

# INFORMATION REPORT

<b>TO:</b> Mayor and Members Board of Health	<b>WARD(S) AFFECTED:</b> CITY WIDE
<b>COMMITTEE DATE:</b> September 16, 2013	
<b>SUBJECT/REPORT NO:</b> Capital Projects' Status Report as of June 30th, 2013 (BOH13031) (City Wide)	
<b>SUBMITTED BY:</b> Elizabeth Richardson, MD, MHSc, FRCPC Medical Officer of Health Public Health Services Department	<b>PREPARED BY:</b> Helen Klumpp (905) 546-2424 Ext. 3508
<b>SIGNATURE:</b>	

## Council Direction:

On December 14, 2011, Council approved Report (FCS11073(a)) which directed staff to review a process where departments will report on the status of the Capital Work-in-Progress (WIP) projects to their respective Standing Committees. As a result of this Council direction and consistent with the Capital Status and Closing Policy, this report includes the status of active capital projects as of June 30<sup>th</sup>, 2013 for the Public Health Services Department. Capital project closings will remain with the Capital Budgets Section of the Financial Planning and Policy Division and be reported through a Capital Closing Report.

## Information:

This report presents the capital projects' status for the Public Health Services Department, and is based on actual and committed expenditures to June 30th, 2013.

The following table is a summary of the Capital Budget Status for the department.

**CITY OF HAMILTON  
BUDGET STATUS SUMMARY REPORT  
PUBLIC HEALTH SERVICES  
AS OF JUNE 30th, 2013**

	<u>Approved Budget</u>	<u>Revenues</u>	<u>Expenditures/ Commitments</u>	<u>Available Balance</u>	<u>Completion Percentage</u>
	\$	\$	\$	\$	%
	a	b	c*	d = a-c	e = c/a
Information Management System	74,000	32,889	0	74,000	0.0%
Accommodations - Health Campus	4,180,000	313,333	278,754	3,901,246	6.7%
MHC -PH Construction	10,300,000	0	2,500,000	7,800,000	24.3%
PH Information Technology Proj	78,000	78,000	78,156	(156)	100.2%
<b>Total</b>	<b>14,632,000</b>	<b>424,222</b>	<b>2,856,910</b>	<b>11,775,090</b>	<b>19.5%</b>

\* Column c - Expenditures/Commitments includes commitments of \$241k. Commitment funding requirements are included in previously approved Capital Budget financing plans and outstanding debt obligations.

Appendix A further reflects the Tax Supported capital status of each project. As of June 30th, 2013, the life-to-date budget for active projects totals \$14.6 million (4 projects) of which \$2.9 million or 19.5% is spent or committed.

The following table shows the trends, over the last four years, in project completion percentage:

**Percentage of Completion - As of June 30, 2013**

	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>
<b><i>Tax Supported Program</i></b>				
Public Health Services	19.5%	19.9%	71.0%	32.2%

The percentage of completion, as of June 30<sup>th</sup>, 2013, is similar to the same period in 2012, achieving a slightly lower completion rate. The bulk of the capital projects within Public Health relate to the McMaster Health Campus which is currently on target and within expectations.

The September 30<sup>th</sup>, 2013 capital projects' status report for Public Health Services will be brought forward in the fall of 2013.

**Appendices**

Appendix A – Capital Projects Status Report as of June 30, 2013

**CITY OF HAMILTON  
CAPITAL PROJECTS' STATUS REPORT  
PUBLIC HEALTH SERVICES DEPARTMENT  
As of JUNE 30, 2013**

YEAR APPROVED	PROJECTID	DESCRIPTION/ TITLE	BUDGET	ACTUAL REVENUES	ACTUAL EXPENDITURES	COMMITMENTS	AVAILABLE BALANCE	% COMPLETE	TARGET COMPLETION DATE	ON TARGET (Y/N)	PROJECT MANAGER	STATUS EXPLANATION
			a	b	c	d	e = a-c-d	f = (c+d)/a				
2013	6771357302	Information Management System	74,000	32,889	0	0	74,000	0.00%	Dec-15	N	K. Smith	Technology component of this project has been delayed due to other priorities. Implementation will occur after 2014 PHS consolidation in 2015.
2012	6771241201	Accommodations - Health Campus	4,180,000	313,333	106,700	172,053	3,901,246	6.67%	Apr-15	Y	L. Keerma	Contract awarded for Prime Design consultant contract for Robert Thomson building. Design to be complete by Aug 2013. Design consultant fee proposals are being acquired for mountain clinic and ADGS/CAS office improvements.
2012	6771241203	MHC -PH Construction	10,300,000	0	2,500,000	0	7,800,000	24.27%	Apr-15	Y	N/A	First payment of \$2.5 million was made in November 2012. Subsequent payments will be made per the lease agreement. Next payment due August 2013.
2012	6771257202	PH Information Technology Proj	78,000	78,000	9,016	69,140	-156	100.20%	Dec-13	Y	D. Walden	New hardware and software installed. Implementation is on track for Sexual Health and Family Health Division programs by year-end.
<b>TOTAL PUBLIC HEALTH SERVICES</b>			<b>14,632,000</b>	<b>424,222</b>	<b>2,615,716</b>	<b>241,193</b>	<b>11,775,090</b>	<b>19.53%</b>				