



City of Hamilton

PUBLIC WORKS COMMITTEE

AGENDA

Meeting #: 25-007
Date: June 9, 2025
Time: 1:30 p.m.
Location: Council Chambers
Hamilton City Hall
71 Main Street West

Carrie McIntosh, Legislative Coordinator (905) 546-2424 ext. 2729

Pages

1. CALL TO ORDER
2. CEREMONIAL ACTIVITIES
3. APPROVAL OF AGENDA
(Added Items, if applicable, will be noted with *)
4. DECLARATIONS OF INTEREST
5. APPROVAL OF MINUTES OF PREVIOUS MEETING
 - 5.1 May 20, 2025 4
6. DELEGATIONS
7. ITEMS FOR INFORMATION
 - 7.1 PW25039 30

Process Used to Inform the City's Planning, Execution and
Communication of Major Infrastructure Works (Outstanding Business
List)

7.2	PW21073(c)	55
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Status of \$32.7M One-time Canada Community-Building Fund Spending

8. PUBLIC HEARINGS

9. ITEMS FOR CONSIDERATION

9.1	PW25030	60
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Blue Flag Feasibility Audit and Costing (Outstanding Business List)

(Note: This report was deferred from the May 20, 2025 Public Works Committee Meeting).

9.2	PW24058(a)	83
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Canada Public Transit Fund – Capital Plan Application

9.3	Items Considered Complete and Needing to be Removed:	
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- a. Process Used to Inform the City's Planning, Execution and Communication of Major Infrastructure Works

Added: December 2, 2024

Addressed as Item 7.1 on today's agenda

10. MOTIONS

10.1	Appreciation Designation of Arkell Street, Hamilton, as "Arkells' Alley" (Ward 1)	89
10.2	Road Rehabilitation on Cheever Street, Connaught Avenue South, Douglas Avenue, East Avenue North, Keith Street, Niagara Street, St. Matthews Avenue	90
10.3	Road Rehabilitation on Farmer Court, Fonthill Road, Gillard Street, Glebe Court, Glen Arms Street, Glenayr Street, Glenhaven Court, Kordun Street, Lynwood Road, Stanlow Crescent, Hamilton (Ward 14)	92
10.4	Portable Toilets to Support Stoney Creek Little League, Various City Parks, Hamilton (Ward 9)	94
10.5	Inch Park Accessible Portable Toilets, 400 Queensdale Avenue East, Hamilton (Ward 7)	95
10.6	Mount Hope Community Park Portable Toilet, 3027 Homestead Drive, Mount Hope (Ward 11)	96

10.7	Henry and Beatrice Warden Park Accessible Portable Toilets, 55 Lake Avenue North, Hamilton (Ward 5)	97
10.8	Installation of Speed Cushions as a Traffic Calming Measure on Montmorency Drive (Ward 5)	98

11. NOTICE OF MOTIONS

12. PRIVATE AND CONFIDENTIAL

13. ADJOURNMENT



PUBLIC WORKS COMMITTEE MINUTES PWC 25-006

1:30 p.m.

May 20, 2025

Council Chambers (Hybrid), City Hall, 2nd Floor
71 Main Street West, Hamilton, Ontario

Present: Councillors E. Pauls (Chair), M. Francis (Vice Chair), J. Beattie, T. Jackson, C. Kroetsch, T. McMeekin, N. Nann (virtually), M. Spadafora, M. Tadeson, A. Wilson (virtually) and M. Wilson

Absent with

Regrets: Councillors C. Cassar and T. Hwang – City Business

Also

Present: Councillor B. Clark

1. CALL TO ORDER

Chair Pauls called the meeting to order at 1:30 p.m.

2. CEREMONIAL ACTIVITIES

There were no ceremonial activities.

3. APPROVAL OF AGENDA

(McMeekin/Tadeson)

That the agenda for the May 20, 2025, Public Works Committee meeting, be approved, as presented.

CARRIED

4. DECLARATIONS OF INTEREST

There were no Declarations of Interest.

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

5. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

5.1 April 28, 2025

(Spadafora/Tadeson)

That the minutes of the April 28, 2025, Public Works Committee, be adopted, as presented.

CARRIED

6. DELEGATIONS

6.1 Joe Tarasca, respecting Report PW25034, 94 Kingsview Drive, Hamilton Encroachment Update (In Person)

Joe Tarasca addressed Committee respecting Report PW25034, 94 Kingsview Drive, Hamilton Encroachment Update.

(Spadafora/Beattie)

That the Delegation from Joe Tarasca, respecting Report PW25034, 94 Kingsview Drive, Hamilton Encroachment Update, be received.

CARRIED

7. ITEMS FOR INFORMATION

(Kroetsch/Tadeson)

That the following Items for Information, be received:

**7.1 PW25023
Annual Watermain Break Report**

**7.2 PW22079(j)
Accessible Transportation Services Performance**

**7.3 PW25034
94 Kingsview Drive, Hamilton Encroachment Update**

(a) Correspondence from Joe Tarasca respecting PW25034, 94 Kingsview Drive, Hamilton Encroachment Update

**7.4 PW25035
Street Tree Planting Program Improvements - Lessons Learned**

7.5 Waste Management Sub-Committee Minutes WMSC 25-002 - May 5, 2025

CARRIED

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

8. PUBLIC HEARINGS

8.1 PW25027

Proposed Permanent Closure and Sale of a Portion of Road Allowance Between 75 & 83 Frederick Avenue, Hamilton

Chair Pauls advised that the notice of the Proposed Permanent Closure and Sale of a Portion of Road Allowance Between 75 & 83 Frederick Avenue, Hamilton was provided as required under the City's By-law No. 14-204 – the Sale of Land Policy By-law.

The Committee Clerk advised that there were no registered speakers.

Chair Pauls asked three times if there were any members of the public in attendance who wished to come forward to speak to the matter.

No individuals came forward.

(Jackson/Spadafora)

That the Public Meeting be closed.

Result: MOTION, CARRIED by a vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Yes – Ward 14 Councillor Mike Spadafora
 Not Present – Ward 15 Councillor Ted McMeekin

(Spadafora/Jackson)

That Report PW25027, dated May 20, 2025, respecting Proposed Permanent Closure and Sale of a Portion of Road Allowance Between 75 & 83 Frederick Avenue, Hamilton, be received, and the following recommendations approved:

- (a) That the application from the City of Hamilton's Corporate Real Estate Office, to permanently close and retain a portion of the untravelled road allowance between 75 & 83 Frederick Avenue, Hamilton, and to be assigned the municipal address of 79 Frederick Avenue, Hamilton,

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

("Subject Lands"), as shown on Appendix "A" and "B", attached to Report PW25027, BE APPROVED, subject to the following conditions

- (i) That the City Solicitor BE AUTHORIZED and DIRECTED to prepare all necessary by-laws to permanently close the highway, in accordance with the *Municipal Act, 2001*, for enactment by Council;
- (ii) That the City Solicitor BE AUTHORIZED and DIRECTED to register a certified copy of the by-law(s) permanently closing and retaining the highway in the proper land registry office;
- (iii) That the City Solicitor BE AUTHORIZED to amend and waive such terms as they consider reasonable to give effect to this authorization and direction;
- (iv) That the Public Works Department BE REQUIRED to publish a notice of the City's intention to pass the by-laws and/or permanently sell the closed highway pursuant to the City of Hamilton Sale of Land Policy By-law 14-204;
- (v) That the applicant BE FULLY RESPONSIBLE for the deposit of a reference plan in the proper land registry office, and that said plan BE PREPARED by an Ontario Land Surveyor to the satisfaction of the Manager, Geomatics and Corridor Management Section, and that the applicant also deposit a reproducible copy of said plan with the Manager, Geomatics and Corridor Management Section.

Result: MOTION, CARRIED by a vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Yes – Ward 14 Councillor Mike Spadafora
 Not Present – Ward 15 Councillor Ted McMeekin

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

9. ITEMS FOR CONSIDERATION**9.1 PW25028****Municipal Representation on Halton-Hamilton Source Protection Committee****(Kroetsch/Beattie)**

That Report PW25028, dated May 20, 2025, respecting Municipal Representation on Halton-Hamilton Source Protection Committee, be received, and the following recommendations be approved:

- (a) That the City of Hamilton APPOINT the Senior Project Manager, Source Protection Planning (Risk Management Official) of the Hamilton Water, Public Works Department to the Source Protection Committee for the Halton-Hamilton Source Protection Region; and
- (b) That the City of Hamilton's City Clerk FORWARD a copy of this report to the Halton-Hamilton Source Protection Authority.

Result: MOTION, CARRIED by a vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Yes – Ward 14 Councillor Mike Spadafora
 Not Present – Ward 15 Councillor Ted McMeekin

9.2 PW25030**Blue Flag Feasibility Audit and Costing (Outstanding Business List)****(Francis/Beattie)**

That Report PW25030, dated May 20, 2025, respecting Blue Flag Feasibility Audit and Costing, be DEFERRED to the June 9, 2025 meeting of the Public Works Committee.

Result: MOTION, CARRIED by a vote of 8 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Not Present – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Yes – Ward 14 Councillor Mike Spadafora
 Not Present – Ward 15 Councillor Ted McMeekin

9.3 Amendments to the Outstanding Business List:

(Kroetsch/Spadafora)

That the following Amendment to the Outstanding Business list, be approved:

9.3(a) Items Requiring a New Due Date:

- (i) Municipal Class Environmental Assessment and Conceptual Design of Ancaster Elevated Water Reservoir (PW17022(b)) (Ward 12)
 Added: November 18, 2019
 Current Due Date: December 1, 2025
 Proposed New Due Date: Q1 2026

Result: MOTION, CARRIED by a vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Yes – Ward 14 Councillor Mike Spadafora
 Not Present – Ward 15 Councillor Ted McMeekin

10. MOTIONS**10.1 Pedestrian and Crowd Safety Measures within the City's Municipal Right-of-Way****(Francis/M. Wilson)**

WHEREAS, ensuring the safety of pedestrians and event attendees is a critical responsibility when hosting or permitting public events that involve road closures or large crowds; and

WHEREAS, recent events have highlighted the need for proactive measures to protect vulnerable street-level gatherings from potential vehicular threats or other safety risks.

THEREFORE, BE IT RESOLVED:

- (a) That Transportation staff BE DIRECTED to consult with Hamilton Police Services (HPS) to identify municipal right-of-way safety protection criteria and procure services and/or equipment rentals to be used for planned events within the municipal right-of-way for Q2 2025; and
- (b) That Transportation staff BE DIRECTED to coordinate with internal and external stakeholders and report back to Public Works Committee with an overview of the City of Hamilton's current safety protocols and infrastructure for pedestrian protection at public events, including the use of barriers, vehicle mitigation measures, and emergency response planning, as well as recommendations for potential enhancements where appropriate by Q4 2025 to be adopted in 2026.

Result: MOTION, CARRIED by a vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Yes – Ward 14 Councillor Mike Spadafora
 Not Present – Ward 15 Councillor Ted McMeekin

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

10.2 Ferguson Avenue North Decorative Fountain Replacement, Hamilton (Ward 2)**(Kroetsch/M. Wilson)**

WHEREAS, a decorative fountain was installed in the early 2000's as part of the streetscape enhancements on Ferguson Avenue, located on the west side of Ferguson Avenue North between King William Street and King Street East;

WHEREAS, the fountain has reached its end of life and is no longer operational;

WHEREAS, the fountain was a custom design reflecting the cultural heritage of the area with a railway-themed concept, and will require updated engineering for replacement; and

WHEREAS, the fountain improvements will enhance the animation and experiences for residents and shoppers in the downtown Business Improvement Area (BIA).

THEREFORE, BE IT RESOLVED:

- (a) That the engineering design and replacement of the Ferguson Avenue North Decorative Fountain to be funded from the Ward 2 Capital Re-Investment Reserve #108052, at an upset limit, including contingency, not to exceed \$200,000, be approved; and
- (b) That the General Manager, Public Works or designate be authorized and directed to approve and execute any and all required agreements and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor, related to the Ferguson Avenue North Decorative Fountain Replacement, Hamilton.

Result: MOTION, CARRIED by a vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Yes – Ward 14 Councillor Mike Spadafora
 Not Present – Ward 15 Councillor Ted McMeekin

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

10.3 Dedication of Commemorative Bench for Ulrich “Uli” Nitka located at the top of the “Uli” Stairs (Ward 6)**(Jackson/Tadeson)**

WHEREAS, the Environmental Services Division of Public Works offers a Commemorative Park Bench & Tree Program;

WHEREAS, the Commemorative Park Bench & Tree Program provides options to honour an individual or group by contributing a bench or tree to a City park, which allows for improvements to our parks and inspires community pride and a sense of place;

WHEREAS, the Commemorative Park Bench & Tree Program is operated at full cost recovery through the contributions provided;

WHEREAS, Ulrich “Uli” Nitka built and maintained the “Uli” stairs connecting the upper City and lower City;

WHEREAS, Ulrich “Uli” Nitka passed away on August 24, 2024;

WHEREAS, a memorial will be dedicated to Ulrich “Uli” Nitka at the top of the “Uli” stairs in remembrance of his love of the community; and

WHEREAS, a donation to the Commemorative Park Bench & Tree Program in Ward 6 requires funding approval.

THEREFORE, BE IT RESOLVED:

- (a) That a contribution to the Commemorative Park Bench & Tree Program for the purchase of a Park Bench and Plaque in honour of Ulrich “Uli” Nitka be funded from the Ward 6 Capital Discretionary Account #3302309600 at an upset limit, including contingency, not to exceed \$1,022.50, be approved; and
- (b) That the General Manager, Public Works or designate be authorized and directed to approve and execute any and all required agreements and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: MOTION, CARRIED by a vote of 8 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Not Present – Ward 14 Councillor Mike Spadafora
 Not Present – Ward 15 Councillor Ted McMeekin

10.4 Fence Share Cost Recovery, 23 Questor Court, Hamilton (Ward 6)

(Jackson/Pauls)

WHEREAS, the property at 23 Questor Court, Hamilton, is adjacent to Mount Lion's Club Park, 450 Queen Victoria Drive, Hamilton;

WHEREAS, the City of Hamilton has an established Fence Share Policy through its Parks Section, which provides for the shared cost of a chain link fence between a property owner and the City for properties that abut a City-owned park;

WHEREAS, the property owner at 23 Questor Court, Hamilton, has replaced a previously constructed chain link fence with a wooden fence along the joint property line;

WHEREAS, the Fence Share Policy states that wooden fence maintenance is the sole responsibility of the property owner; and therefore, is not eligible for reimbursement as per the policy; and

WHEREAS, the property owner is requesting to be reimbursed for 50% of the estimated cost of a chain link fence equivalent.

THEREFORE, BE IT RESOLVED:

- (a) That the property owner at 23 Questor Court, Hamilton, be reimbursed for 50% of the estimated cost of a chain link fence, equivalent to an upset limit of \$4,000, including any contingency, be approved;
- (b) That the City's share of this agreement be funded through the Environmental Services Division, Parks Section's operating budget, be approved; and
- (c) That the General Manager, Public Works or designate be authorized and directed to approve and execute any and all required agreements and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor, related to the Fence Share Cost Recovery, 23 Questor Court, Hamilton.

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

Result: MOTION, CARRIED by a vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Not Present – Ward 14 Councillor Mike Spadafora
 Yes – Ward 15 Councillor Ted McMeekin

11. NOTICE OF MOTIONS

11.1 Ferguson Station Rolling Doors Replacement, 248 King Street East, Hamilton (Ward 2)

(a) (Kroetsch/M. Wilson)

That the Rules of Order be suspended to allow for the introduction of a Motion respecting Ferguson Station Rolling Doors Replacement, 248 King Street East, Hamilton (Ward 2).

Result: MOTION, CARRIED by a 2/3 majority vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Not Present – Ward 14 Councillor Mike Spadafora
 Yes – Ward 15 Councillor Ted McMeekin

(b) (Kroetsch/M. Wilson)

WHEREAS, the rolling doors at the shade structure at Ferguson Station Park are no longer functioning well and are at end of life;

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

WHEREAS, the doors facilitate the space to be programmed for events but also ensure the space is closed after events are complete for safety and security of the park;

WHEREAS, the current design allows for visibility through the station structure for safety and security;

WHEREAS, the current design is custom and Wilcox Door Service Inc. has the history of repair and familiarity with the doors and their use;

WHEREAS, there is benefit to having these doors replaced as soon as possible to ensure their use can facilitate the programming of the space, and a single source to Wilcox Door Service Inc. would facilitate this work to be completed by the end of August, to have use of the new doors for any fall events; and

WHEREAS, the estimated cost is \$300,000 and there is no current funding in the Parks budget for the replacement.

THEREFORE, BE IT RESOLVED:

- (a) That replacing the rolling doors at Ferguson Station to be funded from the Ward 2 Capital Re-Investment Reserve #108052 at an upset limit, including contingency not to exceed \$300,000, be approved; and
- (b) That Council approve the single source procurement, pursuant to Procurement Policy #11 – Non-competitive Procurements, for the Ferguson Station door replacement assignment and that the General Manager, Public Works Department be authorized to negotiate, enter into and execute a Contract and any ancillary documents required to give effect thereto with Wilcox Door Services Inc., in a form satisfactory to the City Solicitor.

Result: MOTION, CARRIED by a vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Not Present – Ward 14 Councillor Mike Spadafora

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

Yes – Ward 15 Councillor Ted McMeekin

Councillor M. Wilson introduced the following Notice of Motion:

11.2 Appreciation Designation of Arkell Street, Hamilton, as "Arkells' Alley" (Ward 1)

WHEREAS, the Hamilton band, the Arkells, were formed on and took their name from Arkell Street in Ward 1;

WHEREAS, the Arkells have been significant champions for the City of Hamilton for over 20-years;

WHEREAS, the Arkells host a regular "Rally in the Alley" in the heart of Hamilton's civic stadium, an event that supports local organizations in Hamilton;

WHEREAS, the Arkells have provided funding directly to projects in areas of the City such as the refurbishment of a City of Hamilton basketball court at Woodlands Park; and

WHEREAS, the Arkells have been honoured for their positive contributions to community and Canada as recognized by Canada's Walk of Fame committee.

THEREFORE, BE IT RESOLVED:

- (a) That the Transportation Division be directed to design, fabricate and install commemorative signs to formally dedicate the block of Arkell Street from Newton Street to Paisley Avenue Street, Hamilton, as "Arkells' Alley", to be funded from the Ward 1 Capital Discretionary Account #3302309100 at an upset limit, including contingency, not to exceed \$1,500; and
- (b) That the General Manager of Public Works and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents to formally dedicate the entire the Arkell Street block, Hamilton, as "Arkells' Alley".

11.3 Installation of Speed Cushions as a Traffic Calming Measure McNeilly Road (Ward 10)

(a) (Beattie/Jackson)

That the Rules of Order be suspended to allow for the introduction of a Motion respecting Installation of Speed Cushions as a Traffic Calming Measure McNeilly Road (Ward 10).

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

Result: MOTION, CARRIED by a 2/3 majority vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Not Present – Ward 14 Councillor Mike Spadafora
 Yes – Ward 15 Councillor Ted McMeekin

(b) (Beattie/Jackson)

WHEREAS, the City of Hamilton has adopted Vision Zero approach which considers human error as part of the roadway safety equation;

WHEREAS, McNeilly Road is major north-south connection and escarpment access road and is additionally highly residential;

WHEREAS, residents on McNeilly Road between the bottom of the Niagara escarpment and Arvin Avenue in Ward 10 have advocated for the installation of speed cushions to address roadway safety concerns as a result of speeding;

WHEREAS, the Transportation Division completed a traffic calming warrant for McNeilly Road between the bottom of the Niagara escarpment and Arvin Avenue which determined that speed cushions are not technically warranted;

WHEREAS, signatures were collected from residents resulting in support by 59 of 88 (67%) homes on McNeilly Road between the bottom of the Niagara escarpment and Arvin Avenue for the installation of speed cushions as a traffic calming measure;

WHEREAS, the Transportation Division conducted a review to select suitable speed cushion locations on McNeilly Road between the bottom of the Niagara escarpment and Arvin Avenue and determined that the segment between Barton Street and Arvin Avenue is not suitable for the use of speed cushions as a traffic calming measure due to the industrial land use in this area;

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

WHEREAS, the suitable speed cushion locations on McNeilly Road between the bottom of the Niagara escarpment and Barton Street have been reviewed by the Ward office; and

WHEREAS, the Transportation Division is collaborating with the Ward 10 Councillor to explore opportunities for traffic calming on a variety of north-south roadways in relative proximity to McNeilly Road.

THEREFORE, BE IT RESOLVED:

- (a) That the Transportation Division be authorized and directed to install up to 6 speed cushions on McNeilly Road between the bottom of the Niagara escarpment and Barton Street as part of the 2025 speed cushion program, at locations to be appropriately determined by Transportation Division Staff;
- (b) That all costs associated with the installation of traffic calming measures at be completed through Ward 10 CP Minor Maintenance #4031911610 at an upset limit, including contingency, not to exceed \$18,000;
- (c) That the Transportation Division continues to collaborate with the Ward 10 Councillor on opportunities for traffic calming in the Ward including the segment of McNeilly Road between Barton Street and Arvin Avenue; and
- (d) That the General Manager of Public Works and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: MOTION, CARRIED by a vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Not Present – Ward 14 Councillor Mike Spadafora
 Yes – Ward 15 Councillor Ted McMeekin

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

11.4 Installation of Speed Cushions as a Traffic Calming Measure on Applewood Avenue (Ward 5)**(a) (Francis/Jackson)**

That the Rules of Order be suspended to allow for the introduction of a Motion respecting Installation of Speed Cushions as a Traffic Calming Measure on Applewood Avenue (Ward 5).

Result: MOTION, CARRIED by a 2/3 majority vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Not Present – Ward 14 Councillor Mike Spadafora
 Yes – Ward 15 Councillor Ted McMeekin

(b) (Francis/Jackson)

WHEREAS, the City of Hamilton has adopted Vision Zero approach which considers human error as part of the roadway safety equation;

WHEREAS, residents on Applewood Avenue in Ward 5 have advocated for the installation of speed cushions to address roadway safety concerns as a result of speeding;

WHEREAS, the Transportation Division has not completed a traffic calming warrant for Applewood Avenue, and the Ward Councillor has opted to bypass this step in the speed cushion process due to the strong advocacy and expressed desires of local residents;

WHEREAS, signatures were collected from residents resulting in support by 13 of 18 (72%) homes on Applewood Avenue for the installation of speed cushions as a traffic calming measure; and

WHEREAS, the Transportation Division conducted a review to select suitable speed cushion locations on Applewood, which have been reviewed by the Ward office.

THEREFORE, BE IT RESOLVED:

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

- (a) That the Transportation Division be authorized and directed to install 1 speed cushion on Applewood Avenue at approximately 13/14 Applewood Avenue as a traffic calming measure and as part of Transportation's 2025 speed cushions installation program;
- (b) That all costs associated with the installation of traffic calming measures be funded through the CP Minor Maintenance Ward 5 Account #4031911605 at an upset limit, including contingency, not to exceed \$3,000; and
- (c) That the General Manager of Public Works and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: MOTION, CARRIED by a vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Not Present – Ward 14 Councillor Mike Spadafora
 Yes – Ward 15 Councillor Ted McMeekin

Councillor Pauls relinquished the Chair to Councillor Francis in order to introduce the following Motion:

11.5 Installation of Speed Cushions as a Traffic Calming Measure on East 32nd Street (Ward 7)

(a) (Pauls/Jackson)

That the Rules of Order be suspended to allow for the introduction of a Motion respecting Installation of Speed Cushions as a Traffic Calming Measure on East 32nd Street (Ward 7).

Result: MOTION, CARRIED by a 2/3 majority vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Not Present – Ward 14 Councillor Mike Spadafora
 Yes – Ward 15 Councillor Ted McMeekin

(b) (Pauls/Jackson)

WHEREAS, the City of Hamilton has adopted Vision Zero approach which considers human error as part of the roadway safety equation;

WHEREAS, residents on East 32nd Street between Fennell Avenue East and Brucedale Avenue East in Ward 7 have advocated for the installation of speed cushions to address roadway safety concerns as a result of speeding;

WHEREAS, the Transportation Division completed a traffic calming warrant for East 32nd Street between Fennell Avenue East and Brucedale Avenue East which determined that speed cushions are not technically warranted;

WHEREAS, signatures were collected from residents resulting in support by 16 of 28 (57%) homes on East 32nd Street between Fennell Avenue East and Brucedale Avenue East for the installation of speed cushions as a traffic calming measure; and

WHEREAS, the Transportation Division conducted a review to select suitable speed cushion locations on East 32nd Street, which have been reviewed by the Ward office.

THEREFORE, BE IT RESOLVED:

- (a) That the Transportation Division be authorized and directed to install 1 speed cushion as a traffic calming measure on East 32nd Street between Fennell Avenue East and Brucedale Avenue East in front of address 244/227 East 32nd Street as part of the 2025 speed cushion installation program;
- (b) That all costs associated with the installation of traffic calming measures be funded through the Ward 7 Capital Re-Investment Reserve #108057 at an upset limit, including contingency, not to exceed \$3,000; and

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

- (c) That the General Manager of Public Works and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: MOTION, CARRIED by a vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Not Present – Ward 14 Councillor Mike Spadafora
 Yes – Ward 15 Councillor Ted McMeekin

Councillor Pauls assumed the Chair.

11.6 Installation of Speed Cushions as a Traffic Calming Measure on Chamomile Drive (Ward 6)

(a) (Jackson/Francis)

That the Rules of Order be suspended to allow for the introduction of a Motion respecting Installation of Speed Cushions as a Traffic Calming Measure on Chamomile Drive (Ward 6).

Result: MOTION, CARRIED by a 2/3 majority vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Not Present – Ward 14 Councillor Mike Spadafora
 Yes – Ward 15 Councillor Ted McMeekin

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

(b) (Jackson/Francis)

WHEREAS, the City of Hamilton has adopted Vision Zero approach which considers human error as part of the roadway safety equation;

WHEREAS, residents on Chamomile Drive in Ward 6 have advocated for the installation of speed cushions to address roadway safety concerns as a result of speeding;

WHEREAS, the Transportation Division has not completed a traffic calming warrant for Chamomile Drive, and the Ward Councillor has opted to bypass this step in the speed cushion process due to the strong advocacy and expressed desires of local residents;

WHEREAS, signatures were collected from residents resulting in support by 30 of 56 (54%) homes on Chamomile Drive for the installation of speed cushions as a traffic calming measure; and

WHEREAS, the Transportation Division conducted a review to select suitable speed cushion locations on Chamomile Drive, which have been reviewed by the Ward office.

THEREFORE, BE IT RESOLVED:

- (a) That the Transportation Division be authorized and directed to install 2 speed cushions on Chamomile Drive at approximately 52/56 and 104/110 Chamomile Drive a traffic calming measure and as part of Transportation's 2025 speed cushions installation program;
- (b) That all costs associated with the installation of traffic calming measures be funded through the Ward 6 Capital Re-Investment Reserve #108056 at an upset limit, including contingency, not to exceed \$6,000; and
- (c) That the General Manager of Public Works and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: MOTION, CARRIED by a vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Not Present – Ward 14 Councillor Mike Spadafora
 Yes – Ward 15 Councillor Ted McMeekin

11.7 Installation of Speed Cushions as a Traffic Calming Measure on Kopperfield Lane (Ward 11)

(a) (Tadeson/Beattie)

That the Rules of Order be suspended to allow for the introduction of a Motion respecting Installation of Speed Cushions as a Traffic Calming Measure on Kopperfield Lane (Ward 11).

Result: MOTION, CARRIED by a 2/3 majority vote of 9 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Not Present – Ward 14 Councillor Mike Spadafora
 Yes – Ward 15 Councillor Ted McMeekin

(b) (Tadeson/Beattie)

WHEREAS, the City of Hamilton has adopted Vision Zero approach which considers human error as part of the roadway safety equation;

WHEREAS, residents on Kopperfield Lane between Glancaster Road and Idlewilde Lane in Ward 11 have advocated for the installation of speed cushions to address roadway safety concerns as a result of speeding;

WHEREAS, the Transportation Division completed a traffic calming warrant for Kopperfield Lane between Glancaster Road and Idlewilde which determined that speed cushions are not technically warranted;

WHEREAS, signatures were collected from residents resulting in support by 35 of 45 (78%) homes on Kopperfield Lane for the installation of speed cushions as a traffic calming measure; and

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

WHEREAS, the Transportation Division conducted a review to select suitable speed cushion locations on Kopperfield Lane between Glancaster Road and Idlewilde Lane, which have been reviewed by the Ward office.

THEREFORE, BE IT RESOLVED:

- (a) That the Transportation Division be authorized and directed to install 2 speed cushions on Kopperfield Lane between Glancaster Road and Idlewilde Lane at approximately 18/20 and 34/36 Kopperfield Lane a traffic calming measure and as part of Transportation's 2025 speed cushions installation program;
- (b) That all costs associated with the installation of traffic calming measures be funded through the CP Minor Maintenance Ward 11 Account #4031911611, at an upset limit, including contingency, not to exceed \$6,000; and
- (c) That the General Manager of Public Works and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

Result: MOTION, CARRIED by a vote of 10 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Yes – Ward 14 Councillor Mike Spadafora
 Yes – Ward 15 Councillor Ted McMeekin

Councillor M. Wilson introduced the following Notice of Motion on behalf of Councillor Nann.

11.8 Road Rehabilitation on Cheever Street, Connaught Avenue South, Douglas Avenue, East Avenue North, Keith Street, Niagara Street, St. Matthews Avenue

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

WHEREAS, neighbourhood roads deemed to be in poor condition through the City's asset management program do not have the sufficient corresponding capital funding allocated to address resurfacing in a timely manner and are reliant on Ward-base discretionary funds;

WHEREAS, the following streets in Ward 3 were assessed by Engineering Services in Public Works and classified as very poor, poor, and/or identified by the community and verified by staff as in need of road rehabilitation to extend the life of the roadway and therefore improve service levels and reduce maintenance costs:

VERY POOR

- Connaught Avenue South - Dunsmure Road to Main Street East
- Niagara Street - Munroe Street to Burlington Street
- St. Matthews Avenue - Barton Street East to Birge Street
- Douglas Avenue - Shaw Street to Mars Avenue

POOR

- Connaught Avenue South - King Street East to Dunsmure Road
- Cheever Street - Shaw Street to Mars Avenue
- Keith Street - Emerald Street North to Wentworth Street North

COMMUNITY-IDENTIFIED - POOR

- East Avenue North - King Street East to Birge Street

WHEREAS, residents living adjacent to these roadways have advocated for safer streets and the need to address the road surface deficiencies; and

WHEREAS, the funding sources of the 2018 Surplus Neighbourhood Road Priorities Account, Canada Community-Building Fund (CCB), Minor Maintenance Fund, and Discretionary Ward 3 Area Rating Fund are available to the Ward 3 City Councillor, with Council approval, to be used for road resurfacing.

THEREFORE, BE IT RESOLVED:

- (a) That Transportation Division be authorized and directed to rehabilitate the road and associated concrete works (as required) on Cheever Street, Connaught Avenue South, Douglas Avenue, East Avenue North, Keith Street, Niagara Street, St. Matthews Avenue;
- (b) That all costs associated with the road resurfacing scope of work, be funded from the Ward 3 - 2018 Surplus for Neighbourhood Roads Account # 4031811803 (\$900,000 including non-recoverable HST) and the Ward 3 Capital Re-Investment Reserve #108053 (\$1,700,000), at an upset limit, including contingency, not to exceed a total of \$2,600,000, with design anticipated to commence this year

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

(2025) and construction to be completed in 2026 for the following roads:

- (i) Cheever Street - Shaw Street to Mars Avenue;
- (ii) Connaught Avenue South – Main Street East to King Street East;
- (iii) Douglas Avenue - Shaw Street to Mars Avenue;
- (iv) East Avenue North - King Street East to Robert Street;
- (v) East Avenue North – Barton Street to Birge Street;
- (vi) Keith Street - Emerald Street North to Wentworth Street North;
- (vii) Niagara Street - Munroe Street to Burlington Street East;
- (viii) St. Matthews Avenue - Barton Street East to Birge Street; and

- (c) That the General Manager and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

11.9 Funding of Open Space Improvement at the former Sir John A. Macdonald High School

(a) (Kroetsch/Tadeson)

That the Rules of Order be suspended to allow for the introduction of a Motion respecting Funding of Open Space Improvement at the former Sir John A. Macdonald High School.

Result: MOTION, CARRIED by a 2/3 majority vote of 10 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson
 Yes – Ward 14 Councillor Mike Spadafora
 Yes – Ward 15 Councillor Ted McMeekin

(b) (Kroetsch/Tadeson)

WHEREAS, the Hess Street Elementary School is located in Ward 2, across Cannon Street from the former Sir John A. Macdonald High School, which has a large open green space that is not currently being used;

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

WHEREAS, the Hess Street Elementary School does not have any open green space in the school property, and students would benefit from access to the green space at the former High School;

WHEREAS, some areas of the open green space require work to bring it back to playable condition, including grass cultural practices, removal or pruning of overgrown vegetation in the perimeter fence, and ensuring no hazards in the space including broken glass or other items;

WHEREAS, additional fencing would be needed to satisfy the use that would be required by the school children;

WHEREAS, the Hess Street Elementary School does not have sufficient funds to contribute to this improvement project; and

WHEREAS, the existing School Crossing Guard location servicing Hess Street Elementary School located at Hess Street North and Cannon Street West requires extended duty times to assist with pedestrian safety for access to the green space.

THEREFORE, BE IT RESOLVED:

That the open space improvement at the former Sir John A. Macdonald High School to be funded from the Ward 2 Capital Re-investment Reserve #108052, at an upset limit of \$60,000, be approved and contributed to the Hamilton Wentworth District School Board to do the work to bring the open green space back to playable condition and install additional fencing at the former Sir John A. Macdonald High School and amend the Hess Street North and Cannon Street West School Crossing Location duty times to service 8:30 A.M. to 9:50 A.M. and 2:10 P.M. to 3:25 P.M. with a review for the 2026/2027 Adjustments to the School Crossing Guard Locations report.

Result: MOTION, CARRIED by a vote of 10 to 0, as follows:

Yes – Ward 1 Councillor Maureen Wilson
 Yes – Ward 2 Councillor Cameron Kroetsch
 Not Present – Ward 3 Councillor Nrinder Nann
 Not Present – Ward 4 Councillor Tammy Hwang
 Yes – Ward 5 Councillor Matt Francis
 Yes – Ward 6 Councillor Tom Jackson
 Yes – Ward 7 Councillor Esther Pauls
 Yes – Ward 10 Councillor Jeff Beattie
 Yes – Ward 11 Councillor Mark Tadeson
 Not Present – Ward 12 Councillor Craig Cassar
 Yes – Ward 13 Councillor Alex Wilson

Please refer to the May 28, 2025, Council Minutes for the disposition of these matters.

Yes – Ward 14 Councillor Mike Spadafora
Yes – Ward 15 Councillor Ted McMeekin

12. PRIVATE & CONFIDENTIAL

There were no Private & Confidential Items.

13. ADJOURNMENT

There being no further business, the Public Works Committee adjourned at 4:31 p.m.

Respectfully submitted,

Carrie McIntosh
Legislative Coordinator
Office of the City Clerk

Councillor Esther Pauls,
Chair, Public Works Committee



City of Hamilton Report for Information

To: Chair and Members
Public Works Committee

Date: June 9, 2025

Report No: PW25039

Subject/Title: Process Used to Inform the City's Planning,
Execution and Communication of Major
Infrastructure Works
(Outstanding Business List)

Ward(s) Affected: City Wide

Recommendations

- 1) That Report PW25039 respecting the Process Used to Inform the City's Planning, Execution and Communication of Major Infrastructure Works **BE RECEIVED** for information.

Key Facts

- The purpose of this report is to respond to a motion regarding the present process used to inform the City's planning, execution and communication of major infrastructure works.
- The scope of this report includes capital works planned and executed by the Public Works Department, including projects initiated by the Planning and Economic Development Department through growth-related Environmental Assessments and Master Plans.
- Unplanned and emergency capital work, or operational and maintenance work is not included in the scope of this report.
- Capital projects not delivered by the City are not included in the scope of this report.

Financial Considerations

N/A

Background

At the December 2, 2024 Public Works Committee, the following motion was passed:

That staff be requested to report back to the Public Works Committee on the present process used to inform the City's planning, execution and communication of major infrastructure works particularly in relation to adjacent businesses and institutions for Q1, 2025.

Report PW25039 includes a summary of the present process used to inform the City's planning, execution and communication of major infrastructure works delivered by the City, particularly in relation to adjacent businesses and institutions.

Analysis

The scope of this report includes capital works that are planned and executed by the Public Works Department. It also considers growth-related projects that are initiated by the Planning and Economic Development Department and delivered by Public Works. Unplanned and emergency capital work, or operational and maintenance work is not included in the scope of this report. Capital projects not delivered by the City are not included in the scope of this report (e.g., delivered by developers, delivered by utilities such as Alectra, etc.). Major infrastructure works are not specifically defined, however are understood to include projects with potentially significant impacts to the community such as major road reconstruction projects.

For the purposes of this report, project planning means identification of project needs, project scoping including internal stakeholder engagement, estimating, project budget preparation, and approval of project budgets. Project execution includes the completion of any necessary studies (including but not limited to Municipal Class Environmental Assessments and natural heritage assessments), preliminary and detailed design, and construction. This is a simplified delineation for the purpose of this report and may differ from some existing processes and documents. LRT, being a major infrastructure project, is coordinated by the LRT Project Office through its own governance frameworks, which is composed of the City Core Working Team, City Extended Resource Team (CERT) and the City LRT Steering Committee. Communications regarding LRT are not included within the scope of this report.

The following sections provide a high-level summary of guiding resources, considerations, and present processes for communications of infrastructure projects planned and executed by the Public Works and Planning and Economic Development Departments.

Process Used to Inform the City's Planning, Execution, and Communication of
Major Infrastructure Works (PW25039) (City Wide)
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Guiding Resources

There are several policies, procedures, and governing resources related to communication of planned capital work, for example:

- Projects that are defined as Schedule B or C of the current Municipal Class Environmental Assessment process, or that follow the Master Planning Process, are required to follow specific requirements according to the Ontario Environmental Assessment Act. City staff follow the industry accepted Municipal Engineers Association's User Guide for the consultation best practices through the Environmental Assessment process.
- The Public Works Department has a departmental Communication Requirements for Public Works procedure (PW-P-008-003), attached as Appendix "A" to Report PW25039. This procedure defines internal and external communication requirements for Public Works. The scope is limited to communications related to Public Works operations, services and processes.
- The Public Works Department has a departmental Minimum Standard for Communications to Public (PW-Y-008-01), attached as Appendix "B" to Report PW25039. This standard was released in January 2025. It outlines the minimum standard for external communication notification for planned capital and operational work delivered by the Public Works Department. This guideline does not apply to unplanned and emergency operational work.
- The City's Public Engagement Policy was approved by Council in January 2024. If project communications are tied to engagement initiatives, the Public Engagement Policy provides guidance on approaches and principles that should be considered when planning and carrying out engagement initiatives. This resource is available on the City of Hamilton website (<https://www.hamilton.ca/city-council/plans-strategies/strategies/engaging-your-city/public-engagement>).
- Staff follow public and stakeholder requirements as established through the Ontario Planning Act, as appropriate.

Present Planning Process

The present planning process for major infrastructure capital works begins when infrastructure needs are identified. Major capital works projects are typically identified through infrastructure master plan studies and taking into consideration asset management planning and growth-related needs. A capital project is created to fulfil that need, and is coordinated between the various asset owners for additional asset needs inside the capital project limits. The project is scoped, budgeted, and preliminary schedules are determined. Scheduling includes prioritization and coordination with nearby planned construction work and City's growth and development targets. This information is submitted and approved through the City's Tax and Rates budgets.

The Tax and Rates budgets, which include projects from Public Works and Planning and Economic Development among other departments, include 10-year forecasts outlining infrastructure works planned to be completed within this horizon. As projects progress, scopes, budgets, and schedules are refined.

Process Used to Inform the City's Planning, Execution, and Communication of
Major Infrastructure Works (PW25039) (City Wide)
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Present Execution Process

Project execution begins following budget approval. For the purposes of this report, this includes background studies (including but not limited to Municipal Class Environmental Assessments and natural heritage assessments), detailed design, and construction. For certain projects, project execution may be formally defined. For example, Master Plans and projects defined as Schedule B or C of the Municipal Class Environmental Assessment process follow a specific process, with specific minimum communication requirements.

Throughout this process, staff endeavour to consider the big picture in terms of where projects are occurring. The Public Works Department is in the process of re-initiating regular cross-departmental project coordination meetings. These meetings are intended to focus on identifying and resolving opportunities of potential conflict, such as ensuring that major construction projects in the same geographic area are staggered if required, and to identify opportunities for coordination.

The majority of external project communications take place during project execution. Communications are tailored to the requirements of a project based on feedback from the public, businesses, institutions, and Ward Councillor(s). For example, below is a high-level summary of typical project communications that may be implemented for a major road reconstruction project:

- Background studies (such as Environmental Assessments) and detailed design are completed. As part of this, there may be one or more public meetings and notifications. Typically, a project website would be developed for each Environmental Assessment which serves as a source of information on the project scope.
- Transportation detour plans are developed, including input from several Public Works divisions including but not limited to Engineering Services, Transportation, and Transit
- Contact is made with schools prior to construction. If possible and beneficial, construction will be planned to avoid the school year
- If warranted, a project website and/or StoryMap page is created
- Construction notices are prepared and distributed to impacted residents, businesses, institutions, and the Ward Councillor(s) in advance of construction. Notices are typically hand-delivered to impacted residents and businesses, and emailed to the Ward Councillor(s)
- If warranted, a Public Service Announcement is distributed to media, posted to the City's website (www.hamilton.ca), and may be included in resident electronic newsletters
- Social media posts regarding the project are made through the City of Hamilton social media accounts
- Transit implements planned detour for affected bus route(s) and modifies the detour as conditions change
- Construction site is mobilized, construction signage is installed at the project location, and construction begins

Process Used to Inform the City's Planning, Execution, and Communication of
Major Infrastructure Works (PW25039) (City Wide)

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- Additional notices may be distributed during construction (for example, if there is a change to the scope of work, schedule, or when construction is resuming after a pause, etc.)

Appendix "C" attached to Report PW25039, includes additional details about current key communications for planned infrastructure projects, organized by lead division and department. The list in Appendix "C" is not exhaustive and is subject to change and tailoring depending on associated legislative requirements, best practices, project scope, and anticipated impact of the specific project. Depending on the project, there may be additional communication between staff and the Ward Councillor(s) and stakeholders including businesses, institutions and residents, at key milestones that are not captured in Appendix "C". For example, input may be sought, access may be discussed with impacted businesses and institutions, and Staff may provide updates regarding staging of the work, and the critical path of project delivery.

Alternatives

N/A

Relationship to Council Strategic Priorities

This report is related to the following Council Strategic Priorities:

Priority 3: Responsiveness & Transparency

Outcome 1: Prioritize customer service and proactive communication.

The City's process used to inform the planning, execution and communication of major infrastructure works considers customer service and proactive communication.

Previous Reports Submitted

N/A

Consultation

Staff in the following divisions were consulted and provided input during the preparation of this report, including:

- Engineering Services (Public Works)
- Transportation (Public Works)
- Hamilton Water (Public Works)
- Environmental Services (Public Works)
- Transit (Public Works)
- Corporate Facilities and Energy Management (Public Works)
- Corporate Asset Management (Public Works)

Process Used to Inform the City's Planning, Execution, and Communication of
Major Infrastructure Works (PW25039) (City Wide)

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- Growth Management and Development Engineering (Planning and Economic Development)
 - Transportation Planning and Parking (Planning and Economic Development)
 - Economic Development (Planning and Economic Development)
 - LRT Project Office (Planning and Economic Development)
 - Communications and Community Engagement (City Manager's Office)

Appendices and Schedules Attached

Appendix A: Communication Requirements for Public Works

Appendix B: Minimum Standards for Communication to Public (Public Works)

Appendix C: Key Communications for Planned City-Delivered Infrastructure Projects

Prepared by: Janelle Trant, Senior Project Manager
Public Works Department, Engineering Services Division

**Submitted and
recommended by:** Jackie Kennedy, Acting General Manager
Public Works Department



Title:	Communication Requirements for Public Works		
Document #	PW-P-008-003	Document Level	Level II
Issue #:	1.2	Issue date	January 2025

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Title:	Communication Requirements for Public Works		
Document #	PW-P-008-003	Document Level	Level II
Issue #:	1.2	Issue date	January 2025

1 PURPOSE

To define internal and external communication requirements for Public Works. This procedure aims to ensure staff awareness of communication requirements both within the organization and with external stakeholders such as Council, citizens and regulatory bodies.

2 SCOPE

Applies to all Divisions within the City of Hamilton Public Works Department. The scope of this procedure is limited to communications related to Public Works operations, services and processes.

3 DEFINITIONS

Term	Definition
Communication plan	A plan or procedure that identifies the communication needs, frequency, who should receive specific information, when that information should be delivered, who is responsible for communicating, and what communication channels should be used to deliver the information.

4 RESPONSIBILITY

4.1 General Manager or delegate

- Responsible for communicating with City Manager and Council as needed
- Provide direction to staff on risks to be communicated to Council

4.2 Divisional Directors or delegates

- Ensure that their staff are aware of and follow the requirements listed in this procedure
- Ensure that necessary information is communicated to General Manager and/or other communication channels as required
- Ensure that Departmental policies and objectives as well as the importance of effective Quality Management are communicated to staff in their Divisions
- Ensure that responsibilities and authorities for relevant roles are assigned and communicated within their Divisions

4.3 Divisional Quality Management System Representatives, or designates

- Ensure that Divisional Communication Plans are developed and reviewed as



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required

4.4 People Leaders

- Ensure that information from Departmental policies, procedures, objectives etc. is being cascaded and communicated to their staff in a timely manner
- Ensure that their staff are aware of their responsibilities related to communication

4.5 All Staff

- Fulfill necessary communication requirements as listed in this procedure and retain records of such communication

5 PROCEDURE

This procedure lists the minimum internal and external communication requirements for Public Works. In addition to this, each Division shall prepare and maintain their own Divisional Communication Plans that will capture any legal, regulatory or contractual communication requirements required as part of their divisional operations.

When communicating information, staff are encouraged to make every reasonable effort to ensure that the information is relevant, clear, and understandable for the intended users.

5.1 Communication of Departmental Policies and Objectives

Departmental Leadership Team shall ensure that Departmental policies and objectives are communicated to all People Leaders no later than within one month of its approval and release.

People Leaders shall communicate the information to their staff by appropriate methods such as email or team meetings, in a timely manner. Thereafter, the information shall be made available on the Departmental document management system or on relevant intranets (e.g. Public Works Quality Resource Center).

5.2 Communication of Roles and Responsibilities

People Leaders shall ensure that roles and responsibilities of their staff are clearly communicated and understood by their staff. Responsibilities expected of staff must be communicated during employee onboarding, and understanding of the responsibilities shall be verified during regular Performance Accountability & Development planning (PAD) meetings.

Departmental Leadership Team shall ensure that the responsibilities and authorities for relevant roles, are assigned and communicated within their Divisions.

Departmental (Level II) procedures will clearly indicate roles and responsibilities of staff positions that have responsibilities related to the process. Process Owners shall ensure



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that Level II procedures are accompanied with relevant training material when the procedure is initially released for use. People Leaders shall ensure that staff are aware of and understand relevant information contained in these procedures and training material. People Leaders may utilize monthly staff meetings or equivalent meetings for communication of such information.

5.3 Communication of Risks

Project/Program/Process Leads or designates shall ensure that risks identified during the process/activities or during periodic risk assessment exercises are communicated appropriately to all stakeholders and Management.

Risks are to be communicated up different levels of Management such as Divisional Manager, Director, General Manager or City Manager, based on the level of risk identified. The communication shall be timely such that appropriate actions can be taken to mitigate the impact.

If Risk Assessment indicates potential negative impact(s) to the community, such risks are to be brought to Council's attention in a proactive manner, as needed, in consultation with the Departmental Leadership Team.

Refer to the Risk Management and Sharing of Consultant Reports SOPs listed in the [Associated documents section](#) for details.

5.4 Communication of Changes

Project/Program/Process Leads or designates shall ensure all relevant stakeholders, including the public, are made aware of changes to projects, programs, services and processes, the purpose of the change(s), and potential consequences. When possible, changes should be communicated well in advance of the change to provide staff and residents the opportunity to prepare for the change, and for staff to receive appropriate training when needed.

Changes that have an impact on residents should be communicated to them in a timely manner in alignment with the [Corporate Communications Policy on Media Relations](#).

Depending on the change, various modes of communication may be used to communicate the change. This includes but is not limited to Management meetings, team meetings, email correspondence, procedure updates, media releases etc. When a process is updated in a procedure, such revisions are to be highlighted and communicated as appropriate.

Note: Communication of changes to Corporate processes (e.g. Human Resources) will be managed by the respective Department and is not included in the scope of this procedure.

5.5 Communication of Departmental Quality Management System requirements



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Departmental Leadership Team will communicate the importance of effective quality management and of conforming to the Public Works Quality Management System (PWQMS) requirements annually to their staff.

Communication requirements related to PWQMS foundational elements such as Document Control, Internal Process Reviews, Non-conformance process, Management Review etc. shall follow the requirements listed in the related Departmental (Level II) procedures, linked in the Associated Documents section.

5.6 External communications

Divisional Directors or designates are to ensure that all Federal and Provincial Orders received by their Division are communicated to Council and posted on the City of Hamilton website. The Order is also to be distributed and posted in other City of Hamilton locations, if specified so in the Order. Refer to the [Distribution and Posting of Federal and Provincial Orders procedure](#) for details.

City staff are to ensure that all Council members are provided with the same information on matters of general concern and/or matters that will be discussed at a meeting of Council or a committee of Council, as per the Corporate [Council-Staff Relationship Policy](#).

City staff shall ensure that all identified imminent risks to human health or safety in the community are communicated immediately to their direct supervisor or designate and the Director of their division, who shall communicate the information to the General Manager along with details on recommendations and mitigation plans as available. The City Manager and General Manager will ensure that imminent risks to human health or safety are communicated appropriately and promptly with Council. Refer to the [Sharing of Consultant Report procedure](#) for details.

In addition to the above, each Division shall maintain in their Divisional Communications Plan, a list of any legal or regulatory external communication requirements required as part of their divisional operations and ensure that these requirements are fulfilled as needed.

When communicating with regulatory bodies, it is recommended to have a designated Divisional point of contact.

5.7 Communications with Media

City staff who are not designated media spokespersons, shall courteously and respectfully decline requests for information from media and direct them to the City Communications Officers or to the designated media spokesperson.

The [Corporate Communications Policy on Media Relations](#) provides information on protocol to be followed when dealing with media (e.g. Media advisories, releases, enquiries) on behalf of the City of Hamilton.



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5.8 Divisional Communication Plans

Each Division shall prepare and maintain their own Divisional Communication Plans that will capture any legal, regulatory or contractual communication requirements required as part of their divisional operations, at a minimum. The following steps may be followed when preparing Divisional Communication Plans.

1. Identify Divisional communication needs (e.g. legal, regulatory, contractual, QMS, communications to residents)
2. Determine the frequency, format, audience and content of communications
3. Identify all aspects of communication including how information will be shared, who is responsible for communicating, and how feedback will be received and acted upon
4. Establish clear lines of communication; Identify staff members who are designated spokespersons to communicate with media.

Each Division shall have their Divisional Communication Plan ready within one year of initial release of this procedure. The [template](#) available in the Associated documents section may be used for building the Divisional Communication plans.

The Divisional Communication Plans shall be reviewed at least once within the first two years following the initial release to ensure that the plan is up-to-date, and thereafter regularly at a minimum of once every 3 years.

5.9 Monitoring and Control

Each division will perform internal reviews ideally once every three years to ensure that their Divisional Communication Plans are being followed and to make necessary updates to the Divisional Communication Plans.

When warranted, feedback from stakeholders should be collected and used to make improvements to the communication process.

5.10 Control of Documented Information

Records of all required communication shall be stored and identified as per the Departmental Control of Records Procedure and following the Corporate Record Retention By-Law.

5.11 Training

People Leaders should ensure that their staff are aware of their responsibilities related to communication. Requirements listed within this procedure and Divisional Communication Plans are to be included in Employee Onboarding training and in subsequent refresher training sessions as needed.



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6 ASSOCIATED DOCUMENTS

[Document Control Procedure](#)

[Public Works Internal Process Reviews](#)

[Public Works Non-Conformance, Corrective and Preventative Actions Procedure](#)

[Management Review of Public Works Quality Management System](#)

[Sharing of Consultant Reports](#)

[Distribution and Posting of Federal and Provincial Orders](#)

[Control of Records](#)

[Risk Management Procedure](#)

[Council and Staff Relationship Policy](#)

[Corporate Asset Management Communications Strategy](#)

[Public Works Employee On-boarding checklist](#)

[Public Works QMS Training Matrix](#)

[Corporate Communications Policy – Media Relations](#)

[Template for Divisional Communications plan](#)

[Minimum Standard for Communications to Public](#)



<i>Title:</i>	<i>Minimum Standard for Communications to Public</i>		
<i>Document #</i>	<i>PW-Y-008-01</i>	<i>Document Level</i>	<i>Level II</i>
<i>Issue #:</i>	<i>1</i>	<i>Issue date:</i>	<i>January 2025</i>

1 PURPOSE

Outline minimum standard for external communication notification with regards to planned operational work.

2 SCOPE

This refers to correspondence with the public related to planned Public Works operations and service impact. Unplanned and emergency operational work does not apply.

3 STANDARD FOR COMMUNICATIONS TO PUBLIC

Scope	Description	Minimum time for external communication
Minor impact	0-2 days of service interruption, closure/ partial closure of a service	24 hours- 48 hours
Medium impact	3-7 days of service interruption, closure/ partial closure of a service	1 week
Major impact	>7 days of service interruption, closure/ partial closure of a service	4 weeks

People Leaders are to resolve and provide discretion on any questions or concerns categorizing the impact.

For changes to schedule, the revised start date is to be communicated to the public as soon as the information is available.

4 ASSOCIATED DOCUMENTS

- [Escarpment Access Closure Procedure](#)
- [Hamilton Water Process for Issuing External Communications with the Public Procedure](#)
- [Sewage Spills Communication Plan Procedure](#)
- [Communication Requirements for Public Works](#)

Key Communications for Planned City-Delivered Infrastructure Projects

Dept	Division	Project Type	Item to Be Communicated	Communication & Delivery Method	Recipient(s)	Frequency	Approx. Timing	Content Of Communications	Intended Outcomes & Notes
Public Works	Corporate Facilities and Energy Management	Major capital projects	Project-specific Public Information Centre	Normally in-person engagement sessions with a presentation and voting/input options for the public	Community members including residents and businesses who are interested in the project and who are immediately impacted.	As needed (requested by project client; ex. Recreation). CFEM supports.	Normally during feasibility/ concept design.	Sharing of project information such as design options.	Encourage input and discussion on options and if needed follow up meetings are held to convey the final design. Communities are provided awareness of the project.
Public Works	Corporate Facilities and Energy Management	Major capital projects	Construction notice	Signage on site	Community members including residents and businesses	Once	Shortly before construction begins	Project title, the City's Contract #, and the City's Call Centre phone number	To inform
Public Works	Corporate Facilities and Energy Management	Major capital projects	Project webpage with information and updates	Webpage on City of Hamilton website	Community members including residents and businesses	As needed (client requested, CFEM helps with content)	Normally by construction start	To advise of timelines and progress	To inform
Public Works	Corporate Facilities and Energy Management	Major capital projects	Various project information and updates	Can include social media posts, Communication Updates, Councillor website updates	Community members including residents and businesses	As needed (generally client or Councillor requested).	Varies, upon request (generally shortly before construction/ closure begins)	To advise on project status	To inform CFEM supports content.
Public Works	Hamilton Water (Capital Delivery)	Vertical capital projects	Councillor notification	Email to Ward Councillor Meeting may follow	Ward Councillor	Once per project	Design phase	Typically, the local Councillor is notified of the project during the design phase to identify any community organizations that should be included in the Stakeholder Management Plan.	The level of communication is determined based on the political or physical impact the project may have on the community.

Dept	Division	Project Type	Item to Be Communicated	Communication & Delivery Method	Recipient(s)	Frequency	Approx. Timing	Content Of Communications	Intended Outcomes & Notes
Public Works	Hamilton Water (Capital Delivery)	Vertical capital projects	Notice of Construction	Hard copy (hand delivered door knockers or letters) to residences within a pre-defined radius around project site Emailed to Ward Councillor	Ward Councillor Nearby residences	Once per project	Prior to site mobilization	High-level overview of the project scope, location, an aerial photo, and the anticipated site timelines and completion dates.	
Public Works	Hamilton Water (Capital Delivery)	Vertical capital projects	Construction notice	Signage on site	Community members including residents and businesses	One per project	Prior to construction	The sign will include the project title, the City's Contract #, and the City's Call Centre phone number. Additionally, a new initiative is being implemented that includes a QR code that links directly to the City's "Construction in Your Area" website, providing easy access to real-time project updates and information.	To inform
Public Works	Hamilton Water (Capital Delivery)	Vertical capital projects	Construction Notice Updates	Emailed to Councillor and hand-delivered	Ward Councillor Nearby residences	As needed	As needed during construction	Issued during the construction phase when situations arise, such as: Extended workhours beyond bylaw, traffic disruptions (such as partial or full road closures), weekend work, extended schedule completion timeline	To inform

Dept	Division	Project Type	Item to Be Communicated	Communication & Delivery Method	Recipient(s)	Frequency	Approx. Timing	Content Of Communications	Intended Outcomes & Notes
Public Works	Engineering Services	Linear construction projects	List of upcoming construction projects	Report to Public Works Committee	Council, community members including residents and businesses, media	Once per year	Spring	A list of all contracts anticipated to be in construction during the year	Inform Councillors, community members including residents and businesses, and media about upcoming construction projects within the right-of-way.
Public Works	Engineering Services	Sewer lining	General construction notice for sewer lining	Letter	Property owners along sewer alignment / affected by sewer work	Multiple per project	Minimum 2 weeks prior to work	Identifies project, identifies project contacts	Notice prepared and delivered by contractor.
Public Works	Engineering Services	Linear construction projects	Design project notice	Letter	Property owners and occupants of properties adjacent to the project limits and are impacted immediately	Once per project	Before or during tender	Type of work being contemplated (e.g., road, water, sewer, bridges etc.), tree removal notice, hydrant notice, driveway approach widening needs, approximate time of construction, lead water service replacement notice, contact information of Project Manager	Generate awareness of the upcoming project, call and advise accommodations required during construction, co-ordinate any private works contemplates such as utility upgrades, driveway improvements, driveway approach widenings etc.
Public Works	Engineering Services	Linear construction projects considered major and/or with significant impacts beyond immediate properties	Design and construction project website or Engage Hamilton page with project information and/or feedback opportunities	Engage Hamilton page or webpage on City of Hamilton website	wider public who are interested in the project or whose commute is impacted	Once per project for major infrastructure / significant impacts beyond immediate properties	Planning stages of project such as functional design	May include information about the project, public surveys to request input into the process, maps, etc.	To inform and seek feedback

Dept	Division	Project Type	Item to Be Communicated	Communication & Delivery Method	Recipient(s)	Frequency	Approx. Timing	Content Of Communications	Intended Outcomes & Notes
Public Works	Engineering Services	Linear construction projects considered major and/or with significant impacts beyond immediate properties	Design and construction Story Map	Story Map linked on City of Hamilton website ("Construction in Your Area")	Community members including residents and businesses, and interested parties	Once per project for major infrastructure / significant impacts beyond immediate properties	Developed before the project is out for tender, and updated throughout construction.	how the project came to be, details of public communications such as previous presentations, detour plans, timings anticipated, contact person and status of the project Developed during design, maintained throughout construction by Construction Staff.	To inform. This is a live document that is updated regularly through the life of the project whether in Design or Construction stages. Story Maps are created for projects which impacts wider community.
Public Works	Engineering Services	Linear construction projects considered major and/or with significant impacts beyond immediate properties	Project-specific Public Information Centre during design	In person and/or virtual meeting	Community members including residents and businesses, and interested parties	Once per project for major infrastructure / significant impacts beyond immediate properties	May be at various stages of design as required (for example at functional design stage, 30% or 60% stages)	Project information such as design options when the consultation is at functional design stage or 30% design stage. Discuss impacts during construction, contact information of the Project Manager, expected timing of the project.	Encourage input and discussion on options and if needed follow up meetings are held to convey the final design. Communities are provided awareness of the project and opportunity to co-ordinate private works if required.
Public Works	Engineering Services	Linear construction projects	Construction Commencement Notice	Physical letter to residents and businesses affected by construction. Emailed to Councillor	Community members including residents and businesses, Councillor, emergency services, schools	At start, or at re-commencement or resumption of construction	approx. 2 weeks before construction start	High level scope of work being carried out, timing, detour plans, impacts expected, contact information	To inform
Public Works	Engineering Services	Linear construction projects	Construction notice	Signage on site	Community members including residents and businesses	One per project	Prior to construction	Project title, the City's Contract #, and the City's Call Centre phone number.	To inform

Dept	Division	Project Type	Item to Be Communicated	Communication & Delivery Method	Recipient(s)	Frequency	Approx. Timing	Content Of Communications	Intended Outcomes & Notes
Public Works	Engineering Services	Linear construction projects	Construction Updates for ongoing work (e.g., change to scope of work)	Physical letter to residents and businesses affected by construction. Emailed to Councillor	Community members including residents and businesses, Councillor, emergency services, schools	As needed	min. 2 days prior	Scope of work being changed	Advise of construction-related impacts
Public Works	Engineering Services	Linear construction projects requiring water shut off	Water Shut Off Notices for scheduled work	Physical letter to residents and businesses affected by construction. Emailed to Councillor	Community members including residents and businesses, Councillor, emergency services, schools	As needed	min. 2 days prior	To advise that water shut off will occur [start] and [end]	To inform
Public Works	Engineering Services	Linear construction projects requiring emergency water shut off	EMERGENCY - Water Shut Off Notices	Knocking on doors - leaving a door knocker notice	Community members including residents and businesses	As needed	immediately before water is shutoff	To advise that water shut off will occur [start] and [end]	To inform
Public Works	Engineering Services	Watermain lining	Watermain lining notice	Physical letter to residents and businesses affected by construction. Emailed to Councillor	Community members including residents and businesses, Councillor, emergency services, schools	Once per location	min. 2 weeks prior to work	To advise of work on watermain in neighbourhoods	Notice prepared and delivered by the contractor or City.
Public Works	Engineering Services	Linear construction projects	Concrete Road Base and Paving Notices	Physical letter to residents and businesses affected by construction. Emailed to Councillor	Community members including residents and businesses, Councillor, emergency services, schools	As needed	2 days prior	To advise of concrete road base and paving limiting access to properties	To inform

Dept	Division	Project Type	Item to Be Communicated	Communication & Delivery Method	Recipient(s)	Frequency	Approx. Timing	Content Of Communications	Intended Outcomes & Notes
Public Works	Engineering Services	Linear construction projects considered major and/or with significant impacts beyond neighbourhood rehabilitation work	Public Service Announcements	Distributed by City Communications Team	Local media	As needed	min. 2 weeks prior to work	To advise of future impacts related to road closure/ construction	To inform
Public Works	Transportation	Various	Planned Construction Notice	Physical letter distributed to residents and businesses who have been identified as being physically or operationally impacted by the construction.	Residents, property owners, and businesses who have been identified as being impacted by construction.	Once, in during the planning or detail engineering design phase of the project	Prior to construction and during the planning or detail design stage typically a minimum of 6 months prior to the start of construction	Description of the work, an outline of the anticipated impacts, and other pertinent information to aid in the discussion including preliminary engineering design drawings.	Proactively seek input from impacted property owners and businesses to aid in guiding the detailed design process and to identify mitigating strategies if needed.
Public Works	Transportation	Various	Advanced Construction Notice	Physical letter distributed to residents and businesses in proximity to or impacted by the construction. Copy to the Ward Councillor is provided, via e-mail.	Residents, property owners, businesses, emergency services, schools boards, Ward Councillor	Once, in advance to the start of construction activities	2-4 weeks before the start of construction	Description of the work, the anticipated impacts, project schedule and contact information	Proactively inform the public of the upcoming work and identify a point of contact for any questions
Public Works	Transportation	Various	Construction Commencement Notice	Physical letter distributed to residents and businesses directly abutting/adjacent to the construction zone.	Residents, property owners, and businesses.	Once, prior to the mobilization of construction services	1- 2 weeks before the start of construction	Notice to resident, property owner and business providing project details, and contact information	Notice of pending mobilization and start of construction and to identify a point of contract for any questions

Dept	Division	Project Type	Item to Be Communicated	Communication & Delivery Method	Recipient(s)	Frequency	Approx. Timing	Content Of Communications	Intended Outcomes & Notes
Public Works	Transportation/Roads	Various	Construction commencement (Minor 0-2 days of service interruption)	Door knocker to each property owner	Property and business owners close to the worksite	Once	2 days prior to commencement	Notice to property owner; project details, and project contacts	Door knocker prepared and delivered by contractor
Public Works	Transportation/Roads	Various	Construction commencement (Medium 3-7 days of service interruption)	Door knocker to each property owner	Property and business owners close to the worksite	Once	1 week prior to commencement	Notice to property owner; project details, and project contacts	Door knocker prepared and delivered by contractor
Public Works	Transportation/Roads	Various	Construction commencement (Major 7 days or more of service interruption)	Physical letter to residents and businesses affected by staff and email to Councillor's office	Residents, businesses, Councillor, (for closures) emergency services, schools to be included	Once	1 month prior to commencement	High level scope of work, timing, impacts, and contact information	Notice prepared and delivered by City staff
Public Works	Transit	Capital projects requiring transit route detours	Detour information	Information about detours pushed out to transit customers through third party apps & web	Transit customers	As needed	As needed	Information about detours	To inform Uses multiple tactics including General Transit Feed Specification feeds, web and social media
Various	Various	Municipal Class Environmental Assessments (including Master Plans) and/or stand-alone background studies requiring property access	Natural heritage assessment request for permission to enter	Letter	Property owners within 120 m of project location	Once per project requiring property access	Approximately 1 month before the studies begin	Information about project, request for permission to enter	Advise residents of project; seek permission to enter property for the purpose of conducting studies to support the capital project. <i>Note: this work can take place as part of a Municipal Class Environmental Assessment or as standalone work.</i>

Dept	Division	Project Type	Item to Be Communicated	Communication & Delivery Method	Recipient(s)	Frequency	Approx. Timing	Content Of Communications	Intended Outcomes & Notes
Various	Various	Municipal Class Environmental Assessment (including Master Plans)	Notice of Commencement and Public Information Centre #1 (mailout)	Letter to each property owner within 120 m of project location Letter/emails to affected stakeholders and interested parties.	Property owners within 120 m of project location, stakeholders and interested parties	Once per project	Approximately 2-3 weeks before Public Information Centre	Information about the project and upcoming Public Information Centre	Advise community members including residents and businesses of project and seek feedback
Various	Various	Municipal Class Environmental Assessments (including Master Plans)	Notice of Public Information Centre (subsequent) (mailout)	Letter to each property owner within 120 m of project location Letter/emails to affected stakeholders and interested parties.	Property owners within 120 m of project location, stakeholders and interested parties	Once per subsequent Public Information Centre	Approximately 2-3 weeks before Public Information Centre	Information about the project and upcoming Public Information Centre	Advise community members including residents and businesses of project and seek feedback
Various	Various	Municipal Class Environmental Assessments (including Master Plans)	Council Report	Recommendation report to the applicable Council Committee	Council, community members including residents and businesses, media	Once per project	When the draft final report (Environmental Study Report or Project File Report) is completed.	Overview of project and recommendations, and seek approval to post Notice of Study Completion and project/report for legislated review period	Approval from Council to issue the Notice of Completion and begin the review period
Various	Various	Municipal Class Environmental Assessments (including Master Plans)	Notice of Study Completion (mailout)	Letter to each property owner within 120 m of project location Letter/emails to affected stakeholders and interested parties.	Property owners within 120 m of project location, stakeholders, interested parties, and agencies	Once per project	When draft final report is complete and Staff Report recommendations have been ratified by Council.	Information on proposed works and locations (both virtual and in-person) of where to find/ review final documentation	Advise of opportunity to review final report and the ability to request a Section 16 Order (if the party deems it necessary).

Dept	Division	Project Type	Item to Be Communicated	Communication & Delivery Method	Recipient(s)	Frequency	Approx. Timing	Content Of Communications	Intended Outcomes & Notes
Various	Various	Municipal Class Environmental Assessments (including Master Plans)	Project notices	Newspaper ad	Community members including residents and businesses	Six or more times per project	Two ads (a week apart) for each notification stage of the Environmental Assessment (e.g., Notice of Public Information Centre)	A copy of the applicable notice	Advise community members including residents and businesses of the project and seek feedback
Various	Various	Municipal Class Environmental Assessments (including Master Plans)	Social media promotion	Social media post on X (formerly Twitter) and/or Instagram	Community members including residents and businesses, social media followers	Varies	Up to two social media posts per social media account ahead of each public meeting.	Information on upcoming public meeting.	Advise community members including residents and businesses of the project and upcoming opportunities for feedback. Typically used for projects that are City-wide or multi-ward.
Various	Various	Municipal Class Environmental Assessments (including Master Plans)	Project webpage with information and updates	Webpage on City of Hamilton website ("Environmental Assessments")	Community members including residents and businesses, and interested parties	Once per Municipal Class Environmental Assessment. Updates to the page made as needed.	Once project consultant has been procured.	Information on the project (including the study area, process being followed, timelines, etc.), key contacts, copies of all notices issued for the project, copies of project engagement materials, copies of final reports, and any other information determined to be relevant.	Advise community members including residents and businesses of project and seek feedback. The webpage is also used for long-term storage of project information for community members to refer to even after the Environmental Assessment is complete.

Dept	Division	Project Type	Item to Be Communicated	Communication & Delivery Method	Recipient(s)	Frequency	Approx. Timing	Content Of Communications	Intended Outcomes & Notes
Various	Various	Municipal Class Environmental Assessments (including Master Plans)	EngageHamilton page with information and feedback opportunities	EngageHamilton page	Community members including residents and businesses, and interested parties	Once per Municipal Class Environmental Assessment but updates are made as needed.	Approximately a month before the project's first public meeting.	Information on the project (including the study area, process being followed, timelines, etc.), key contacts, copies of all notices issued for the project, copies of project engagement materials, and interactive engagement tools (if applicable).	Advise community members including residents and businesses of project and seek feedback. The EngageHamilton page is used only for when the project is actively seeking feedback. Upon project completion, the page is no longer used or updated.
Various	Various	Municipal Class Environmental Assessments (including Master Plans)	Public Information Centre	In-person meeting and/or virtual meeting	Community members including residents and businesses, and interested parties, including those who received notices directly or who were notified in another manner (e.g. newspaper ad, social media post, etc.)	At least once per Municipal Class Environmental Assessment	Upon completion of Phase 2 (Schedule B and C) and Phase 3 (Schedule C) of the Municipal Class Environmental Assessment process.	Key project information, overview of technical work completed, review of problem and/or opportunity statement, review of alternative solutions, evaluation of alternative designs (Schedule C only), evaluation of alternative designs (Schedule C only)	Advise community members including residents and businesses of the project and seek feedback
Various	Various	Various	Social media promotion	Social media post on X (formerly Twitter) and/or Instagram	Community members including residents and businesses, social media followers	As needed	Varies - At least 2 days prior to work	To echo any public information and impacts to the community found in a Public Service Announcement	To inform Actioned by Corporate Communications - Social Media Team

Dept	Division	Project Type	Item to Be Communicated	Communication & Delivery Method	Recipient(s)	Frequency	Approx. Timing	Content Of Communications	Intended Outcomes & Notes
Various	Various	Various	Email updates and notifications regarding various City Notices & Alerts and Newsletters	Updates delivered by email	Subscribers	Varies	Varies	Varies	Subscribers select from a list of Notices & Alerts and Newsletters Information available on City of Hamilton website ("Subscribe to E-Updates")
Various	Various	Various	List of active and upcoming road closures	Webpage on City of Hamilton website ("Lane Restrictions and Road Closures")	Community members including residents and businesses, interested parties	As needed	Posted to City's website same day as notification sent when possible	List of active and upcoming road closures	In addition, Corridor Management provides notice to a large internal and external distribution list which includes fire, police, HSR, school boards, etc.



City of Hamilton Memorandum

To: Chair and Members
Public Works Committee

Date: June 9, 2025

Report No: PW21073(c)

Subject/Title: Status of \$32.7M One-time Canada Community-Building Fund Spending

Ward(s) Affected: City Wide

Background

On July 5, 2021, at the General Issues Committee meeting, through resolution of a motion titled “Investing in City Roads and Sidewalks Infrastructure with Canada Community-Building Funds”, in accordance with The Canada Community-Building Fund (CCBF) as an Act, for which the City of Hamilton was allocated an additional \$32.7 million dollars, such:

- (a) That \$30 million of the estimated \$32.7 million of the one-time funding under Bill C-25, be invested in sidewalk and road repairs (minor maintenance);
- (b) That the funds be allocated equally amongst 15 wards (\$2 million per Ward); and
- (c) That staff report back to the Audit, Finance and Administration Committee with a procurement process that expedites the use of the funds to limit exposure to rising (inflationary) prices.

Pursuant to Council’s direction, Public Works staff developed a plan to expedite the delivery of road and sidewalk infrastructure projects.

On December 9, 2021, staff reported back to the Audit, Finance and Administration Committee through Report PW21073 with a plan to expedite the delivery of road and sidewalk infrastructure projects, and, following consultation with Councillors, provided a project list (Appendix “A” to Report PW21073). The project list has since been amended at Council on occasion. Additionally, an update on the status of each project was presented to General Issues Committee on January 20, 2023, with report PW21073(a)

Status of \$32.7M One-time Canada Community-Building Fund Spending
(PW21073(c)) (City Wide)

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and on January 15, 2024, with report PW21073(b). This communication is a third update.

Update

Attached as Appendix “A” to Memorandum PW21073(c), is a table with an updated summary delineating work already underway, planned work (earmarked), and remaining balances for each Ward’s allocation of \$2,000,000 as of February 4, 2025.

As shown in this table, a total balance of \$3,444,326 remains unscheduled as of February 4, 2025. Staff will continue working with Councillors who have remaining funds available for their Wards to prioritize and program additional projects until the remaining balances are depleted.

Attached, as Appendix “B” to Memorandum PW21073(c), is an updated summary of the Canada Community Building Fund projects list showing Ward, Street, limits, and status of each project as of February 4, 2025.

Canada Community-Building Fund Spending Deadline

The Federal Gas Tax agreement, now called Canada Community-Building Fund (CCBF), stipulates that these funds “shall be spent ... within five (5) years after the end of the year in which the funds were received”. Despite this deadline, Finance has advised that this one-time allocation of funds was provided as part of a larger CCBF program that results in a rolling reserve balance and as such, provided that the City does not accumulate 5 years of funding, the terms of the agreement will be satisfied.

Consultation

Kayla Petrovsky, Supervisor – Budgets and Financial Planning, Corporate Services

Appendices and Schedules Attached

Appendix A: Canada Community-Building Fund Ward Balances

Appendix B: Status of 2021 \$30M One-time Canada Community-Building Fund Allocation Spending Table

Prepared by: Greg Wuisman, Senior Project Manager
Infrastructure Renewal, Engineering Services, Public Works

Submitted and recommended by: Jackie Kennedy, Acting General Manager
Public Works Department

Appendix A - Canada Community Building Fund Ward Balances Summary as of February 4, 2025

Canada Community Building Funds

	Project ID	Budget	LTD	P.O.	N-R Tax	Earmarked	Balance
Ward 1	4032111101	2,000,000	1,808,689	83,601	3,309	104,400	1
Ward 2	4032111102	2,000,000	151,120	1,721,171	30,293	0	97,416
Ward 3	4032111103	2,482,000	109,399	2,321,056	41,036	10,508	1
Ward 4	4032111104	2,000,000	840,138	618,866	20,060	520,935	1
Ward 5	4032111105	2,000,000	928,283	403,263	18,536	649,918	0
Ward 6	4032111106	2,000,000	975,951	295,948	17,705	710,000	396
Ward 7	4032111107	2,000,000	757,792	1,218,607	21,447	0	2,154
Ward 8	4032111108	2,000,000			34,584	1,965,000	416
Ward 9	4032111109	2,000,000	879,717	320,585	5,642	0	794,056
Ward 10	4032111110	2,000,000	1,183,178	326,915	13,850	460,000	16,058
Ward 11	4032111111	2,000,000	1,210,845	208,207	3,664		577,284
Ward 12	4032111112	2,000,000	775,798	327,150	5,758	0	891,295
Ward 13	4032111113	2,000,000	1,441,446	386,673	6,805	0	165,075
Ward 14	4032111114	2,000,000	1,131,109	471,995	15,013	381,000	884
Ward 15	4032111115	2,000,000	713,671	380,346	6,694	0	899,289
		30,482,000	12,907,135	9,084,382	244,396	4,801,761	3,444,326

Note 1: Some earmarked amounts may not yet have been adopted by Council.

Note 2: Ward 3 budget shows an additional \$482,000. Through the course of design for the Sherman Avenue 2-way conversion project, additional scope was required in support of future LRT works and was funded through the Unallocated Reserve account.

Status of 2021 One-time CCBF Allocation Spending

WARD	STREET	FROM	TO	TARGET DELIVERY YEAR	Status as of February 4, 2025
1	Morden Street	Locke Street North	Pearl Street North	2023+	Complete.
1	Strathcona Bike Boulevard Pilot	Breadalbane Street, Main Street West to Jones Street Resurfacing where required, bike boulevard installation Jones Street, Dundurn Street North to west end Resurfacing where required, bike boulevard installation	various	2022	Complete.
1	Kirkendale Bike Boulevard Pilot	Pearl Street, Tuckett Street to Pine Street Resurfacing where required, bike boulevard installation Kent Street, Aberdeen Avenue to Amelia Street Resurfacing where required, bike boulevard installation	various	2022	Complete.
1	Sidewalk deficiencies	Various locations	various	2024	Complete.
2	Streets within Corktown Neighbourhood south of Arkledun Avenue Road resurfacing	Freeman Place, James Mountain Road to Mountwood Avenue Road resurfacing Rockwood Place, Mountwood Avenue to John Street South Road resurfacing, Water services Kingsway Drive, John Street South to Arkledun Avenue Road resurfacing	various	2024	2024/2025 Construction
2	Streets within Corktown Neighbourhood south of Arkledun Road reconstruction	John Street South, south end to Arkledun Avenue Road reconstruction, Water services James Street South, James Mountain Road to Freeman Place Road reconstruction, Water services Mountwood Avenue, Freeman Place to St. Joseph's Drive Road resurfacing, Water services Louisa Av, Mountwood Avenue to John Street South Road resurfacing, Water services	various	2024	2024/2025 Construction
2	Additional project selection due to surplus				Not started.
3	Sherman Avenue 2 way conversion	Wilson Street	Burlington Street	2024	2024/2025 Construction
3	Barton St Boulevards and Depaving	Various locations		2022 2024	Complete.
4	Sidewalk deficiencies	Various locations		2022	Complete.
4	Fairfield Avenue	Barton Street	Britannia Avenue	2023	Complete.
4	Harmony Avenue Harmony Avenue	Britannia Avenue Barton Street	Barton Street Dunbar Avenue	2026	January 2025 Motion. 2026 Construction
5	Streets within Battlefield Neighbourhood	Avalon Avenue, Lake Avenue to west end Road resurfacing Brandow Court, Second Street North to north end Road resurfacing Charles Street, Lake Avenue to west end (north of Randall Avenue) Road resurfacing Randall Avenue, Lake Avenue to west end Road resurfacing	various	2023	Complete.
5	Manor Place Dawson Avenue Passmore Street Cartwright Avenue Wardrobe Avenue	King Street King Street Evergreen Avenue Passmore Street King Street	North end of street Passmore Street Gray Road Collegiate Avenue Alba Street	2026	2026 Construction, pending motion. Wardrobe Avenue to be partially funded by Ward 5 Minor Maintenance.
6	Carson Drive and Landron Avenue	Carson Drive Upper Ottawa Street to approximately 30 metres west of Kingsberry Street Landron Avenue Carson Drive to Upper Kenilworth Avenue	various	2022	Complete.
6	East 43rd Street	Fennell Avenue	Queensdale Avenue	2022	Complete.
6	Independence Drive Celac Court Homex Place Milkyway Drive Aries Court	Mount Pleasant Drive Templemead Drive Templemead Drive Solomon Crescent Solomon Crescent	Templemead Drive South end of street South end of street Upper Kenilworth Avenue South end of street	2026	2026 Construction, pending motion.
7	Upper Wentworth Street	Lincoln Alexander Parkway	Mohawk Road	2024	2024/2025 Construction
7	Upper Wentworth Street	Mohawk Road	Fennell Avenue	2022	Complete.
8	Burrwood Drive Mountbatten Drive Tyrone Drive	Mountbatten Drive Elkwood Drive West 5th Street	Marlowe Drive Marlowe Drive Burrwood Drive	2024 25	2025 Construction.
8	Implementation of Phase Two of the Ward 8 Complete Streets Review	Traffic calming measures including gateway features, curb bump outs, raised		2024 25	Phase 2 implementation planning in 2024, and field work 2025 2027
8	Roads Minor Maintenance	Preventative Maintenance, primarily on arterials/major roads		2024+	Project cancelled by Motion in January 2024
8	Limeridge Road (cycling only)	Garth Street	West 5th Street	2023	Project cancelled by Motion in January 2024

WARD	STREET	FROM	TO	TARGET DELIVERY YEAR	Status as of February 4, 2025
9	Gatestone Drive	Shadyglen Drive	Isaac Brock Drive	2023	Complete.
9	Highland Road	Fifth Road East	Eighth Road	2023	Project on Hold. To be cancelled and alternate project substituted.
9	Additional project selection due to surplus				Not started.
10	Fruitland Road	Barton Street	Highway 8	2024	Complete.
10	Maple Avenue	Millen Road	approximately 30 metres east of Jenny Court	2023	Complete.
10	Spartan Avenue	Highway 8	McIntosh Drive	2023	Complete.
11	Sidewalks on Homestead Drive and street lighting upgrades	Provident Way	Upper James Street	2022 23	Complete.
11	Barlow Road Rural road surface treatment	Sinclairville Road	end	2023 24	Complete.
11	Guyatt Road Rural Road pulverize and double surface treatment	Regional Road 56	Fletcher Road	2022 23	Complete.
11	Leeming Road Rural road pulverize and double surface treatment	Highway 6	end	2022 23	Complete.
11	Trimble Road Rural road pulverize and double surface treatment	Kirk Road	Road bridge	2022 23	Complete.
11	Trimble Road Rural road pulverize and double surface treatment	Hall Road	Haldibrook Road	2022 23	2025 seal coat.
11	Woodburn Road Rural road surface treatment	Bell Road	Hall Road, south intersection	2022 23	Complete.
11	Glover Road Rural road bonded wearing course	Twenty Road East	Dickenson Road East	2022 23	Complete.
11	Additional project selection pending surplus				Not started, to be delivered by Transportation.
12	Golfdale Place	Golf Links Road	end	2022	Complete.
12	Terrence Park Drive	40m west of Chatterson Drive	Templar Drive	2022	Complete.
12	Crestview Avenue	Brookview Court	to west end at guard rail	2022	Complete.
12	Jerseyville Road	Fiddler's Green Road	Wilson Street	2021	Complete.
12	Church Street	Wilson Street East	Lodor Street	2022	Complete.
12	Academy Street	Wilson Street East	Rousseaux Street	2022	Complete.
12	Pedestrian crossing (PXO) on Sulphur Springs Road in close proximity to the intersection of Sulphur Springs and Queen			2024	Complete.
12	Installation of a sidewalk on the west side of Queen Street between Sulphur Springs Road and the Ancaster Memorial Art Centre			2022	Complete.
12	Additional project selection due to surplus				Not started.
13	Carey Street	South end of street	Concession 5 West	2023+	Complete.
13	Osler Drive	South Street	Grant Boulevard	2022	Complete.
13	East Street North	Hunter Street	York Road	2023	Complete.
13	Additional project selection due to surplus				Not started.
14	Streets within Falkirk East Neighbourhood	Falkirk Drive, Courtland Avenue to Maynard Street Road resurfacing Harvard Place, west end to Falkirk Drive Road resurfacing Marcel Place, west end to Courtland Drive Road resurfacing Maynard Street, west end to McIntosh Avenue Road resurfacing McIntosh Avenue, south end to Stone Church Road Road resurfacing Roland Road, Regent Avenue to 100 metres southerly Road resurfacing	various	2022	Complete.
14	Garth Street Southbound lanes Chedmac Drive Rice Avenue	Lincoln Alexander Parkway Rice Avenue Wendover Drive	Stone Church Road Southridge Drive Mohawk Road	2024	Complete.
15	Hamilton Street	Dundas Street	Silver Court	2022	Complete.
15	Howard Boulevard / Thomson Drive	Mays Crescent	Main Street / Snake Road	2022	Complete.
15	Additional project selection due to surplus				Not started.



City of Hamilton Report for Consideration

To: Chair and Members
Public Works Committee

Date: May 20, 2025

Report No: PW25030

Subject/Title: Blue Flag Feasibility Audit and Costing
(Outstanding Business List)

Ward(s) Affected: City Wide

Recommendations

- 1) That staff **BE DIRECTED** to submit a Capital Budget Project Detail Sheet for Option A – Lifesaving Equipment only to the 2026 capital budget for consideration.

Key Facts

- At its meeting of November 22, 2203, Hamilton City Council passed the following Motion: That staff be directed to engage Swim Drink Fish Canada, to begin the process for accreditation for Van Wagner’s Beach site, with the first step being a feasibility audit for compliance with the Blue Flag Program designation criteria and that staff report back with costs to become compliant.
- In the audit, attached as Appendix “A” to Report PW25030, Swim Drink Fish Canada identifies the site (the beach at 1151 Beach Boulevard) as having a potential for designation pending capital investment and implementation of operating requirements necessary to address gaps among 17 of the 33 designation requirements.
- Estimated costs (capital /annual operating) associated with implementation of Blue Flag Beach Designation Criteria and the Feasibility Study recommendations are \$2,360,081.00/\$138,561.00 for Option A – Lifesaving Equipment Only or \$2,638,993.00/\$408,122.00 for Option B – Seasonally Lifeguarded Beach, as detailed in Appendix “B” to Report PW25030.

- At this time, this report fulfils the direction received by Council to date. If Council wishes to proceed with establishing the 1151 Beach Boulevard beach location as a Blue Flag designated beach, staff require direction to submit the funding requirements to the 2026 budget process for consideration.

Financial Considerations

This Report directs staff to submit a detail sheet to the 2026 capital budget for consideration, so there are no financial or FTE impacts related to the recommendation at this time. Financial impacts will be identified in a future capital budget detail sheet submission including capital and operating costs for Option A – Lifesaving Equipment Only, at a cost of \$2,360,081.00 for capital upgrades and \$138,561.00 in annual operating costs.

Background

At the November 13, 2023 Public Health Committee meeting (Item 4), staff received the following direction:

That Item 4 of Public Health Committee Report 23-011, respecting the Blue Flag Beach Program (PW23068/BOH22004(b)) (City Wide), be **amended** as follows:

- That Report PW23068/BOH22004(b), respecting Blue Flag Beach Program, be received;
- That staff be directed to engage Swim Drink Fish Canada, to begin the process for accreditation for Van Wagner's Beach site, with the first step being a feasibility audit for compliance with the Blue Flag Program designation criteria; and,
- That staff report back to the Public Health Committee with the costs to become compliant with the Program.

Report PW25030 was redirected to Public Works Committee, rather than Public Health Committee to reflect the nature of the content and direction of the report.

Staff worked with stakeholders across the organization to scope a beach location for further analysis by Swim Drink Fish. The final location assessed was the beach front at 1151 Beach Boulevard. This location was chosen primarily because of access, water quality, and shoreline condition. Additional advantages include existing amenities such as washroom facilities, drinking water fountain, and parking lot.

Swim Drink Fish conducted a Feasibility Study of this beach location in 2024, highlighting and refining the 33 designation criteria into recommendations for capital upgrades, equipment, and programming that would support future designation which is attached as Appendix "A" to Report PW25030. The designation criteria, highlighting recommendations and all estimated costs associated, are detailed in Appendix "B" to Report PW25030 and include facility (washroom, storage, staging) upgrades, water quality monitoring beyond the City's current program, information and signage, environmental protections, and, stewardship and public safety and accessibility

measures, including lifesaving and first aid equipment, and/or an option for a seasonally lifeguarded beach.

Analysis

As per direction received from Report PW23068/BOH22004(b) respecting Blue Flag Beach Program, staff consulted with stakeholders outlined below to estimate high-level start-up and annual operating costs based on the designation criteria and recommendations from the Feasibility Study. The following items were identified as gaps requiring an upfront financial investment and long-term financial commitment to achieve and maintain annual Blue Flag designation:

1. **Public Safety and Accessibility:** Public safety equipment (Option A – Lifesaving Equipment Only) is required at this location. In addition, upgrades to beach accessibility equipment would be beneficial. As a progression of the Blue Flag Program, a new Open Water Swim Program (Option B – Seasonally Lifeguarded Beach) may be required through Recreation (see audits and fees below) based on level of beach use. Water testing beyond the standard for Hamilton is also required.
2. **Facility Upgrades:** Upgrades are required for equipment storage, sufficient washrooms for beach users, and where lifeguarded beach program is implemented, to support staff staging and first aid. The long-term projection for a facility upgrade would involve a 5-year time commitment from approval to finalization. A capital investment of \$2,250,000.00 has been estimated within the budget for this work. A detailed design with costing is required to solidify this budget number.
3. **Information, Education, and Environmental Stewardship:** Requirements include installation of information boards, hosting of public activities, dune and beach management planning, and implementation and establishment of a beach management committee.
4. **Audits, Fees, Environmental Monitoring:** An audit of the beach by the Life Saving Society once in trial operation is required to determine the need for an Open Water Swim Program. Sensitive dune habitats must be monitored annually. The beach must be accredited annually with an annual fee associated.

It was determined that designation criteria items such as By-laws and regulations, spill response, equipment needs for parks operations and majority of water testing, access to beach location via sustainable modes of transport, and fresh drinking water supply have been achieved. Therefore, no financial pressures are anticipated with respect to those criteria.

The following internal and external stakeholders were consulted in determining the exact beach location and budget items associated with designation:

The Public Health Department, Environmental Services Division, Corporate Facilities & Energy Management Division, Recreation Division, and Waste Management Division were consulted and collaborated on costs associated with the Feasibility Study

recommendations and beach designation criteria outlined in Appendix “B” to Report PW25030.

The Hamilton Water Division was consulted on locations of local storm water outfalls to confirm that they do not impact or intersect with the proposed beach location.

Within the Planning and Economic Development Department, the Tourism & Culture Division was consulted on proposed beach location and possible aligned priorities.

Hamilton Police Service Marine Unit was consulted on proposed beach location and health and safety considerations of a Blue Flag designated beach location on the City of Hamilton managed Lake Ontario shoreline, to confirm the water rescue process and water condition around the proposed beach location.

Landscape and Architectural Services Section and Hamilton Conservation Authority were consulted on the Shoreline Management Plan.

The Corporate Security Section was consulted on location, and health and safety considerations made for future beach operation.

The Corporate Services Department was consulted respecting risk associated with Blue Flag Beach designation. It was determined that risk would need to be further consulted should next steps be taken to implement criteria associated with designation.

Life Saving Society Canada was consulted on preliminary beach location and costs associated with the Life Saving Society - Beach Audit as recommended through the Blue Flag Beach Feasibility Study included as Appendix “A” to Report PW25030.

Alternatives

An alternative to the Recommendation of Report PW25030 would be to direct staff to submit a detail sheet to the 2026 capital budget for Option B – Seasonally Lifeguarded Beach, at a cost of \$2,638,993.00 for capital upgrades and \$408,122.00 for annual operating costs. Staff do not recommend this alternative because Option A provides the investment required to pursue the Blue Flag designation. If deemed necessary or desired, a further investment in the future to build out the open water lifeguard program (Option B) will remain an option.

Relationship to Council Strategic Priorities

1. Sustainable Economic & Ecological Development
 - 1.4. Protect green space and waterways
2. Safe & Thriving Neighbourhoods
 - 2.3. Provide vibrant parks, recreation and public space

Previous Reports Submitted

[Blue Flag Beach Program \(PW23068/BOH22004\(b\)\)](#), Public Health Committee, November 13, 2023

[Beach Water Quality and Blue Flag Eligibility \(BOH22004\(a\)\)](#), Board of Health Committee, June 13, 2022

[Public Beach Signage \(BOH22004\)](#), Board of Health Committee, March 21, 2022

Consultation

Staff from the following City Departments were consulted in the development of this Report and costs associated with implementation of Blue Flag designation criteria and Feasibility Study recommendations:

- Parks Section, Environmental Services Division, Public Works Department
- Waste Collections Section, Waste Management Division, Public Works Department
- District Recreation Operations Section, Recreation Division, Healthy and Safe Communities Department
- Water Safety and Environmental Health Sections, Medical Officer of Health Division, Healthy and Safe Communities Department
- Risk Management Section, Legal and Risk Management Services Division, Corporate Services Department
- Business Development Tourism Section, Tourism and Culture Division, Planning and Economic Development Department
- Wastewater Collection Section, Hamilton Water Division, Public Works Department
- Corporate Safety & Security and Strategic Planning, Capital & Compliance Sections, Corporate Facilities and Energy Management Division, Public Works Department
- Hamilton Police Services

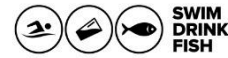
Appendices and Schedules Attached

Appendix A: Blue Flag Feasibility Study: Hamilton Beach Blvd., Swim Drink Fish Canada, 2024

Appendix B: Blue Flag Beach Compliance - Implementation and Operation Budget Estimate, Hamilton Beach Boulevard

Prepared by: Kasey Livingston, Senior Project Manager
Public Works Department, Environmental Services, Parks

Submitted and recommended by: Cynthia Graham, Director
Public Works Department, Environmental Services



Blue Flag Feasibility Study: **Hamilton Beach Blvd.**

Swim Drink Fish Canada
2024



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Criterion #8: The beach must fully comply with the standards and requirements for water quality analysis.	7
Criterion #10: The beach must comply with the Blue Flag requirements for the microbiological parameters Escherichia coli (E.coli) and intestinal enterococci (streptococci).	7
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Criterion #17: Waste disposal bins/containers must be available at the beach in adequate numbers, and they must be regularly maintained.	8
Criterion #18: Recycling bins must be available at the beach.	8
Criterion #19: An adequate number of toilet or restroom facilities must be provided.	8
Criterion #23: Access to the beach by dogs and other domestic animals must be strictly controlled.	8
Criterion #25 (& 14): Marine and freshwater sensitive habitats in the vicinity of the beach must be monitored.	9
Criterion #27: Appropriate public safety control measures must be implemented.	9
Criterion #28: First aid equipment must be available on the beach.	9
Criterion #29: Emergency plans to cope with pollution risks must be in place.	9
Criterion #33: At least one Blue Flag beach in each municipality must have access and facilities provided for the physically disabled.	9
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Executive Summary

The Blue Flag program is an international eco-label awarded to beaches and



marinas. The program began in Europe in 1985 and is administered by the Foundation for Environmental Education (FEE) in Denmark. In Canada, Blue Flag is operated by Swim Drink Fish.

On April 25, 2024, Swim Drink Fish conducted a feasibility study of Beach Boulevard, located in Hamilton, Ontario. This report details the findings of those studies. The beaches were assessed against international Blue Flag Beach Criteria, which are organized into four categories:

- 1. Environmental Education and Information**
- 2. Water Quality**
- 3. Environmental Management**
- 4. Safety and Services**

Based on this review, Beach Boulevard is eligible to apply for Blue Flag certification in 2026 if the following commitments are made:

- Form a beach management committee.
- Install one Blue Flag information board at the beach upon receipt of the Blue Flag award in the spring of 2026.
- Demarcate the proposed Blue Flag beach and swimming areas with visible markers
- Install sufficient lifeguard stations in accordance with a risk management study, conducted in accordance with the Lifesaving Society of Canada
- Provide Blue Flag Canada with 20 enterococci/fecal strep sample results per beach before raising the flags in 2026. On an ongoing basis, commit to sampling for enterococci/fecal strep at least 5 times per season at each beach in addition to weekly E.coli tests.
- A sensitive habitat management and monitoring plan should be developed and established for the beach and the marine environment.
- Install additional garbage and recycling bins along the beaches in adequate numbers.
- Expand or install more restroom facilities
- Commit to publicizing water quality results throughout the swimming season in a manner easily understood by the public.
- Create a beach emergency plan to cope with pollution safety risks at both beaches.
- Commit to installing wheelchair-accessible features, including water access.
- Install signage indicating the rules for usage at the site (no camping, driving, or dumping, no dogs on the beach, etc.)

Upon accepting the recommendations in this report and committing to meet the remaining criteria, Beach Boulevard may be declared an official Blue Flag candidate, formally undergoing the Blue Flag certification process.



Introduction

The Blue Flag program is an internationally recognized eco-label that is awarded to clean, safe, and sustainably managed beaches and marinas. The program is operated by Swim Drink Fish Canada. In 2024, over 5,121 beaches and marinas in 51 countries were awarded the Blue Flag. A Blue Flag is awarded annually based on a marina meeting the Blue Flag criteria in the prior year.

In Canada, the National Operator of the Blue Flag program is Swim Drink Fish, a national registered charity. Swim Drink Fish is responsible for developing and administering the program, including conducting feasibility studies for potential Blue Flag beaches and marinas, administering the Canadian Jury, monitoring beaches and marinas that achieve Blue Flag status, developing strategic partnerships, and promoting the benefits of the Blue Flag program.

International Blue Flag Beach Criteria

A total of 33 criteria form the core of the International Blue Flag Program and are divided into four categories:

1. Environmental Education and Information
2. Water Quality
3. Environmental Management
4. Safety and Services

The criteria are further divided into “imperative” and “guideline” criteria. To be awarded a Blue Flag, a beach must fulfill all imperative criteria. Guideline criteria provide additional services and information to beach users; however, Blue Flags may be awarded to beaches that do not meet any guideline criteria.

While excellent water quality is essential for a Blue Flag beach, the criteria under Environmental Education and Information, Environmental Management, and Safety and Services lay out a broader framework for assessment. They examine the beach from a holistic perspective and set standards to ensure that the beach ecosystem will be protected and that the use of the beach by the public will be managed in the most environmentally sensitive way.



Assessment of Beach Boulevard, Hamilton, ON.

On April 25, 2024, Gregory Ford (Vice President) and Megan Coad (Great Lakes Program Manager), conducted a feasibility study of Beach Boulevard. The beach was evaluated against the international Blue Flag Beach criteria.

Observations

The following features were noted at Beach Boulevard during the site visits:

1. The beach appeared to be regularly cleaned and had very little bulky litter present, with a moderate amount of fine litter.
2. The surrounding areas of the site were well preserved, including a dune ecosystem in good health, with signage indicating this to the public.
3. The site offers sustainable transportation options, including bike and walking trails and a public transit route that stops there.

Recommendations

This report lists the criteria that still need to be met at Beach Boulevard and provides recommendations on how to implement them.

Criterion #1: Information about the Blue Flag Program must be displayed.

Once awarded the Blue Flag, Beach Boulevard must have its own individual Blue Flag information boards in place. An information board tells visitors about the Blue Flag program, outlines what the city is doing to meet the criteria, and describes the local ecosystem. It can also be used as a location for posting water quality results and advertising environmental education activities. Information boards must be approved by Swim Drink Fish before being finalized.

Note: You are not expected to have information boards created or installed prior to applying for Blue Flag designation; the understanding is that you are committed to having them placed by the beginning of the bathing season once awarded.

Criterion #2: Environmental education initiatives must be offered and promoted to beach users.

To be awarded a Blue Flag, the applicant must offer or promote at least five environmental education initiatives. These can include the following:

Passive participation: Exhibits, films, presentations, conferences, debates, etc.



Active participation: Guided nature walks, educational games, beach cleanups, photography or art contests, eco-scavenger hunts, etc.

Training activities: Training sessions for teachers, municipal staff, lifeguards, cleaners, summer students, etc.

Publishing and media: The production of brochures, stickers, t-shirts, interpretive signage, newsletters, books, posters, and radio broadcasts, etc.

Blue Flag Environmental Information Centre: This is where specific information about Blue Flag and environmental issues can be provided. A common meeting area can be used as an information centre, so long as it offers activities and/or exhibitions and provides environmental information for the general public. We recommend collaborating with local environmental organizations or community groups such as a local conservation authority; activities offered by these groups can be promoted by the city at the beach and through various communications channels. Environmental education can also be undertaken by setting up tables at community events. Scheduled activities must be posted at the beach.

Criterion #3: Information about bathing water quality must be displayed.

Upon being awarded the Blue Flag, the most recent geometric mean results for E.coli must be posted on location at Beach Boulevard and on www.blueflag.ca. Results can also be posted in a display case, on a sandwich board, or written with an erasable marker on a laminated chart posted on a bulletin board.

Criterion #5: A map of the beach indicating different facilities must be displayed.

A map displaying the boundaries of the Blue Flag beach and the location of key facilities and services must be posted on the Blue Flag information board. Swim Drink Fish will provide guidelines for creating the map and the required map elements with approved pictogrammes from Blue Flag International.

Criterion #6: A code of conduct that reflects appropriate laws and/or regulations governing the use of the beach and surrounding areas must be displayed.

The site's code of conduct must include rules about the presence of domestic animals, zoning, fishing, litter management, vehicle use, camping, and fires. It must also be displayed on the Blue Flag international board.

Laws and/or regulations governing beach usage and management should be available to the public at the office of the local authority/beach operator.

The period when the lifesaving equipment and/or lifeguards, and first aid, are available must be clearly marked on the Blue Flag information boards and at the lifeguard station. An explanation of the emergency flag system in use must also be provided.



Criterion #8: The beach must fully comply with the standards and requirements for water quality analysis.

An independent person, officially authorized and trained for the task, must collect the samples. An independent laboratory must carry out the analysis of the bathing water samples. The laboratory must be nationally or internationally accredited to carry out microbiological and physical-chemical analyses. The testing method and data resulting from it must also be accredited.

Samples for microbiological and physical-chemical parameters must be taken.

Criterion #9. Industrial, waste-water or sewage-related discharges must not affect the beach area.

A bathing water profile must be compiled for every Blue Flag beach. A bathing water profile includes identification of potential sources of pollution, a description of the physical, geographical and hydrological characteristics of the bathing water, as well as an assessment of the potential for cyanobacteria and algae formation.

It is recommended that there should not be any industrial, urban wastewater or sewage-related discharges into the Blue Flag area or immediate buffer zone/surrounding area. If there are discharge points in the area of the beach, these must be documented at the time of application.

During the site visit, staff noted an odor coming from the Burlington Lift Bridge north of Beach Boulevard. During the bathing water profile, or Environmental Health and Safety Survey, the study should assess the cause of the odor to ensure no industrial, wastewater, or sewage-related discharges will be impacting the beach area.

Criterion #10: The beach must comply with the Blue Flag requirements for the microbiological parameters *Escherichia coli* (E.coli) and intestinal enterococci (streptococci).

A commitment must be made to providing Blue Flag Canada with 20 enterococci samples before the Blue Flag is raised. A minimum of 20 samples are required as an initial dataset, and 5 samples per season thereafter.

Criterion #12: The local authority/beach operator must establish a beach management committee.

The beach management committee should include representatives of the city, public health agencies, and relevant community groups or non-profits. The committee should meet at least twice a year to discuss the management of the beaches and ensure that all criteria are being met. In the case that multiple beaches within the city are awarded the Blue Flag, one committee may oversee the group of sites.

In many instances, Swim Drink Fish is able to assist with facilitating the local beach management committee.



Criterion #17: Waste disposal bins/containers must be available at the beach in adequate numbers, and they must be regularly maintained.

There should be an adequate number of bins on the beach, and they should all be regularly maintained, well-secured, and spaced appropriately. Individual bin capacity, the number of users on the beach, and how frequently the bins are emptied determine the number and minimum space between bins placed on the beach. During the peak tourist season, the spacing between bins and the frequency of emptying should be adjusted as necessary.

When we visited Beach Boulevard we did note that some bins were available, however, they were not adequate to service the beach. More will need to be installed.

Criterion #18: Recycling bins must be available at the beach.

Should the community have a local recycling facility, containers must be made available at the beach for these materials, e.g. glass, cans, plastic, paper, etc. The receptacles should be properly designed and managed for the type of waste received, should be emptied regularly, and be well placed for accessibility.

During the visit, no recycling bins were observed at the site. Bins will need to be installed at appropriate intervals to properly service the site. Separate containers must be provided to accommodate different types of waste that are recycled in the city.

Criterion #19: An adequate number of toilet or restroom facilities must be provided.

The number of toilets/restrooms available at the beach must reflect the average number of beach visitors during the peak season, the length of the beach, and the number and location of major access points. The toilet or restroom facilities must be easy to locate through signage and through information on the map on the Blue Flag information board.

When the site was visited we observed the restroom facilities and noted that they would not be adequate to service the beach. More facilities will need to be added/expanded to meet this criteria.

Criterion #23: Access to the beach by dogs and other domestic animals must be strictly controlled.

Dogs or pets, other than assistance dogs, are not allowed on a Blue Flag beach or in the Blue Flag area if it is part of a larger beach. If the presence of pets is permitted by the local and national legislation, animals are only allowed in the parking areas, walkways and promenades in the inland beach area and must be under control.



Criterion #25 (& 14): Marine and freshwater sensitive habitats in the vicinity of the beach must be monitored.

If there is a sensitive habitat located within 500 metres from any part of a Blue Flag beach, a monitoring program must be established to monitor the health of the habitat at least once a season. An expert organization or relevant authority must be consulted regarding the monitoring and management of this sensitive area.

A sensitive dune habitat was observed at the site. A management plan should be developed to manage and protect this habitat.

Criterion #27: Appropriate public safety control measures must be implemented.

The beach operator must ensure that safety measures comply with the national legislation regarding beach safety.

- a Blue Flag beach with a high number of visitors must be guarded/patrolled by an adequate number of lifeguards placed at appropriate intervals as recommended in the risk assessment and according to the beach characteristics and use. The number of lifeguards must increase according to peak usage, and a minimum of two every 200m is recommended for those beaches that have not undertaken a risk assessment.
- Bathing areas patrolled by lifeguards must be clearly marked out. The area must be defined on the map, on the information board, and/or physically on the beach with markers or flags.

Criterion #28: First aid equipment must be available on the beach.

The first aid may be available by means of: a) a lifeguard on-site, and/or b) an attended first aid station with trained personnel, and/or c) equipment located in a shop or other beach facility at the beach, and/or d) directly available to the public on the beach. It is strongly recommended that busy beaches and family beaches have first-aid stations with staff in attendance. First-aid personnel must have appropriate qualifications.

Criterion #29: Emergency plans to cope with pollution risks must be in place.

An emergency plan should provide beach staff, elected officials, personnel, and emergency response agencies with clear and systematic guidelines on how to respond during an emergency or natural disaster.

Criterion #33: At least one Blue Flag beach in each municipality must have access and facilities provided for the physically disabled.

It is strongly recommended that all Blue Flag beaches have facilities that allow access by the physically disabled, granting them access to the beach, surrounding buildings, and restroom facilities. It is a Blue Flag requirement that at least one beach in every municipality must provide these facilities. It is a Blue Flag recommendation that at this beach, if possible, there is access to the water for the physically disabled.



Next Steps

1. Commit to adopting the recommendations of the feasibility study report.

We encourage the City of Hamilton to share the feasibility study report with city staff, council, and other local organizations. Pending approval to adopt the recommendations of this report, Beach Boulevard will officially be recognized as a Blue Flag “candidate,” meaning they are undergoing Blue Flag certification.

2. Submit a Blue Flag application

Once the Blue Flag criteria have been implemented (with the exception of criteria covered by the Blue Flag information board and the 20 enterococci bathing water quality samples), we will encourage the City of Hamilton to apply for the Blue Flag. We strongly encourage the City of Hamilton to communicate any issues or barriers with us, as we may be able to provide assistance or guidance. Applications are accepted every November, and we will provide instructions for submitting an application. The application will first be assessed by the Canadian Blue Flag Jury in February, and then by the International Blue Flag Jury in April. The fee for the Feasibility Study has been waived, but as of 2024 an application fee of \$1,560.00 will be due during submission of the Blue Flag application. Please note that this amount may change by 2026.

3. Celebrate the Blue Flag designation.

We only encourage applicants to apply if we are confident they will pass both juries. If an application has been submitted, we, therefore encourage the city to start planning for a flag-raising celebration to be held at the beginning of the beach season. This is an excellent opportunity to promote your international designation to the community and tourists alike. We help new Blue Flag recipients promote their status through earned media, social media, blogs, and magazine articles. We will also participate in flag-raising celebrations. Each Blue Flag beach and marina also has its own profile page on www.blueflag.ca.

Conclusion

As this report demonstrates, Beach Boulevard is capable of meeting the Blue Flag criteria. We encourage the City of Hamilton to take the final steps toward joining the Blue Flag community, and we look forward to working with you to promote Beach Boulevard as a safe, healthy and sustainable beach destinations to be enjoyed by both residents and tourists.



Blue Flag Beach Compliance - Implementation and Operation Budget Estimate Hamilton Beach Boulevard

*Based on the Feasibility Study, once these commitments are implemented, City of Hamilton is eligible to apply for Blue Flag certification at the Beach Boulevard location. Upon committing to meet the remaining criteria, Beach Boulevard may be declared an official Blue Flag candidate.

** Unless otherwise identified, 4% of start up cost is estimated for operating/annual maintenance.

Notes:

City Leads- Environment Services (ES), Facilities (FAC), Public Health Service (PHS), Recreation (REC), Waste Management (WM)

Cost Estimates - All costs are best estimates and will be impacted by inflation and refinement of scope.

	Designation Criteria: Environment Education and Information	City Lead	Estimated Start Up Costs	Estimated Annual Costs**	FTE- New Staff Required	Comments
1	Information about the Blue Flag Program must be displayed.	ES	\$5,000.00	\$200.00	N	Information kiosk/board design and install, Blue Flag signage design and production flag pole
2	Environmental education initiatives must be offered and promoted to beach users.	ES	\$10,000.00	\$10,000.00	N	City program to be coordinated and held
3*	Information about bathing water quality must be displayed.	PHS	\$2,000.00	\$80.00	N	Public Health Program in place, increase level of service
4	Information about the local ecosystem must be displayed	ES	\$5,000.00	\$200.00	N	Research, design, fabrication and install of interpretive sign
5*	A map of the beach indicating different facilities must be displayed	ES	\$2,000.00	\$80.00	N	Research, design, fabrication and install of interpretive sign
6*	A code of conduct that reflects appropriate laws and/or regulations governing the use of the beach and surrounding areas must be displayed	ES	\$1,000.00	\$40.00	N	Fabrication and installation of code of conduct /bylaw signs at several locations.
	SUBTOTAL		\$25,000.00	\$10,600.00		

	Designation Criteria: Water Quality	City Lead	Estimated Start Up Costs	Estimated Annual Costs**	FTE- New Staff Required	Comments
7	The beach must fully comply with the standards and requirements for water quality analysis.	PHS	N/A	N/A	N	Public Health Services conducts annual environmental surveys and weekly routine beach water sampling during the operating season per the Recreational Water Protocol, 2019 and Operational Approaches for Recreational Water Guideline, 2018.
8*	The beach must fully comply with the requirements for water quality analysis	PHS	N/A	N/A	N	Public Health Services conducts annual environmental surveys and weekly routine beach water sampling during the operating season per the Recreational Water Protocol, 2019 and Operational Approaches for Recreational Water Guideline, 2018.
9*	Industrial, waste-water or sewage-related discharges must not affect the beach area.	PHS	N/A	N/A	N	Public Health Services conducts annual environmental surveys of the physical beach area to identify changes to existing structures, installation of new structures (e.g., drainage lines, storm water outfalls, signs, etc.), changes in beach landscape that affects runoff, potential pollution sources, garbage or debris collection, and any other environmental factor that has the potential to impact water quality, water safety, and/or public health per the Recreational Water Protocol, 2019 and Operational Approaches for Recreational Water Guideline, 2018.

10*	The beach must comply with the Blue Flag requirements for the microbiological parameters Escherichia coli (E.coli) and intestinal enterococci (streptococci).	PHS	\$4,000.00	\$1,000.00	N	Private Lab cost associated with shipping and testing for intestinal enterococci at least 5 times per season. Public Health Services conducts weekly routine beach water sampling during the operating season for Escherichia coli (E.coli) <u>only</u> via Public Health Ontario Lab. A commitment must be made to providing Blue Flag Canada with 20 enterococci @samples before the Blue Flag is raised as an initial dataset, and 5 samples per season thereafter.
11	The beach must comply with the Blue Flag requirements for the following physical and chemical parameters	PHS	See #10	See #10	N	Private Lab cost associated with shipping and testing for a chemical parameter such as pH at least 5 times per season. Public Health Services conducts weekly routine beach water sampling during the operating season for Escherichia coli (E.coli) <u>only</u> via Public Health Ontario Lab.
	SUB TOTAL		\$4,000.00	\$1,000.00		
	Designation Criteria: Environmental Management	Lead	Estimated Start Up Costs	Estimated Annual Costs**	FTE- New Staff Required	Comments
12*	The local authority/beach operator must establish a beach management committee.	ES	\$200.00	\$200.00	N	Beach management committee to be established with key stakeholders and support from Swim Drink Fish (budget included for 4 x meetings/year)
13	The local authority/beach operator must comply with all regulations affecting the location and operation of the beach.	ES	N/A	N/A	N	

14*	Sensitive areas must be managed accordingly	ES	\$20,000.00	TBD	N	Consultant to be retained to prepare management plan. Additional budget will be required for annual monitoring of the sensitive dune habitat (#25). Details of monitoring to be reflected in plan.
15	The beach must be clean.	ES	\$11,781.00	\$11,781.00	Y	Enhanced cleaning schedule 1 x .33 (student)
16	Seaweed or natural debris must be left on the beach	ES	N/A	N/A	N	This is current practice. To be reflected in beach and dune management plans. See item #14
17*	Waste disposal bins/containers must be available at the beach in adequate numbers, and they must be regularly maintained	ES	FTE noted above (#15)	FTE noted above (#15)	Y	Enhance level of service
18*	Recycling bins must be available at the beach.	WM	\$1,800.00	\$1,800.00	N	The collection pricing is per year (beach operating season) in 2025 dollars, for recycling carts to be collected twice per week. Post 2025, recycling responsibilities will be transferred to producers as per the Waste Free Ontario Act. Pricing will be impacted but this impact is yet to be determined, fee has been reflected as an estimate.
19*	An adequate number of toilet or restroom facilities must be provided.	FAC	\$2,250,000.00	\$90,000.00	Y	The feasibility audit determined requirement for additional restroom facilities to support beach use. Additional staff staging and equipment storage will be required and has been incorporated into this budget line. This budget line will need to be further refined through detailed design and associated costing.

20	The restroom facilities must be kept clean.	ES	See #15	See #15	See #15	Enhanced cleaning schedule. Operational impacts of upgraded washroom facility to be identified in the budget request related to #19
21	The toilet or restroom facilities must have controlled sewage disposal.	FAC	N/A	N/A	N	
22	Camping, driving and dumping are prohibited on the beach	ES	See #6	See #6	N	Add regulatory signage
23	Access to the beach by dogs and other domestic animals must be strictly controlled.	ES	See #6	See #6		Add regulatory signage
24	All buildings and beach equipment must be appropriately maintained	FAC, REC, ES	see comment	see comment	Y	Annual operating budgets for facilities maintenance, equipment repair included in Estimate Annual Costs category per item.
25*	Marine and freshwater sensitive habitats in the vicinity of the beach must be monitored	ES	\$20,000.00	\$20,000.00	N	Consultant to be retained to prepare management plan. Additional budget will be required for annual monitoring of the sensitive dune habitat. Details of monitoring to be reflected in management plan (#14).
26	A sustainable means of transportation should be promoted to the beach area	ES	N/A	N/A	N	Beach location is on the Waterfront Trail and Hamilton Street Railway Networks.
	SUB TOTAL		\$2,303,781.00	\$123,781.00		
	Designation Criteria: Safety and Services	Lead	Estimated Start Up Costs	Estimated Annual Costs**	FTE- New Staff Required	Comments
27*	Appropriate public safety control measures must be implemented. OPTION 1	REC	\$10,300.00	\$2,500.00	N	Option 1 includes lifesaving equipment/first aid stationed on the beach, emergency phone, life saving society (LSS) audit

27*	Appropriate public safety control measures must be implemented. OPTION 2	REC	\$334,212.00	\$272,061.00	Y	Option 2 is a lifeguarded beach option and may be required if attendance to the beach is high enough to warrant as determined by the LSS audit once beach is in operation. LSS audit has been included in this option.
28*	First aid equipment must be available on the beach.	REC	See item #27	See item #27	N	First aid equipment including standard supplies
29	Emergency plans to cope with pollution risks must be in place.	ES	N/A	N/A	N	To be developed with key stakeholders.
30	There must be the management of different users and uses of the beach to prevent conflicts and accidents.	ES	N/A	N/A	N	
31	There must be safety measures in place to protect users of the beach.	ES	\$2,000.00	\$80.00	N	Safe access to the beach may include handrails, wheelchair access including parking spaces, marked pedestrian crossings.
32	A supply of drinking water should be available at the beach.	ES	N/A	N/A	N	Water drinking fountain exists at proposed location.
33*	At least one Blue Flag beach in each municipality must have access and facilities provided for the physically disabled.	ES	\$15,000.00	\$600.00	N	Additional beach and water equipment to enhance accessibility for example beach mats, floating wheelchair, other Accessibility for Ontarians with Disabilities Act (AODA) additions to be investigated with stakeholders.
	SUB TOTAL (OPTION 1 - Lifesaving Equipment)		\$27,300.00	\$3,180.00		
	SUBTOTAL (OPTION 2- Lifeguarded Beach)		\$351,212.00	\$272,741.00		

Option A - Lifesaving Equipment Only		
Total Estimated Costs		
ESTIMATED START UP COSTS		\$2,360,081.00
ESTIMATED ANNUAL OPERATING COSTS		\$138,561.00
Option B - Seasonally Lifeguarded Beach		
Total Estimated Costs		
ESTIMATED START UP COSTS		\$2,683,993.00
ESTIMATED ANNUAL OPERATING COSTS		\$408,122.00



City of Hamilton Report for Consideration

To: Chair and Members
Public Works Committee

Date: June 9, 2025

Report No: PW24058(a)

Subject/Title: Canada Public Transit Fund – Capital Plan
Application

Ward(s) Affected: City Wide

Recommendations

- 1) That the General Manager, Public Works, or their designate, **BE DIRECTED** and **BE APPROVED** to submit to Housing, Infrastructure and Communities Canada, on behalf of the City, a 5-year capital plan application for the purchase of replacement vehicles in accordance with the terms and conditions associated with the Canada Public Transit Fund;
- 2) That the Director of Transit, or their designate, **BE DIRECTED** and **BE APPROVED** to submit future capital plan amendments that may be required on behalf of the City, to Housing, Infrastructure and Communities Canada, provided that such amendments are acceptable to the General Manager, Public Works or their designate;
- 3) That the Mayor and Clerk **BE DIRECTED** and **BE APPROVED** to execute on behalf of the City, all necessary agreements and documentation, including Contribution Agreements to receive funding under the Canada Public Transit Fund with content satisfactory to the General Manager, Public Works, or their designate, and in a form satisfactory to the City Solicitor;
- 4) That where required to give effect and authorize the signing of a Contribution Agreement between the City of Hamilton and His Majesty the King as represented by the Minister of Housing, Infrastructure and Communities Canada, to receive funding under Canada Public Transit Fund, Legal staff **BE DIRECTED** to prepare a By-law in the form satisfactory to the City Solicitor for consideration by Council; and

- 5) That staff **BE DIRECTED** and **BE APPROVED** to procure replacement fleet as contained in the 5-year Capital Plan submission of the Canada Public Transit Fund, upon receipt of approval of the Capital Plan submission from the Ministry of Housing, Infrastructure and Communities Canada.

Key Facts

- In September 2024, the Transit Division submitted an Expression of Interest to the Housing, Infrastructure and Communities Canada as Stage 1 of the application process for funding.
- On November 27, 2024, Mayor Horwath was advised by Housing, Infrastructure and Communities Canada that the City would receive a 10-year allocation of \$62,123,260 (\$6,212,326 annually).
- The Transit Division is now ready to proceed to Stage 2 of the process with the submission of a Capital Plan Application, which is a requirement to receive the funding.
- Through this report, staff are seeking approval from Council to submit a 5-year Capital Plan application to Housing, Infrastructure and Communities Canada, as the second phase in the application process for funding under the Baseline Funding stream of the Canada Public Transit Fund.

Financial Considerations

Baseline Funding will provide up to 40% federal funding for capital projects and up to 80% for non-capital projects to a maximum annual of \$6,212,326 for 10 years until 2035/36. Annual funding allocations must be used in each fiscal year and cannot be stacked or banked to future fiscal years. Considering the ongoing needs for replacement buses, the opportunity that the fund provides will allow the City to avoid paying up to \$62M from reserve over the next 10 years which will assist in making the reserve fund viable over the long term.

Background

On July 17, 2024, the Federal Government introduced the Canada Public Transit Fund. This new fund will provide municipalities and transit agencies three billion dollars per year in permanent and predictable public transit funding beginning in the 2026/27 fiscal year.

The funding will be delivered through three streams:

- Baseline Funding
- Targeted Funding Streams
- Metro-Regional Agreements

The Baseline Funding stream is a \$500 million annual fund allocated across Canada based on a formula that considers both ridership and population metrics. The fund will provide federal funding for ten years to support routine capital and non-capital investments. The funding is a two-stage application process:

Stage 1 - Expression of Interest

Stage 2 - Capital Plan Application

The Transit Division responded to the Expression of Interest in September 2024 and on November 27, 2024, Mayor Horwath was advised by Housing, Infrastructure and Communities Canada that the City would receive a 10-year allocation of \$62,123,260 (\$6,212,326 annually until the 2035/36 fiscal year). This annual amount will be recalculated at Year 5 but will not decrease.

Funding will be offered in regular annual payments. Use of multiple sources of grant funding, referred to as Stacking, is not permitted.

The City is now ready to proceed to Stage 2 of the process with the submission of a Capital Plan Application, a requirement to receive the funding.

Analysis

Stage two, Capital Plan Application, consists of a further two-part submission:

- Part One – Capital Plan Application
- Part Two – Components

The City has the option to submit a 5-year or 10-year capital plan that outlines which projects/components the City will submit for Baseline Funding. Regardless of which term is selected, Housing, Infrastructure and Communities Canada will enter into a Contribution Agreement with the City for 10 years. Recipients who submit a 5-year plan will be offered to submit a further 5-year plan at a future date.

Detailed information of any construction and/or procurement activities that will take place as part of the capital plan must be submitted to Housing, Infrastructure and Communities Canada and are called “components” of the plan. This could include activities such as procurement of new buses, construction of new transit facilities, studies etc. No work or procurement on a component can commence until Housing, Infrastructure and Communities Canada confirms its eligibility for inclusion in the capital plan.

The final funding allocation provided at the time of approval-in-principle of the capital plan will be the maximum federal contribution. Component costs that exceed the maximum contribution will be the responsibility of the City.

For a Capital Plan to be eligible for funding, the City must meet all applicable program requirements including:

- Communities with populations above 300,000 will be required to complete a Housing Needs Assessment.

Canada Public Transit Fund – Capital Plan Application (PW24058(a)) (City Wide)
Page 4 of 5

In addition, communities with population of more than 150,000 will be required to:

- Concentrate more housing development near transit by allowing high-density within 800m of high-frequency or higher-order transit.
- Eliminate mandatory minimum off-street parking requirements within 800m of high-frequency or higher-order transit, excluding accessibility requirements.
- Enable more housing supply near post-secondary institutions by allowing high-density housing as-of-right within 800m of recognized post-secondary institutions.

The City is well positioned to meet these requirements, as most have already been met and/or are being updated as part of ongoing initiatives such as the Major Transit Station Area (MTSA) planning work or the Zoning By-law review.

Additional requirements may include Environmental Assessments, Indigenous Consultation and Green House Gas Assessments.

After conducting reviews of current and future budgets, staff recommend that Baseline Funding for the years 2026/27 to 2030/31 be directed to support the purchase of annual replacement buses. Quantity of buses purchased under the program will be determined annually, relative to purchase price. Baseline Funding will not cover all annual costs of the replacement fleet program as the maximum annual funding contribution is 40% to a maximum of \$6,212,326. The City will be required pay the balance from fleet reserves.

Fiscal Year*	Annual Cost (replacement fleet forecast)	Canda Public Transit Fund Allocation	Balance from Reserves
2026/27	\$26,321,000	\$6,212,326	\$20,108,674
2027/28	\$15,856,000	\$6,212,326	\$9,643,674
2028/29	\$15,600,000	\$6,212,326	\$9,387,674
2029/30	\$37,003,000	\$6,212,326	\$30,790,674
2030/31	\$26,139,000	\$6,212,326	\$19,926,674

*Fiscal year is April 1 to March 31

Staff will be required to issue purchase orders for replacement fleet 12-18 months in advance of the corresponding fiscal year as the Canda Public Transit Fund program only recognizes the date of payment as the date of eligible expense and not the date of purchase order. For example, for costs to be eligible and claimed in year 2026/27, a purchase order needs to be issued by mid-2025 so that buses can be fabricated, delivered and invoiced for the April 1, 2026 to March 30, 2027 fiscal year. Purchases for future years of the program will be ordered correspondingly.

Appendix “A” attached to Report PW24058(a) contains the proposed Capital Plan Application submission.

In order to receive Baseline funding through the Canada Public Transit Fund, the City will be required to enter into a Contribution Agreement with the Government of Canada.

Baseline funding directed to the purchase of annual bus replacements will have no requirement for additional FTE.

Alternatives

Committee can opt to direct staff to not submit a Capital Plan Application for Baseline Funding and forego the opportunity of \$62,123,260 in funding.

Relationship to Council Strategic Priorities

Report PW24058(a) aligns with the following Council Priorities:

1. Sustainable Economic & Ecological Development
 - 1.1. Reduce the burden on residential taxpayers
 - 1.2. Facilitate the growth of key sectors

Continued review of funding programs and their associated projects ensures City resources are managed efficiently.

Previous Reports Submitted

- [PW24058 Canada Public Transit Fund - Permanent Baseline Funding, Public Works Committee September 30, 2024](#)

Consultation

Dianne Hicks, Manager, Finance and Administration, Corporate Services

Appendices and Schedules Attached

Appendix A: Baseline Funding, Capital Plan Application

Prepared by: Tanya Detmar, SPM Transit Capital Infrastructure
Public Works Department, Transit Division

Submitted and recommended by: Nancy Purser, Acting Director of Transit
Public Works Department, Transit Division

Appendix “A” to Report PW24058(a)
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Capital Plan Investments Overview			
Area of Investment	Activities/Assets/Additional Details	Eligible Costs	Baseline Funding Allocation
Non-Capital Components			
Non-Capital	Includes planning projects, feasibility studies, stand-alone design work, data projects, etc.	\$	\$
Capital Components			
Rolling Stock	Buses	\$120,919,000	\$31,061,630
	Rail (includes subway, heavy rail, light rail, streetcar)	\$	\$
	Other (includes Ferries, specialized transit vehicles, large passenger vans, etc.)	\$	\$
Fixed Assets	Passenger stations, terminals, transit shelters, stops	\$	\$
	Maintenance and storage facility (including garages, railway shops, service facilities, charging and fuel stations)	\$	\$
	Other (includes bicycle racks, charging and fuel stations, etc.)	\$	\$
Transit Exclusive	Includes heavy or light railway track, tunnels, roadways, etc.	\$	\$
Active Transportation	Includes bikeways, footbridges and non-paved pathways, etc.	\$	\$
Total		\$120,919,000	\$31,061,630

Fiscal Breakdown					
Please estimate when Eligible Costs will be incurred per fiscal year (April 1 to March 31).					
2024-2025	\$	2028-2029	\$ 15,600,000	2032-2033	\$
2025-2026	\$	2029-2030	\$37,003,000	2033-2034	\$
2026-2027	\$26,321,000	2030-2031	\$26,139,000	2034-2035	\$
2027-2028	\$15,856,000	2031-2032	\$	2035-2036	\$
Note: Fiscal years 2024/25 to 2030/31 are required from all recipients. If you wish to submit a 10-year capital plan you are required to provide information up to fiscal year 2035/36.					

CITY OF HAMILTON

MOTION

Public Works Committee: June 9, 2025

MOVED BY COUNCILLOR M. WILSON.....

SECONDED BY COUNCILLOR.....

Appreciation Designation of Arkell Street, Hamilton, as "Arkells' Alley" (Ward 1)

WHEREAS, the Hamilton band, the Arkells, were formed on and took their name from Arkell Street in Ward 1;

WHEREAS, the Arkells have been significant champions for the City of Hamilton for over 20-years;

WHEREAS, the Arkells host a regular "Rally in the Alley" in the heart of Hamilton's civic stadium, an event that supports local organizations in Hamilton;

WHEREAS, the Arkells have provided funding directly to projects in areas of the City such as the refurbishment of a City of Hamilton basketball court at Woodlands Park; and

WHEREAS, the Arkells have been honoured for their positive contributions to community and Canada as recognized by Canada's Walk of Fame committee.

THEREFORE, BE IT RESOLVED:

- (a) That the Transportation Division be directed to design, fabricate and install commemorative signs to formally dedicate the block of Arkell Street from Newton Street to Paisley Avenue Street, Hamilton, as "Arkells' Alley", to be funded from the Ward 1 Capital Discretionary Account #3302309100 at an upset limit, including contingency, not to exceed \$1,500; and
- (b) That the General Manager of Public Works and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents to formally dedicate the entire the Arkell Street block, Hamilton, as "Arkells' Alley", with such terms and conditions in a form satisfactory to the City Solicitor.

CITY OF HAMILTON

M O T I O N

Public Works Committee: June 9, 2025

MOVED BY COUNCILLOR N. NANN

SECONDED BY COUNCILLOR.....

Road Rehabilitation on Cheever Street, Connaught Avenue South, Douglas Avenue, East Avenue North, Keith Street, Niagara Street, St. Matthews Avenue

WHEREAS, neighbourhood roads deemed to be in poor condition through the City's asset management program do not have the sufficient corresponding capital funding allocated to address resurfacing in a timely manner and are reliant on Ward-base discretionary funds;

WHEREAS, the following streets in Ward 3 were assessed by Engineering Services in Public Works and classified as very poor, poor, and/or identified by the community and verified by staff as in need of road rehabilitation to extend the life of the roadway and therefore improve service levels and reduce maintenance costs:

VERY POOR

- Connaught Avenue South - Dunsmure Road to Main Street East
- Niagara Street - Munroe Street to Burlington Street
- St. Matthews Avenue - Barton Street East to Birge Street
- Douglas Avenue - Shaw Street to Mars Avenue

POOR

- Connaught Avenue South - King Street East to Dunsmure Road
- Cheever Street - Shaw Street to Mars Avenue
- Keith Street - Emerald Street North to Wentworth Street North

COMMUNITY-IDENTIFIED - POOR

- East Avenue North - King Street East to Birge Street

WHEREAS, residents living adjacent to these roadways have advocated for safer streets and the need to address the road surface deficiencies;

WHEREAS, the funding sources of the 2018 Surplus Neighbourhood Road Priorities Account, Canada Community-Building Fund (CCB), Minor Maintenance Fund, and Discretionary Ward 3 Area Rating Fund are available to the Ward 3 City Councillor, with Council approval, to be used for road resurfacing.

10.2

THEREFORE, BE IT RESOLVED:

- (a) That Transportation Division be authorized and directed to rehabilitate the road and associated concrete works (as required) on Cheever Street, Connaught Avenue South, Douglas Avenue, East Avenue North, Keith Street, Niagara Street, St. Matthews Avenue;
- (b) That all costs associated with the road resurfacing scope of work, be funded from the Ward 3 - 2018 Surplus for Neighbourhood Roads Account # 4031811803 (\$900,000 including non-recoverable HST) and the Ward 3 Capital Re-Investment Reserve #108053 (\$1,700,000), at an upset limit, including contingency, not to exceed a total of \$2,600,000, with design anticipated to commence this year (2025) and construction to be completed in 2026 for the following roads:
 - (i) Cheever Street - Shaw Street to Mars Avenue;
 - (ii) Connaught Avenue South – Main Street East to King Street East;
 - (iii) Douglas Avenue - Shaw Street to Mars Avenue;
 - (iv) East Avenue North - King Street East to Robert Street;
 - (v) East Avenue North – Barton Street to Birge Street;
 - (vi) Keith Street - Emerald Street North to Wentworth Street North;
 - (vii) Niagara Street - Munroe Street to Burlington Street East;
 - (viii) St. Matthews Avenue - Barton Street East to Birge Street; and
- (c) That the General Manager and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

CITY OF HAMILTON

M O T I O N

Public Works Committee: June 9, 2025

MOVED BY COUNCILLOR M. SPADAFORA

SECONDED BY COUNCILLOR

Road Rehabilitation on Farmer Court, Fonthill Road, Gillard Street, Glebe Court, Glen Arms Street, Glenayr Street, Glenhaven Court, Kordun Street, Lynwood Road, Stanlow Crescent, Hamilton (Ward 14)

WHEREAS, Farmer Court, Fonthill Road, Gillard Street, Glebe Court, Glen Arms Street, Glenayr Street, Glenhaven Court, Greenshire Drive, Kordun Street, Lynwood Road, Stanlow Crescent, all in Ward 14, are in need of road rehabilitation to extend the life of these roadways and therefore improve service levels and reduce maintenance costs.

THEREFORE, BE IT RESOLVED:

- (a) That Public Works staff be authorized and directed to rehabilitate the road and associated concrete works (as required) on Farmer Court, Fonthill Road, Gillard Street, Glebe Court, Glen Arms Street, Glenayr Street, Glenhaven Court, Greenshire Drive, Kordun Street, Lynwood Road, Stanlow Crescent;
- (b) That all costs associated with the road resurfacing scope of work, to be completed by Engineering Services, be funded from the Ward 14 Capital Re-Investment Reserve #108064 of \$1,600,000 and Ward 14 Minor Maintenance Account #4031911614 of \$500,000, for an upset limit, including contingency, not to exceed a total of \$2,100,000, with design anticipated to commence this year and construction to be completed in 2026 for the following roads:
 - (i) Farmer Court – North End of Street to Wendover Drive;
 - (ii) Fonthill Road – Wendover Drive to Hadeland Avenue;
 - (iii) Gillard Street – Gardiner Drive to Gemini Drive;
 - (iv) Glebe Court – West End of Street to Gillard Street;
 - (v) Glen Arms Street – Gemini Drive to North End of Street;
 - (vi) Glenayr Street – Gemini Drive to Greenshire Drive;
 - (vii) Glenhaven Court – South End of Street to Greenshire Drive;
 - (viii) Greenshire Drive – Upper Paradise to Cranbrook Drive;
 - (ix) Kordun Street – Juliebeth Drive to Upper Paradise Road;
 - (x) Lynwood Road – Appleford Road to Wendover Drive; and
 - (xi) Stanlow Crescent – Greenshire Drive to Cranbrook Drive;

10.3

- (c) That the General Manager and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

10.4

CITY OF HAMILTON

MOTION

Public Works Committee: June 9, 2025

MOVED BY COUNCILLOR J. BEATTIE.....

SECONDED BY COUNCILLOR.....

**Portable Toilets to Support Stoney Creek Little League, Various City Parks,
Hamilton (Ward 9)**

WHEREAS, Stoney Creek Little League offers programming at various City Parks ball diamonds;

WHEREAS, not all parks have washroom facilities;

WHEREAS, the following locations programmed by Stoney Creek Little League do not have washroom facilities available: Cherry Heights Park, Albion Estates Park, Ferris Park, Green Acres Park, and Paramount Park;

WHEREAS, Stoney Creek Little League has requested support for the provision of washrooms at the above listed locations; and

WHEREAS, additional funding for the rental and cleaning of accessible portable toilet(s) for the 2025 season through to November 9th, 2025, is required.

THEREFORE, BE IT RESOLVED:

- (a) That the provision of accessible portable toilet(s) to support Stoney Creek Little League, to be funded from the Stoney Creek Compensation Royalties #117036 at an upset limit, including contingency, not to exceed \$6,000; and
- (b) That the General Manager, Public Works or designate be authorized and directed to approve and execute any and all required agreements and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor, related to Portable Toilets to Support Stoney Creek Little League, Various City Parks, Hamilton.

10.5

CITY OF HAMILTON

MOTION

Public Works Committee: June 9, 2025

MOVED BY COUNCILLOR E. PAULS.....

SECONDED BY COUNCILLOR.....

**Inch Park Accessible Portable Toilets, 400 Queensdale Avenue East, Hamilton
(Ward 7)**

WHEREAS, Inch Park, 400 Queensdale Avenue East, Hamilton, is home to Hamilton Challenger Baseball, an organization that provides sports for players with special needs;

WHEREAS, Hamilton Challenger Baseball consists of more than 190 players and 60 dedicated volunteers, and offers the opportunity for those with developmental and physical disabilities to be empowered and assert their independence through sport;

WHEREAS, Hamilton Challenger Baseball has funded improvements to Inch Park, 400 Queensdale Avenue East, Hamilton, over the years; and

WHEREAS, additional funding for the rental and cleaning of accessible portable toilet(s) for the 2025 season is required.

THEREFORE, BE IT RESOLVED:

- (a) That the provision of accessible portable toilet(s) to support the Hamilton Challenger Baseball 2025 season, to be funded from the Ward 7 Capital Discretionary Account (#3302309700), at an upset limit including contingency not to exceed \$2,000, be approved; and
- (b) That the General Manager, Public Works or designate be authorized and directed to approve and execute any and all required agreements and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor, related to Inch Park Accessible Portable Toilets, 400 Queensdale Avenue East, Hamilton.

10.6

CITY OF HAMILTON

MOTION

Public Works Committee: June 9, 2025

MOVED BY COUNCILLOR M. TADESON.....

SECONDED BY COUNCILLOR.....

Mount Hope Community Park Portable Toilet, 3027 Homestead Drive, Mount Hope (Ward 11)

WHEREAS, Mount Hope Community Park, 3027 Homestead Drive, Mount Hope, is used by multiple user groups including Ancaster Little League, and Binbrook Bisons Baseball;

WHEREAS, significant improvements have been invested into the baseball diamond at Mount Hope Park to attract and support the active community baseball programs; however there is no access to washrooms onsite for players or spectators;

WHEREAS, the Mount Hope Community Park also features a spray pad that attracts visitors from throughout Mount Hope Village and outlying communities who would benefit from washroom facilities; and

WHEREAS, additional funding for the rental and cleaning of accessible portable toilet(s) for the 2025 season through to September 2025, is required.

THEREFORE, BE IT RESOLVED:

- (a) That the provision of a portable toilet to the Mount Hope Community Park for the summer months (May-September) of 2025, to be funded from the Ward 11 Non-Property Tax Revenue Account #3301609611, at an upset limit including contingency not to exceed \$2,000, be approved; and
- (b) That the General Manager, Public Works or designate be authorized and directed to approve and execute any and all required agreements and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.

10.7

CITY OF HAMILTON

MOTION

Public Works Committee: June 9, 2025

MOVED BY COUNCILLOR M. FRANCIS.....

SECONDED BY COUNCILLOR.....

Henry and Beatrice Warden Park Accessible Portable Toilets, 55 Lake Avenue North, Hamilton (Ward 5)

WHEREAS, patrons of Henry and Beatrice Warden Park, 55 Lake Avenue North, Hamilton, have requested accessible portable toilets;

WHEREAS, not all parks have washroom facilities;

WHEREAS, the Councillor has requested support for the provision of washrooms at the above listed locations; and

WHEREAS, additional funding for the rental and cleaning of accessible portable toilet(s) for the 2025 season through to November 9th, 2025, is required.

THEREFORE, BE IT RESOLVED:

- (a) That the provision of accessible portable toilet(s), to be funded from the Ward 5 Capital Re-Investment Reserve #108055 at an upset limit, including contingency, not to exceed \$2,000; and
- (b) That the General Manager, Public Works or designate be authorized and directed to approve and execute any and all required agreements and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor, related to Henry and Beatrice Warden Park, 55 Lake Avenue North, Hamilton.

CITY OF HAMILTON

MOTION

Public Works Committee: June 9, 2025

MOVED BY COUNCILLOR M. FRANCIS.....

SECONDED BY COUNCILLOR

Installation of Speed Cushions as a Traffic Calming Measure on Montmorency Drive (Ward 5)

WHEREAS, the City of Hamilton has adopted Vision Zero approach which considers human error as part of the roadway safety equation;

WHEREAS, residents on Montmorency Drive in Ward 5 have advocated for the installation of speed cushions to address roadway safety concerns as a result of speeding;

WHEREAS, the Transportation Division has not completed a traffic calming warrant for Montmorency Drive, and the Ward Councillor has opted to bypass this step in the speed cushion process due to the strong advocacy and expressed desires of local residents;

WHEREAS, signatures were collected from residents resulting in support by 27 of 37 (73%) homes on Montmorency Drive for the installation of speed cushions as a traffic calming measure; and

WHEREAS, the Transportation Division conducted a review to select suitable speed cushion locations on Montmorency Drive, which have been reviewed by the Ward office.

THEREFORE, BE IT RESOLVED:

- (a) That the Transportation Division be authorized and directed to install 2 speed cushions on Montmorency Drive at approximately 339/340 and 371/372 as a traffic calming measure and as part of Transportation's 2025 speed cushions installation program;
- (b) That all costs associated with the installation of traffic calming measures be funded through the Ward 5 Capital Re-Investment Reserve #108055 at an upset limit, including contingency, not to exceed \$6,000; and

- (c) That the General Manager of Public Works and City Clerk be authorized and directed to execute any required agreement(s) and ancillary documents, with such terms and conditions in a form satisfactory to the City Solicitor.