



**General Issues Committee
MINUTES (BUDGET)
9:30 a.m.
Friday, February 17, 2012
Council Chambers
Hamilton City Hall
71 Main Street West**

Present: Deputy Mayor T. Whitehead (Chair)
Mayor B. Bratina
Councillors B. Clark, C. Collins, S. Duvall, J. Farr,
L. Ferguson, B. McHattie, S. Merulla, B. Morelli, T. Jackson,
B. Johnson, J. Partridge, R. Pasuta, R. Powers

Absent with Regrets: Councillor M. Pearson – Illness

Also Present: C. Murray, City Manager
R. Rossini, General Manager, Finance and Corporate
Services
T. McCabe, General Manager, Planning & Economic
Development
C. Biggs, Co-ordinator, Committee Services/Council/Budgets

1. CHANGES TO THE AGENDA

The Clerk advised of the following change:

ADDED DISCUSSION REPORT

- (i) Animal Services in Glanbrook (PED11090(a)) (City Wide) (Added as Item 5.5)

ADDED NOTICE OF MOTION

- (ii) Notice of Motion respecting PFOS at John C. Munro/Hamilton International Airport (Added as Item 7.1)

(Collins/Pasuta)

That the agenda be approved, as amended.

CARRIED

2. DECLARATIONS OF INTEREST

None

3. APPROVAL OF MINUTES OF PREVIOUS MEETING

None

4. STAFF PRESENTATIONS

4.1 Planning

Tim McCabe provided introductory remarks prior to presentation of the budget information outlining the areas that he will be addressing. The Committee was also distributed with detailed organizational charges for each Division within the Department, detailed list of cost allocations by Department and detailed accounts with respect to Reserves/Recoveries.

Power point presentation included:

- Overview of organizational chart for Planning and Economic Development
- 2012 Net Operating Budget by Division
- 2012 Gross-Net Departmental Budget
- 2012 Major Cost Drivers
- 2012 Base Budget Savings
- 2011 Development Revenues
- Development Stabilization Reserve
- Construction Value of Building Permits, 2001 to 2011
- Building Permit Comparison (2007 to 2010)
- Building Stabilization Reserve
- 2011 Residential vs Non-Residential Growth
- Economic Development Investment Reserve Fund
- Vacancies, Gapping and O/T Costs
- 2012 FTE Funding Sources.

2012 Budget by Division

General Manager, Finance and Support Services

- Overview
- 2012 Net Operating Budget by Section

Parking and By-law Services – Marty Hazell, Senior Director, Parking & By-law Enforcement

Presentation included:

- Purpose, organizational chart, profile, contractual service providers; 2012 major cost drivers; 2012 net operating budget by cost category; funding sources and summary of additional reports requested.

Tourism Hamilton – Sue Monarch, Acting Manager, Tourism Hamilton

Presentation included:

- Overview, including purpose/function and services provided; organizational chart; 2012 net operating budget by cost category; 2012 major cost drivers and 2012 revenues

(Powers/Collins)

That the presentations respecting the Parking and By-law Services and Tourism Hamilton budgets, be received. **CARRIED**

(Partridge/Farr)

That the Committee recess and reconvene at 1:00 p.m. **CARRIED**

Strategic Services/Special Projects – Bill Janssen

Presentation included:

- Strategic services and special projects profile; organizational chart; 2012 net operating budget by cost category

(Farr/Partridge)

That the presentation respecting Strategic Services/Special Projects budget, be received. **CARRIED**

Planning – Paul Mallard, Director of Planning

Presentation included:

- Overview of services, including purpose/function and services provided; organizational chart; 2012 net operating budget by cost category; department activity, 2009 to 2010 (YTD End of December)
- Application of KPI on activity chart for future presentations

(Powers/Collins)

That the presentation respecting Planning budget, be received. **CARRIED**

Growth Management – Tony Sergi, Senior Director of Growth Management

Presentation included:

- Profile/Overview of services; performance metrics/service levels; 2011 actual revenues; organizational chart; 2012 net operating budget by cost category; 2012 projected budget; moving forward

(Farr/Jackson)

That the presentation respecting Growth Management budget, be received. **CARRIED**

Building Services – Jorge Caetano, Manager, Building Construction

Presentation included:

- Overview of Services; number and value of building permits issued in 2011; organizational chart; 2012 net operating budget by cost category; 2012 major cost drivers and program enhancement.

(Ferguson/Partridge)

That the presentation respecting Building Services budget, be received. **CARRIED**

Economic Development – Neil Everson, Executive Director

Presentation included:

- Primary functions and responsibilities, including urban renewal and real estate; organizational chart; 2011 net operating budget by section; 2011 net operating budget by cost category; division revenues and savings; 2012 major challenges and cost drivers; 2011 industrial vacancy rate; 2012 development of downtown developments and 2012 budget for the Jobs Prosperity Collaborative (JPC); Small Business Enterprise Centre (SBEC) Program Enhancement; 2011 SBEC performance measures and 2012 budget – Innovation Factory.
- Committee was distributed with a handout outlining the purpose of the Jobs Prosperity Collaborative and the purpose/function of the various committees established within the JPC.

(Partridge/Johnson)

That the presentation respecting Economic Development budget, be received. **CARRIED**

5. DISCUSSION ITEMS

5.1 Innovation Factory Funding Request (PED12023) (City Wide)

(McHattie/Partridge)

- (a) That funding of \$50,000 to the Innovation Factory as the City of Hamilton's 2012 community partnership contribution, be approved;
- (b) That staff, in conjunction with Innovation Factory, develop a set of key performance measures to be presented and approved by Council prior to consideration for an additional \$50,000 community partnership contribution in 2013; and,
- (c) That the \$50,000 contribution for the Innovation Factory be funded from the Economic Development Investment Reserve. **CARRIED**

5.2 Upgraded Parking Enforcement Management System and Hand-held Computerized Issuance Equipment (PED11200(a)) (City Wide)

(Jackson/Farr)

That Report PED11200(a) respecting Upgraded Parking Enforcement Management System and Hand-held Computerized Issuance Equipment, be received. **CARRIED**

5.3 Project Compliance Update (Wards 1, 2, 3, 4, 5, 6, 7 and 8) (PED10049(g)) (City Wide)

(Collins/McHattie)

- (a) That the 18 month Proactive By-law Enforcement Pilot Program for Wards 1 to 8 be extended to the end of December 2012 to be funded from the Parking Reserve Account #108021; and,
- (b) That the temporary Vital Services Program be extended to the end of December 2012 to be funded from the Tax Stabilization Reserve Account #110046. **CARRIED**

5.4 Financial Update on Paid Parking in Waterdown and Stoney Creek (PED11104(a)) (Wards 9 and 15)

(Partridge/Collins)

That Report PED11104(a) respecting Financial Update on paid Parking in Waterdown and Stoney Creek, be received. **CARRIED**

5.5 Animal Services in Glanbrook (PED11090(a)) (City Wide)

(Johnson/Jackson)

(a) That Report PED11090(a) respecting Animal Services in Glanbrook, be received;

(Johnson/Jackson)

That the following be added as sub-section (b):

(b) That before the end of the 2012 budget process, staff be directed to provide financing options for continuing to outsource Animal Services in Glanbrook for one more year while further review of the service is being undertaken.

(Powers/Pasuta)

That the question be put.

CARRIED

The Amendment **CARRIED** on the following recorded vote:

Yeas: Clark, Johnson, Powers, Pasuta, Duvall, Jackson, Collins,
Merulla, Morelli, Farr, McHattie
Total Yeas: 11
Nays: Partridge, Whitehead
Total Nays: 2
Absent: Bratina, Ferguson, Pearson
Total Absent: 3

The Main Motion, as amended, **CARRIED** on the following recorded vote:

Yeas: Clark, Johnson, Powers, Pasuta, Duvall, Jackson, Collins,
Merulla, Morelli, Farr, McHattie
Total Yeas: 11
Nays: Partridge, Whitehead
Total Nays: 2
Absent: Bratina, Ferguson, Person
Total Absent: 3

5. MOTIONS

None

6. NOTICES OF MOTION

Councillor B. Johnson introduced the following Notice of Motion:

PFOS at John C. Munro/Hamilton International Airport

- (a) That staff be directed to facilitate a Public Open House in June, 2012 in conjunction with representatives of the consultant team from EXP and TradePort respecting On-site PFOS at the John C. Munro/ Hamilton International Airport;
- (b) That staff from the Niagara Peninsula Conservation Authority and the Ministry of the Environment be invited to attend the Public Open House in June, 2012; and,
- (c) That staff be directed to bring forward a status report regarding the item on the General Issues Committee's Outstanding Business List respecting On-site PFOS at the John C. Munro Hamilton International Airport, on or before the August 13, 2012 General Issues Committee meeting."

7. GENERAL INFORMATION/OTHER BUSINESS

7.1 Jobs Prosperity Collaborative

Staff was directed to note that the Committee wished to re-visit the funding to the Jobs Prosperity Collaborative during the budget deliberations.

8. PRIVATE & CONFIDENTIAL

9. ADJOURNMENT

(McHattie/Merulla)

There being no further business, the Committee recessed at 3:45 p.m.

CARRIED

Respectfully submitted

Councillor T. Whitehead
Deputy Mayor