



Hamilton

MINUTES: Arts Advisory Commission
Tuesday, September 25, 2012 – Time 5:45 – 7:30
Lister Block, 28 James St. N., 2nd Floor

CHAIR: Tricia LeClair **MINUTE TAKER:** Sarah Ehmke (City of Hamilton)

PRESENT: Diane Beatty-Wearing, Tobi Bruce, Anne Cibola, Councillor Jason Farr, Astrid Hepner, Darrell Hicks, Jennifer Kaye (City of Hamilton), Karen Logan, Josefa Radman, Donna Reid

REGRETS: Colina Maxwell, Earl Walker

1. ACCEPTANCE OF AGENDA

Moved by Karen Logan Seconded by Anne Cibola

CARRIED

2. DECLARATION OF CONFLICT OF INTEREST

None declared

3. APPROVAL OF MINUTES – April 24, 2012

Moved by Josefa Radman Seconded by Donna Reid

CARRIED

4. CHAIRS' REPORT

- Annelisa has resigned from the AAC. An email went out to members to see if anyone was interested in filing her role as co-chair but no one volunteered. Tricia to continue as Chair of the AAC.
- Concern about attendance at meeting
- Considering the future of the AAC, possibly changing course of the commission. Options to be discussed at next meeting.

5. COMMISSION BUSINESS

5.1. AAC membership - resignations from Annelisa, Jahan and Anupam and Astrid

MOTION: To accept the resignations from Annelisa Pederson, Jahan Zeb, Anupam Bagchi and Astrid Hepner.

Moved by Anne Cibola Seconded by Karen Logan

CARRIED

- There are now 10 active AAC members with a quorum of 6 required
- Any changes wanted to the AAC's AAC Terms of Reference would have to go to Council for approval
- Will discuss strategy to recruit new members and how that fits into new work plan priorities at a future meeting.

5.2. 2013 workplan priorities

Priorities to be completed by the end of 2013:

- 1) AAC logo and website
 - To be completed by end of 2012
 - Logo and website to be completed by the AAC as a whole (not the subcommittee)
 - 2) Arts Funding Task Force
 - Community consultation to take place in 2013. See Item 5.6 for update
 - 3) Role of AAC in regards to the Hamilton Arts Council
 - Possible overlap in activities between the 2 organizations
- ACTION:** Tricia to contact Stephanie Vegh, Executive Director at Hamilton Arts Council, and invite her to a future meeting for information sharing and discuss potential collaborations.
- 4) Other initiatives from staff/brought forward by the community
 - 5) Annual reporting to Council:
 - AAC budget request
 - Members reviewed 2012 AAC work plan. Identified that the community engagement subcommittee carries a substantial part of the AAC workload. AAC is an advisory committee and as such there is no expectation for there to be work or projects taken on by members.
 - Annual power point presentation

MOTION: Approval in principal of 2012 work plan with Chair to review any changes.

Moved by Karen Logan Seconded by Tobi Bruce

CARRIED

ACTION: Staff to bring forward information at October meeting including the date(s) AAC information goes to General Issues Committee.

ACTION: Staff to bring forward 2014 budget and work plan in August 2013 for review and discussion.

- Darrell has resigned from the Community Engagement subcommittee due to other commitments. Diane still interested but needs help on the committee.

5.3. 2013 budget

ACTION: Staff directed to provide printed copies of all AAC agenda items at each meeting to all members. Electronic copies of each document will be emailed before each meeting so that members can review the information ahead of time.

- Binders and dividers will be provided at the October meeting for those who would like them.
- The AAC's regular annual budget is \$9000 (\$5000 for projects, \$4000 incidentals). The 2013 budget will request an additional \$2,500 from the reserve account to fund the Arts Funding Task Force consultation. Total 2013 budget request = \$11,500

MOTION: Approval in principal of 2012 budget with Chair to review any changes in detail.

Moved by Diane Beatty-Wearing Seconded by Karen Logan

CARRIED

5.4. AAC logo

- Logo options prepared by City's Graphics staff were reviewed. AAC declined to use the logos options prepared.

MOTION: Staff directed to obtain quotes for logo design from 4 suggested vendors. The AAC will review quotes via email with the hopes to have the first logo available for review at the October meeting.

Moved by Karen Logan Seconded by Donna Reid

CARRIED

- Staff to look into web options from City's Graphics staff now that the logo will be prepared by outside source.

5.5. AAC representative on public art juries

MOTION: That Anne Cibola will be the AAC representative on the Twin Pad Arena mural design Public Art jury and that Colina Maxwell will be the AAC representative on the Binbrook Public Art jury.

Moved by Donna Reid Seconded by Tobi Bruce

CARRIED

5.6. Arts Funding Task Force status (10 mins)

- Upon consultation with staff, the AFTF will continue with the Terms of Reference and scope of work planned.
- A report to Council will be produced after community consultation in 2013. AFTF will make recommendations for all funding programs but

hope to have some immediate changes to the Community Partnership Program.

- Additional scope of work suggested by Council is beyond the capacity of a volunteer group and will prolong the project. Broader work needs to be done by someone else (staff).

5.7 Art Awards

- Thanks to Karen for being on the Arts Awards Steering Committee for the last 2 years and for her involvement with the program revitalization.
- Diane to continue on the Committee for a second term.

ACTION: A second AAC member can join the committee. An email will be sent to all AAC members to see if there is anyone interested in participating.

6. UPDATES (written report from staff to be circulated in advance)

- Apologies from Staff as a written report was not prepared.
- Update on Biddingo:
 - o AAC report regarding Biddingo was sent back to staff.
 - o It was determined by procurement staff that the Public Art process does not belong in the formal procurement process. A staff report is going forward to GIC on Oct 3 (starts at 9:30am) to have public art removed from procurement.
 - o If approved, Tourism & Culture staff will be in charge of the process. A policy for public art is included in the report.
 - o Jennifer will send an email to the individuals who brought this issue forward to the AAC when the report goes live, AAC will be copied.

7. ADJOURNMENT

Moved by Karen Logan at 7:44pm

8. NEXT MEETING

Tuesday, October 23 at 5:45 p.m.

Location: Lister Block – 2nd floor.

AAC members and meeting guests can park for free in the Lister parking lot. The building's exterior doors lock at 6pm. If you are arriving late, arrangements must be made ahead of time with staff.

The AAC meets the fourth Tuesday of each month