



Hamilton

MINUTES

Hamilton Veterans Committee

Tuesday, July 9, 2013

10:00 a.m.

City Hall – Room 192

Present: Chair: Bob Fyfe
Members: Harry McEwen, David Steckham, Bill Eisan, Art Tompkins, Fern Viola

**Absent with
Regrets:** Councillors Merulla, Morelli

Also Present: Anna Bradford, Director, Tourism and Culture Division
Geordie Elms, Special Advisor to the Mayor, Military Heritage & Protocol
Deborah Brown-Simon, Visitor Services Event Coordinator
Rebecca Oliphant, Minute Taker, Staff Liaison, Tourism and Culture

CHAIR'S REMARKS: Remembrance of Fallen Comrades

1. CHANGES TO AGENDA

Item 4.2 will move to the beginning of the Agenda to accommodate staff schedules.

Item 4.4 and Item 4.8 will follow Item 4.2 to accommodate staff schedules.

2. DECLARATION OF INTEREST

None declared.

3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Eisan /Steckham)

3.1 Hamilton Veterans Committee Meeting Minutes, dated 11 June 2013.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 Role & Function of Hamilton Veterans Committee

Update: David Steckham

Staff working on facilitation document. Working group will meet. The draft of the Open letter to all veterans and veterans' organizations is being reviewed.

4.2 Fields of Honour

Update: Crystabelle Fobler, Superintendent of Cemeteries
Crystabelle was unable to attend, will be invited to August meeting.

4.3 Staffing

Update: Anna Bradford
At this time we expect the Military Museum Coordinator to be in place by the end of July, beginning of August.

4.4 Dieppe Memorial Service – Monday, August 19

Update: David Steckham
Meeting July 18 at RHLI, Deborah Brown-Simon has been invited to attend. Currently there is \$1600 in HVC budget for Dieppe Memorial Service. Programs – committee feels the RHLI should continue to pay for programs. SEAT application has been completed and approved. David will firm up who is paying for what at the July 18 meeting. Padre will be confirmed at the July 18 meeting.

4.5 Korea Veterans – Marking end of Korean War

Update: Geordie Elms
Event went very well. Presented many of the pins. National event will take place July 27 in Brampton.

4.6 Event Template

Update: David Steckham
A living document at this point, will evaluate as it is used

4.7 Arm Bands

Update: Deborah Brown-Simon
Still sourcing through United Trophy. Most important we have them for Remembrance Day. If United Trophy does not get back to us in a timely manner start looking at other options. Order doubles of each band. City will retain control of bands.

4.8 East Hamilton Decoration Day - Sunday, August 25 – Eastlawn Cemetery

Update: Bill Eisan
Navy Vets are hosting this year. Buses are to meet at Navy Vets on Parkdale at noon and depart for Eastlawn at 12:30 p.m. 2 buses for this year and evaluate after event whether more are necessary next year. Only parade is from bus to cenotaph and cenotaph to bus therefore no need for police. Pipe Band and Colour Party take one bus. Padre Rev. Francis Chisholm is confirmed. Small tenting and chairs, some for band as well. There is amplified sound. St. John's Ambulance will be on the buses, offer honourarium each year.

Two wreaths – HVC (City) wreath and host branch. Host branch will provide their own wreath.

4.9 Wreath Removal from Cenotaphs by Public Works

Develop policy about wreaths – determine if condition warrants replacement.

Staff responsibility to remove city wreaths after guests disperse.

5. STANDING ITEMS

5.1 1812 Bicentennial Commemoration

- **Hamilton and Scourge Memorial – Wednesday, September 4, 2013**

Update: Mike McAllister, Hamilton & Scourge Project

Mike to send detailed directions to boarding area in Port Weller

5.2 Upcoming Events

Peacekeeping Day Friday, August 9 – 6:00 p.m. City Hall

Flag raising. Mayor will present any pins UN, Korea, Dieppe, Europe WWII, Afghanistan

Mayor's office is the host for this event each year.

Her Majesty's Army/Navy 125th Anniversary – October 3-5, 2014 – Club location

Gerry to ensure they receive Community Partnership Program information.

6. NEW BUSINESS

6.1 Plaque/Wreath City Hall

Rebecca to check for this plaque at Barton Street. When plaque is located arrangements to be made to have it rehung and wreath made to accompany the plaque.

6.2 Welcome back to Fern Viola

as a resource to the Hamilton Veterans Committee.

6.3 Peace through Valour

Looking for Canadians that served in Italy that can be invited to an event October 16 in Toronto. Geordie to work with Art Tompkins.

7. ADJOURNMENT

The meeting adjourned at 11:05 a.m.

Next Meeting: August 13, 2013
10:00 a.m. to Noon
City Hall – Room 192