



Hamilton

CITY OF HAMILTON

**PUBLIC WORKS DEPARTMENT
Engineering Services Division**

TO: Chair and Members Public Works Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: March 18, 2013	
SUBJECT/REPORT NO: 2013 Special Events Requiring Temporary Road Closures (PW13019) - (City Wide)	
SUBMITTED BY: Gerry Davis, CMA General Manager Public Works Department	PREPARED BY: Rich Shebib (905) 546-2424, Extension 3909
SIGNATURE:	

RECOMMENDATION

That each of the following applications:

- (a) Hamilton Cycling Club for the temporary closure of Trinity Road between Wilson Street and Book Road on Friday March 29, 2013 from 6:00 a.m. to 6:00 p.m. for the annual Good Friday Road Race;
- (b) Supercrawl Productions and the Westdale BIA for the temporary closure of King Street West between Sterling Street and North Oval from 10:00 a.m. on Friday May 31, 2013 to 4:00 a.m. on Sunday June 2, 2013 for a Blues Festival;
- (c) The Princess Margaret Hospital Foundation for the temporary closure of Fennell Avenue between Garth Street and West 5th Street from 6:00 a.m. to 9:00 a.m. on Sunday June 16, 2013 for the annual Ride to Conquer Cancer;
- (d) Knights of Columbus for the temporary closure of Longwood Road between Franklin Avenue and Macklin Street from 10:00 a.m. on Saturday June 29, 2013 to 10:00 p.m. on Sunday June 30, 2013 for a Soapbox Derby;
- (e) St. Luke’s Anglican Church for the temporary closure of Macauley Street between John Street and Catharine Street on Saturday July 13, 2013 from 10:00 a.m. to 11:00 p.m. for a Latin Festival;

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- (f) International Village BIA for the temporary closure of Ferguson Avenue from King Street to King William from 7:00 a.m. Friday August 30, 2013 to 12:00 p.m. Sunday September 1, 2013 for Oktoberfest - A Taste of International Village.

be approved, subject to the following conditions:

- (i) That the City may revoke the temporary road closure at any time to gain access for emergency services;
- (ii) That no property owner or resident within the barricaded area be denied access to their property upon request;
- (iii) That the applicant ensure that clean-up operations be carried out immediately before the re-opening of the roads, to the satisfaction of the General Manager of Public Works or designate at the expense of the event organizer;
- (iv) That all barricading and traffic control be supplied by the applicant, and conform to "Ministry of Transportation Book 7 - Temporary Conditions";
- (v) That all barricading and traffic control be subject to the direction and satisfaction of the General Manager of Public Works or designate with all costs the responsibility of the applicant;
- (vi) That all warning boards and detour signs manufactured and installed by the City of Hamilton in advance of the closure be at the expense of the applicant;
- (vii) That the applicant notify all property owners and tenants along the closed portion of the route of the event in writing a minimum of 2 weeks in advance of the closure. The notice must be completed prior to the event in a form acceptable to the General Manager of Public Works or designate, providing, but not limited to a 24-hour contact name and telephone number;
- (viii) That the applicant provide proof of \$2,000,000 public liability insurance naming the City of Hamilton as an added insured party with a provision for cross liability, or \$5,000,000 for events involving alcohol as part of the event, and holding the City of Hamilton harmless from all actions, causes of action, interests, claims, demands, costs, damages, expenses and loss;
- (ix) That the applicant pay the required full road closure fee of \$597.61 made payable to "The City of Hamilton" prior to road closure.

EXECUTIVE SUMMARY

Applications were received requesting temporary closures of City roadways to hold special events in 2013 by the following organizations,

- Hamilton Cycling Club (March 29)

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- . Supercrawl Productions & Westdale BIA (May 31 to June 2)
- . Princess Margaret Hospital (June 16)
- . Knights of Columbus (June 29 to June 30)
- . St. Luke's Anglican Church (July 13)
- . International Villiage BIA (August 30 to September 1)

As the applications comply with the City's road closure policy, and with no objections from the SEAT Committee or area residents, staff recommends approval of the application, subject to the conditions detailed in the recommendation, and with support from Hamilton Police Service in providing control within the closure areas.

Alternatives for Consideration - See Page 5

FINANCIAL / STAFFING / LEGAL IMPLICATIONS

Financial: All City of Hamilton costs associated to road closures for special events are recovered through permit fees and external billing.

Staffing: N/A

Legal: N/A

HISTORICAL BACKGROUND

The Hamilton Cycling Club is requesting a temporary closure of Trinity Road between Wilson Street and Book Road on Friday March 29, 2013 from 6:00 a.m. to 6:00 p.m. for the annual Good Friday Road Race. The race was held in Flamborough in previous years but due to the fact that the start and finish was on the roadway, the traffic impact for the local residents became an issue. Therefore, a new location for this event was required. The start-finish will be within the Ancaster Fairgrounds for this years event.

Supercrawl Productions and the Westdale BIA are requesting the temporary closure of King Street West between Sterling Street to North Oval from 10:00 a.m. on Friday May 31, 2013 to 4:00 a.m. on Sunday June 2, 2013 for a Blues Festival. The festival will be a free event that will celebrate music and the community.

The Princess Margaret Hospital is requesting a temporary closure of Fennell Avenue between Garth Street and West 5th Street from 6:00 a.m. to 9:00 a.m. on Sunday June 16, 2013 for the annual Ride to Conquer Cancer. During the 2012 event, police were required to close this section of roadway to ensure public safety due to the number of cyclists exiting Mohawk College.

Knights of Columbus has requested a temporary closure of Longwood Road between Macklin Street and Franklin Street from 10:00 a.m. on Saturday June 29, 2013 to 10:00 p.m. on Sunday June 30, 2013 for a Soapbox Derby. Planning of the event is still taking place so the exact duration of the event is still not known. Therefore the time period being requested is the maximum length that may be required, and will most likely be reduced.

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St. Luke's Anglican Church have requested the temporary closure of Macauley Street between John Street and Catharine Street on Saturday July 13, 2013 from 10:00 a.m. to 11:00 p.m. for a Latin Festival. The event will showcase the art, food, and music of the latin community.

The International Village BIA has requested the closure of Ferguson Avenue between King Street and King William from Friday August 30, 2013 to Sunday September 1, 2013 to hold a street event called Oktoberfest – A Taste of International Village. The event will highlight restaurants in the area supported by entertainment and shopping.

For each event, the Public Works Department will install advance warning signs when required. The HSR will temporarily relocate any bus stops within the closure area and detour their routes accordingly. Hamilton Police will also assist where required.

As the applications comply with the City's road closure policy, and with no objections from area residents, staff recommends approval of the applications, subject to the conditions detailed in the recommendation, and with support from Hamilton Police Service in providing control within the closure areas.

POLICY IMPLICATIONS/LEGISLATED REQUIREMENTS

The City has a policy for delegated authority for short term road closures (TOE02009a). The policy states that delegated authority is given for events from previous years as long as:

- The event has been approved by the Special Events Advisory Team (SEAT) and conforms to the policies and procedures contained in the City's Guidelines for Special Event Planning.
- A Council report has been approved in the first year of the event granting the event organizers permission to close the roadway.
- No problems associated with the event were reported in the previous year.
- The location of the event has not changed from the previous year.
- A positive response is received from the Ward Councillor(s) affected by the event.

The Good Friday Road Race does not conform to this policy as the location has changed from the previous year. All other events in this report are in being requested for road closure for the first time. Therefore Council approval is required.

RELEVANT CONSULTATION

The Special Events Advisory Team (SEAT) have reviewed and recommend the events. SEAT is made up of representatives from Culture, Corridor Management, Hamilton Police Service, Public Health, Municipal Parking System, Hamilton Street Railway, Municipal Law Enforcement, Waste Management, and Emergency Services.

Staff has consulted with and gained approval from the Ward Councillors.

ANALYSIS / RATIONALE FOR RECOMMENDATION

With the installation of the appropriate road closure supplies, and the assistance of the Hamilton Police Service, the event is expected to result in minimal traffic disruption. The success will be measured based on operational details, participation levels and feedback.

ALTERNATIVES FOR CONSIDERATION

Council may elect to deny the application for the temporary road closure. However, considering the positive impacts on culture and the community, and due to the fact that the Special Events Advisory Team has reviewed and approved the events, staff do not support this alternative.

ALIGNMENT TO THE 2012 - 2015 STRATEGIC PLAN

Strategic Priority #1

A Prosperous & Healthy Community

WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.

Strategic Objective

- 1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.
- 1.6 Enhance Overall Sustainability (financial, economic, social and environmental).

Strategic Priority #2

Valued & Sustainable Services

WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.

Strategic Objective

- 2.2 Improve the City's approach to engaging and informing citizens and stakeholders.
- 2.3 Enhance customer service satisfaction.

Strategic Priority #3

Leadership & Governance

WE work together to ensure we are a government that is respectful towards each other and that the community has confidence and trust in.

Strategic Objective

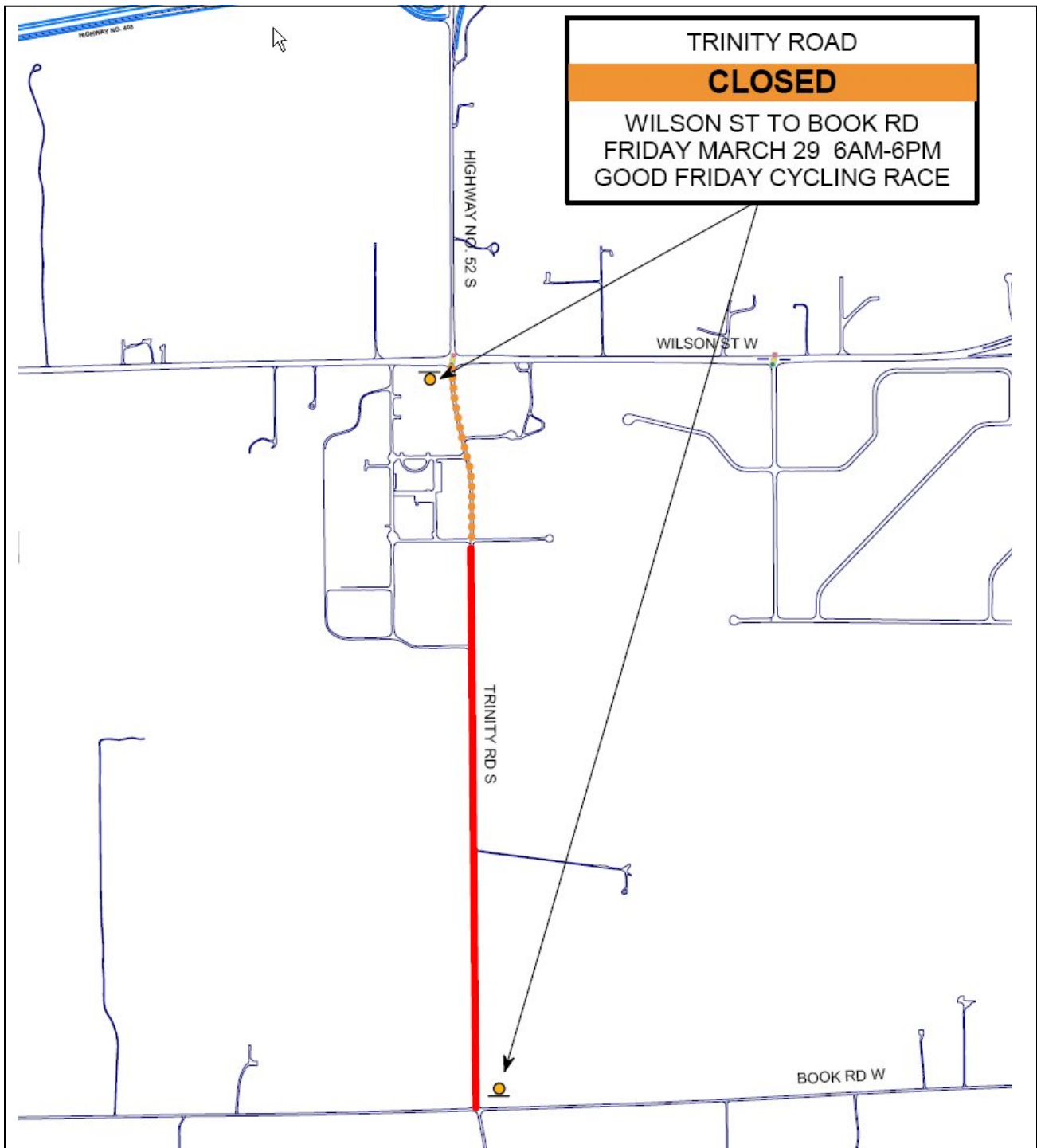
- 3.1 Engage in a range of inter-governmental relations (IGR) work that will advance partnerships and projects that benefit the City of Hamilton.

APPENDICES / SCHEDULES

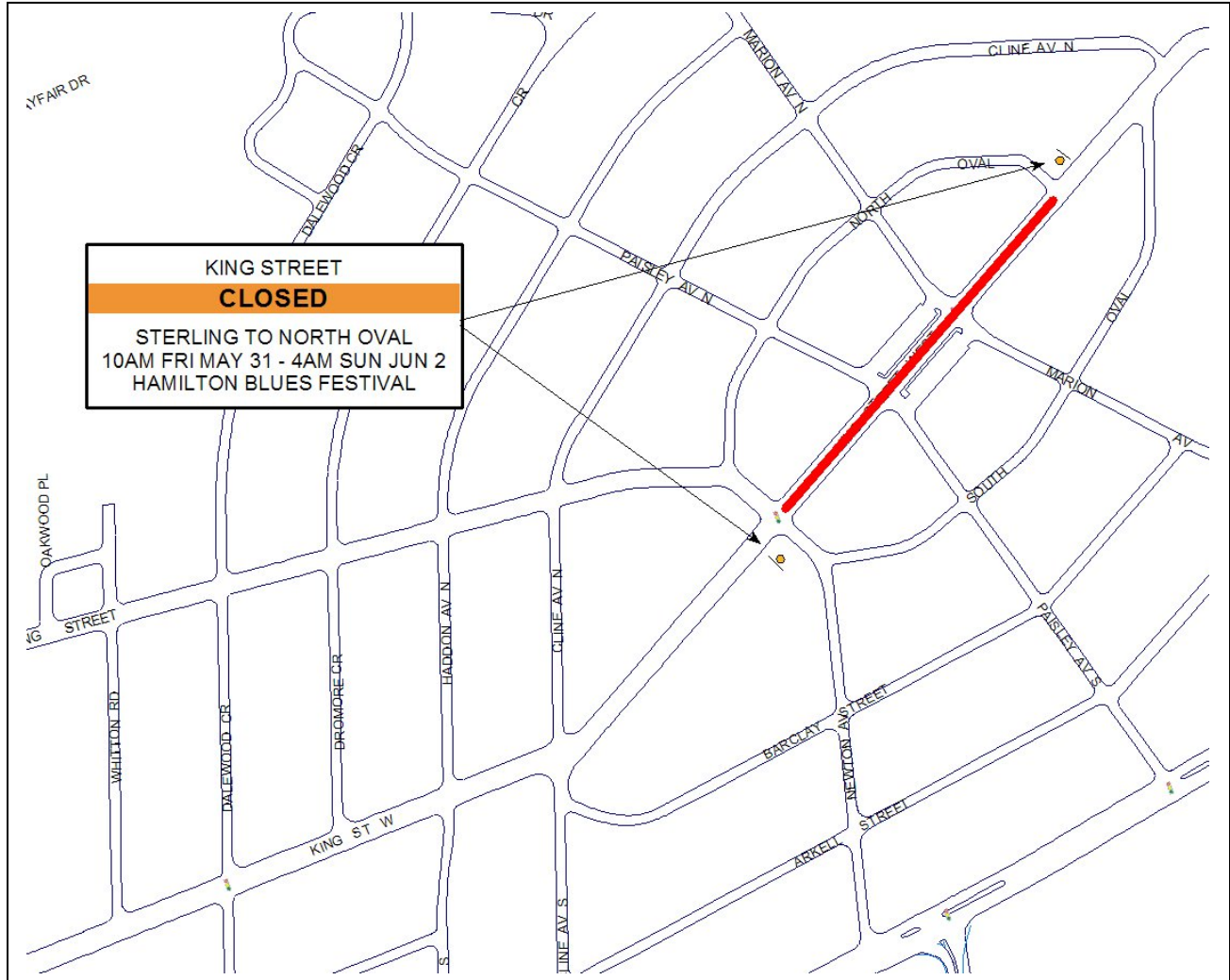
Appendix "A": Maps of Temporary Road Closures

- Trinity Road
- King Street
- Fennell Avenue
- Longwood Road
- Macauley Street
- Ferguson Avenue

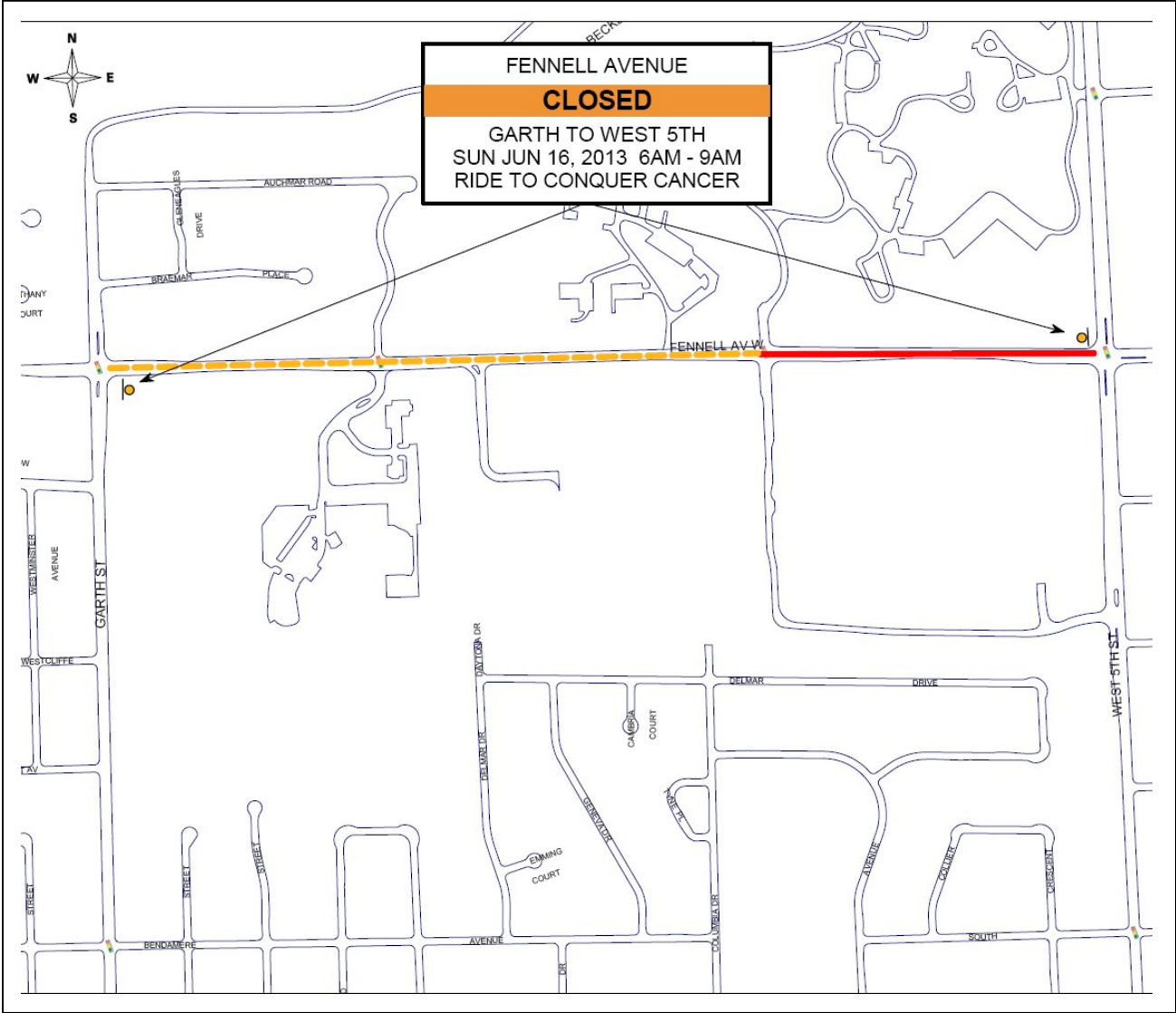
TEMPORARY ROAD CLOSURE
TRINITY ROAD
WILSON STREET TO BOOK ROAD
FRIDAY MARCH 29, 2013
GOOD FRIDAY CYCLING RACE



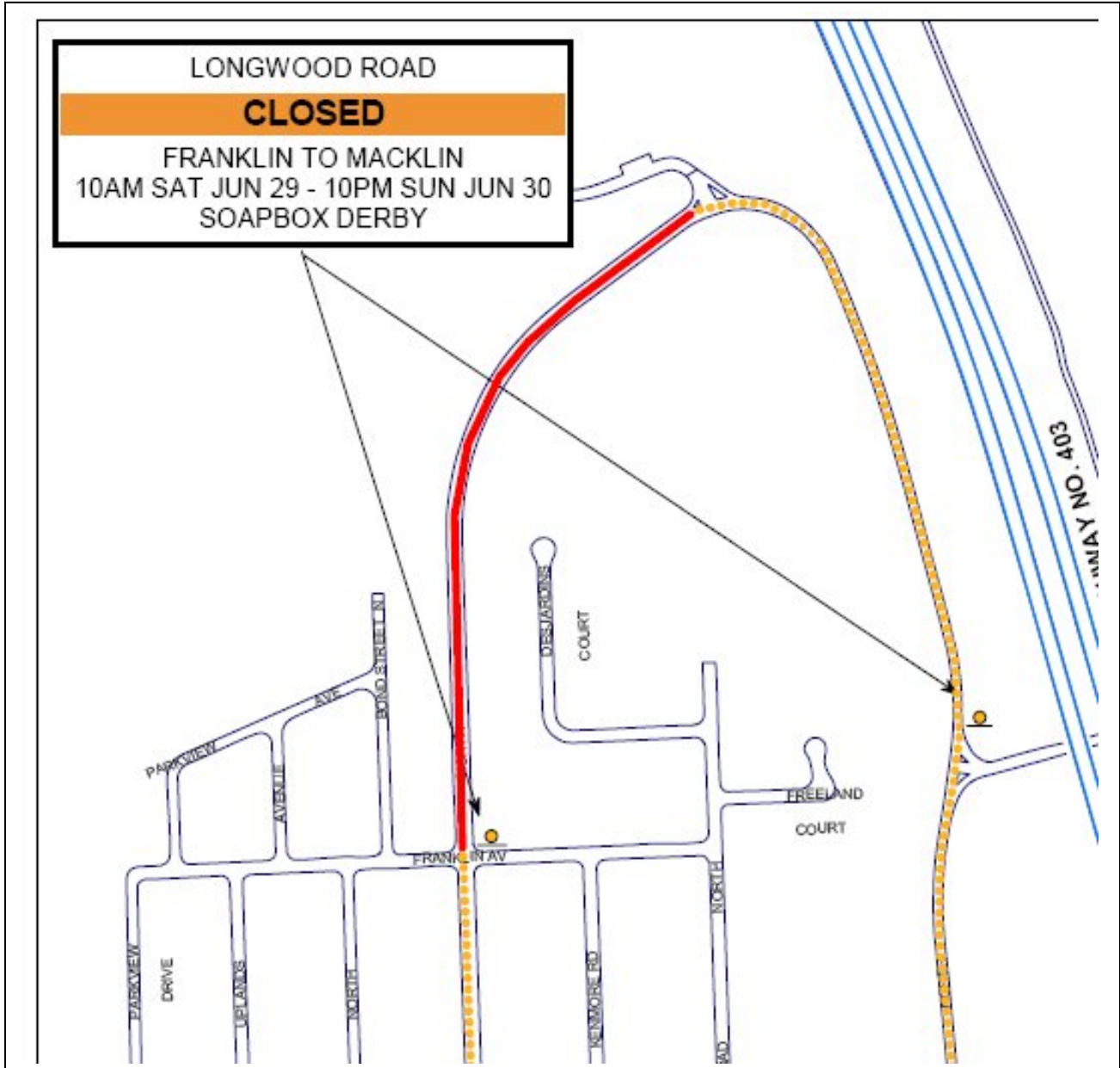
TEMPORARY ROAD CLOSURE
KING STREET
STERLING TO NORTH OVAL
FRIDAY MAY 31, 2013 – SUNDAY JUNE 2, 2013
HAMILTON BLUES FESTIVAL



TEMPORARY ROAD CLOSURE
FENNELL AVENUE
GARTH TO WEST 5TH
SUNDAY JUNE 16, 2013
RIDE TO CONQUER CANCER



TEMPORARY ROAD CLOSURE
LONGWOOD ROAD
FRANKLIN AVE TO MACKLIN ST
10AM SAT JUNE 29, 2013 – 10PM SUN JUN 30, 2013
SOAPBOX DERBY



TEMPORARY ROAD CLOSURE
MACAULEY STREET
JOHN TO CATHARINE
SATURDAY JULY 13, 2013
LATIN FESTIVAL



TEMPORARY ROAD CLOSURE
FERGUSON AVENUE
KING TO KING WILLIAM
FRIDAY AUGUST 30 – SUNDAY SEPTEMBER 1, 2013
OKTOBERFEST

