



Hamilton

REPORT 12-002

GOVERNANCE REVIEW SUB-COMMITTEE

Tuesday June 14, 2012

2:00 p.m.

Room 171

Hamilton City Hall

Present: Councillor R. Powers, Chair
Councillors R. Pasuta, M. Pearson, T. Whitehead

Absent with Regrets: B. Clark – Personal Business

Also Present: R. Caterini, City Clerk
M. Gallagher, Deputy Clerk
T. Tollis, City Treasurer
L. Pasternak, Senior Solicitor
C. Newman, Legislative Coordinator

THE GOVERNANCE REVIEW SUB-COMMITTEE PRESENTS REPORT 12-002 AND RESPECTFULLY RECOMMENDS:

1. Council Meeting Start Times (Item 4.1)

That the results of the Council Meeting Start Times consultation attached as appendix "A" to Governance Review Sub-Committee Report 12-002; be referred to the General Issues Committee for further deliberation.

2. Development of Recognition Protocol for Ceremonial Activities (Item 4.3)

That the Ceremonial Protocol attached as appendix "B" to Governance Review Sub-Committee Report 12-002, be approved as amended.

FOR THE INFORMATION OF COMMITTEE:

(a) DECLARATIONS OF INTEREST (Item 2)

None

(b) APPROVAL OF MINUTES (Item 3)

(i) May 8, 2012

The minutes of the May 8, 2012 Governance Review Sub-Committee meeting, were approved.

(c) DISCUSSION ITEMS (Item 4)

(i) Council Meeting Start Times (Item 4.1)

Chair Powers gave a brief history of the 5:00 p.m. Council start time pilot program. Councillor Powers directed the Committee towards the results of the consultation performed by staff. The Committee discussed the results as well as their own feelings toward the pilot program.

Please refer to Item 1 for disposition.

(ii) "Inner City Fund" and the "Geographic Factor" (Item 4.2)

Chair Powers indicated that his discussions respecting the "Inner City Fund" and the "Geographic Factor" are ongoing, and will report back to the next Governance Review Sub-Committee meeting.

(iii) Development of Recognition Protocol for Ceremonial Activities (Item 4.3)

Ms. Gallagher indicated that in her investigation of other municipalities, the majority perform ceremonial activities at council meetings, but limited the number and duration of the ceremony.

The Ceremonial Protocol for the City of Hamilton was amended to include national and international championships.

(iv) Business Appreciation Program (Item 4.4)

Ms. Gallagher indicated that recognition of businesses can be done at General Issues Committee meetings, on a semi annual basis, and be given a line item on the agenda. The Committee discussed what is currently done by the City to recognize businesses, and what can be done to differentiate the programs.

The comments of the Committee were taken into consideration for a report back to the Governance Review Sub-Committee.

(v) Office Staffing for Ward Councillors 7 and 8 (Item 4.5)

Chair Powers indicated that he is still working with staff on this item, and will report back to the next meeting.

(vi) Delegated Authority of Council during a Municipal Election (Item 4.6)

Report LS12016, respecting Delegated Authority during a Municipal Election Election, was TABLED.

Outstanding Business List Item "H" respecting Opening Prayer at Meetings of City Council, was removed as the item is complete.

(d) ADJOURNMENT (Item 6)

The Governance Review Sub-Committee meeting, adjourned at 2:30 p.m.

Respectfully submitted,

Councillor R. Powers, Chair
Governance Review Sub-Committee

Christopher Newman
Legislative Coordinator
June 14, 2012

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V			
1							CITY COUNCILLORS																		
2																									
3	Do you like the current 5:00 p.m. time slot for City Council meetings							Yes: 9	No: 5	Undecided: 2															
4																									
5	If yes, what do you like about the 5pm time slot?										1. Still energized to engage in meaningful discussion														
6											2. Getting home at a reasonable hour														
7											3. If meetings run late, we still finish in a respectable time as some Councillors have early meetings the next day														
8											4. After working all day I feel mentally better at a 5pm meeting than one that begins at 7pm														
9											5. Provides extra time if required without going into the evenings. Found the debate and decorum to be much better with fresher minds and better decisions														
10											6. Overall, Council seems to be getting more done in less time with the earlier meeting. More energy during discussions. More efficient use of our time.														
11											7. Make better decisions, meetings are shorter than when we have 7pm meetings														
12																									
13	Do you wish to continue the 5pm time slot indefinitely?							Yes: 9	No: 5																
14																									
15																									
16	What difficulties have you experienced with the 5pm time slot?										1. None														
17											2. Just a matter of convenience. I like to go home after a day in the office for a little downtime and to freshen up														
18											3. Lack of prep time, conflict with dinner, and loss of family time														
19																									
20	Would you consider moving to an earlier time slot? 3:00 p.m. or 4:00 p.m.?							3:00 p.m. - Yes - 7	No - 5																
21																									
22	Do you wish to return to the 7:00 p.m. time slot?							Yes: 5	No: 9																
23																									
24	Additional Comments:										1. Concerns that Cable 14 is tape delayed and not live														
25											2. Received no objections from community														
26											3. Think we should give it one full year to see how things go. Get input from Clerks with regards to ceremonial presentations at council														
27											4. Received no negative complaints from my community														
28																									
29							Senior Management Team																		
30																									
31	Do you like the current 5:00 p.m. time slot for City Council meetings							Yes: 6	No: 0																
32	If yes, what do you like about the 5pm time slot?										1. Don't see an impact with public attendance. Have live streaming if want access at home.														
33											2. Like that it flows straight from work, gets work done earlier in the evening so can get home and stay home														
34											3. Not able to drive back and forth between work														
35											4. Am able to get home early enough to tuck the kids in and get a good nights sleep														
36											5. Easier for staff														
37											6. Found the debate and decorum to be much better with fresher minds and better decisions														
38																									
39	What difficulties have you experienced with the 5pm time slot?										None														
40																									
41	Do you wish to return to the 7:00 p.m. time slot?							Yes: 0	No: 6																
42																									
43	Would you consider moving to an earlier time slot? 3:00 p.m. or 4:00 p.m.?							Yes - 6	for both times																
44																									
45																									
46							Public Feedback																		
47																									
48	Survey conducted by the Hamiltonian					Calls received in the Clerks Department - 8 for 7pm																			
49	110 prefer 5:00 p.m.					2 citizens preferred the 7pm time so they could tweet their Councillor during the meeting																			
50	112 prefer 7:00 p.m.					4 Calls received at Customer Contact Centre - 3 for 7pm and 1 for 5pm																			
51																									
52	Cable 14 - would prefer 5pm or 7pm over the 3pm - would also like a 1pm start time - broadcasted live and repeated at 7pm																								
53	or live at 5pm and repeated afterwards																								

Ceremonial Protocol for the City of Hamilton

Meetings of City Council

Purpose:

Ceremonial presentations at meetings of City Council honour and recognize, at a high-level, citizens and organizations for outstanding significant achievements, including National and International Championships, within the City of Hamilton.

Application:

Requests for ceremonial presentations will be directed to the City Clerk who has delegated the responsibility to the Deputy Clerk for co-ordination. All presentations will be subject to the Mayor's approval.

Format:

Presentations will be listed under the Ceremonial Activity Section of the Council Agenda.

No more than 2 ceremonial activities will be scheduled for any one meeting of City Council.

Each presentation will be limited to 5 minutes in length.

Standing Committee Meetings

Recognition of significant staff achievements, will be directed to the appropriate Standing Committee for scheduling.

