Audit, Finance and Administration Committee Agenda for March 2, 2011

City of Hamilton

Wednesday, March 2, 2011

9:30 a.m.

Council Chambers
City Hall
71 Main Street West
Hamilton, Ontario

Stephanie Paparella
Legislative Assistant
905-546-2424 ext 3993

Please note: All electronic devices to be switched to a non-audible function during Council and Committee meetings.

Agenda available on-line at www.hamilton.ca
1. **CHANGES TO THE AGENDA**

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(i) *Added as Item 4.1 – Delegation request, submitted by Ivan Holloway, on behalf of Capital Sewer Services Inc., respecting Contract 11-102-10, Inspection and Cured-in-Place Pipe Structural Rehabilitation for Existing Sewers in the City of Hamilton*

(ii) *Added as Item 4.2 – Delegation request, submitted by Chad Pearson, of Plexxis, respecting a Biometric Labour Expenses Control Tool*

(iii) *Added to Item 6.1 – Correspondence from Keith Beck, respecting his Proposal to Reduce the Fees Paid by the Municipality to the Fund Managers of the City’s Reserves*

(iv) *Item 8.7 – Report FCS11026 – Proposed Integrated Accessibility Regulation under the Accessibility for Ontario with Disabilities Act, 2005, which is listed as “to be distributed” on the agenda.*

(v) *Added as Item 9.2 – A motion respecting a Citizen Appointment to the Status of Women Committee*

2. **DECLARATIONS OF INTEREST**

3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

3.1 February 17, 2010

4. **DELEGATIONS REQUESTS**

5. **CONSENT ITEMS**

5.1 *Tax Appeals under Section 357 and 358 of the Municipal Act, 2001 (FCS11003(a)) (City Wide)*

5.2 *Treasurers Apportionment of Land Taxes for Various Properties in Dundas, Glanbrook and Stoney Creek (FCS11001(a)) (Wards 9, 10, 11 and 13)*

5.3 *Follow Up of Audit Report 2008-13 - Long Term Contract Review – Canada Fibers Ltd. (AUD11014) (City Wide)*

5.4 *Follow Up of Audit Report 2009-05 - Tow Procedures (AUD11018) (City Wide)*

5.5 *Water for People-Canada Donation Request (FCS11018/PW11015) (City Wide)*
5.6 Reserve/Revenue Fund Investment Performance Report - December 31, 2010 (FCS10075(a)) (City Wide)

5.7 Hamilton Future Fund Investment Performance Report - December 31, 2010 (FCS10076(a)) (City Wide)

5.8 Cemetery Accounts Investment Performance Report - December 31, 2010 (FCS10077(a)) (City Wide)

5.9 Monthly Status Report of Tenders and Requests for Proposals for January 1, 2011 to February 4, 2011 (FCS11004) (City Wide)

5.10 Committee Against Racism Minutes, dated November 23, 2010

5.11 Committee Against Racism Minutes, dated December 14, 2010

5.12 Hamilton Mundialization Committee Minutes, dated October 13, 2010

5.13 Hamilton Mundialization Committee Minutes, dated November 17, 2010

5.14 Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee Minutes, dated October 21, 2010

5.15 Lesbian, Gay, Bisexual, Transgender and Queer Advisory Committee Minutes, dated December 9, 2010

5.16 Status of Women Committee Minutes, dated September 23, 2010

5.17 Status of Women Committee Minutes, dated October 28, 2010

5.18 FOI Quarterly Report – October 1 to December 31, 2010 (CL10001(c)) (City Wide)

6. **PUBLIC HEARINGS/DELEGATIONS**

   6.1 Keith Beck, KBConsulting, respecting a Proposal to Reduce the Fees Paid by the Municipality to the Fund Managers of the City’s Reserves

7. **PRESENTATIONS**

8. **DISCUSSION ITEMS**

   8.1 Proposed Waterworks By-Law Amendments (FCS11007) (City Wide)
8.2 **Audit Report 2010-08 - Human Resources - Recruitment and Selection (AUD11011) (City Wide)**

8.3 **Audit Report 2010-11 - Citizen Service Centre - Funds Handling (AUD11012) (City Wide)**

8.4 **Audit Report 2010-07 - Information Services (IS) - Business Process Management (AUD11013) (City Wide)**

8.5 **Audit Report 2010-12 - Provincial Offences Administration (POA) - Revenue & Cash Handling (AUD11015) (City Wide)**

8.6 **Grants Sub-committee Report 11-001**

8.7 **Proposed Integrated Accessibility Regulation under the Accessibility for Ontarians with Disabilities Act, 2005 (FCS11026) (City Wide)**

9. **MOTIONS**

9.1 Citizen Appointment to the Committee Against Racism

10. **NOTICES OF MOTION**

11. **GENERAL INFORMATION/OTHER BUSINESS**

12. **PRIVATE AND CONFIDENTIAL**

12.1 Closed Session Minutes – January 19, 2011

13. **ADJOURNMENT**