Audit, Finance and Administration Committee Agenda for October 19, 2011

City of Hamilton

Wednesday October 19, 2011

9:30 a.m.

Council Chambers
City Hall
71 Main Street West
Hamilton, Ontario

Christopher Newman
Legislative Assistant
905-546-2424 ext 4102

Please note: All electronic devices to be switched to a non-audible function during Council and Committee meetings.

Committee Agenda, Live Webcasting as well as Archived Meeting Video is available on-line at www.hamilton.ca

1. **CHANGES TO THE AGENDA**

2. **DECLARATIONS OF INTEREST**

3. **APPROVAL OF MINUTES OF PREVIOUS MEETING**

3.1 **September 21, 2011**
4. **DELEGATIONS REQUESTS**

5. **CONSENT ITEMS**

5.1 Monthly Status Report of Tenders and Requests for Proposals for August 13, 2011 to September 9, 2011 (FCS11004(e)) (City Wide)

5.2 Award of Contract (C12-07-11) Transmission Services (FCS11080) (City Wide)

5.3 Award of Contract (C12-06-11) Inventory Management & Supply of Windshield Washer Fluid (FCS11081) (City Wide)

5.4 Award of Contract (C12-08-11) Inventory Management & Supply of Engine Antifreeze (FCS11086) (City Wide)

5.5 Tile Drainage Loan (McIntyre) (FCS11082) (Ward 14)

5.6 Award of Contract (C12-03-11) Emergency Roof Repairs As Required (FCS11089) (City Wide)

5.7 2010 Audited Financial Statements for the City of Hamilton Business Improvement Areas (FCS11090) (City Wide)

6. **PUBLIC HEARINGS/DELEGATIONS**

7. **PRESENTATIONS**

8. **DISCUSSION ITEMS**

8.1 Amended Water Leak Adjustment Policy (FCS11071) (City Wide) (Referred from Council on September 14, 2011)

8.2 Treasurer’s Write-Off of Taxes Under Section 354 of the Municipal Act, 2011 (FCS11085) (Wards 3 and 10)

8.3 Development Charges Exemption – Lodging Residence Addition (25 additional bedrooms) for Ronald McDonald House Hamilton, 1510 Main St. West, Hamilton (FCS11078) (City Wide)

8.4 Accounts Receivable Write-offs for September 2011 (FCS11092) (City Wide)

8.5 Annual Follow Up of Outstanding Audit Recommendations (AUD11030) (City Wide)

8.6 Governance Review Sub-Committee Report 11-004

9. **MOTIONS**
10. **NOTICES OF MOTION**

11. **GENERAL INFORMATION/OTHER BUSINESS**

11.1 Outstanding Business List

(a) Item D: Strategy to Deal with Areas that are Chronically Under-Funded
   Current Due Date: October 5, 2011
   Proposed New Due Date: Fourth Quarter of 2011

(b) Item S: Vacant Lots – 119 Young Street and 121 Young Street, Hamilton – Request for Extension of the Development Charge Demolition Credit
   Current Due Date: October 19, 2011
   Proposed New Due Date: November 9, 2011

12. **PRIVATE AND CONFIDENTIAL**

12.1 Hamilton Waterfront Trust – Liability Claim Litigation Update and Insurance Information (FCS11093) (City Wide)

12.2 Employer Paid Parking (FCS11040/LS11012) (City Wide)

13. **ADJOURNMENT**