



**City of Hamilton**  
**HAMILTON VETERANSCOMMITTEE**  
**AGENDA**

**Date:** March 25, 2025

**Time:** 4:00 p.m.

**Location:** YouTube Channel Streaming for Virtual Meetings

All electronic meetings can be viewed at:

City's YouTube Channel:

<https://www.youtube.com/user/InsideCityofHamilton>

Christopher Redford, Heritage Presentation Coordinator (905) 546-2424 ext. 4688

---

**Pages**

**1. CALL TO ORDER**

**2. CEREMONIAL ACTIVITIES**

2.1 Moment of Silence

2.2 LandAcknowledgement

**3. APPROVAL OF AGENDA**

(Added Items, if applicable, will be noted with \*)

**4. DECLARATIONS OF INTEREST**

**5. APPROVAL OF MINUTES OF PREVIOUS MEETING**

5.1 February 25, 2025

3

**6. DELEGATIONS**

**7. ITEMS FOR INFORMATION**

7.1 ResearchA Grave (no copy)

7.2 DecorationDay (no copy)

7.3 MerchantMariner Marker (no copy)

7.4 VolunteerAdvisory Committee Update (no copy)

7.5 Veterans Advisory Committee / Community Liaison Group - Mandate, Roles and Composition (no copy)

**8. MOTIONS**

**9. NOTICES OF MOTION**

**10. GENERAL INFORMATION / OTHER BUSINESS**

10.1 American flag at Dieppe Veterans Memorial Park clarification

**11. ADJOURNMENT**



# Hamilton

## MINUTES

### Hamilton Veterans Committee

Meeting 25-001

February 25, 2025

4:00 p.m.

WebEx

---

**Present:** Michael Rehill (Chair)  
Ed Sculthorpe (Vice-Chair)  
Terry Ryan, Dave Baldry, Rod Paddon, Don Jackson

**Also Present:** Christopher Redford (Staff Liaison), Carolyn King (Hamilton Military Museum), Moira McGuigan (Hamilton Military Museum), Brydie Huffman (HMCS Star), Robert De Wolfe (Naval Cadets)

**Absent With Regrets:** Steve Waldron

**1. CALL TO ORDER**

**2. APPOINTMENT OF CHAIR AND VICE-CHAIR**

**(i) Appointment of the Chair**

Staff Liaison calls for nominations. E. Sculthorpe nominates M. Rehill as a candidate, and M. Rehill accepts. T. Ryan is seconder. No other nominations.

**(Jackson/Paddon)**

That Michael Rehill is appointed Chair of the Hamilton Veterans Committee for 2025.

**CARRIED**

**(ii) Appointment of the Vice-Chair**

Staff Liaison calls for nominations. D. Baldry nominates E. Sculthorpe as a candidate, and E. Sculthorpe accepts. D. Jackson is seconder. No other nominations.

**(Paddon/Rehill)**

That Ed Sculthorpe is appointed Vice-Chair of the Hamilton Veterans Committee for 2025.

**CARRIED**

**3. CEREMONIAL ACTIVITIES**

**(i) Moment of Silence**

Committee members observed a moment of silence.

**(ii) Land Acknowledgement**

M. Rehill read the Land Acknowledgement.

**4. APPROVAL OF THE AGENDA**

**(Paddon/Sculthorpe)**

That the agenda for the February 25, 2025 meeting of the Hamilton Veterans Committee be approved.

**CARRIED**

**5. APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 6)**

**(i) November 26, 2024**

**(Baldry/Ryan)**

That the minutes of the November 26, 2024 meeting of The Hamilton Veterans Committee be approved, as presented.

**CARRIED**

**6. ITEMS FOR INFORMATION (Item 8)**

**(Paddon/Sculthorpe)**

That the following updates be received:

**(i) Research A Grave (Item 8.1)**

There have been two informative presentations to Navy Cadet Units, and a third scheduled this week. There is an enthusiasm to participate. Staff Liaison and T. Ryan to schedule time to present to Army Cadets.

**(ii) Decoration Day (Item 8.2)**

T. Ryan presents an alternative suggestion for grave decorating for 2025: Have cadet officers look after each of their units and explain the movement through the cemetery to the younger cadets. Once the ceremony has concluded, split the cadets evenly (not by their units) so that each decorating team has the same amount of people. Cadet officers can supervise the units and move them from South-West section to North-East section with all decorating teams ending near York Street.

**(iii) Merchant Mariner Marker (Item 8.3)**

Committee is awaiting word from Pier 8 regarding potential placement. The Chair is to write a letter on behalf of the Committee to move the plans forward.

**(iv) Breadth of Garrison and Cadet Representation on Committee (Item 8.4)**

There should be representation on the Committee from different units and volunteer groups to ensure that the Committee's mandate is met and that there is better communication regarding information and concerns. This would include: Artillery, Signals, Cadets and Legion members. These individuals could join as resource members to begin with. Committee Members are asked to bring name suggestions to The Chair.

**(v) Listing of Remembrance and Memorial/Anniversary Services (Item 8.5)**

Committee members are interested in using a webpage on The City of Hamilton's website to promote events and services throughout the year. The Chair has asked for a discussion of ideas at the March Meeting. C. King also offered The Hamilton Civic Museums website as an option for a webpage.

**(vi) Volunteer Advisory Committee Update (Item 8.6)**

Staff Liaison updated the Committee: February 26 a revised version of the report will be moving forward to determine if the Committee will become citizen led instead of staff led, if that occurs, the structure and operation of the Committee will remain similar to its current state.

**(vii) Memorandum PED25103 regarding death of Robert Fyfe (Item 8.7)**

To account for the death of Robert Fyfe, and for The Chair to receive that he is no longer a serving member.

Motion to Receive Items for Information (8.1 through 8.7)

**(Sculthorpe/Jackson)**

That Items for Information, 8.1 through 8.7 be received.

**CARRIED**

**7. GENERAL INFORMATION/ OTHER BUSINESS (Item 11)**

The Hamilton Civic Museums has offered The Committee to visit their offsite Artifact Collection Facility for a tour. Staff Liaison offered the June meeting date as a possibility.

**8. ADJOURNMENT (Item 12)**

**(Sculthorpe/Baldry)**

That, there being no further business, the Hamilton Veterans Committee be adjourned at 4:31 p.m.

**CARRIED**

Respectfully submitted,

Michael Rehill, Chair  
Hamilton Veterans Committee

Christopher Redford  
Staff Liaison  
Hamilton Veterans Committee