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Tim Simmons  
Chair of the Board  
Tel (905) 527-5092 ext 2279

June 21, 2012

Mayor Bob Bratina  
71 Main Street West  
2<sup>nd</sup> floor  
Hamilton, ON L8P 4Y5  
*Delievered via email c/o R. Caterini City Clerk*

Dear Mr. Bratina,

As you are aware, Hamilton-Wentworth District School Board (HWDSB) is vacating its main administrative offices at 100 Main Street West as of August 1, 2012 and moving into our swing space locations.

Over the past several months HWDSB and City staff have discussed the possibility of holding our board meetings at City Hall in order to ensure our meetings are held in a temporary, accessible location during the construction of our new Education Centre. Based on these discussions, we would like to formally request to use City Council Chambers as an interim location until our new Education Centre is built.

We thank you for your support and look forward to our continued work together.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Simmons".

Tim Simmons  
Chair of the Board