



CITY OF HAMILTON

PUBLIC WORKS DEPARTMENT
Environment & Sustainable Infrastructure Division

TO: Chair and Members Public Works Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: June 4, 2012	
SUBJECT/REPORT NO: 2012 Special Events Requiring Road Closure Approval (PW12043) - (City Wide)	
SUBMITTED BY: Gerry Davis, CMA General Manager Public Works Department	PREPARED BY: Rich Shebib (905) 546-2424, Extension 3909
SIGNATURE:	

RECOMMENDATION

That each of the following applications:

- (a) Hamilton Tiger-Cats Football Club for the temporary closure of Beechwood Avenue from Melrose Avenue to Balsam Avenue to hold pre-game events prior to all Hamilton Tiger-Cat football games taking place between June 13, 2012 and November 25, 2012;
- (b) Canadian Warplane Heritage Museum for the temporary closure of Airport Road from Upper James Street to Miles Road for the annual Hamilton Airshow on Saturday June 16, 2012 and Sunday June 17, 2012 from 8:00 a.m. to 8:00 p.m. each day;
- (c) Homegrown Hamilton for the temporary closure of King William Street from James Street to John Street for a street festival titled Open to the Core from 7:00 a.m. to 11:00 p.m. Saturday June 23, 2012;
- (d) Hamilton Professional Firefighters Association for the temporary closure of Augusta Street from James Street to Hughson Street to extend their previously approved Chili Cook-off by adding a day to the event resulting in a closure from 7:00 a.m. Friday August 17, 2012 to 2:00 a.m. Sunday August 19, 2012;
- (e) McMaster University for the temporary closure of Sterling Street from Forsyth Avenue to Dalewood Crescent for Open Streets McMaster Edition on Sunday September 23, 2012 from 9:00 a.m. to 6:00 p.m.

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Be approved, subject to the following conditions:

- (i) That the City may revoke the temporary road closure at any time to gain access for emergency services;
- (ii) That no property owner or resident within the barricaded area be denied access to their property upon request;
- (iii) That the applicant ensure that clean-up operations be carried out immediately before the re-opening of the roads, to the satisfaction of the General Manager of Public Works or designate at the expense of the event organizer;
- (iv) That all barricading and traffic control be supplied by the applicant, and must conform to “Ministry of Transportation Book 7 – Temporary Conditions”;
- (v) That all barricading and traffic control be subject to the direction and satisfaction of the General Manager of Public Works or designate with all costs the responsibility of the applicant;
- (vi) That all warning boards and detour signs manufactured and installed by the City of Hamilton in advance of the closure be at the expense of the applicant;
- (vii) That the applicant notify all property owners and tenants along the closed portion of the route of the event in writing a minimum of 2 weeks in advance of the closure. The notice must be completed prior to the event in a form acceptable to the General Manager of Public Works or designate, providing, but not limited to a 24-hour contact name and telephone number;
- (viii) That the applicant provide proof of \$2,000,000 public liability insurance naming the City of Hamilton as an added insured party with a provision for cross liability, and holding the City of Hamilton harmless from all actions, causes of action, interests, claims, demands, costs, damages, expenses and loss;
- (ix) That the applicant pay the required full road closure fee of \$584.18 made payable to “The City of Hamilton” prior to road closure.

EXECUTIVE SUMMARY

Applications were received requesting temporary closures of City roadways to hold special events by the following organizations during the following time periods,

- Hamilton Tiger-Cats Football Club (June 13 - November 25)
- Hamilton Warplane Museum (June 16 & June 17)
- Homegrown Hamilton (June 23)
- Hamilton Professional Firefighters Association (August 17 - August 19)
- McMaster University (September 23)

As the applications comply with the City’s road closure policy, and with no objections from the SEAT Committee or area residents, staff recommends approval of the application, subject to the conditions detailed in the recommendation, and with support from Hamilton Police Service in providing control within the closure areas.

Alternatives for Consideration - See Page 5

FINANCIAL / STAFFING / LEGAL IMPLICATIONS

Financial: All City of Hamilton costs associated to road closures for special events are recovered through permit fees and external billing.

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

The Hamilton Tiger-Cats Football Club is requesting a temporary closure of Beechwood Avenue from Melrose Avenue to Balsam Avenue to hold pre-game events prior to all Hamilton Tiger-Cat football games. Regular season home games at Ivor Wynne start June 13th and end October 27th. Should they make the post season, the last game is November 25th. Each closure would start 5 hours prior to the beginning of each game to provide time for setup and event activities. Takedown will take approximately 1 hour, enabling the road to be re-opened prior to the end of each game. The event will involve food vendors and interactive games and is geared towards families.

The Canadian Warplane Heritage Museum is requesting a temporary closure of Airport Road from Upper James Street to Miles Road for the annual Hamilton Airshow on Saturday June 16, 2012 and Sunday June 17, 2012 from 8:00 a.m. to 8:00 p.m. each day. The closure is necessary to provide a safe and efficient shuttle to and from the airport to carry approximately 20,000 spectators over the duration of the event. Traffic will be controlled at all access points by Hamilton Police. This year's event will include a display of vintage aircraft on ground and performing flying displays including the Snowbird team.

Homegrown Hamilton is requesting a temporary closure of King William Street from James Street to John Street for a street festival titled Open to the Core from 7:00 a.m. to 11:00 p.m. Saturday June 23, 2012. Hughson will remain open for emergency access. The event will showcase locally owned businesses along King William and to support the restored Lister Block. It will also showcase local artists from music, theater, dance and fashion.

The Hamilton Professional Firefighters Association is requesting a temporary closure of Augusta Street from James Street to Hughson Street to add Friday to their previously approved Chili Cook-off resulting in a closure of 7:00 a.m. Friday August 17, 2012 to 2:00 a.m. Sunday August 19, 2012. The event includes music, and food competition to achieve awareness of the Firefighters Assistance Fund as well as promote the Augusta Business District.

McMaster University is requesting a temporary closure of Sterling Street from Forsyth Avenue to Dalewood Crescent for Open Streets McMaster Edition on Sunday September 23, 2012 from 9:00 a.m. to 6:00 p.m. The street fair celebrates McMaster's 125th anniversary and focuses on physical activity and recreation through group participation and the arts. The free event is a family friendly and open to people of all ages and abilities.

For each event, the Public Works Department will install advance warning signs. Where required, the HSR will temporarily relocate all bus stops within the closure area and detour their routes accordingly. Hamilton Police will also assist where required.

As the applications comply with the City's road closure policy, and with no objections from area residents, staff recommends approval of the applications, subject to the conditions detailed in the recommendation, and with support from Hamilton Police Service in providing control within the closure areas.

POLICY IMPLICATIONS

The City has a policy for delegated authority for short term road closures (TOE02009a). The policy states that delegated authority is given for events from previous years as long as:

- The event has been approved by the Special Events Advisory Committee (SEAT) and conforms to the policies and procedures contained in the City's Guidelines for Special Event Planning.
- A Council report has been approved in the first year of the event granting the event organizers permission to close the roadway.
- No problems associated with the event were reported in the previous year.
- The location of the event has not changed from the previous year.
- A positive response is received from the Ward Councillor(s) affected by the event.

These events do not conform to this policy as they are first time events; therefore Council approval is required.

These events align with the Public Works Business Plan "Innovate Now" by promoting a healthy environment and enhancing tourism, and by being a leader and steward of community events which are mutually beneficial with external customers.

RELEVANT CONSULTATION

The Special Events Advisory Team (SEAT) has reviewed and approved these events. SEAT is made up of representatives from Culture, Traffic Engineering, Hamilton Police Service, Public Health, Municipal Parking System, Hamilton Street Railway, Municipal Law Enforcement, Waste Management, and Emergency Services.

Staff has consulted with each Ward Councillor affected and he/she is aware of the recommendations being made.

ANALYSIS / RATIONALE FOR RECOMMENDATION

With the installation of advance warning boards, and the assistance of the Hamilton Police Service, the events are expected to result in minimal traffic disruption. Their success will be measured based on operational details, participation levels and feedback.

ALTERNATIVES FOR CONSIDERATION

Council may elect to deny the applications for temporary road closures. However, considering the positive impacts on culture and the community, and due to the fact that the Special Events Advisory Team has reviewed and approved the events, staff do not support this alternative.

CORPORATE STRATEGIC PLAN

Focus Areas: 1. Skilled, Innovative and Respectful Organization, 2. Financial Sustainability, 3. Intergovernmental Relationships, 4. Growing Our Economy, 5. Social Development, 6. Environmental Stewardship, 7. Healthy Community

Skilled, Innovative & Respectful Organization

- ◆ A culture of excellence
- ◆ An enabling work environment - respectful culture, well-being and safety, effective communication

Financial Sustainability

- ◆ Delivery of municipal services and management capital assets/liabilities in a sustainable, innovative and cost effective manner

Intergovernmental Relationships

- ◆ Maintain effective relationships with other public agencies

Growing Our Economy

- ◆ An improved customer service
- ◆ A visitor and convention destination

Social Development

- ◆ People participate in all aspects of community life without barriers or stigma

Environmental Stewardship

- ◆ Reduced impact of City activities on the environment
- ◆ Aspiring to the highest environmental standards

Healthy Community

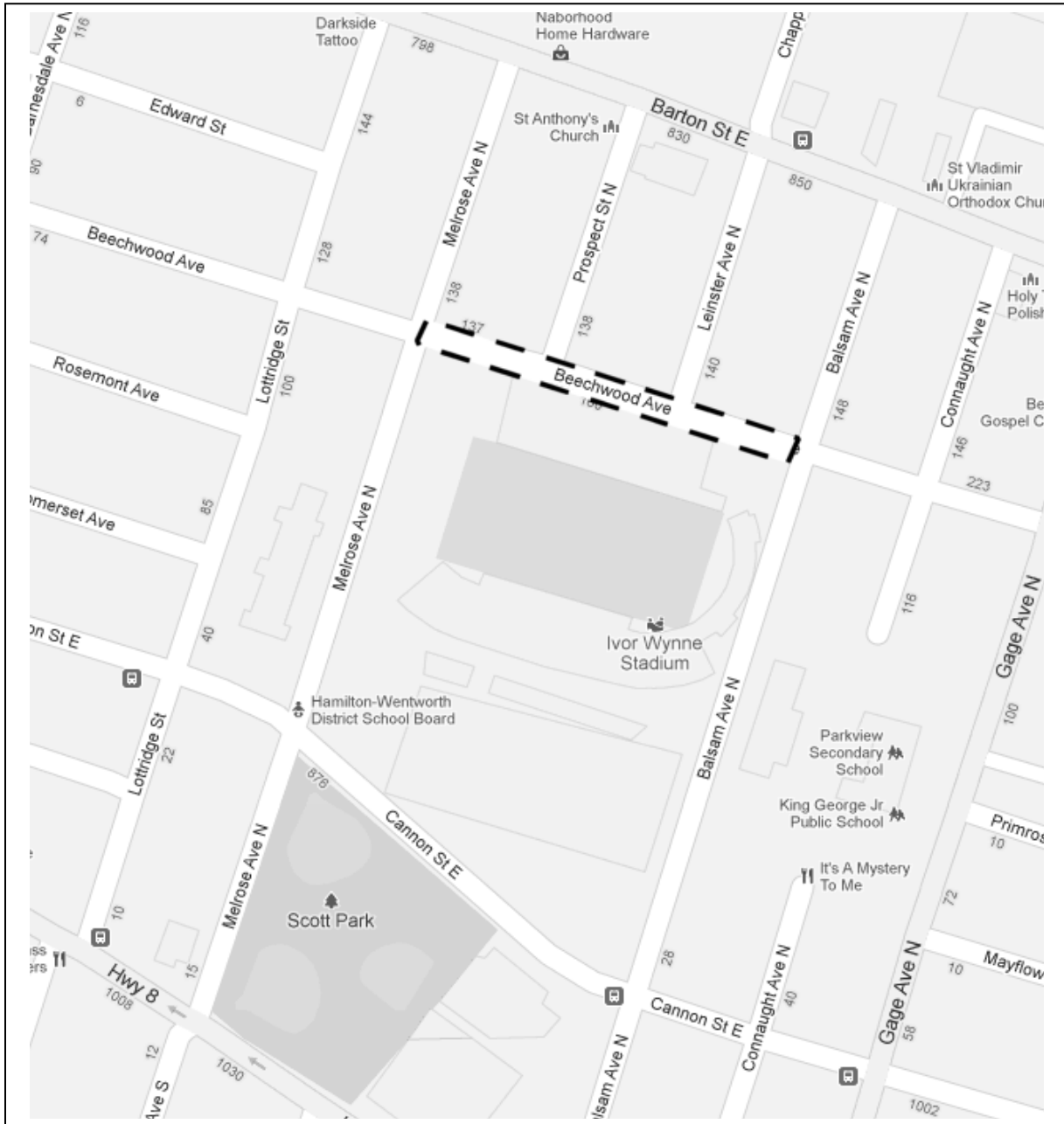
- ◆ An engaged Citizenry

APPENDICES / SCHEDULES

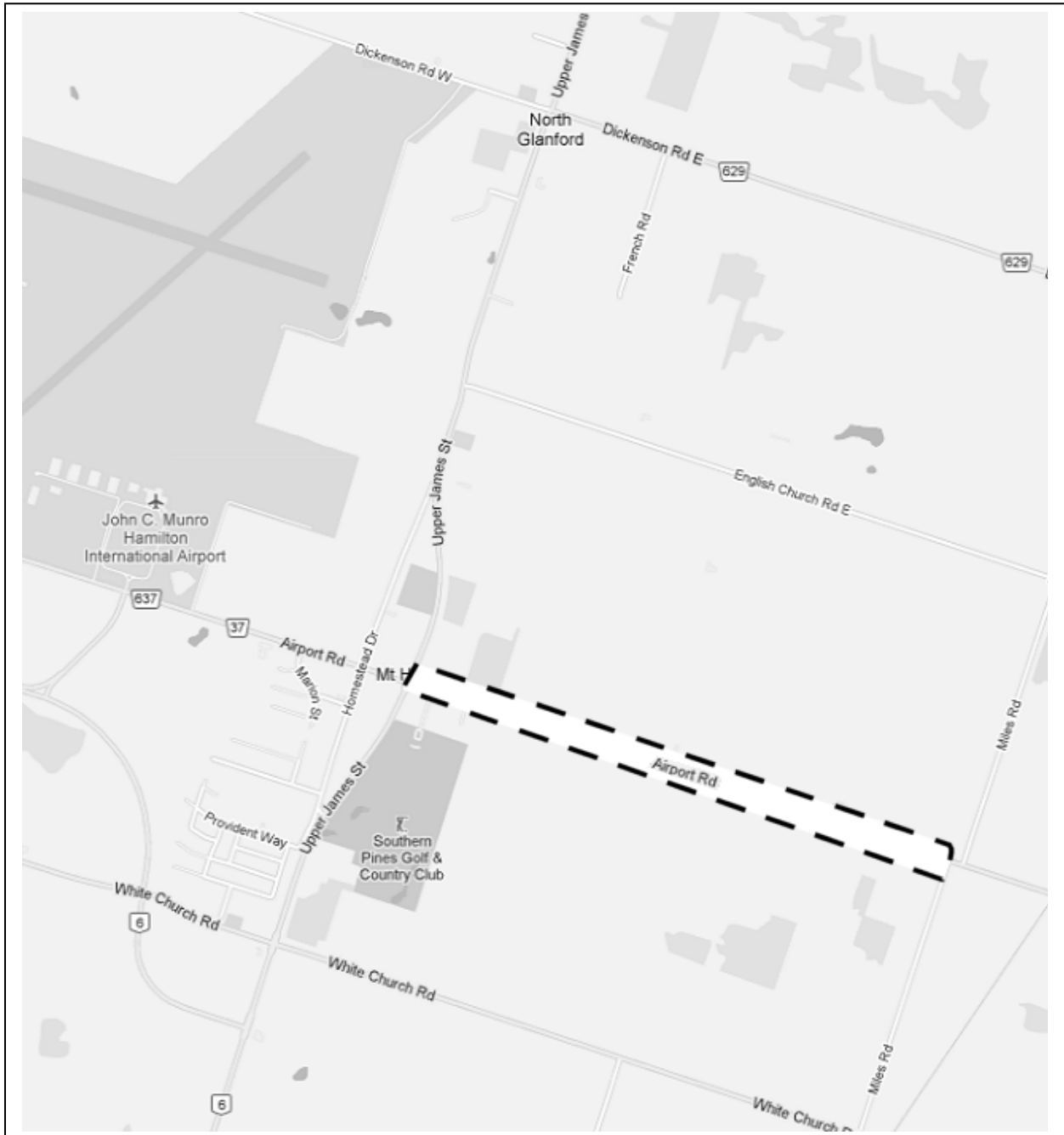
Appendix "A": Maps of Temporary Road Closures

- Beechwood Avenue
- Airport Road
- King William Street
- Augusta Street
- Sterling Street

TEMPORARY ROAD CLOSURE
BEECHWOOD AVENUE
MELROSE AVENUE TO BALSAM AVENUE
JUNE 13 - NOVEMBER 25



TEMPORARY ROAD CLOSURE
AIRPORT ROAD
UPPER JAMES STREET TO MILES ROAD
SATURDAY JUNE 16 - SUNDAY JUNE 17



TEMPORARY ROAD CLOSURE
KING WILLIAM STREET
JAMES STREET TO JOHN STREET
SATURDAY JUNE 23



TEMPORARY ROAD CLOSURE
AUGUSTA STREET
JAMES ST TO HUGHSON ST
FRIDAY AUGUST 17 – SUNDAY AUGUST 19



TEMPORARY ROAD CLOSURE
STERLING STREET
FORSYTH AVENUE TO DALEWOOD AVENUE
SUNDAY SEPTEMBER 23

