

## MINUTES

**SWMMP Steering Committee Meeting #05-12**  
**Hamilton City Hall, 71 Main Street West**  
**Room 433**  
**Wednesday April 11, 2012**  
**2:00 p.m. to 3:15 p.m.**

**Present:**

Councillor Judi Partridge  
Councillor Russ Powers  
Craig Murdoch, Director of Environmental Services  
Pat Parker, Director of Support Services  
Jennifer DiDomenico, Manager Policy and Programs  
Phil Homerski, Information and Business Advisor  
Adam Watson, Program Analyst  
Jim Sweetman, Waste Reduction Task Force

**Regrets:**

Councillor Maria Pearson  
Beth Goodger, Senior Director, Operations & Waste Management Division

**1. Adoption of Agenda**

**Moved by Councillor Partridge, seconded by Councillor Powers:**

*That the agenda be approved.*

**CARRIED**

**2. Business arising from the minutes**

No business was brought up under this item.

**3. SWMMP Review**

**3.1 April 16 PWC Agenda Overview**

Staff presented an overview of the upcoming PWC presentation and agenda for the April 16<sup>th</sup> meeting.

Staff outlined the capital and operating budget and the differences between the current approved and the proposed capital budget.

Staff outlined the increased operating budget impacts that are proposed and how these items will be brought forward in subsequent budget years. Councillor Powers asked for clarification on the costs provided. Staff responded that the costs presented are fully annualized.

Councillor Powers requested a second reminder be done to all members of Council about the meeting on April 16<sup>th</sup>.

Staff outlined the media advisory and Q&A prepared in advance of the meeting.

Councillor Partridge stated that inquiries have been made on biosolids treatment and staff should have a response ready to explain how this master plan does not involve this.

### **3.2 Steering Introduction of the Recommendations in Presentation**

It was agreed that the Steering Committee Chair would provide opening remarks at the April 16<sup>th</sup> PWC committee meeting.

#### **4. Waste Reduction Task Force Update**

No update was provided as the group has not met in the past month.

#### **5. Federal/Provincial Legislation and Regulations Update**

Staff informed committee that the contract has been executed with Stewardship Ontario for the Phase 1 MHSW program and we are awaiting the arrival of payment.

An update was provided on the WEEE program review and staff is currently participating in a webinar to keep updated on the status of the program.

#### **6. Operations Update**

##### **6.1 Community Outreach**

Staff provided an update on plans for future special events and the work being done to make them run more efficiently now that this group supports more than waste management programs. Staff noted that the costs per person attending events, such as the facility open houses, has been increasing so it is proposed that a scaled down version of these events is being considered by offering a couple of tours each year. Councillor Powers noted that a Quebec municipality does a video tour of their facilities and suggested this could be used as a means to replace the event with something less costly and that could also allow the full waste system to be included in one tour. Staff also noted that Halton already has online videos that allow residents to view the operations of a facility. Staff noted that participation in in-person events has been observed to be waning and there is more interest in virtual events.

Compost giveaways have also seen decreasing attendance, so staff is proposing to open a bunker of compost at the Ottawa Street yard for residents to shovel their own, free of charge at times when the yard is open.

Support for the changes to these outreach activities was given by the committee along with a request that a map and announcement be provided to Councillors to distribute through their networks.

##### **6.2 Disposal Activities**

Staff reported that the MRF operations contract with Canada Fibers is in its second draft and will soon be ready for execution.

An update was provided that the HOTZ contract negotiations are underway and the report is scheduled to come forward on June 4<sup>th</sup>. Staff indicated that Hotz is agreeable to the contract extension, but has requested an increase due to the consumer price index. The contract will be for two years with two one-year renewals.

Staff outlined the proposed CCF partnership with Halton Region. Halton Public Works Committee approved this today and a tour is planned for Councillors to view the facility. Once this is approved by Halton Council contract negotiations will commence. It is proposed that Halton could take on the curing portion of the composting process to facilitate the CCF expansion. Staff noted that in the SWMMP review there is a recommended capital item for CCF expansion.

Staff noted that Simcoe County has also expressed interest in entering into an agreement due to the lack of organics processing capacity in Ontario. Councillor Powers also noted that Haldimand County is interested in organics processing capacity.

### **6.3 Collection Activities**

Staff indicated that leaf and yard waste collection has now begun for 2012. Staff also stated that a new pilot program has been launched in Ward 1 to charge property owners for large amounts of waste and bulk items being left, particularly around the move out periods for McMaster.

Staff also advised that a staff implementation team has been formed for the transition to the new collection system for 2013.

### **7. Outstanding Action Items**

The item Waste Collection in Condominiums was discussed. It was agreed that this will be left on the Outstanding Action Items list for future follow-up.

### **8. Other Business**

There being no further business the meeting adjourned at 3:15 pm.

**Moved by Councillor Partridge, seconded by Councillor Powers**

**CARRIED**

### **9. Next Meeting: TBD at the call of the Chair**

Distribution List:

SWMMP Steering Committee Members

Gerry Davis, General Manager, Public Works

Beth Goodger, Senior Director, Operations and Waste Management Division

Pat Parker, Director of Support Services, Operations and Waste Management Division

Craig Murdoch, Director of Environmental Services, Operations and Waste Management Division

Bryan Shynal, Director of Operations, Operations and Waste Management Division

Anne Winning, Acting Manager of Policy and Programs, Operations and Waste Management Division

Jim Sweetman, Waste Reduction Task Force