

INFORMATION REPORT

TO: Chair and Members Emergency & Community Services Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: September 9, 2013	
SUBJECT/REPORT NO: Capital Projects' Status Report as of June 30th, 2013 (CS13036) (City Wide)	
SUBMITTED BY: Joe-Anne Priel General Manager Community and Emergency Services Department	PREPARED BY: Helen Klumpp 905-546-2424 ext. 3508
SIGNATURE:	

Council Direction:

On December 14, 2011, Council approved Report FCS11073(a) which directed staff to report on the status of the Capital Work-in-Progress (WIP) projects to their respective Standing Committees. As a result of this Council direction and consistent with the Capital Status and Closing Policy, this report includes the status of active capital projects as of June 30th, 2013 for the Community and Emergency Services Department. Capital project closings will remain with the Capital Budgets Section of the Financial Planning and Policy Division and be reported through a Capital Closing Report.

Information:

This report presents the capital projects' status for the Community and Emergency Services Department and is based on actual and committed expenditures to June 30th, 2013. The budgets in the table below are an accumulation of capital funds which have been approved over a period of years and for which projects have not yet been completed and/or closed.

The following table is a summary of the Capital Budget Status for the department.

**CITY OF HAMILTON
BUDGET STATUS SUMMARY REPORT
COMMUNITY & EMERGENCY SERVICES
AS OF JUNE 30th, 2013**

	<u>Approved Budget</u>	<u>Revenues</u>	<u>Expenditures/ Commitments</u>	<u>Available Balance</u>	<u>Completion Percentage</u>
	\$	\$	\$	\$	%
	a	b	c*	d = a-c	e = c/a
Fire Department	67,388,707	46,501,642	58,901,989	8,486,718	87.4%
Paramedic Services	8,226,510	5,265,653	6,774,238	1,452,272	82.3%
Homes for the Aged	30,128,780	28,620,090	26,376,067	3,752,713	87.5%
Housing Services	18,071,610	2,580,119	2,007,523	16,064,087	11.1%
Recreation Services	1,007,000	1,007,000	667,816	339,184	66.3%
CESD - Various	2,575,000	2,523,251	2,126,323	448,677	82.6%
Total	127,397,607	86,497,755	96,853,955	30,543,652	76.0%

** Column c - Expenditures/Commitments includes commitments of \$4.351M. Commitment funding requirements are included in previously approved Capital Budget financing plans and outstanding debt obligations.*

Appendix A to Report CS13036 reflects the Tax Supported capital status of each project by division and program. As of June 30th, 2013, the life-to-date budget for active projects totals \$127.4 million (72 projects) of which \$96.9 million or 76.0% is spent or committed.

The following table shows the trends, over the last four years, in project completion percentage:

Percentage of Completion - As of June 30, 2013

	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
<i>Tax Supported Program</i>				
Community & Emergency Services	76.0%	75.5%	83.8%	59.9%

The percentage of completion as of June 30th, 2013, has remained fairly consistent over the same period in 2012, achieving a slightly greater completion rate.

Capital Closures

There are 13 projects recommended for closure for the Community and Emergency Services Department which have been 99.7% expended. The net funding transfers, required to fund closed projects, and their resulting impact on the various funding sources will be determined and reported through the Capital Closing Report by the Capital Budgets Section of the Financial Planning and Policy Division.

The September 30th, 2013 capital projects' status report for Community and Emergency Services Department will be brought forward in the fall of 2013.

APPENDICES / SCHEDULES

Appendix A to Report CS13036 - Capital Projects' Status Report as of June 30, 2013

CITY OF HAMILTON
CAPITAL PROJECTS' STATUS REPORT
COMMUNITY & EMERGENCY SERVICES DEPARTMENT
As of JUNE 30, 2013

YEAR APPROVED	PROJECTID	DESCRIPTION/ TITLE	BUDGET (a)	ACTUAL REVENUES (b)	ACTUAL EXPENDITURES (c)	COMMITMENTS (d)	AVAILABLE BALANCE (e = a - c - d)	% COMPLETE (f = (c+d) / a)	COMPLETION DATE	ON TARGET (Y/N)	PROJECT MANAGER	STATUS EXPLANATION
Fire Department												
2013	7801351301	Site Security Improvements	155,000	68,889	0	0	155,000	0.00%	Dec-13	Y	P. Thorburn	Specifications are being worked on with target to have work completed by December 2013.
2013	7801351302	P25 Diagnostic Test Equipment	75,000	33,333	0	0	75,000	0.00%	Oct-13	Y	P. Thorburn	Specifications being finalized for test equipment, purchase order to be issued in August 2013.
2013	7401351600	2013 Fire Equipment Replace	831,000	0	77,257	1,602	752,141	9.49%	Feb-14	Y	Various	The process of tendering for approximately \$700k of equipment including bunker gear, helmets, defibrillators and multi gas detection equipment is underway.
2013	7401351601	2013 Fire Vehicle Replacement	2,172,000	0	0	30,852	2,141,148	1.42%	Mar-14	Y	D. Cunliffe	Tenders for four (4) vehicles having a value of approximately \$2 million are in the process of being awarded. It is expected that delivery of the apparatus will take place on or before February 2014.
2013	7401357301	CAD -Software Upgrade	120,000	53,333	0	0	120,000	0.00%	Dec-13	Y	P. Thorburn	Currently finalizing scope of work, purchase order to be issued in August 2013.
2012	7401251205	Training Material & Equipment	100,000	100,000	86,369	21,805	-8,174	108.17%	Jun-13	Y	D. Hicks	Project has been completed and can be closed once commitment invoicing has cleared. Adjustments will be made to ensure that project is not over budget.
2012	7401251207	Structural Firefighting Boots	250,000	250,000	150,368	45,752	53,879	78.45%	Dec-13	Y	K. Roche	Boots are currently being distributed to Career Suppression staff.
2012	7401251600	Fire Equipment Replacement	351,000	65,745	97,975	131,760	121,265	65.45%	Dec-13	Y	R. Jeffries	In the process of purchasing the balance of the equipment required. Will be completed by December 2013.
2012	7401251601	Fire Vehicle Replacement	1,886,000	0	0	0	1,886,000	0.00%	Mar-14	Y	D. Cunliffe	Tenders for three (3) vehicles having a value of approximately \$1.7 million are in the process of being awarded. It is expected that delivery of the apparatus will take place on or before February 2014.
2011	7401151600	Annual Fire Equipment Replace	140,000	120,354	76,246	7,320	56,434	59.69%	Dec-13	Y	R. Jeffries	Balance of required equipment in the process of being purchased. Project will be completed by December 2013.
2011	7401151601	Annual Fire Vehicle Replace	116,000	45,540	45,540	44,724	25,736	77.81%	Dec-13	Y	J. Doyle	Project to be completed by December 2013.
2010	7401045104	Paving Fire Station 4	250,000	250,000	21,132	0	228,868	8.45%	Mar-14	Y	R. Jeffries	Project is being combined with other renovations occurring at Stn. 4. It is expected that the total project will be completed by March 2014.
2010	7401051601	Annual Fire Vehicle Replacement	675,000	0	0	568,951	106,049	84.29%	Sep-13	Y	J. Doyle	Vehicle is in the final manufacturing stages and should be delivered by the end of July 2013.
2009	7400941910	ISF-1728-Training Facility	27,269,162	27,383,092	27,279,089	9,975	-19,902	100.07%	Jun-13	Y	M. Koran	Project will be closed as soon as commitment invoices clear. Adjustments will be made to ensure project is on budget.
2009	7400951601	2009 Fire Vehicle Replacement	1,138,000	860,548	849,520	239,695	48,785	95.71%	Dec-13	Y	J. Doyle	Vehicle is in the final manufacturing stages and should be delivered before the end of August 2013.
2009	7400951905	Install Neederman Exhaust System	400,000	400,000	347,375	46,089	6,536	98.37%	Dec-13	Y	R. Jeffries	Balance of project is part of the Station 25 Greensville renovations that are expected to be completed by the end of December 2013.
2009	7400957906	Asset Tracking & Inspection	535,000	535,000	103,793	49,314	381,894	28.62%	Jun-14	Y	P. Thorburn	Pilot implementation by the end of 2013. Full implementation by June 2014.
2009	7800951900	Corporate Trunk Radio Upgrades	23,314,000	8,826,000	22,671,121	277,527	365,353	98.43%	Dec-13	Y	P. Thorburn	Project will be completed by December 2013. Remaining funding to come from debenture proceeds once all cost finalized.
2008	7400841802	Volunteer Paging System	400,000	400,000	395,346	4,135	519	99.87%	Jun-13	Y	P. Thorburn	Project completed, to be closed once PO's cleared. To be closed for next reporting period.
2008	7400841805	Station #31 - Waterdown	1,500,000	1,500,719	719	0	1,499,281	0.05%	TBD	N	TBD	As growth continues, we anticipate this project will be pursued moving forward.
2007	7400751600	2007 Fire Equipment Replace	637,470	637,470	628,737	7,320	1,413	99.78%	Jun-13	Y	J. Doyle	Project completed, some minor invoices for bunker gear to be processed and clearing of remaining commitments then project can be closed. To be closed in next reporting period.
2007	7400751702	Station #31 - Vehicle Purchase	560,000	561,130	1,130	0	558,870	0.20%	TBD	N	TBD	As growth continues, we anticipate this project will be pursued moving forward.
2007	7400757700	Record Management-Module	619,075	619,045	554,084	69,283	-4,291	100.69%	Dec-13	Y	P. Thorburn	Project to be completed by December 2013.
2003	7400341100	Fire Stn #20-Land Purchase	3,895,000	3,791,442	3,802,330	157,754	-65,084	101.7%	Jun-13	Y	J. Doyle	Project to be closed once P.O's are cleared. To be closed for next reporting period.
Sub-Total Fire Department			67,388,707	46,501,642	57,188,130	1,713,859	8,486,718	87.4%				

CITY OF HAMILTON
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As of JUNE 30, 2013

YEAR APPROVED	PROJECTID	DESCRIPTION/ TITLE	BUDGET	ACTUAL REVENUES	ACTUAL EXPENDITURES	COMMITMENTS	AVAILABLE BALANCE	% COMPLETE	COMPLETION DATE	ON TARGET (Y/N)	PROJECT MANAGER	STATUS EXPLANATION
			(a)	(b)	(c)	(d)	(e = a - c - d)	(f = (c+d) / a)				
<u>Paramedic Services</u>												
2013	7641341305	Renovations -Station 30	660,000	378,646	0	0	660,000	0.00%	May-13	Y	S. Gargarello	Tender documents are in the process of being prepared.
2013	7641351100	Annual EMS Vehicle Replacement	1,013,000	0	0	640,050	372,950	63.18%	Aug-13	Y	TBD	6 Ambulances to be delivered in August 2013.
2013	7641351304	Emergency Response Vehicle	100,000	44,444	0	0	100,000	0.00%	Dec-13	Y	TBD	
2013	7641357301	Kronos Scheduling Software	160,000	71,111	0	0	160,000	0.00%	Dec-14	Y	TBD	Projected start of project 2014.
2013	7641357303	Records Management	60,000	26,667	0	0	60,000	0.00%	Dec-14	N	TBD	Postponed to 2014.
2012	7641251100	EMS Vehicle Replacement	754,000	0	662,614	126,963	-35,577	104.72%	Jun-13	Y	TBD	To be closed to Reserves for next reporting period once all PO's cleared.
2012	7641251101	EMS Equipment Replacement	558,000	277,679	431,816	15,897	110,288	80.24%	Dec-13	Y	TBD	To be completed last quarter 2013.
2012	7641251204	Social Navigator Pilot	180,000	90,000	58,778	0	121,222	32.65%		Y	TBD	Ongoing pilot .
2011	7641141103	EMS Station - Limeridge Rd	340,000	340,000	383,090	241	-43,332	112.74%	Mar-13	Y	S. Gargarello	Project completed Mar 2013. To be closed for next reporting period once all PO's cleared.
2011	7641151100	Annual EMS Vehicle Replacement	540,000	493,151	493,151	11,396	35,453	93.43%	Jun-13	Y	TBD	To be closed to Reserves for next reporting period once all PO's cleared.
2011	7641151101	Annual EMS Equipment Replace	17,000	0	0	0	17,000	0.00%	TBD		TBD	
2010	7641051100	Annual EMS Vehicle Replacement	409,000	391,715	379,778	0	29,222	92.86%	Jun-13	Y	TBD	To be closed to Reserves for next reporting period once all PO's cleared.
2010	7641051101	Annual EMS Equip Replacement	17,000	17,000	15,137	0	1,863	89.04%	Dec-13	Y	TBD	To be completed in 2013.
2009	7640951101	EMS Equipment Replacement	196,000	120,246	120,246	74,493	1,261	99.36%	Dec-13	Y	TBD	To be completed last quarter 2013.
2009	7640951900	Station Security Improvements	230,000	230,000	224,955	0	5,045	97.81%	Jun-13	Y	TBD	Completed to be closed for next reporting period once all PO's cleared.
2008	7640841802	EMS Station - Milgrove Base	1,440,000	1,442,168	886,144	648,447	-94,592	106.57%	Nov-13	Y	S. Gargarello	Projected completion date - November 2013.
2007	7640751702	EMS Review-Capital Investments	1,552,510	1,342,826	1,578,542	22,500	-48,532	103.1%	Jun-13	Y	TBD	Charges for Stn #30 to be transferred to Renovations -Station 30 project # 7641341305. Project complete and will be closed for next reporting period.
<u>Sub-Total Paramedic Service</u>			8,226,510	5,265,653	5,234,251	1,539,987	1,452,272	82.3%				
<u>Homes for the Aged</u>												
2013	6301341301	ML-Replace and Refurb	3,060,000	1,360,000	0	0	3,060,000	0.00%	May-15	Y	L.Keermama	Prime Design contract awarded for Kitchen to MMMc Architects. Design Underway. Policy 11 approved to award Generator and UPS design to MMMc Architects. Anticipate design completion Q3 2013. Handrails & HVAC in design stage, prioritization of tubs completed.
2013	6301351304	WL-Resident Lift Replacement	75,000	33,333	0	0	75,000	0.00%	Aug-13	Y	M. Bowen	Lifts are ordered and will be in operation by August 2013.
2012	6301241205	Macassa Lodge Lobby	63,000	115,032	3,353	19,570	40,077	36.39%	Dec-13	Y	L.Keermama	Design is complete. Documents currently under review by Procurement. Project has been consolidated with Nursing Station Project for efficiency purposes. Anticipated construction completion Q4 2013.
2012	6301251200	WL-Building Deficiency Repairs	70,000	70,000	4,824	0	65,176	6.89%	Oct-13	Y	M. Bowen	Foundation and courtyard work is complete. The replacement of wall sconces is not required; therefore, the dollars have been reallocated to support the completion of Rose/Oak HVAC and repairs to the front entrance.
2012	6301251201	WL-Nurse Call & Wall Protect	350,000	238,889	0	14,878	335,123	4.25%	Jul-14	Y	M. Bowen	Meetings have been held with Public Works to scope out the timeline and requirements for the nurse call project. Wall protection is being applied to one resident home area in July 2013.
2012	6301251202	ML-Replacement of Hand Rails	75,000	75,000	49,290	16,318	9,392	87.48%	Oct-13	Y	M. Hall	Handrails complete. Tabletops ordered with estimated cost of \$16k. Remaining funds will be used for auditorium tables. Expected completion by Q3 2013.
2012	6301251204	ML-Replace Furnishings-A Wings	75,000	75,000	68,445	0	6,555	91.26%	Sep-13	Y	M. Hall	Bedside tables project is complete. The remaining balance will be used to purchase remaining wooden furniture in resident areas (chairs, benches) as per Fire requirements.
2011	6301141105	ML-Refurbish Kitchen-Flooring	1,289,500	1,289,500	138,897	393,518	757,085	41.29%	May-15	Y	L. Keermama	Prime Design contract awarded. Design Underway. Anticipated Design Completion Q4 2013.
2011	6301151102	WL-HVAC Replacement-1989 Wing	150,000	150,000	31,677	138,539	-20,216	113.48%	Oct-13	N	M. Bowen	Work to be complete in September/October 2013. Overspending on project to be mitigated by project #6301251200 WL-Building Deficiency Repairs

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			(a)	(b)	(c)	(d)	(e = a - c - d)	(f = (c+d) / a)				
2011	6301151103	Dietary-Blastchiller	30,500	30,500	22,960	0	7,540	75.28%	Sep-13	Y	A. Kayler	Fridge which had been be ordered in December, was put on hold pending the installation of the dishwashers, which have now been installed. Completion by Q3, 2013.
2011	6301157101	Dietary Software	30,000	30,000	0	0	30,000	0.00%	Dec-13	Y	A. Kayler	Assessment for dietary software complete - \$15k required and will be purchased by Q4 2013. Portion of excess funds will be transferred to 6500457101 to address shortfall in scheduling software support (Kronos).
2010	6301051002	Lodges-Wireless Installation	200,000	200,000	131,461	0	68,539	65.73%	Dec-13	Y	V Woodcox	This project is contingent on the outstanding computer backup needs which will be determined after the new generator, nursing stations and new centralized scheduling model is installed. Expected completion date is Q4 2013.
2009	6300941909	WL-1989 Wing Renovations	193,780	193,783	25,850	167,708	222	99.89%	Aug-13	Y	M. Bowen	Renovation project is currently underway and is expected to be complete in August 2013.
2009	6300957903	Lodges-Assessment RAI-MDS 2	125,000	143,002	69,312	0	55,688	55.45%	Dec-13	Y	V. Woodcox	Additional temp staff still required to improve documentation, restorative and program reviews to increase revenues (Case Mix Index) and compliance. There has been a delay as a result of the RAI-Coordinator absence. Expected completion date is Dec 2013.
2004	6500457101	Macassa-Scheduling software	378,000	428,000	409,612	0	-31,612	108.36%	Aug-13	Y	V. Woodcox	Currently a \$11k shortfall, since \$29k for Kronos invoice pending. Funds will be transferred from #6301157101 Dietary Software project to balance this account.
2000	6000051001	Wen Lodge Recon - Phase II-IV	23,964,000	24,188,051	24,579,926	89,929	-705,855	102.9%	Dec-13	N	T. Hunter	Project substantially completed but needs to remain open. Possible resolution Q4 2013.
Sub-Total Homes for the Aged			30,128,780	28,620,090	25,535,607	840,459	3,752,713	87.5%				
Housing Services												
2013	6731341301	Bed Bug Eradication	350,000	350,374	0	0	350,000	0.00%	Mar-14	Y	R. McKnight	RFP will be issued for a pilot to treat bed bugs in Residential Care Facilities with subsidized beds under Domiciliary Hostel Program. Focus group planned with social housing providers to determine effective allocation of funding for social housing.
2013	6731341302	Social Housing Capital Repairs	500,000	222,222	0	0	500,000	0.00%	Mar-14	Y	R. McKnight	Report went to Emergency and Community Services Committee in March 2013 (CS13004). A second report will go to Committee in September 2013 outlining how the funding will be allocated.
2012	6731241201	Investment-Affordable Housing	16,874,980	2,007,523	2,007,523	0	14,867,457	11.90%	Mar-18	Y	D. Brodati	This funding is 100% federal/provincial. Homeownership program component is fully spent. Ontario Renovates program extends to 2015 and Housing Allowance program extends to 2018. RFP process underway in July 2013 for allocation of funding for the development of affordable housing.
2012	6731241202	Affordable Rental Housing	346,630	0	0	0	346,630	0.0%	Mar-15	Y	D. Brodati	Funding has been combined with Investment in Affordable Housing funding for the development of affordable housing. RFP process underway in July 2013 for allocation of the funding.
Sub-Total Housing Services			18,071,610	2,580,119	2,007,523	0	16,064,087	11.1%				
Recreation Services												
2013	7101355801	Needs Assessments	150,000	150,000	0	0	150,000	0.00%	Dec-13	Y	A. McDonald	Skateboard Facility Locations Study (\$50k; Start Q3: End Q2 2014), Multi-Purpose Court Locations & Repurposing Study (\$50k; Start Q3: End Q2 2014), Tennis Court Review (\$50k; Start Q3: End Q2 2014).
2013	7101357102	CLASS Crystal Reports	75,000	75,000	765	0	74,235	1.02%	Dec-13	Y	MJ Harris	Projects - Arena Rationalization (\$10k; Start Q2; End Q3), Arena Ice Revenue Forecasting (\$10k; Start Q3; End Q4), CLASS Discovery (\$20k; Start Q2; End Q4); Other studies TBD.
2013	4241309105	W1 Ice Rink Feasibility Study	50,000	50,000	0	0	50,000	0.00%	Oct-13	Y	Kirsten McCauley	Analysis to find location for artificial rink, completion Oct 2013. Expected to spend \$5,000 on advertisements, notice, printing, refreshments, venue rental if required, PIC materials, etc. Engagement session scheduled for September 2013.
2012	4241209803	Westmount Golf Equip	40,000	40,000	0	0	40,000	0.00%	Sep-13	Y	J.Gaunt	Multi-Sport Simulator & Accessories and training for staff. Project delayed however purchase should be completed in August 2013
2002	7100257101	CLASS System Update	692,000	692,000	640,176	26,874	24,949	96.4%	Dec-13	Y	MJ Harris	Project review to determine all objectives completed. Anticipated completion Dec 2013.
Sub-Total Recreation Services			1,007,000	1,007,000	640,941	26,874	339,184	66.3%				

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<u>CESD Various</u>												
2013	6501341100	CSD Accommodations	95,000	42,222	0	0	95,000	0.00%	Sep-13	Y	T. Quinn	Lifecycle projects on hold pending lease renewal decisions.
2013	6501355301	Hamilton Seniors' Strategy	145,000	145,000	45	15,000	129,955	10.38%	Oct-14	Y	C. McMullan	Work has begun on the development of a seniors strategy for Hamilton. The Hamilton Council on Aging has been contracted to conduct focus groups to inform the process of developing a strategy. Work will begin shortly internally to inform the process.
2012	6501241100	CSD Accommodations	100,000	100,000	54,137	0	45,863	54.14%	Dec-13	Y	L.Keermama	Various Ontario Works office lifecycle projects approved and in progress. Anticipated completion December 2013.
2011	6501141100	CDS Accommodations	250,000	250,000	147,101	42,875	60,024	75.99%	Dec-13	Y	L.Keermama	Nursing station design complete. RFT complete and under review by Procurement. Construction permit application complete. Anticipated construction completion in December 2013. 250 Main St. reconfiguration of workstations is now complete.
2008	6500851803	MSDs Prevention & Ergonomics	1,061,000	1,061,000	886,005	171,527	3,468	99.67%	Apr-13	Y	L.Keermama	Dishwasher/Warewasher project complete. Final Invoices to be submitted by vendors and then project can be closed.
2007	6500755703	Various Studies	924,000	925,029	809,633	0	114,367	87.6%	Dec-13	Y	C. McMullan	Work from the human services planning initiative has merged into work with the CMO regarding the citizen engagement project. Staff have been seconded to coordinate the development of the City of Hamilton's citizen engagement project.
Sub-Total CESD Various			2,575,000	2,523,251	1,896,921	229,402	448,677	82.6%				
TOTAL COMMUNITY & EMERGENCY SERVICES			127,397,607	86,497,755	92,503,373	4,350,582	30,543,652	76.0%				