



# INFORMATION REPORT

<b>TO:</b> Mayor and Members General Issues Committee	<b>WARD(S) AFFECTED:</b> CITY WIDE
<b>COMMITTEE DATE:</b> July 9, 2012	
<b>SUBJECT/REPORT NO:</b> Freedom of Information Quarterly Report (January 1 to March 31, 2012) (CL12004) (City Wide)	
<b>SUBMITTED BY:</b> Rose Caterini City Clerk Corporate Services, Clerk's Division	<b>PREPARED BY:</b> Lisa Barroso x2743
<b>SIGNATURE:</b>	

## Council Direction:

In response to direction given by Council in 2004, quarterly reports on Freedom of Information activity are presented to the Audit, Finance & Administration Committee. The intent of these reports is to keep the Committee and Council informed of the types of requests received under the Municipal Freedom of Information and Protection Act and what, if any, exemptions have been applied to municipal records.

## Information:

Listed on Appendix "A" attached to Report CL12004 are details of the Freedom of Information requests received during the first quarter of 2012 from January 1 to March 31. These details include the length of time it took to process each request and the status of the request, noting which exemptions, if any, were applied, as well as the type of request, and the originator of the request, based on the categories of private citizen, business and media. We also include the total of time spent by each city department on Freedom of Information requests for each quarter.

Should Committee and Council wish to address a specific access request identified in this report, the matter would have to be dealt with, in closed session, in accordance with the Municipal Act and the City's Procedural By-law.

**Access Requests Received Under the Municipal Freedom of Information and Protection of Privacy Act  
for January 1, 2012 to March 31, 2012**

File #	Type	Information Requested From	Date Received	Date Completed	No. of Days to Finish	Disposition of Request	Clerk Time (Min.)	City Manager	Community Services	Corporate Services	Emergency Services	HRC	Human Resources	Legal Services	Mayor's Office	Planning Economic Development	Public Health	Public Works	Purchasing	Source - Personal, Business, Media
12-001	G	Planning & Economic Development	Jan 3/12	Feb 2/12	30	Full Disclosure	67	0	0	2	0	0	0	0	0	5	0	0	0	P
12-002	G	Planning & Economic Development, Mayor's Office, City Councillors	Jan 3/12			In Progress	720									360				B
12-003	G	Planning & Economic Development, Corporate Services	Jan 5/12			In Progress	423			15						30				P
12-004	G	Planning & Economic Development	Jan 13/12	Feb 13/12	30	Full Disclosure	93	0	0	0	0	0	0	0	0	15	0	0	0	P
12-005	G	Planning & Economic Development	Jan 13/12	Feb 13/12	30	Abandoned	140	0	0	0	0	0	0	0	0	20	0	0	0	P
12-006	G	Planning & Economic Development	Jan 16/12	Feb 15/12	30	Abandoned	67	0	0	25	0	0	0	0	0	15	0	0	0	P
12-007	G	Public Works	Jan 20/12	Feb 21/12	30	Partial Disclosure	330	0	0	0	0	0	0	0	0	0	0	29	0	P
12-008	G	Planning & Economic Development	Jan 27/12	Jan 31/12	4	No Responsive Records	100	0	0	0	0	0	0	0	0	20	0	0	0	P
12-009	G	Planning & Economic Development	Jan 27/12	Feb 27/12	30	Full Disclosure	229	0	0	0	0	0	0	0	0	78	0	0	0	B
12-010	G	Public Health	Jan 30/12	Feb 29/12	30	Partial Disclosure	189	0	0	0	0	0	0	0	0	20	0	0	0	P
12-011	G	Emergency Services/HRC	Feb 3/12	Mar 5/12	30	Full Disclosure	189	0	0	0	0	0	124	0	0	0	0	0	0	B
12-012	G	Planning & Economic Development	Feb 3/12	Feb 9/12	6	Partial Disclosure	56	0	0	10	0	0	0	0	0	5	0	0	0	P
12-013	G	Public Health Services	Feb 7/12	Mar 7/12	29	Partial Disclosure	118	0	0	0	0	0	0	0	0	0	7	0	0	P
12-014	G	Planning & Economic Development	Feb 9/12	Mar 16/12	34	Partial Disclosure	568	0	0	21	0	0	0	0	0	85	0	0	0	B
12-015	G	Planning & Economic Development	Feb 10/12	Feb 16/12	6	No Responsive Records	94	0	0	0	0	0	0	0	0	10	0	0	0	P
12-016	G	Human Resources	Feb 13/12			In Progress	207						53							P
12-017	G	Planning & Economic Development	Feb 15/12	Mar 15/12		Available Directly through Department	69	0	0	1	0	0	0	0	0	7	0	17		B
12-018	G	Planning & Economic Development	Feb 15/12	Mar 15/12		Available Directly through Department	69	0	0	0	0	0	0	0	0	0	0	0	0	B
12-019	G	Planning & Economic Development	Feb 15/12	Mar 15/12		Available Directly through Department	69	0	0	0	0	0	0	0	0	0	0	0	0	B
12-020	G	Planning & Economic Development	Feb 14/12	Mar 15/12	30	Partial Disclosure	204	0	0	0	0	0	0	0	0	23	0	0	0	P
12-021	G	Planning & Economic Development	Feb 16/12	Mar 19/12	30	Partial Disclosure	205	0	0	0	0	0	0	0	0	44	0	0	0	P
12-022	G	Community Services	Feb 22/12	Mar 22/12	30	In Progress	45		15											P
12-023	G	Planning & Economic Development	Feb 24/12	Mar 23/12	28	Abandoned	197	0	0	0	0	0	0	0	0	29	0	0	0	P
12-024	G	Planning & Economic Development, Public Health Services	Feb 27/12	Mar 28/12	30	Partial Disclosure	411	0	0	0	0	0	0	0	0	25	18	0	0	B
12-025	G	Planning & Economic Development	Mar 7/12			In Progress	44				3					10				P

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12-026	G	Planning & Economic Development, Public Works	Mar 7/12	Mar 19/12	12	Abandoned	175	15	0	0	0	0	0	0	0	9	0	0	0	M
12-027	G	Planning & Economic Development	Mar 9/12			In Progress	57									50				P
12-028	G	Corporate Services	Mar 9/12			In Progress	75													P
12-029	G	Planning & Economic Development	Mar 12/12			In Progress	45									110				B
12-030	G	Public Health Services	Mar 13/12			In Progress	31										90			B
12-031	G	Planning & Economic Development	Mar 16/12			In Progress	64									45				P
12-032	G	Planning & Economic Development, Public Health Services	Mar 15/12			In Progress	181									30				M
12-033	G	Community Services	Mar 19/12			In Progress	82		5											B
12-034	G	Planning & Economic Development	Mar 21/12			In Progress	78									95				P
12-035	G	Planning & Economic Development	Mar 22/12			In Progress	78									14				P
12-036	G	Planning & Economic Development	Mar 22/12			In Progress	40													P
12-037	G	Planning & Economic Development	Mar 23/12			In Progress	38									30				P
12-038	G	Public Works	Mar 29/12			In Progress	154											69		B
11-020	G	Emergency Services	Feb 18/11			In Progress	88				25									P
11-021	G	Planning & Economic Development	Feb 18/11			In Progress	65									401	45			B
11-026	G	Planning & Economic Development	Feb 28/11			In Progress	94									90				B
11-027	G	Planning & Economic Development, Public Health Services & Emergency Services	Feb 28/11	Apr 4/11	30	Under Appeal	1129				45					576	1			P
11-031	G	Planning & Economic Development	Mar 11/11			In Progress	292									510				B
11-033	G	Planning & Economic Development, Public Works, Public Health & Emergency Services	Mar 10/11	Apr 26/11	30	Under Appeal	515	0	0	0	50	0	0	0	0	75	0	275	0	P
11-057	G	City Manager & Corporate Services	May 4/11			In Progress	125												90	M
11-061	G	Planning & Economic Development	May 18/11			In Progress	87									15				B
11-062	G	Planning & Economic Development	May 18/11			In Progress	114									20				B

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11-063	G	Planning & Economic Development	May 18/11			In Progress	47													B
11-070	G	Corporate Services	June 3/11	July 29/11	55	Under Appeal	353													B
11-072	G	Public Works & Planning & Economic Development	June 21/11			In Progress	106			35				4				30		B
11-075	G	Corporate Services	July 6/11			In Progress	112			30										P
11-078	G	Public Works	July 19/11			In Progress	222											63		B
11-079	G	City Manager's Office	July 20/11	Aug 22/11	30	Full Disclosure	234	0	0	0	0	0	0	0	0	0	0	0	0	M
11-096	G	Corporate Services	Aug 23/11			In Progress	243									0		18	87	B
11-102	G	Planning & Economic Development	Aug 29/11			In Progress	71									2				P
11-103	G	Corporate Services and Public Works	Aug 29/11			In Progress	525											174		A
11-105	G	Corporate Services	Aug 29/11			In Progress	123			135										B
11-106	G	Public Works	Aug 30/11			In Progress	150											12		B
11-122	G	Planning & Economic Development	Oct. 25/11	Nov 30/11	35	Partial Disclosure	271	0	0	3	0	0	0	0	0	5	0	0	0	P
11-125	G	Public Works	Oct. 28/11	Apr 20/12	159	Partial Disclosure	441	0	0	0	0	0	0	0	0	0	0	120	0	B
11-126	G	Planning & Economic Development	Nov. 1/11			In Progress	52									25				P
11-130	G	Public Works	Nov. 4/11			In Progress	46													B
11-133	G	Emergency Services	Nov. 16/11			In Progress	68				270									B
11-136	G	Public Works	Nov. 22/11			In Progress	46													B
11-137	G	Planning & Economic Development	Nov. 23/11			In Progress	40													M
11-138	G	Planning & Economic Development and Corporate Services	Nov. 23/11			In Progress	45													M
11-139	G	Public Works	Nov. 28/11	Feb 9/12	61	Full Disclosure	117	0	0	0	0	0	0	0	0	0	0	5	0	P
11-140	G	Planning & Economic Development	Nov. 29/11	Jan 24/12	56	Partial Disclosure	165	0	0	0	0	0	0	0	0	15	0	0	0	B
11-141	G	Planning & Economic Development and Public Health Services	Nov. 29/11	Jan 17/12	39	Partial Disclosure	78	0	0	0	0	0	0	0	0	0	27	0	0	P

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11-142	G	Mayor's Office	Nov. 30/11	Jan 4/12	25	Abandoned	138	0	0	0	0	0	0	0	38	0	0	0	0	M
11-145	G	Planning & Economic Development	Dec. 8/11	Jan 9/12	22	Partial Disclosure	312	0	0	0	0	0	0	0	0	35	0	0	0	P
11-146	G	Planning & Economic Development	Dec. 9/11			In Progress	669									85				P
11-147	G	Corporate Services	Dec. 12/11	Jan 13/12	21	Outside of scope of Act	236	0	0	0	0	0	0	29	0	0	0	0	0	P
11-148	G	Corporate Services	Dec. 12/11	Jan 12/12	21	Partial Disclosure	406	0	0	282	0	0	0	0	2	0	0	13	0	M
11-149	G	Planning & Economic Development	Dec. 14/11	Feb 9/12	47	Partial Disclosure	239	0	0	0	0	0	0	0	0	10	0	0	0	P
11-150	G	Planning & Economic Development	Dec. 16/11	Jan 16/12	21	Full Disclosure	10	0	0	0	0	0	0	0	0	0	0	0	0	B
11-151	G	Public Health Services	Dec. 19/11	Jan 18/12	20	Partial Disclosure	136	0	0	8	0	0	0	0	0	0	20	0	0	B
11-152	G	Public Health Services	Dec. 19/11	Jan 18/12	20	Full Disclosure	109	0	0	0	0	0	0	0	0	0	0	180	0	B
11-153	G	Planning & Economic Development, Emergency Services	Dec. 21/11	Feb 23/12	42	Full Disclosure	568	0	0	1	135	0	0	0	0	45	0	0	0	B
10-117	G	Public Works	Oct 5/10			In Progress	79									20				P
10-131	G	Public Works	Oct 29/10	Mar 16/11	32	Under Appeal	2520							186						P
10-147	G	Planning & Economic Development	Dec 22/10			In Progress	87									5				P
10-148	G	Planning & Economic Development	Dec 22/10			In Progress	68									22				P
09-151	G	Corporate Services	Dec 9/09			In Progress	1009							87		85				P