



CITY OF HAMILTON

COMMUNITY AND EMERGENCY SERVICES DEPARTMENT Hamilton Paramedic Service

TO: Chair and Members Emergency & Community Services Committee	WARD(S) AFFECTED: CITY WIDE
COMMITTEE DATE: September 9, 2013	
SUBJECT/REPORT NO: Donating Used Ambulance to a Not-for-profit Organization (CS13038) (City Wide)	
SUBMITTED BY: Joe-Anne Priel General Manager Community and Emergency Services Department	PREPARED BY: Michael Sanderson (905) 546-2424 Ext. 7741
SIGNATURE:	

RECOMMENDATION

That a donation from Hamilton Paramedic Services of a used ambulance with an appraised market value of \$4,000 in "as is condition", to St. John Ambulance, a not-for-profit agency, be approved.

EXECUTIVE SUMMARY

Hamilton Paramedic Service (HPS) has been approached by St. John Ambulance, a not-for-profit agency, requesting a donation of a used ambulance (attached as Appendix "A" to Report CS13038). The ambulance would otherwise be sold 'as is', given that the vehicle has served its full life cycle of front-line service within HPS. The appraised value of the ambulance is \$4,000 (see table below).

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Not-for-profit Organization seeking donation	Ambulance City No.	Year of Vehicle	Kilometres of Vehicle	Based on independent appraisal expected market value sold “as is”
St. John Ambulance	2223	2006	164,400	\$4,000

St. John Ambulance provides valuable contributions to our community. Last year their volunteers provided coverage and support at more than 200 community special events. If donated, the vehicle will return their available fleet to three (3) vehicles thus enhancing the agency’s operational sustainability and ability to continue to make such contributions to the public. Staff recommends the donation of the vehicle to this organization.

Alternatives for Consideration – See Page 3

FINANCIAL / STAFFING / LEGAL IMPLICATIONS
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Financial: The vehicle value at auction has been appraised at \$4,000.

Staffing: There are no staffing implications associated with Report CS13038.

Legal: There are no legal implications associated with Report CS13038.

HISTORICAL BACKGROUND

Hamilton Paramedic Service (HPS) operates all of its front-line ambulances for six (6) years. This life cycle has been chosen based on peer service practices, experience and monitoring the costs of on-going repairs as the vehicles age. At the end of the vehicle’s life cycle, it is sold first in-house if there is an interested department/division and, then to the public at large following the City of Hamilton’s (City) disposal policies.

HPS recently acquired five (5) new ambulances and is now in a position to dispose of the five (5) vehicles that can no longer be used for active service. All five (5) of the ambulances being replaced were purchased in 2006 and originally slated for replacement cycle in 2012. Sale of these assets will be in accordance with appropriate City policies.

St. John Ambulance has requested that the City donate one (1) of these used ambulances to their agency for use as a Mobile First Aid Post. It would be provided to them in an “as is” condition, with their stated intention being to convert the vehicle to match their intended purpose.

POLICY IMPLICATIONS/LEGISLATED REQUIREMENTS

Purchasing Policy #16 – Policy for Disposal of Surplus Goods, Section 4.16 states that the disposal of surplus and obsolete equipment shall be evaluated on a case by case basis and that one of the options outlined in this policy includes that the surplus good may be donated to a non-profit agency.

Therefore, the recommendation contained in Report CS13038 is consistent with the Purchasing Policy.

RELEVANT CONSULTATION

Bob Kay, Chief Mechanical Officer – Hamilton Paramedic Service Fleet Services
Councillor B. Morelli – Supportive of the donation.

ANALYSIS / RATIONALE FOR RECOMMENDATION

The ambulance recommended for donation has over 164,000 kilometres, the engine hour running time is 5,534 hours, and the vehicle is now entering its eighth (8th) year of service with an originally planned life cycle of six (6) years.

ALTERNATIVES FOR CONSIDERATION

Should Council not support staff’s recommendation to donate the vehicle, staff will sell the ambulance in accordance with the City’s disposal of surplus goods policies.

ALIGNMENT TO THE 2012 – 2015 STRATEGIC PLAN:

Strategic Priority #1

A Prosperous & Healthy Community

WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.

Strategic Objective

1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.

1.7 Proactively work with community volunteer agencies which, in turn, provide community support services.

APPENDICES / SCHEDULES

Appendix "A" to Report CS13038 – letter from St. John Ambulance



Hamilton Branch
65 Nebo Road
Hamilton (ON) Canada L8W 2C9
Tel.: (905) 387-1880
Fax: (905) 387-1444

www.sja.ca

Charitable Registration No.: 108022237-RR0001

July 8, 2013

Mr. Michael Sanderson
Paramedic Chief
Hamilton Paramedic Services
City of Hamilton
1227 Stone Church Road East
Hamilton, Ontario
L8W 2C7

Dear Mr. Michael Sanderson:

RE: Ambulance donation

On behalf the Hamilton St. John Ambulance Board of Directors, please consider our request to receive one of your retired ambulance units that the Hamilton Paramedic Services are in the process of replacing.

This much needed ambulance would greatly assist our volunteer community services medical first responders (MFR) program which presently requires one additional ambulance unit to bring our fleet back up to three vehicles.

The requested unit is required to help cover and support our coverage of more than 200 community special events in the Hamilton area throughout the year. In addition and as you may be aware, this unit will also be a great asset in the City's emergency disaster preparedness plan.

St. John Ambulance has been training over 140,000 Ontarians annually in first aid and other health care related areas for over 125 years and we remain dedicated to saving lives at work, home and play. With over 4,000 volunteers in Ontario contributing over half a million hours of community service a year, St. John Ambulance is an integral part of the community offering such unique and innovative programs as; medical first response, disaster response, car seat clinics, health and safety related youth programs and therapy dog services. We are a charitable, non-denominational, humanitarian organization. Proceeds from St. John Ambulance's first aid training and first aid product and 72 Hour Emergency Kit sales directly support these vital community services programs. Hamilton St John Ambulance Hamilton Branch has proudly served our community of Hamilton for over 100 years.

Thank you again for your consideration regarding this important request.
Please contact me if you have any questions regarding this request or our organization.

Respectfully submitted:

Kevin Keith
Branch Manager
Hamilton St. John Ambulance

cc Councilor Bernie Morelli – Board member
cc Mike Rehill – Board Chairman
cc Ian Wright - Board member

