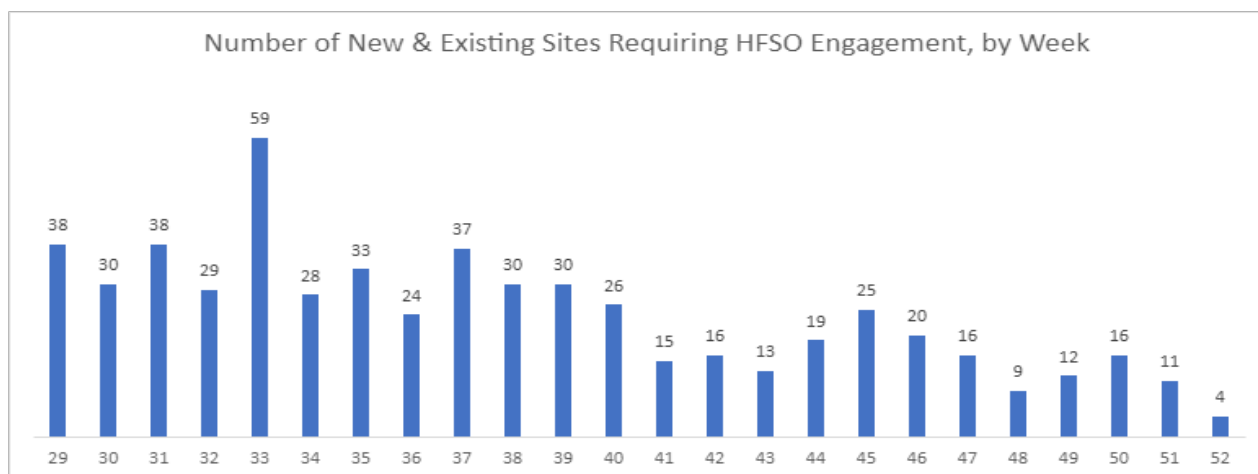
New encampments continue to be identified throughout the city through various sources, including concerned citizens, businesses, business improvement areas, and internal staff from other City departments. Additionally, existing encampments have fluctuated in compliance status, resulting in initial compliance checks from Housing Focused Street Outreach.

Compliance issues persisted in Q4 of 2024, with growing challenges observed particularly in Wards 2 and 3. These wards continue to experience the highest demand for compliant sites, especially in areas close to essential services and support networks.

In October 2024, the Housing Focused Street Outreach team conducted engagements visits and compliance checks for a consistent number of sites compared to October 2023. A total of 89 sites were identified, down from 120 in September 2024 but similar to the 90 sites reported in October 2023. In November 2024, the team identified 76 sites, reflecting a decrease from the prior month but an increase compared to the 69 sites identified in November 2023. For December 2024, the team identified 47 sites.

The data indicates a steady decline in the number of identified sites over the last three months of the year. This trend aligns with patterns typically observed during the colder months and may be partially attributed to the recent expansion of the emergency shelter system, which increased the availability of shelter beds.

Figure 1: New and Existing Sites requiring Engagement by HFSO, by Week



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**SUBJECT: Encampment Response Update, October - December 2024 (HSC25008)
(City Wide) – Page 3 of 14**

Compliance Trends

Housing Focused Street Outreach staff respond to complaints or service requests regarding encampments within 72 hours. During these engagements, the team connects with individuals living in encampments to assess their needs and link them to internal and community support services.

When an encampment is found to be in violation of the established protocol, Housing Focused Street Outreach staff escalate the matter to the Municipal Law Enforcement officers within 72 hours of the initial complaint. The two Municipal Law Enforcement Officers alongside the two Hamilton Police EET Officers respond within 4 business days to confirm if the encampment is in a prohibited area. The two Hamilton EET Officers as approved by Council, attend the encampments sites to ensure the health and safety on Municipal Law Enforcement Officers, and if required enforce the trespass notices. The three most common reasons for escalation to Municipal Law Enforcement were proximity to private property, presence on private property, and proximity to roads.

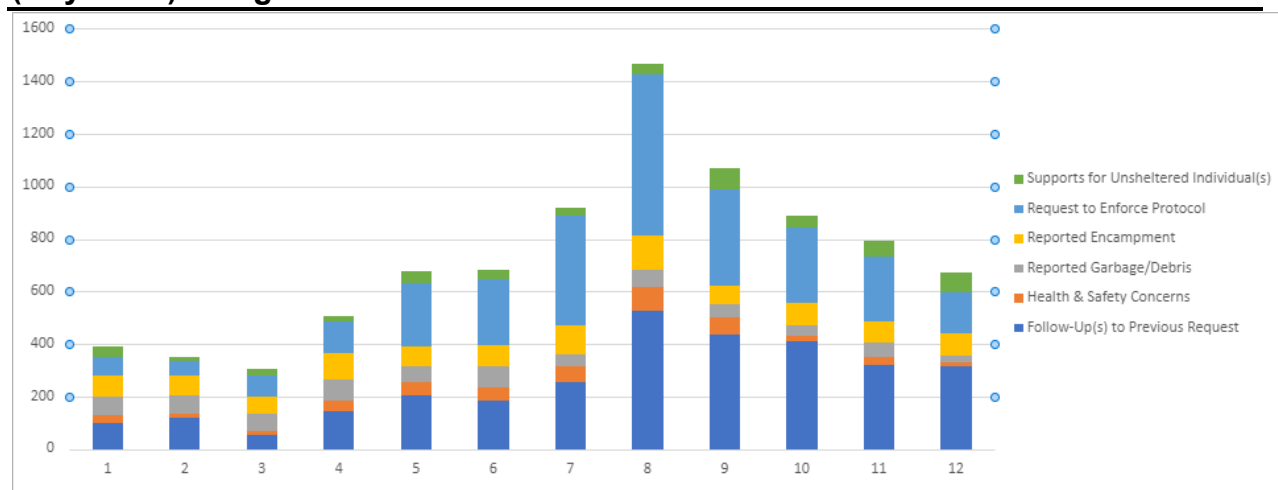
The following table summarizes the total number of sites identified through various sources and highlights trends observed between October 2024 and December 2024 during outreach and compliance visits.

Compliance Trend	December 2024	November 2024	October 2024
# of sites identified to HFSO	47	76	80
% of sites with no tents observed when visiting	27%	21%	28%
% of sites being compliant when visiting	5%	4%	4%
% of sites escalated to MLE for non-compliance	51%	71%	61%

Complaint and Service Request Trends

Figure 2: Complaint and Service Request Trends, Monthly

SUBJECT: Encampment Response Update, October - December 2024 (HSC25008) (City Wide) – Page 4 of 14



Correspondence Received from the Community

The volume of complaints and service requests has continued to decline since peaking at 1,464 in September 2024, decreasing to 889 in October 2024, 791 in November 2024, and further to 671 in December 2024. This downward trend can be attributed, in part, to the enhanced capacity provided by newly added staff on the Outreach team, which has facilitated ongoing education about the Encampment Protocol and support in identifying compliant spaces. Similarly, the number of follow-up actions required by the Outreach team dropped from 436 in September 2024 to 413 in October 2024, 321 in November 2024, and 315 in December 2024.

Enforcement Requests Received from the Community

In 2024, there has been a notable increase in community requests to enforce the Encampment Protocol, rather than simply reporting the presence of an encampment. This shift from neutral reporting to enforcement-focused requests likely reflects a growing public understanding of the Encampment Protocol, coupled with increasing frustration among housed neighbours regarding specific sites.

However, recent months have seen a decrease in the number of enforcement requests submitted through the unsheltered inbox. Requests declined from 366 in September 2024 to 287 in October 2024, 245 in November 2024, and further to 154 in December 2024. Despite this downward trend, the figures remained above the year-to-date average of 231.

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Several factors may explain the recent decline in enforcement requests. These include enhanced outreach efforts, which have facilitated proactive engagement and education, potentially reducing the perceived need for enforcement, or following enforcement the unsheltered individual did not return to the non-permitted location. Seasonal trends, such as colder weather leading to a natural reduction in encampments, and the recent expansion of the emergency shelter capacity.

These trends suggest that while enforcement requests remain elevated, they may continue to decrease as proactive measures and community education efforts progress.

Outreach Update:

In October 2024, the Outreach team recorded 1,554 interaction outcomes with unsheltered individuals, followed by 1,273 interaction outcomes in November 2024. In December 2024, the team reported 1,442 interaction outcomes. Figure 3 illustrates the distribution of these interactions across various categories.

Figure 3: HFSO Interaction Outcome Results: October - November 2024

Interaction Outcome Category	October 2024	November 2024	December 2024
Rapport Building & Supportive Conversations	630	349	632
Protocol Awareness & Education	137	90	100
Housing Supports & Referrals	180	66	154
Financial aid & income support referrals	141	67	109
Physical health-related support referral	37	18	58
Mental health-related support referral	22	22	23
Indigenous-specific supports	37	22	36
Pet-related supports and referrals	96	46	63
Other supports	107	48	85
Shower / washroom program referral	14	6	4
Shelter referral - Successful	3	9	26
Shelter referral – Declined	34	28	48
Shelter referral – Other	13	29	42

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<i>I.e. no space, no suitable space, no access permitted due to service restrictions</i>			
Drop-in referral made	92	56	45
Weather event referrals	11	11	12
Total non-unique outcomes	1554	1273	1442
Provision of goods <i>I.e. snacks, water, harm reduction supplies</i>	969	406	899

Housing Focused Street Outreach staff also track the provision of goods to individuals living unsheltered, which includes items like bottled water, snacks, harm reduction supplies, footwear and clothing, and sunscreen. Further, the Cathedral Café drop-in no longer distributes harm reduction supplies, putting additional pressures for these goods on the Housing Focused Street Outreach team.

Hamilton Police Services' Encampment Engagement Team Update

Hamilton Police Services' Encampment Engagement Team (EET) continued to experience an increased number of calls related to encampments. These calls encompass various aspects of the City's established Encampment Protocol, aimed at balancing public safety with compassionate outreach.

The below table outlines the number of encampment-related concerns and the corresponding time spent by the Encampment Engagement Team and Municipal Law Enforcement in responding to these issues during October, November, and December 2024.

As outlined in previous Encampment Response Updates to Council, Hamilton Police Services Encampment Engagement Team remains committed to implementing a tiered, prioritized approach to handling enforcement requests. Given the increasing demand for addressing compliance concerns, it is anticipated that this prioritization framework may result in a backlog if service levels remain unchanged.

Figure 4: Hamilton Police Services Encampment Engagement Team Response to Encampment Related Concerns, October - November 2024.

EET Response to Encampment Related Concerns	October 2024	November 2024	December 2024
Number of times EET attended parks	82	43	44

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**SUBJECT: Encampment Response Update, October - December 2024 (HSC25008)
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EET Response to Encampment Related Concerns	October 2024	November 2024	December 2024
(with MLE or conducted re-checks or conducted site visits)			
Total time spent issuing Notices with MLE	496 Minutes (8.26 hrs)	279 Minutes (5.56 hrs)	69 Minutes (1.15 hrs)
Total time spent enforcing Notices	59 Hours	71 Hours	39 Hours

Hamilton Paramedic Services Encampment Engagement Team

In September 2024, the community welcomed the Hamilton Paramedic Service's Encampment Engagement Team to provide health-related supports to individuals living unsheltered. As part of the Mobile Integrated Health program, paramedics provide non-urgent care and services that adhere to Medical Directives established by the Centre for Paramedic Education and Research, Medical Director and the local base Hospital. The Community Paramedic Program works in partnerships with Primary Care providers, Ontario Health at Home Support Services, and other Community Healthcare partners, to supplement but not duplicate care where needed.

In October 2024, the Hamilton Paramedic Services Encampment Engagement Team (EET) had 153 unique client interactions in the community with unhoused individuals, in November 2024, the EET had 207 unique client interactions in the community, in December 2024, the EET had 152 unique client interactions in the community requiring non-urgent medical care. The below table outlines the number of visits the EET responded to non-urgent health related concerns for individuals living in encampments between October and December 2024.

Figure 4: Hamilton Paramedic Services Encampment Engagement Team Response to Health-Related Concerns, October to December 2024.

EET Response to Health-Related Concerns in the Community	October 2024	November 2024	December 2024
Number of Encampments Sites Visited	19	29	25
Unique Encampments Visited	65	54	63
Number of Medical Provisions exercised	207	138	50

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Hamilton Fire Department Fire Prevention Team Update

Education & Awareness

In November 2024, in response to complaints of propane tank use in tents, Fire Prevention staff attended two (2) park sites to provide in-person fire safety education, stopping this use.

In December 2024, the fire safety flyer (information resource) for persons living unsheltered was updated and 340 flyers were distributed to staff/locations within the Encampment Response team.

Types of Incidents Trends

Most incidents that the Hamilton Fire Department responded to during the months of October to December 2024 were for burning complaints, which is a common complaint across the City. This is when residents call to report that they see or smell smoke. Open air burning (fires) are not permitted without a permit. In the cases of open air burning at locations involving people who are unsheltered, Fire Operations staff found that some people were trying to stay warm or were cooking food and extinguished the fires upon arrival of crews/staff. In some open air burning responses no evidence of open air burning was found or the fires were put out prior to fire crew arrival.

In terms of structure/tent fires no significant trends were found (i.e., certain locations experiencing multiple structure/tent fires). The only location that had multiple structure/tent fires in one month was the location of Sherman Access and Charlton Avenue East, which had two (2) tent fires during the month of November.

Location Trends

Locations where incidents occurred three (3) or more times per month:	
October 2024	Bayfront Park: 4 incidents Charlton Avenue East & Wentworth Avenue: 4 incidents Wolverton Park: 4 incidents
November 2024	Beasley Park: 3 incidents Durand Park: 3 incidents Gage Park: 7 incidents
December 2024	Beasley Park: 3 incidents Gage Park: 7 incidents Sherman Access & Charlton Avenue East: 3 incidents

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**SUBJECT: Encampment Response Update, October - December 2024 (HSC25008)
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Response Type	October 2024	November 2024	December 2024
Burning Complaint	58	61	37
Grass or Brush Fire	1	3	2
Accumulated Combustibles*	7	7	11
Structure/Tent Fire	4	9	6
Number of Injuries reported	0	0	0
Total	70	80	56

* Accumulated Combustibles refers to any materials or belongings other than tents that may be on fire.

Breakdown of Total Responses by Ward					
October 2024		November 2024		December 2024	
Ward 1	2	Ward 1	3	Ward 1	3
Ward 2	26	Ward 2	33	Ward 2	16
Ward 3	26	Ward 3	31	Ward 3	29
Ward 4	4	Ward 4	6	Ward 4	2
Ward 5	11	Ward 5	3	Ward 5	5
Ward 7	1	Ward 8	1	Ward 8	1
		Ward 11	1		
		Ward 12	1		
		Ward 13	1		

Service Levels

Housing Focused Street Outreach

The ratification of the Encampment Protocol established a 72-hour service level for response to complaints and/or service requests related to encampments. In line with this, Housing Focused Street Outreach is required to visit the site and engage with the individuals within three days to inform them about the Encampment Protocol and escalate the site to Municipal Law Enforcement if necessary.

Following the recent addition of Outreach workers and administrative staff dedicated to identifying and escalating new sites, the team successfully met their service targets 71% of the time in October 2024 and 81% of the time in November 2024. In December 2024, the team continued to meet these targets, achieving a rate of 91%. These results are consistent with the 2023 average of 75%. The slight variation in performance is likely due to increased number of individuals residing in encampments, as well as

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additional engagement activities linked to the shelter expansion that have become part of the Outreach team's daily responsibilities.

Municipal Law Enforcement

As per the Encampment Protocol, Municipal Law Enforcement Officers will determine compliance timelines depending on the presenting circumstances, for the issuance of notices or actions to be taken in respect to the encampment, temporary shelter, or tent, within a maximum of four (4) total days from the issuance of notice, unless exceptional circumstances exist.

In the last quarter of 2024, the Municipal Law Enforcement encampment team (1 supervisor and 2 officers) faced significant staffing vacancies which resulted in the recruitment and hiring of a new supervisor and officers. Recruitment, training and hiring of new staff as well as availability of the HPS EET team contributed to a decreased service level in the last quarter of 2024. Although trespasses notices were issued throughout Q4, the issuance did not always meet the 4 day timeline. In October 2024, service level targets were achieved at only 4 out of 43 sites (9%), while in November 2024, service levels dropped to 1 out of 52 sites that were escalated (2%). By December 2024, the team did not meet its service level at any sites.

Additional Updates**Access to Washrooms and Showers Update**

The City of Hamilton continues to make two recreational centers available for individuals experiencing homelessness to use for showers and maintain their hygiene. To date, the centers have received modest uptake, collectively 90 non-unique visits were reported to the shower program in October 2024, 111 non-unique visits were reported in November 2024, and 49 non-unique visits were reported in December 2024.

Temporary Shelter Expansion Update**Temporary Outdoor Shelter**

The temporary outdoor shelter is a key element of the City's ongoing strategy to address homelessness in Hamilton. It aligns with Council's decision to provide additional low-barrier shelter space in response to the Mayor's directive for the establishment of a temporary outdoor shelter. This initiative is not a standalone project but an integral part of a comprehensive system that includes housing support programs, rapid re-housing, drop-in services, outreach and emergency supports.

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**SUBJECT: Encampment Response Update, October - December 2024 (HSC25008)
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Construction at the temporary outdoor shelter site is progressing well, with asphalt work now fully completed. A perimeter fence has been installed to ensure security and community safety, and community building is now on site. Ongoing work includes electrical installations, waterline testing, and disinfection. Additionally, improvements have been made to the Caroline side of the property, which now has pedestrian crossing with AODA treatments.

The coordination of a service plan is actively underway, including the development of service level policies and procedures in preparation for the opening of the Temporary Outdoor Shelter. Staff are working closely with Good Shepherd on a weekly basis to finalize these policies and confirm the details of the site.

192 Shelter Bed Expansion

The City is responding to the critical need for shelter services by activating an additional 192 beds through strategic partnerships with community providers. As of December 23, 2024, 107 of these 192 beds have been successfully onboarded. The Housing Focused Street Outreach team plays a key role as the primary referral agent for these beds, making significant progress in assisting unhoused individuals in encampments with transitioning into available shelter accommodations.

Further updates on the progress of this shelter expansion will be provided to Council in Q1 of 2025.

Hamilton Alliance for Tiny Shelters Update

Staff continue to work with Hamilton Alliance for Tiny Shelters (HATS) to explore opportunities to implement their model in the community. Feasibility studies are currently underway on City owned properties to collaborate with HATS on a separate location from the temporary outdoor shelter. HATS are engaging with emergency shelter providers in the community to develop an agreement for the operator of the site.

Additional Trends and Data:

Total Unique Individuals Living in Encampments

In October 2024, Housing Focused Street Outreach engaged with approximately 299 unique individuals experiencing homelessness, a figure consistent with September's total of 290 and still exceeding the 2023 average of around 204 individuals.

**SUBJECT: Encampment Response Update, October - December 2024 (HSC25008)
(City Wide) – Page 12 of 14**

In November 2024, the outreach team engaged with 277 unique individuals, continuing the trend of significant engagement. In December 2024, the team engaged with 251 unique individuals, maintaining a high level of outreach despite the colder weather.

Several factors likely contribute to the numbers of individuals engaged, including the expansion of outreach staffing, improvements in data collection practices, and the ongoing lack of available shelter space in the emergency shelter system.

While it is difficult to predict when these engagement numbers will stabilize, it is anticipated that stabilization may occur early in 2025 as conditions evolve and with the enhanced capacity created in the emergency shelter system.

Cleaning and Maintenance

In October 2024, Parks Section staff cleaned and maintained 189 sites, a slight decrease from 226 sites in September 2024. This was followed by 164 cleanups in November 2024 and 158 cleanups in December 2024. The demand for cleaning and maintenance remains high due to increased movement into newly identified encampment sites across the city, as well as the need to manage existing compliant areas.

To address the demand, Parks Section staff have implemented regular pickups at all known compliant sites and are working collaboratively with individuals living at these locations to designate areas for garbage and debris disposal.

A contractor has also been retained to assist with the increased workload. In October 2024, Parks Section staff maintained 81 sites, while the contractor managed 108 sites. In November 2024, of the 164 sites cleaned and maintained, the contractor handled 95 sites. In December 2024, of the 158 sites serviced, the contractor managed 85. This partnership has been essential in meeting the ongoing maintenance needs.

Indicators

The following indicators have been developed to assess the success of the program on an interim basis and will be reported on regularly to provide accountability to the public and people with lived experience, and transparency regarding the City's approach to encampment response.

**SUBJECT: Encampment Response Update, October - December 2024 (HSC25008)
(City Wide) – Page 13 of 14**

Indicator	Category of Measurement	October 2024	November 2024	December 2024	2023 Avg.
Total complaints and/or requests for service requiring response or follow-up by Housing Focused Street Outreach (HFSO)	Volume of complaints and/or requests for service	1045	911	790	545
Approximate number of unique individuals/households reached who are unsheltered and/or regularly living in encampments throughout the City (defined by connection to HFSO), who have <u>not</u> yet provided consent to have their personal information stored in the Homeless Individuals and Families Information System (HIFIS).	Total unique individuals living in encampments	299	277	251	114
Total supports (e.g., rapport building conversations, referrals, information) provided to individuals living unsheltered from Housing Focused Street Outreach	Supports provided to individuals living in encampments	2523	1679	2341	N/A
Total goods (e.g., water, snacks, harm reduction materials) provided to individuals living unsheltered from Housing Focused Street Outreach	Basic needs provided to individuals living in encampments	969	406	899	N/A
Escalated items actioned to Municipal Law Enforcement from HFSO (i.e., MLEOs were involved in response) on public property	Volume of Escalated complaints	41	44	11	20

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**SUBJECT: Encampment Response Update, October - December 2024 (HSC25008)
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Indicator	Category of Measurement	October 2024	November 2024	December 2024	2023 Avg.
Escalated items actioned to Municipal Law Enforcement from HFSO (i.e., MLEOs were involved in response) on private property	Volume of Escalated complaints	2	10	1	9
Total number of Trespass Notices issued on public property	Response type to escalated complaint	26	56	26	64
Number of instances where compliance was achieved immediately on public property.	Response type to escalated complaint	3	3	2	4
Number of encampment sites cleaned and/or maintained by Parks Section staff or a designated contractor	Park cleaning and maintenance	189	164	158	97

Note: ^ Information not accessible due to HIFIS shutdown

All indicators meet the criteria of being valid and reliable and can be replicated by City staff and reported monthly.

Please direct any inquiries to Danielle Blake, Manager, Housing Focused Street Outreach, at (905) 546-2424 ext. 3731, or by email at Danielle.Blake@hamilton.ca.

APPENDICES AND SCHEDULES ATTACHED

N/A



Hamilton

BUSINESS IMPROVEMENT AREA SUB-COMMITTEE REPORT 24-009

10:30 a.m.

Tuesday, November 12, 2024

Council Chambers

Hamilton City Hall

71 Main Street West

Present: S. Braithwaite (Chair) – International Village BIA
 Councillor T. Hwang
 Councillor E. Pauls
 Councillor M. Wilson
 T. MacKinnon – Westdale Village BIA and Stoney Creek BIA
 S. Pennie– Waterdown BIA
 H. Peter – Ancaster BIA
 D. Sanchez – Concession Street BIA
 B. Schormann – Locke Street BIA
 D. Taylor – Dundas BIA
 N. Ubl – Barton Village BIA
 E. Walsh – Downtown Hamilton BIA
 S. Weiler – Ottawa Street BIA

THE BUSINESS IMPROVEMENT AREA SUB-COMMITTEE PRESENTS REPORT 24-008 AND RESPECTFULLY RECOMMENDS:

1. Locke Street Business Improvement Area Expenditure Request (Item 11.1)

That the expenditure request from the Locke Street Business Improvement Area, in the amount of \$2,691.94 to be spent on streetscape planters, hanging baskets and the watering of both, funded from the 2024 Contribution to Operating Budget Program for the Business Improvement Areas (BIA Payments Account 815010-56905), be approved.

2. Stoney Creek Business Improvement Area Expenditure Request (Item 11.2)

That the expenditure request from the Stoney Creek Business Improvement Area, in the amount of \$9,923.36 to be spent on streetscape items and hanging baskets, plant materials and watering of the planters/hanging baskets, funded from the 2024 Contribution to Operating Budget Program for the Business Improvement Areas (BIA Payments Account 815010-56905), be approved.

3. Westdale Village Business Improvement Area Expenditure Request (Item 11.3)

That the expenditure request from the Westdale Village Business Improvement Area, in the amount of \$9,699.15 to be spent on streetscape planters, hanging baskets and watering of both, funded from the 2024 Contribution to Operating Budget Program for the Business Improvement Areas (BIA Payments Account 815010-56905), be approved.

4. Ancaster Village Business Improvement Area Expenditure Requests (Item 11.4)

That the expenditure request from the Ancaster Village Business Improvement Area, in the amount of \$5,283.45, be spent on promotion of the Ancaster Business Improvement Area and its events, funded from the 2024 Parking Revenue Sharing Program (Parking Revenue Account 815010-52505), be approved.

5. Ottawa Street Business Improvement Area Expenditure Request (Item 11.5)

(a) That the expenditure request from the Ottawa Street Business Improvement Area, in the amount of \$12,125.17, be spent on beautification initiatives funded from the 2024 Contribution to Operating Budget Program for the Business Improvement Areas (BIA Payments Account 815010-56905), be approved; and

(b) That the expenditure request from the Ottawa Street Business Improvement Area, in the amount of \$16,884.50, be spent on beautification initiatives funded from the 2024 Parking Revenue Sharing Program (Parking Revenue Account 815010-52505), be approved.

6. International Village Business Improvement Area Expenditure Request (Item 11.6)

That the expenditure request from the International Village Business Improvement Area, in the amount of \$12,362.71 to be spent on banners, décor and activations, funded from the 2024 Parking Revenue Sharing Program (Parking Revenue Account 815010-52505), be approved.

FOR INFORMATION:**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised there were no changes to the agenda.

The agenda for the November 12, 2024 Business Improvement Area Sub-Committee meeting was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**(i) October 8, 2024 (Item 4.1)**

The Committee Clerk advised there were errors in the minutes related to the attendance list and the identification of the Acting Chair.

The October 8, 2024 Minutes of the Business Improvement Area Sub-Committee was approved, as amended.

(d) PRESENTATIONS (Item 8)

Item 8.1, respecting Updates for Business Improvement Areas, International Downtown Association Conference Overview, was deferred until immediately following Item 11.6, respecting International Village Business Improvement Area Expenditure Request.

(i) Updates for Business Improvement Areas, International Downtown Association Conference Overview (Item 8.1)

Judy Lam, Manager, Commercial Districts and Small Business, addressed Committee respecting Updates for Business Improvement Areas, International Downtown Association Conference Overview, with the aid of a presentation.

- (1)** That staff report back to the Business Improvement Area Sub-Committee on the budgetary impact for the City respecting providing funding for the Chair of the Business Improvement Area Sub-Committee or their delegate, to attend the Annual International Downtown Association conference to attend the IDA conference annually starting in 2025.
- (2)** That Economic Development staff report back to the Business Improvement Area Sub-Committee with their 2025 workplan in relation to commercial activities and the Business Improvement Areas.
- (3)** That staff be directed to circulate the to the members of the Business Improvement Area Sub-Committee, the presentations of and contact information for the presenters at the 2024 Annual International Downtown Association Conference.
- (4)** That the presentation from Judy Lam, Manager, Commercial Districts and Small Business, respecting Updates for Business Improvement

Areas, International Downtown Association Conference Overview, be received.

(e) GENERAL INFORMATION/OTHER BUSINESS (Item 13)

(i) Updates from Business Development Office (Item 13.1)

Cristina Geissler, Business Development and Business Improvement Area (BIA) Officer, addressed the Committee respecting Updates from the Business Development Office.

The verbal update from Cristina Geissler, Business Development and Business Improvement Area (BIA) Officer, respecting Updates from the Business Development Office, was received.

(ii) Statements by Members (Item 13.2)

BIA Members used this opportunity to discuss matters of general interest.

The updates from Committee Members, were received.

(iii) Gore Building Collapse (Added Item 13.3)

Buildings Division and Property Standards staff were invited to the next possible meeting of the Business Improvement Area Sub-Committee to hear concerns from the Sub-Committee members respecting deteriorating buildings within the Business Improvement Areas.

(f) ADJOURNMENT (Item 15)

There being no further business, the Business Improvement Area Sub-Committee was adjourned at 11:53 a.m.

Respectfully submitted,

Susie Braithwaite
Chair,
Business Improvement Area Sub-
Committee

Tamara Bates
Legislative Coordinator
Office of the City Clerk



Hamilton

BUSINESS IMPROVEMENT AREA SUB-COMMITTEE REPORT 24-009

10:30 a.m.

Tuesday, December 10, 2024

Council Chambers

Hamilton City Hall

71 Main Street West

Present: S. Braithwaite (Chair) – International Village BIA
Councillor T. Hwang
Councillor E. Pauls
Councillor M. Wilson
T. MacKinnon – Westdale Village BIA and Stoney Creek BIA
S. Pennie– Waterdown BIA
H. Peter – Ancaster BIA
D. Tayler – Dundas BIA
N. Ubl – Barton Village BIA
E. Walsh – Downtown Hamilton BIA
S. Weiler – Ottawa Street BIA

**Absent with
Regrets:** D. Sanchez – Concession Street BIA
B. Schormann – Locke Street BIA

THE BUSINESS IMPROVEMENT AREA SUB-COMMITTEE PRESENTS REPORT 24-009 AND RESPECTFULLY RECOMMENDS:

1. Appointment of Chair and Vice-Chair for 2025 (Item 1.1)

(i) Appointment of Chair

That Susie Braithwaite be appointed Chair of the Business Improvement Area (BIA) Sub-Committee for 2025.

(i) Appointment of Vice-Chair

That Susan Pennie be appointed Vice-Chair of the Business Improvement Area (BIA) Sub-Committee for 2025.

2. Review of the Business Improvement Area Sub-Committee Terms of Reference (Added Item 10.1)

That the Business Improvement Area Sub-Committee Terms of Reference be amended as follows:

Meetings

Meetings will normally be on the third Tuesday of each month, or at the call of the Chair.

FOR INFORMATION:**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised of the following changes to the agenda:

5. COMMUNICATIONS

5.1 Common House Cafe (PED24210) (City Wide) (Referred from Council, November 13, 2024)

Recommendation: Be received

DEFERRED to the February 2025 meeting.

10. DISCUSSION ITEMS

10.1 Review of Business Improvement Area Sub-Committee Terms of Reference

The agenda for the December 10, 2024 Business Improvement Area Sub-Committee meeting was approved, as amended.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**(i) November 12, 2024 (Item 4.1)**

The November 12, 2024 Minutes of the Business Improvement Area Sub-Committee was approved, as presented.

(d) PRESENTATIONS (Item 8)**(i) Collaboration Opportunities with McMaster University's Student Success Centre (Item 8.1)**

Jamie Wang, McMaster University Student Success Centre, addressed the Business Improvement Area Sub-Committee respecting Collaboration Opportunities with McMaster University's Student Success Centre.

The presentation from Jamie Wang, McMaster University Student Success Centre, respecting Collaboration Opportunities with McMaster University's Student Success Centre, was received.

(e) DISCUSSION ITEMS (Item 10)

Susie Braithwaite relinquished the Chair to Susan Pennie to put forward a motion respecting the following item.

(i) Review of the Business Improvement Area Sub-Committee Terms of Reference (Added Item 10.1)

Susie Braithwaite resumed the Chair.

For further disposition of this matter, refer to Item 2.

(f) GENERAL INFORMATION/OTHER BUSINESS (Item 13)**(i) Updates from Business Development Office (Item 13.1)**

Cristina Geissler, Business Development and Business Improvement Area (BIA) Officer, addressed the Committee respecting Updates from the Business Development Office.

The verbal update from Cristina Geissler, Business Development and Business Improvement Area (BIA) Officer, respecting Updates from the Business Development Office, was received.

(ii) Statements by Members (Item 13.2)

BIA Members used this opportunity to discuss matters of general interest.

The updates from Committee Members, were received.

(g) ADJOURNMENT (Item 15)

There being no further business, the Business Improvement Area Sub-Committee was adjourned at 11:16 a.m.

**Business Improvement Area
Sub-Committee Report 24-009**

**December 10, 2024
Page 4 of 4**

Respectfully submitted,

Susie Braithwaite
Chair,
Business Improvement Area Sub-
Committee

Tamara Bates
Legislative Coordinator
Office of the City Clerk



Hamilton

**West Harbour Development Sub-Committee
REPORT 24-002**

10:00 a.m.

**Tuesday, November 26, 2024
Room 264, 2nd Floor, City Hall**

Present: Councillor M. Spadafora (Chair)
Mayor A. Horwath (Vice-Chair) (virtual)
Councillors C. Cassar and C. Kroetsch (virtual)

THE WEST HARBOUR DEVELOPMENT SUB-COMMITTEE PRESENTS REPORT 24-002 AND RESPECTFULLY RECOMMENDS:

- 1. Updated West Harbour Waterfront Parking Strategy, 2024 (PED24151) (Ward 2) (Item 8.1)**
 - (a) That the “Updated West Harbour Parking Strategy, 2024”, as detailed in Appendix “A” to West Harbour Development Sub-Committee Report 24-002, be approved;
 - (b) That staff from Municipal Land Development Office, Corporate Real Estate Office, Transportation and Parking Services, and Legal be directed and authorized to negotiate with Waterfront Shores Corporation, the City’s development partner for Pier 8, to establish key terms and conditions of a public parking agreement associated with integrating approximately 300 public parking spaces within the below-grade strata of Blocks 1, 4, 12 and 16 on Pier 8, referred to as the “Area of Focus” as identified on Appendix “B” to West Harbour Development Sub-Committee Report 24-002;
 - (c) That staff from the Municipal Land Development Office report back to the West Harbour Development Sub-Committee by Q4 2025 on the outcomes of negotiations and for any requisite approvals that may be required;
 - (d) That staff from the Municipal Land Development Office, Transportation and Parking Services, and Corporate Real Estate Office assess operating model and ownership options and financial implications associated with

integrating public parking within the below-grade strata of Blocks, 1, 4, 12 and 16 on Pier 8, referred to as the “Area of Focus” as identified on Appendix “B” to West Harbour Development Sub-Committee Report 24-002;

- (e) That staff from the Municipal Land Development Office, and Transportation and Parking Services report back to the West Harbour Development Sub-Committee in Q4 2025 on the findings and recommended parking model option prior to finalizing the public parking agreement;
- (f) That staff from the Municipal Land Development Office be authorized to fund all City costs associated with the Pier 8 public parking agreement with Waterfront Shores Corporation outlined in Recommendation (a) of Report PED24151 including any real estate and legal costs from Account No. 4411806107, with real estate and legal costs credited to Account No. 55778-812036 (Real Estate – Admin Recovery);
- (g) That staff from Transportation and Parking Services be authorized to fund all City costs associated with implementation of Paid Parking Program along Pier 8 Temporary Surface Parking Lots and On-Street Along Guise Street, as detailed in Appendix “A” to West Harbour Development Sub-Committee Report 24-002 from Account No. 4901751700 (Parking Payment Equipment).

2. Consent Items (Items 9.1-9.2)

That the following Consent Items, be received:

- (a) West Harbour Re-Development Plan - Status Update (PED17181(h)) (Ward 2) (Item 9.1); and
- (b) Pier 8 Development – Status Update (PED24162)(Ward 2) (Item 9.2);

3. Discovery Centre - Termination of Lease (Added Item 13.1)

- (a) That the Corporate Real Estate Office be authorized and directed to negotiate and enter into an agreement to terminate and surrender the Lease (dated October 11, 2022) with the Waterfront Shores Leasing Corporation for the Leased Premises within the Discovery Center on terms and conditions deemed appropriate by the General Manager of the Planning and Economic Development Department, or designate;
- (b) That the City Solicitor be authorized and directed to complete the termination and surrender agreement, on behalf of the city, including paying any necessary expenses, amending the closing, due diligence and

other dates, and amending and waiving terms and conditions on such terms as considered reasonable; and,

- (c) That the Mayor and Clerk be authorized and directed to execute all necessary documents to complete the termination and surrender of the Lease, in a form satisfactory to the City Solicitor.

FOR INFORMATION:**(a) CHANGES TO THE AGENDA (Item 2)**

The Committee Clerk advised there were no changes to the agenda.

The Agenda for the November 26, 2024 meeting of the West Harbour Development Sub-Committee was approved, as presented.

(b) DECLARATIONS OF INTEREST (Item 3)

There were no declarations of interest.

(c) APPROVAL OF MINUTES (Item 4)**(i) May 29, 2024 (Item 4.1)**

The Minutes of the May 29, 2024 meeting of the West Harbour Development Sub-Committee were approved, as presented.

(d) STAFF PRESENTATIONS (Item 8)**(i) Updated West Harbour Waterfront Parking Strategy, 2024 (PED24151) (Ward 2) (Item 8.1)**

Andrea Smith, Senior Consultant, West Harbour Redevelopment, addressed Committee, respecting Updated West Harbour Waterfront Parking Strategy, 2024 with the aid of a presentation.

The presentation from Andrea Smith, Senior Consultant, West Harbour Redevelopment, respecting Updated West Harbour Waterfront Parking Strategy, 2024, was received.

(e) GENERAL INFORMATION / OTHER BUSINESS (Item 13)

Councillor Spadafora relinquished the Chair to Mayor Horwath to introduce a motion respecting Discovery Centre – Termination of Lease.

(i) Discovery Centre - Termination of Lease (Added Item 13.1)

For further disposition of this matter, refer to Item 3.

Councillor Spadafora resumed the Chair.

(f) ADJOURNMENT (Item 15)

There being no further business, the West Harbour Development Sub-Committee was adjourned at 2:40 p.m.

Respectfully submitted,

Councillor M. Spadafora, Chair
West Harbour Development Sub-
Committee

Tamara Bates
Legislative Coordinator
Office of the City Clerk

Appendix “A” to West Harbour Development Sub-Committee Report 24-002

Updated West Harbour Parking Strategy, November 2024

Action Item	Target	Lead
<p>1) Integrate Public Parking Supply on Pier 8 as part of Waterfront Shores Corporation’s Development.</p> <p>Negotiate with Waterfront Shores Corporation, based on the 2024 Technical Assessment of Public Parking Requirements, to secure up to 300 public parking spaces within the future underground parking structure on Pier 8 within the Area of Focus as illustrated on Appendix “B” to Report PED24151.</p> <p>Concurrent to this negotiation, staff will assess financial implications of securing public parking spaces, and suitability of various operating models. Options to be assessed will include: capital cost expenditure for parking spaces; deductions from the net closing proceeds on the sale of the development blocks with Waterfront Shores; cost recovery; etc.</p> <p>Capital and operating implications associated with these spaces will be identified concurrent to the negotiation process and reported back to Committee/Council for decision prior to finalizing a public parking agreement with Waterfront Shores Corporation.</p>	Q4 2025	MLDO
<p>2) Pause Pier 4 Area Above-Ground Parking Structure Location Study and Financial Analysis.</p> <p>This study should be paused and can be reinitiated subject to outcomes of ongoing monitoring of the waterfront’s evolving parking supply/demand context warranting additional spaces beyond any additional spaces accommodated within the Waterfront Shores development on Pier 8.</p> <p>Funds previously approved for conducting the Above-Ground Parking Structure ‘feasibility study’ will be used for costs associated with the assessing capital and operating costs of public parking options on Block 16, which is the current “Area of Focus” for public parking.</p>	Not Applicable	MLDO
<p>3) Implement a Paid Parking Program for Waterfront Lots and On-Street Along Guise Street</p>	Q2 2025	Transportation and Parking Services

Appendix “A” to West Harbour Development Sub-Committee Report 24-002

Page 2 of 5

<p>Introduce paid public parking for existing lots to manage demand and encourage use of sustainable transportation modes. Initial focus is planned for Pier 8 and vicinity. Each of the lots would be identified with a City parking zone number and equipped with parking machines.</p> <p>It is expected that this will be a net positive impact on parking revenues through the collection of paid on-street parking and enforcement. There will be small cost for installation of equipment which has been budgeted for within Transportation and Parking Services budget.</p>		
<p>4) Increase West Harbour Transit Service</p> <p>Hamilton Street Railway (HSR) is introducing the next Transit Growth Strategy in January 2025. While the plan is currently in draft, including implementation phasing, it envisions significant improvements in service for the West Harbour area.</p> <ul style="list-style-type: none"> - Increasing service frequencies on today’s 20 A-Line and 4 Bayfront routes - Extending service span to run 5am-2am on weekdays and Saturdays, 6am-1am on Sundays. - Extending 27 Upper James to serve Pier 8 via James, Wellington / Victoria, and Burlington - Restructuring the network to create a new transit hub at West Harbour, with nine routes serving the mountain, lower city, and Ancaster connecting at West Harbour GO. <p>These service level enhancements will be funded through City’s operating budget process.</p>	On-Going	Transit
<p>5) Implement Travel Demand Measures (TDM)</p> <p>Staff will continue to implement measures identified in the 2016 Pier 7/8 Transportation Demand Management Detailed Report, IBI.</p> <p>Staff will implement the following proposed measures including:</p> <ul style="list-style-type: none"> - Paid parking on Pier 8 - Increased transit service - Shared parking arrangements between uses - Shared ride - Vallet bike parking during events - Bike share locations - Community-based social marketing 	On-Going	Corporate-Wide (MLDO, Planning, Transportation and Parking Services), Transit

Appendix “A” to West Harbour Development Sub-Committee Report 24-002

Page 3 of 5

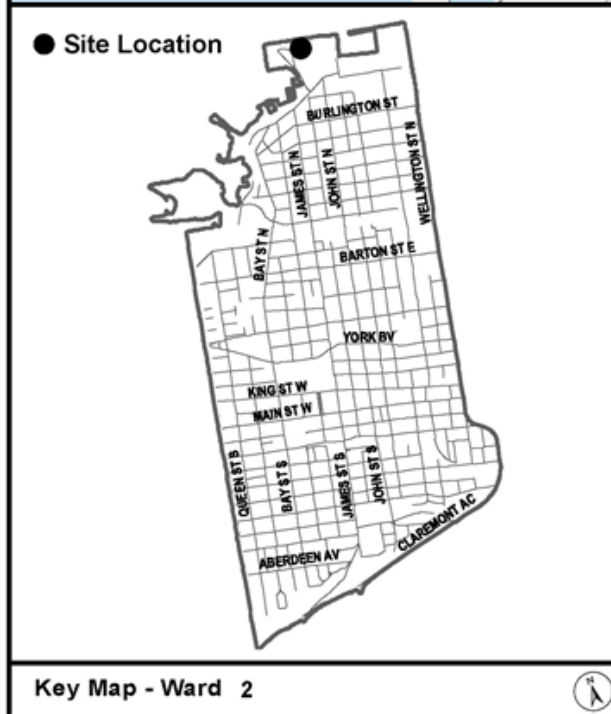
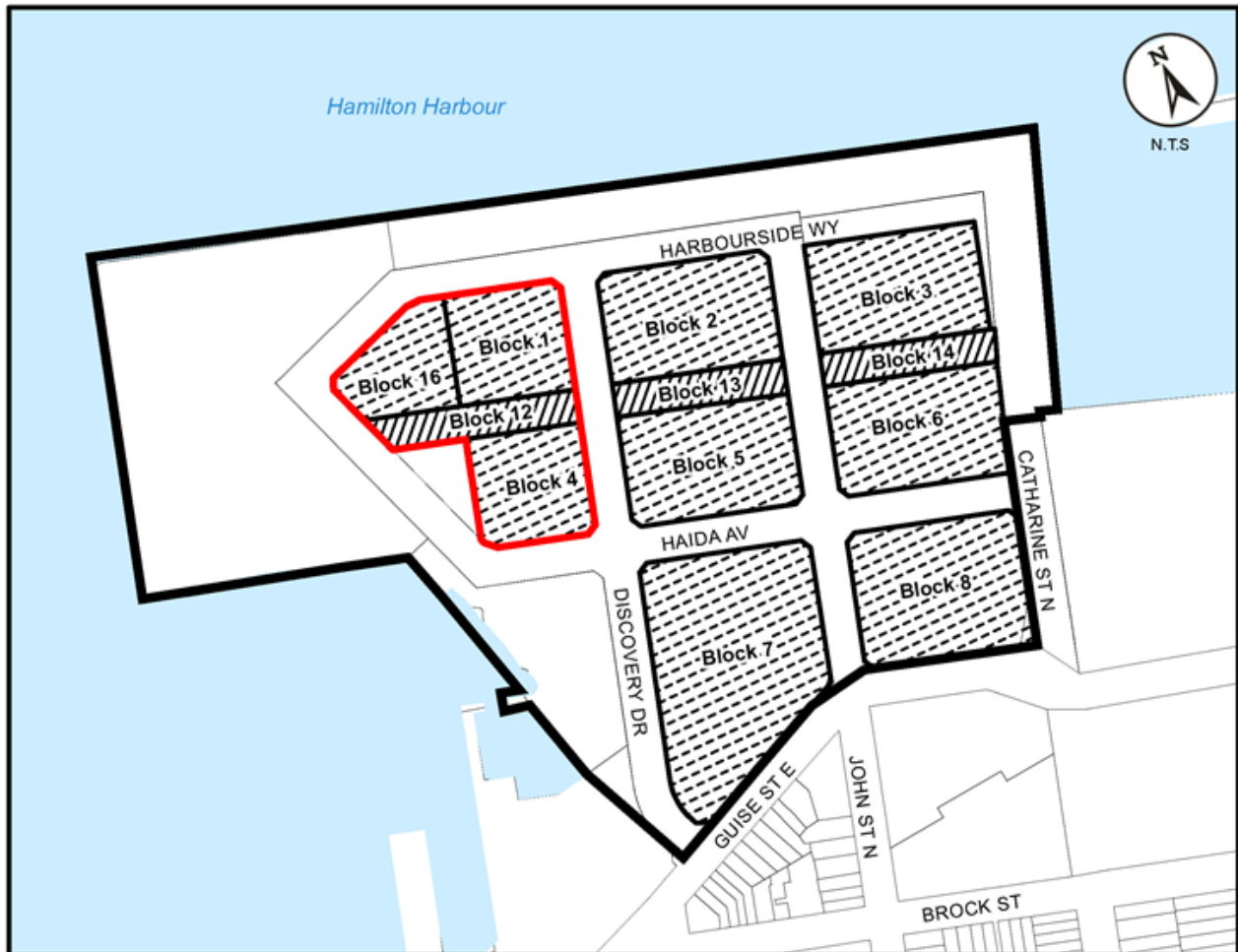
<p>- Incorporate additional TDM measures as part of Waterfront Shores development for private uses, at time of site plan application.</p> <p>The above initiatives can be incorporated into work plans for the Sustainable Mobility Team and in combination with Hamilton’s Smart Commute.</p>		
<p>6) Monitor and Manage Parking Demands Associated with Public Use and Municipal-Interest Uses</p> <p>Continue to monitor and manage parking demands associated with:</p> <ul style="list-style-type: none"> (i) Increasing visitors to the public open spaces such as Copps Pier, James St. Plaza, and events as the waterfront serves as city-wide waterfront public amenity and tourist destination; (ii) Additional visitors in relation to the Hamilton Public Library’s vision for reuse of the Discovery Centre as a library, Indigenous gathering space, exhibit/gallery, café and visitor amenities; (iii) Changing visitor patterns to City’s third-party leasehold interests including: Leander Boat Club, Royal Hamilton Yacht Club, Hamilton Bay Sailing Club, Harbour West Marina, Macassa Bay Yacht Club, and Williams Fresh Café; (iv) Projected increase of visitors associated with Parks Canada HMCS Haida National Historic Site and need for the spaces relative to Parks Canada offices; (v) Elimination of Temporary Surface Parking Lots on Pier 8 as development by Waterfront Shores progresses across Pier 8; and, (vi) Elimination of currently available public parking spaces in the lot near Leander to accommodate required parking spaces associated with the four (4) development blocks located on Piers 6/7, through a real estate agreement related to the disposition process. <p>Issues and opportunities that arise shall be reported via West Harbour Development Sub-Committee staff reports as required.</p>	<p>On-Going</p>	<p>MLDO; CREO; Transportation and Parking Services.</p>
<p>7) Proceed with Improvements to Pier 8 Temporary Parking Lots</p>	<p>Q2 2025</p>	<p>Engineering Services</p>

Appendix “A” to West Harbour Development Sub-Committee Report 24-002

<p>Proceed with constructing improvements to the existing temporary parking lots (e.g. gravel or asphalt enhancements, sidewalks, driveway accesses).</p> <p>Costs associated with these improvements have previously been approved through staff Report PED23078 West Harbour Redevelopment: Interim Conditions and Transition Plan.</p>		
<p>8) Ensure Waterfront Shores Provides Parking Associated with Private Development, consistent with City’s Zoning By-law.</p> <p>Waterfront Shores will be required to provide parking spaces associated with Pier 8 development as part of future site plan applications for each of the nine (9) development blocks across Pier 8. The City will work with Waterfront Shores to confirm parking requirements associated with private development.</p>	<p>At Site Plan Application and Building Permit Application Stages</p>	<p>MLDO; Planning Division; Building Division</p>
<p>9) Utilize Remote Lots at Bayfront Park and Eastwood Park</p> <p>Utilize remote lots at Bayfront Park and Eastwood Park to supplement parking needs during peak weekends and special events. Promote parking availability at these locations during large events and add signage.</p>	<p>On-Going</p>	<p>Transportation and Parking Services</p>
<p>10) Explore opportunity to incorporate HSR Transit end-of-line location near Williams Café or west end of Guise St. near Leander along with public restrooms through the Transit Growth Strategy.</p> <ul style="list-style-type: none"> - HSR’s Transit Growth Strategy sees nearly a dozen routes operating in the West Harbour area, including nine intended to terminate at West Harbour GO. Work is currently underway to identify how these routes could operate out of a new facility at West Harbour GO. A new facility would require joint study by Metrolinx and the City of Hamilton to advance. - Reducing the number of buses terminating at West Harbour GO in favour of end-of-lines along the waterfront reduces the cost and complexity of implementing the Transit Growth Strategy while improving transit access to and from the West Harbour waterfront. - An end-of-line location can be lightweight in approach. A new end-of-line would require 1-2 bus bays, access to washrooms for operators, and customer amenities like shelters and benches that 	<p>Timeframe to be determined as part of implementation of Transit Growth Strategy</p>	<p>Transit</p>

Appendix “A” to West Harbour Development Sub-Committee Report 24-002**Page 5 of 5**

<p>can be provided through the waterfront’s own street furniture programs.</p> <p>Budget impacts associated with implementing this action item will be identified through future Council decisions related to the City’s Transit Growth Strategy.</p>		
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Location Map



Hamilton

PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT

File Name/Number:
Area of Focus – Public Parking Opportunity

Date:
October 31, 2024


Planner/Technician:
AS/NB

Subject Property

- █ Area of Focus - Public Parking Opportunity
- The "Greenway", comprised of Blocks 12, 13 and 14, Hamilton (Ward 2)
- Lands Subject to City of Hamilton and Waterfront Shores Corporation (WSC) Development Agreement, comprised of Blocks 1, 2, 3, 4, 5, 6, 7, 8 and 16
- Pier 8 Plan of Subdivision



CITY OF HAMILTON
CORPORATE SERVICES DEPARTMENT
Financial Planning, Administration and Policy Division

TO:	Chair and Members General Issues Committee
COMMITTEE DATE:	January 15, 2025
SUBJECT/REPORT NO:	2025 Tax Supported User Fees (FCS25001) (City Wide)
WARD(S) AFFECTED:	City Wide
PREPARED BY:	Cyrus Patel (905) 546-2424 Ext. 7698
SUBMITTED BY:	Kirk Weaver Acting Director, Financial Planning, Administration and Policy Corporate Services Department
SIGNATURE:	

RECOMMENDATION(S)

- (a) That the 2025 User Fees contained in Appendix "A" to Report FCS25001, "2025 Tax Supported User Fees", be approved and implemented; and
- (b) That the City Solicitor be authorized and directed to prepare all necessary by-laws for Council approval for the purposes of establishing the user fees contained in Appendix "A" to Report FCS25001.

EXECUTIVE SUMMARY

The recommendations in Report FCS25001, 2025 Tax Supported User Fees, provide staff with the authority to bring forward a new User Fees and Charges for Services By-law and establish new rates for 2025. For the most part, the proposed user fees will be effective upon adoption of Report FCS25001, while some fees may become effective later during 2025 based on established program policies, procedures and practices. User fees form an integral part of the annual budget process as they represent a significant source of sustainable revenue for ongoing operations of specific programs and services. User fees are a revenue tool that allow municipalities to distribute the cost of providing services across the users of those services versus a flat tax on all properties.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: 2025 Tax Supported User Fees (FCS25001) (City Wide) – Page 2 of 8

Appendix “A” to Report FCS25001 identifies most of the City’s tax supported user fees (including proposed new fees), along with brief comments, where relevant. Other user fees not included in Report FCS25001 and established through separate City by-laws, relate to:

- Building Permit Fees;
- Planning and Growth Management Fees; and
- Hamilton Farmers’ Market Fees.

At the end of the 2025 Tax budget process, the fees approved per Appendix “A” to Report FCS25001 will be established via a 2025 user fee by-law.

The budgeted user fees for 2025 are \$136.84 M compared to \$131.89 M in 2024, reflecting an increase of \$4.95 M. This additional revenue helps to offset the cost of providing the respective services to residents and businesses and provides relief to the overall property tax levy.

Throughout the 2025 budget process, staff was directed to ensure that, wherever possible, user fees reflect the cost of providing the service. As in past years, program areas have tried to work towards full cost recovery, while taking into consideration inflation, market conditions, affordability and equity challenges through targeted subsidy programs.

There are, however, some exceptions which include:

- Provincially mandated fees – e.g., Tourism-Oriented Directional Signs, Lottery Licence Fees;
- Certain user fees recommended to remain unchanged due to a pending review or market / cost analysis indicating that the current fee is appropriate or where an increase is not warranted;
- Circumstances where it is desirable to round the total fee (including tax) to provide for added customer convenience and more efficient cash handling procedures;
- For services that are experiencing significant inflation and where the program areas are concerned about affordability and market competitiveness, a phase-in approach may be adopted to spread the increase over several years.

Alternatives for Consideration – See page 8

SUBJECT: 2025 Tax Supported User Fees (FCS25001) (City Wide) – Page 3 of 8**FINANCIAL – STAFFING – LEGAL IMPLICATIONS**

Financial: Approval of the user fees is an integral part of the annual budget process. Revenue estimates for the 2025 budget are based on the fees contained within Report FCS25001, which represents approximately \$4.95 M in additional revenues when compared to 2024. This additional revenue provides relief to the property tax levy. Without this additional revenue, there would be an approximate 0.35% additional increase in the average residential property tax rate.

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

Each year, the City sets its user fees as part of the tax supported budget process. For the most part, these user fees will be effective upon adoption of Report FCS25001 by Council. Some fees, however, (e.g., Transit, Recreation rental fees) are effective later in 2025. The annual user fee by-law is then passed by Council at the completion of the budget process.

During the process for approval of the 2024 User Fees, staff was directed to engage an external consultant to conduct a City-wide review of user fees. An update in this matter is provided on page 8 of Report FCS25001.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

As per the *Municipal Act*, a by-law is required once the user fees in Report FCS25001 and other reports are approved.

RELEVANT CONSULTATION

The user fees contained in Appendix “A” to Report FCS25001 were submitted by the departments responsible for administering the fee.

ANALYSIS AND RATIONALE FOR RECOMMENDATION(S)

Appendix “A” to Report FCS25001 provides a listing of the majority of the City’s tax-supported user fees. Due to the timing of Report FCS25001, some user fees go forward with a separate report to their respective committees. User fees within each department are increasing at or around the estimated rate of inflation with some deviation as a result of rounding.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: 2025 Tax Supported User Fees (FCS25001) (City Wide) – Page 4 of 8

The user fees collected by the City are booked under the “Fees and General” Revenue Category in the City’s financial system. Table 1 provides a brief overview of the ratios of the user fee accounts only summarized for the 2025 Preliminary Budget and the 2024 Restated Budget, in comparison to the Gross Expenditures (net of Grants and Subsidies) for respective periods, to provide a comprehensive perspective.

Table 1

Ratio of User Fees to Gross Expenditures (Net of Grants and Subsidies) for Divisions with USER FEES > \$100K							
Department	USER FEES Budget \$'000				User Fee Ratios		
	2024 Restated	2025 Budget	Change in User Fees	% Change	2024	2025	Change
Corporate Services	(3,085.6)	(2,994.3)	▼ (91.3)	⊗ -3.0%	17.0%	15.4%	⬇️ -1.6%
Healthy & Safe Communities	(12,422.0)	(13,257.9)	▲ 835.8	⊙ 6.7%	5.8%	5.8%	▬ 0.0%
Planning & Economic Develop.	(48,253.8)	(50,149.5)	▲ 1,895.7	⊙ 3.9%	51.5%	49.4%	⬇️ -2.1%
Public Works	(67,845.4)	(70,154.8)	▲ 2,309.4	⊙ 3.4%	16.5%	16.2%	⬇️ -0.3%
City Total	(131,606.9)	(136,556.6)	▲ 4,949.7	⊙ 3.8%	17.8%	17.5%	⬇️ -0.4%

The purpose of this analysis is to compare changes in the extent to which City funded expenditures are offset by User Fee Revenues. For this reason, the revenues received from Grants and Subsidies are first netted out against the gross expenditures to determine the City’s gross funding level.

Table 1 compares the percentage ratio of User Fees to the Gross Expenditures (net of Grants and Subsidies) for 2024 and 2025. It is to be noted that even if the user fees for 2025 are higher for some City departments, the percentage increase in the fees may be less than the percentage increase in the expenditure budget for 2025, e.g., for Planning and Economic Development, the ratio of User Fees to Gross Expenditures net of Grants and Subsidies fell from 51.5% in 2024 to 49.4% in 2025, even though the Use Fee revenues have risen by \$1.9 M in 2025.

Table 1 shows that:

- The total annualized User Fee Revenue in the City’s 2024 Preliminary Budget is expected to increase by \$ 4.95 M, or 3.8% on average, compared to the 2024 revenues;

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SUBJECT: 2025 Tax Supported User Fees (FCS25001) (City Wide) – Page 5 of 8

- The expenditures net of grants and subsidies have increased at a faster rate than the user fees which have increased by 3.8% which is caused by one or more of the following factors:
 - User fees may be capped by Provincial guidelines, City policy, market conditions, or extent of user demand;
 - Policy changes may result in certain services not being provided to the same extent as in past year;
 - City facilities may be undergoing major repairs and not available for public use; or
 - There may a change in public demand for a given service offered.
- Challenges exist in the Planning and Economic Development and Public Works Departments, where the User Fee Revenue increase percentage has not kept up with the percentage expenditure increase in the gross expenditures net of grants and subsidies.
- Not all City expenditures are expected to generate revenues, hence, depending on where and how City program efforts are focussed, increased expenditures may not generate corresponding revenues.

Comments by Department

Planning and Economic Development
(Pages 1 to 31 of Appendix “A” to Report FCS25001)

Though the user fees for the Planning and Economic Development Department have risen by \$1.9 M or 3.9%, the gross expenditures net of grants has increased at a much higher rate. This is a result of the fact that not all operational activities are directly linked to provision of services that lead to user fee revenues.

User Fees for this Department are based on the following underlying principles. Examples are listed below.

A. Fees Provincially Mandated:

- Tourism Fees: Tourism Oriented Directional Signs (TODS) and signs under the LOGO sign
- Lottery License Fees

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SUBJECT: 2025 Tax Supported User Fees (FCS25001) (City Wide) – Page 6 of 8**B. Market Based:**

- Animal Services
- Boarding fee and quarantine fee for dangerous or potentially dangerous dogs
- Hamilton Municipal Parking System Fees
- Mail issuance fee
- Urban Renewal fees

C. Cost Recovery:

- Animal Services – microchip fee for low-income clinics

Healthy and Safe Communities

(Pages 32 to 63 of Appendix “A” to Report FCS25001)

The User Fees for Healthy and Safe Communities have risen by \$836 K, mostly as a result of increases in Recreation, which rose by \$1.2 M. However, this is offset by User Fee revenue reduction of \$351 K in Hamilton Fire Department as a result of restructuring of the service delivery model for Fire Prevention in Rental Housing where the services for the public are maintained while reducing both expenditures and the corresponding user fees that would have been triggered.

Most of the fees for Recreational programs are subject to Market considerations and user fee revenues have risen by 11.2% compared to 2024.

Public Works

(Pages 64 to 82 of Appendix “A” to Report FCS25001)

The User Fees for Public Works have risen by \$2.3 M, mostly as a result of increases in Transit \$2.6 M and Environmental Services \$675 K. However, this is offset by reduction in User Fees for Waste Management \$(1.3 M). The other divisions in Public Works show minor increases.

Many of the services provided by Public Works Department are charged based on full cost recovery. These include:

- Waste removal
- Shrub removal
- Environmental Assessments Reports and Master Plans
- Field Review
- Encroachments Application Fee
- Temporary Road Closure Fee

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SUBJECT: 2025 Tax Supported User Fees (FCS25001) (City Wide) – Page 7 of 8

User Fee increases for Environmental Services generally reflect the Corporate Guidelines. Some new fees were added in the Cemetery section for items such as inscriptions on benches, frames for porcelain pictures, concrete pads, pet containers and urns, QR codes and keepsake urns and for after hour service fees. The Cemeteries program has also included a compassionate waiver of fees for burials where there are no family members and no funds set aside for burial.

Waste Management user fees in 2025 have dropped by 16.5% compared to 2024 as a result of the transition of the blue box program. The City will no longer receive provincial subsidy for recycling or revenues from the sale of commodities.

Corporate Services

(Pages 83 to 90 of Appendix “A” to Report FCS25001)

Many of the services provided by Corporate Services Department are charged based on full cost recovery. These include:

- Records Search
- Registration of Delinquent Accounts
- Tax Extension Agreements
- Tax Letters
- Issue Tax Certificate
- Marriage Licence Fees

The main source of User Fee revenues in Corporate Services is the City Clerk’s Office where the User Fee revenues in 2025 show a projected decline of \$100 K, primarily as a result of lower volume of marriage licences.

For Revenue Services, the user fees are not increasing in pace with the expenditures on account of decrease in volume of transactions and increasing non-recoverable cost such as postage.

City Manager’s Office

(Page 91 of Appendix “A” to Report FCS25001)

The City Manager’s Office user fees are limited to charges for duplication of employee files. The user fees budget for 2025 is \$34.5 K.

User Fees Discontinued and Added

A list of User Fees discontinued in 2025 is provided in Appendix “B” to Report FCS25001. A summary of reason for the removal is also included.

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SUBJECT: 2025 Tax Supported User Fees (FCS25001) (City Wide) – Page 8 of 8

A list of New User Fees being proposed to be added in 2025 is provided in Appendix “C” to Report FCS25001.

User Fee Review

The User Fee Report for 2024, FCS24003, contained the following recommendation:

That the General Manager, Finance and Corporate Services, be authorized and directed to engage an external consultant to conduct a City-wide review of user fees, with primary focus on Recreation and Transit and to facilitate a process for establishing a user fee framework consistent with the City’s organizational goals and priorities centred around community benefit, accessibility, equity and ability to pay.

The lead for this initiative was taken by Healthy and Safe Communities Department.

Report HSC24049 - User Fee Framework – Project Overview was presented to the General Issues Committee on December 4, 2024. The report sought the approval of the project approach and timelines for the User Fee Framework project and approval for funding for the consultant and activities required for the User Fee Framework project.

ALTERNATIVES FOR CONSIDERATION

Council can direct changes to the 2025 Tax Supported User Fees throughout budget deliberations. Setting user fees requires a balancing act between the need to ensure costs are recovered and being sensitive to community needs and challenges to have access to affordable services. The proposed user fees represent the best balance between competing priorities based on staff assessments.

APPENDICES AND SCHEDULES ATTACHED

Appendix “A” to Report FCS25001 – 2025 Proposed User Fees and Charges

Appendix “B” to Report FCS25001 – User Fees Discontinued in 2025

Appendix “C” to Report FCS25001 – New User Fees in 2025

CP/dt



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Building

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Comments for Planning Applications (COA, Consent, etc.)						
1	Sewage System and Sewage Comments	\$ 286.00	\$ 297.00	N	3.8%	guideline increase rounded
Site Plan Security Reduction Fee						
2	Site Plan Security Reduction Fee (includes one site inspection)	\$ 459.29	\$ 476.11	Y	3.7%	guideline increase
3	Site Plan Security Reduction Fee for each additional inspection	\$ 230.09	\$ 238.94	Y	3.8%	guideline increase
Routine Disclosure of Building Division Records						
4	Routine Disclosure Application Fee (includes the first 15 minutes of file search time and up to 10 photocopies)	\$ 27.43	\$ 50.00	Y	82.3%	guideline increase rounded with HST
5	For each additional 15 minutes of file search time above the first 15 minutes	\$ 22.12	\$ 25.00	Y	13.0%	guideline increase rounded with HST
Grading Security						
6	Grading Security Deposit for lots in Subdivisions	\$ 1,689.00	\$ 1,700.00	N	0.7%	These fees are deposits that are returned once conditions have been met
7	Grading Deposit for a Single Lot (Infill)	\$ 8,448.00	\$ 8,500.00	N	0.6%	These fees are deposits that are returned once conditions have been met
8	Grading Security Deposit for a Semi-Detached Dwelling (Infill)	\$ 11,264.00	\$ 11,300.00	N	0.3%	These fees are deposits that are returned once conditions have been met
9	Grading Security Deposit for Additions, large accessory building or detached Secondary Dwelling Units	\$ 3,654.00	\$ 3,700.00	N	1.3%	These fees are deposits that are returned once conditions have been met
Demolition Agreements						
10	a) Agreement	\$ 587.77	\$ 609.00	N	3.6%	guideline increase rounded
11	b) Security deposit/letter of credit - per sq. metre of bldg to be demolished (\$2,500 min & \$25,000 max)	\$ 140.94	\$ 147.00	N	4.3%	guideline increase rounded
Demolition Control By-law						
12	Demolition Control Applications	\$ 587.77	\$ 609.00	N	3.6%	guideline increase rounded
Application Fee for outdoor commercial patio exemption permits						
13	Inspection Fee	\$ 580.46	\$ 601.77	Y	3.7%	guideline increase rounded with HST
Illegal Grow Operations						
14	a) Inspection Fee	\$ 869.65	\$ 902.65	Y	3.8%	guideline increase rounded with HST
15	b) Re-occupancy Fee	\$ 789.26	\$ 817.70	Y	3.6%	guideline increase rounded with HST
Fortification By-law						
16	Exemption fee for applications pertaining to Single Family Dwellings and properties operated by not-for-profit organizations	\$ 156.60	\$ 162.84	Y	4.0%	guideline increase rounded with HST

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Building

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
17	Exemption fee for all other applications	\$ 313.20	\$ 324.78	Y	3.7%	guideline increase rounded with HST
Swimming Pool Enclosure By-law						
18	Swimming Pool Enclosure Fee	\$ 281.88	\$ 292.00	N	3.6%	guideline increase rounded
Property Reports						
19	Property Report Fee to determine if there are any outstanding Building Permits or Orders to Comply		\$ 125.00	Y		New Fee



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Economic Development

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Loan/Incentive Programs						
1	Commercial District Revitalization Grant Program Admin Fee for Grants less than or equal to \$5,000	\$ 101.77	\$ 106.19	Y	4.3%	Guideline increase.
2	Commercial District Revitalization Grant Program Admin Fee for Grants greater than \$5,000 and less than or equal to \$12,500	\$ 269.91	\$ 283.19	Y	4.9%	Guideline increase.
3	Commercial District Revitalization Grant Program Admin Fee for Grants greater than \$12,500	\$ 420.35	\$ 438.05	Y	4.2%	Guideline increase.
Revitalizing Hamilton Tax Increment Grant Program (RHTIG)						
4	Basic Fee - Developer only (only for Grants less than or equal to \$12,500)	\$ 269.91	\$ 283.19	Y	4.9%	Guideline increase.
5	Basic Fee - Developer only (only for Grants greater than \$12,500)	\$ 929.20	\$ 964.60	Y	3.8%	Guideline increase.
6	Additional Fee - Developer Transfer to New Condo Owner	\$ 495.58	\$ 513.27	Y	3.6%	Guideline increase.
Downtown and Barton/Kenilworth Housing Opportunities Program						
7	a) Initial Application	\$ 345.13	\$ 358.41	Y	3.8%	Guideline increase.
	b) Per Unit Fee is based on a Graduated Scale basis as follows:					
8	50 units or less - per unit fee	\$ 577.88	\$ 601.77	Y	4.1%	Guideline increase.
9	51-100 units - per unit fee	\$ 464.60	\$ 482.30	Y	3.8%	Guideline increase.
10	101 units or greater - per unit fee	\$ 433.63	\$ 451.33	Y	4.1%	Guideline increase.
11	Commercial District Housing Opportunities Program - per unit fee	\$ 433.63	\$ 451.33	Y	4.1%	Guideline increase.
12	Commercial District Housing Opportunities Program Application Fee (At final application stage)	\$ 345.13	\$ 358.41	Y	3.8%	Guideline increase.
13	Hamilton Heritage Property Grant Program less than or equal to \$12,500	\$ 269.91	\$ 283.19	Y	4.9%	Guideline increase.
14	Hamilton Heritage Property Grant Program greater than \$12,500	\$ 415.93	\$ 433.63	Y	4.3%	Guideline increase.
15	Erase Commercial District Remediation Loan Program (formerly called the Hamilton Downtown/West Harbourfront Remediation Loan Program)	\$ 346.02	\$ 358.41	Y	3.6%	Guideline increase.
16	Start-up and Office Tenant Attraction Program	\$ 561.95	\$ 584.07	Y	3.9%	Guideline increase.
Hamilton Community Heritage Fund Loan Program - administration fees						
17	a) Designated Commercial, Industrial or like properties (fee is based on percentage of loan amount)	2.10% of loan amount	2.10% of loan amount			
18	b) Other properties	\$ 331.86	\$ 345.13	Y	4.0%	Guideline increase.
19	ERASE Study Grant	\$ 256.64	\$ 269.91	Y	5.2%	Guideline increase.
20	ERASE Redevelopment Grant	\$ 929.20	\$ 964.60	Y	3.8%	Guideline increase.
21	ERASE Tax Assistance Program	\$ 929.20	\$ 964.60	Y	3.8%	Guideline increase.
22	LEED Grant Program	\$ 929.20	\$ 964.60	Y	3.8%	Guideline increase.

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Economic Development

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
23	LEED Grant Program Administration Fees (Fee Per Unit)	\$ 495.58	\$ 513.27	Y	3.6%	Guideline increase.
24	Hamilton Heritage Conservation Grant Program Application Fee	\$ 101.77	\$ 106.19	Y	4.3%	Guideline increase.
25	Barton / Kenilworth Revitalization Grant Program Admin Fee for Grants less than or equal to \$12,500	\$ 269.91	\$ 283.19	Y	4.9%	Guideline increase.
26	Barton / Kenilworth Revitalization Grant Program Admin Fee for Grants greater than \$12,500	\$ 420.35	\$ 438.05	Y	4.2%	Guideline increase.
27	Barton/Kenilworth Tax Increment Grant Program Admin Fee for Grants less than or equal to \$12,500	\$ 269.91	\$ 283.19	Y	4.9%	Guideline increase.
28	Barton/Kenilworth Tax Increment Grant Program Admin Fee for Grants greater than \$12,500	\$ 929.20	\$ 964.60	Y	3.8%	Guideline increase.
29	Barton/Kenilworth Tax Increment Grant Program - Additional Fee - Developer Transfer to New Condo Owner	\$ 495.58	\$ 513.27	Y	3.6%	Guideline increase.
30	Barton/Kenilworth Planning and Building Fees Rebate Program	\$ 101.77	\$ 106.19	Y	4.3%	Guideline increase.
Commercial Vacancy Assistance Program Fees						
31	Admin Fee for Grants less than or equal to \$5,000	\$ 101.77	\$ 106.19	Y	4.3%	Guideline increase.
32	Admin Fee for Grants greater than \$5,000	\$ 269.91	\$ 283.19	Y	4.9%	Guideline increase.
Temporary Outdoor Patio Program Fees						
33	Temporary Outdoor Patio Program Application fee	\$ 676.11	\$ 703.54	Y	4.1%	Guideline increase.

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Planning

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
	Cost Recovery on City-supported applications appealed to the Ontario Municipal Board					
	Where an application approved by Council of the City of Hamilton is appealed to the Ontario Municipal Board, the applicant/respondent shall pay any and all costs incurred by the City to support the applicant/respondent at a hearing, including but not limited to the legal costs for in-house or retained counsel, the costs for City staff (not including Planning & Economic Development staff) and the costs of consultants and witnesses. Accordingly, applicants shall submit a completed Cost Acknowledgment Agreement, in a form as prescribed by the General Manager of Planning & Economic Development, together with their application.	Full cost Recovery	Full cost Recovery			
1						
	Moved from Building:					
	Zoning Verification					
2	Zoning Verification & Work Order Reports (Single and Two Family Dwellings, Townhouses) – Regular	\$ 137.00			-100.0%	Replaced by new fee on PED24120
3	Zoning Verification & Work Order Reports (Single and Two Family Dwellings, Townhouses) – Express	\$ 209.00			-100.0%	Replaced by new fee on PED24120
4	Zoning Verification & Work Order Reports (Non-Residential / Multi-Residential) – Regular	\$ 281.00			-100.0%	Replaced by new fee on PED24120
5	Zoning Verification & Work Order Reports (Non-Residential / Multi-Residential) – Express	\$ 425.00			-100.0%	Replaced by new fee on PED24120
6	Zoning Verification Reports - Regular	\$ 125.00	\$ 130.00	N	4.0%	New fee Approved on PED24120
7	Zoning Verification Reports - Express	\$ 200.00	\$ 210.00	N	5.0%	New fee Approved on PED24120
8	Zoning Compliance Letter - liquor license	\$ 212.00	\$ 220.00	N	3.8%	
9	Zoning Verification Certificate - Rental Housing Pilot	\$ 290.00	\$ 300.00	N	3.4%	
10	Zoning Verification Certificate – Express Service - Rental Housing Pilot	\$ 416.00	\$ 435.00	N	4.6%	

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: General Manager PED

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Map / Publication Sales Fees	Full Cost Recovery	Full Cost Recovery	Y		
2	Data Base Information	Full Cost Recovery	Full Cost Recovery			
Photocopy & Computer Printout Service						
3	- Rate per page	\$ 0.46	\$ 0.48	Y	3.6%	
Information Requests						
4	- Floppy disks & CD's - per disk or CD	\$ 14.78	\$ 15.31	Y	3.6%	
5	- For manually researching a record - for each 15 minutes	\$ 20.88	\$ 21.63	N	3.6%	
6	- Developing Computer Programs or other methods of producing a record from machine readable record - for each 15 minutes	\$ 20.88	\$ 21.63	N	3.6%	

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Transportation Planning and Parking

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
E-Scooters						
1	Administrative and Enforcement Fee	\$ 266.37	\$ 276.11	Y	3.7%	
2	Commercial E-Scooter Storage Fee (per day)	\$ 68.14	\$ 70.80	Y	3.9%	



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Transportation Planning and Parking

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
On-street Parking Permits						
1	On-Street Parking Permit - No Access to Onsite Parking (no existing driveway or garage on property)	\$ 120.35	\$ 124.78	Y	3.7%	
2	On-Street Parking Permit - Access to Onsite Parking (existing driveway or garage on property)	\$ 182.30	\$ 188.50	Y	3.4%	
3	On-Street Parking Permit - Secondary Permit (for 2nd, 3rd or 4th vehicle registered to the same address)	\$ 208.85	\$ 215.93	Y	3.4%	
4	Temporary Residential Time Limit Exemption Parking Permit (weekly)	\$ 25.66	\$ 26.55	Y	3.4%	
5	Commercial/Industrial/Institutional temporary permits (site specific)	\$ -	\$ 188.50	Y	100.0%	- NEW FEE - to establish a temporary parking permit fee for commercial businesses operating at 286 Sanford Ave North (including McCallum Sather, Nix Sensor and Westinghouse HQ), the Catholic Children's Aid Society (CCAS) at 735 King Street East and Queen Victoria Elementary School at 166 Forest Avenue.
Residential Boulevard Parking (Front Yard Parking)						
6	Teranet Registration	\$ 102.00	\$ 106.00	N	3.9%	
7	Application Fee	\$ 417.70	\$ 432.74	Y	3.6%	
8	Annual Admin Fee	\$ 12.39	\$ 13.27	Y	7.1%	
9	Encroachment Insurance	\$ 12.39	\$ 13.27	Y	7.1%	
10	Status of Agreement Inquiries (Front Yard Parking)	\$ 66.37	\$ 69.03	Y	4.0%	
Commercial Boulevard Parking and Driveway Access Permits						
11	Registration	\$ 55.00	\$ 57.00	N	3.6%	
12	Application/Access Permit Fee	\$ 417.70	\$ 432.74	Y	3.6%	
13	Encroachment Insurance	\$ 12.39	\$ 13.27	Y	7.1%	
14	Fee/space (first two spaces)	\$ 115.93	\$ 120.35	Y	3.8%	
15	Fee/space (remaining spaces)	\$ 58.41	\$ 60.18	Y	3.0%	
Street Occupancy fees - Lost Parking Meter Revenue (pre payment required)						
16	Single Space Per Day	\$ 25.66	\$ 26.55	Y	3.4%	
17	Each Additional Day Up To 6 Consecutive Days Per Space	\$ 13.27	\$ 14.16	Y	6.7%	
18	Weekly Consecutive Rate Per Space	\$ 90.27	\$ 93.81	Y	3.9%	
19	Monthly Consecutive Rate Per Space	\$ 253.98	\$ 262.83	Y	3.5%	
20	Administration Fee - Lost Parking Meter Revenue	15% of the permit fee	15% of the permit fee			
21	Free Floating Car Share Permits	\$ 299.12	\$ 309.73	Y	3.6%	
22	On-Street Patio - Metered Parking Space (per space)	\$ 913.27	\$ 946.02	Y	3.6%	
23	On-Street Patio - Traffic Safety Device Hardware and Installation		tbd			Application of fee under consideration
24	Inspection Fee for the Review of Business Licences	\$ 38.05	\$ 39.82	Y	4.7%	

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Transportation Planning and Parking

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Administrative Penalty System (APS)						
25	MTO Search	\$ 26.54	\$ 26.54	Y	0.0%	No increase this year, fees increased higher than inflation in 2024 through benchmarking exercise
26	Late Payment	\$ 39.83	\$ 39.83	Y	0.0%	No increase this year, fees increased higher than inflation in 2024 through benchmarking exercise
27	Fail to Attend Hearing	\$ 115.93	\$ 115.93	Y	0.0%	No increase this year, fees increased higher than inflation in 2024 through benchmarking exercise
28	Plate Denial	\$ 13.27	\$ 13.27	Y	0.0%	No increase this year, fees increased higher than inflation in 2024 through benchmarking exercise
29	Mail Issuance (New)	\$ 23.01	\$ 23.01	Y	0.0%	No increase this year, fees increased higher than inflation in 2024 through benchmarking exercise

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Tourism & Culture

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
MUSEUM GENERAL ADMISSION FEES:						
Children's Museum - Adult: 18 to 59, Senior: 60+, Student/Youth: 13 to 17 or with valid student ID, Child: 1 to 12, Infant: under 1, Family: Two Adults and dependant children						
All Other Sites - Adult: 18 to 59, Senior: 60+, Student/Youth: 13 to 17 or with valid student ID, Child: 6 to 12, Infant: 5 & under, Family: Two Adults and dependant children						
1	Dundurn Castle - Adult	\$ 13.72	\$ 14.16	Y	3.2%	
2	Dundurn Castle - Senior	\$ 11.73	\$ 12.39	Y	5.7%	
3	Dundurn Castle - Student/Youth	\$ 11.73	\$ 12.39	Y	5.7%	
4	Dundurn Castle - Child	\$ 8.41	\$ 8.85	Y	5.3%	
5	Dundurn Castle - Infant	Free	Free			
6	Dundurn Castle - Family	\$ 38.05	\$ 39.82	Y	4.7%	
7	Hamilton Military Museum - Adult	\$ 5.31	\$ 5.31	Y	0.0%	
8	Hamilton Military Museum - Senior	\$ 4.65	\$ 4.87	Y	4.8%	
9	Hamilton Military Museum - Student/Youth	\$ 4.65	\$ 4.87	Y	4.8%	
10	Hamilton Military Museum - Child	\$ 3.32	\$ 3.54	Y	6.7%	
11	Hamilton Military Museum - Infant	Free	Free			
12	Hamilton Military Museum - Family	\$ 13.27	\$ 14.16	Y	6.7%	
13	Whitehern Historic House & Garden - Adult	\$ 7.96	\$ 7.96	Y	0.1%	
14	Whitehern Historic House & Garden - Senior	\$ 6.86	\$ 7.08	Y	3.2%	
15	Whitehern Historic House & Garden - Student/Youth	\$ 6.86	\$ 7.08	Y	3.2%	
16	Whitehern Historic House & Garden - Child	\$ 4.87	\$ 5.31	Y	9.0%	
17	Whitehern Historic House & Garden - Infant	Free	Free			
18	Whitehern Historic House & Garden - Family	\$ 24.34	\$ 24.78	Y	1.8%	
19	Battlefield House Museum & Park - Adult	\$ 8.85	\$ 8.85	Y	0.0%	
20	Battlefield House Museum & Park - Senior	\$ 7.52	\$ 7.96	Y	5.9%	
21	Battlefield House Museum & Park - Student/Youth	\$ 7.52	\$ 7.96	Y	5.9%	
22	Battlefield House Museum & Park - Child	\$ 5.31	\$ 5.31	Y	0.0%	
	Battlefield House Museum & Park - Infant					
23	Battlefield House Museum & Park - Family	\$ 24.34	\$ 24.78	Y	1.8%	
24	Hamilton Museum of Steam & Technology - Adult	\$ 8.85	\$ 8.85	Y	0.0%	
25	Hamilton Museum of Steam & Technology - Senior	\$ 7.52	\$ 7.96	Y	5.9%	
26	Hamilton Museum of Steam & Technology - Student/Youth	\$ 7.52	\$ 7.96	Y	5.9%	
27	Hamilton Museum of Steam & Technology - Child	\$ 5.31	\$ 5.31	Y	0.0%	
	Hamilton Museum of Steam & Technology - Infant					
28	Hamilton Museum of Steam & Technology - Family	\$ 24.34	\$ 24.78	Y	1.8%	

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Tourism & Culture

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
29	Hamilton Children's Museum - Adult	\$ 3.10	\$ 3.54	Y	14.2%	Children's Museum to re-open in 2025
30	Hamilton Children's Museum - Senior	\$ 3.10	\$ 3.54	Y	14.2%	Children's Museum to re-open in 2025
31	Hamilton Children's Museum - Student/Youth	\$ 3.10	\$ 3.54	Y	14.2%	Children's Museum to re-open in 2025
32	Hamilton Children's Museum - Child	\$ 4.87	\$ 5.31	Y	9.0%	Children's Museum to re-open in 2025
33	Hamilton Children's Museum - Infant	Free	Free			Children's Museum to re-open in 2025
34	Hamilton Children's Museum - Family	\$ 13.72	\$ 14.16	Y	3.2%	Children's Museum to re-open in 2025
35	Fieldcote Memorial Park & Museum - Adult	\$ 4.87	\$ 5.31	Y	9.1%	
36	Fieldcote Memorial Park & Museum - Senior	\$ 4.20	\$ 4.42	Y	5.3%	
37	Fieldcote Memorial Park & Museum - Student/Youth	\$ 4.20	\$ 4.42	Y	5.3%	
38	Fieldcote Memorial Park & Museum - Child	\$ 3.10	\$ 3.54	Y	14.3%	
39	Fieldcote Memorial Park & Museum - Infant	Free	Free			
40	Fieldcote Memorial Park & Museum - Family	\$ 13.72	\$ 14.16	Y	3.2%	
41	Griffin House - Adult	Free	Free			
42	Griffin House - Senior	Free	Free			
43	Griffin House - Student/Youth	Free	Free			
44	Griffin House - Child	Free	Free			
45	Griffin House - Infant	Free	Free			
	MUSEUM SPECIAL EVENTS					
	Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.					
		Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.	Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.			
46	Dundurn Castle Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.					Fee structures are calculated based on staffing and materials - they vary
	MUSEUM GROUP RATES					
	General tour rates for Tour Operators, Group Leaders, Community Groups. Expenses incurred for specific programming may increase rate accordingly.					

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Tourism & Culture

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
47	Dundurn Castle - Adult	\$ 10.84	\$ 11.50	Y	6.1%	
48	Dundurn Castle - Senior	\$ 9.29	\$ 9.73	Y	4.8%	
49	Dundurn Castle - Youth	\$ 9.29	\$ 9.73	Y	4.8%	
50	Dundurn Castle - Child	\$ 6.64	\$ 7.08	Y	6.7%	
Hamilton Military Museum						
51	Hamilton Military Museum - Adult	\$ 4.20	\$ 4.42	Y	5.3%	
52	Hamilton Military Museum - Senior	\$ 3.76	\$ 3.98	Y	5.9%	
53	Hamilton Military Museum - Youth	\$ 3.76	\$ 3.98	Y	5.9%	
54	Hamilton Military Museum - Child	\$ 2.65	\$ 2.65	Y	0.2%	
55	Dundurn National Historic Site: Guided tour of Grounds/Garden - Adult/Senior/Student	\$ 4.87	\$ 5.31	Y	9.1%	
56	Dundurn National Historic Site: Guided tour of Grounds/Garden - Child	\$ 3.98	\$ 4.42	Y	11.1%	
Whitehern Historic House & Garden						
57	Whitehern Historic House & Garden - Adult	\$ 7.08	\$ 7.08	Y	0.0%	
58	Whitehern Historic House & Garden - Senior	\$ 5.97	\$ 6.19	Y	3.8%	
59	Whitehern Historic House & Garden - Youth	\$ 5.97	\$ 6.19	Y	3.8%	
60	Whitehern Historic House & Garden - Child	\$ 4.20	\$ 4.42	Y	5.4%	
Battlefield House Museum & Park						
61	Battlefield House Museum & Park - Adult	\$ 7.08	\$ 7.08	Y	0.0%	
62	Battlefield House Museum & Park - Senior	\$ 5.97	\$ 6.19	Y	3.7%	
63	Battlefield House Museum & Park - Youth	\$ 5.97	\$ 6.19	Y	3.7%	
64	Battlefield House Museum & Park - Child	\$ 4.20	\$ 4.42	Y	5.3%	
Hamilton Museum of Steam & Technology						
65	Hamilton Museum of Steam & Technology - Adult	\$ 7.08	\$ 7.08	Y	0.0%	
66	Hamilton Museum of Steam & Technology - Senior	\$ 5.97	\$ 6.19	Y	3.7%	
67	Hamilton Museum of Steam & Technology - Youth	\$ 5.97	\$ 6.19	Y	3.7%	
68	Hamilton Museum of Steam & Technology - Child	\$ 4.20	\$ 4.42	Y	5.3%	
Hamilton Children's Museum						
69	Hamilton Children's Museum - Child	\$ 3.98	\$ 4.42		11.2%	Children's Museum to re-open in 2025
70	Hamilton Children's Museum - Youth	\$ 3.32	\$ 3.54	Y	6.6%	Children's Museum to re-open in 2025
71	Hamilton Children's Museum - Adult	\$ 2.43	\$ 2.65	Y	9.3%	Children's Museum to re-open in 2025
Fieldcote Memorial Park & Museum						
72	Fieldcote Memorial Park & Museum - Adult	\$ 3.98	\$ 4.42	Y	11.1%	
73	Fieldcote Memorial Park & Museum - Senior	\$ 3.32	\$ 3.54	Y	6.6%	
74	Fieldcote Memorial Park & Museum - Youth	\$ 3.32	\$ 3.54	Y	6.6%	

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City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Tourism & Culture

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
75	Fieldcote Memorial Park & Museum - Child	\$ 2.43	\$ 2.65	Y	9.1%	
MUSEUM STUDENT AND YOUTH GROUP RATES						
Educational Program Rates - minimum rate of \$3.50 per student applies to programs 1 hour in length. Programs over 1 hour in length may include discount to hourly rate. Expenses incurred for specific programming may increase rate accordingly.						
Outreach Rates - Minimum flat rate.						
76	Dundurn Castle - Elementary School per hour/student	\$ 4.25	\$ 4.40	N	3.5%	
77	Dundurn Castle - High School per hour/student	\$ 3.76	\$ 3.98	Y	5.9%	
78	Hamilton Military Museum - Elementary School per hr/student	\$ 4.25	\$ 4.40	N	3.5%	
79	Hamilton Military Museum - High School per hr/student	\$ 3.76	\$ 3.98	Y	5.9%	
80	Evening Tour After 5:00 pm (Dundurn and Military)	\$ 340.71	\$ 353.10	Y	3.6%	
81	Evening Tour After 5:00 pm Additional Staff (Dundurn and Military)	\$ 172.57	\$ 178.76	Y	3.6%	
82	Whitehern Historic House & Garden - Elementary School per hr/student	\$ 4.25	\$ 4.40	N	3.5%	
83	Whitehern Historic House & Garden - High School per hr/student	\$ 3.76	\$ 3.98	Y	5.9%	
84	Battlefield House Museum & Park - Elementary School per hr/student	\$ 4.25	\$ 4.40	N	3.5%	
85	Battlefield House Museum & Park - High School per hr/student	\$ 3.76	\$ 3.98	Y	5.9%	
86	Hamilton Museum of Steam & Technology - Elementary School per hr/student	\$ 4.25	\$ 4.40	N	3.5%	
87	Hamilton Museum of Steam & Technology - High School per hr/student	\$ 3.76	\$ 3.98	Y	5.9%	
88	Hamilton Children's Museum - Elementary School per hr/student	\$ 4.25	\$ 4.40	N	3.5%	
89	Fieldcote Memorial Park & Museum - Elementary School per hr/student	\$ 4.25	\$ 4.40	N	3.5%	
90	Fieldcote Memorial Park & Museum - High School per hr/student	\$ 3.76	\$ 3.98	Y	5.9%	
91	Griffin House - Elementary School per hr/student	\$ 4.25	\$ 4.40	N	3.5%	
92	Griffin House - High School per hr/student	\$ 3.76	\$ 3.98	Y	5.9%	
93	Hamilton Civic Museum Outreach Lecture	\$ 176.99	\$ 183.19	Y	3.5%	
94	Hamilton Civic Museum Outreach Program- Elementary Flat rate	\$ 185.00	\$ 192.00	N	3.8%	
MUSEUM MEMBERSHIPS (annual)						
95	Hamilton Museum of Steam & Technology - Organizational per person	\$ 15.71	\$ 15.93	Y	1.4%	
MUSEUM CHILD BIRTHDAY PARTIES						
Package rate will fluctuate according to client needs (i.e. program, craft, food, etc.) Minimum hourly rates are recorded. Hourly rates will fluctuate based on cost recovery and net profit margin.						
96	Dundurn Castle - Package per person	\$ 18.58	\$ 19.47	Y	4.8%	
97	Whitehern Historic House & Garden - Package per person	\$ 18.58	\$ 19.47	Y	4.8%	
98	Battlefield House Museum & Park - Package per person	\$ 18.58	\$ 19.47	Y	4.8%	
99	Hamilton Museum of Steam & Technology - Package per person	\$ 18.58	\$ 19.47	Y	4.8%	
100	Fieldcote Memorial Park & Museum - Package per person	\$ 18.58	\$ 19.47	Y	4.8%	

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City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Tourism & Culture

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
MUSEUM RENTAL RATES (Social and Corporate)						
Discounts are made available to not-for-profit and community-based organizations. Minimum hourly rates are recorded. Hourly rates will fluctuate based on cost recovery and net profit margin.						
101	Ancaster Old Town Hall	\$ 53.98	\$ 55.75	Y	3.3%	
102	The Coach House at Dundurn - hourly rate	\$ 53.98	\$ 55.75	Y	3.3%	
103	Dundurn Pavilion (Outdoor)	\$ 159.29	\$ 164.60	Y	3.3%	
104	The Stable at Whitehern - hourly rate	\$ 53.98	\$ 55.75	Y	3.3%	
105	The Woodshed at HMST - hourly rate	\$ 53.98	\$ 55.75	Y	3.3%	
106	The Woodshed Pavilion with access to Kitchenette - 2021	\$ 159.29	\$ 164.60	Y	3.3%	
107	"The Party Room" at Children's Museum - hourly rate	\$ 53.98	\$ 55.75		3.3%	Children's Museum to re-open in 2025
108	Fieldcote Memorial Park & Museum Meeting Room - hourly rate	\$ 53.98	\$ 55.75	Y	3.3%	
109	Battlefield Pavilion	\$ 159.29	\$ 164.60	Y	3.3%	
110	Grandview at Battlefield Park - hourly rate	\$ 53.98	\$ 55.75	Y	3.3%	
111	Magnolia Hall	\$ 53.98	\$ 55.75	Y	3.3%	New Facility for 2025
MUSEUM RENTAL RATES - USE OF GROUNDS						
Discounts are made available to not-for-profit and community-based organizations.						
112	Dundurn Castle - Outdoor or Cockpit	\$ 597.35	\$ 618.58	Y	3.6%	
113	Whitehern Historic House & Garden - Outdoor	\$ 398.23	\$ 412.39	Y	3.6%	
114	Battlefield House Museum & Park - Outdoor	\$ 398.23	\$ 412.39	Y	3.6%	
115	Hamilton Museum of Steam & Technology - Outdoor	\$ 398.23	\$ 412.39	Y	3.6%	
116	Fieldcote Memorial Park & Museum - Outdoor	\$ 597.35	\$ 618.58	Y	3.6%	
117	Fieldcote Memorial Park and Museum - 1/2 day rate	\$ 398.23	\$ 412.39	Y	3.6%	
118	Evening Grounds Use After 5:00pm (All sites)	\$ 663.72	\$ 687.61	Y	3.6%	
119	Dundurn parking lot- minimum rate	\$ 287.61	\$ 298.23	Y	3.7%	
SOCIAL PHOTOGRAPHY - USE OF GROUNDS						
120	Ancaster Old Town Hall	\$ 185.84	\$ 192.92	Y	3.8%	
121	Dundurn National Historic Site	\$ 185.84	\$ 192.92	Y	3.8%	
122	Whitehern Historic House & Garden	\$ 185.84	\$ 192.92	Y	3.8%	
123	Battlefield House Museum & Park	\$ 185.84	\$ 192.92	Y	3.8%	
124	Hamilton Museum of Steam & Technology	\$ 185.84	\$ 192.92	Y	3.8%	
125	Fieldcote Memorial Park & Museum	\$ 185.84	\$ 192.92	Y	3.8%	
COMMERCIAL FILM RATES						
126	Site Monitor - hourly rate	\$ 46.90	\$ 48.67	Y	3.8%	
127	Additional monitoring - staff hourly rate [change to] Site Supervisor per hour	\$ 67.92	\$ 70.80	Y	4.2%	

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City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Tourism & Culture

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Hamilton Film Office Administration Fees						
All Student Productions will be exempt from any permit fees						
128	For Profit Productions - Administration Fee	\$ 63.72	\$ 132.74	Y	108.3%	One-time increase to bring fees in line with market standard
129	Non-Profit Productions - Administration Fee	\$ 31.86	\$ 32.74	Y	2.8%	
130	Surcharge on City services and/or location	Fees as negotiated	Fees as negotiated			

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Tourism & Culture

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Tourism-Oriented Directional Signs (TODS) - 2' x 8'	\$ 179.65	\$ 185.84	Y	3.4%	
2	Tourism-Oriented Directional Signs (TODS) - 1.5' x 6'	\$ 141.59	\$ 146.90	Y	3.7%	
3	Tourism-Oriented Directional Signs (TODS) - 1' x 4'	\$ 69.91	\$ 72.57	Y	3.8%	
4	Tourism-Oriented Directional Signs (TODS) - 1' x 5'	\$ 81.42	\$ 84.07	Y	3.3%	
LOGO Program - LINC & Redhill Parkway Road Signage Fees:						
5	- Mainlines/Ramps	\$ 2,662.83	\$ 2,758.41	Y	3.6%	
6	- Trailblazing	\$ 213.27	\$ 221.24	Y	3.7%	
Visitors Centre Room Rental Rates (Social and Corporate)						
Discounts are made available to not-for-profit and community-based organizations. Minimum hourly rates are recorded. Hourly rates will fluctuate based on cost recovery and net profit margin.						
7	Tourism Visitor Centre - daytime hourly rate	\$ 42.48	\$ 44.25	Y	4.2%	
8	Premium for rentals involving alcohol consumption	\$ 577.88	\$ 599.12	Y	3.7%	
9	Various rates for Special Events, Workshops, Seminars, Hands-on programs, Special Exhibits, etc.	Various	Various			

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Late Payment (after 15 days)	\$ 56.64	\$ 58.41	Y	3.1%	
2	Fail to Attend Hearing	\$ 110.62	\$ 115.04	Y	4.0%	
3	Final notice of non-payment	\$ 56.64	\$ 58.41	Y	3.1%	



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Adult Services						
1	Adult Entertainment Parlour	\$ 6,993.00	\$ 7,245.00	N	3.6%	
2	Adult Entertainment Parlor Attendant	\$ 582.00	\$ 603.00	N	3.6%	
3	Adult Entertainment Parlour Operator/Manager	\$ 2,050.00	\$ 2,124.00	N	3.6%	
4	Adult Film Theatre	\$ 4,322.00	\$ 4,478.00	N	3.6%	
5	Adult Video Store Class A	\$ 4,322.00	\$ 4,478.00	N	3.6%	
6	Adult Video Store Class B	\$ 448.00	\$ 464.00	N	3.6%	
7	Body Rub Parlour Owner	\$ 11,002.00	\$ 11,398.00	N	3.6%	
8	Body Rub Parlour Attendant	\$ 580.00	\$ 601.00	N	3.6%	
9	Body Rub Parlour Operator/Manager	\$ 1,650.00	\$ 1,709.00	N	3.6%	
10	Tobacco & Electronic Cigarettes	\$ 504.00	\$ 522.00	N	3.6%	
Accommodations						
11	Bed and Breakfast	\$ 299.00	\$ 310.00	N	3.7%	
12	Motels and Hotels	\$ 299.00	\$ 310.00	N	3.7%	
13	Lodging House	\$ 568.00	\$ 588.00	N	3.5%	
14	Residential Care Facility (4-10 Residents)	\$ 781.00	\$ 809.00	N	3.6%	
15	Residential Care Facility (11 or more Residents)	\$ 1,115.00	\$ 1,155.00	N	3.6%	
16	Rental Housing	\$ 163.00	\$ 169.00	N	3.7%	
Mobile						
17	Mobile Sign leasing or renting	\$ 356.00	\$ 369.00	N	3.7%	
18	Hawker/Peddler (motorized vehicle)	\$ 411.00	\$ 426.00	N	3.6%	
19	Seasonal Food Vendor	\$ 440.00	\$ 456.00	N	3.6%	
20	Limousines (owner)	\$ 745.00	\$ 772.00	N	3.6%	
21	Limousines (driver)	\$ 87.00	\$ 90.00	N	3.4%	
22	Taxi cab owner (private) (Renewal)	\$ 743.00	\$ 770.00	N	3.6%	
23	Taxi cab owner (private) (New)	\$ 5,395.00	\$ 5,589.00	N	3.6%	
24	Taxi cab owner (transfer)	\$ 948.00	\$ 982.00	N	3.6%	
25	Taxi cab Broker	\$ 1,278.00	\$ 1,324.00	N	3.6%	
26	Taxi cab Driver	\$ 120.00	\$ 124.00	N	3.3%	
27	Inactive Taxi Plate fee	\$ -	\$ 125.00	N	n/a	Fee reinstatement approved with PED 24019 approved February 14, 2024
28	Transient Trader (3 month period)	\$ 805.00	\$ 834.00	N	3.6%	
29	Auctioneer	\$ 331.00	\$ 343.00	N	3.6%	

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City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Food Service Vehicles:						
30	Class A	\$ 440.00	\$ 456.00	N	3.6%	
31	Class B	\$ 440.00	\$ 456.00	N	3.6%	
32	Class C	\$ 404.00	\$ 419.00	N	3.7%	
33	Food Service Vehicles (Four day)	\$ 115.00	\$ 119.00	N	3.5%	
34	Food Service Vehicles (Park Permit)	\$ 241.00	\$ 250.00	N	3.7%	
Services						
Eating Establishments:						
35	Bars and Nightclubs	\$ 364.00	\$ 377.00	N	3.6%	
36	Food Premises	\$ 209.00	\$ 217.00	N	3.8%	
37	Restaurant with Liquor Service	\$ 268.00	\$ 278.00	N	3.7%	
Public Garage:						
38	Buying, Selling, Storing	\$ 299.00	\$ 310.00	N	3.7%	
39	Combined Engine & Body Work	\$ 299.00	\$ 310.00	N	3.7%	
40	Engine Work	\$ 299.00	\$ 310.00	N	3.7%	
41	Body Work	\$ 299.00	\$ 310.00	N	3.7%	
42	Service Station	\$ 299.00	\$ 310.00	N	3.7%	
43	Parking Lot	\$ 299.00	\$ 310.00	N	3.7%	
44	Car Wash Only	\$ 299.00	\$ 310.00	N	3.7%	
45	Public Halls	\$ 419.00	\$ 434.00	N	3.6%	
46	Pay Day Loan Businesses	\$ 923.00	\$ 956.00	N	3.6%	
47	Kennels, Pet Shops	\$ 296.00	\$ 307.00	N	3.7%	
48	Personal Aesthetic Services Facility	\$ 215.00	\$ 223.00	N	3.7%	
49	Personal Wellness Services Establishment	\$ 271.00	\$ 281.00	N	3.7%	
Places of Amusement						
50	Amusement Arcade	\$ 299.00	\$ 310.00	N	3.7%	
51	Amusement Rides	\$ 299.00	\$ 310.00	N	3.7%	
52	Amusement Water	\$ 499.00	\$ 517.00	N	3.6%	
53	Billiard / Bagatelle Tables	\$ 299.00	\$ 310.00	N	3.7%	
54	Bingo Parlour	\$ 299.00	\$ 310.00	N	3.7%	

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City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
55	Bowling Alley	\$ 299.00	\$ 310.00	N	3.7%	
56	Carnival	\$ 299.00	\$ 310.00	N	3.7%	
57	Circus	\$ 299.00	\$ 310.00	N	3.7%	
58	Motor Vehicle Race Track	\$ 299.00	\$ 310.00	N	3.7%	
59	Other	\$ 299.00	\$ 310.00	N	3.7%	
60	Proprietary Club	\$ 299.00	\$ 310.00	N	3.7%	
61	Roller Skating Rink	\$ 299.00	\$ 310.00	N	3.7%	
62	Skateboarding, BMX bikes	\$ 299.00	\$ 310.00	N	3.7%	
Used Goods Services						
63	Antique Market/Flea Market	\$ 299.00	\$ -	N	-100.0%	Not applicable licensing schedule in the Licensing By-law 07-170
64	Pawn Broker	\$ 499.00	\$ 517.00	N	3.6%	
65	Precious Metals & Jewellery Dealers	\$ 570.00	\$ 591.00	N	3.7%	
66	Salvage Yard	\$ 499.00	\$ 517.00	N	3.6%	
67	Second-hand Shop	\$ 570.00	\$ 591.00	N	3.7%	
Trade Licence Contractor						
68	Building Repair	\$ 318.00	\$ 329.00	N	3.5%	
69	Plumbing	\$ 318.00	\$ 329.00	N	3.5%	
70	Heating, Ventilation & Air Conditioning	\$ 318.00	\$ 329.00	N	3.5%	
71	Drain Repair	\$ 318.00	\$ 329.00	N	3.5%	
72	Sprinkler and Fire Protection Installer	\$ 318.00	\$ 329.00	N	3.5%	
73	Tree Cutting Services	\$ 304.00	\$ 315.00	N	3.6%	
Trade Licence Masters						
74	Building Repair	\$ 188.00	\$ 195.00	N	3.7%	
75	Plumbing	\$ 188.00	\$ 195.00	N	3.7%	
76	Heating, Ventilation & Air Conditioning	\$ 188.00	\$ 195.00	N	3.7%	
77	Drain Repair	\$ 188.00	\$ 195.00	N	3.7%	
78	Sprinkler and Fire Protection Installer	\$ 188.00	\$ 195.00	N	3.7%	
Other Fees						
79	Daily fee for spare taxicabs	\$ 30.09	\$ 30.97	Y	2.9%	
80	Taxi cab (limited interest agreement)	\$ 93.00	\$ 96.00	N	3.2%	
81	Taxi cab Priority list	\$ 114.16	\$ -	Y	-100.0%	Priority list has been exhausted. No further renewals will be required.
82	Taxi cab accessible priority list	\$ 59.29	\$ 61.06	Y	3.0%	

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City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
83	Annual spare taxicab inspection fee	\$ 200.00	\$ 207.08	Y	3.5%	
84	Exam/Processing Fee	\$ 62.83	\$ 65.49	Y	4.2%	
85	Administration fee - applications / amendments	\$ 76.11	\$ 78.76	Y	3.5%	
86	Licence re-instatement fee (late fee)	\$ 324.78	\$ 336.28	Y	3.5%	
87	Photo ID Card	\$ 21.24	\$ 22.12	Y	4.2%	
88	Licence certificate replacement	\$ 21.24	\$ 22.12	Y	4.2%	
89	Licence plate replacement	\$ 88.50	\$ 92.04	Y	4.0%	
90	Appeal to Hamilton Licensing Tribunal	\$ 172.57	\$ 178.76	Y	3.6%	
91	Municipal consent for new liquor licence applications and extensions	\$ 212.39	\$ 220.35	Y	3.8%	
92	Corporate Profile Report, Deed & Abstract Reports	Full Cost Recovery	Full Cost Recovery			
93	Failure to fulfil conditions imposed by the Issuer of Licenses or the Licensing Tribunal	\$ 104.40	\$ -	Y	-100.0%	Fee removed. We would not charge this and we have fines available for the same thing.
94	Special Occasions Permit - With Resolution	\$ 91.46	\$ 94.69	Y	3.5%	
95	Special Occasions Permit - Notification Only	\$ 27.72	\$ 28.32	Y	2.2%	
96	Application for Temporary Occupancy	\$ 870.31	\$ 901.77	Y	3.6%	
Personal Transportation Provided						
97	Annual Licence Fee	\$ 5,622.00	\$ 5,824.00	N	3.6%	
98	Per Trip Fee (Transaction fee per class A-C)	\$ 0.33	\$ 0.34	N	3.0%	
Short Term Rental Accomodations						
99	Short-Term Rental Broker	\$ 5,000.00	\$ 5,180.00	N	3.6%	
100	Short-Term Rental Broker Renewal Fee	\$ 60.00	\$ 62.00	N	3.3%	
101	Short-Term Rental Operator (Entire Dwelling)	\$ 390.00	\$ 404.00	N	3.6%	
102	Short-Term Rental Operator (Entire Dwelling) Renewal Fee	\$ 60.00	\$ 62.00	N	3.3%	
103	Short-Term Rental Operator (Partial Dwelling)	\$ 90.00	\$ 93.00	N	3.3%	
104	Short-Term Rental Operator (Partial Dwelling) Renewal Fee	\$ 60.00	\$ 62.00	N	3.3%	
Renovation License By-law Fees						
105	Renovation Licence Application Fee	\$ -	\$ 715.00	N		New - added based on PED23072(a)



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Discharge of Firearms By-law						
1	a) Exemption permit application fee for the discharge of recreational firearms or bows	\$ 131.86	\$ 136.28	Y	3.4%	
2	b) Renewal fee	\$ 24.78	\$ 25.66	Y	3.6%	
Certificate of Compliance						
3	a) Single detached dwelling	\$ 334.51	\$ 346.90	Y	3.7%	
4	b) A two, three or multiple unit dwelling	\$ 334.51	\$ 346.90	Y	3.7%	
5	- plus additional fee for each additional dwelling unit in excess of the first	\$ 47.79	\$ 49.56	Y	3.7%	
6	c) A lodging house	\$ 334.51	\$ 346.90	Y	3.7%	
7	- plus additional fee per each permitted resident (required every 3 years)	\$ 37.17	\$ 38.94	Y	4.8%	
8	d) All other buildings (Liquor licence)	\$ 334.51	\$ 346.90	Y	3.7%	
9	- plus additional fee per each 100 square metres in excess of the first 100 square metres	\$ 22.12	\$ 23.01	Y	4.0%	
10	e) Residential care facility (first time applications & change in ownership)	\$ 334.51	\$ 346.90	Y	3.7%	
11	- plus additional fee per each permitted resident	\$ 38.05	\$ 39.82	Y	4.7%	
12	f) Discharge of an Order - Non registered Order to Comply	\$ 334.51	\$ 346.90	Y	3.7%	
13	g) Discharge of an Order - Registered Order To Comply	\$ 711.50	\$ 737.17	Y	3.6%	
Fees charged for inspections carried out by the City resulting from non-compliance with any City by-law (except Vital Services By-law):						
Inspection demonstrating non-compliance when there has been an earlier incident of non-compliance:						
14	Initial	\$ 334.51	\$ 346.90	Y	3.7%	
15	Subsequent	\$ 171.68	\$ 177.88	Y	3.6%	
Note: an "incident of non-compliance" includes an inspection carried out by the City or by another enforcement agency demonstrating non-compliance.						
16	Vital services - Admin Fee	10% of total utility billings paid by the City	10% of total utility billings paid by the City			
Noise by-Law Exemption:						
17	- Application received prior to the event	\$ 261.00	\$ 270.00	N	3.4%	
18	Corporate Profile Report and Deed & Abstract Reports	Full Cost Recovery	Full Cost Recovery			

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
19	Application Fee for outdoor commercial patio exemption permits	\$ 592.00	\$ -	N	-100.0%	Fee removed. This is a duplication of fee 34.
20	Application Fee for any appeal to the Property Standards Committee	\$ 159.29	\$ 164.60	Y	3.3%	
21	Zoning Verification & Work Order Reports - Regular	\$ 137.00	\$ 142.00	N	3.6%	Updated fee for 2024 approved via report PED24120
22	Zoning Verification & Work Order Reports - Express	\$ 209.00	\$ 217.00	N	3.8%	Updated fee for 2024 approved via report PED24120
23	Fees charged by the City for costs incurred when its inspection powers under s. 436(2) of the Municipal Act, 2001 are exercised	Full Cost Recovery	Full Cost Recovery			
24	Registration Fee - One Time Fee For Initial Registration of a Vacant Building	\$ 328.00	\$ 340.00	N	3.7%	
25	Vacant Building Fee - Annual Inspection Fee	\$ 821.24	\$ 850.44	Y	3.6%	
26	Annual Fee for each additional vacant building on a property (inspection)	\$ 401.77	\$ 415.93	Y	3.5%	
27	Vacant Building Quarterly Inspection Fee	\$ 330.09	\$ 341.59	Y	3.5%	
28	Licensing Tribunal and Property Standards Committee decisions	Full Cost Recovery	Full Cost Recovery			
29	Garbage Chute Closure Application for Permit	\$ 300.00	\$ 310.62	Y	3.5%	
Municipal Law Enforcement Contractor Services Administration:						
30	- Administration Fee for invoices less than or equal to \$600 (before tax)	\$ 114.16	\$ 118.58	Y	3.9%	
31	- Administration Fee for invoices greater than \$600 and less than \$1,000 (before tax)	\$ 260.18	\$ 269.91	Y	3.7%	
32	- Administration Fee for invoices greater than \$1,000 (before tax)	\$ 291.15	\$ 301.77	Y	3.6%	
33	- Administration Fee for requests for file review	\$ 92.04	\$ 95.58	Y	3.8%	
34	Application Fee for outdoor commercial patio exemption permits	\$ 592.00	\$ 613.00	N	3.5%	
35	a) Inspection Fee	\$ 234.00	\$ 242.00	N	3.4%	
36	Paid Duty Municipal Law Enforcement	Full Cost Recovery	Full Cost Recovery			
Tree Permits						
37	Review of Permit Application to Injure or Destroy Trees - Urban Woodland Tree By-law No. 14-212	\$ 276.11	\$ 285.84	Y	3.5%	
38	Review of Notice of Intent to Cut Application - Regional Woodland Tree By-law No. R00-054	\$ 165.49	\$ 171.68	Y	3.7%	
39	Review of Permit Application to Injure or Destroy Trees - Dundas Tree By-law No. 4513-99	\$ 55.75	\$ 57.52	Y	3.2%	
40	Review of Individual Tree Permit not within a Woodland	\$ 52.21	\$ 53.98	Y	3.4%	
	Review of Permit Application to Injure or Destroy Trees - Stoney Creek Tree By-law No. 4401-96:					
41	a) 2 to 10 trees	\$ 27.43	\$ 28.32	Y	3.2%	
42	b) 11 to 20 trees	\$ 55.75	\$ 57.52	Y	3.2%	

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
43	c) Greater than 20 trees	\$ 109.73	\$ 113.27	Y	3.2%	



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
PERMITS FOR SIGNS						
SIGN TYPE						
Mobile Sign						
1	- for 28 consecutive days	\$ 147.00	\$ 152.00	N	3.4%	
2	- for 14 consecutive days	\$ 99.00	\$ 103.00	N	4.0%	
3	Mobile Sign advertising a grand opening or closing promotional event (for 7 consecutive days)	\$ 222.00	\$ 230.00	N	3.6%	
4	Sidewalk Sign (per year)	\$ 114.00	\$ 118.00	N	3.5%	
5	Banner (for 28 consecutive days)	\$ 114.00	\$ 118.00	N	3.5%	
6	Banner advertising a grand opening or closing promotional event (for 7 consecutive days)	\$ 222.00	\$ 230.00	N	3.6%	
7	Inflatable Sign (for 7 consecutive days)	\$ 114.00	\$ 118.00	N	3.5%	
8	New Home Development Portable Sign (per year)	\$ 73.00	\$ 76.00	N	4.1%	
9	Sign permit fee for any new permanent signs/per property per occasion	\$ 172.00	\$ 178.00	N	3.5%	
10	Sign permit fee for changes to existing signs/per property per occasion	\$ 267.00	\$ 277.00	N	3.7%	
11	Corrugated Plastic Sign (yearly permit fee per location per property)	\$ 172.00	\$ 178.00	N	3.5%	
12	A-frame signs on sidewalks (permit fee for a three-year period)	\$ 179.00	\$ 185.00	N	3.4%	
Digital Boards						
13	Annual Sign Permit Fee	\$ 2,253.00	\$ 2,334.00	N	3.6%	
SIGN VARIANCE APPLICATION						
Sign variance fees appear under "Planning" Division						
ENFORCEMENT FEES						
14	Removal of an Unlawful Permanent Sign - per sign (or the actual cost of removing the sign, whichever is greater)	\$ 286.73	\$ 297.35	Y	3.7%	
15	Storage Charge for an Unlawful Permanent Sign - per sign/day	\$ 71.68	\$ 74.34	Y	3.7%	
16	Removal of an Unlawful Mobile Sign - per sign (or the actual cost of removing the sign, whichever is greater)	\$ 286.73	\$ 297.35	Y	3.7%	
17	Storage Charge for an Unlawful Mobile Sign - per sign/day	\$ 71.68	\$ 74.34	Y	3.7%	
18	a) Inspection Fee	\$ 71.68	\$ 74.34	Y	3.7%	
19	Storage Charge for an Unlawful Portable Sign - per sign/day	\$ 40.71	\$ 42.48	Y	4.3%	
20	Annual Inspection Fee (existing non-conforming overhanging signs)	\$ 123.89	\$ 128.32	Y	3.6%	
Note: the permit fees for Ground Signs, Awnings, Canopies, Marquees, Parapet Signs, Projecting Signs, Wall Signs and Billboards appear under "Building Services - Building Permit Fees"						

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	<i>Lottery Licence Application Administration Fee</i>	\$ 76.11	\$ 78.76	Y	3.5%	
2	<i>Lottery Licence Fee - Bingo (per event)</i>	\$ 172.00	Up to maximum of 3% prize value	N		This fee cannot exceed 3% of the maximum prize value that the municipality is allowed to licence for
3	<i>Lottery Licence Fee - Nevada</i>	Up to maximum of 3% prize value	Up to maximum of 3% prize value			
4	<i>Lottery Licence Fee - Raffles</i>	Up to maximum of 3% prize value	Up to maximum of 3% prize value			
5	<i>Lottery Licence Fee - Others</i>	Varies by type and mandated by the province	Varies by type and mandated by the province			

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Dog Licences - Standard Rate						
1	- spayed/neutered or under 6 months of age	\$ 37.00	\$ 38.00	N	2.7%	
2	- over six months not spayed/neutered	\$ 78.00	\$ 81.00	N	3.8%	
Dog Licences - Senior / Disability Rate						
3	- spayed/neutered or under 6 months of age	\$ 18.00	\$ 19.00	N	5.6%	
4	- over six months not spayed/neutered	\$ 43.00	\$ 45.00	N	4.7%	
5	Dog Licences - Dangerous or Potentially Dangerous Dog	\$ 376.00	\$ 390.00	N	3.7%	
6	Replacement Tag Fee	\$ 6.19	\$ 6.19	Y	0.1%	
7	Late Payment Fee	\$ 20.35	\$ 20.35	Y	0.0%	
8	Valid Licence in another Municipality where the owner has moved to the City of Hamilton within 30 days	\$ 18.00	\$ 19.00	N	5.6%	
Leash Free Fee of \$1.00 is included/charged for every licence sold.						



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Impound Fees (Standard Rate)						
1	Licensed Dog - 1st Offence	\$ 76.00	\$ 79.00	N	3.9%	
2	Licensed Dog - Subsequent Offence	\$ 204.00	\$ 211.00	N	3.4%	
3	Licensed Dog - Subsequent Offence (after initial subsequent offence - increase of \$51.00 per occurrence up to 5 occurrences)	\$ 55.00	\$ 57.00	N	3.6%	
4	Unlicensed Dog - 1st Offence	\$ 120.00	\$ 124.00	N	3.3%	
5	Unlicensed Dog - Subsequent Offence	\$ 204.00	\$ 211.00	N	3.4%	
6	Unlicensed Dog - Subsequent Offence (after initial subsequent offence - increase of \$51.00 per occurrence up to 5 occurrences)	\$ 55.00	\$ 57.00	N	3.6%	
7	Dangerous or Potentially Dangerous Dog	\$ 715.00	\$ 741.00	N	3.6%	
8	Cat (identified [1] and unidentified)	\$ 30.00	\$ 31.00	N	3.3%	
9	Cat (identified [1] and unidentified)- Subsequent Offence	\$ 47.00	\$ 49.00	N	4.3%	
10	Multiple Small Domestic Animals (up to 6)	\$ 63.00	\$ 65.00	N	3.2%	
11	Other Small Domestic Animal [2]	\$ 29.00	\$ 30.00	N	3.4%	
12	Snake or Reptile	\$ 29.00	\$ 30.00	N	3.4%	
13	Livestock - Small	\$ 162.00	\$ 168.00	N	3.7%	
14	Livestock - Large	\$ 339.00	\$ 351.00	N	3.5%	
Impound Fees (Senior & Person with Disabilities Rate)						
15	Licensed Dog - 1st Offence	\$ 69.00	\$ 71.00	N	2.9%	
16	Licensed Dog - Subsequent Offence	\$ 110.00	\$ 114.00	N	3.6%	
17	Licensed Dog - Subsequent Offence (after initial subsequent offence - increase of \$50.00 per occurrence up to 5 occurrences)	\$ 55.00	\$ 57.00	N	3.6%	
18	Unlicensed Dog - 1st Offence	\$ 110.00	\$ 114.00	N	3.6%	
19	Unlicensed Dog - Subsequent Offence	\$ 176.00	\$ 182.00	N	3.4%	
20	Unlicensed Dog - Subsequent Offence (after initial subsequent offence - increase of \$50.00 per occurrence up to 5 occurrences)	\$ 55.00	\$ 57.00	N	3.6%	
21	Dangerous or Potentially Dangerous Dog	\$ 715.00	\$ 741.00	N	3.6%	
22	Cat (identified [1] and unidentified)	\$ 30.00	\$ 31.00	N	3.3%	
23	Cat (identified [1] and unidentified)- Subsequent Offence	\$ 42.00	\$ 44.00	N	4.8%	
24	Multiple Small Domestic Animals (up to 6)	\$ 52.00	\$ 54.00	N	3.8%	
25	Other Small Domestic Animal [2]	\$ 29.00	\$ 30.00	N	3.4%	
26	Snake or Reptile	\$ 29.00	\$ 30.00	N	3.4%	
27	Livestock - Small	\$ 156.00	\$ 162.00	N	3.8%	
28	Livestock - Large	\$ 321.00	\$ 333.00	N	3.7%	
Live Surrender Fees - [3] (Standard Rate)						

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
29	Dog	\$ 192.92	\$ 265.49	Y	37.6%	Increased to align fees with other municipalities. Change the name of fee, only one license for Dog
30	Cat (unregistered)	\$ 192.92	\$ 216.81	Y	12.4%	
31	Litter (up to 6) - Canine or Feline	\$ 69.91	\$ 72.57	Y	3.8%	Increased to align fees with other municipalities
32	a) Inspection Fee	\$ 71.68	\$ -	Y	-100.0%	
33	Rabbit (individual)	\$ 69.91	\$ 72.57	Y	3.8%	Removed, not applicable to Animal Services
34	Multiple Small Domestic Animals (up to 6)	\$ 69.91	\$ 72.57	Y	3.8%	
35	Small Livestock	\$ 138.94	\$ 144.25	Y	3.8%	
Live Surrender Fees - [3] (Senior & Disabled Rate)						
36	Dog	\$ 153.10	\$ 265.49	Y	73.4%	Increased to align fees with other municipalities. Change the name of fee, only one license for Dog
37	Cat (not registered)	\$ 153.10	\$ 216.81	Y	41.6%	
38	Litter (up to 6) - Canine or Feline	\$ 55.75	\$ 57.52	Y	3.2%	Increased to align fees with other municipalities
39	Other Small Domestic Animal [4]	\$ 55.75	\$ 57.52	Y	3.2%	
40	Multiple Small Domestic Animals (up to 5)	\$ 55.75	\$ 57.52	Y	3.2%	
41	Small Livestock	\$ 129.20	\$ 133.63	Y	3.4%	
Cadaver Surrender Fees (Standard Rate)						
42	Dog	\$ 133.63	\$ 139.82	Y	4.6%	
43	Dog - Small	\$ 60.18	\$ 62.83	Y	4.4%	
44	Cat	\$ 60.18	\$ 62.83	Y	4.4%	
45	Litter - Canine or Feline (up to 5) (under 12 weeks)	\$ 60.18	\$ 61.95	Y	2.9%	
46	Other Small Domestic Animal [4]	\$ 60.18	\$ 61.95	Y	2.9%	
47	Multiple Small Domestic Animals (up to 5)	\$ 60.18	\$ 61.95	Y	2.9%	
48	Small Livestock	\$ 106.19	\$ 109.73	Y	3.3%	
Cadaver Surrender Fees (Senior & Disabled Rate)						
49	Dog	\$ 103.54	\$ 108.85	Y	5.1%	
50	Dog - Small	\$ 43.36	\$ 45.13	Y	4.1%	
51	Cat	\$ 43.36	\$ 45.13	Y	4.1%	
52	Litter - Canine or Feline (up to 5) (under 12 weeks)	\$ 43.36	\$ 45.13	Y	4.1%	
53	Other Small Domestic Animal [4]	\$ 43.36	\$ 45.13	Y	4.1%	
54	Multiple Small Domestic Animals (up to 5)	\$ 43.36	\$ 45.13	Y	4.1%	
55	Small Livestock	\$ 69.03	\$ 71.68	Y	3.8%	

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Boarding Fees (Standard Rate Per Day)						
56	Dog	\$ 22.00	\$ 23.00	N	4.5%	
57	Dangerous or Potentially Dangerous Dog	\$ 68.00	\$ 72.00	N	5.9%	
58	Cat	\$ 17.00	\$ 18.00	N	5.9%	
59	Other Small Domestic Animal	\$ 11.00	\$ 12.00	N	9.1%	
60	Small Livestock	\$ 42.00	\$ 44.00	N	4.8%	
61	Large Livestock	\$ 66.00	\$ 68.00	N	3.0%	
Boarding Fee (Senior & Persons with Disabilities Rate - Per Day)						
62	Dog	\$ 16.00	\$ 17.00	N	6.3%	
63	Dangerous or Potentially Dangerous Dog	\$ 68.00	\$ 72.00	N	5.9%	
64	Cat	\$ 11.00	\$ 12.00	N	9.1%	
65	Other Small Domestic Animal	\$ 11.00	\$ 12.00	N	9.1%	
66	Small Livestock	\$ 26.00	\$ 27.00	N	3.8%	
67	Large Livestock	\$ 48.00	\$ 50.00	N	4.2%	
Miscellaneous						
68	Vietnamese Pot Bellied Pig Licence	\$ 46.00	\$ 48.00	N	4.3%	
69	Voluntary Cat Registration	\$ 18.00	\$ 19.00	N	5.6%	
70	Quarantine per day - Dog	\$ 43.00	\$ 45.00	N	4.7%	
71	Quarantine per day - Dangerous or Potentially Dangerous Dog	\$ 71.00	\$ 80.00	N	12.7%	
72	Quarantine per day - Cat	\$ 30.00	\$ 31.00	N	3.3%	
73	Hearing Fee re: Dangerous or Potentially Dangerous Dog	\$ 209.00	\$ 250.00	N	19.6%	
74	Microchip implant	\$ 23.01	\$ 23.89	Y	3.8%	
75	Wildlife removal from private trap - euthanasia PRIVATE COMPANY ONLY	\$ 120.35	\$ 124.78	Y	3.7%	
76	Wildlife removal from private trap - release on site	\$ 69.91	\$ 72.57	Y	3.8%	
77	Pet Transport (Ambulance)	\$ 90.27	\$ 93.81	Y	3.9%	
78	Poopbag Refill Bags	\$ 7.08	\$ 7.35	Y	3.7%	
79	Admin Fee (e.g. for special billing arrangements)	\$ 44.25	\$ 53.10	Y	20.0%	Increased to \$60 after HSt applied
80	Engraving (Urns)	\$ 15.04	\$ 15.93	Y	5.9%	
81	Special Cremation Fee	\$ 170.80	\$ 176.99	Y	3.6%	
82	Clay Paw Print	\$ 33.63	\$ 34.51	Y	2.6%	
83	Painted Paw Print	\$ 55.75	\$ 57.52	Y	3.2%	

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Planning & Economic Development

Division: Licensing & By-Law Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
84	Animal Assistance Fee - per hour	\$ 61.06	\$ 66.37	Y	8.7%	Increased to \$75 after HST applied
	Animal Adoption Fees					
85	Dog/Puppy	\$ 323.01	\$ 323.01	Y	0.0%	Freeze fees to encourage adoptions
86	Dog Senior/Special Needs	30.98-84.08	31.86-86.73	Y	3.6%	
87	Cat/Kitten	\$ 193.81	\$ 200.88	Y	3.7%	
88	Cat Senior/Special Needs	\$30.98-84.08	31.86-86.73	Y		
89	Small Domestic Animal/Bird/Other	\$7.08-108.85	\$7.08-112.39	Y		
90	Snake or Reptile	\$7.08-108.85	\$7.08-112.39	Y		
	Fees charged for inspections carried out by the City resulting from non-compliance with any City by-law (except Vital Services By-law): Inspection demonstrating non-compliance when there has been an earlier incident of non-compliance:					
91	Initial Inspection	\$ 334.51	\$ 346.90	Y	3.7%	
92	Subsequent Inspection	\$ 171.68	\$ 177.88	Y	3.6%	
	Note: an "incident of non-compliance" includes an inspection carried out by the City or by another enforcement agency demonstrating non-compliance.					
93	Administration Fee for requests for file review	\$ 92.04	\$ 95.58	Y	3.8%	
	[2] Rabbits, rodents, song birds, etc.					
	[3] Includes cremation					
	[4] Excludes Fish - no charge					
	[5] No Charge if animal fatally injured prior to capture or poses bona fide threat					



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Inspections of Residential Buildings						
1	Daycares – licensed	\$ 192.08	\$ 198.98	Y	3.6%	Increase as per inflation guideline. EDI consideration granted, may not represent full cost recovery
2	Daycares – private home	\$ 79.96	\$ 82.83	Y	3.6%	Increase as per inflation guideline. EDI consideration granted, may not represent full cost recovery
3	Foster care homes	\$ 79.96	\$ 82.83	Y	3.6%	Increase as per inflation guideline. EDI consideration granted, may not represent full cost recovery
4	Group homes with a capacity of less than or equal to 4	\$ 181.64	\$ 188.18	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
5	Group homes with a capacity of more than 4	\$ 604.47	\$ 626.24	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
6	Student housing, Bed & Breakfast, Lodging house	\$ 604.47	\$ 626.24	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
7	Residential buildings with 1 dwelling	\$ 158.67	\$ 164.38	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
8	Residential buildings with 2 dwellings	\$ 604.47	\$ 626.24	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
9	Residential buildings with less than 4 stories and more than 2 dwelling units	\$ 905.13	\$ 937.70	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
10	Residential buildings with 4 - 6 stories	\$ 1,136.02	\$ 1,176.90	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
11	Residential buildings with 7 - 11 stories	\$ 1,459.51	\$ 1,512.03	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
12	Residential buildings with 12 - 18 stories	\$ 2,135.00	\$ 2,211.86	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
13	Residential buildings with more than 18 stories	\$ 2,473.23	\$ 2,562.26	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
Inspections of Non-Residential Buildings						
14	Non-residential buildings with less than 5 stories and less than 3,000 sq. ft per floor	\$ 699.48	\$ 724.65	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
15	Non-residential buildings with less than 5 stories and 3,000 sq. ft to 5,000 sq. ft per floor	\$ 784.06	\$ 812.30	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
16	Non-residential buildings with less than 5 stories and more than 5,000 sq. ft per floor	\$ 952.12	\$ 986.37	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
17	Non-residential buildings with 5 or more stories and less than 3,000 sq. ft per floor	\$ 1,036.70	\$ 1,074.02	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
18	Non-residential buildings with 5 or more stories and 3,000 to 5,000 sq. ft per floor	\$ 1,121.24	\$ 1,161.59	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
19	Non-residential buildings with 5 or more stories and more than 5,000 sq. ft per floor	\$ 1,290.40	\$ 1,336.86	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Other Inspections						
20	AGCO liquor licence – indoor	\$ 398.80	\$ 413.14	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
21	AGCO liquor licence – patio	\$ 245.34	\$ 254.16	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
22	Municipal business licence	\$ 278.74	\$ 288.76	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
23	Open air burning	\$ 271.44	\$ 281.19	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
24	Rental Housing License	\$ 246.14	\$ 246.14	Y	0.0%	Pending council report for review of pilot program
25	Alternative Solutions Review for Ontario Fire Code	\$ 998.08	\$ 1,034.03	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
26	Fire Safety Plan Review - 3rd or subsequent review	\$ 216.10	\$ 223.90	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
All Re-Inspections						
27	2nd or subsequent re-inspection	\$ 172.26	\$ 178.45	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
Permits						
28	Family fireworks sale permit – store	\$ 431.18	\$ 446.73	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
29	Family fireworks sale permit – trailer	\$ 479.96	\$ 497.26	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
Risk and Safety Management Plan Reviews (RSMPs) for Propane Facilities						
30	Level 2 propane facility (propane volume > 5K water gallons) – first RSMP	\$ 3,614.32	\$ 3,744.42	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
31	Level 2 propane facility (propane volume > 5K water gallons) – renewal RSMP	\$ 1,875.04	\$ 1,942.57	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
32	Level 2 propane facility (propane volume > 5K water gallons) – new RSMP resulting from modification or expansion of the propane facility	\$ 2,591.20	\$ 2,684.47	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery
33	Level 1 propane facility (propane volume ≤ 5K water gallons) – all RSMPs	\$ 492.76	\$ 510.49	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Responses for Motor vehicles						
1	Within City, for a motor vehicle owned by a person who does not reside in the City (motor vehicle owner). Fee per Fire Department vehicle for the 1st hour. Each additional hour billed in half hour increments. Total fee divided equally among motor vehicle owners if more than one motor vehicle.	\$ 795.75	\$ 559.87	Y	-29.6%	Re-evaluation of actual cost recovery including determination of Ministry of Transportation fee components.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Response for Open Air Burning						
1	Non-compliance with Open Air Burning By-law including non-compliance with a permit issued under the By-law - second or subsequent response in a 12 month period (property owner). Fee per Fire Department vehicle for the 1st hour. Each additional hour billed in half hour increments.	\$ 848.76	\$ 559.87	Y	-34.0%	Re-evaluation of actual cost recovery including determination of Ministry of Transportation fee components.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Open Air Burning Permit						
1	Open air burning permit	\$ 28.45	\$ 30.30	N	6.5%	Increase to maintain full cost recovery of fee

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
	Extraordinary Costs					
1	Costs in addition to costs ordinarily incurred to eliminate an emergency or risk, preserve property or evidence, or to investigate, including but not limited to: - renting equipment (e.g. specialized equipment); - hiring contractors; - hiring professional services (e.g. engineering services); - using consumable materials (e.g. foam) - replacing damaged equipment (e.g. bunker gear, firefighting hose); or - purchasing materials (e.g. shoring lumber)	Full Cost Recovery	Full Cost Recovery	Y	N/A	

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Triggering alarm not including testing alarm:						
1	4th or subsequent response in a 30 day period. Fee is based on a two Fire Department vehicle response.	\$ 839.07	\$ 1,119.74	Y	33.4%	Fee reflects actuality of two vehicle response with one hour maximum. Previous fee was per vehicle hour with no maximum.
2	6th or subsequent response in a 12 month period. Fee is based on a two Fire Department vehicle response.	\$ 839.07	\$ 1,119.74	Y	33.4%	Fee reflects actuality of two vehicle response with one hour maximum. Previous fee was per vehicle hour with no maximum.
3	Testing alarm without notification to Fire Department (property owner)	\$ 839.07	\$ 1,119.74	Y	33.4%	Fee reflects actuality of two vehicle response with one hour maximum. Previous fee was per vehicle hour with no maximum.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Response for Natural Gas Leaks						
1	Failure to obtain Utility Service Locate (property owner) Fee per Fire Department vehicle for the 1st hour. Each additional hour billed in half hour increments.	\$ 795.75	\$ 559.87	Y	-29.6%	Re-evaluation of actual cost recovery including determination of Ministry of Transportation fee components.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Fire Department

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Reports / Letters / File Searches						
1	Fire Department incident report	\$ 75.18	\$ 78.19	Y	4.0%	Increase to maintain full cost recovery of fee
2	Clearance/status letter	\$ 57.43	\$ 59.51	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel
3	Outstanding work order file search	\$ 170.18	\$ 176.33	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel
Fire Routes						
4	Establishing new fire routes or reviewing existing fire routes	\$ 561.68	\$ 581.90	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel
Events						
5	Non-emergency stand-by for events (per hour). Each additional hour billed in half hour increments.	\$ 552.12	\$ 559.87	Y	1.4%	Increase to maintain full cost recovery of fee
6	Approvals for pyrotechnic and firework displays and film shoot pyrotechnics	\$ 394.65	\$ 408.85	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel
7	Capacity cards per room (upon request)	\$ 309.07	\$ 320.22	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Hamilton Paramedic Service

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Special Event Coverage						
1	Event coverage - 1 Ambulance & 2 Paramedics - min. 4 hours	\$ 1,123.92	\$ 1,164.38	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel
2	- Each Additional Hour (In Half Hour Increments)	\$ 281.56	\$ 291.73	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel
3	Event coverage - First Response Unit & 1 Paramedic - min. 4 hours	\$ 875.07	\$ 906.59	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel
4	- Each Additional Hour (In Half Hour Increments)	\$ 218.92	\$ 226.81	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel
Ambulance Reports/Investigations						
5	Copy of Ambulance Call Reports to Outside Agencies	\$ 95.35	\$ 98.80	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel
6	Investigative Interview of Paramedics by Outside Agencies (Per Hour)	\$ 171.80	\$ 178.00	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel
Preceptor Fees						
7	Paramedic Student Equipment Fee	\$ 66.11	\$ 68.50	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel
8	Paramedic Student Preceptor Fee - Primary Care Paramedic (Per Hour)	\$ 2.31	\$ 2.39	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel
9	Paramedic Student Preceptor Fee - Advanced Care Paramedic (Per Hour)	\$ 3.33	\$ 3.45	Y	3.6%	Increase due to inflationary budget guideline - already at full cost recovery, rounded to nearest nickel

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Long Term Care

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Macassa Lodge						
1	Day Program - All Day	\$ 25.62	\$ 26.54	N	3.6%	Increase due to inflationary budget guideline - already at full cost recovery.
Wentworth Lodge						
2	Meals-on-Wheels	\$ 8.12	\$ 8.41	N	3.6%	Increase due to inflationary budget guideline - already at full cost recovery.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Chedoke Green Fees-Beddoe (Effective January 1, 2025)						
1	Monday to Thursday - 18 Holes	\$ 47.44	\$ 49.34	Y	4.0%	
2	Fri/Sat/Sun/Holidays - 18 Holes	\$ 55.18	\$ 57.39	Y	4.0%	
3	Senior (60&up) - Monday to Thursday - 18 Holes	\$ 41.94	\$ 43.62	Y	4.0%	
4	Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 47.44	\$ 49.34	Y	4.0%	
5	Junior (18&under) - after 11 am	\$ 30.90	\$ 32.14	Y	4.0%	
6	Twilight - Monday to Thursday	\$ 33.10	\$ 34.42	Y	4.0%	
7	Twilight - Fri/Sat/Sun/Holidays	\$ 38.63	\$ 40.18	Y	4.0%	
8	9 Hole - Monday to Thursday	\$ 27.57	\$ 28.67	Y	4.0%	
9	9 Hole - Fri/Sat/Sun/Holidays	\$ 30.90	\$ 32.14	Y	4.0%	
10	9 Hole Senior (60&up) - Monday to Thursday	\$ 24.28	\$ 25.25	Y	4.0%	
11	9 Hole Senior (60&up)- Fri/Sat/Sun/Holidays	\$ 26.48	\$ 27.54	Y	4.0%	
12	Sunset - after 6pm	\$ 27.58	\$ 28.68	Y	4.0%	
13	Spring/Fall Green Fees (walking)	\$ 36.04	\$ 37.48	Y	4.0%	
14	League Fee with cart (9 holes)	\$ 30.90	\$ 32.14	Y	4.0%	
15	League Fee with cart (18 holes)	\$ 36.04	\$ 37.48	Y	4.0%	
16	Tournament Green Rate (Monday - Thursday)	\$ 59.73	\$ 62.12	Y	4.0%	
17	Tournament Green Rate (Friday - Sunday)	\$ 66.93	\$ 69.61	Y	4.0%	
18	Sell off Rate (18 holes)	\$ 27.80	\$ 28.91	Y	4.0%	
Chedoke Green Fees - Martin (Effective January 1, 2025)						
19	Monday to Thursday - 18 Holes	\$ 36.41	\$ 37.87	Y	4.0%	
20	Fri/Sat/Sun/Holidays - 18 Holes	\$ 41.93	\$ 43.61	Y	4.0%	
21	Senior (60&up) - Monday to Thursday - 18 Holes	\$ 32.00	\$ 33.28	Y	4.0%	
22	Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 35.31	\$ 36.72	Y	4.0%	
23	Junior (18&under) - after 11 am	\$ 24.28	\$ 25.25	Y	4.0%	
24	Twilight - Monday to Thursday	\$ 25.38	\$ 26.40	Y	4.0%	
25	Twilight - Fri/Sat/Sun/Holidays	\$ 29.79	\$ 30.98	Y	4.0%	
26	9 Hole - Monday to Thursday	\$ 20.96	\$ 21.80	Y	4.0%	
27	9 Hole - Fri/Sat/Sun/Holidays	\$ 23.17	\$ 24.10	Y	4.0%	
28	9 Hole Senior (60&up) - Monday to Thursday	\$ 18.76	\$ 19.51	Y	4.0%	
29	9 Hole Senior (60&up)- Fri/Sat/Sun/Holidays	\$ 19.86	\$ 20.65	Y	4.0%	
30	Sunset - after 6pm	\$ 20.96	\$ 21.80	Y	4.0%	
31	Spring/Fall Green Fees (walking)	\$ 25.74	\$ 26.77	Y	4.0%	
32	League Fee with cart (9 holes)	\$ 25.74	\$ 26.77	Y	4.0%	

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
33	League Fee with cart (18 holes)	\$ 30.90	\$ 32.14	Y	4.0%	
34	Tournament Green Rate (Monday - Thursday)	\$ 50.46	\$ 52.48	Y	4.0%	
35	Tournament Green Rate (Friday - Sunday)	\$ 55.61	\$ 57.83	Y	4.0%	
36	Sell off Rate (18 holes)	\$ 21.63	\$ 22.50	Y	4.0%	
37	Winter Golf Green Fee	\$ 23.68	\$ 24.63	Y	4.0%	
Chedoke Beddoe (only) Advantage Packs (Effective January 1, 2025)						
38	12 Rounds	\$ 519.13	\$ 539.90	Y	4.0%	
39	24 Rounds	\$ 976.12	\$ 1,015.16	Y	4.0%	
Chedoke Golf Memberships (Effective January 1, 2025)						
40	Beddoe & Martin - Adult - any day	\$ 2,201.12	\$ 2,289.16	Y	4.0%	
41	Beddoe & Martin - Couples - any day	\$ 3,851.96	\$ 4,006.04	Y	4.0%	
42	Beddoe & Martin - Junior (18 & under) - any day	\$ 550.28	\$ 572.29	Y	4.0%	
43	Beddoe & Martin - Senior (60 & over) - Monday to Friday only, excluding holidays	\$ 1,650.84	\$ 1,716.87	Y	4.0%	
44	Beddoe & Martin - Weekday (excluding holidays)	\$ 1,650.84	\$ 1,716.87	Y	4.0%	
45	Beddoe & Martin - Intermediate (19-34)	\$ 1,100.56	\$ 1,144.58	Y	n/a	
46	Martin-Adult	\$ 1,434.31	\$ 1,491.68	Y	4.0%	
47	Martin-Couples	\$ 2,510.05	\$ 2,610.45	Y	4.0%	
48	Martin-Junior (18 & under) - any day	\$ 358.58	\$ 372.92	Y	4.0%	
49	Martin-Senior (60 & over) - Monday to Friday only, excluding holidays	\$ 1,075.73	\$ 1,118.76	Y	4.0%	
50	Martin-Weekday - excluding holidays	\$ 1,075.73	\$ 1,118.76	Y	4.0%	
51	City Wide - Adult	\$ 2,862.04	\$ 2,976.52	Y	4.0%	
52	City Wide - Couples	\$ 5,008.57	\$ 5,208.91	Y	4.0%	
53	City Wide - Senior	\$ 2,146.53	\$ 2,232.39	Y	4.0%	
54	City Wide - Weekday - excluding holidays	\$ 2,146.53	\$ 2,232.39	Y	4.0%	
55	City Wide - Intermediate Membership (19 - 34) - Any day	\$ 1,100.56	\$ 1,144.58	Y	4.0%	
56	City Wide - Intermediate Membership (19 - 35)	\$ 1,431.02	\$ 1,488.26	Y	4.0%	
57	City Wide - Junior (18 and under)	\$ 715.51	\$ 744.13	Y	4.0%	
Flex Pass - Chedoke - Beddoe (Effective January 1, 2025)						
<i>Flex Pass Characteristics - ADULT</i>						
58	Activation Fee to Purchase Pass - One Time Fee	\$ 317.56	\$ 330.26	Y	4.0%	
59	Peak Green Fee (25% off before 11am)	\$ 37.11	\$ 38.60	Y	4.0%	

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City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
60	Non-Peak Green Fee (40% off)	\$ 29.70	\$ 30.89	Y	4.0%	
	<i>Flex Pass Characteristics - SENIOR (60+)</i>					
61	Activation Fee to Purchase Pass - One Time Fee	\$ 269.63	\$ 280.42	Y	4.0%	
62	Peak Green Fee (25% off before 11am)	\$ 31.83	\$ 33.10	Y	4.0%	
63	Non-Peak Green Fee (40% off)	\$ 25.46	\$ 26.48	Y	4.0%	
	<i>Flex Pass Characteristics - ADULT</i>					
64	Activation Fee to Purchase Pass - One Time Fee	\$ 317.56	\$ 330.26	Y	4.0%	
65	Peak Green Fee (25% off before 11am)	\$ 22.28	\$ 23.17	Y	4.0%	
66	Non-Peak Green Fee (40% off)	\$ 22.28	\$ 23.17	Y	4.0%	
	<i>Flex Pass Characteristics - SENIOR (60+)</i>					
67	Activation Fee to Purchase Pass - One Time Fee	\$ 269.63	\$ 280.42	Y	4.0%	
68	Peak Green Fee (25% off before 11am)	\$ 19.10	\$ 19.86	Y	4.0%	
69	Non-Peak Green Fee (40% off)	\$ 19.10	\$ 19.86	Y	4.0%	
	Golf Carts - All Courses (Effective January 1, 2025)					
70	9 hole pull cart	\$ 3.19	\$ 3.31	Y	4.0%	
71	18 hole pull cart	\$ 5.30	\$ 5.51	Y	4.0%	
72	18 hole power cart	\$ 36.06	\$ 37.51	Y	4.0%	
73	18 hole power cart - single rider	\$ 20.14	\$ 20.95	Y	4.0%	
74	9 hole power cart	\$ 21.21	\$ 22.06	Y	4.0%	
75	9 hole power cart - single rider	\$ 10.61	\$ 11.04	Y	4.0%	
76	Sunset (After 6pm) Power cart	\$ 10.61	\$ 11.04	Y	4.0%	
77	League Cart	\$ 9.43	\$ 9.80	Y	4.0%	
78	Cart Package - 10 Rides	\$ 159.28	\$ 165.65	Y	4.0%	
79	Cart Package - 20 Rides	\$ 309.14	\$ 321.50	Y	4.0%	
80	Cart Package - 30 Rides	\$ 437.31	\$ 454.80	Y	4.0%	
81	Cart Package - 40 Rides	\$ 550.40	\$ 572.42	Y	4.0%	
82	Cart Package - Unlimited	\$ 778.48	\$ 809.62	Y	4.0%	
	Rental Fees					
83	Club Storage	\$ 113.09	\$ 117.62	Y	4.0%	
84	Locker Rental	\$ 42.41	\$ 44.10	Y	4.0%	
85	Club Rental - 18 Holes	\$ 18.85	\$ 19.60	Y	4.0%	

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
<p>Notes:</p> <p>Golf Assoc of Ont (GOA) Fee is added on top of regular fee.</p> <p>Tournament Rates are based by weekday or weekend tournaments and at a percentage of 10% less than the regular green fee and golf cart prices.</p>						

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
King's Forest Green Fees (Effective January 1, 2025)						
1	Monday to Thursday - 18 Holes	\$ 66.20	\$ 68.85	Y	4.0%	
2	Fri/Sat/Sun/Holidays - 18 Holes	\$ 75.03	\$ 78.04	Y	4.0%	
3	Senior (60&up) - Monday to Thursday - 18 Holes	\$ 50.77	\$ 52.80	Y	4.0%	
4	Senior (60&up) - Fri/Sat/Sun/Holidays - 18 Holes	\$ 58.48	\$ 60.82	Y	4.0%	
5	Junior (18&under) - after 11 am	\$ 35.31	\$ 36.73	Y	4.0%	
6	Twilight - Monday to Thursday	\$ 43.03	\$ 44.75	Y	4.0%	
7	Twilight - Fri/Sat/Sun/Holidays	\$ 47.44	\$ 49.33	Y	4.0%	
8	9 Hole - Any day	\$ 35.31	\$ 36.73	Y	4.0%	
9	9 Hole Senior (60&up) - Any day	\$ 29.79	\$ 30.98	Y	4.0%	
10	Spring/Fall Green Fees (walking)	\$ 46.33	\$ 48.18	Y	4.0%	
11	League Fee with cart (9 holes)	\$ 41.20	\$ 42.84	Y	4.0%	
12	League Fee with cart (18 holes)	\$ 46.33	\$ 48.18	Y	4.0%	
13	Tournament Green Rate (Monday - Thursday)	\$ 77.23	\$ 80.32	Y	4.0%	
14	Tournament Green Rate (Friday - Sunday)	\$ 85.46	\$ 88.87	Y	4.0%	
15	Sell off Rate (18 holes)	\$ 38.10	\$ 39.62	Y	4.0%	
16	Disc Golf - 18 holes	\$ 6.39	\$ 6.65	Y	4.0%	
17	Disc Golf - per day	\$ 10.65	\$ 11.08	Y	4.0%	
18	Simulated Golf - per hour weekdays	\$ 42.60	\$ 44.30	Y	4.0%	
19	Simulated Golf - per hour weekends	\$ 47.93	\$ 49.84	Y	4.0%	
King's Forest (only) Advantage Packs (Effective January 1, 2025)						
20	12 Rounds	\$ 707.60	\$ 735.90	Y	4.0%	
21	24 Rounds	\$ 1,369.52	\$ 1,424.30	Y	4.0%	
King's Forest Golf Memberships (Effective January 1, 2025)						
22	King's Forest -Adult	\$ 2,316.16	\$ 2,408.81	Y	4.0%	
23	King's Forest -Couples	\$ 4,053.29	\$ 4,215.42	Y	4.0%	
24	King's Forest -Junior (18&under) - any day	\$ 579.04	\$ 602.20	Y	4.0%	
25	King's Forest -Senior (60 & over) Monday to Friday only, excluding holidays	\$ 1,737.12	\$ 1,806.61	Y	4.0%	
26	King's Forest - Intermediate (19-34)	\$ 1,222.30	\$ 1,271.19	Y	4.0%	
27	King's Forest -Weekday	\$ 1,737.12	\$ 1,806.61	Y	4.0%	
28	City Wide - Adult	\$ 2,862.04	\$ 2,976.52	Y	4.0%	
29	City Wide - Couples	\$ 5,008.57	\$ 5,208.91	Y	4.0%	
30	City Wide-Senior	\$ 2,146.53	\$ 2,232.39	Y	4.0%	

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City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
31	City Wide - Weekday	\$ 2,146.53	\$ 2,232.39	Y	4.0%	
32	City Wide - Intermediate Membership (19 - 34) - Any day	\$ 1,158.08	\$ 1,204.41	Y	4.0%	
33	City Wide - Junior (18 and under)	\$ 715.51	\$ 744.13	Y	4.0%	
34	City Wide - Immediate (19-35)	\$ 1,431.02	\$ 1,488.26	Y	4.0%	
35	Main banquet room rental - Special Event - Hourly Rate	\$ 61.56	\$ 64.02	Y	4.0%	
36	Lower Banquet room rental - Special Event - Hourly Rate	\$ 44.86	\$ 46.65	Y	4.0%	
37	Special Event Fee	\$ 266.25	\$ 276.90	Y	4.0%	
38	Special Event Gratuity	\$ 53.25	\$ 55.38	Y	4.0%	
39	Disc Golf - Fall/Winter Membership	\$ 106.50	\$ 110.76	Y	4.0%	
Flex Pass - King's Forest (Effective January 1, 2025)						
<i>Flex Pass Characteristics - ADULT</i>						
40	Activation Fee to Purchase Pass - One Time Fee	\$ 317.56	\$ 330.26	Y	4.0%	
41	Peak Green Fee (25% off before 11am)	\$ 53.04	\$ 55.16	Y	4.0%	
42	Non-Peak Green Fee (40% off)	\$ 42.43	\$ 44.12	Y	4.0%	
<i>Flex Pass Characteristics - SENIOR (60+)</i>						
43	Activation Fee to Purchase Pass - One Time Fee	\$ 269.63	\$ 280.42	Y	4.0%	
44	Peak Green Fee (25% off before 11am)	\$ 43.48	\$ 45.22	Y	4.0%	
45	Non-Peak Green Fee (40% off)	\$ 35.00	\$ 36.40	Y	4.0%	
Golf Carts - All Courses (Effective January 1, 2025)						
46	9 hole pull cart	\$ 3.19	\$ 3.31	Y	4.0%	
47	18 hole pull cart	\$ 5.30	\$ 5.51	Y	4.0%	
48	18 hole power cart	\$ 36.06	\$ 37.51	Y	4.0%	
49	18 hole power cart - single rider	\$ 20.14	\$ 20.95	Y	4.0%	
50	9 hole power cart	\$ 21.21	\$ 22.06	Y	4.0%	
51	9 hole power cart - single rider	\$ 10.61	\$ 11.04	Y	4.0%	
52	Sunset (After 6pm) Power cart	\$ 10.61	\$ 11.04	Y	4.0%	
Notes:						
Golf Assoc of Ont (GOA) Fee is added on top of regular fee.						
Tournament Rates are based by weekday or weekend tournaments and at a percentage of 10% less than the regular green fee and golf cart prices.						

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
User Group Ice Rates (Hourly) (Effective July 1, 2024)						
1	Prime Time Non Subsidized	\$ 335.60	\$ 349.02	Y	4.0%	
2	Prime Time Subsidized - 43% Discount from Standard Rate	\$ 191.29	\$ 198.94	Y	4.0%	
3	Non Prime Time	\$ 251.70	\$ 261.77	Y	4.0%	
4	Non Prime Time Subsidized - 43% Discount from Standard Rate	\$ 143.47	\$ 149.21	Y	4.0%	
5	Tournaments (Subsidized Groups Only)	\$ 251.70	\$ 261.77	Y	4.0%	
6	Summer Ice Non Subsidized	\$ 456.58	\$ 474.84	Y	4.0%	
7	Summer Ice Subsidized - 43% Discount from Standard Rate	\$ 260.25	\$ 270.66	Y	4.0%	
8	Last Minute Ice (48 Hours Prior to Use, Non-Refundable)	\$ 150.00	\$ 156.00	Y	4.0%	
9	Shooter Pad (1 Hour)	\$ 32.18	\$ 33.47	Y	4.0%	
10	Shooter Pad (1 Hour) (Block Booking >50 hours)	\$ 24.13	\$ 25.10	Y	4.0%	

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City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Admission fees applied to patrons upon entering Recreation Centres, Outdoor Pools, Arenas and Seniors' Facilities for non-registered drop-in programming.						
Infant - 0 to 36 months (Free)						
Child/Youth - 3 to 17 years						
Adult - 18 to 54 years						
Seniors - 55+ years						
Family - 1 to 2 adults and/or their dependent children under 18 years of age living at the same address						
Recreation Centre & Pool Admission Fees (Effective July 1, 2025)						
<i>Applied to drop-in gym programs as well as drop-in swimming programs which are staff supervised but not lead by an instructor.</i>						
1	Single Admit (Child/Youth/Senior)	\$ 3.52	\$ 3.66	Y	4.0%	
2	Single Admit (Adult)	\$ 5.25	\$ 5.46	Y	4.0%	
3	Single Admit (Fitness Specialty)	\$ 10.29	\$ -	Y	-100.0%	Fee removed
4	Single Admit (Fun Night)	\$ 6.95	\$ 7.23	Y	4.0%	
5	Single Admit (Initiative Program)	\$ 2.70	\$ 2.81	Y	4.0%	
6	Aqua Bike Rental	\$ 6.37	\$ 6.62	Y	4.0%	
7	10 Visit Clip Card (Child/Youth/Senior)	\$ 25.62	\$ 26.64	Y	4.0%	
8	10 Visit Clip Card (Adult)	\$ 39.40	\$ 40.98	Y	4.0%	
9	Monthly Pass (Child/Youth/Senior)	\$ 14.05	\$ 14.61	Y	4.0%	
10	Monthly Pass (Adult)	\$ 20.99	\$ 21.83	Y	4.0%	
11	3 Monthly Pass (Child/Youth/Senior)	\$ 37.94	\$ 39.46	Y	4.0%	
12	3 Monthly Pass (Adult)	\$ 56.68	\$ 58.95	Y	4.0%	
13	Yearly Pass (Child/Youth/Senior)	\$ 48.76	\$ 50.71	Y	4.0%	
14	Yearly Pass (Senior RFAP Clients)	\$ 12.20	\$ 12.69	Y	4.0%	
15	Yearly Pass (Adult)	\$ 115.58	\$ 120.20	Y	4.0%	
16	Yearly Pass (Adult RFAP Clients)	\$ 28.91	\$ 30.07	Y	4.0%	
17	Yearly Pass (Replacement Card)	\$ 5.51	\$ 5.73	Y	4.0%	
18	Non-Resident Fee Applied to Clip Cards & Yearly Pass Rates Above	\$ 15.35	\$ 15.96	Y	4.0%	
19	Promotional Pass (Youth) (20 pack with expiration date)	\$ 11.41	\$ 11.87	Y	4.0%	
Waterfit Admission Fees (Effective July 1, 2025)						
<i>Applied to instructor lead drop-in water fitness programs.</i>						
20	Single Admit (Senior)	\$ 2.70	\$ 2.84	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
21	Single Admit (Adult)	\$ 5.78	\$ 6.07	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs

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City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
22	Single Admit (Fitness)	\$ 8.63	\$ 9.06	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
23	Single Admit (Warm Water Exercise) (Adult)	\$ 7.22	\$ -	Y	-100.0%	Fee removed
24	Single Admit (Warm Water Exercise) (Senior)	\$ 5.79	\$ -	Y	-100.0%	Fee removed
25	Warm Water Exercise (Senior Centre Partnership)	\$ 3.39	\$ -	Y	-100.0%	Fee removed
26	Monthly Pass (Senior)	\$ 8.89	\$ 9.33	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
27	Monthly Pass (Adult)	\$ 23.93	\$ 25.13	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
28	3 Monthly Pass (Senior)	\$ 24.70	\$ 25.94	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
29	3 Monthly Pass (Adult)	\$ 64.61	\$ 67.84	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
30	10 Visit Clip Card (Senior)	\$ 20.85	\$ 21.89	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
31	10 Visit Clip Card (Adult)	\$ 43.33	\$ 45.50	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
32	Yearly Pass (Senior)	\$ 89.71	\$ 94.20	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
33	Yearly Pass (Senior RFAP Clients)	\$ 42.58	\$ 44.71	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
34	Yearly Pass (Adult)	\$ 219.37	\$ 230.34	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
35	Yearly Pass (Adult RFAP Clients)	\$ 109.69	\$ 115.17	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
36	Yearly Pass (Replacement Card)	\$ 5.51	\$ 5.73	Y	4.0%	
37	Non-Resident Fee Applied to Clip Cards, Yearly and Monthly Pass Rates Above	\$ 15.35	\$ 15.96	Y	4.0%	
Arena Admission Fees (Effective July 1, 2025)						
<i>Applied to drop-in skating programs which are staff supervised but not lead by an instructor.</i>						
38	Single Admit (Child/Youth/Senior)	\$ 3.52	\$ 3.66	Y	4.0%	
39	Single Admit (Adult)	\$ 5.25	\$ 5.46	Y	4.0%	
40	Shinny (Adult)	\$ 8.12	\$ 8.45	Y	4.1%	
41	Shinny (Youth/Senior)	\$ 5.44	\$ 5.66	Y	4.0%	
42	Figure Skating Ticket Ice	\$ 13.95	\$ 14.51	Y	4.0%	
43	10 Visit Clip Card Shinny (Adult)	\$ 60.88	\$ 63.32	Y	4.0%	
44	10 Visit Clip Card Shinny (Youth/Senior)	\$ 40.71	\$ 42.34	Y	4.0%	
45	10 Visit Clip Card Figure Skating Ticket Ice	\$ 104.59	\$ 108.77	Y	4.0%	
46	Yearly Pass (Child/Youth/Senior)	\$ 44.07	\$ 45.83	Y	4.0%	
47	Yearly Pass (Adult)	\$ 67.60	\$ 70.30	Y	4.0%	

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City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
48	Yearly Pass (Replacement Card)	\$ 5.51	\$ 5.73	Y	4.0%	
49	Year Pass Figure Skating		\$ 1,419.45	Y		New Fee Added
50	Non-Resident Fee Applies to Yearly Pass Rates Above	\$ 15.35	\$ 15.96	Y	4.0%	
51	Promotional Pass (Youth) (20 pack with expiration date)	\$ 11.41	\$ 11.87	Y	4.0%	
Senior Facility Admission Fees (Effective July 1, 2025)						
<i>Applied to all users (age 55+) of the facility based on the facility's status with the municipality as either "Club" or "Centre" designation.</i>						
52	Single Admit	\$ 2.70	\$ 2.82	Y	4.4%	
53	Yearly Pass (Senior Centre)	\$ 36.58	\$ 38.04	Y	4.0%	
54	Non-Resident Fee Applies to Yearly Pass Rates Above	\$ 15.35	\$ 15.96	Y	4.0%	



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Healthy & Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
<p>Registered program fees are applied to instructional classes and charged once for the duration of the class. All registered program fees listed below are based on a single unit fee and multiplied by the number of classes to establish the full program fee unless specified.</p> <p>Preschool - 0 to 5 years Child - 6 to 12 years Youth - 13 to 17 years Adult - 18 to 54 years Seniors - 55+ years Family - 1 to 2 adults and/or their dependent children under 18 years of age living at the same address</p>						
Aquatic Programs (Effective July 1, 2025)						
1	Adult - Fitness Aqua Spinning (1 Hour Class)	\$ 10.08	\$ 10.59	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
2	Learn to Swim Program - Parented (30 Minute Class)	\$ 7.45	\$ 7.82	N	5.0%	Increased above 4% to account for increase in direct service delivery costs
3	Learn to Swim Program (30 Minute Class)	\$ 8.39	\$ 8.80	N	5.0%	Increased above 4% to account for increase in direct service delivery costs
4	Learn to Swim Program (45 Minute Class)	\$ 9.25	\$ 9.71	N	5.0%	Increased above 4% to account for increase in direct service delivery costs
5	Learn to Swim Program (45 Minute Class) (Senior)	\$ 7.40	\$ 7.77	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
6	Swim Abilities (12 Weeks) (1 Hour Class)	\$ 95.31	\$ 100.07	N	5.0%	Increased above 4% to account for increase in direct service delivery costs
7	Private Lesson - Semi (30 Minute Class)/per class	\$ 27.03	\$ 28.92	N	7.0%	Increased above 4% to account for increase in direct service delivery costs
8	Private Lesson - Tri (30 Minute Class)/per class	\$ 20.27	\$ 21.69	N	7.0%	Increased above 4% to account for increase in direct service delivery costs
9	Private Lesson (30 Minute Class)/per class	\$ 33.78	\$ 36.15	N	7.0%	Increased above 4% to account for increase in direct service delivery costs
10	Swim Patrol Program (1 Hour Class)	\$ 9.25	\$ 9.71	N	5.0%	Increased above 4% to account for increase in direct service delivery costs
11	Warm Water Exercise (45 Minute Class)	\$ 7.61	\$ 7.99	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
12	Non-Resident Fee Applies to All of the Above Rates	\$ 1.74	\$ 1.81	Y	3.7%	
Aquatic Leadership Programs (Effective July 1, 2025)						
<i>Any material costs and exam fees by the applicable service providers, are passed on to the client as an extra fee.</i>						
13	Advanced Leadership Training (room) Hourly Rate		\$ 6.50	N		New Fee Added
14	Advanced Leadership Training (room+pool) Hourly Rate		\$ 7.50	N		New Fee Added
15	Bronze Cross	\$ 122.57	\$ 128.70	N	5.0%	Increased above 4% to account for increase in direct service delivery costs

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City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy & Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
16	Bronze Medallion with Emergency First Aid	\$ 144.53	\$ 151.76	N	5.0%	Increased above 4% to account for increase in direct service delivery costs
17	Bronze Medallion/Bronze Cross Recertification	\$ 76.05	\$ -	N	-100.0%	Fee removed - specific programming removed - hourly training room rate to capture future training fees
18	Bronze Star	\$ 105.92	\$ 111.22	N	5.0%	Increased above 4% to account for increase in direct service delivery costs
19	Lifesaving Society Aquatic Safety Inspector	\$ 87.60	\$ -	Y	-100.0%	Fee removed - specific programming removed - hourly training room rate to capture future training fees
20	Lifesaving Society Aquatic Supervisor Training (AST)	\$ 97.82	\$ -	Y	-100.0%	Fee removed - specific programming removed - hourly training room rate to capture future training fees
21	Lifesaving Society Aquatic Supervisor Training (AST) Instructor	\$ 102.21	\$ -	Y	-100.0%	Fee removed - specific programming removed - hourly training room rate to capture future training fees
22	Lifesaving Society Assistant Instructors	\$ 173.23	\$ -	Y	-100.0%	Fee removed - specific programming removed - hourly training room rate to capture future training fees
23	Lifesaving Society Combined Instructors	\$ 245.88	\$ 245.88	Y	0.0%	No increase in order to remain competitive with local municipal comparator
24	Lifesaving Society Examiner	\$ 48.54	\$ -	Y	-100.0%	Fee removed - specific programming removed - hourly training room rate to capture future training fees
25	Lifesaving Society First Aid Instructor	\$ 122.28	\$ -	Y	-100.0%	Fee removed - specific programming removed - hourly training room rate to capture future training fees
26	Lifesaving Society Safeguard	\$ 29.21	\$ -	Y	-100.0%	Fee removed - specific programming removed - hourly training room rate to capture future training fees
27	Lifesaving Society SEE Auditor	\$ 29.21	\$ -	Y	-100.0%	Fee removed - specific programming removed - hourly training room rate to capture future training fees
28	Lifesaving Society Standard First Aid	\$ 97.82	\$ 97.82	Y	0.0%	No increase in order to remain competitive with local municipal comparator
29	Lifesaving Society Standard First Aid (Senior)	\$ 78.26	\$ 78.26	Y	0.0%	No increase in order to remain competitive with local municipal comparator
30	Lifesaving Society Standard First Aid Recertification	\$ 71.56	\$ 71.56	Y	0.0%	No increase in order to remain competitive with local municipal comparator
31	Lifesaving Society Trainer	\$ 153.68	\$ -	Y	-100.0%	Fee removed
32	National Lifeguard	\$ 245.88	\$ 245.88	Y	0.0%	No increase in order to remain competitive with local municipal comparator
33	National Lifeguard Instructor Course	\$ 86.22	\$ -	Y	-100.0%	Fee removed
34	National Lifeguard Recertification	\$ 54.25	\$ 54.25	Y	0.0%	No increase in order to remain competitive with local municipal comparator
35	Swim for Fitness 13+	\$ 79.94	\$ -	Y	-100.0%	Fee removed
36	Swim for Fitness 6-12 years	\$ 80.57	\$ -	N	-100.0%	Fee removed
37	Synchro Routines/Diving Competition (1 Day)	\$ 10.70	\$ -	N	-100.0%	Fee removed
38	Synchro/Diving (45 Minute Class)	\$ 83.95	\$ -	N	-100.0%	Fee removed
39	Synchro/Diving (45 Minute Class) (Senior)	\$ 67.16	\$ -	Y	-100.0%	Fee removed
40	Synchro/Diving Program - Add-on Fee (45 Minute Class)	\$ 2.35	\$ -	N	-100.0%	Fee removed

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City of Hamilton



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Department: Healthy & Safe Communities

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#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
41	Withdrawal Fee	\$ 27.96	\$ 29.07	Y	4.0%	
42	Non-Resident Fee Applies to All of the Above Rates	\$ 15.66	\$ 16.28	Y	4.0%	
Programs (Effective July 1, 2025)						
<i>All Facilities - Applied to all facilities unless otherwise identified</i>						
43	Adult - Art/Music Program (1 Hour Class)	\$ 6.13	\$ 6.38	Y	4.0%	
44	Adult - Dance/Fitness Program - Specialty (1 Hour Class)	\$ 9.04	\$ 9.41	Y	4.0%	
45	Adult - Dance/Fitness Program (1 Hour Class)	\$ 7.58	\$ 7.88	Y	4.0%	
46	Adult - Friday Framers Program (2 Hour Class)	\$ 3.47	\$ 3.60	N	4.0%	
47	Adult - Sport Program (Non-Instructed) (2 Hour Class)	\$ 7.20	\$ 7.48	Y	4.0%	
48	Camp without trip – Camp Kidaca Base Fee (5 day)	\$ 31.44	\$ 32.70	N	4.0%	
49	Camp Specialty Add-On Fee (per day)	\$ 20.56	\$ 22.61	N	10.0%	Increased above 4% to account for increase in direct service delivery costs
50	Camp Trip Add-On Fee (per trip)	\$ 32.32	\$ 35.55	N	10.0%	Increased above 4% to account for increase in direct service delivery costs
51	Child - Home Alone Course (online)	\$ 28.88	\$ 30.03	Y	4.0%	
52	Child - Music (Piano) (1 Hour Class)	\$ 16.74	\$ 17.57	N	5.0%	Increased above 4% to account for increase in direct service delivery costs
53	Child - Program (1 Hour)	\$ 4.60	\$ 4.83	N	5.0%	Increased above 4% to account for increase in direct service delivery costs
54	Child - Smash Volleyball League (1.5 Hour Class)	\$ 11.28	\$ 11.85	N	5.0%	Increased above 4% to account for increase in direct service delivery costs
55	Child - No Limit Basketball	\$ 9.40	\$ -	N	n/a	Fee removed
56	High Five (PHCD) Certification (8 Hour Class - includes manual)	\$ 75.87	\$ -	N	-100.0%	Fee removed
57	Preschool - Parented Program (1 Hour Class)	\$ 4.48	\$ 4.71	N	5.0%	Increased above 4% to account for increase in direct service delivery costs
58	Preschool - Program (1 Hour Class)	\$ 6.13	\$ 6.44	N	5.0%	Increased above 4% to account for increase in direct service delivery costs
59	Senior - Dance/Fitness Program (1 Hour Class)	\$ 6.06	\$ 6.37	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
60	Senior - Dance/Fitness Program - Specialty (1 Hour Class)	\$ 7.24	\$ 7.60	Y	5.0%	Increased above 4% to account for increase in direct service delivery costs
61	Senior - Art/Music Program (1 Hour Class)	\$ 4.91	\$ 5.11	Y	4.0%	
62	Senior - Sport Program (Non-Instructed) (2 Hour Class)	\$ 5.75	\$ 5.98	Y	4.0%	
63	Senior - SALC Funded Programming	\$ 3.13	\$ 3.26	Y	4.0%	
64	Special Needs (3 Hours, 12 Weeks)	\$ 13.54	\$ -	N	-100.0%	Fee removed
65	Special Needs (1 Hour, 12 Weeks)		\$ 4.69	N		New Fee; quoted 2025 fee for 1 hour
66	Special Needs Fitness/Cooking (3 Hours, 6 Weeks)	\$ 18.33	\$ -	N	-100.0%	Fee removed
67	Special Needs Fitness/Cooking (1 Hour, 6 Weeks)		\$ 6.35	N		New Fee; quoted 2025 fee for 1 hour

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City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy & Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
68	Youth - Leadership (20 Hours)	\$ 51.99	\$ -	N	-100.0%	Fee removed
69	Youth - Leadership (1 Hour)		\$ 2.70	N		NEW FEE; quoted 2025 fee for 1 hour
70	Youth - Fitness Program (1 Hour Class)	\$ 5.90	\$ 6.14	N	4.0%	
71	Late Pick-Up Fee (Per Each Half Hour)	\$ 12.00	\$ 12.48	N	4.0%	
72	Withdrawal Fee (Camps)	\$ 27.96	\$ 29.07	Y	4.0%	
73	Program Unenrollment Fee	\$ 6.26	\$ 6.51	N	4.0%	
74	Withdrawal Fee (Registered Programs)	\$ 6.26	\$ -	Y	-100.0%	Fee removed
75	Non-Resident Fee Applies to All of the Above Rates	\$ 1.74	\$ 1.81	Y	4.0%	



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

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#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Sports Field Rentals (Effective January 1, 2025)						
1	Field/Diamond-A (Hourly)	\$ 44.82	\$ 46.61	Y	4.0%	
2	Field/Diamond-A-Youth Affiliated (Hourly) - 50% Discount from Standard Rate	\$ 22.41	\$ 23.31	Y	4.0%	
3	Field/Diamond-B (Hourly)	\$ 31.13	\$ 32.38	Y	4.0%	
4	Field/Diamond-B-Youth Affiliated (Hourly) - 50% Discount from Standard Rate	\$ 15.57	\$ 16.19	Y	4.0%	
5	Field/Diamond-C (Hourly)	\$ 5.64	\$ 5.87	Y	4.0%	
6	Field/Diamond-C-Youth Affiliated (Hourly) - 50% Discount from Standard Rate	\$ 2.82	\$ 2.93	Y	4.0%	
7	Field-MINI (Hourly)	\$ 4.23	\$ 4.40	Y	4.0%	
8	Field-MINI-Youth Affiliated (Hourly) - 50% Discount from Standard Rate	\$ 2.12	\$ 2.20	Y	4.0%	
9	Class A Artificial Turf (Hourly)	\$ 151.66	\$ 157.73	Y	4.0%	
10	Class A Artificial Turf - Youth/Outdoor Affiliated (Hourly) - 50% Discount from Standard Rate	\$ 75.83	\$ 78.86	Y	4.0%	
11	Class C - Pickleball 12 Court Block	\$ 63.64	\$ 66.19	Y	4.0%	
Hall Rentals (Effective July 1, 2025)						
Category A - Premium Community Rooms/Auditorium/Lobby						
12	Hourly Rate - Subsidized - 50% Discount from Standard Rate	\$ 31.84	\$ 33.11	Y	4.0%	
13	Hourly Rate - Standard	\$ 63.68	\$ 66.23	Y	4.0%	
14	Hourly Rate - Commercial/Non-Resident	\$ 82.78	\$ 86.09	Y	4.0%	
Category B - Standard Community Rooms						
15	Hourly Rate - Subsidized - 50% Discount from Standard Rate	\$ 19.77	\$ 20.56	Y	4.0%	
16	Hourly Rate - Standard	\$ 39.53	\$ 41.11	Y	4.0%	
17	Hourly Rate - Commercial/Non-Resident	\$ 51.39	\$ 53.44	Y	4.0%	
Category C - Basic Community Rooms						
18	Hourly Rate - Subsidized - 50% Discount from Standard Rate	\$ 12.27	\$ 12.76	Y	4.0%	
19	Hourly Rate - Standard	\$ 24.53	\$ 25.51	Y	4.0%	
20	Hourly Rate - Commercial/Non-Resident	\$ 31.89	\$ 33.16	Y	4.0%	
Gym Rentals (Effective July 1, 2025)						
Category A - Premium Gym 6000 Sq Ft+ (ARC Double, WMT Double, Central, BMRC Double)						
21	Hourly Rate - Subsidized - 50% Discount from Standard Rate	\$ 42.64	\$ 55.10	Y	29.2%	
22	Hourly Rate - Standard	\$ 85.29	\$ 110.19	Y	29.2%	
23	Hourly Rate - Commercial/Non-Resident	\$ 127.93	\$ 165.28	Y	29.2%	

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Category B - Gym 3500-6000Sq Ft+ (Ancaster Single, Dundas, Huntington, Bennetto, WMT Single)						
24	Hourly Rate - Subsidized - 50% Discount from Standard Rate	\$ 35.93	\$ 37.60	Y	4.6%	
25	Hourly Rate - Standard	\$ 71.87	\$ 75.19	Y	4.6%	
26	Hourly Rate - Commercial/Non-Resident	\$ 107.35	\$ 112.28	Y	4.6%	
Category C - Gym - 3000-3499 (BMRC single, Winona)						
27	Hourly Rate - Subsidized - 50% Discount from Standard Rate	\$ 17.97	\$ 19.94	Y	11.0%	
28	Hourly Rate - Standard	\$ 35.93	\$ 39.87	Y	11.0%	
29	Hourly Rate - Commercial/Non-Resident	\$ 53.90	\$ 59.83	Y	11.0%	
Parks (Effective July 1, 2025)						
30	Parks - Hamilton Pavilion (Per Booking)	\$ 87.12	\$ 90.61	Y	4.0%	
31	Parks - Hamilton (Per Booking)	\$ 122.69	\$ 127.60	Y	4.0%	
32	Parks - Hamilton (Hourly)	\$ 15.34	\$ 15.95	Y	4.0%	
33	Parks - Hamilton Premium (Per Booking)	\$ 400.00	\$ 416.00	Y	4.0%	
34	Parks - Hamilton - Wedding Ceremony/Photos (Per Booking)	\$ 211.70	\$ 220.16	Y	4.0%	
35	Parks - Special Event Exclusive Use Fee (Select Locations Only) (Per Booking)	\$ 918.34	\$ 955.07	Y	4.0%	
Pool Rentals (Effective July 1, 2025)						
Category A - Specialty Pools (With 2 Lifeguards) (Stoney Creek, Westmount, Valley Park)						
36	Hourly Rate - Subsidized - 50% Discount from Standard Rate	\$ 124.62	\$ 129.61	Y	4.0%	
37	Hourly Rate - Standard	\$ 249.25	\$ 259.22	Y	4.0%	
38	Hourly Rate - Commercial/Non-Resident	\$ 324.02	\$ 336.99	Y	4.0%	
39	Slide Rental (Hourly)	\$ 48.70	\$ 50.65	Y	4.0%	
Category B - Traditional Pools (With 2 Lifeguards) (All Other Facilities)						
40	Hourly Rate - Subsidized - 50% Discount from Standard Rate	\$ 80.04	\$ 83.24	Y	4.0%	
41	Hourly Rate - Standard	\$ 160.08	\$ 166.48	Y	4.0%	
42	Hourly Rate - Commercial/Non-Resident	\$ 208.10	\$ 216.43	Y	4.0%	
Category C - Hot/Teach Pool (With 1 Lifeguard)						
43	Hourly Rate -Subsidized - 50% Discount from Standard Rate	\$ 64.03	\$ 66.59	Y	4.0%	
44	Hourly Rate - Standard	\$ 128.06	\$ 133.18	Y	4.0%	
45	Hourly Rate - Commercial/Non-Resident	\$ 166.48	\$ 173.14	Y	4.0%	

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City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Recreation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Arena Floor Rates (Effective July 1, 2025)						
46	Arena Floor Hamilton (Hourly)	\$ 58.29	\$ 60.63	Y	4.0%	
47	Arena Special Event - Standard (Hourly)	\$ 125.86	\$ 130.89	Y	4.0%	
48	Arena Special Event - Commercial/Non-Resident (Per Booking)	\$ 1,454.28	\$ 1,512.46	Y	4.0%	
Extra Rental Fees (Effective July 1, 2025)						
49	Arena Event Cleaning Charge (Per Booking)	\$ 218.03	\$ 226.75	Y	4.0%	
50	Arena Overtime (Per Booking)	\$ 436.43	\$ 453.89	Y	4.0%	
51	Field & Park - Lights (Hourly)	\$ 18.00	\$ 18.72	Y	4.0%	
52	Field & Park - Lights - Subsidized (Hourly) - 50% Discount from Standard Rate	\$ 9.00	\$ 9.36	Y	4.0%	
53	Field & Park - Lights - Key Deposit	\$ 34.23	\$ 35.60	N	4.0%	
54	Field & Park - Hydro Access Fee (Per Booking)	\$ 7.56	\$ 7.86	Y	4.0%	
55	Flat Fee Damage Charge (Per Booking)	\$ 413.57	\$ 430.12	Y	4.0%	
56	Gym/Kitchen Equipment (Hourly)	\$ 11.83	\$ 12.30	Y	4.0%	
57	Flat Fee Kitchen Sanitization	\$ 71.90	\$ 74.78	Y	4.0%	
58	Flat Fee Set-up Full Gym (Per Booking)	\$ 260.85	\$ 271.29	Y	4.0%	
59	Flat Fee Set-up Half Gym (Per Booking)	\$ 130.60	\$ 135.82	Y	4.0%	
60	Flat Fee Set-up Meeting Room (Per Booking)	\$ 67.63	\$ 70.34	Y	4.0%	
61	Parking Lot (Spot/Day) (Special Events Only)	\$ 7.86	\$ 8.18	Y	4.0%	
62	Rental Amendment	\$ 6.26	\$ 6.51	Y	4.0%	
63	Insurance Fee	\$ 6.26	\$ 6.51	Y	4.0%	
64	Staff - Monitor/Additional Staffing/Arena Staff (Hourly)	\$ 35.18	\$ 36.59	Y	4.0%	
65	Staff - Supervisor - Onsite/Extra Lifeguard/Waterfit Instructor (Hourly)	\$ 53.09	\$ 55.21	Y	4.0%	

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Public Health Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Inspection Fees (in addition to fees collected for Planning and/or Fire)						
1	Migrant Farm Worker Housing	\$ 144.25	\$ 149.56	Y	3.7%	
2	Residential Care Facilities - annual/per bed	\$ 74.34	\$ 76.99	Y	3.6%	Fee per bed relates to inspection of Schedule 20 of Licensing By-Law only.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Public Health Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Inspection Fees (in addition to fees collected for Planning and/or Fire)						
1	Food Safety Fee - High Risk	\$ 236.28	\$ 245.13	Y	3.7%	
2	Food Safety Fee - Medium Risk	\$ 107.96	\$ 111.50	Y	3.3%	
3	Food Safety Fee - Low Risk	\$ 54.87	\$ 56.64	Y	3.2%	
4	Bed and Breakfast	\$ 107.96	\$ 111.50	Y	3.3%	
5	Refreshment Vehicle - Class A	\$ 107.96	\$ 111.50	Y	3.3%	
6	Refreshment Vehicle - Class B	\$ 107.96	\$ 111.50	Y	3.3%	
7	Refreshment Vehicle - Class C	\$ 54.87	\$ 56.64	Y	3.2%	
8	Tobacco Vendors - Inspection per Licence	\$ 220.35	\$ 228.32	Y	3.6%	
9	Electronic Cigarettes - Inspection per Licence	\$ 70.80	\$ 73.45	Y	3.7%	2nd annual inspection added in 2023, continuing moving forward
10	Personal Services Settings Fee	\$ 132.12	\$ 137.17	Y	3.8%	
11	Property Status Reports (Work Orders) - No Inspection	\$ 58.41	\$ 60.18	Y	3.0%	

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Public Health Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Healthy Environments						
1	Special Events/Festivals - (per vendor/per event) - Inspection	\$ 39.82	\$ 41.59	Y	4.4%	
2	Special Events Late Fee - Inspection	\$ 30.09	\$ 30.97	Y	2.9%	

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Healthy and Safe Communities

Division: Public Health Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Healthy Environments						
1	Food Handlers Course (per person) - No Inspection	\$ 58.41	\$ 60.18	Y	3.0%	
2	Food Handler Training Challenge Exam - No Inspection	\$ 11.55	\$ 12.39	Y	7.3%	



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Engineering Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Digital Records Fee per Search	\$ 33.13	\$ 34.29	Y	3.5%	
2	Annual Login Account fee to Engineering/Consultants	\$ 331.28	\$ 343.19	Y	3.6%	
3	City Specification Manual	FREE	FREE			
4	Reports - Environmental Assessments and Master Plans	\$ 16.78	\$ 17.39	Y	3.6%	
5	Additional Digital Record Images	\$ 3.00	\$ 3.10	Y	3.2%	
	Intrusive Environmental Investigations on City Owned Property:					
6	General Administration Fee - Application Review by SEP	\$ 293.52	\$ 304.07	Y	3.6%	
7	General Administration Fee - Application Workplan Review by Design	\$ 293.52	\$ 304.07	Y	3.6%	
8	Agreement Preparation Fee	\$ 149.29	\$ 154.65	Y	3.6%	
9	Field Review (Utility Co-ordinator Call Out)	\$ 272.54	\$ 282.35	N	3.6%	
10	Compliance Requests	\$ 118.29	\$ 122.55	N	3.6%	
11	Lawyer Fees - Inquiries	cost + 7% admin fee	cost + 7% admin fee			
12	Road Cut Permit Fees (EP)	\$ 668.43	\$ 692.50	N	3.6%	
13	Municipal Consent permit fees (MC) Short Stream	\$ 668.43	\$ 692.50	N	3.6%	
14	Municipal Consent permit fees (MC) Long Stream	\$ 1,336.63	\$ 1,384.75	N	3.6%	
15	Access Permits - Commercial or Multiple Dwelling	\$ 136.71	\$ 141.60	N	3.6%	
16	Overland Permit Annual - Overdimensional	\$ 324.79	\$ 336.50	N	3.6%	
17	Overload Permit Annual- Per tonne Overweight	\$ 235.01	\$ 243.50	N	3.6%	
18	Administration Invoice Processing Fee	\$ 73.54	\$ 76.20	Y	3.6%	
19	Overload Permit Single Trip	\$ 162.39	\$ 168.25	N	3.6%	
20	Encroachments on Road Allowance - Application Fee (excludes Outdoor Boulevard Cafes)	\$ 368.94	\$ 382.21	Y	3.6%	
21	Encroachments - Annual Fee (excludes Outdoor Boulevard Cafes and Areaways)	\$ 71.12	\$ 73.67	Y	3.6%	
22	Encroachments - Outdoor Blvd. Cafes - Application Fee	\$ 1,793.35	\$ 1,857.92	Y	3.6%	
23	Encroachments - Temporary ROW Use	\$ 128.20	\$ 132.83	Y	3.6%	
24	Encroachments - Compliance Requests & Discharge Agreements	\$ 118.27	\$ 122.57	Y	3.6%	
25	Active Encroachments - Annual Fee - Utility Corridors	Cost + 7%	Cost + 7%			
26	Permanent Road Closure Application Fee	\$ 5,270.79	\$ 5,460.55	N	3.6%	
27	Formal Consultation for Permanent Road/Alley Closure & ROW Project Application Fee	\$ 1,195.38	\$ 1,238.40	N	3.6%	
28	Temporary Lane Occupancy	\$ 59.20	\$ 61.30	N	3.5%	
29	Temporary Sidewalk & Boulevard Occupancy	\$ 128.20	\$ 132.80	N	3.6%	
30	Temporary Road Closure - Special Events & Filming	\$ 300.00	\$ 310.80	N	3.6%	
31	Temporary Full Road Closure	\$ 1,678.39	\$ 1,738.80	N	3.6%	

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Environmental Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Mum Show Admissions - Adult (13 - 54 years old)	\$ 8.33	\$ 8.85	Y	6.2%	
2	Mum Show Admissions - Seniors (55+ years old) and Children (6 - 12 years old)	\$ 7.42	\$ 7.52	Y	1.3%	
3	Mum Show Admissions - Family Rate (2 Adults, 2 Children)	\$ 22.45	\$ 23.00	Y	2.4%	
4	Mum Show Admissions - Week Pass	\$ 23.45	\$ 23.89	Y	1.9%	
5	Mum Show Admissions - Tour Group (20 people)	\$ 114.65	\$ 115.04	Y	0.3%	
6	Mum Show School Tour - Full Class	\$ 114.65	\$ 115.04	Y	0.3%	
7	Floral Show Marketplace Vendor Rental (12' by 6') / per day - minimum of 5 days	\$ 37.50	\$ 38.34	Y	2.2%	
8	Floral Show Café Vendor Rental (12' by 12') / per day - minimum of 5 days	\$ 37.50	\$ 76.68	Y	104.5%	
9	Roadway tree trimming - per tree	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee		N/A	No change. Full cost recovery.
10	Work done for others Forestry - Priced per job	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee		N/A	No change. Full cost recovery.
11	New Development Tree Installation (and minimum replacement value of tree) Permit for work performed on, in or under a public tree (#10-#11):	\$ 726.40	\$ 740.00	Y	1.9%	
12	Minor Permit: small scale project	\$ 65.12	\$ 249.41	Y	283.0%	
13	Major Permit: large scale project	\$ 325.34	\$ 569.45	Y	75.0%	
14	Removal of a public tree for a private individual or entity	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee		N/A	No change. Full cost recovery.
15	"Loss of Canopy calculations using the Trunk Formula technique from the Guide for Plant Appraisal, 10th Edition"	Full Cost Recovery + 10% Admin	Full Cost Recovery		N/A	Removed the 10% admin fee, because it is included in the Minor or Major Permit fee.
16	Wedding photos in Greenhouse - before 5 pm (2 hour block)	\$ 262.04	\$ 265.00	Y	1.1%	
17	Wedding photos in Greenhouse - after 5 pm (2 hour block)	\$ 348.70	\$ 355.00	Y	1.8%	
18	Work done for others by Horticulture - Priced per job	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee		N/A	No change. Full cost recovery.
19	Gage Park Electronic Sign (Programming)	\$ 116.41	\$ 118.75	Y	2.0%	
20	Gage Park Tropical Greenhouse Rental - Evening (excludes Sundays) between 5pm and 10pm.	\$ 662.50	\$ 575.00	Y	-13.2%	Note service detail change from 11pm to 10pm meaning 5hrs not 6hrs
21	Gage Park Tropical Greenhouse Rental - Sunday Evening between 5pm and 10pm.		\$ 700.00	Y		Note this is a new fee to accommodate the OT staff rate for Sunday shifts
22	Park/Pavilion Rental - Bleacher Rental - First Day**	\$ 622.52	\$ 622.52	Y	0.0%	
23	Park/Pavilion Rental - Bleacher Rentals - Additional Days**	\$ 416.82	\$ 416.82	Y	0.0%	
24	Work done for others by Parks Maintenance - Priced per Job	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
25	Park amenity donation - Priced per job Commemorative Program	Full Cost Recovery	Full Cost Recovery	Y	N/A	No change. Full cost recovery.

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Environmental Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
26	Temporary Parks Construction Access Permit Application Fee - per application	\$ 203.58	\$ 203.58	N	0.0%	
27	Cost to Repair Damage	Full Cost Recovery	Full Cost Recovery	Y	N/A	No change. Full cost recovery.
28	Temporary Parks Access Permit Security Deposit - per application	\$ 1,000.00	\$ 1,000.00	N	N/A	Flat fee
29	Stage Rental -Priced per job	Full Cost Recovery	Full Cost Recovery	Y	N/A	No change. Full cost recovery.
30	Per parking space per day	\$ 17.75	\$ 17.75	Y	0.0%	
31	Fence Cost Share Program - Application Fee	\$ 203.58	\$ 203.58	Y	0.0%	Flat fee
32	Parks Director Consent Permit	\$ 50.00	\$ 50.00	Y	N/A	Flat fee- confirm HST applicable
** In addition to the fees noted with a **, users pay 100% of the cost of delivery, set-up and takedown of bleachers						

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Environmental Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Interment of an Adult at Standard Depth (6-ft)	\$ 1,265.00	\$ 1,305.00	Y	3.2%	
2	Interment of an Adult at Double Depth (8-ft)	\$ 1,570.00	\$ 1,620.00	Y	3.2%	
3	Entombment in a Mausoleum Crypt - includes sealing	\$ 750.00	\$ 775.00	Y	3.3%	
4	Interment of a Child - Stillborn - Case up to 24"	\$ 260.00	\$ 265.00	Y	1.9%	Minimal increase to keep in line with policy of empathy for child loss
5	Interment of a Child - Case 25" to 72" - Standard Depth (6-ft)	\$ 785.00	\$ 810.00	Y	3.2%	
6	Interment of a Child - Case 25" to 72" - Double Depth (8-ft)	\$ 1,055.00	\$ 1,085.00	Y	2.8%	
7	Interment of Cremated Remains - Urn Garden Grave	\$ 505.00	\$ 520.00	Y	3.0%	
8	Interment of Cremated Remains - Columbarium Niche	\$ 430.00	\$ 445.00	Y	3.5%	
9	Interment of Cremated Remains - Ceremonial (Woodland Only)	\$ 430.00	\$ 445.00	Y	3.5%	
10	Interment - Second set of cremated remains with another burial	\$ 115.00	\$ 120.00	Y	4.3%	
11	Interment Rights purchased before January 1, 1955 - Care & Maintenance	\$ 270.00	\$ 280.00	Y	3.7%	
12	Interment Late Fee (for Funeral arriving > 30 minutes after ETA)	\$ 230.00	\$ 240.00	Y	4.3%	
13	Surcharge for Cremated Remains Interment with Urn Vault	\$ 115.00	\$ 120.00	Y	4.3%	
14	Surcharge for Cremated Remains Interment with Urn Vault on Sunday/Stautory/Non-Statutory Holidays	N/A	\$ 345.00	Y	N/A	New Product
15	Surcharge for Interment on Saturday - Traditional Burial - 8:30am to 11:00am	\$ 930.00	\$ 960.00	Y	3.2%	
16	Surcharge for Interment on Saturday - Cremated Remains - 8:30am to 11:00am	\$ 730.00	\$ 750.00	Y	2.7%	
17	Surcharge for Interment on Sundays, Statutory, Non-Statutory and Civic Holiday - Traditional Burial - 8:30am to 11:30am	\$ 2,380.00	\$ 2,450.00	Y	2.9%	
18	Surcharge for Interment on Sundays, Statutory, Non-Statutory and Civic Holiday - Cremated Remains - 8:30am to 11:30am	\$ 1,610.00	\$ 1,660.00	Y	3.1%	
19	Interment - Lowering: Adult - from 6ft to 8 ft - Shell	\$ 4,690.00	\$ 4,830.00	Y	3.0%	
20	Interment - Lowering: Adult - from 6ft to 8 ft - Vault or Crypt	\$ 3,910.00	\$ 4,030.00	Y	3.1%	
21	Interment - Lowering: Child - from 6ft to 8 ft - Shell	\$ 2,045.00	\$ 2,105.00	Y	2.9%	
22	Interment - Lowering: Child - from 6ft to 8 ft - Vault or Crypt	\$ 1,700.00	\$ 1,750.00	Y	2.9%	
23	Interment - Scattering (Woodland Tranquility Gardens , Mount Hamilton Natural Burial Section and Parkside only) - includes \$25.00 Care and maintenance fee as per Bereavement Authority of Ontario (BAO)	\$ 455.00	\$ 470.00	Y	3.3%	
24	Interment - Scattering + Memorialization (Woodland Tranquility Gardens , Mount Hamilton Natural Burial Section and Parkside only) - includes \$25.00 care and maintenance fee as per BAO	\$ 730.00	\$ 775.00	Y	6.2%	
25	Interment - Removal: Adult - 6-ft No Outer Container (Shell)	\$ 4,170.00	\$ 4,295.00	Y	3.0%	
26	Interment - Removal: Adult - 8-ft No Outer Container (Shell)	\$ 5,215.00	\$ 5,370.00	Y	3.0%	
27	Interment - Removal: Adult - 6-ft Outer Container (Vault or Crypt)	\$ 3,370.00	\$ 3,470.00	Y	3.0%	
28	Interment - Removal: Adult - 8-ft Outer Container (Vault or Crypt)	\$ 4,130.00	\$ 4,255.00	Y	3.0%	
29	Interment - Removal: Child - 6-ft No Outer Container (Shell)	\$ 1,240.00	\$ 1,280.00	Y	3.2%	
30	Interment - Removal: Child - 8-ft No Outer Container (Shell)	\$ 1,670.00	\$ 1,720.00	Y	3.0%	
31	Interment - Removal: Child - 6-ft Outer Container (Vault or Crypt)	\$ 995.00	\$ 1,025.00	Y	3.0%	
32	Interment - Removal: Child - 8-ft Outer Container (Vault or Crypt)	\$ 1,530.00	\$ 1,575.00	Y	2.9%	
33	Disinterment of Cremated Remains - Urn Garden Grave	\$ 505.00	\$ 580.00	Y	14.9%	Increase due to more work involved

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Environmental Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
34	Disinterment of Cremated Remains - Columbarium Niche	\$ 430.00	\$ 445.00	Y	3.5%	
35	Lot Sale - Singles-in-a-Row (At Need Only)	\$ 1,350.00	\$ 1,390.00	Y	3.0%	
36	Lot Sale - Single Flat Marker Only	\$ 2,400.00	\$ 2,475.00	Y	3.1%	
37	Lot Sale- Green/Natural Section	\$ 2,480.00	\$ 2,580.00	Y	4.0%	
38	Lot Sale - Single Monument Lot	\$ 3,150.00	\$ 3,015.00	Y	-4.3%	Bringing price in line with pricing strategy
39	Lot Sale - Two Grave Flat Marker Only	\$ 4,800.00	\$ 4,950.00	Y	3.1%	
40	Lot Sale - Three Grave Flat Marker Only	\$ 7,205.00	\$ 7,425.00	Y	3.1%	
41	Lot Sale- Four Grave Flat Marker Only	\$ 9,605.00	\$ 9,900.00	Y	3.1%	
42	Lot Sale - Two Grave Monument	\$ 5,010.00	\$ 5,780.00	Y	15.4%	Bringing price in line with pricing strategy
43	Lot Sale - Three Grave Monument	\$ 7,515.00	\$ 8,670.00	Y	15.4%	
44	Lot Sale - Four Grave Monument	\$ 10,020.00	\$ 11,560.00	Y	15.4%	
45	Lot Sale - Veteran's Grave Section 18 - Woodland Only	\$ 1,195.00	\$ 1,230.00	Y	2.9%	
46	Lot Sale - Child: Stillborn - Case up to 24": Casket & Monument Portion	\$ 185.00	\$ 175.00	Y	-5.4%	This is Casket & Monumnet only and the price does not go up
47	Lot Sale - Child 72"	\$ 595.00	\$ 615.00	Y	3.4%	
48	Lot Sale - Mausoleum Crypt	\$ 3,440.00	\$ 3,545.00	Y	3.1%	
49	Lot Sale - Cremation Urn Garden Grave	\$ 1,160.00	\$ 1,195.00	Y	3.0%	
50	Lot Sale - Green/Natural Section - Cremation Grave	\$ 1,160.00	\$ 1,195.00	Y	3.0%	
51	Lot Sale - Cremation Urn Garden Grave - (Woodland and Premium)	\$ 1,530.00	\$ 1,575.00	Y	2.9%	
52	Lot Sale - Cremation Urn Garden Grave - (with monument privileges)	\$ 1,775.00	\$ 1,830.00	Y	3.1%	
53	Lot Sale - Garden Stone interment right	\$ 1,530.00	\$ 1,575.00	Y	2.9%	
54	Lot Sale - Two Grave 6ft Burials Sections ONLY	\$ 3,715.00	\$ 4,085.00	Y	10.0%	Bringing price in line with pricing strategy
55	Lot Sale - Two Grave Monument (Woodland Sec 14)	\$ 7,150.00	\$ 7,630.00	Y	6.7%	
56	Lot Sale - Three Grave Monument (Woodland Sec 14)	\$ 10,725.00	\$ 11,445.00	Y	6.7%	
57	Lot Sale - Four Grave Monument (Woodland Sec 14)	\$ 14,305.00	\$ 15,260.00	Y	6.7%	
58	Niche Sale - Bronze Wreath Plaque	\$ 3,405.00	\$ 3,505.00	Y	2.9%	
59	Niche Sale - Monument engraved plaque	\$ 2,705.00	\$ 2,790.00	Y	3.1%	
60	Niche Sale - Ceremonial (Woodland only)	\$ 1,935.00	\$ 1,995.00	Y	3.1%	
61	Niche Sale - Ridgeview Lower Level (Rows 1, 2, 6)	\$ 2,495.00	\$ 2,570.00	Y	3.0%	
62	Niche Sale - Ridgeview Upper Level (Rows 3-5)	\$ 3,295.00	\$ 3,395.00	Y	3.0%	
63	Niche Sale - Woodland Tranquility Gardens - Rows 3, 4 (bottom) and Hamilton Cemetery Columbarium Number Two - Rows 1, 2, 6	\$ 5,900.00	\$ 6,075.00	Y	3.0%	
64	Niche Sale - Woodland Tranquility Gardens - Rows 1, 2 (top) and Hamilton Cemetery Columbarium Number Two - 3, 4, 5	\$ 6,505.00	\$ 6,700.00	Y	3.0%	
65	Bronze Plaque (10" x 10") - Woodland Tranquility Gardens and Hamilton Cemetery Columbarium Number Two Niches ONLY	\$ 885.00	\$ 950.00	Y	7.3%	Increase in vendor pricing
66	Niche Sale - Premium (Row 1,2,6)(Hamilton Cemetery Columbarium Number One)	\$ 4,500.00	\$ 4,635.00	Y	3.0%	
67	Niche Sale - Premium (Row3,4,5) (Hamilton Cemetery Columbarium Number One)	\$ 5,360.00	\$ 5,520.00	Y	3.0%	
68	Interment Rights - for Cremation Bench Location	\$ 2,900.00	\$ 2,985.00	Y	2.9%	

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Environmental Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
69	Cremation Bench - for use with purchased Interment Rights	Starting from \$6380	Starting from \$6570			
70	Non-Resident Surcharge for All Cemetery Services = 25% + HST	\$ 0.25	\$ 0.25			
71	Markers and Foundations - Concrete Foundation Pouring - per square inch of surface area to a depth of 5-ft	\$ 155.00	\$ 155.00	Y	0.0%	
72	Markers and Foundations - Foundation Removal Fee	Full Cost Recovery	Full Cost Recovery			
73	Markers and Foundations - Marker Setting Fee: 12" x 10" - Flat Marker (No C&M)	\$ 185.00	\$ 190.00	Y	2.7%	
74	Markers and Foundations - Marker Setting Fee: Child's 18" x 14" Flat Marker (Plus C&M)	\$ 205.00	\$ 215.00	Y	4.9%	
75	Markers and Foundations - Marker Setting Fee: All other size Flat Marker - maximum size 24" x 18" (Plus C&M)	\$ 285.00	\$ 295.00	Y	3.5%	
76	Markers and Foundations - Marker Setting Fee: DVA Flat Marker: plus C&M	\$ 245.00	\$ 250.00	Y	2.0%	
77	Markers and Foundations - Marker Setting Fee: Bronze Vase	\$ 285.00	\$ 295.00	Y	3.5%	
78	Markers and Foundations - Marker Setting Fee: DVA Upright Marker: plus C&M	\$ 220.00	\$ 225.00	Y	2.3%	
79	Care & Maintenance - Flat Marker (173 inches or greater)	\$ 100.00	\$ 100.00	Y	0.0%	Legislated amount does not change
80	Care & Maintenance - DVA Flat Marker	\$ 100.00	\$ 100.00	Y	0.0%	Legislated amount does not change
81	Care & Maintenance - Small Foundations (up to 38" x 14" or 532 sq. inches)	\$ 200.00	\$ 200.00	Y	0.0%	Legislated amount does not change
82	Care & Maintenance - Large Foundations (greater than 532 sq. inches)	\$ 400.00	\$ 400.00	Y	0.0%	Legislated amount does not change
83	Care & Maintenance - DVA Upright Marker	\$ 200.00	\$ 200.00	Y	0.0%	Legislated amount does not change
84	BAO Oversight Fee - effective July 1, 2023	\$ 30.00	\$ 30.00	Y	0.0%	Legislated amount does not change
85	Columbarium Niche Bronze Plaque	\$ 1,040.00	\$ 1,105.00	Y	6.3%	Increased vendor pricing
86	Columbarium Niche Bronze Plaque - Date scroll	\$ 175.00	\$ 230.00	Y	31.4%	Increased vendor pricing
87	Columbarium Niche - Companion Vase (Bronze)	\$ 235.00	\$ 300.00	Y	27.7%	Increase due to vendor increases
88	Ceremonial Bronze Plaque	\$ 550.00	\$ 605.00	Y	10.0%	Increase due to vendor increases
89	Merchandise / Miscellaneous Services - Flower Beds - Supply, install & maintain Flower Bed - per grave to a maximum of three graves	\$ 705.00	\$ 725.00	Y	2.8%	
90	Merchandise / Miscellaneous Services - Duplicate Deed/Interment Rights Certificate/Transfer of Rights (copy)	\$ 37.00	\$ 38.00	Y	2.7%	
91	Merchandise / Miscellaneous Services - Genealogical Research	\$ 45.00	\$ 46.00	Y	2.2%	
92	Merchandise / Miscellaneous Services - Memorial Tree Planting (12"x10" stone; 6"x8" bronze plaque)	\$ 1,410.00	\$ 1,480.00	Y	5.0%	Increased bronze pricing from vendor
93	Merchandise / Miscellaneous Services - Memorial Tree Planting (14" X 14" stone; inscription)	\$ 1,690.00	starting at 1750	Y	3.6%	Stones can be different and thus start with base price
94	Merchandise / Miscellaneous Services - Memorial Bench (bench; 8" x 5" bronze plaque with 3 lines)	\$ 2,505.00	\$ 2,605.00	Y	4.0%	Increased bronze pricing from vendor
95	Merchandise / Miscellaneous Services - Temporary Marker (permitted for up to one year)	\$ 125.00	\$ 130.00	Y	4.0%	
96	Merchandise / Miscellaneous Services - Columbarium Plaque or Vase Installation	\$ 185.00	\$ 190.00	Y	2.7%	
97	Outer Container - Concrete Crypt - Youth	\$ 915.00	\$ 945.00	Y	3.3%	
98	Outer Container - Concrete Crypt - Intermediate	\$ 1,020.00	\$ 1,080.00	Y	5.9%	
99	Outer Container - Concrete Crypt - Oversize	\$ 1,250.00	\$ 1,315.00	Y	5.2%	
100	Temporary Access Permit from Cemetery Lands onto Private Property	\$ 205.00	\$ 210.00	Y	2.4%	
101	Temporary Access Permit deposit (returned if no damage incurred)	\$ 1,000.00	\$ 1,000.00	Y	0.0%	

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Environmental Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
102	Administrative Fee: Third Party Resale and/or Property Exchange; Family Authorization Fee	\$ 275.00	\$ 285.00	Y	3.6%	
103	Tent Rental 10'x10' per use and Chair Rental 6 chairs per use	\$ 290.00	\$ 305.00	Y	5.2%	Increase in number of chairs provided
104	Other tent sizes (dependent on lot location availability)	N/A	starting at \$500	Y	N/A	New Product
105	Vaults - Various: Starting Prices	\$ 1,565.00	\$ 1,355.00	Y	-13.4%	Added new lower vault to product list
106	Urn Vaults - Various: Starting Prices	\$ 1,070.00	\$ 1,200.00	Y	12.1%	Bring price in line with cost
107	Inscription Dateline: Flat Charge	\$ 365.00	\$ 375.00	Y	2.7%	
108	Additional Charge per letter	\$ 9.00	\$ 9.25	Y	2.8%	
109	Monument/Marker cleaning - Various: Starting Prices	\$ 410.00	\$ 425.00	Y	3.7%	
110	Repainting of letters on monument/marker - Various: Starting Prices	\$ 410.00	\$ 425.00	Y	3.7%	
111	Urns - Various: Starting Prices	\$ 335.00	\$ 350.00	Y	4.5%	
112	Keepsake Urns - Various: Starting Prices	N/A	\$ 95.00	Y	N/A	New Product
113	Porcelain Pictures - black and white	\$ 375.00	\$ 395.00	Y	5.3%	
114	Porcelain Pictures - colour	\$ 430.00	\$ 450.00	Y	4.7%	
115	Vigil Lights - Various: Starting Prices	\$ 835.00	\$ 890.00	Y	6.6%	Increased vendor pricing
116	Turf Repair fee	Full Cost Recovery	Full Cost Recovery			
117	Green/Natural Section Memorialization	\$ 705.00	\$ 725.00	Y	2.8%	
118	Access Fee - for Photo shoots, birdwatching etc. - per day	\$ 16.00	\$ 17.00	Y	6.3%	
119	Outside Inscription & Memorial Application, Documentation & Inspection & Staking Fees - Inscription only	\$ 32.00	\$ 33.00	Y	3.1%	
120	Outside Inscription & Memorial Application, Documentation & Inspection & Staking Fees - Flat Memorial	\$ 63.00	\$ 65.00	Y	3.2%	
121	Outside Inscription & Memorial Application, Documentation & Inspection & Staking Fees - Upright Memorial	\$ 120.00	\$ 125.00	Y	4.2%	
122	Garden Stones (24 x 24 X 16) (stone/carving/delivery)	\$ 2,820.00	\$ 2,905.00	Y	3.0%	
123	Shrub removal - less than 4 ft tall	Full Cost Recovery	Full Cost Recovery	Y	N/A	
124	Private Columbarium Unit	starting at \$5,430	starting at \$5,595			
125	Internment Right - for Private Columbarium Unit	\$ 2,560.00	\$ 2,640.00	Y	3.1%	
126	Shrub removal - 4ft tall or larger	Full Cost Recovery	Full Cost Recovery	Y	N/A	
127	Vase on Monument - Mt Hamilton (Includes, vase, plaque and setting)	\$ 675.00	\$ 710.00	Y	5.2%	Increased vendor pricing
128	Columbarium Plaque Engraving	\$ 430.00	\$ 445.00	Y	3.5%	
129	Custom Emblem for Vet's Monument	\$ 80.00	\$ 110.00	Y	37.5%	Increased vendor pricing
130	Basic inscription on bench (surname, 2 names and dates)	N/A	\$ 920.00	Y	N/A	New Product
131	Frame for porcelain picture	N/A	\$ 120.00	Y	N/A	New Product
132	Concrete pad	N/A	\$ 265.00	Y	N/A	New Product
133	Pet container - Various Prices: Starting At	N/A	\$ 250.00	Y	N/A	New Product
134	Pet URNS - Various Prices: Starting At	N/A	\$ 50.00	Y	N/A	New Product
135	QR Codes - Various Prices: Starting At	N/A	\$ 150.00	Y	N/A	New Product

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Waste Management

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Non-Residential Recycling Blue Box Container	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
2	Non-Residential Recycling Blue Carts	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
3	Non-Residential Green Cart	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
4	Non-Residential Kitchen "Mini-bin" Organics Container	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
Waste Management Per Event Fee for Non-Funded Festivals and Events (#5-#11):						
5	- Recycling (up to 25 barrels)	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
6	- Garbage - per roll off bin (plus tipping fees)	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
7	- Organics (up to 25 green carts)	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
8	- Administrative Fee per event	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
9	- Recycling Containers - replacement of damaged blue barrels	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
10	- Organics Containers - replacement of damaged green carts	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
11	- Garbage Containers - replacement of damaged containers	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
12	Waste Removal - Non Compliance Fee (plus tipping fees)	\$ 397.43	\$ 411.74	Y	3.6%	
13	Backyard Composters	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
14	Tipping Fee per 100 kilograms	\$ 13.00	\$ 13.00	N	0.0%	
15	Minimum Vehicle Fee, residential customers	\$ 11.00	\$ 11.00	N	0.0%	
Deposit Fees at Transfer Stations (#16-#20):						
16	- 0-2500kg	\$ 50.00	\$ 50.00	N	0.0%	Deposit only. No suggested change for 2025.

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Waste Management

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
17	- 2501-3000 kg	\$ 100.00	\$ 100.00	N	0.0%	Deposit only. No suggested change for 2025.
18	- 3001-6000 kg	\$ 200.00	\$ 200.00	N	0.0%	Deposit only. No suggested change for 2025.
19	- 6001-9000 kg	\$ 300.00	\$ 300.00	N	0.0%	Deposit only. No suggested change for 2025.
20	- Over 9000 kg	\$ 400.00	\$ 400.00	N	0.0%	Deposit only. No suggested change for 2025.
21	Impacted Soil Fee (per tonne)	\$ 13.42	\$ 13.90	Y	3.6%	
22	Waste Site Searches	\$ 52.20	\$ 54.08	Y	3.6%	
23	Special Event Waste Containers - replacement of damaged containers or equipment	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
Fees charged for inspection carried out by the City resulting from non-compliance with any City by-law:						
24	Initial inspection	\$ 334.37	\$ 346.41	Y	3.6%	
25	Subsequent inspection	\$ 171.50	\$ 177.67	Y	3.6%	
26	Fee for Commercial Vehicles possessing a signed affidavit transporting Waste for personal use. One trip per month (for the first 100 kg)	\$ 11.00	\$ 11.00	N	0.0%	
27	Corporate Profile Report and Deed & Abstract Reports	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
Municipal Law Enforcement Service Administration:						
28	Administration Fee for processing fees related to the Initial and Subsequent fees charged for inspection carried out by the City resulting from non-compliance with any City by-law and Waste Removal - Non Compliance Fee (plus tipping fee)	\$ 110.18	\$ 114.15	Y	3.6%	
29	Administration Fee for request for file review	\$ 41.20	\$ 42.68	Y	3.6%	
30	Weight verification	\$ 5.63	\$ 5.75	N	2.1%	
31	P.I.N. Property Search	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.
32	Waste Management Plan Waste Management Plan Review Fee	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	Y	N/A	No change. Full cost recovery.

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Transportation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Damage to Traffic Property (i.e., Traffic posts, traffic signs, signal poles) Priced per job. Direct job costs	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee	N	N/A	
2	Banner/Sign Fabricating - external requests - Priced per Job	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee			
3	Property Identification Sign and Installation by City	\$ 228.00	\$ 234.84	N	3.0%	
4	Property Identification Sign (installation by Owner)	\$ 70.00	\$ 72.10	N	3.0%	
5	Traffic Signal Timing Plans - Inquiries	\$ 475.00	\$ 492.10	Y	3.6%	
6	Traffic Signal Timing Plans - Drawings	\$ 134.66	\$ 139.51	Y	3.6%	
7	Traffic Count Fee - provision of count data on file, on request	\$ 230.00	\$ 238.28	Y	3.6%	
8	Traffic Warning Boards - install and remove	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee			
9	Traffic Signs - remove and replace	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee			
10	Publication Box Permit - Initial Fee	\$ 57.42	\$ 59.49	N	3.6%	
11	Publication Box Annual Permit Renewal	\$ 38.65	\$ 40.04	N	3.6%	
12	Culvert Installation - Roads - Priced per job	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee			
13	Culvert Installation - Inspection Only - Priced per job	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee			
14	Repair-Replace Property on City Roads - Priced per job	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee			
15	Approach Ramp Installation	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee			
16	Personal Item Retrieval (Catch Basin Retrieval)	\$ 129.20	\$ 133.08	N	3.0%	
17	Street Flushing/Sweeping/Mud-Tracking - Developers - Priced per job	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee			
18	Snow Removal - Public School Board - Sidewalks - Cost Actuals	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee			
19	Snow Removal - Separate School Board - Sidewalks - Cost Actuals	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee			

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Transportation

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
20	Temporary Road Access Permit Application Fee - per application	\$ 135.83	\$ 140.72	N	3.6%	
21	Temporary Road Access Permit Security Deposit - per application	\$ 1,160.60	\$ 1,202.38	N	3.6%	
22	Street Lighting Subdivision Review and Evaluation Fee	\$ 7,233.04	\$ 7,493.43	Y	3.6%	
23	Banner Installations - Main Street West	\$ 395.83	\$ 407.70	Y	3.0%	
24	Banner Installations - King Street West (Dundas)	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee			
25	Removal of Encroachment from the Road Allowance	Full Cost Recovery + 10% Admin Fee	Full Cost Recovery + 10% Admin Fee			
26	Current Signal Timing Parameters	\$ 175.00	\$ 181.30	Y	3.6%	
27	Development Signage Installation Fees - 1 Leg Stop Sign	\$ 450.00	\$ 466.20	Y	3.6%	
28	Development Signage Installation Fees - 2 Leg Stop Sign	\$ 900.00	\$ 932.40	Y	3.6%	
29	Development Signage Installation Fees - 3 Leg Stop Sign	\$ 1,300.00	\$ 1,346.80	Y	3.6%	
30	Development Signage Installation Fees - 4 Leg Stop Sign	\$ 1,800.00	\$ 1,864.80	Y	3.6%	
31	Development Signage Installation Fees - Street Name Signs	\$ 1,800.00	\$ 1,864.80	Y	3.6%	
32	Development Signage Installation Fees - Gateway Signs (40KM Signage)	\$ 450.00	\$ 466.20	Y	3.6%	
33	Development Signage Installation Fees - Neighborhood Traffic Circles	\$ 7,500.00	\$ 7,770.00	Y	3.6%	
34	Development Signage Installation Fees - Roundabouts	\$ 15,500.00	\$ 16,058.00	Y	3.6%	
35	Volume Counts - Signalized Intersection Or Roundabout Volume Counts	N/A	\$ 310.80	Y		NEW USER FEE
36	Special Event Roadway Clean-up	N/A	\$ 818.85	N		NEW USER FEE

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Corporate Facilities & Energy Management

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
RENTAL RATES						
Community Sport Programming						
1	Adults & Non-affiliated Youth (Hourly)	\$ 150.80	\$ 159.10	Y	5.5%	
2	Youth Affiliated (Hourly)	\$ 75.50	\$ 79.65	Y	5.5%	
3	Lights when required (Hourly)	Negotiable	Negotiable			
Amateur Sport Events - Spectator Events (not-for-profit and charitable organizations)						
4	Lower Bowl - west side only per Hour	\$ 147.80	\$ 162.60	Y	10.0%	
5	Upper & Lower Bowl - west side only (Daily)**	\$ 5,631.80	\$ 6,195.00	Y	10.0%	
6	Full Stadium (Daily)**	\$ 8,447.75	\$ 9,292.50	Y	10.0%	
7	Lights when required (Hourly)	Negotiable	Negotiable			
Corporate Gatherings/Professional Sports						
8	Field of Play Use - No Spectators (Daily) **	\$ 5,631.80	\$ 6,195.00	Y	10.0%	
9	Upper & Lower Bowl - west side only (Daily)**	\$ 11,263.65	\$ 12,390.00	Y	10.0%	
10	Full Stadium (Daily)**	\$ 16,895.45	\$ 18,585.00	Y	10.0%	
Community Room Rentals - Level 1 Room 1E501 - Alumni Room (1,800 sq ft.)						
11	Commercial/Non-resident (Hourly)	\$ 151.00	\$ 166.10	Y	10.0%	
12	Resident (Hourly)	\$ 90.60	\$ 99.65	Y	10.0%	
13	Community Group (Hourly)	\$ 42.35	\$ 46.60	Y	10.0%	
14	Affiliate Group (Hourly)	\$ 30.35	\$ 33.40	Y	10.0%	
15	Cleaning Cost (Per Booking)	\$ 18.15	\$ 19.95	Y	9.9%	
Caretaker's Club (Soccer Warm-up Area) (Hourly Rate)						
16	Commercial/Non-resident (Hourly) **	\$ 151.00	\$ 166.10	Y	10.0%	
17	Resident (Hourly) **	\$ 90.60	\$ 99.65	Y	10.0%	
18	Community Group (Hourly) **	\$ 42.35	\$ 46.60	Y	10.0%	
19	Affiliate Group (Hourly) **	\$ 30.35	\$ 33.40	Y	10.0%	
20	Cleaning Cost (Per Booking)	\$ 36.75	\$ 40.40	Y	9.9%	
Green Rooms 1 (Hourly Rate)						

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Corporate Facilities & Energy Management

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
21	Commercial/Non-resident (Hourly) **	\$ 54.15	\$ 59.55	Y	10.0%	
22	Resident (Hourly) **	\$ 21.65	\$ 23.80	Y	9.9%	
23	Community Group (Hourly) **	\$ 15.15	\$ 16.65	Y	9.9%	
24	Affiliate Group (Hourly) **	\$ 10.80	\$ 11.90	Y	10.2%	
25	Cleaning Cost (Per Booking)	\$ 54.65	\$ 60.10	Y	10.0%	
Green Rooms 2 (Hourly Rate)						
26	Commercial/Non-resident (Hourly) **	\$ 24.00	\$ 26.40	Y	10.0%	
27	Resident (Hourly) **	\$ 14.40	\$ 15.85	Y	10.1%	
28	Community Group (Hourly) **	\$ 10.55	\$ 11.60	Y	10.0%	
29	Affiliate Group (Hourly) **	\$ 8.40	\$ 9.25	Y	10.1%	
30	Cleaning Cost (Per Booking)	\$ 27.20	\$ 29.90	Y	9.9%	
Green Rooms 3 (Hourly Rate)						
31	Commercial/Non-resident (Hourly) **	\$ 24.00	\$ 26.40	Y	10.0%	
32	Resident (Hourly) **	\$ 14.40	\$ 15.85	Y	10.1%	
33	Community Group (Hourly) **	\$ 10.55	\$ 11.60	Y	10.0%	
34	Affiliate Group (Hourly) **	\$ 8.40	\$ 9.25	Y	10.1%	
35	Cleaning Cost (Per Booking)	\$ 27.20	\$ 29.90	Y	9.9%	
Change Rooms 1 (Hourly Rate)						
36	Commercial/Non-resident (Hourly) **	\$ 27.10	\$ 29.80	Y	10.0%	
37	Resident (Hourly) **	\$ 16.25	\$ 17.90	Y	10.2%	
38	Community Group (Hourly) **	\$ 10.80	\$ 11.90	Y	10.2%	
39	Affiliate Group (Hourly) **	\$ 8.15	\$ 8.95	Y	9.8%	
40	Cleaning Cost (Per Booking)	\$ 36.25	\$ 39.90	Y	10.1%	
Change Rooms 2 (Hourly Rate)						
41	Commercial/Non-resident (Hourly) **	\$ 27.10	\$ 29.80	Y	10.0%	
42	Resident (Hourly) **	\$ 16.25	\$ 17.90	Y	10.2%	
43	Community Group (Hourly) **	\$ 10.80	\$ 11.90	Y	10.2%	
44	Affiliate Group (Hourly) **	\$ 8.15	\$ 8.95	Y	9.8%	
45	Cleaning Cost (Per Booking)	\$ 54.30	\$ 59.75	Y	10.0%	
Change Rooms 3 (Hourly Rate)						
46	Commercial/Non-resident (Hourly) **	\$ 27.10	\$ 29.80	Y	10.0%	

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Corporate Facilities & Energy Management

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
47	Resident (Hourly) **	\$ 16.25	\$ 17.90	Y	10.2%	
48	Community Group (Hourly) **	\$ 10.80	\$ 11.90	Y	10.2%	
49	Affiliate Group (Hourly) **	\$ 8.15	\$ 8.95	Y	9.8%	
50	Cleaning Cost (Per Booking)	\$ 36.25	\$ 39.90	Y	10.1%	
Change Rooms 4 (Hourly Rate)						
51	Commercial/Non-resident (Hourly) **	\$ 27.10	\$ 29.80	Y	10.0%	
52	Resident (Hourly) **	\$ 16.25	\$ 17.90	Y	10.2%	
53	Community Group (Hourly) **	\$ 10.80	\$ 11.90	Y	10.2%	
54	Affiliate Group (Hourly) **	\$ 8.15	\$ 8.95	Y	9.8%	
55	Cleaning Cost (Per Booking)	\$ 36.25	\$ 39.90	Y	10.1%	
Community Room Rentals - Level 2						
Room 2W 600 - City Lounge (1,625 sq ft.)						
56	Commercial/Non-resident (Hourly)	\$ 62.85	\$ 69.15	Y	10.0%	
57	Resident (Hourly)	\$ 37.80	\$ 41.60	Y	10.1%	
58	Community Group (Hourly)	\$ 17.65	\$ 19.40	Y	9.9%	
59	Affiliate Group (Hourly)	\$ 12.65	\$ 13.90	Y	9.9%	
60	Cleaning Cost (Per Booking)	\$ 55.20	\$ 60.70	Y	10.0%	
Room 2W 336 - Community Video Room (194 sq ft.)						
61	Commercial/Non-resident (Hourly)	\$ 25.15	\$ 27.65	Y	9.9%	
62	Resident (Hourly)	\$ 16.50	\$ 18.15	Y	10.0%	
63	Community Group (Hourly)	\$ 10.55	\$ 11.60	Y	10.0%	
64	Affiliate Group (Hourly)	\$ 8.40	\$ 9.25	Y	10.1%	
65	Cleaning Cost (Per Booking)	\$ 9.20	\$ 10.10	Y	9.8%	
Room 2W 601 - Community Room (280 sq ft.)						
66	Commercial/Non-resident (Hourly)	\$ 25.15	\$ 27.65	Y	9.9%	
67	Resident (Hourly)	\$ 16.50	\$ 18.15	Y	10.0%	
68	Community Group (Hourly)	\$ 10.55	\$ 11.60	Y	10.0%	
69	Affiliate Group (Hourly)	\$ 8.40	\$ 9.25	Y	10.1%	
70	Cleaning Cost (Per Booking)	\$ 9.20	\$ 10.10	Y	9.8%	
Room 2W 602 - Community Room (280 sq ft.)						

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Corporate Facilities & Energy Management

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
71	Commercial/Non-resident (Hourly)	\$ 25.15	\$ 27.65	Y	9.9%	
72	Resident (Hourly)	\$ 16.50	\$ 18.15	Y	10.0%	
73	Community Group (Hourly)	\$ 10.55	\$ 11.60	Y	10.0%	
74	Affiliate Group (Hourly)	\$ 8.40	\$ 9.25	Y	10.1%	
75	Cleaning Cost (Per Booking)	\$ 9.20	\$ 10.10	Y	9.8%	
Room 2W 603 - Community Room (366 sq ft.)						
76	Commercial/Non-resident (Hourly)	\$ 25.15	\$ 27.65	Y	9.9%	
77	Resident (Hourly)	\$ 16.50	\$ 18.15	Y	10.0%	
78	Community Group (Hourly)	\$ 10.55	\$ 11.60	Y	10.0%	
79	Affiliate Group (Hourly)	\$ 8.40	\$ 9.25	Y	10.1%	
80	Cleaning Cost (Per Booking)	\$ 9.20	\$ 10.10	Y	9.8%	
Corporate Room Rentals - Level 4						
Room 4W 300 (1,012 sq ft.) - Club Room 1						
81	Social/Corporate - Day Rate **	\$ 369.35	\$ 406.30	Y	10.0%	
82	Social/Corporate - Evening Rate **	\$ 369.35	\$ 406.30	Y	10.0%	
83	Social/Corporate - Day & Evening Rate **	\$ 665.00	\$ 731.50	Y	10.0%	
84	Community Groups (not-for-profit) - Day Rate **	\$ 221.75	\$ 243.95	Y	10.0%	
85	Community Groups (not-for-profit) - Evening Rate **	\$ 221.75	\$ 243.95	Y	10.0%	
86	Community Groups (not-for-profit) - Day & Evening**	\$ 399.05	\$ 438.95	Y	10.0%	
87	City of Hamilton - Day Rate **	\$ 111.00	\$ 122.10	Y	10.0%	
88	City of Hamilton - Evening Rate **	\$ 111.00	\$ 122.10	Y	10.0%	
89	City of Hamilton - Day & Evening Rate **	\$ 199.60	\$ 219.55	Y	10.0%	
90	Cleaning Cost (Per Booking)	\$ 18.45	\$ 20.30	Y	10.0%	
Room 4W 301 (1,410 sq ft.) - Club Room 2						
91	Social/Corporate - Day Rate **	\$ 554.20	\$ 609.60	Y	10.0%	
92	Social/Corporate - Evening Rate **	\$ 554.20	\$ 609.60	Y	10.0%	
93	Social/Corporate - Day & Evening Rate **	\$ 997.35	\$ 1,097.10	Y	10.0%	
94	Community Groups (not-for-profit) - Day Rate **	\$ 332.55	\$ 365.80	Y	10.0%	
95	Community Groups (not-for-profit) - Evening Rate **	\$ 332.55	\$ 365.80	Y	10.0%	
96	Community Groups (not-for-profit) - Day & Evening**	\$ 598.45	\$ 658.30	Y	10.0%	
97	City of Hamilton - Day Rate **	\$ 166.40	\$ 183.05	Y	10.0%	
98	City of Hamilton - Evening Rate **	\$ 166.40	\$ 183.05	Y	10.0%	

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Corporate Facilities & Energy Management

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
99	City of Hamilton - Day & Evening Rate **	\$ 299.35	\$ 329.30	Y	10.0%	
100	Cleaning Cost (Per Booking)	\$ 27.60	\$ 30.35	Y	10.0%	
Room 4W 313 (5,952 sq ft.) - Club Room 3						
101	Social/Corporate - Day Rate **	\$ 1,723.75	\$ 1,896.15	Y	10.0%	
102	Social/Corporate - Evening Rate **	\$ 1,723.75	\$ 1,896.15	Y	10.0%	
103	Social/Corporate - Day & Evening Rate **	\$ 3,102.60	\$ 3,412.85	Y	10.0%	
104	Community Groups (not-for-profit) - Day Rate **	\$ 1,034.35	\$ 1,137.80	Y	10.0%	
105	Community Groups (not-for-profit) - Evening Rate **	\$ 1,034.35	\$ 1,137.80	Y	10.0%	
106	Community Groups (not-for-profit) - Day & Evening**	\$ 1,861.70	\$ 2,047.85	Y	10.0%	
107	City of Hamilton - Day Rate **	\$ 517.15	\$ 568.85	Y	10.0%	
108	City of Hamilton - Evening Rate **	\$ 517.15	\$ 568.85	Y	10.0%	
109	City of Hamilton - Day & Evening Rate **	\$ 930.85	\$ 1,023.95	Y	10.0%	
110	Cleaning Cost (Per Booking)	\$ 101.10	\$ 111.20	Y	10.0%	
Room 4W 314 (1,410 sq ft.) - Club Room 4						
111	Social/Corporate - Day Rate **	\$ 554.20	\$ 609.60	Y	10.0%	
112	Social/Corporate - Evening Rate **	\$ 554.20	\$ 609.60	Y	10.0%	
113	Social/Corporate - Day & Evening Rate **	\$ 997.35	\$ 1,097.10	Y	10.0%	
114	Community Groups (not-for-profit) - Day Rate **	\$ 332.55	\$ 365.80	Y	10.0%	
115	Community Groups (not-for-profit) - Evening Rate **	\$ 332.55	\$ 365.80	Y	10.0%	
116	Community Groups (not-for-profit) - Day & Evening**	\$ 598.45	\$ 658.30	Y	10.0%	
117	City of Hamilton - Day Rate **	\$ 166.40	\$ 183.05	Y	10.0%	
118	City of Hamilton - Evening Rate **	\$ 166.40	\$ 183.05	Y	10.0%	
119	City of Hamilton - Day & Evening Rate **	\$ 299.35	\$ 329.30	Y	10.0%	
120	Cleaning Cost (Per Booking)	\$ 27.60	\$ 30.35	Y	10.0%	
Room 4W 315 (1,012 sq ft.) - Club Room 5						
121	Social/Corporate - Day Rate **	\$ 369.35	\$ 406.30	Y	10.0%	
122	Social/Corporate - Evening Rate **	\$ 369.35	\$ 406.30	Y	10.0%	
123	Social/Corporate - Day & Evening Rate **	\$ 665.00	\$ 731.50	Y	10.0%	
124	Community Groups (not-for-profit) - Day Rate **	\$ 221.75	\$ 243.95	Y	10.0%	
125	Community Groups (not-for-profit) - Evening Rate **	\$ 221.75	\$ 243.95	Y	10.0%	
126	Community Groups (not-for-profit) - Day & Evening**	\$ 399.05	\$ 438.95	Y	10.0%	
127	City of Hamilton - Day Rate **	\$ 111.00	\$ 122.10	Y	10.0%	
128	City of Hamilton - Evening Rate **	\$ 111.00	\$ 122.10	Y	10.0%	

HST is not included in the Fees; it is collected where applicable.



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Corporate Facilities & Energy Management

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
129	City of Hamilton - Day & Evening Rate **	\$ 199.60	\$ 219.55	Y	10.0%	
130	Cleaning Cost (Per Booking)	\$ 18.45	\$ 20.30	Y	10.0%	
Club Level - includes all rooms noted above (10,796 sq ft.)						
131	Social/Corporate - Day Rate **	\$ 2,524.05	\$ 2,776.45	Y	10.0%	
132	Social/Corporate - Evening Rate **	\$ 2,524.05	\$ 2,776.45	Y	10.0%	
133	Social/Corporate - Day & Evening Rate **	\$ 4,543.00	\$ 4,997.30	Y	10.0%	
134	Community Groups (not-for-profit) - Day Rate **	\$ 1,514.50	\$ 1,665.95	Y	10.0%	
135	Community Groups (not-for-profit) - Evening Rate **	\$ 1,514.50	\$ 1,665.95	Y	10.0%	
136	Community Groups (not-for-profit) - Day & Evening**	\$ 2,725.85	\$ 2,998.45	Y	10.0%	
137	City of Hamilton - Day Rate **	\$ 759.65	\$ 835.60	Y	10.0%	
138	City of Hamilton - Evening Rate **	\$ 759.65	\$ 835.60	Y	10.0%	
139	City of Hamilton - Day & Evening Rate **	\$ 1,362.95	\$ 1,499.25	Y	10.0%	
140	Cleaning Cost (Per Booking)	\$ 193.00	\$ 212.30	Y	10.0%	
141	Film/Video Shoots	Negotiable	Negotiable			
142	Photography (Commercial Rate) Flat Fee - First 4 Hours	\$ 1,967.80	\$ 2,164.60	Y	10.0%	
143	Hourly fee beyond 4 hours	\$ 477.65	\$ 525.40	Y	10.0%	
144	Photography (Wedding Photography Only) (2 hour maximum)	\$ 211.30	\$ 232.45	Y	10.0%	
Concerts						
145	West Stands Only	Negotiable	Negotiable			
146	Full Stadium	Negotiable	Negotiable			
South Plaza - outside gates SE corner						
147	Commercial/Non-resident (Hourly)**	\$ 150.90	\$ 166.00	Y	10.0%	
148	Resident (Hourly)**	\$ 90.55	\$ 99.60	Y	10.0%	
149	Community Group (Hourly)**	\$ 42.35	\$ 46.60	Y	10.0%	
150	Affiliate Group (Hourly)**	\$ 30.20	\$ 33.20	Y	9.9%	
Coors Banquet Patio - East Side 2nd Floor & Concourse						
151	Commercial/Non-resident (Hourly)**	\$ 150.90	\$ 166.00	Y	10.0%	
152	Resident (Hourly)**	\$ 90.55	\$ 99.60	Y	10.0%	

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Corporate Facilities & Energy Management

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
153	Community Group (Hourly)**	\$ 42.35	\$ 46.60	Y	10.0%	
154	Affiliate Group (Hourly)**	\$ 30.20	\$ 33.20	Y	9.9%	
Coors Light Patio - North End						
155	Commercial/Non-resident (Hourly)**	\$ 150.90	\$ 166.00	Y	10.0%	
156	Resident (Hourly)**	\$ 90.55	\$ 99.60	Y	10.0%	
157	Community Group (Hourly)**	\$ 42.35	\$ 46.60	Y	10.0%	
158	Affiliate Group (Hourly)**	\$ 30.20	\$ 33.20	Y	9.9%	
Stiplely BBQ Area - South Plaza inside the gates						
159	Commercial/Non-resident (Hourly)**	\$ 150.90	\$ 166.00	Y	10.0%	
160	Resident (Hourly)**	\$ 90.55	\$ 99.60	Y	10.0%	
161	Community Group (Hourly)**	\$ 42.35	\$ 46.60	Y	10.0%	
162	Affiliate Group (Hourly)**	\$ 30.20	\$ 33.20	Y	9.9%	
** All additional operational expenses are to be added to the above noted rates.						



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Public Works (Tax)

Division: Transit

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Cash Fare	\$ 3.50	\$ 3.75	N	7.1%	Per Report PW14015c; report PW14015a effective Sept 1, 2024
2	Adult Ticket	\$ 2.80	\$ 2.85	N	1.8%	""
3	Child Fare (6-12)	Free	Free	N		""
4	Adult - Fare Assist	\$ 1.96	\$ 1.99	N	1.5%	""
5	Youth (13-19) Fare	\$ 2.30	\$ 2.35	N	2.2%	""
6	Youth (13-19) - Fare Assist	\$ 1.61	\$ 1.64	N	1.9%	""
7	Youth (13-19) Monthly Pass	\$ 101.20	\$ 103.40	N	2.2%	""
8	Senior Fare	\$ 2.30	\$ 2.35	N	2.2%	""
9	Senior - Fare Assist	\$ 1.61	\$ 1.64	N	1.9%	""
10	Senior Monthly Pass	\$ 44.50	\$ 47.50	N	6.7%	""
11	Adult Monthly Pass	\$ 123.20	\$ 125.40	N	1.8%	""
12	Senior Annual Pass	\$ 445.00	\$ 475.00	N	6.7%	""
13	Golden Age Pass (80 years+)	Free	Free			""
14	University College Transit Pass (UCTP)	\$ 215.60	\$ 219.45	N	1.8%	Current Contract expires August 2026
15	McMaster Undergraduate UCTP	\$ 247.63	\$ 252.05	N	1.8%	Current Contract expires August 2026
16	McMaster Graduate Student Association (GSA) UCTP	\$ 313.54	\$ 319.14	N	1.8%	Current Contract expires August 2026
17	Columbia International College Transit Pass (off campus residence)	\$ 80.00	\$ 80.00	N	0.0%	Fee as at Sept 1/25 based on March 2025 youth monthly pass, rounded to the nearest \$5.
18	Columbia International College Transit Pass (on campus residence)	\$ 25.00	\$ 25.00	N	0.0%	Fee as at Sept 1/25 based on March 2025 youth monthly pass, rounded to the nearest \$5.
19	Columbia International College Transit Pass (non residence)	\$ 85.00	\$ 85.00	N	0.0%	Fee as at Sept 1/25 based on March 2025 youth monthly pass, rounded to the nearest \$5.
20	Employee Commuter Pass	\$ 118.26	\$ 120.98	N	2.3%	Per Report PW14015c; report PW14015a effective Sept 1, 2023
21	School Hour Only Pass	\$ 74.97	\$ 76.69	N	2.3%	Based on 2.3 % increase
22	School Plus Pass	\$ 28.40	\$ 29.05	N	2.3%	Based on 2.3 % increase
23	TransCab	Regular Fare + \$0.50	Regular Fare + \$0.50			No increase as current fee is sufficient
24	Urban Charters	\$ 162.82	\$ 166.56	Y	2.3%	Based on 2.3 % increase
25	HSR Photo ID - Elementary/Secondary School Students	\$ 5.56	\$ 5.56	Y	0.0%	Currently at full recovery
26	HSR Replacement Photo ID - Senior, EC Pass, SHO, School Plus Pass	\$ 16.67	\$ 16.67	Y	0.0%	Currently at full recovery
27	Document Requests on CD's (Mobility Programs and Transportation Planning)	\$ 5.13	\$ 5.25	Y	2.3%	Based on 2.3 % increase
28	Event Impact – Advertisement Charge for route diversion/route impact (per Pole Card)	\$ 4.06	\$ 4.15	Y	2.2%	Based on 2.3 % increase
29	Event Coverage – PER Supervisory Charge for event related activities including crowd disbursement, operational needs, and other customer related event needs	\$ 260.34	\$ 266.33	Y	2.3%	Based on 2.3 % increase
30	Minimum: First 4 Hours Additional \$/Hr beyond 4 Hours	\$ 65.08	\$ 66.58	Y	2.3%	Based on 2.3 % increase

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: Procurement

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Tenders and RFPs	\$ 54.37	\$ 56.33	Y	3.6%	
2	Tenders and RFPs - Complex	\$ 187.37	\$ 194.12	Y	3.6%	
3	Change in Banking Information (Note 1)	\$ 30.31	\$ 31.40	Y	3.6%	
	Consideration of assignment/corporate change requests (Note 2)					
4	Simple	\$ 427.76	\$ 443.16	Y	3.6%	
5	Standard	\$ 768.45	\$ 796.11	Y	3.6%	
6	Complex	\$ 1,024.69	\$ 1,061.58	Y	3.6%	
	Notes:					
	1. Change in Banking Information will only be applied when there is more than one request per year made by the vendor.					
	2. The fee for consideration of assignment/corporate change requests include any applicable 'change in Banking Information' fee.					



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: City Clerk's Office

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Marriage Licence Fee	\$ 178.00	\$ 178.00	N	0.0%	Fee is the highest in the GTHA. Keeping the same until industry catches up
2	Death Registration Administration Fee	\$ 53.00	\$ 55.00	N	3.8%	
3	Certified Copies	\$ 31.41	\$ 32.52	Y	3.5%	
4	Photocopies per page (8.5x11 or 8.5x14)	\$ 0.44	\$ 0.45	Y	2.3%	
5	Photocopies large scale drawings (greater than 8.5x14)	\$ 12.00	\$ 12.39	Y	3.3%	
6	Commissioner of Oaths	\$ 25.22	\$ 26.11	Y	3.5%	
7	Proof of Residence Letter	\$ 28.32	\$ 29.20	Y	3.1%	
8	Proof of Life - Pension Forms	\$ 19.91	\$ 20.35	Y	2.2%	
9	Civil Marriage Ceremony	\$ 345.13	\$ 358.41	Y	3.8%	
10	Civil Marriage Ceremony - non-refundable fee	\$ 115.04	\$ 119.47	Y	3.9%	
11	Renewal of Vows Ceremony	\$ 56.28	\$ 58.19	Y	3.4%	
12	Renewal of Vows Ceremony - non-refundable fee	\$ 28.14	\$ 29.08	Y	3.3%	
13	Fee for Witnesses	\$ 28.19	\$ 29.20	Y	3.6%	
14	Storage Charge for an Unlawful Election Sign - per sign/day	\$ 39.72	\$ 41.15	Y	3.6%	



City of Hamilton

2025 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: Revenue Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Registration of Delinquent Accounts - Phase 1	\$ 1,281.95	\$ 1,328.10	N	3.6%	
2	Registration of Delinquent Accounts - Carried to Tax Sale	\$ 1,637.20	\$ 1,696.15	N	3.6%	
3	Extension Agreements	\$ 237.10	\$ 245.65	N	3.6%	
4	Tax Certificate (manual and on-line)	\$ 71.10	\$ 71.10	N	0.0%	3rd Party Admin Fees of \$25 not included
5	Tax Letters (Analysis, Income Tax, Paid in Full) - per year	\$ 31.35	\$ 32.45	N	3.5%	
6	Ownership change fee	\$ 16.85	\$ 17.45	N	3.6%	
7	Mortgage Company - on-line account balance/status (annual fee per property account)	\$ 6.65	\$ -	N	-100.0%	removed - replaced with tax certificate
8	Mortgage Company - payout statement / account detail (per account)	\$ 13.60	\$ 14.10	N	3.7%	
9	Tax Transfer Fee - Balances transferred to City tax roll	\$ 39.78	\$ 41.15	Y	3.4%	
10	NSF Fee - Processing fee on all 'returned' payments	\$ 39.78	\$ 41.15	Y	3.4%	
11	Admin Fee for Arrears Notices (on arrears > \$50)	\$ 4.30	\$ 4.45	N	3.5%	
12	Admin Fee for 3 Years Arrears Letter (Pending Lien Registration)	\$ 11.20	\$ 11.60	N	3.6%	
13	New tax roll account fee	\$ 20.95	\$ 21.70	N	3.6%	
14	Apportionment fee - Current year	\$ 69.65	\$ 72.15	N	3.6%	
15	On-line Tax Certificate - delinquent account turn off/on	\$ 39.78	\$ -	Y	-100.0%	removed - third party to provide
16	Misapplied Payments - payment transfer (Taxpayer or Financial Institution error)	\$ 39.78	\$ 41.15	Y	3.4%	
17	Reprint of prior year tax bill (no charge for current year tax bill) - per bill	\$ 13.60	\$ 14.10	N	3.7%	
18	Full Tax Deferral Program - application fee	\$ 200.00	\$ 200.00	Y	0.0%	
19	Full Tax Deferral Program - annual renewal fee	\$ 100.00	\$ 100.00	Y	0.0%	
20	Debit Authorizations from Financial Institutions	\$ 39.78	\$ 41.15	Y	3.4%	

HST is not included in the Fees; it is collected where applicable.

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: Financial Planning Admin & Policy

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Subdivision Agreement Finance Processing Flat Fee	\$ 1,714.17	\$ 1,775.88	N	3.6%	
2	Subdivision Agreement Finance Processing Per Lot Fee	\$ 17.86	\$ 18.50	N	3.6%	
3	Subdivision Agreement Finance Processing Best Efforts Fee	\$ 1,714.17	\$ 1,775.88	N	3.6%	
4	Subdivision Compliance Fee	\$ 80.60	\$ 83.50	N	3.6%	
5	DC Deferral Agreement Application Fee	\$ 814.32	\$ 843.64	Y	3.6%	
6	Security Replacement Fee (Surety Bond)	\$ 300.00	\$ 310.80	Y	3.6%	NEW - FCS21056(b) - Sept 5 AF&A

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: City Clerk's Office

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Manual searches for records (per 15 minutes)	\$ 14.32	\$ 14.82	Y	3.5%	
2	Preparation of Records for release (per 15 minutes)	\$ 14.32	\$ 14.82	Y	3.5%	
3	Developing computer programs or other methods of producing a record from a machine (per 15 minutes)	\$ 23.09	\$ 23.89	Y	3.5%	
4	Encrypted USB Charge	\$ 33.03	\$ 34.07	Y	3.1%	
5	Routine Disclosure Administration fee	\$ 11.09	\$ 11.50	Y	3.7%	

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: Customer Service POA and Finl Integration

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Administrative review cost recovery fee Collection cost recovery fee	\$ 68.00	\$ 70.00	N	2.9%	
2	Court Documents (POA) - per page	\$ 2.80	\$ 3.00	N	7.1%	
3	Certified Court Documents (POA) - per page	\$ 5.15	\$ 5.50	N	6.8%	

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: Revenue Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	Late Declaration		\$ 250.00	Y		New 2025 Fee

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: Corporate Services

Division: Revenue Services

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
1	New Account Setup Fee - per new account Note: Charged when setting up a new utility account.		\$ 75.00	Y		New Fee
2	Ownership / Occupancy Change Fee - per account Note: Charged when there is a utility account holder change.		\$ 35.00	Y		New Fee
3	Bill Reprint - per print Note: Charged for each request of a reproduction/reprint copy of a bill.		\$ 15.00	Y		New Fee
4	Statement of Account - per account Note: Charged for providing a statement of a utility account.		\$ 30.00	Y		New Fee
5	NSF Fee - per instance Note: Processing fee on all 'returned' payments		\$ 40.89	Y		New Fee
6	Reminder Notice - printed notices only Note: To cover the production, mailing and administrative costs associated with issuing a reminder notice.		\$ 5.00	Y		New Fee
7	Utility Certificate Note: Notice confirming balance owing on a utility account, generally used for property sale transactions.		\$ 65.00	Y		New Fee
8	24 Hour Rush - Utility Certificate Note: Notice confirming balance owing on a utility account, generally used for property sale transactions, provided within 24 hours.		\$ 80.00	Y		New Fee
9	Annual Water Consumption Statement Note: Statement detailing activity on a utility account.		\$ 45.00	Y		New Fee

City of Hamilton



2025 PROPOSED USER FEES & CHARGES

Department: City Manager

Division: Human Resources

#	Service or Activity Provided or Use of City Property	2024 Approved Fee	2025 Proposed Fee	HST (Y/N)*	% Change in Fee	Comments / Recovery %
Employee File Duplication:						
1	Base rate (0-10 pages)	\$ 139.58	\$ 144.60	Y	3.6%	Recommended guideline increase
2	Greater than 10 pages (per page)	\$ 1.44	\$ 1.49	Y	3.6%	Recommended guideline increase



City of Hamilton List of User Fees Removed in 2025

Division	Service	#	Service or Activity Provided or Use of City Property	2024 Approved Fee	Comments
Planning & Economic Development					
Licensing & By-Law Services	Animal Services	32	a) Inspection Fee	71.68	Not applicable to Animal Services
Licensing & By-Law Services	General Fees	19	Application Fee for outdoor commercial patio exemption permits	592.00	Fee removed, duplication of fee
Licensing & By-Law Services	Licensing	63	Antique Market/Flea Market	299.00	Not applicable licensing schedule in the Licensing By-law 07-170
Licensing & By-Law Services	Licensing	81	Taxi cab Priority list	114.16	Priority list has been exhausted. No further renewals will be required.
Licensing & By-Law Services	Licensing	93	Failure to fulfil conditions imposed by the Issuer of Licenses or the Licensing Tribunal	104.40	Fines available for failure to fulfill conditions
Planning	Planning Act Fees	2	Zoning Verification & Work Order Reports (Single and Two Family Dwellings, Townhouses) – Regular	137.00	Replaced by new fee on PED24120
Planning	Planning Act Fees	3	Zoning Verification & Work Order Reports (Single and Two Family Dwellings, Townhouses) – Express	209.00	Replaced by new fee on PED24120
Planning	Planning Act Fees	4	Zoning Verification & Work Order Reports (Non-Residential / Multi-Residential) – Regular	281.00	Replaced by new fee on PED24120
Planning	Planning Act Fees	5	Zoning Verification & Work Order Reports (Non-Residential / Multi-Residential) – Express	425.00	Replaced by new fee on PED24120
Corporate Services					
Revenue Services	Taxation	7	Mortgage Company - on-line account balance/status (annual fee per property account)	6.65	Replaced with tax certificate
Revenue Services	Taxation	15	On-line Tax Certificate - delinquent account turn off/on	39.78	Third party to provide the service
Healthy & Safe Communities					
Recreation		17	Bronze Medallion/Bronze Cross Recertification	76.05	Specific programming removed - hourly training room rate to capture future training fees
Recreation		19	Lifesaving Society Aquatic Safety Inspector	87.60	
Recreation		20	Lifesaving Society Aquatic Supervisor Training (AST)	97.82	
Recreation		21	Lifesaving Society Aquatic Supervisor Training (AST) Instructor	102.21	
Recreation		22	Lifesaving Society Assistant Instructors	173.23	
Recreation		24	Lifesaving Society Examiner	48.54	
Recreation		25	Lifesaving Society First Aid Instructor	122.28	
Recreation		26	Lifesaving Society Safeguard	29.21	
Recreation		27	Lifesaving Society SEE Auditor	29.21	
Recreation		31	Lifesaving Society Trainer	153.68	
Recreation		33	National Lifeguard Instructor Course	86.22	
Recreation		35	Swim for Fitness 13+	79.94	



City of Hamilton List of User Fees Removed in 2025

User Fees Removed in 2025

Division	Service	#	Service or Activity Provided or Use of City Property	2024 Approved Fee	Comments
Healthy & Safe Communities					
Recreation	<i>continued</i>	36	Swim for Fitness 6-12 years	80.57	
Recreation		37	Synchro Routines/Diving Competition (1 Day)	10.70	
Recreation		38	Synchro/Diving (45 Minute Class)	83.95	
Recreation		39	Synchro/Diving (45 Minute Class) (Senior)	67.16	
Recreation		40	Synchro/Diving Program - Add-on Fee (45 Minute Class)	2.35	
Recreation		55	Child - No Limit Basketball	9.40	
Recreation		56	High Five (PHCD) Certification (8 Hour Class - includes manual)	75.87	
Recreation		64	Special Needs (3 Hours, 12 Weeks)	13.54	
Recreation		66	Special Needs Fitness/Cooking (3 Hours, 6 Weeks)	18.33	
Recreation		68	Youth - Leadership (20 Hours)	51.99	
Recreation		74	Withdrawal Fee (Registered Programs)	6.26	
Recreation	Admission to Municipal Facilit	3	Single Admit (Fitness Specialty)	10.29	
Recreation	Admission to Municipal Facilit	23	Single Admit (Warm Water Exercise) (Adult)	7.22	
Recreation	Admission to Municipal Facilit	24	Single Admit (Warm Water Exercise) (Senior)	5.79	
Recreation	Admission to Municipal Facilit	25	Warm Water Exercise (Senior Centre Partnership)	3.39	



City of Hamilton New User Fees Added in 2025

Division	Service	#	Service or Activity Provided or Use of City Property	2025 Proposed Fee	Comments
Planning & Economic Development					
Licensing & By-Law Services	Licensing	27	Inactive Taxi Plate fee	125.00	Fee reinstatement approved with PED 24019 approved
Licensing & By-Law Services	Licensing	105	Renovation Licence Application Fee	715.00	New - added based on PED23072(a) - NEW FEE - to establish a temporary parking permit fee for commercial businesses operating at 286 Sanford Ave North (including McCallum Sather, Nix Sensor and Westinghouse HQ), the Catholic Children's Aid Society
Transportation Planning and Parking	Hamilton Municipal Parking Sys	5	Commercial/Industrial/ Institutional temporary permits (site specific)	188.50	
Transportation Planning and Parking	Hamilton Municipal Parking Sys	23	On-Street Patio - Traffic Safety Device Hardware and Installation Property Report Fee to determine if there are any outstanding Building Permits or Orders to Comply	tbd	
Building	General Fees	19		125.00	New Fee
Healthy & Safe Communities					
Recreation		13	Advanced Leadership Training (room) Hourly Rate	6.50	New Fee Added
Recreation		14	Advanced Leadership Training (room+pool) Hourly Rate	7.50	New Fee Added
Recreation		65	Special Needs (1 Hour, 12 Weeks)	4.69	New Fee; quoted 2025 fee for 1 hour
Recreation		67	Special Needs Fitness/Cooking (1 Hour, 6 Weeks)	6.35	
Recreation		69	Youth - Leadership (1 Hour)	2.70	
Recreation	Admission to Municipal Facility	49	Year Pass Figure Skating	1,419.45	New Fee Added
Public Works					
Environmental Services	Show & Rentals	21	Gage Park Tropical Green house Rental - Sunday Evening between 5pm and 10pm.	700.00	Note this is a new fee to accommodate the OT staff rate for Sunday shifts

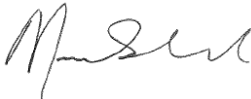


City of Hamilton New User Fees Added in 2025

Division	Service	#	Service or Activity Provided or Use of City Property	2025 Proposed Fee	Comments
Corporate Services					
Revenue Services	Utility Billing	1	New Account Setup Fee - per new account	75.00	New Fee
Revenue Services	Utility Billing	2	Ownership / Occupancy Change Fee - per account	35.00	New Fee
Revenue Services	Utility Billing	3	Bill Reprint - per print	15.00	New Fee
Revenue Services	Utility Billing	4	Statement of Account - per account	30.00	New Fee
Revenue Services	Utility Billing	5	NSF Fee - per instance	40.89	New Fee
Revenue Services	Utility Billing	6	Reminder Notice - printed notices only	5.00	New Fee
Revenue Services	Utility Billing	7	Utility Certificate	65.00	New Fee
Revenue Services	Utility Billing	8	24 Hour Rush - Utility Certificate	80.00	New Fee
Revenue Services	Utility Billing	9	Annual Water Consumption Statement	45.00	New Fee
Revenue Services	Vacant Unit Tax	1	Late Declaration	250.00	New Fee
Revenue Services	Utility Billing	7	Utility Certificate	65.00	New Fee
Revenue Services	Utility Billing	8	24 Hour Rush - Utility Certificate	80.00	New Fee
Revenue Services	Utility Billing	9	Annual Water Consumption Statement	45.00	New Fee



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 15, 2025
SUBJECT/REPORT NO:	Ottawa Street Business Improvement Area Revised Board of Management (PED25003) (Wards 3 and 4)
WARD(S) AFFECTED:	Wards 3 and 4
PREPARED BY:	Cristina Geissler (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

That the following individual be removed from the Ottawa Street Business Improvement Area Board of Management:

- (i) Justin Abbiss, Ottawa Market;

That the following individuals be appointed to the Ottawa Street Business Improvement Area Board of Management:

- (i) Jo Lusted, Murray's Farm Butcher Shoppe;
- (ii) Kristian David Rogelstad, Community Representative;
- (iii) Adam Lanos, Community Representative.

EXECUTIVE SUMMARY

Changes to Board Members to the Ottawa Street Business Improvement Area Board of Management that include removal of one Director and the appointed replacement of three Directors.

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Ottawa Street Business Improvement Area Revised Board of Management (PED25003) (Wards 3 and 4) - Page 2 of 3

Alternatives for Consideration – Not Applicable.

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Not Applicable.

Staffing: Not Applicable.

Legal: The *Municipal Act 2001*, Sections 204-215 governs Business Improvement Areas. Section (204) Subsection (3) stipulates “A Board of Management shall be composed of, (a) one or more Directors appointed directly by the Municipality; and (b) the remaining Directors selected by a vote of the membership of the improvement area and appointed by the Municipality”. Section 204 Subsection (12) stipulates “...if a vacancy occurs for any cause, the Municipality may appoint a person to fill the vacancy for the unexpired portion of the term and the appointed person is not required to be a member of the improvement area.”

HISTORICAL BACKGROUND

A meeting of the Board of Management of the Ottawa Street Business Improvement Area took place on November 5, 2024. At this meeting, the membership nominated Jo Lusted, Kristian David Rogelstad and Adam Lanos to the positions of Director on the Board of Management.

Should Council adopt the recommendations in PED25003, the aforementioned nominated Business Improvement Area members would replace Justin Abbiss as Director who resigned from the Business Improvement Area Board of Management.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable.

RELEVANT CONSULTATION

Not Applicable.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable.

SUBJECT: Ottawa Street Business Improvement Area Revised Board of Management (PED25003) (Wards 3 and 4) - Page 3 of 3

ALTERNATIVES FOR CONSIDERATION

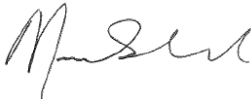
Not Applicable.

APPENDICES AND SCHEDULES ATTACHED

Not Applicable.



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 15, 2025
SUBJECT/REPORT NO:	International Village Business Improvement Area Revised Board of Management (PED25008) (Wards 2 and 3)
WARD(S) AFFECTED:	Wards 2 and 3
PREPARED BY:	Cristina Geissler (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

That the following individual be removed from the International Village Business Improvement Area Board of Management:

- (i) Melanie Lourenco, Circle Studios.

EXECUTIVE SUMMARY

Changes to Board Members to the International Village Business Improvement Area Board of Management that include removal of one Director.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: Not Applicable

Staffing: Not Applicable

SUBJECT: International Village Business Improvement Area Revised Board of Management (PED25008) (Wards 2 and 3) - Page 2 of 2

Legal: The *Municipal Act 2001*, Sections 204-215 governs Business Improvement Areas. Section (204) Subsection (3) stipulates “A Board of Management shall be composed of, (a) one or more Directors appointed directly by the Municipality; and (b) the remaining Directors selected by a vote of the membership of the improvement area and appointed by the Municipality”. Section 204 Subsection (12) stipulates “...if a vacancy occurs for any cause, the Municipality may appoint a person to fill the vacancy for the unexpired portion of the term and the appointed person is not required to be a member of the improvement area.”

HISTORICAL BACKGROUND

A meeting of the Board of Management of the International Village Business Improvement Area took place on November 7, 2024. At this meeting, the membership accepted the resignation of Melanie Lourenco from the position of Director on the Board of Management.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable.

RELEVANT CONSULTATION

Not Applicable.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable.

ALTERNATIVES FOR CONSIDERATION


Not Applicable.

APPENDICES AND SCHEDULES ATTACHED

Not Applicable.



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 15, 2025
SUBJECT/REPORT NO:	Ottawa Street Business Improvement Area 2025 Budget and Schedule of Payments (PED25002) (Wards 3 and 4)
WARD(S) AFFECTED:	Wards 3 and 4
PREPARED BY:	Cristina Geissler (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2025 proposed budget of the Ottawa Street Business Improvement Area, attached as Appendix "A" to Report PED25002, in the amount of \$212,099.91 be approved;
- (b) That the levy portion of the 2025 proposed budget of the Ottawa Street Business Improvement Area, in the amount of \$154,989, be approved;
- (c) That the General Manager of Finance and Corporate Services be hereby authorized and directed to prepare the requisite By-law pursuant to Section 208, the *Municipal Act, 2001* (the "Act"), to authorize the levy on qualifying properties within the Ottawa Street Business Improvement Area, as referenced in Recommendation (b) of Report PED25002;
- (d) That the following schedule of payments to the Ottawa Street Business Improvement Area, representing the levy amount for 2025 be approved:
- | | | |
|------|----------|--------------|
| (i) | February | \$77,494.50; |
| (ii) | June | \$77,494.50; |

Note: Assessment appeals may be deducted from the levy payments.

**SUBJECT: Ottawa Street Business Improvement Area 2025 Budget and
Schedule of Payments (PED25002) (Wards 3 and 4) - Page 2 of 3**

EXECUTIVE SUMMARY

This Report addresses the approval of the 2025 proposed budget and schedule of payments for the Ottawa Street Business Improvement Area.

Alternatives for Consideration – Not Applicable.

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$154,989 levy portion of the 2025 proposed budget of the Ottawa Street Business Improvement Area is raised and collected by the City pursuant to a special levy on the qualifying properties (commercial and industrial properties) within the Business Improvement Area boundaries. There is no cost to the City of Hamilton for the levy portion of the 2025 Proposed Budget of the Ottawa Street Business Improvement Area.

Provision of additional funding to the BIA from the City of Hamilton (excluding the levy portion) such as through CIP or other grant programs (the “Grant Programs”) is subject to City approval of the individual Grant Programs through the City’s budget process and is contingent on approval pursuant to the terms and conditions of the individual Grant Programs.

Staffing: There are no staffing implications.

Legal: Section 205(1) of the *Act* requires the board of management of each Business Improvement Area to annually prepare a proposed budget, and Section 205(2) of the *Act* requires the board of management to submit the proposed budget to council and provides that the municipality may approve it in whole or in part but may not add expenditures to it. Pursuant to section 205(3) of the *Act*, the board of management is prohibited from spending money unless it has been included within a budget approved by the municipality or in a reserve fund.

HISTORICAL BACKGROUND

At its Annual General Meeting on Tuesday November 5, 2024, the Ottawa Street Business Improvement Area Board of Management presented its proposed budget for 2025 to the membership.

The process followed to adopt the Ottawa Street Business Improvement Area’s Budget for 2025 was in accordance with the *Ontario Municipal Act*, 2001, as amended, and the Business Improvement Area Procedure By-Law.

**SUBJECT: Ottawa Street Business Improvement Area 2025 Budget and
Schedule of Payments (PED25002) (Wards 3 and 4) - Page 3 of 3**

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable.

RELEVANT CONSULTATION

Not Applicable.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable

ALTERNATIVES FOR CONSIDERATION

Not Applicable.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report PED25002 - Ottawa Street Business Improvement Area 2025
Budget

Appendix "A" to Report PED25002

Page 1 of 2

Ottawa Street Business Improvement Area 2025 Budget

BIA Budget					
Income					
	BIA Levies	City Hall	OSFM	Sew Hungry	Total
BIA Levies	\$154,989.00				\$154,989.00
Market Rent			\$5,700.00		\$5,700.00
HST		\$8,000.00			\$8,000.00
CIP		\$12,229.09			\$12,229.09
Holiday Grant		\$1,181.82			\$1,181.82
Sew Hungry				\$30,000.00	\$30,000.00
Total	\$154,989.00	\$21,410.91	\$5,700.00	\$30,000.00	\$212,099.91
Expenses					
	BIA Levies	City Hall	OSFM	Sew Hungry	Total
Insurance	\$4,000.00				\$4,000.00
Office Facilities	\$25,782.00		\$5,700.00		\$31,482.00
Contract Employee Full -Time	\$55,000.00				\$55,000.00
Contract Employee Part-Time	\$22,880.00				\$22,880.00
Administration Expenses	\$7,257.00				\$7,257.00
Beautification	\$17,950.00	\$1,410.91			\$19,360.91
Events / Operations	\$11,000.00	\$5,000.00			\$16,000.00
Marketing	\$11,120.00	\$15,000.00			\$26,120.00


Appendix "A" to Report PED25002

Page 2 of 2

Sew Hungry				\$30,000.00	
Total	\$154,989.00	\$21,410.91	\$5,700.00	\$30,000.00	\$212,099.91
Administration Expenses:		Office Facilities:			
Meeting Expenses	\$600.00	Office Supplies	\$1,532.00		
OBIAA Membership/Conference	\$2,194.00	Utilities	\$2,000.00		
Chamber Membership	\$463.00	Rent	\$25,200.00		
Bookkeeping & Audit	\$4,000.00	Phone / Internet	\$2,750.00		
Total	\$7,257.00	Total	\$31,482.00		



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 15, 2025
SUBJECT/REPORT NO:	Westdale Village Business Improvement Area 2025 Budget and Schedule of Payments (PED25004) (Ward 1)
WARD(S) AFFECTED:	Ward 1
PREPARED BY:	Cristina Geissler (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2025 proposed budget of the Westdale Village Business Improvement Area, attached as Appendix "A" to Report PED25004, in the amount of \$219,612.53 be approved;
- (b) That the levy portion of the 2025 proposed budget of the Westdale Village Business Improvement Area in the amount of \$138,156 be approved;
- (c) That the General Manager of Finance and Corporate Services be hereby authorized and directed to prepare the requisite By-law pursuant to Section 208, the *Municipal Act, 2001* (the "Act"), to authorize the levy on the qualifying properties within the Westdale Village Business Improvement Area, as referenced in Recommendation (b) of Report PED25004;
- (d) That the following schedule of payments to the Westdale Village Business Improvement Area, representing the levy amount for 2025 be approved:
- | | | |
|------|----------|-----------|
| (i) | February | \$69,078; |
| (ii) | June | \$69,078; |

OUR Vision: To be the best place to raise a child and age successfully.

OUR Mission: To provide high quality cost conscious public services that contribute to a healthy, safe and prosperous community, in a sustainable manner.

OUR Culture: Collective Ownership, Steadfast Integrity, Courageous Change, Sensational Service, Engaged Empowered Employees.

SUBJECT: Westdale Village Business Improvement Area 2025 Budget and Schedule of Payments (PED25004) (Ward 1) - Page 2 of 3

- (e) That the disbursement of the Westdale Village Business Improvement Area remain on hold until which time annual audits for 2022 and 2023 are completed, as per the mandatory requirement of the *Ontario Municipal Act*.

Note: Assessment appeals may be deducted from the levy payments.

EXECUTIVE SUMMARY

This Report addresses the approval of the 2025 proposed budget and schedule of payments for the Westdale Village Business Improvement Area.

Alternatives for Consideration – Not Applicable.

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$138,156 levy portion of the 2025 proposed budget of the Westdale Village Business Improvement Area is raised and collected by the City pursuant to a special levy on the qualifying properties (commercial and industrial properties) within the Business Improvement Area boundaries. There is no cost to the City of Hamilton for the levy portion of the 2025 Proposed Budget of the Westdale Village Business Improvement Area.

Provision of additional funding to the BIA from the City of Hamilton (excluding the levy portion) such as through CIP or other grant programs (the “Grant Programs”) is subject to City approval of the individual Grant Programs through the City’s budget process and is contingent on approval pursuant to the terms and conditions of the individual Grant Programs.

Staffing: There are no staffing implications.

Legal: Section 205(1) of the *Act* requires the board of management of each Business Improvement Area to annually prepare a proposed budget, and Section 205(2) of the *Act* requires the board of management to submit the proposed budget to council and provides that the municipality may approve it in whole or in part but may not add expenditures to it. Pursuant to section 205(3) of the *Act*, the board of management is prohibited from spending money unless it has been included within a budget approved by the municipality or in a reserve fund.

**SUBJECT: Westdale Village Business Improvement Area 2025 Budget and
Schedule of Payments (PED25004) (Ward 1) - Page 3 of 3**

HISTORICAL BACKGROUND

At its Annual General Meeting on Wednesday November 13, 2024, the Westdale Village Business Improvement Area Board of Management presented its proposed budget for 2025 to the membership.

The process followed to adopt the Westdale Village Business Improvement Area's Budget for 2025 was in accordance with the *Ontario Municipal Act*, 2001, as amended, and the Business Improvement Area Procedure By-Law.

At the Annual General Meeting, City staff reiterated the mandatory requirement for the annual audit of the preceding year to be completed before the end of the calendar year. Currently both 2022 and 2023 audits remain incomplete. Economic Development is currently withholding disbursement of the Westdale Village Business Improvement Area levy until which time the outstanding audits are brought into compliance.

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable.

RELEVANT CONSULTATION

Not Applicable.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable.

ALTERNATIVES FOR CONSIDERATION

Not Applicable.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report PED25004 – Westdale Village Business Improvement Area
Budget 2025

Westdale Village Business Improvement Area Budget 2025

Revenue:

\$138,156 – 2025 Tax Levy

Expenses:

Staffing

\$46,828

Special Events

\$37,203

Marketing

\$34,125

Office Expenses

\$1,000

Beautification

\$15,000

Casual Labour

\$2,000

Contingency

\$2,000

Reserve Funds

2024 Contribution to Operating Budget allocation: \$9,699.15

2024 Shared Parking Revenue allocation: \$16,067.66

2024 Holiday Grant: \$1,181.82

2024 My Main Street Grant: \$45,000

2024 City Enrichment Grant (Agriculture for Westdale Farmers Market): \$1,830


2024 CCH (Communities, Culture & Heritage for Westdale Live): \$3,863

Ward 1 Area Rating (Westdale BIA Lighting): \$3,814.90

Total: \$81,456.53



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 15, 2025
SUBJECT/REPORT NO:	Downtown Hamilton Business Improvement Area 2025 Budget and Schedule of Payments (PED25007) (Ward 2)
WARD(S) AFFECTED:	Ward 2
PREPARED BY:	Cristina Geissler (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2025 proposed budget for the Downtown Hamilton Business Improvement Area, attached as Appendix “A” to Report PED25007, in the amount of \$525,000 be approved;
- (b) That the levy portion of the 2025 proposed budget for the Downtown Hamilton Business Improvement Area in the amount of \$450,000 be approved;
- (c) That the General Manager of Finance and Corporate Services be hereby authorized and directed to prepare the requisite By-law pursuant to Section 208, the *Municipal Act, 2001* (the “Act”), to authorize the levy on the qualifying properties within the Downtown Hamilton Business Improvement Area, as referenced in Recommendation (b) of Report PED25007;
- (d) That the following schedule of payments to the Downtown Hamilton Business Improvement Area, representing the levy amount for 2025 be approved:
- | | | |
|------|----------|------------|
| (i) | February | \$225,000; |
| (ii) | June | \$225,000; |

Note: Assessment appeals may be deducted from the levy payments.

**SUBJECT: Downtown Hamilton Business Improvement 2025 Budget and
Schedule of Payments (PED25007) (Ward 2) - Page 2 of 3**

EXECUTIVE SUMMARY

This Report addresses the approval of the 2025 proposed budget and schedule of payments for the Downtown Hamilton Business Improvement Area.

Alternatives for Consideration – Not Applicable.

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$450,000 levy portion of the 2025 proposed budget of the Downtown Hamilton Business Improvement Area is raised and collected by the City pursuant to a special levy on the qualifying properties (commercial and industrial properties) within the Business Improvement Area boundaries. There is no cost to the City of Hamilton for the levy portion of the 2025 Proposed Budget of the Downtown Hamilton Business Improvement Area.

Provision of additional funding to the BIA from the City of Hamilton (excluding the levy portion) such as through CIP or other grant programs (the “Grant Programs”) is subject to City approval of the individual Grant Programs through the City’s budget process and is contingent on approval pursuant to the terms and conditions of the individual Grant Programs.

Staffing: There are no staffing implications.

Legal: Section 205(1) of the *Act* requires the board of management of each Business Improvement Area to annually prepare a proposed budget, and Section 205(2) of the *Act* requires the board of management to submit the proposed budget to council and provides that the municipality may approve it in whole or in part but may not add expenditures to it. Pursuant to section 205(3) of the *Act*, the board of management is prohibited from spending money unless it has been included within a budget approved by the municipality or in a reserve fund.

HISTORICAL BACKGROUND

At its Annual General Meeting on Thursday November 14, 2024, the Downtown Hamilton Business Improvement Area Board of Management presented its proposed budget for 2025 to the membership.

The process followed to adopt the Downtown Hamilton Business Improvement Area’s Budget for 2025 was in accordance with the *Ontario Municipal Act*, 2001, as amended, and the Business Improvement Area Procedure By-Law.

**SUBJECT: Downtown Hamilton Business Improvement 2025 Budget and
Schedule of Payments (PED25007) (Ward 2) - Page 3 of 3**

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable.

RELEVANT CONSULTATION

Not Applicable.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable.

ALTERNATIVES FOR CONSIDERATION

Not Applicable.

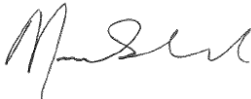
APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report PED25007 – Downtown Hamilton Business Improvement Area
2025 Budget

Downtown Hamilton Business Improvement Area 2025 Budget			
	2023 Audited	2024 Budget	2025 Budget
Revenues			
Levy	\$394,362	\$450,000	\$450,000
Other Income		\$65,000	\$75,000
Municipal Grants	\$54,634		
Federal Grants	\$9,697		
Interest	\$97		
Other	\$14,208		
Total Revenues	\$472,998	\$515,000	\$525,000
Expenses			
Office Expenses			
Salaries	\$124,887	\$160,000	\$180,000
Depreciation	\$8,820	\$7,000	\$12,000
Other - Bank Charges/Bad Debts		\$1,000	\$1,000
Professional Fees	\$7,891	\$8,500	\$8,500
Office	\$69,269		
Rent		\$48,000	\$48,000
Insurance		\$12,000	\$12,000
Telephone / Internet		\$4,000	\$4,000
Office Expenses - Other		\$5,000	\$5,000
HST Expense			
Administration	\$6,116		
Meetings		\$7,500	\$10,000
Memberships		\$2,000	\$3,500
Miscellaneous			
Levy Appeals		\$30,000	\$5,000
Total	\$216,983	\$285,000	\$289,000
Special Events / Promotions			
Total	\$137,638	\$165,000	\$168,000
Beautification			
Total	\$41,506	\$65,000	\$68,000
Total Expenses	\$396,127	\$515,000	\$525,000



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 15, 2025
SUBJECT/REPORT NO:	Ancaster Village Business Improvement Area 2025 Budget and Schedule of Payments (PED25011) (Ward 12)
WARD(S) AFFECTED:	Ward 12
PREPARED BY:	Cristina Geissler (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2025 proposed budget of the Ancaster Village Business Improvement Area, attached as Appendix "A" to Report PED25011 in the amount of \$181,900 be approved;
- (b) That the levy portion of the 2025 proposed budget of the Ancaster Village Business Improvement Area in the amount of \$146,900 be approved;
- (c) That the General Manager of Finance and Corporate Services be hereby authorized and directed to prepare the requisite By-law pursuant to Section 208, the *Municipal Act, 2001* (the "Act"), to authorize the levy on the qualifying properties within the Ancaster Village Business Improvement Area, as referenced in Recommendation (b) of Report PED25011;
- (d) That the following schedule of payments to the Ancaster Village Business Improvement Area, representing the levy amount for 2025 be approved:
- | | | |
|------|----------|-----------|
| (i) | February | \$73,450; |
| (ii) | June | \$73,450; |

Note: Assessment appeals may be deducted from the levy payments.

**SUBJECT: Ancaster Village Business Improvement Area 2025 Budget and
Schedule of Payments (PED25011) (Ward 12) - Page 2 of 3**

EXECUTIVE SUMMARY

This Report addresses the approval of the 2025 proposed budget and schedule of payments for the Ancaster Village Business Improvement Area.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$146,900 levy portion of the 2025 proposed budget of the Ancaster Village Business Improvement Area is raised and collected by the City pursuant to a special levy on the qualifying properties (commercial and industrial properties) within the Business Improvement Area boundaries. There is no cost to the City of Hamilton for the levy portion of the 2025 Proposed Budget of the Ancaster Village Business Improvement Area.

Provision of additional funding to the BIA from the City of Hamilton (excluding the levy portion) such as through CIP or other grant programs (the “Grant Programs”) is subject to City approval of the individual Grant Programs through the City’s budget process and is contingent on approval pursuant to the terms and conditions of the individual Grant Programs.

Staffing: There are no staffing implications.

Legal: Section 205(1) of the *Act* requires the board of management of each Business Improvement Area to annually prepare a proposed budget, and Section 205(2) of the *Act* requires the board of management to submit the proposed budget to council and provides that the municipality may approve it in whole or in part but may not add expenditures to it. Pursuant to section 205(3) of the *Act*, the board of management is prohibited from spending money unless it has been included within a budget approved by the municipality or in a reserve fund.

HISTORICAL BACKGROUND

At its Annual General Meeting on Monday November 18, 2024, the Ancaster Village Business Improvement Area Board of Management presented its proposed budget for 2025 to the membership.

The process followed to adopt the Ancaster Village Business Improvement Area’s Budget for 2025 was in accordance with the *Ontario Municipal Act*, 2001, as amended, and the Business Improvement Area Procedure By-Law.

**SUBJECT: Ancaster Village Business Improvement Area 2025 Budget and
Schedule of Payments (PED25011) (Ward 12) - Page 3 of 3**

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable.

RELEVANT CONSULTATION

Not Applicable.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable.

ALTERNATIVES FOR CONSIDERATION

Not Applicable.

APPENDICES AND SCHEDULES ATTACHED

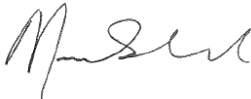
Appendix "A" to Report PED25011 – Ancaster Village Business Improvement Area 2025
Budget

Ancaster Village Business Improvement Area 2025 Budget

BIA Contingency	\$5,000
Admin Services	\$87,000
Aesthetics / Beautification	\$28,000
Marketing	\$39,400
Events	\$22,500
TOTALS	\$181,900
Cash Drawdown from BIA Account	\$35,000
BIA Levies Total	\$146,900



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 15, 2025
SUBJECT/REPORT NO:	Waterdown Village Business Improvement Area 2025 Budget and Schedule of Payments (PED25012) (Ward 15)
WARD(S) AFFECTED:	Ward 15
PREPARED BY:	Cristina Geissler (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2025 proposed budget of the Waterdown Village Business Improvement Area, attached as Appendix "A" to Report PED25012, in the amount of \$408,757 be approved;
- (b) That the levy portion of the 2025 proposed budget of the Waterdown Village Business Improvement Area in the amount of \$305,000 be approved;
- (c) That the General Manager of Finance and Corporate Services be hereby authorized and directed to prepare the requisite By-law pursuant to Section 208, the *Municipal Act, 2001* (the "Act"), to authorize the levy on the qualifying properties within the Waterdown Village Business Improvement Area, as referenced in Recommendation (b) of Report PED25012;
- (d) That the following schedule of payments to the Waterdown Village Business Improvement Area, representing the levy amount for 2025 be approved::
- | | | |
|------|----------|------------|
| (i) | February | \$152,500; |
| (ii) | June | \$152,500; |

Note: Assessment appeals may be deducted from the levy payments.

SUBJECT: Waterdown Village Business Improvement Area 2025 Budget and Schedule of Payments (PED25012) (Ward 15) - Page 2 of 3

EXECUTIVE SUMMARY

This Report addresses the approval of the 2025 proposed budget and schedule of payments for the Waterdown Village Business Improvement Area

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$305,000 levy portion of the 2025 proposed budget of the Waterdown Village Business Improvement Area is raised and collected by the City pursuant to a special levy on the qualifying properties (commercial and industrial properties) within the Business Improvement Area boundaries. There is no cost to the City of Hamilton for the levy portion of the 2025 Proposed Budget of the Waterdown Village Business Improvement Area.

Provision of additional funding to the BIA from the City of Hamilton (excluding the levy portion) such as through CIP or other grant programs (the “Grant Programs”) is subject to City approval of the individual Grant Programs through the City’s budget process and is contingent on approval pursuant to the terms and conditions of the individual Grant Programs.

Staffing: There are no staffing implications.

Legal: Section 205(1) of the *Act* requires the board of management of each Business Improvement Area to annually prepare a proposed budget, and Section 205(2) of the *Act* requires the board of management to submit the proposed budget to council and provides that the municipality may approve it in whole or in part but may not add expenditures to it. Pursuant to section 205(3) of the *Act*, the board of management is prohibited from spending money unless it has been included within a budget approved by the municipality or in a reserve fund.

HISTORICAL BACKGROUND

At its Annual General Meeting on Tuesday November 19, 2024, the Waterdown Village Business Improvement Area Board of Management presented its proposed budget for 2025 to the membership.

The process followed to adopt the Waterdown Village Business Improvement Area’s Budget for 2025 was in accordance with the *Ontario Municipal Act*, 2001, as amended, and the Business Improvement Area Procedure By-Law.

**SUBJECT: Waterdown Village Business Improvement Area 2025 Budget and
Schedule of Payments (PED25012) (Ward 15) - Page 3 of 3**

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable.

RELEVANT CONSULTATION

Not Applicable.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable.

ALTERNATIVES FOR CONSIDERATION

Not Applicable.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report PED25012 – 2025 Waterdown Village Business Improvement
Area Budget

2025 Waterdown Village Business Improvement Area Annual Budget

2025

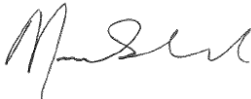
REVENUES

EXPENSES

	2024 BUDGET	2024 Project ACTUALS	2025 BUDGET	2024-2025 Budget \$ CHANGE	2024-2025 Budget % CHANGE
Tax Levy, City of Hamilton	285,000	285,000	305,000	20,000	7%
Supplementary Taxes	-	-	-	-	-
Property Tax Adjustments	(5,000)	-	(5,000)	-	-
Vendor Fees	24,000	28,100	24,500	500	2%
Grants	6,500	38,556	6,500	-	-
Event Revenues (Sponsorships)	10,500	22,025	10,500	-	-
Transfer from Surplus	36,116	2,090	39,757	3,641	10%
Other (ticket sales, donations, etc.)	500	6,500	500	-	-
Marketing Reserve Contribution	10,000	10,000	10,000	-	-
HST Refund	17,000	14,100	17,000	-	-
TOTAL REVENUE	384,616	406,371	408,757	24,141	6%
Admin & Operations	184,210	189,965	189,297	5,087	3%
Beautification	83,700	91,500	97,725	14,025	17%
Farmers' Market	27,381	29,891	31,060	3,679	13%
Events & Promotions	30,400	27,615	29,150	(1,250)	(4%)
Marketing & Advertising	33,500	31,775	37,100	3,600	11%
Member Engagement	2,000	1,000	1,000	(1,000)	(50%)
HST Paid	17,000	17,000	17,000	-	-
Non-refundable	3,925	3,925	3,925	-	-
Additions (Capitalized)	2,500	-	2,500	-	-
TOTAL EXPENDITURES	384,616	406,731	408,757	24,141	6%



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 15, 2025
SUBJECT/REPORT NO:	Stoney Creek Business Improvement Area 2025 Budget and Schedule of Payments (PED25013) (Ward 5)
WARD(S) AFFECTED:	Ward 5
PREPARED BY:	Cristina Geissler (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2025 proposed budget of the Stoney Creek Business Improvement Area, attached as Appendix "A" to Report PED25013, in the amount of \$230,750 be approved;
- (b) That the levy portion of the 2025 proposed budget of the Stoney Creek Business Improvement Area in the amount of \$84,440 be approved;
- (c) That the General Manager of Finance and Corporate Services be hereby authorized and directed to prepare the requisite By-law pursuant to Section 208, the *Municipal Act, 2001* (the "Act"), to authorize the levy on the qualifying properties within the Stoney Creek Business Improvement Area, as referenced in Recommendation (b) of Report PED25013;
- (d) That the following schedule of payments to the Stoney Creek Business Improvement Area, representing the levy amount for 2025 be approved::
- | | | |
|------|----------|-----------|
| (i) | February | \$42,220; |
| (ii) | June | \$42,220; |

Note: Assessment appeals may be deducted from the levy payments.

SUBJECT: Stoney Creek Business Improvement Area 2025 Budget and Schedule of Payments (PED25013) (Ward 5) - Page 2 of 3

EXECUTIVE SUMMARY

This Report addresses the approval of the 2025 proposed budget and schedule of payments for the Stoney Creek Business Improvement Area.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$84,440 levy portion of the 2025 proposed budget of the Stoney Creek Business Improvement Area is raised and collected by the City pursuant to a special levy on the qualifying properties (commercial and industrial properties) within the Business Improvement Area boundaries. There is no cost to the City of Hamilton for the levy portion of the 2025 Proposed Budget of the Stoney Creek Business Improvement Area.

Provision of additional funding to the BIA from the City of Hamilton (excluding the levy portion) such as through CIP or other grant programs (the “Grant Programs”) is subject to City approval of the individual Grant Programs through the City’s budget process and is contingent on approval pursuant to the terms and conditions of the individual Grant Programs.

Staffing: There are no staffing implications.

Legal: Section 205(1) of the *Act* requires the board of management of each Business Improvement Area to annually prepare a proposed budget, and Section 205(2) of the *Act* requires the board of management to submit the proposed budget to council and provides that the municipality may approve it in whole or in part but may not add expenditures to it. Pursuant to section 205(3) of the *Act*, the board of management is prohibited from spending money unless it has been included within a budget approved by the municipality or in a reserve fund.

HISTORICAL BACKGROUND

At its Annual General Meeting on Wednesday November 20, 2024, the Stoney Creek Business Improvement Area Board of Management presented its proposed budget for 2025 to the membership.

The process followed to adopt the Stoney Creek Business Improvement Area’s Budget for 2025 was in accordance with the *Ontario Municipal Act*, 2001, as amended, and the Business Improvement Area Procedure By-Law.

**SUBJECT: Stoney Creek Business Improvement Area 2025 Budget and
Schedule of Payments (PED25013) (Ward 5) - Page 3 of 3**

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable.

RELEVANT CONSULTATION

Not Applicable.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable.

ALTERNATIVES FOR CONSIDERATION

Not Applicable.

APPENDICES AND SCHEDULES ATTACHED

Appendix "A" to Report PED25013 – 2025 Stoney Creek Business Improvement Area
Budget

2025 Stoney Creek Business Improvement Area Budget

2025 Stoney Creek Budget

2025 amounts

Revenue

Opening Bank Balance	10,000
BIA Tax Levy	84,440
HST Refund	10,810
A/R	0
	105,250

2025 BIA Income

Opening Balance: \$10,000
BIA Levy: \$84,440
HST Refund: \$10,810
Boots in the Creek Income: \$100,000
Summer Student Funding: \$15,000
EcDev Grants: \$10,500

TOTAL OPERATING BUDGET: \$230,750

Expenditures

Streetscape

Flowers/streetscape items	15,000
Planters	9,990
Banner/Wreath Installation	0
	24,440

Promotion

Web Page Hosting	500
Santa Claus Parade	500
Advertising	5000
	6000

Administration

Executive Director	\$29,000
Miscellaneous	500
Meeting Expense	400
Office Supplies	350
Liability Insurance	6,200
OBIAA Membership	250
Bank Charges	60
Audit Fees and Accounting	3,500
	40,260

Events

Strawberry Fest	9,000
PumpkinFest	9,000
Stoney Creek Sparkles	5,000
Jazz in the Creek	6,000
Market and Music	6,800
Kringle in the Creek	10,000
AppleFest	4,000
Revenue -Vendors, sponsors -	-9,000
City Enrichment Fund	-6,800
	\$34,000

Revenue Neutral Activity

Boots in the Creek Expenses	100,000
Boots in the Creek Revenue	-100,000
Summer Students Summer	15,000
Students Grant	-15,000

Total Expenditures

\$95,250

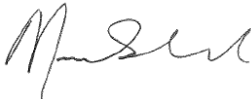
Other Revenue

Operating Grant	-9,200
Christmas Grant	-1,300
Net Expenditures	-\$10,500

Reserve Fund \$10,500



CITY OF HAMILTON
PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT
Economic Development Division

TO:	Mayor and Members General Issues Committee
COMMITTEE DATE:	January 15, 2025
SUBJECT/REPORT NO:	Barton Village Business Improvement Area 2025 Budget and Schedule of Payments (PED25018) (Wards 2 and 3)
WARD(S) AFFECTED:	Wards 2 and 3
PREPARED BY:	Cristina Geissler (905) 546-2424 Ext. 2632
SUBMITTED BY:	Norm Schleeahn Director, Economic Development Planning and Economic Development Department
SIGNATURE:	

RECOMMENDATION

- (a) That the 2025 proposed budget of the Barton Village Business Improvement Area, attached as Appendix "A" to Report PED25018, in the amount of \$284,214 be approved;
- (b) That the levy portion of the 2025 proposed budget of the Barton Village Business Improvement Area in the amount of \$200,000 be approved;
- (c) That the General Manager of Finance and Corporate Services be hereby authorized and directed to prepare the requisite By-law pursuant to Section 208, the *Municipal Act, 2001* (the "Act"), to authorize the levy on the qualifying properties within the Barton Village Business Improvement Area, as referenced in Recommendation (b) of Report PED25018;
- (d) That the following schedule to the Barton Village Business Improvement Area, representing the levy amount for 2025 be approved:
- | | | |
|------|----------|------------|
| (i) | February | \$100,000; |
| (ii) | June | \$100,000; |

Note: Assessment appeals may be deducted from the levy payments.

**SUBJECT: Barton Village Business Improvement Area 2025 Budget and
Schedule of Payments (PED25018) (Wards 2 and 3) - Page 2 of 3**

EXECUTIVE SUMMARY

This Report addresses the approval of the 2025 proposed budget and schedule of payments for the Barton Village Business Improvement Area.

Alternatives for Consideration – Not Applicable

FINANCIAL – STAFFING – LEGAL IMPLICATIONS

Financial: The \$200,000 levy portion of the 2025 proposed budget of the Barton Village Business Improvement Area is raised and collected by the City pursuant to a special levy on the qualifying properties (commercial and industrial properties) within the Business Improvement Area boundaries. There is no cost to the City of Hamilton for the levy portion of the 2025 Proposed Budget of the Barton Village Business Improvement Area.

Provision of additional funding to the BIA from the City of Hamilton (excluding the levy portion) such as through CIP or other grant programs (the “Grant Programs”) is subject to City approval of the individual Grant Programs through the City’s budget process and is contingent on approval pursuant to the terms and conditions of the individual Grant Programs.

Staffing: There are no staffing implications.

Legal: Section 205(1) of the *Act* requires the board of management of each Business Improvement Area to annually prepare a proposed budget, and Section 205(2) of the *Act* requires the board of management to submit the proposed budget to council and provides that the municipality may approve it in whole or in part but may not add expenditures to it. Pursuant to section 205(3) of the *Act*, the board of management is prohibited from spending money unless it has been included within a budget approved by the municipality or in a reserve fund.

HISTORICAL BACKGROUND

At its Annual General Meeting on Monday November 25, 2024, the Barton Village Business Improvement Area Board of Management presented its proposed budget for 2025 to the membership.

The process followed to adopt the Barton Village Business Improvement Area’s Budget for 2025 was in accordance with the *Ontario Municipal Act*, 2001, as amended, and the Business Improvement Area Procedure By-Law.

**SUBJECT: Barton Village Business Improvement Area 2025 Budget and
Schedule of Payments (PED25018) (Wards 2 and 3) - Page 3 of 3**

POLICY IMPLICATIONS AND LEGISLATED REQUIREMENTS

Not Applicable.

RELEVANT CONSULTATION

Not Applicable.

ANALYSIS AND RATIONALE FOR RECOMMENDATION

Not Applicable.

ALTERNATIVES FOR CONSIDERATION

Not Applicable.

APPENDICES AND SCHEDULES ATTACHED


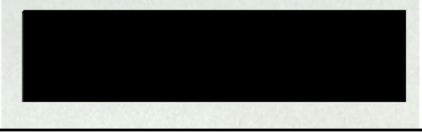
Appendix "A" to Report PED25018 – 2025 Barton Village Business Improvement Area
Budget

2025 Barton Village Business Improvement Area Budget

Revenues	
BIA Levy	\$200,000.00
Grants	\$25,000.00
Library Revenue	\$4,000.00
Parking Revenue	\$10,192.00
Contribution to Operating Budget	\$7,522.00
Fundraising & Sponsorships	\$30,000.00
Other Revenues	\$7,500.00
Total Revenues	\$284,214.00
Expenses	
Marketing and Events	\$69,000.00
Marketing	\$25,000.00
Events	\$44,000.00
Streetscape & Beautification	\$17,000.00
Governance	\$46,214.00
Staff	\$152,000.00
TOTAL	\$284,214.00



CITIZEN COMMITTEE REPORT

To:	Chair and Members of the General Issues Committee
From:	<p>Climate Change Advisory Committee</p> <div style="text-align: right; margin-right: 100px;">  <hr style="width: 20%; margin: 5px auto;"/> Gaby Kalapos, Co-Chair </div> <div style="text-align: right; margin-right: 100px;">  Ian Borsuk, Co-Chair </div>
Date:	December 17, 2024
Re:	Recommendation Respecting Climate Change Advisory Committee 2024 Surplus Funds

Recommendation

- (a) That any surplus funds from the Climate Change Advisory Committee Budget Dept ID 300309 be transferred back to the Climate Change Reserve 108062 fund.

Background

The Climate Change Advisory Committee Terms of Reference was approved by General Issues Committee January 18, 2023 (PED23028).

The Climate Change Advisory Committee was exempted, given recruitment was already underway, within the Council approved motion from the July 13th, 2023, Audit, Finance and Administration Committee (Minutes 23-011) respecting the pausing of all Volunteer

Advisory Committees in order for Staff to complete a review of best practices of resident engagement.

The Climate Change Advisory Committee was created following the Council approved selection review process in February 2024. It held its first meeting on April 30th, 2024. The Advisory Committee met a total of seven times during 2024.

The Climate Change Advisory Committee mandate is to provide advice to Council and City Staff on the prioritization, implementation and monitoring of Hamilton's Climate Action Strategy, through an equitable and inclusive manner and a climate justice lens, that responds to the perspectives and needs of all, while transitioning to a prosperous, healthy and vibrant net-zero greenhouse gas community that is a national leader in climate adaptation.

Analysis/Rationale

The Office of Climate Change Initiatives Staff Liaison to the Climate Change Advisory Committee consulted with Finance and Corporate Services Staff and it was determined that Council approval is required to transfer any 2024 surplus funds in the Advisory Committee's budget back to the Climate Change Reserve. Therefore, the Climate Change Advisory Committee at its meeting held September 24, 2024, approved the following motion:

“(a) That any surplus funds from the Climate Change Advisory Committee Budget Dept ID 300309 be transferred back to the Climate Change Reserve 108062 fund.”

The funding to support Climate Change Advisory Committee 2024 activities was taken from the Climate Change Reserve 108062 fund. Therefore, it is reasonable to put any remaining 2024 surplus budget funds back into that reserve.

The budget was created before the Climate Change Advisory Committee was established and because the Climate Change Advisory Committee did not begin to meet until April of 2024, there are surplus funds remaining at year end.

CITY OF HAMILTON

MOTION

General Issues Committee: January 15, 2025

MOVED BY COUNCILLOR J. P. DANKO.....

SECONDED BY COUNCILLOR.....

Adherence to the Encampment Protocol as Revised and Approved By Council June 2024

WHEREAS the City of Hamilton Encampment Protocol was Revised and Approved by Council in June 2024;

WHEREAS the Encampment Protocol contains specific definitions for prohibited areas for erecting encampments, temporary shelters, or tents, which includes prohibited distances to various public amenities and prohibitions for areas with any heritage designation.

WHEREAS the Encampment Protocol contains specific provisions that prohibit campfire, barbecue use and open air burning.

WHEREAS the Encampment Protocol contains specific provisions for the City’s Encampment response process that includes defined procedures and timelines for enforcement when an encampment, temporary shelter, or tent is located on public property, within a prohibited area, as defined by the Protocol.

WHEREAS the Encampment Protocol is a public document and residents trust the City of Hamilton to adhere to the approved provisions as written and intended.

THEREFORE BE IT RESOLVED:

That City of Hamilton staff adhere to the defined provisions of the Encampment Protocol as revised and approved by Hamilton City Council in June 2024, including section D) Prohibited Areas for Erecting Encampments, Temporary Shelters, or Tents, section E) Campfire and Barbecue Use and section G) II Encampment Response Processes, when an encampment, temporary shelter, or tent is located on public property, within a prohibited area, as defined by this Protocol.

CITY OF HAMILTON

MOTION

General Issues Committee: Wednesday, January 15, 2025

MOVED BY COUNCILLOR M. SPADAFORA

SECONDED BY COUNCILLOR T. JACKSON.....

Rescinding of City of Hamilton Encampment Protocol

WHEREAS, Justice James Ramsay, Ontario Superior Court Judge, issued a ruling on December 23, 2024 dismissing the claim of fourteen applicants that the City of Hamilton’s bylaw preventing encampments in City parks was a violation of the applicants’ Canadian Charter of Human Rights and Freedoms;

WHEREAS, in his ruling, Justice Ramsay wrote:

“I was reminded by counsel for the applicant that while the legislature represents the will of the people, the court holds the moral compass that is often the only protection for the most vulnerable. I observe that the most vulnerable includes not only the homeless but also the elderly person and the child who want to use a sidewalk or a city park without tiptoeing through used needles and human feces.”

“The life, liberty, and security of the applicants are not put at risk by enforcement of the by-law. They are put at risk by homelessness. Encampments contribute to this risk. They are lawless, dangerous, and unsanitary.”

“Encampments are a symptom, not a solution. The City is trying to find a solution to homelessness in consultation with numerous others. It has attempted to address the problem with the old protocol, the encampment process and the new protocol. It has limited resources and a duty to its housed constituency. I think I am well advised to leave them to it without interference. Micro-management by judges will not be productive.”

THEREFORE BE IT RESOLVED:

- (a) That the City of Hamilton Encampment Protocol be rescinded;
- (b) That Housing Services staff be directed to work with local social agencies to find shelter space for those living in encampments;

- (c) That Municipal Law Enforcement (MLE) and Parks staff be directed to dismantle all encampments as well as clean and restore parks to the inviting, safe, and green recreational spaces they once were, to be enjoyed by City of Hamilton taxpayers and their families;
- (d) That the General Managers of Healthy and Safe Communities, Planning & Economic Development, and Public Works, report back at the February 5, 2025 GIC meeting with the necessary resources and staffing needed to transition from the current Encampment Protocol to the City of Hamilton Parks Bylaw.

CITY OF HAMILTON

MOTION

General Issues Committee: January 15, 2025

MOVED BY COUNCILLOR M. FRANCIS.....

SECONDED BY COUNCILLOR.....

Buy Local and Canadian First Procurement Policy

WHEREAS, we have local and Canadian businesses who can provide the necessary materials and services for the City of Hamilton

WHEREAS, we are experiencing worsening economic conditions and threats of US tariffs and should be supporting local and Canadian businesses and unions jobs

WHEREAS, Canadian products are superior in quality and safety to international products and comply with local regulations

THEREFORE BE IT RESOLVED:

That staff be directed to report back to the Audit, Finance and Administration Committee on the feasibility of having procurement adopt a buy local and Canadian first approach before making purchases for the City of Hamilton.