



Hamilton

MINUTES

Hamilton Veterans Committee

Tuesday, August 13, 2013

10:00 a.m.

City Hall – Room 192

Present: Chair: Bob Fyfe
Members: Harry McEwen, David Steckham, Bill Eisan, Art Tompkins, Gerry Rattray, Fern Viola, Councillor Merulla

Absent with Regrets: Councillor Morelli

Also Present: Anna Bradford, Director, Tourism and Culture Division
Jennifer Paquette, Program Coordinator
Crystabelle Fobler, Superintendent of Cemeteries
Rebecca Oliphant, Minute Taker, Staff Liaison, Tourism and Culture

CHAIR'S REMARKS: Remembrance of Fallen Comrades

1. CHANGES TO AGENDA

Item 4.4 and **Item 4.7** will move to the beginning of the Agenda to accommodate staff schedules.

Item 4.2 will follow Item 4.7 to accommodate staff schedules.

2. DECLARATION OF INTEREST

None declared.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING
(McEwan/Eisan)**

3.1 Hamilton Veterans Committee Meeting Minutes, dated 9 July 2013.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 Role & Function of Hamilton Veterans Committee

Update: David Steckham

Nothing to report at this time

4.2 Fields of Honour

Update: Crystabelle Fobler, Superintendent of Cemeteries

Recommending that as there are enough spaces the remaining space be divided into two sections - one for strictly military and one that could include spouses.

Will not move up to Mount Hamilton until Woodland Field of Honour is full.

Changes:

Change to include all Peacekeeping forces.

Change (iv) to include all Canadian Armed Forces that were honourably discharged.

Military person will be memorialized with the traditional marker, spouse with a flat marker.

4.3 Staffing

Update: Anna Bradford

Have not hired at this time

4.4 Dieppe Memorial Service – Monday, August 19

Update: David Steckham

Jen Anisef will be the staff person on site that day.

Confirmed the City staff will have the keys for flag replacement and electrical.

Will consider port-o-lets for next year, may need to request larger budget.

4.5 Event Template

Update: David Steckham

Event template was developed to keep track of all the bits and pieces necessary to coordinate a Veteran's event.

Dave explained Dropbox and he will develop a "dropbox for dummies" handout for users.

4.6 Arm Bands

Update:

No update.

4.7 East Hamilton Decoration Day - Sunday, August 25 – Eastlawn Cemetery

Update: Jennifer Paquette

Pam Mulholland will be the City staff person on site that day.

Mayor and Mrs. Bratina will be in attendance as well as Wayne Marston, MPP.

Ensure chairs for band are at the back left facing monument.

Bob thanked Jen for her work on the two upcoming events.

4.8 Wreath Removal from Cenotaphs by Public Works

Tourism and Culture staff will remove City wreaths after HVC events.

Staff to ask Parks staff to connect with Stoney Creek Legion/Art Tompkins.

4.9 Plaque/Wreath City Hall

Update: Staff to find the plaque in storage at 125 Barton and arrange to have it re-installed.

5. STANDING ITEMS

5.1 1812 Bicentennial Commemoration

- **Hamilton and Scourge Memorial – Wednesday, September 4, 2013**

Update:

Plaquing at Memorial Garden at Confederation Park on August 8 was well attended.

Staff to send directions to Port Weller for the Sept 4 memorial. Mike McAllister to confirm who will be in attendance.

5.2 Upcoming Events

Peace Through Valour – October 16, 2013 – Toronto

Italy campaign, Fern working with Geordie, Bob spoke to United Council, Art will share names with Geordie.

Her Majesty's Army/Navy 125th Anniversary – October 3-5, 2014 – Club location

No updates at this time.

6. NEW BUSINESS

6.1 Art's 90th birthday

Sept 8 Open House at RCL Stoney Creek from 2 to 4 p.m.

6.2 Korea Event

Fern reported the event was held in Brampton on July 27 marking the cessation of hostilities.

7. ADJOURNMENT

The meeting adjourned at 11:30 a.m.

Next Meeting: September 10, 2013
10:00 a.m. to Noon
City Hall – Room 192

Note: Bob away for month of October