

**CITY OF HAMILTON**

**COMMUNITY SERVICES DEPARTMENT**  
*Housing Services Division*

<b>TO:</b> Chair and Members Emergency & Community Services Committee	<b>WARD(S) AFFECTED:</b> CITY WIDE
<b>COMMITTEE DATE:</b> December 10, 2012	
<b>SUBJECT/REPORT NO:</b> Tenant Advisory Committee 2013 Budget Submission (CS12038) (City Wide)	
<b>SUBMITTED BY:</b> Joe-Anne Priel General Manager Community Services Department	<b>PREPARED BY:</b> Jennie Vengris 905-546-2424 ext. 7801 Gillian Hendry 905-546-2424 ext 4818
<b>SIGNATURE:</b>	

**RECOMMENDATION**

That the Tenant Advisory Committee's 2013 base budget submission in the amount of \$1,000 (attached as Appendix A to Report CS12038) be approved and forwarded to the 2013 budget process (GIC).

**EXECUTIVE SUMMARY**

The Tenant Advisory Committee is a Volunteer Committee appointed by City Council. The Committee has prepared a 2013 budget submission for approval in the amount of \$1,000 for monthly meeting expenses, community events and registration costs for workshops and forums for committee members. This budget request is the same as the 2012 approved budget request.

***Alternatives for Consideration – Not Applicable***

### **FINANCIAL / STAFFING / LEGAL IMPLICATIONS**

**Financial:** It is recommended that \$500 be allocated to the monthly meeting expenses and \$500 to community events and registration costs for workshops and forums for members of the committee.

**Staffing:** There are no staffing implications for Report CS12038.

**Legal:** There are no legal implications for Report CS12038.

### **HISTORICAL BACKGROUND**

The Tenant Advisory Committee (TAC) is a volunteer citizen committee established by City Council on May 28, 2003. TAC was established based on discussions with the community in recognition of the unique issues pertaining to tenants that could not be adequately addressed in existing housing forums. TAC informs City Council through the Emergency and Community Services Standing Committee of issues that impact tenants.

The objectives of the Tenant Advisory Committee include:

1. To identify systemic and policy issues facing tenants and provide advice and recommendations to the City regarding these matters.
2. To advocate for and provide recommendations to the City on policy issues affecting tenants that require further action with the municipal, provincial and federal governments.
3. To develop strategies for information dissemination and education to tenants regarding tenant issues including legal rights and obligations of tenants.

### **POLICY IMPLICATIONS**

There are no policy implications for Report CS12038

### **RELEVANT CONSULTATION**

Tenant Advisory Committee members were consulted on September 21, 2012, and concur with the recommendation contained in this report.

**ANALYSIS / RATIONALE FOR RECOMMENDATION**

The requested budget amount is intended to cover two types of expenses:

- 1) Committee meeting expenses for 2013; and,
- 2) Supporting community events and registration costs for workshops and forums for the committee members.

The Committee would like to develop their knowledge and understanding of broader tenant issues through local special events and workshops which may have a registration fee.

**ALTERNATIVES FOR CONSIDERATION**

None

**CORPORATE STRATEGIC PLAN (Linkage to Desired End Results)**

Focus Areas: 1. Skilled, Innovative and Respectful Organization, 2. Financial Sustainability, 3. Intergovernmental Relationships, 4. Growing Our Economy, 5. Social Development, 6. Environmental Stewardship, 7. Healthy Community

***Social Development***

- ◆ Everyone has a home they can afford that is well maintained and safe
- ◆ Residents in need have access to adequate support services
- ◆ People participate in all aspects of community life without barriers or stigma

***Healthy Community***

- ◆ An engaged Citizenry

**APPENDICES / SCHEDULES**

Appendix A to Report CS12038 – Tenant Advisory Committee Budget Submission

# **CITY OF HAMILTON**

**2013**

**VOLUNTEER COMMITTEES**

**BUDGET SUBMISSION**

**TENANT ADVISORY COMMITTEE**

**VOLUNTEER COMMITTEE MEMBERS:**

<b>John Hawker (Chair)</b>	
<b>Andy Cranbury</b>	
<b>Connie Bellamy</b>	
<b>Laura Ryan</b>	
<b>Larry Husack</b>	
<b>Marie Frances Raftis</b>	
<b>Don Britton</b>	

**MANDATE:**

To provide information, advise recommendations and advocacy regarding residential tenancy issues and policies that would improve the overall well-being of tenants in Hamilton.

**STRATEGIC OBJECTIVES:**

1. To identify systemic and policy issues facing tenants and provide advice and recommendations to the City regarding these matters.
2. To advocate for and provide recommendations to the City on policy issues affecting tenants that require further action with the municipal, provincial and federal governments.
3. To develop strategies for information dissemination and education to tenants regarding tenant issues including legal rights and obligations of tenants.
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**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity		4) A City Where People Come First	x
2) A Great City in Which to Live	x	5) A City that Spends Wisely and Invests Strategically	
3) A Healthy, Safe and Green City	x	6) A City of Choice for High Performance Public Servants	

**PART C: Budget Request**

**INCIDENTAL COSTS:**

Meeting costs (10) – meeting room, refreshments, photocopying, printing, parking	\$500.00
<b>SUB TOTAL</b>	<b>\$500.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

Supporting community events that promote information to tenants – meeting room rentals, refreshments, printing, photocopying, transportation costs	\$250.00
Registration costs for community forums/events relating to tenant issues and affordable housing	\$250.00
<b>SUB TOTAL</b>	<b>\$500.00</b>

<b>TOTAL COSTS</b>	<b>\$1000.00</b>
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<b>Funding from Volunteer Committee Reserve ( only available to Volunteer Committees with reserve balances)</b>	<b>\$0</b>
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<b>TOTAL 2013 BUDGET REQUEST (net of reserve funding)</b>	<b>\$1000.00</b>
<b>PREVIOUS YEAR (2012) APPROVED BUDGET (2012 Request \$1000.00)</b>	<b>\$1000.00</b>

**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:**     **JOHN HAWKER, CHAIR**

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**Signature:**

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**Date:**

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**Telephone # :**

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