



**City of Hamilton**  
**DOWNTOWN SUB-COMMITTEE**  
**AGENDA**

**Meeting #:** 25-002  
**Date:** July 24, 2025  
**Time:** 9:30 a.m.  
**Location:** Council Chambers  
Hamilton City Hall  
71 Main Street West

Carrie McIntosh, Legislative Coordinator (905) 546-2424 ext.2729

	<b>Pages</b>
1. CALL TO ORDER	
2. CEREMONIAL ACTIVITIES	
3. APPROVAL OF AGENDA	
4. DECLARATIONS OF INTEREST	
5. APPROVAL OF MINUTES OF PREVIOUS MEETING	
5.1 April 1, 2025	3
6. DELEGATIONS	
7. ITEMS FOR INFORMATION	
8. ITEMS FOR CONSIDERATION	
9. MOTIONS	
9.1 Flyers and Posters on City Infrastructure	7
9.2 Functionality and Monitoring of Security Cameras	9
9.3 Monitoring and Maintenance of Ferguson Station	11

9.4	Noise Control By-law and Street Performance Policy	13
9.5	Pedestrian Safety at the Intersection of King Street East and Walnut Street	15
9.6	Street Lighting, Banner Arms, and Pole Bases	17
9.7	Waste Receptacles in the Downtown Core	19
10.	<b>NOTICE OF MOTIONS</b>	
11.	<b>GENERAL INFORMATION / OTHER BUSINESS</b>	
12.	<b>ADJOURNMENT</b>	



## Hamilton

### **CLEANLINESS AND SECURITY IN THE DOWNTOWN CORE TASK FORCE MINUTES CSDC 25-001**

1:30 p.m.

Tuesday, April 1, 2025

Council Chambers, Hamilton City Hall (Hybrid)

71 Main Street West

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**Present:** Councillor M. Wilson  
S. Braithwaite (Vice-Chair), International Village BIA  
K. Roe, Citizen Member (virtually)  
E. Wakeford, Citizen Member  
H. Caplette, Citizen Member (virtually)  
E. Walsh, Downtown BIA

**Absent**

**With Regrets:** Councillor C. Kroetsch (Chair) - Personal

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**1. CALL TO ORDER**

Acting Chair Braithwaite called the meeting to order at 1:30 p.m.

**2. CEREMONIAL ACTIVITIES**

There were no ceremonial activities.

**3. APPROVAL OF AGENDA**

**(Wakeford/M. Wilson)**

That the agenda for the April 1, 2025 Cleanliness and Security in the Downtown Core Task Force, be approved, as presented.

**CARRIED**

**4. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**5. APPROVAL OF MINUTES OF PREVIOUS MEETING**

**(i) September 12, 2024  
(Wakeford/M. Wilson)**

**General Issues Committee – April 30, 2025**

That the Minutes of the September 12, 2024, meeting of the Cleanliness and Security in the Downtown Core Task Force be adopted, as presented.

**CARRIED**

## **6. DELEGATIONS**

There were no Delegations.

## **7. ITEMS FOR INFORMATION**

S. Braithwaite relinquished the Chair to E. Walsh

### **7.1 Intersection at King Street East and Walnut Street North (No Copy)**

S. Braithwaite provided a verbal overview respecting the Intersection at King Street East and Walnut Street North.

S. Braithwaite assumed the Chair.

### **7.2 Street Light Bases (No Copy)**

Carolyn Ryall, Director of Transportation, provided a verbal update respecting Street Light Bases.

### **7.3 Selection Process for New Members to the Cleanliness and Security in the Downtown Task Force**

#### **(Walsh/Wakeford)**

That the Selection Committee for Agencies, Boards and Sub-Committees be requested to fill the three small business vacancies on the Cleanliness and Security in the Downtown Core Task Force.

**CARRIED**

### **7.4 Sidewalk Safety and Private Property (No Copy)**

No update.

### **7.5 People Experiencing Homelessness and Forced to Live on City Sidewalks (No Copy)**

Grace Mater, General Manager of Healthy and Safe Communities, and Michelle Baird, Director of Housing Services, addressed Committee respecting People Experiencing Homelessness and Forced to Live on City Sidewalks.

**7.6 Ferguson Station Gate Repairs (No Copy)**

Cynthia Graham, Director of Environmental Services, provided a verbal update respecting the Ferguson Station Gate Repairs.

**(M. Wilson/Walsh)**

That staff report back to the Cleanliness and Security in the Downtown Core Task Force respecting what information presently exists on the condition and infrastructure present at Ferguson Station.

**CARRIED**

**7.7 Ferguson Avenue Fountain (No Copy)**

Cynthia Graham, Director of Environmental Services, provided a verbal update respecting the Ferguson Avenue Fountain.

**7.8 Noise Control By-law and Street Performance Policy (No Copy)**

Devon Hogue, Business Development Consultant, addressed Committee respecting the Noise Control By-law and Street Performance Policy, with the aid of a PowerPoint presentation.

**(i) (Caplette/Walsh)**

(a) That the following Items for Information, be received:

- (1) Intersection at King Street East and Walnut Street North (Item 7.1)
- (2) Street Light Bases (Item 7.2)
- (3) People Experiencing Homelessness and Forced to Live on City Sidewalks (Item 7.5)
- (4) Ferguson Station Gate Repairs (Item 7.6)
- (5) Ferguson Avenue Fountain (Item 7.7)

(b) That the following presentation be received:

- (1) Noise Control By-law and Street Performance Policy (Item 7.8)

**CARRIED**

**8. ITEMS FOR CONSIDERATION**

**8.1 Re-Naming the Cleanliness and Security in the Downtown Core Task Force**

**(Walsh/M. Wilson)**

**Cleanliness and Security in the Downtown Core Task Force  
Minutes CSDC 25-001**

**April 1, 2025  
Page 4 of 4**

That Re-Naming of the Cleanliness and Security in the Downtown Core Task Force be deferred to the next meeting of the Committee.

**CARRIED**

**9. MOTIONS**

There were no Motions.

**10. NOTICE OF MOTIONS**

There were no Notice of Motions.

**11. GENERAL INFORMATION / OTHER BUSINESS**

There was no General Information / Other Business.

**12. ADJOURNMENT**

There being no further business, the Cleanliness and Security in the Downtown Core Task Force adjourned at 2:28 p.m.

Respectfully submitted,

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Carrie McIntosh  
Legislative Coordinator  
Office the City Clerk

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Susie Braithwaite  
Acting Chair, Cleanliness and  
Security in the Downtown Core Task  
Force

# 9.1

## CITY OF HAMILTON

### MOTION

Downtown Sub-Committee - July 24, 2025

**MOVED BY E. WAKEFORD.....**

**SECONDED BY E. WALSH.....**

#### **Flyers and Posters on City Infrastructure**

WHEREAS flyers and posters are routinely placed on City infrastructure including light standards, traffic signals, and other poles in the downtown core;

WHEREAS flyers and posters are routinely left up after they are no longer relevant;

WHEREAS flyers and posters were being routinely removed from City infrastructure where they were not authorized to be placed; and

WHEREAS section 5.8 of the Sign By-law (10-197) states there is a “maximum display period of 21 days and not more than 3 days after the event or other activity the Poster advertises”.

THEREFORE, BE IT RESOLVED:

That City staff report through a Recommendation Report to the Downtown Sub-Committee at its next meeting on the following:

- (a) A review of the historical programs and policies that were in place to address compliance with the Sign By-law with respect to flyers and posters.
- (b) A review and analysis of the current practice of gaining compliance with the Sign By-law with respect to flyers and posters.
- (c) Recommendations for how to improve the City’s practices with gaining compliance with the Sign By-law with respect to flyers and posters including:
  - (i) whether or not this work can be conducted by the Downtown Hamilton Clean Team;

## 9.1

- (ii) the potential to install postering kiosks around the downtown core for all flyers and posters as opposed to permitting them on other City infrastructure; and
- (iii) what resources would be required to conduct this work and report back on it annually to the Downtown Sub-Committee.



# 9.2

## CITY OF HAMILTON

### MOTION

Downtown Sub-Committee - July 24, 2025

**MOVED BY COUNCILLOR C. KROETSCH .....**

**SECONDED BY S. BRAITHWAITE.....**

#### Functionality and Monitoring of Security Cameras

WHEREAS, it has been publicly reported that security cameras, including those in the downtown core, have not been functional since 2021 and are not being monitored; and

WHEREAS, according to that public reporting, this was done partly in response to the City announcing its Digital Transformation and Smart City initiative in 2019.

THEREFORE, BE IT RESOLVED:

That City staff report back through an Information Report to the Downtown Sub-Committee at its next meeting on the following:

- (a) Reasons security cameras in the downtown core that were no longer functional were not replaced in 2021 including:
  - (i) Whether or not there were other reasons for not replacing cameras apart from the City's Digital Transformation and Smart City initiative in 2019;
  - (ii) The number of security cameras that were active on or before 2021;
  - (iii) When security cameras were installed and why they all reached end of life in 2021; and
  - (iv) Who was responsible for monitoring the cameras, who owned them, and who controlled them.
- (b) Reasons monitoring of the security cameras in the downtown core stopped and when monitoring stopped (whether in 2021 or before).



# 9.3

## CITY OF HAMILTON

### MOTION

Downtown Sub-Committee - July 24, 2025

**MOVED BY S. BRAITHWAITE.....**

**SECONDED BY COUNCILLOR C. KROETSCH.....**

#### **Monitoring and Maintenance of Ferguson Station**

WHEREAS, the City established Ferguson Station in order to conduct programming and otherwise activate the area of Ferguson Avenue and King Street East in the International Village;

WHEREAS, the International Village BIA has regularly programmed and activated this space;

WHEREAS, there is an active outreach group who provide meals and other support services to as many as 300 to 400 people at Ferguson Station on Wednesdays and have been doing so for approximately 8 years;

WHEREAS, the City is actively working to assist this group, and others like it, to obtain a permit to provide these services in an area that is safe to do so and has the appropriate capacity and space requirements;

WHEREAS, the International Village BIA regularly reaches out to the City, including the Hamilton Police Service, to ask for assistance with respect to cleanups, repainting, repairs, graffiti remediation, and housing outreach at Ferguson Station; and

WHEREAS, it is not sustainable for the International Village BIA to maintain the City's assets, like Ferguson Station.

THEREFORE, BE IT RESOLVED:

- (a) That City staff report through a Memo or Information Report to the Downtown Sub-Committee at its next meeting on the following:
  - (i) Timing for the installation of new gates at Ferguson Station to make it easier to access its central structure for events and other programming;

## 9.3

- (ii) Timing for providing a permit to and relocating the outreach group who currently use Ferguson Station on Wednesdays;
- (iii) Plans for proactive and regular maintenance at Ferguson Station to ensure the International Village BIA does not have to follow up regularly including graffiti removal, power washing, and painting;
- (iv) Plans for proactive coordination around planned programming and events at Ferguson Station;
- (v) Plans for proactively working with the Hamilton Police Service around issues of community safety, crime, and other policing matters at Ferguson Station; and
- (vi) Plans for proactively working with the Housing Focused Street Outreach Team to assist those deprived of housing who regularly congregate at Ferguson Station.

# CITY OF HAMILTON

## MOTION

Downtown Sub-Committee - July 24, 2025

**MOVED BY E. WAKEFORD.....**

**SECONDED BY COUNCILLOR C. KROETSCH.....**

### Noise Control By-law and Street Performance Policy

WHEREAS, noise complaints, especially related to street performance, are common in the downtown core;

WHEREAS, the City has increased the level of service for noise complaints as of April 1, 2025;

WHEREAS, there is a gap in the way the City currently tracks and reports on noise complaints in the downtown core; and

WHEREAS, there is an effort to promote street performance in the City.

THEREFORE, BE IT RESOLVED:

- (a) That City staff report through a Recommendation Report to the Downtown Sub-Committee at its next meeting on the following:
  - (i) A review and analysis of the current manner in which noise complaints are tracked by the City;
  - (ii) A review and analysis of the City's current efforts to promote street performance;
  - (iii) Aggregate data on all noise complaints received, their locations, time of day, and other information, since the increase to the level of service for noise complaints was implemented by the City on April 1, 2025; and
  - (iv) Recommendations for how to improve the City's practices for tracking and reporting on noise complaints including what resources would be required to conduct this work and report back on it annually to the Downtown Sub-Committee.



**9.5****CITY OF HAMILTON****MOTION****Downtown Sub-Committee - July 24, 2025****MOVED BY S. BRAITHWAITE.....****SECONDED BY COUNCILLOR C. KROETSCH.....****Pedestrian Safety at the Intersection of King Street East and Walnut Street**

WHEREAS, the intersection of King Street East and Walnut Street is not safe for pedestrians as it currently lacks four ladder crosswalks to safely connect the adjacent sidewalks;

WHEREAS, the dogleg at this intersection makes it difficult for vehicle traffic;

WHEREAS, the timing of the lights and pedestrian signals should be reviewed to ensure compliance with the City's Complete Streets Design Manual;

WHEREAS, this intersection would benefit from a complete safety review to determine the best way to ensure all road users are as safe as possible, especially those most vulnerable to injury or death;

WHEREAS, this intersection will be impacted by the construction of Light Rail Transit along King Street East; and

WHEREAS, the safety issues at this intersection should be addressed before the construction of Light Rail Transit.

**THEREFORE, BE IT RESOLVED:**

- (a) That City staff report through a Recommendation Report to the Downtown Sub-Committee at its next meeting on the following:
  - (i) A safety review and analysis of the intersection of King Street East and Walnut Street; and
  - (ii) Recommendations for how to address safety concerns at this intersection including any budgetary requirements needed to make improvements in time for the 2026 budget process.





# 9.6

## CITY OF HAMILTON

### MOTION

Downtown Sub-Committee - July 24, 2025

**MOVED BY E. WALSH.....**

**SECONDED BY S. BRAITHWAITE.....**

#### **Street Lighting, Banner Arms, and Pole Bases**

WHEREAS, several street lights, light bases, and other pole bases are in disrepair in the downtown core including missing pieces or sections of metal;

WHEREAS, some street lights bases have exposed electrical wiring;

WHEREAS, not all street lighting is functioning and some street lights may not be bright enough to ensure safety;

WHEREAS, there are a number of damaged or otherwise unused banner arms throughout the downtown core; and

WHEREAS, the street light near King Street East and Ferguson Avenue (236 King Street East) is in poor condition and may be a hazard.

THEREFORE, BE IT RESOLVED:

- (a) That City staff report through a Recommendation Report to the Downtown Sub-Committee at its next meeting on the following:
  - (i) A review and analysis of all street lights, banner arms, and light bases in the downtown core including their current operational status and any needed improvements; and
  - (ii) Recommendations, including a schedule, for the repair and replacement of all street lights, banner arms, and light bases in the downtown core with costing implications to be submitted to the 2026 budget process.



# CITY OF HAMILTON

## MOTION

Downtown Sub-Committee - July 24, 2025

**MOVED BY E. WAKEFORD.....**

**SECONDED BY COUNCILLOR C. KROETSCH.....**

### **Waste Receptacles in the Downtown Core**

WHEREAS, the population has risen in the downtown core and it has become more dense due to residential development over the last 10 years;

WHEREAS, as the downtown core becomes denser there will be more pedestrians who wish to deposit waste conveniently in the City's waste receptacles, including those who need to dispose of pet waste;

WHEREAS, the City initiated a pilot project in 2024 with respect to pet waste; and

WHEREAS, the Ward 2 City Councillor has worked with City staff to increase the number of waste receptacles in the downtown core in this term of Council.

THEREFORE, BE IT RESOLVED:

- (a) That City staff report through a Memo or Information Report to the Downtown Sub-Committee at its next meeting on the following:
  - (i) A review and analysis of the 2024 pet waste pilot including whether or not the pilot will continue and how it will do so; and
  - (ii) The number of new waste receptacles added in the downtown core in this term of Council and plans for future additions, including in parks.