



Halton-Hamilton
Source
Protection
Region

MINUTES (revised)

HALTON-HAMILTON SOURCE PROTECTION COMMITTEE MEETING #7-12

Conference Call
December 4, 2012 2:00 pm to 3:00 pm

SPC Attendees:			
Peter Ashenhurst	Paul Attack	Dave Braden	Doug Cuthbert
Gavin Smuk	Susan Fielding	Turlough Finan	Andrea Doherty
Glenn Powell			
Absent/Regrets:			
Barry Lee	Melanie Horton	John Westlake	David Simpson
Nick DiGirolamo	Judi Partridge	David King	Chris Shrive
Other Attendees:			
Virginia Bancur Project Assistant HHSPR	Bob Edmondson, Conservation Halton	Diane Bloomfield Project Manager HHSPR	
Peter Rider, Halton Region	Scott Peck, Hamilton Conservation Authority	Carmen Ches, City of Hamilton	

ITEM	TOPIC/DISCUSSION	ACTION REQUIRED
1.	<p>Roll Call & Mileage</p> <p>Doug welcomed the committee members and took attendance for the record. Notification was given that:</p> <ul style="list-style-type: none"> Gavin Smuk was given proxy by Nick DiGirolamo. Barry Lee was given proxy by David Simpson. Barry Lee informed Doug by telephone this morning that he would not be participating in the meeting. Susan Fielding gave her proxy to David Braden at 2:42 pm when she left the meeting. Chris Shrive is on sick leave. Teri Yamada has resigned from the Committee due to her job position changing at year end. She passed her best wishes to the committee members. <p>Doug noted that the meeting was one member short of quorum. Without quorum items may be approved by the committee members in attendance but motions may not be passed.</p>	
2.	<p>Disclosures of Conflict of Interest – Doug Cuthbert</p> <p>None</p>	
3.	<p>Delegations – Doug Cuthbert</p> <p>None</p>	
4.	<p>Review of Agenda – Doug Cuthbert</p> <p>Acceptance of Agenda:</p> <p>Committee members present and with proxies approved the agenda as presented.</p>	
5.	<p>Approval of Source Protection Committee Minutes of September 11, 2012 – Doug Cuthbert</p> <p>Item 5. David Simpson sent in a request that his question “about what criteria was used by the Halton Region and Hamilton Region SPAs to review/endorse the Plans and ensure its compliance with the Terms of Reference?” be included in the minutes along with the response given by Bob Edmondson.</p> <p>Diane summarized Bob’s reply from the recording of the September 11, 2012 meeting, and Bob Edmondson confirmed that the Plans are the Source Protection Committee’s Plans. The SPA’s role was to endorse the submission of the Plans to the MOE. It was the SPC’s role to ensure compliance of the Plans with their Terms of Reference. The MOE also has a responsibility to ensure compliance.</p> <p>Regarding the clarification of Diane Bloomfield’s wording on the staff report on the Explanatory Documents, it was agreed that although these matters were discussed by the Committee at their meeting on June 26, they were not subsequently discussed by the Committee following formal receipt of Halton’s comments on July 19 and prior to Plan submission to MOE by the August 20 deadline. Halton’s comments were submitted to MOE along with the Plan.</p>	

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	Doug Cuthbert indicated that these items be included in the minutes of the December 4 meeting.	
6.	<p>Business Arising From Minutes – September 11, 2012</p> <ul style="list-style-type: none"> • Response letters to those who commented during the Proposed Plan comment period were sent to SPC members. • Diane sent an explanation to the Committee with a spreadsheet comparing all the comments Halton Region submitted since we have been discussing policies. Diane explained that Halton Region submitted comments to the SPAs on the Explanatory Documents and Proposed Plans in final form on July 19, 2012. The comments received were similar to those previously discussed with the SPC. • Doug indicated that five committee members have indicated they wish to remain on the SPC post plan approval and Halton Region indicated they would like two members to remain on the committee. • Congratulations were passed to Bob on his retirement after 30+ years. Kathy Menyes from Hamilton Conservation Authority will be Bob's replacement. Hamilton is searching for a replacement for Kathy's position. • Copies of the Source Protection Plans and Explanatory documents were sent to committee members as requested. 	SPC members to notify Doug Cuthbert of their willingness to remain on the SPC post plan approval.
7.	<p>MOE Liaison – Diane Bloomfield for John Westlake</p> <p>Diane Bloomfield presented John Westlake's report in his absence. Ling Mark is the new Director of the Source Protection Planning Branch as of October 22, 2012. Paul Nieweglowski continues as the Acting Assistant Deputy Minister while recruiting continues to fill the ADM position. On November 28, the MOE released its Call for Submission for CA funding 2013-14 to project managers with submissions due December 14. Approval of the business plans will be early 2013.</p> <p>All source protection plans have been submitted to the MOE, except for Lake Erie and Thames, which are due at the end of the year. The review of the plans is comprehensive with special attention to issues that cross into multiple source protection areas. The plans have to address the needs of the local community and be implemented effectively. Those plans that are more complex will take longer to review therefore not all plans will be approved at the same time. Once the plans are approved by the Minister of the Environment, they will be posted on the Ministry's Environmental Bill of Rights Registry.</p>	
8.	<p>Code of Conduct and the Rules of Procedure Review – Doug Cuthbert</p> <p>The majority of the corrections were to make the formatting and terminology consistent in the two documents. Suggested revisions made by David Simpson were discussed. Regarding the proposed modifications to Sections 3.0, 5.1 and 7.0 to include the Project Manager in the Code of Conduct document, it was noted that the code is specifically for HHSPC members and the Project Manager and other staff are covered under the Conservation Halton code of conduct and conflict of interest procedures which are equivalent to or more inclusive than that of the HHSPC. Regarding Section 5.3 it was reaffirmed that the Chair and Project Manager be the media contact persons to speak on behalf of the Committee, recognizing that other members are free to express their personal opinions and views of the organizations that they represent. Proposed changes to these sections were not supported. The proposed modification to Section 3.5.5 of the</p>	

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	<p>Rules of Procedure to change the one week notice of inability of a member to attend a meeting to two days was accepted.</p> <p>Eight members present and one proxy were in agreement with the Code of Conduct and Rules of Procedures as modified. Doug will poll the other members not present regarding their views.</p> <p><i>Subsequent approval was received from Councilor Partridge and Melanie Horton.</i></p>	
9.	<p>New Georgetown WHPAs and Issue Contributing Areas – Diane Bloomfield</p> <p>The new Georgetown well protection areas are published in the proposed version of the CTC Source Protection Plan. Where they enter into our watershed is much smaller and in a different location than where they used to be. Currently there are only two properties where there can be significant drinking water threats for most threats and eight properties in the issue contributing area for sodium and chloride. The Plans do not have a policy which applies to an issue contributing area so when we amend the Assessment Report and Plans we will have to address the threats in this area if this gets approved in the CTC Plan.</p>	
10.	<p>Tier 3 Water Budget Update – Diane Bloomfield</p> <p>The Ministry of Natural Resources requested that the Kelso/Campbellville Tier 3 Water Budget Report be broken into two parts. The Phase 1 report, which discusses model development and calibration, will be reviewed by peer reviewers in December. Once the first report has been reviewed and signed off on, Phase 2 will be completed. All work is anticipated to be complete by April 2013.</p> <p>Work has started on the Greenville Water budget with the team touring the area of Lafarge Quarry, a dam at Christie Lake Conservation Authority, and the Greenville well. Meetings have been held with the City of Hamilton and Lafarge to receive current data and model development is underway. The project will be completed by the end of 2013.</p>	
11.	<p>Other Business – All</p> <p>None</p>	
12.	<p>Comments from Attending Public – Doug Cuthbert</p> <p>None</p>	
13.	<p>Next Meeting</p> <p>The next meeting is scheduled for April 23, 2013 as a conference call. It may be needed earlier or not depending on when we receive comments from the MOE or the Plans are approved. Future meetings will be called as needed with possibly only two meetings in 2013.</p> <p>The meeting adjourned at 3:00 p.m.</p>	

Minutes prepared by: Virginia Bancur