



# INFORMATION REPORT

<b>TO:</b> Chair and Members Audit, Finance and Administration Committee	<b>WARD(S) AFFECTED:</b> CITY WIDE
<b>COMMITTEE DATE:</b> February 13, 2012	
<b>SUBJECT/REPORT NO:</b> Freedom of Information Quarterly Report (October 1 to December 31, 2011) (CL11002(c)) (City Wide)	
<b>SUBMITTED BY:</b> Rose Caterini City Clerk Corporate Services, Clerk's Division	<b>PREPARED BY:</b> Lisa Barroso x2743
<b>SIGNATURE:</b>	

## Council Direction:

In response to direction given by Council in 2004, quarterly reports on Freedom of Information activity are presented to the Audit, Finance & Administration Committee. The intent of these reports is to keep the Committee and Council informed of the types of requests received under the Municipal Freedom of Information and Protection Act and what, if any, exemptions have been applied to municipal records.

## Information:

Listed on Appendix "A" attached to Report CL11002(c) are details of the Freedom of Information requests received during the fourth quarter of 2011 from October 1 to December 31. These details include the length of time it took to process each request and the status of the request, noting which exemptions, if any, were applied, as well as the type of request, and the originator of the request, based on the categories of private citizen, business and media. We also include the total of time spent by each city department on Freedom of Information requests for each quarter.

Should Committee and Council wish to address a specific access request identified in this report, the matter would have to be dealt with, in closed session, in accordance with the Municipal Act and the City's Procedural By-law.

**Access Requests Received Under the Municipal Freedom of Information and Protection of Privacy Act  
for October 1, 2011 to December 31, 2011**

File #	Type	Information Requested From	Date Received	Date Completed	No. of Days to Finish	Disposition of Request	Clerk Time (Min.)	City Manager	Community Services	Corporate Services	Emergency Services	HRC	Human Resources	Legal Services	Mayor's Office	Planning Economic Development	Public Health	Public Works	Purchasing
11-020	G	Emergency Services	Feb 18/11			In Progress	88				25								
11-021	G	Planning & Economic Development	Feb 18/11			In Progress	65									401	45		
11-026	G	Planning & Economic Development	Feb 28/11			In Progress	94									90			
11-027	G	Planning & Economic Development, Public Health Services & Emergency Services	Feb 28/11	Apr 4/11	30	Under Appeal	1129				45					576	1		
11-031	G	Planning & Economic Development	Mar 11/11			In Progress	292									510			
11-033	G	Planning & Economic Development, Public Works, Public Health & Emergency Services	Mar 10/11	Apr 26/11	30	Under Appeal	515				50					75		275	
11-057	G	City Manager & Corporate Services	May 4/11			In Progress	125												90
11-058	G	Corporate Services	May 9/11	July 27/11	30	All Disclosed	667	0	0	30	0	0	0	0	0	0	0	0	0
11-061	G	Planning & Economic Development	May 18/11			In Progress	87									15			
11-062	G	Planning & Economic Development	May 18/11			In Progress	114									20			
11-063	G	Planning & Economic Development	May 18/11			In Progress	47												
11-070	G	Corporate Services	June 3/11	July 29/11	55	Under Appeal	353												
11-072	G	Public Works & Planning & Economic Development	June 21/11			In Progress	106			35				4				30	
11-075	G	Corporate Services	July 6/11			In Progress	112			30									
11-078	G	Public Works	July 19/11			In Progress	203											63	
11-079	G	City Manager's Office	July 20/11	Aug 22/11	30	Under Appeal	234												
11-080	G	Planning & Economic Development and Emergency Services	July 20/11	Oct 4/11	30	Parital Disclosure	824	0	0	0	0	0	0	0	0	62	0	0	0
11-087	G	Emergency Services	Aug 3/11	Sept. 23/11	30	Abandoned	154	0	0	0	40	0	0	0	0	0	0	0	0
11-094	G	Planning & Economic Development	Aug. 19/11	Sept. 16/11	28	No Responsive Records	129	0	0	0	0	0	0	0	0	20	0	0	0



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11-126	G	Planning & Economic Development	Nov. 1/11			In Progress	52									25			
11-127	G	Planning & Economic Development	Nov. 1/11	Dec. 1/11	30	Partial Disclosure	177	0	0	0	0	0	0	0	0	10	0	0	0
11-128	G	Planning & Economic Development	Nov. 4/11	Dec. 5/11	30	Available Directly through Department	134	0	0	0	0	0	0	0	0	22	0	0	0
11-129	G	Planning & Economic Development and Public Health Services	Nov. 7/11	Nov. 21/11	14	Adandoned	143	0	0	0	0	0	0	0	0	0	35	0	0
11-130	G	Public Works	Nov. 4/11			In Progress	46												
11-131	G	Planning & Economic Development	Nov. 14/11	Dec. 14/11	30	All Disclosed	98	0	0	0	0	0	0	0	0	12	0	0	0
11-132	G	Planning & Economic Development	Nov. 14/11	Dec. 14/11	30	Partial Disclosure	173	0	0	0	0	0	0	0	0	10	0	0	0
11-133	G	Emergency Services	Nov. 16/11			In Progress	68				270								
11-134	G	Planning & Economic Development	Nov. 18/11	Dec. 15/11	27	Partial Disclosure	237	0	0	0	0	0	0	0	0	25	0	0	0
11-135	G	Planning & Economic Development	Nov. 18/11	Dec. 20/11	30	Partial Disclosure	175	0	0	24	0	0	0	0	0	0	0	0	0
11-136	G	Public Works	Nov. 22/11			In Progress	46												
11-137	G	Planning & Economic Development	Nov. 23/11			In Progress	40												
11-138	G	Planning & Economic Development and Corporate Services	Nov. 23/11			In Progress	45												
11-139	G	Public Works	Nov. 28/11			In Progress	42												
11-140	G	Planning & Economic Development	Nov. 29/11			In Progress	33												
11-141	G	Planning & Economic Development and Public Health Services	Nov. 29/11			In Progress	25												
11-142	G	Mayor's Office	Nov. 30/11			In Progress	50								55				
11-143	G	City Manager's Office	Nov. 30/11	Dec. 8/11	9	Access Denied	80	0	0	0	0	0	0	0	0	0	0	0	0
11-144	G	Public Health Services & Planning & Economic Development	Dec. 2/11	Dec. 7/11	5	Adandoned	66	0	0	0	0	0	0	0	0	0	0	0	0
11-145	G	Planning & Economic Development	Dec. 8/11			In Progress	52									25			

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11-146	G	Planning & Economic Development	Dec. 9/11			In Progress	69									70			
11-147	G	Corporate Services	Dec. 12/11			In Progress	135							29					
11-148	G	Corporate Services	Dec. 12/11			In Progress	83			279					2			13	
11-149	G	Planning & Economic Development	Dec. 14/11			In Progress	186									10			
11-150	G	Planning & Economic Development	Dec. 16/11			In Progress	10												
11-151	G	Public Health Services	Dec. 19/11			In Progress	56										20		
11-152	G	Public Health Services	Dec. 19/11			In Progress	47												
11-153	G	Planning & Economic Development, Emergency Services	Dec. 21/11			In Progress	88			1	10					40	0		
10-094	G	Public Works	Aug 16/10	Sept 1/10	16	Abandoned	49	0	0	0	0	0	0	0	0	0	0	51	0
10-099	G	Corporate Services	Aug 25/10	Nov 2/10	30	All Disclosed	742	0	0	0	0	0	0	0	0	0	0	0	30
10-117	G	Public Works	Oct 5/10			In Progress	79									20			
10-128	G	Corporate Services	Oct 26/10	Nov. 25/10	30	Abandoned After Appeal	220	0	0	0	0	0	0	0	0	0	0	0	0
10-131	G	Public Works	Oct 29/10	Mar 16/11	32	Under Appeal	2520							186					
10-147	G	Planning & Economic Development	Dec 22/10			In Progress	87									5			
10-148	G	Planning & Economic Development	Dec 22/10			In Progress	68									22			
09-034	G	Public Health Services	May 4/09	June 5/09		All Disclosed	2922	0	0	0	0	0	0	0	0	0	1904	0	0
09-151	G	Corporate Services	Dec 9/09			In Progress	1009							87		85			

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