



**City of Hamilton**  
**HAMILTON VETERANSCOMMITTEE**  
**AGENDA**

**Meeting #:** 2025-001  
**Date:** February 25, 2025  
**Time:** 4:00 p.m.  
**Location:** YouTube Channel Streaming for Virtual Meetings  
All electronic meetings can be viewed at:  
City's YouTube Channel:  
<https://www.youtube.com/user/InsideCityofHamilton>

Christopher Redford, Heritage Presentation Coordinator (905) 546-2424 ext. 4688

---

**Pages**

1. **CALL TO ORDER**
2. **APPOINTMENT OF CHAIR AND VICE-CHAIR**
  - 2.1 Appointment of the Chair
  - 2.2 Appointment of the Vice-Chair
3. **CEREMONIAL ACTIVITIES**
  - 3.1 Moment of Silence
  - 3.2 Land Acknowledgement
4. **APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)
5. **DECLARATIONS OF INTEREST**
6. **APPROVAL OF MINUTES OF PREVIOUS MEETING**
  - 6.1 November 26, 2024

**7. DELEGATIONS**

**8. ITEMS FOR INFORMATION**

8.1 Research A Grave (no copy)

8.2 Decoration Day (no copy)

8.3 Merchant Mariner Marker (no copy)

8.4 Breadth of Garrison and Cadet Representation on Committee (no copy)

8.5 Listing of Remembrance and Memorial/Anniversary Services (no copy)

8.6 Volunteer Advisory Committee Update (no copy)

8.7 Memorandum PED25103 regarding death of Robert Fyfe

7

**9. MOTIONS**

**10. NOTICES OF MOTION**

**11. GENERAL INFORMATION / OTHER BUSINESS**

**12. ADJOURNMENT**



# Hamilton

## MINUTES

### Hamilton Veterans Committee

Meeting 24-006  
November 26, 2024  
4:00 p.m.  
WebEx

---

**Present:** Michael Rehill (Chair)  
Ed Sculthorpe (Vice-Chair)  
Terry Ryan, Dave Baldry, Robert Fife

**Also Present:** Christopher Redford (Staff Liaison), Carolyn King (Hamilton Military Museum), Moira McGuigan (Hamilton Military Museum), Brydie Huffman (HMCS Star), Robert De Wolfe (Naval Cadets)

#### 1. CEREMONIAL ACTIVITIES

(i) **Moment of Silence**

Committee members observed a moment of silence.

(ii) **Land Acknowledgement**

M. Rehill read the Land Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

The Staff Liaison advised the following changes to the agenda:

##### 11. MOTIONS

##### 11.1 Invitation of resource persons representing HMCS Star, and Naval Cadets

**(Sculthorpe/Ryan)**

That the agenda for the November 26, 2024 meeting of the Hamilton Veterans Committee be approved, as amended.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 4)**

**(i) October 29, 2024**

**(Baldry/Sculthorpe)**

That the minutes of the October 29, 2024 meeting of The Hamilton Veterans Committee be approved, as presented.

**CARRIED**

**4. COMMUNICATIONS (Item 5)**

**(i) Remembrance Crosswalk Stoney Creek (Item 5.1)**

D. Jackson attended the unveiling of the crosswalk as a representative of the Hamilton Veterans Committee. The committee received widespread positive communication from all across Ontario, and from Vancouver. Legion headquarters asked about the potential use of the design in other communities. There is an interest to expand this project in the future.

**5. DISCUSSION ITEMS (Item 10)**

**(Sculthorpe/Ryan)**

That the following updates be received:

**(i) Remembrance Day Wrap-Up (Item 10.1)**

T. Ryan communicated appreciation and thanks on behalf of the Argyll and Sutherland Highlander Unit for the work of the committee at the two services. The Chair received many compliments for both services. Parade Marshall S. Waldron commented that the Police Motorcycle unit was too close and suggested that in 2025 they should maintain a distance of 200m in front of the marching troops. R. Fife commented that the construction of the buildings on the South side of Gore Park makes it difficult for public to be able to watch, in 2025 suggested asking for construction fencing to be moved on the day of. B. Huffman commented that the students who are reciting In Flanders Fields should be given a video ahead of time to learn the pacing of the poem. R. De Wolfe commented that the Stoney Creek Service started too early and there was an issue with the timing of the two minutes of silence. C. King commented that the Ancaster Service went very smoothly and that the Councillor's staff who work at that event are very well equipped. E. Sculthorpe thanked Chris for the hard work and dedication he has shown to the committee.

**(a.) Wreath Project 2024 (Item 10.1 a)**

November 26, 2024

The wreath project went well. The Mayor's office asked for the contact information for the schools who participated. For 2025, there is interest in inviting an Indigenous school to participate on Indigenous Veterans Day. Wreaths will be returned to the schools so that they can use them for their own ceremonies moving forward.

**(ii) Argyll Pavilion Protection (Item 10.2)**

The committee shows support to any security measures that need to be taken. Staff Liaison connected Colonel Kennedy with the Parks department. They can go through the process together and decide what steps need to be taken.

**(iii) Veterans' Place Vandalism Repairs (Item 10.3)**

There is a temporary fix in place for now. The longer-term replacement will take more time due to the original construction of the photo panels.

**(iv) Merchant Marine Marker (Item 10.4)**

The Merchant Marine Committee has picked two options from the list provided by the Staff Liaison. These two options will now be presented to the staff at Pier 8 so that discussions can commence regarding permissions and options.

**(v) Research A Grave (Item 10.5)**

Staff Liaison prepared a document outlining the project and will go to different cadet meetings to present the options. This will attract interest before it is too late into 2025. R. De Wolfe will join Staff Liaison. T. Ryan will connect cadet groups to Staff Liaison.

**(vi) Volunteer Advisory Committee Review and Onboarding Meeting (Item 10.6)**

The review has been completed and will now go to council. Council has the final say, and depending on the final review, it could come back to the committee to make changes. There was a question as to whether the committee should be citizen or staff led.

**CARRIED**

**6. MOTIONS (Item 11)**

**(i) Invitation of resource persons representing HMCS Star, and Naval Cadets (Item 11.1)**

November 26, 2024

**(Rehill/Fife)**

That B. Huffman, representing HMCS Star, and R. De Wolfe, representing the Naval Cadets, be invited to the Hamilton Veterans Committee as resources effective immediately.

**CARRIED**

**7. ADJOURNMENT (Item 15)**

**(Fife/Sculthorpe)**

That, there being no further business, the Hamilton Veterans Committee be adjourned at 4:27 p.m.

**CARRIED**

Respectfully submitted,

Michael Rehill, Chair  
Hamilton Veterans Committee

Christopher Redford  
Staff Liaison  
Hamilton Veterans Committee



## City of Hamilton Memorandum

**To:** Chair and Members of the Hamilton Veterans Committee  
**Date:** February 25, 2025  
**Report No:** PED25103  
**Subject/Title:** Death of Member of Hamilton Veterans Committee  
**Ward(s) Affected:** City Wide

---

### Information

It is with sadness that the Hamilton Veterans Committee informs the Emergency and Community Services Committee of the passing away of a member of the Hamilton Veterans Committee (HVC). Member and past-Chair Robert 'Bob' Fyfe passed away on January 7, 2025, surrounded by his family in his 91st year.

Statement From Mayor Andrea Horwath on the Passing of Robert Fyfe:

*It is with great sadness we learned of the passing of Robert Fyfe, a dedicated servant of his community and country. At the age of 91, Robert passed away following a short stay at St. Joseph's Hospital in Hamilton.*

*Robert served with distinction in the Royal Canadian Navy and went on to a long and accomplished career as a firefighter with the Hamilton Fire Department from 1960 until his retirement in 1991. He also served as Chair of the Hamilton Veterans Committee, where his contributions were recognized in 2016 with the Minister of Veterans Affairs Commendation.*

*Robert was a respected and dedicated community champion. His legacy includes numerous achievements that all Hamiltonians benefit from today. His commendation citation highlighted his role in shaping municipal policy on The Fields of Honour in City cemeteries, aiding in revisions to the City of Hamilton's Facility Naming Policy to recognize military personnel, updating military memorials in Hamilton, where possible, to include military service in all theatres of service up to the Afghanistan deployment, and the renaming of James Street North to Veterans Way. Robert was also part of the advisory committee for the City of Hamilton's Veterans Place memorial in downtown Hamilton's Gore Park - a lasting tribute to the sacrifices of Canadian service members.*

**Death of Member of Hamilton Veterans Committee (City Wide)**  
**Page 2 of 2**

---

*Robert Fyfe holds a special place in Hamiltonians' hearts. We recognize his bravery and courage for serving in Canada's military, and with the Hamilton Fire Department. I thank him for the peace and freedom we all enjoy today.*

*My sincere condolences to Robert's family, friends and loved ones. May he rest in peace.*

**Consultation**

N/A

**Appendices and Schedules Attached**

N/A

**Submitted and  
recommended by:**

Christopher Redford, Hamilton Veterans Committee Staff  
Liason  
Tourism & Culture Division, City of Hamilton