



# INFORMATION REPORT

<b>TO:</b> Chair and Members Audit, Finance and Administration Committee	<b>WARD(S) AFFECTED:</b> CITY WIDE
<b>COMMITTEE DATE:</b> November 12, 2012	
<b>SUBJECT/REPORT NO:</b> 2012 Third Quarter Emergency and Non-competitive Procurements Report (FCS12040(b)) (City Wide)	
<b>SUBMITTED BY:</b> Roberto Rossini General Manager Finance & Corporate Services Department	<b>PREPARED BY:</b> Rick Male (905) 546 2424 ext. 4157
<b>SIGNATURE:</b>	

**Council Direction:**

Council has directed staff to report on the use of Sections 4.10 and 4.11 of the Procurement Policy on a quarterly basis.

**Information:**

This report is issued quarterly in accordance with the Procurement Policy. This report details the procurement of goods and/or services during emergency situations and those detailed in Section 4.11 – Non-competitive Procurements for the third quarter 2012.

The Policy for Non-competitive Procurements is used in narrowly defined circumstances where it is justified that the policies for the general acquisition process could not be followed. The “Request to Use the Non-competitive Procurements/Emergency Reporting Form” is completed by the Client Department and approved by the General Manager.

During the third quarter of 2012, there were 108 purchases totalling \$3,558,712 and one revenue generating contract extension totalling \$15,841 which were processed through the use of approved Policy 10 and 11. These are summarized in Appendix ‘A’ to report FCS12040(b).

The breakdown is as follows:

- 20 purchases totalling \$754,690 were issued under Policy 10, as “Emergency” purchases, whereby goods and services were acquired by the most expedient and economical means. The following purchase represents the largest dollar amount in this category:
  - Purchase order 66345 for \$181,525 was issued to McCanical Inc. The outlet gates at the Greenhill Combined Sewer Overflow Tank failed and could not be opened. In-house maintenance staff were able to open the gates to 5% capacity, but this did not allow the tank to drain. McCanical Inc. provided mechanical services to install new actuators and guide brackets on the gates, modify the gate blocks and stem to ensure smooth opening, modifying all electrical work in the vault chamber to prevent further corrosion on actuators and removal of the existing wash water system that has caused the damage.
- 12 purchases totalling \$410,599, and one revenue generating contract extension totalling \$15,841 which represents short-term “Extensions” of current contracts which have expired and unforeseeable circumstances have caused a delay in awarding a new contract. The following purchase represents approximately 61 percent of the total spent for this category:
  - Contract C6-06-05 Provision of Vehicle Collision Repair Services As and When Required for City of Hamilton Vehicles was extended until September 30, 2012 to Lockwood Collision for \$250,000. The extension was required to enable staff sufficient time to issue a Request for Tender.
- 45 purchases totalling \$1,868,496 were identified as “Single Source” purchases whereby a particular vendor was recommended because it was more cost-effective or beneficial to the City. The following purchases represent the largest dollar amount in this category:
  - Purchase order 66260 for \$236,999 was issued to Trapeze Software Inc. to supply additional modules for the operations functionality to the existing Trapeze PASS application used by Darts. These modules are already in use by Transit. Trapeze is the only supplier that can supply the software to perform this functionality that will fully integrate with the existing application.
  - Purchase order 65848 for \$224,400 was issued to Kemira Water Solutions Canada Inc. to supply poly aluminum chloride coagulant for the water treatment process at Woodward Waste Water Treatment Plant. A Request for Proposals is being developed to procure the goods under a competitive process.

- Purchase order 66241 for \$146,300 was issued to Historic Plaster Conservation Services Limited to provide conservation services to the historic plaster ceiling, cornice and medallions at Ancaster Old Town Hall. Historic Plaster Conservation Services Limited is the only known company using acrylic resins to consolidate historic plaster.
- 31 purchases totalling \$524,927 were “Sole Source” purchases, where it was deemed that there was only one source of supply in the open market. The following purchase represents the largest dollar amount in this category:
  - Purchase order 66943 for \$50,000 was issued to Metrolinx to purchase PRESTO smartcards. The smartcards will be used for resale to passengers and for the bus operator to log into the PRESTO system.

Requests for Quotations, Tenders and Proposals are issued to encourage the competitive bidding process with objective and equitable treatment of all vendors, in accordance with the Procurement Policy approved by Council.

PO No.	Type	Amount	Name	Department/Division
<b>City Manager's Office</b>				
66103	SGLE	\$ 45,000.00	DARCH FIRE INC.	Emergency Services
66589	EMER	\$ 9,100.00	3TEC COMPUTER SERVICES	Emergency Services
<b>Corporate Services</b>				
Manual15	EXTN	(\$ 15,841.20)	WAXMAN INDUSTRIAL SERVICES CORP.	Financial Services
Manual 2	EXTN	\$ 8,033.71	LASER RECHARGE INC.	Finance Corporate Management Service
41831	EXTN	\$ 15,000.00	ARO INC	Provincial Offences Office
65455	EXTN	\$ 20,000.00	IQOR CANADA LTD	Provincial Offences Office
Manual 1	EXTN	\$ 23,980.00	PEGASUS MAIL WORX	Finance Corporate Management Service
Manual 14	SOLE	\$ 24,000.00	ROYAL BANK (TERANET AS SUB CONTRACTOR)	Provincial Offences Office
66215	SGLE	\$ 42,500.00	TV HAMILTON - CABLE 14	Finance Corporate Management Service
Manual 13	EXTN	\$ 250,000.00	LOCKWOOD COLLISION	Finance Corporate Management Service
<b>Community Services</b>				
66667	SGLE	\$ 5,000.00	MCMASTER UNIVERSITY	Child care
65986	EXTN	\$ 5,835.00	GRANT THORNTON LLP	Housing Services Division
66925	SGLE	\$ 8,200.00	JUSTICE INSTITUTE OF B C	Housing Services Division
66197	EMER	\$ 11,000.00	TOROMONT INDUSTRIES LTD.	Recreation
65830	EMER	\$ 11,155.00	WM GROVES LIMITED	Recreation
66703	SOLE	\$ 12,000.00	HORIZANT INC	Recreation
65828	SGLE	\$ 15,000.00	FACTOR[E] DESIGN INITIATIVE	Recreation
66697	SGLE	\$ 15,000.00	ICECO ADVANCED ARENA PRODUCTS	Recreation
65829	SGLE	\$ 20,000.00	HORIZANT INC	Recreation
62837	EXTN	\$ 25,000.00	FORMOST DATA PRODUCTS INC	Benefit Eligibility
66181	SGLE	\$ 25,000.00	ADT SECURITY SERVICES CANADA, INC.	Recreation
66183	SGLE	\$ 25,000.00	CHUBB EDWARDS	Recreation
66184	SGLE	\$ 25,000.00	PASSWORD PROTECTION	Recreation
64246	SGLE	\$ 30,000.00	HAMILTON PATIENT TRANSFER	Macassa Lodge
65947	SOLE	\$ 35,541.50	HEFELE CANADA INC	Recreation
66338	EMER	\$ 49,000.00	FIRST GENERAL SERVICES	Recreation
66550	SGLE	\$ 49,000.00	DENCO RESTORATION CONTRACTORS INC.	Recreation
66551	SGLE	\$ 49,000.00	ROBERTS TECHNICAL SERVICES	Recreation
66552	SGLE	\$ 49,000.00	AUSTIN CARROLL POOL CONSTRUCTION LTD.	Recreation

PO No.	Type	Amount	Name	Department/Division
66275	SGLE	\$ 49,169.31	HAMILTON VIDEO & SOUND LTD	Macassa Lodge
66862	EMER	\$ 49,968.32	DOL TURF RESTORATION LTD	Recreation
<b>Hamilton Public Library</b>				
66450	SGLE	\$ 6,600.00	ONTARIO COLLEGES LIBRARY SERVICE	Hamilton Public Library
<b>HECFI</b>				
66875	SOLE	\$ 8,500.00	TICKETMASTER CANADA INC.	HECFI
66778	SGLE	\$ 15,000.00	RELEVENT MANAGEMENT INC	HECFI
<b>Planning and Economic Development</b>				
65777	EXTN	\$ 5,750.00	GRANT THORNTON LLP	Tourism
66422	SOLE	\$ 10,800.00	ESRI CANADA LIMITED	Planning and Development
66728	SGLE	\$ 14,000.00	HAMILTON CHAMBER OF COMMERCE	Planning and Development
66141	SGLE	\$ 16,800.00	SALESFORCE.COM.INC	Planning and Development
65937	SGLE	\$ 22,000.00	CSDC SYSTEMS INC	Parking and By-law Services
65820	EMER	\$ 24,417.15	J J MACKAY CANADA LTD	Parking Services
66241	SGLE	\$ 146,300.00	HISTORIC PLASTER CONSERVATION SERVICES	Culture
<b>Police</b>				
66714	SOLE	\$ 5,590.00	MEGA-TECH HOLDINGS LTD	Police
65798	EXTN	\$ 9,000.00	ROCHESTER MIDLAND LTD.	Police
66883	SOLE	\$ 10,000.00	PANASONIC CANADA INC.	Police
66322	SOLE	\$ 14,791.38	GRYPHON ENGINEERING	Police
66078	SOLE	\$ 18,360.00	MEGA-TECH HOLDINGS LTD	Police
66884	EMER	\$ 21,920.00	AIRON HVAC AND CONTROL LTD	Police
66939	SGLE	\$ 40,000.00	INTERGRAPH CANADA LTD.	Police
<b>Public Health</b>				
66068	SOLE	\$ 6,800.00	ONTARIO COUNCIL ON COMMUNITY HEALTH	Planning and Business Improvement
66429	SGLE	\$ 46,000.00	GREEN VENTURE	Health Protection Division
66515	SGLE	\$ 81,000.00	MCMASTER UNIVERSITY	Health Protection Division
<b>Public Works - Environment &amp; Sustainable Infrastructure</b>				
66346	SOLE	\$ 5,291.87	XYLEM WATER SOLUTIONS	Water and Wastewater
65825	SOLE	\$ 5,363.50	HACH SALES & SERVICE CANADA LTD.	Water and Wastewater
65958	SOLE	\$ 6,176.00	CAN-AM INSTRUMENTS LTD.	Water and Wastewater
65951	SOLE	\$ 9,194.22	SMITH & LOVELESS INC.	Water and Wastewater

PO No.	Type	Amount	Name	Department/Division
66296	EMER	\$ 9,975.00	WM GROVES LIMITED	Water and Wastewater
60126	SGLE	\$ 10,000.00	ALEXANDER BUDREVICS ASSOCIATES LTD.	Environmental and Sustainable Infrastructure
65952	SOLE	\$ 11,303.25	XYLEM WATER SOLUTIONS	Water and Wastewater
65826	SOLE	\$ 11,672.24	WAJAX INDUSTRIAL COMPONENTS	Water and Wastewater
65844	SOLE	\$ 13,628.90	HACH SALES & SERVICE CANADA LTD.	Water and Wastewater
66085	SOLE	\$ 13,862.00	SIEMENS WATER TECHNOLOGIES CANADA, INC.	Water and Wastewater
66807	SOLE	\$ 13,921.20	DYNAMIC FILTRATION	Water and Wastewater
65784	SOLE	\$ 16,267.90	PENCON EQUIPMENT COMPANY	Water and Wastewater
66347	SOLE	\$ 16,500.00	UNIVERSITY OF TORONTO	Environmental and Sustainable Infrastructure
66803	SOLE	\$ 16,580.00	METCON SALES & ENGINEERING LIMITED	Water and Wastewater
66311	SGLE	\$ 17,000.00	ENVIRONMENT CANADA	Water and Wastewater
65867	SOLE	\$ 18,796.00	SIEMENS INDUSTRY INC	Water and Wastewater
66806	SOLE	\$ 19,910.90	C & M ENVIRONMENTAL TECHNOLOGIES INC.	Water and Wastewater
66614	SOLE	\$ 23,692.00	SIEMENS WATER TECHNOLOGIES CANADA, INC.	Water and Wastewater
66800	SOLE	\$ 24,007.50	4 I MAC INC	Water and Wastewater
66312	SGLE	\$ 25,000.00	EUGENE MARTINELLO	Water and Wastewater
65866	SOLE	\$ 25,268.95	HACH SALES & SERVICE CANADA LTD.	Water and Wastewater
65845	EMER	\$ 27,054.28	JSM CONTROLS INC	Water and Wastewater
66295	EMER	\$ 31,081.01	RASSAUN STEEL	Water and Wastewater
37526	SGLE	\$ 32,891.00	GENIVAR INC	Water and Wastewater
66216	SOLE	\$ 42,907.57	SCP SCIENCE	Water and Wastewater
66788	SGLE	\$ 48,110.00	AECOM CANADA LTD	Water and Wastewater
66293	EMER	\$ 48,475.00	A&F INDUSTRIES	Water and Wastewater
66294	EMER	\$ 55,516.48	BELMONT GROUP LTD	Water and Wastewater
55716	SGLE	\$ 77,485.00	ALBERICI CONSTRUCTORS LTD	Water and Wastewater
66345	EMER	\$ 181,524.59	MCCANICAL INCORPORATED	Water and Wastewater
65848	SGLE	\$ 224,400.00	KEMIRA WATER SOLUTIONS CANADA INC	Water and Wastewater
<b>Public Works - Operations &amp; Waste Management</b>				
66423	SGLE	\$ 10,530.80	SCHOONER SALES	Operations and Waste Management
66859	SGLE	\$ 16,826.00	HENDERSON RECREATION	Operations and Waste Management
66288	EMER	\$ 18,467.00	MOFFATT EQUIPMENT ENTERPRISES INC.	Operations and Waste Management
66771	EMER	\$ 30,455.42	CARLINGTON CONSTRUCTION	Operations and Waste Management

PO No.	Type	Amount	Name	Department/Division
65791	EMER	\$ 60,141.28	JAMES KEMP CONSTRUCTION LIMITED	Operations and Waste Management
<b>Public Works - Transportation, Energy &amp; Facilities</b>				
66456	SGLE	\$ 6,435.20	CANADIAN ROADWAY PRODUCTS	Traffic Operations
66455	EMER	\$ 11,000.00	FINESSE CONTRACTING INC.	Fleet and Facilities
66593	SGLE	\$ 11,000.00	ENVIRONMENT HAMILTON	Transit
66729	EMER	\$ 13,149.41	WESTERN PLUMBING & HEATING	Fleet and Facilities
66248	EMER	\$ 14,954.46	TRANE CANADA T42324C	Fleet and Facilities
Manual 3	EXTN	\$ 15,000.00	BARTON AUTO PARTS LIMITED	Fleet and Facilities
Manual 8	SOLE	\$ 15,000.00	ALTRUCK INTERNATIONAL TRUCK CENTRES	Fleet and Facilities
Manual 9	SGLE	\$ 15,000.00	METRO FREIGHTLINER	Fleet and Facilities
Manual 10	SGLE	\$ 15,000.00	WAJAX POWER SYSTEMS	Fleet and Facilities
Manual 12	EXTN	\$ 15,000.00	BARTON AUTO PARTS LIMITED	Fleet and Facilities
Manual 6	EXTN	\$ 18,000.00	TRANSAXLE PARTS INC.	Fleet and Facilities
Manual 5	SOLE	\$ 19,200.00	VIKING-CIVES LIMITED	Fleet and Facilities
66309	SGLE	\$ 19,250.00	FERRIER HR CONSULTING	Transit
Manual 4	SGLE	\$ 20,000.00	BARTON AUTO PARTS LIMITED	Fleet and Facilities
66378	SGLE	\$ 25,000.00	TEK WORX	Fleet and Facilities
Manual 7	SGLE	\$ 28,000.00	EASTGATE TRUCK CENTRE	Fleet and Facilities
66308	SGLE	\$ 50,000.00	THALES RAIL SIGNALLING SOLUTIONS INC	Transit
66943	SOLE	\$ 50,000.00	METROLINX	Transit
63407	SGLE	\$ 60,000.00	ASHLAND CANADA CORP	Fleet and Facilities
66592	EMER	\$ 76,336.00	CANADA TICKET INC	Transit
66411	SGLE	\$ 80,000.00	MINISTER OF FINANCE	Traffic Operations
66260	SGLE	\$ 236,999.00	TRAPEZE SOFTWARE INC.	Transit