



## **EMERGENCY & COMMUNITY SERVICES COMMITTEE REPORT 12-005**

1:30 p.m.  
Monday, May 14, 2012  
Hamilton City Hall  
Council Chambers  
71 Main Street West  
Hamilton, Ontario

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**Present:** Councillor J. Partridge, Chair  
Councillor T. Whitehead, Vice-Chair  
Councillors S. Duvall, J. Farr, T. Jackson, B. McHattie, S. Merulla and  
B. Morelli

**Also Present:** J.A. Priel, General Manager, Community Services  
T. Tollis, City Treasurer  
R. D'Angelo, Director, Community Facilities and Capital Programs  
A. Bradford, Acting Director of Tourism and Culture  
G. Hendry, Director, Housing Services  
K. Lubrick, Director, Employment and Income Support Division  
J. Brown, Director Recreation  
J. Doyle, Assistant Deputy, Hamilton Emergency Services, Fire  
E. Filippone, Solicitor, Legal Services  
I. Bedioui, Legislative Co-ordinator, City Clerk's Office

### **THE EMERGENCY AND COMMUNITY SERVICES COMMITTEE PRESENTS REPORT 12-005 AND RESPECTFULLY RECOMMENDS:**

**1. Resignation of Seniors Advisory Committee Member (Item 5.2)**

That the resignation of May Ferguson from the Seniors Advisory Committee, be received.

**2. 2010 Ontario Works Client Survey (CS11009(a)) (City Wide) (Item 5.3)**

That Report CS11009(a) respecting 2010 Ontario Works Client Survey, be received.

**3. EMS Monthly Response Time Performance Report – January 1, 2012 to February 29, 2012 (HES12010) (City Wide) (Item 5.4)**

That Report HES12010 respecting EMS Monthly Response Time Performance Report – January 1, 2012 to February 29, 2012, be received.

**4. Ivor Wynne Stadium Licence Agreement between the City of Hamilton and Hamilton Tiger-Cats Football Club (2007) Corporation (CS12019) (City Wide) (Item 8.1)**

- (a) That the Licence Agreement between the City of Hamilton and the Hamilton Tiger-Cats Football Club (2007) Corporation, for the use of Ivor Wynne Stadium during the 2012 Canadian Football League season (attached as Appendix A to Report CS12019), be approved;
- (b) That the Mayor and City Clerk be authorized and directed to execute the said Licence Agreement between the City of Hamilton and the Hamilton Tiger-Cats Football Club (2007) Corporation for the use of Ivor Wynne Stadium during the 2012 Canadian Football League season, in a final form satisfactory to the General Manager of Community Services and the City Solicitor;
- (c) That two concert dates to celebrate the final year of Ivor Wynne Stadium, which will be organized and paid for by the Tiger-Cat organization at a cost of \$25,000 per event, and which will be scheduled outside of the Tiger-Cats' regularly scheduled season, be approved as part of the Licence Agreement;
- (d) That the Policy for Special Event Planning; Ivor Wynne - Site Guidelines, item #9 be waived in order to allow the approval of the two concert dates as outlined in subsection (c).

**5. Correspondence regarding cancellation of Remembrance Day Services at the Federal Building (HVC12-001) (City Wide) (Item 8.2)**

- (a) That the correspondence to the Federal Government regarding the cancellation of Remembrance Day Services at the Federal Building, 55 Bay St. North in Hamilton, hereto attached as Appendix "A", be approved for mailing under the signature of the Chair of the Hamilton Veterans Committee.
- (b) That the Mayor and Council communicate to the Prime Minister and the Minister of Veteran Affairs to express support for the Hamilton Veterans Committee's position with respect to the cancellation of the Remembrance Day Services at the Federal Building, in Hamilton, and to request that the

decision be reversed and the services be continued and that copies of the correspondence be forwarded to the area Members of Parliament (including Mike Wallace, the M.P. for the City of Burlington), Senator David Braley, the Royal Canadian Legion in Ottawa, the Royal Canadian Legion, Hamilton Branch, and the Federation of Canadian Municipalities (FCM).

**6. Hamilton Farmers' Market Sub-Committee Report 12-002 (Item 8.3)**

**(a) Appointment of Chair**

That Councillor Jason Farr be appointed Chair of the Hamilton Farmers' Market Sub-Committee.

**(b) Privatization of the Hamilton Farmers' Market**

- (i) That the terms of reference for a Request for Information respecting the Privatization of the Hamilton Farmers' Market, hereto attached as Appendix "B", be approved and issued in a form satisfactory to the Procurement Manager;
- (ii) That staff report back to the General Issues Committee by June 30, 2012 with the results of the Request for Information respecting the Privatization of the Hamilton Farmers' Market.

**(c) Authority to Hear and Decide on Requests for Reconsideration**

- (i) That where a stallholder's contract is terminated in accordance with its terms or otherwise, or where a person's application for a stall has been rejected, the stallholder or person, as the case may be, may, within fifteen (15) days of being notified of the termination or rejection, make a formal written request to meet with the General Manager of Community Services for reconsideration of the termination or rejection;
- (ii) That the General Manager of Community Services will review the matter and may affirm the termination or rejection or provide other direction on the matter;
- (iii) That the decision of the General Manager of Community Services, which may be made orally or in writing, will be final;
- (iv) That the necessary by-law be passed to reflect the resolution in Subsections (a), (b) and (c), in a form satisfactory to the City Solicitor;
- (v) That the by-law in Subsection (d) be effective on the date it is passed;

- (vi) That the Terms of Reference of the Hamilton Farmers' Market Sub-Committee be amended to reflect the resolutions in Subsections (a), (b) and (c).

**7. Operating Agreement between the City of Hamilton as Service Manager and CityHousing Hamilton Corporation (CS12002) (City Wide) (Item 8.4)**

- (a) That the City of Hamilton, in its capacity as Service Manager under the Housing Services Act, 2011, enter into an Operating Agreement with CityHousing Hamilton Corporation (CHH) substantially in the form attached as Appendix A to Report CS12002;
- (b) That the General Manager of the Community Services Department or designate be authorized and directed to execute the proposed Operating Agreement between the City of Hamilton and CityHousing Hamilton Corporation in a form satisfactory to the City Solicitor;
- (c) The General Manager of the Community Services Department or designate be authorized and directed to approve and execute any amending or ancillary agreements as may be required to give effect to recommendation (a), in a form satisfactory to the City Solicitor.

**8. 2012 Proposed Provincial Budget and Changes to the Discretionary Benefits (CS12020(a)) (City Wide) (Item 8.5)**

- (a) That discretionary benefits provided to Ontario Works (OW), Ontario Disability Support Program (ODSP) and Low Income Program recipients as approved in the 2012 City of Hamilton Operating Budget continue to December 31, 2012 at a net levy cost of \$1,816,727 to be funded from departmental surplus, corporate surplus or the Social Services Initiative Reserve Fund;
- (b) That staff be directed to report to the Emergency & Community Services Committee in October 2012 with options for the 2013 budget.

**9. Transformation of Employment Ontario (CS10022(a)) (City Wide) (Item 8.6)**

- (a) That Report CS10022(a) respecting Transformation of Employment Ontario, be received;
- (b) That the Community Services Department, Employment and Income Support Division's complement be reduced by three Full Time positions with the

ending of the Provincial Ontario Employment Assistance Services Agreement, on July 31, 2012;

- (c) That the Employment Resource Centres located within the Ontario Works offices at 1550 Upper James Street and 2255 Barton Street East be closed effective July 31, 2012.

**10. Standardization of Various Hamilton Emergency Services – Fire Emergency Equipment (HES12009) (City Wide) (Item 8.7)**

- (a) That MSA manufactured thermal imaging camera (TIC) be approved as the standard through December 31, 2016;
- (b) That CMC Rescue manufactured specialty rescue equipment (carabiners, racks, pulleys, ascenders, harnesses, etc) be approved as the standard through December 31, 2016;
- (c) That Petzl manufactured specialty rescue equipment (Rescucender, rope rescue gloves, helmets, headlamps, etc.) be approved as the standard through December 31, 2016;
- (d) That Hale manufactured fire pumps be approved as the standard through December 31, 2016;
- (e) That Akron manufactured valves and nozzles be approved as the standard through December 31, 2016;
- (f) That Niagara Foam (Single Source) be approved as the standard for Fire Fighting Foam through December 31, 2016;
- (g) That Industrial Scientific manufactured gas monitors be approved as the standard through December 31, 2016;
- (h) That Hurst Power Products (Single Source) manufactured hydraulic power equipment for auto extrication (spreaders, cutters, rams, and air lifting bags) be approved as the standard through December 31, 2016;
- (i) That Portacount (Single Source) be the approved manufacturer's standard for quantitative face fit testing for Hamilton Emergency Services Fire and EMS through December 31, 2016;
- (j) That Schlage Locks (Single Source) be the approved manufacturer's standard for Hamilton Emergency Services Fire and EMS through December 31, 2016;

- (k) That Padgenite manufactured insulated panels be approved as the standard through December 31, 2016;
- (l) That the Standardization of Ventilation and Rescue Saws [Cutters Edge, a division of Edge Industries Incorporated, approved by Council October 1, 2009 (HES09003)] be extended through December 31, 2016;
- (m) That the Standardization of Self Contained Breathing Apparatus (SCBA) provided by Scott Safety, approved by Council October 1, 2009 (HES09003), be extended through December 31, 2016;
- (n) That the Standardization of Nederman Canada for vehicle exhaust extraction systems, approved by Council October 1, 2009 (HES09003), be extended through December 31, 2016.

**11. Westdale High School Tennis Facility (CS12024) (Ward 1) (Item 8.8)**

- (a) That the City of Hamilton enter into a Licence Agreement with the Hamilton Wentworth District School Board to refurbish the tennis courts located at Westdale High School, substantially based on the key terms attached as Appendix A to Report CS12024;
- (b) That the Mayor and City Clerk be authorized and directed to execute the Licence Agreement between the City of Hamilton and the Hamilton Wentworth District School Board for the refurbishment and use of the Westdale High School tennis courts, as well as any related or ancillary documentation, in a form satisfactory to the City Solicitor; and,
- (c) That the General Manager of Community Services or designate be granted the delegated authority to approve any changes to the Licence Agreement between the City of Hamilton and the Hamilton Wentworth District School Board and to execute any related or ancillary documentation as may be required to give effect thereto, in a form satisfactory to the City Solicitor.

**FOR THE INFORMATION OF COUNCIL:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Clerk advised of the following changes to the agenda:

- (i) Added delegation request Item 4.2 from Tom Cooper, of the Hamilton Roundtable for Poverty Reduction, respecting the Roundtable's response to the changes to funding for discretionary health benefits;
- (ii) Staff requested corrections to Item 8.5 respecting the 2012 Proposed Provincial Budget and Changes to the Discretionary Benefits (CS12020(a)) (City Wide)

In the body of the report, there are corrections to Option #2 on page 8 of 9. The amended sections are highlighted below and the official copies of the Report were amended:

**Option #2**

Council may decide to reduce the Special Supports Discretionary Dental and Denture Program for OW, ODSP and Low Income effective July 1, 2012. This will reduce the dental and denture annualized operating budget of \$4,806,950 by \$1.8 million for July 1 to December 31, 2012 and \$3.7 million for 2013. This would have significant impact on individuals requiring dental work.

**Financial:** This would eliminate the pressure of \$1,816,727 for 2012 and \$3,756,517 for 2013.

The agenda was approved as amended.

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were none declared.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

The Minutes of the April 10, 2012 meeting were approved as presented.

**(d) DELEGATION REQUEST**

- (i) **Rebecca Redden, respecting the loss of the volunteer program, Katimavik which has been eliminated by the Federal Government (Item 4.1)**

The delegation request from Rebecca Redden respecting the loss of the volunteer program Katimavik was approved.

**(ii) Tom Cooper, Hamilton Roundtable for Poverty Reduction, respecting the Roundtable's response to the changes to funding for discretionary health benefits. (Added Item 4.2)**

- (1.) The delegation request from Tom Cooper, of the Hamilton Roundtable for Poverty Reduction, was approved;
- (2.) The rules of order were waived in order to allow Tom Cooper to address Committee today respecting the Roundtable's response to the changes to funding to discretionary health benefits.

**(e) VARIOUS ADVISORY COMMITTEE MEETING MINUTES (Item 5.1):**

The following Advisory Committee Meeting Minutes were received:

- (i) Food and Shelter Advisory Committee meeting of March 8, 2012
- (ii) Hamilton Youth Advisory Committee meeting of March 20, 2012
- (iii) Seniors Advisory Committee meeting of April 13, 2012

**(f) PUBLIC HEARINGS/DELEGATONS**

**(i) Tom Cooper, Hamilton Roundtable for Poverty Reduction, respecting the Roundtable's response to the changes to funding for discretionary health benefits. (Added 4.2)**

Tom Cooper addressed Committee with Laura Cattari, also from the Hamilton Roundtable for Poverty Reduction. Their comments expressed their concerns with the Province's proposed changes to the funding for discretionary health benefits and included but were not limited to the following:

- This is a new form of downloading;
- Hamilton has been an advocate of uploading as the need for social services does not respect municipal boundaries;
- The services for the most vulnerable are at risk;
- These services are not "discretionary" to those who need them (i.e. dentures, eye glasses, funeral services)
- This is imposing a cap on necessary benefits;
- Some people looking for work require eye glasses.
- This will impact the local suppliers of health care products which may result in business closures;
- Only the large national suppliers will survive which may result in a monopoly situation;
- Local jobs will be lost;
- The economy will be impacted;



The speakers responded to questions from Committee.

On a motion Committee received the delegation.

After some discussion, Committee approved the staff report.

**(g) DISCUSSION ITEMS**

**(i) Correspondence regarding cancellation of Remembrance Day Services at the Federal Building (HVC12-001) (City Wide) (8.2)**

The Committee expressed its disappointment that the Federal Government has cancelled the Remembrance Day Services at the Federal Building in downtown Hamilton.

On a motion, the recommendation was amended by adding subsection (b) as follows:

- (b) That the Mayor and Council communicate to the Prime Minister and the Minister of Veteran Affairs to express support for the Hamilton Veterans Committee's position with respect to the cancellation of the Remembrance Day Services at the Federal Building, in Hamilton, and to request that the decision be reversed and the services be continued and that copies of the correspondence be forwarded to the area Members of Parliament (including Mike Wallace, the M.P. for the City of Burlington), Senator David Braley, the Royal Canadian Legion in Ottawa, the Royal Canadian Legion, Hamilton Branch, and the Federation of Canadian Municipalities (FCM).

The Report, as amended, was approved.

**(ii) Hamilton Farmers' Market Sub-Committee Report 12-002 (Item 8.3)**

The following is the preamble to Subsection (c) of the Sub-Committee recommendations:

**(c) Authority to Hear and Decide on Requests for Reconsideration**

Whereas section 11 of the Market By-law currently provides a stallholder whose contract has been terminated or an applicant for a stall whose application has been rejected, with a right to submit a request to appear as a delegation before the Hamilton Farmers' Market Sub-committee for reconsideration of the termination or rejection;

And whereas at its meeting of February 2, 2012, the General Issues Committee directed staff to explore alternative forms of governance for the Hamilton Farmers' Market;

And whereas during this period of transition, it is desirable to amend the reconsideration process;

And whereas requests for reconsideration may be heard more expeditiously if such requests are made to the General Manager of Community Services.

**(iii) Transformation of Employment Ontario (CS10022(a)) (City Wide) (Item 8.6)**

Staff were requested to elaborate on the impact of the termination of funding for Employment Resource Centres and outline the pros and cons, at a future meeting. Staff agreed to report back at the June meeting.

**(h) GENERAL INFORMATION (Item 11)**

**(i) Outstanding Business List (Item 11.1 continued)**

(1.) The following Item was identified as completed and removed from the Outstanding Business List:

Item "A" – Farmers' Market – Implications of Operating the market by an Independent Operator

(2.) The due date of the following Item was amended as indicated:

(i) Item B – Recreation Access Policy (Needs Assessment)  
New due date: September 10, 2012

**(i) ADJOURNMENT**

There being no further business, the Emergency & Community Services Committee meeting, adjourned at 3:11 p.m.

Respectfully submitted,

Councillor J. Partridge, Chair  
Emergency & Community Services Committee

Ida Bedioui  
Legislative Co-ordinator  
May 14, 2012



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Physical Address: 77 James St. North, Suite 305  
Phone: 905.546.2424, Ext. 4290 Fax: 905.540.5511  
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Hamilton

March 14, 2012

Honourable Steven Blaney  
Minister of Veterans Affairs  
House of Commons  
Ottawa, ON K1A 0A6

Dear Minister Blaney:

It is with a great deal of disappointment and regret that we write this letter.

Recently, we, as representatives of the Hamilton Veterans Committee were informed that the annual tradition of a major event to honour veterans, held in the Federal government offices in Hamilton during the week leading up to Remembrance Day was to be cancelled. The reason tendered for this decision was apparently due to a policy change that prevented the office from arranging any events and restricts them to only supporting events organized by others.

This policy change sends a very disappointing message to Canadian veterans and we believe the Canadian public in general. Well aware of the pressures of fiscal restraint we still strongly believe this event is a needed and worthwhile event of very little expense for a very valuable purpose and recognition.

The military is not simply a job. It is not only a form of employment with wages and benefits; it is not just a paper trail. It is a profound commitment to country and traditions that goes beyond a simple salary. It is an attitude, lifestyle, and point of pride that stretches years past those of actual service. It also comes with an expectation. That in dedicating your life, or a portion of it, to your country and its government, that your government will show its appreciation for that service.

This, what may appear as a simple change in policy, has had a very profound effect on how veterans of this community feel valued. The removal of this very small gesture was sorely missed this year. Partially due to the fact, that it had been around for so long. And more so because it was in fact, a small inexpensive form of appreciation, organized by representatives of our government.

We had hoped that the present government's apparent appreciation for the military, as shown by its expenditures and other efforts, were a new sign of the times. We did not expect however, that this appreciation would so abruptly end; simply as a mere cost cutting measure, just because a soldier, sailor or airman left active service.

The year 2011 has proven to be a very confusing year in regards to the direction the Canadian government is headed in regards to the Canadian military and veterans affairs.

The ending of our country's combat mission in Afghanistan this year has placed the military and those associated with it firmly in the public's thoughts and minds. The expenditure of millions of dollars on items such as replacement fighter jets and the reflagging of the Air Force and Navy back to the Royal Canadian Air Force and the Royal Canadian Navy leads us to believe that the respect and esteem for those that choose to wear the uniform(s) of Canada is a priority to our government.

The global and Canadian economies have also been front and centre in the public and government's eye. It is understandable that in these harsh financial times that all levels of government should attempt to reel in its costs and show some of the restraint that all of us must, until the economy improves. While most measures being implemented are not only needed, they are also generally appreciated. However, this not the case with all policies.

While the argument of employee wages is perhaps a valid issue, the small amount of time spent in the organizing and attending of this event went an enormously long way in showing that a veteran's efforts, sacrifices and time spent in the service of his country, was appreciated.

Surely the activities of the employees of Veterans Affairs extends beyond that of simply pushing paperwork and merely "appearing" to be interested in the issues of veterans.

John M. Clarke  
Chair  
Hamilton Veterans Committee

TERMS OF REFERENCE – REQUEST FOR INFORMATION

OPERATION / MANAGEMENT OF THE HAMILTON FARMERS' MARKET

**1. Hamilton Farmers' Market History, Vision, Mission and Principles**

**1.1 History**

The Market was originally founded in 1837, at the corner of York & James Streets. The Market has been in its current indoor location next to the Hamilton Public Library since August 1980. As a historic community gathering place the Market offers locally grown and produced food, a wide variety of local and international food products, artisan wares and related programming. Much more than a facility, the Market is a cultural destination in the downtown core and has been a part of this community for 175 years.

However, the Market had not kept pace with the changing preferences of the food shopping public over the past decade, nor met its potential to be a destination in the downtown core. Recognizing that the Hamilton Farmers' Market can play a much broader and important role in the City's future, the City has adopted a new vision, mission and operating principles for the Market and has made a capital investment of \$7.1M to revitalize its location, improve its street presence, provide full accessibility, functional capacity and reach its potential as a downtown destination. During the construction period, the Market was temporarily located in Jackson's Square. The facility reopened in February 2011.

**1.2 Vision, Mission and Principles**

**Vision**

Hamilton has a proud agricultural history and is a place where:

- ♦ Local food growers and producers prosper by finding local marketplaces for their products
- ♦ Every resident has access to high quality, nutritious, locally grown food
- ♦ Residents understand the value of strengthening the local economy by purchasing locally grown food
- ♦ Relationships and opportunities are built between farmers, food producers, downtown merchants, consumers, and the Hamilton community

**APPENDIX "B" TO EMERGENCY & COMMUNITY SERVICES COMMITTEE  
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The Hamilton Farmers' Market plays a leading role in creating a healthy community and a prosperous local food system.

**Mission**

As a historic community gathering place the Hamilton Farmers' Market offers local grown and produced food and food products. It celebrates Hamilton's agricultural history and diversity by growing, nourishing and inspiring community.

**Principles**

The Hamilton Farmers' Market....

- values local farmers and local food producers
- offers a diversity of fresh products
- fosters an economically, ecologically and socially sustainable community
- is a sustainable and viable operation

**2. Current Operation and Business Model**

**2.1 Overview**

The Market's operation is primarily governed by municipal bylaw and by contract with each stallholder.

There are approximately 70 vendors at the Market each of whom is an independently owned and operated business. Each vendor enters into an annual contract with the City for use of an assigned stall as retail space. The Markets' operation is subsidized by approximately \$240,000 per year by the tax levy.

The Market is located at 35 York Blvd in downtown Hamilton. The current Hours of Operation are:

**Tuesday:** 7 am - 6 pm

**Thursday:** 7 am - 6 pm

**Friday:** 8 am - 6 pm

**APPENDIX "B" TO EMERGENCY & COMMUNITY SERVICES COMMITTEE  
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**Saturday:** 6 am - 6 pm

The Market is closed on Mondays, Wednesdays, Sundays and all statutory holidays.

The facility includes a community demonstration kitchen/programming space; designated stalls; community information stall; washrooms; Market office; public art and the historic Birks Clock. There are seasonal outdoor stalls.

Programming is an essential part of the Market's role as a destination. Examples of events and cooking programs include:

- Free Saturday Morning Programs: Kids in the Kitchen & Market Fresh Cooking Demonstration;
- Cooking classes and educational demonstrations;
- Music and Performers;
- Lunch 'n' Learns; and,
- Seasonal events and contests.

Currently, a Market Manager employed by the City of Hamilton manages and facilitates the following:

- Administration
  - Staff Supervision
  - Budget Development and Management
  - Stallholder contracts and relations
  - Market product development
  - Programming
  - Advertising and Promotion
  - Physical Plant operation
- 
- Under the current operating model, the Market Manager reports to the Community Services Department. A Market Sub-Committee composed of 3-5 members of Council approves and recommends updates to the Market By-law, though its role changes from time to time.

**APPENDIX "B" TO EMERGENCY & COMMUNITY SERVICES COMMITTEE  
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This business model does not consistently facilitate timely decision making nor the operational flexibility needed to improve the effectiveness of the management of the Market and support its business operations.

## **2.2 Key Stakeholders**

The non profit corporation Stallholder's Association is composed exclusively of vendors of the Market and was established to function as a collective voice of the stallholders and as a point of contact between vendors and Market management.

The Friends of the Hamilton Farmers' Market is a community based group that periodically advocates on behalf of market users and stallholders.

## **3.0 Financial Information**

The attached appendices contain all pertinent financial information concerning the Market and its operation. They are as follows.

Appendix "A" - Stall Information

Appendix "B" - Maintenance Costs

Appendix "C" - Operating Costs and Revenues

Appendix "D" – Staffing Information

## **4.0 Council Resolution and Expression of Interest Information and Objectives**

In February 2012, Council approved the Following Recommendation:

5.1 a. "That staff be directed to conduct a feasibility study on Privatizing the management of the Hamilton Farmers Market and provide a report back to the General Issues Committee for Consideration".

**OBJECTIVE: The overriding objective of the above recommendation is to reduce or eliminate the current subsidy (\$212,000) that the City pays to operate the Hamilton Farmers Market.**



**APPENDIX "B" TO EMERGENCY & COMMUNITY SERVICES COMMITTEE  
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A major step in conducting a feasibility study on the privatization of the management of the Hamilton Farmers Market is to determine the private/public sector interest in the operation of the market. This "Request for Information" is designed to solicit two things:

- 1) Parties interested in operating the market.
- 2) If there is interest, under what conditions and what type of relationship would they prefer to have with the City. As well a description of the main principles for that relationship.

**5.0 Next Steps**

One or more meetings may be held with interested parties, as determined by the City, to provide an opportunity for interested parties to ask questions related to the Market as applicable to the Expression of Interest. After receipt of submissions pursuant to the terms of the Request for Information, the City will determine the feasibility of a private or private/public operation of the Market and will further determine next steps, which may include the issuance of a formal Request for Proposals. Regardless of the interest expressed through the Request for Information, it is within Council's sole discretion whether to issue a formal Request for Proposals, to continue with the current operations of the Market, or to take any other action."

**6.0 Timetable -----TBD-----**

# HAMILTON FARMERS MARKET STALL INFORMATION

Stall #	Business Name	# of sq. feet	Price per Square Foot 2012	Yearly Rent 2012
10	Agro Seafood		24.53/sq. ft.	
9	Baltic Bread Products Limited		24.53/sq. ft.	
34	Pizza Creations/Gelato Fantasy (9mth contract)		24.53/sq. ft.	
35	BMG Gourmet Foods (9 mth Contract)		24.53/sq. ft.	
48	Vacant		24.53/sq. ft.	
40	Blackberry Hill Farm		24.53/sq. ft.	
27	Can Asia		24.53/sq. ft.	
39	Ercilia's Fine Foods		24.53/sq. ft.	
44 A	Florsam		24.53/sq. ft.	
49 B	Future Bakery		24.53/sq. ft.	
26	Genuine Bread House Bakery		24.53/sq. ft.	
56	Huong Trang Fish Market		24.53/sq. ft.	
7	Jantzi Cheese		24.53/sq. ft.	
33	Karlik Bakery		24.53/sq. ft.	
28	Latin Goods and Produce		24.53/sq. ft.	
41 B	Lee's Fresh Produce		24.53/sq. ft.	
51 A	Leslie's Deli		24.53/sq. ft.	
21	Lina's European Pastries		24.53/sq. ft.	
2	Multi Traditional Meat & Deli		24.53/sq. ft.	
49	Blair Elements / Nubian Enterprises		24.53/sq. ft.	
51 B	Odessy Olive Oils and Vinegars		24.53/sq. ft.	
32B	Our Fathers Farm		24.53/sq. ft.	

# HAMILTON FARMERS MARKET

## STALL INFORMATION

53	Romano Cheese		24.53/sq. ft.	
14	Spera's Produce		24.53/sq. ft.	
57	Temple Greenhouses		24.53/sq. ft.	
55	Thango Meats		24.53/sq. ft.	
52	Vos Eggs		24.53/sq. ft.	
4	Angela's Deli		27.59/sq. ft.	
8	Anissa's Chicken Centre		27.59/sq. ft.	
47	Bentford Orchards		27.59/sq. ft.	
13	Bristol's Produce		27.59/sq. ft.	
44	British Baked Goods		27.59/sq. ft.	
38	Buttrum's		27.59/sq. ft.	
23	Candi Werx		27.59/sq. ft.	
5	Charlie's Corner Produce		27.59/sq. ft.	
17	Country Green Garden		27.59/sq. ft.	
24 B	Cupcake Diner		27.59/sq. ft.	
19	de la terre bakery		27.59/sq. ft.	
45	Fleetwood Farms		27.59/sq. ft.	
25 A	Forever Green		27.59/sq. ft.	
50	Global Foods & Fresh Produce		27.59/sq. ft.	
16	Hieng's Produce		27.59/sq. ft.	
22	Jean's Originals		27.59/sq. ft.	
1	Jepson's Meats		27.59/sq. ft.	
43	Josie's Flowers		27.59/sq. ft.	

# HAMILTON FARMERS MARKET STALL INFORMATION

42 A	Julia Serna Colombian Coffee		27.59/sq. ft.	
11	Julia's Poultry & Eggs		27.59/sq. ft.	
6	Ken's Chicken		27.59/sq. ft.	
15	Lesley's Flowers		27.59/sq. ft.	
24 A	Market Café		27.59/sq. ft.	
18	Petals & Ink		27.59/sq. ft.	
32 A	Ray's Health Food		27.59/sq. ft.	
12	Red Hill Coffee		27.59/sq. ft.	
3	Sam & Son International Cheese		27.59/sq. ft.	
36	Sam the Produce Man		27.59/sq. ft.	
37	Sam's Cheese and Meat's Ltd		27.59/sq. ft.	
59	Sensational Samosa Ltd.			
31	Tilly's Produce / Tilda's Tropical Delights		27.59/sq. ft.	
41 A	Truong's Produce		27.59/sq. ft.	
29	Vinnie's by Fresh Pasta (9 mth Contract)		27.59/sq. ft.	
46	Williams Bros.		27.59/sq. ft.	

# HAMILTON FARMERS MARKET STALL INFORMATION

## Market Court

D / 42	Dilly's		24.53/sq. ft.	
B	Multi Traditional Bakery		24.53/sq. ft.	
A	Vacant		27.59/sq. ft.	
C	Vacant		27.59/sq. ft.	

  

		# of sq. feet	Yearly Rent 2012
	TOTAL	20,449.92	528,625,54

# Budget Details by DeptID - Draft/Requested

Year: 2012  
 Version: Draft  
 Dept: 792629: Hamilton Farmers Market Mntnce

Department	Account	2010 Actual	2011 Actual	2012 Budget Draft
792629: Hamilton Farmers Market Mntnce: Net Levy		269,487	223,181	204,030
792629: Hamilton Farmers Market Mntnce Net Levy		269,487	223,181	204,030
	Expense	269,487	223,181	240,030
	<b>MATERIAL AND SUPPLY</b>	14,829	35,899	6,500
	53050: Office Supplies	222	-	-
	53051: Operating Supplies	24	1,445	-
	53059: Cleaning Supplies	5,795	12,397	6,000
	53070: Signs	-	242	-
	53074: Small Tools	-	189	-
	53405: Computer Hardware	549	387	-
	53445: Operating Equipment	4,763	1,391	-
	54720: Repairs-Equipment	-	347	-
	54728: Fire Equipment Repair	384	(267)	-
	54740: Repairs & Maintenance-Plumbing	740	1,059	-
	54915: General Maintenance/Repairs	2,359	18,709	-
	54930: Maintenance Contracts	-	-	500
	<b>BUILDING AND GROUND</b>	212,002	118,914	163,320
	54401: Building Repairs	2,731	-	-
	54412: Elevator/Escalator-R&M	3,039	3,382	-
	54430: Materials	-	443	-
	54436: Painting	-	61	-
	54443: Repairs-Alarm System	-	485	-
	54445: Repairs-Electrical	822	78	-
	54461: ESA Inspection	-	-	250
	54605: Building Cleaning	-	321	-
	54820: Property Cleanup/Maintenance	-	272	-
	56091: Garbage Collection	11,872	33,858	35,000
	56115: Heating Fuel - NG	17,366	15,974	11,510
	56120: Hydro	163,149	52,264	86,660
	56180: Water & Sewer	3,957	3,052	12,350
	56202: Security	9,066	8,725	17,550
	<b>CONSULTING</b>	-	507	-
	55801: Consulting Services	-	507	-
	<b>CONTRACTUAL</b>	841,432	10,177	12,000
	55358: Rent-Offices & Buildings	831,300	-	-
	55401: Advertising & Promotion	-	-	-
	55916: Contractual Services	-	462	-
	55926: Elevator Contract	3,012	7,478	11,000
	55944: Pest Control	-	2,237	1,000
	55960: Refrigeration Contract	7,120	-	-
	<b>RESERVES / RECOVERIES</b>	(799,498)	56,577	56,510
	59450: DIR_Facilities Recovery	31,802	56,577	56,510
	59804: Cap-Cur_Recovery_Rents & Finan	(831,300)	-	-
	<b>COST ALLOCATIONS</b>	-	-	-
	59540: IND_Provincial Offenses - RCL	-	-	-
	<b>FINANCIAL</b>	722	1,107	1,700
	52245: Vandalism	-	(0)	-
	55744: Inspection Fees	512	1,002	1,500
	55748: Licence Fees	210	105	200
	<b>Revenue</b>	-	-	(36,000)
	<b>FEES AND GENERAL</b>	-	-	(36,000)
	48300: Miscellaneous Revenues	-	-	(36,000)
	<b>RESERVES</b>	-	-	-
	47001: Contrib Frm Capital To Current	-	-	-

# Budget Details by DeptID - Draft/Requested

Year: 2012  
Version: Draft  
Dept: 720400; Hamilton Farmers Market

Department	Account	2010 Actual	2011 Actual	2012 Budget Draft
720400; Hamilton Farmers Market	Net Levy	(123,004)	42,066	7,694
720400; Hamilton Farmers Market	Net Levy	(123,004)	42,066	7,694
	Expense	383,073	623,251	513,274
	EMPLOYEE RELATED COST	334,064	386,463	360,664
	51001: Salaries	72,833	131,487	74,634
	51101: Wages	165,889	173,405	203,138
	51106: Wages - Overtime	-	6,006	-
	51704: Shift Premium	2,646	2,354	3,160
	51706: Vacation Pay	3,954	184	3,527
	51707: Statutory Holidays	2,849	1,979	400
	51711: Retroactive Payments	-	2,279	-
	51802: Pensions - Omers	14,040	21,996	20,353
	51803: Sick Pay 100%	1,822	474	-
	51811: Government Benefit	18,472	23,065	22,786
	51815: Employer Benefits	19,997	23,180	21,906
	51821: Pay In Lieu Of Benefits	3,133	3,135	4,386
	51898: WSIB Benefit Recovery	3,673	3,690	4,164
	53127: Professional/Memberships/Dues	250	250	250
	56315: Mileage	781	412	700
	56325: Travel	26	-	-
	56328: Conferences	96	-	300
	56401: Training	47	1,108	-
	56510: Parking Expenses	33,546	1,460	960
	MATERIAL AND SUPPLY	10,276	16,145	36,930
	53022: Hobby/Craft/Art Supplies	-	63	-
	53035: Medical Supplies	-	15	50
	53050: Office Supplies	484	941	100
	53051: Operating Supplies	289	546	1,000
	53054: Operating Supplies Kitchen	-	10	-
	53058: Cleaning Supplies	-	8	-
	53070: Signs	6,823	4,900	3,900
	53251: Computer Software	461	-	-
	53445: Operating Equipment	742	5,972	30,400
	53691: Furniture And Fixtures	-	1,039	-
	53606: Food / Meals	-	230	-
	53747: Merchandise	-	-	500
	53910: Boot Allowance	-	130	-
	53925: Protective Clothing	96	-	300
	53940: Uniforms And Clothing	65	1,033	430
	54916: General Maintenance/Repairs	-	2	-
	55808: Postage/Freight/Courier	857	130	-
	55610: Printing And Reproduction	30	85	250
	57548: Meeting Expenses	420	50	-
	BUILDING AND GROUND	1,217	634	600
	54401: Building Repairs	532	-	-
	54445: Repairs-Electrical	-	230	-
	55200: Relocation/Renovation Expens	220	-	-
	56147: IP Telephony Charges	465	404	500
	CONSULTING	916	(16)	-
	55801: Consulting Services	916	(16)	-
	CONTRACTUAL	34,275	106,062	111,780
	55301: Car/Vehicle Rental	-	165	-
	55332: Rent-Cellular Phones	754	988	780
	55362: Boiler & Water Heater Rentals	-	3,776	-
	55368: Rent-Offices & Buildings	-	42,517	52,000
	55401: Advertising & Promotion	33,464	34,373	42,000
	55916: Contractual Services	43	1,316	-
	55931: Cont Services Temp Agency	-	270	-
	57614: Community Programming	-	21,449	15,000
	57681: Program Activities	13	1,200	2,000
	RESERVES / RECOVERIES	2,336	3,088	2,960
	59433: DIR Hardware Lease/Misc Recovery	1,060	1,859	1,900
	59434: DIR RICOH Printers Recovery	1,285	1,190	1,000
	59460: DIR Postage/Freight/Courier	-	18	60
	59461: DIR Printing and Reproduction	-	-	-
	COST ALLOCATIONS	-	1,906	460
	59962: Inactive - C.A. - Traffic	-	1,906	460
	Revenue	(508,077)	(481,186)	(505,580)
	FEES AND GENERAL	(508,077)	(481,186)	(505,580)
	45498: Donations	-	(100)	-
	45535: Merchandise Sales	(1,624)	(219)	(200)
	45593: Program Registration Fees	-	(1,825)	-
	45641: Union Fee Billings	(402)	(804)	-
	46040: Daily Rentals - Market	(1,715)	(1,064)	(6,000)
	46072: Monthly Rentals - Market	(502,336)	(477,174)	(499,380)
	47814: Sale of Unleaded Fuel	-	-	-

# 2012 BUDGET STAFFING INFORMATION

Position	Union Code	Job Grade	FT/PT	2012 FTE	Budgeted hours, Yr	Budgeted hours, Wk	Current step	<<< (+) : (+)	
								Total comp	GRAND TOTAL INCLUDING BENEFITS
				5.47				284,200	354,884
Market Supv- VACANT	C3	5	FT	1.00	1827	36	2	73,149	93,832
Loading Dock Attendant	C1	CR	FT	1.00	2088	40	0	48,350	62,607
Market Cleaner	C1	BR	FT	1.00		40	0	40,875	53,700
Attendant II	C1	B	FT	1.00	2088	40	3	39,877	52,488
Market Cleaner	C1	B	PT	0.22	450	0	2	9,572	10,382
Market Presentation Coord	C1	G	PT	0.75	1370	0	2	38,990	42,877
Market Clerk	C1	H	PT	0.50	910	0	3	33,388	38,987