



Hamilton

## **MINUTES**

**Hamilton Veterans Committee**

**Tuesday, September 10, 2013**

**10:00 a.m.**

**City Hall – Room 192**

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**Present:** Chair: Bob Fyfe  
Members: Harry McEwen, David Steckham, Art Tompkins, Bill Eisan, Fern Viola, Councillor Merulla

**Absent with Regrets:** Gerry Rattray, Councillor Morelli

**Also Present:** Pam Mulholland, Art and Event Initiatives Coordinator  
Geordie Elms, Special Assistant to the Mayor on Military Heritage and Protocol  
Rebecca Oliphant, Minute Taker, Staff Liaison, Tourism and Culture

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**CHAIR'S REMARKS:** Remembrance of Fallen Comrades

**1. CHANGES TO AGENDA**

Item 6.1 will move to the beginning of the Agenda to accommodate staff schedules.

Add Item 6.2 – Annual presentation

**2. DECLARATION OF INTEREST**

None declared.

**3. APPROVAL OF MINUTES OF PREVIOUS MEETING (Steckham/Eisan)**

3.1 Hamilton Veterans Committee Meeting Minutes, dated 13 August 2013.

**CARRIED**

**4. BUSINESS ARISING FROM THE MINUTES**

**4.1 Role & Function of Hamilton Veterans Committee**

**Update:** David Steckham

No update at this time

#### **4.2 Fields of Honour**

**Update:** No update at this time

#### **4.3 Staffing**

**Update:** Initiatives Coordinators will be coordinating HVC events in future.

#### **4.4 Dieppe Memorial Service – Monday, August 19**

**Review of event:** David Steckham

Bob spoke to Mayor at the Hamilton & Scourge event on Sep 4. Mayor asked that the HVC send a letter to Council re: lack of City representation at the Dieppe service. The City of Hamilton wreath was laid by Tourism and Culture staff, Jen Anisef. Councillor Merulla shared that he was there in the back after riding his bike down.

#### **4.5 Event Template / Dropbox**

**Update:** David Steckham

Preliminary document on how to use dropbox shared with committee.

#### **4.6 Arm Bands**

**Update:** Pam Mulholland reported the arm bands have been sourced, will have them for Remembrance Day. HVC confirmed they are to be black bands with white lettering. Pam to connect with Gerry to confirm what is to be on them and how many of each are required.

#### **4.7 East Hamilton Decoration Day - Sunday, August 25 – Eastlawn Cemetery**

**Review of event:** Bill was unable to attend so Gerry Rattray conducted service. Many wreaths laid. Art commented on lack of public participation.

He suggested the HVC ask the Mayor to declare one Sunday a year as Decoration Sunday and ask public to take flags to cemeteries to decorate graves of Veterans. Discussion that perhaps HVC funds be used to make flags available to the public. Also discussed that Decoration Day be changed to a week day when school children could attend or it could be an educational opportunity. If it was only one day during the week rather than alternating cemeteries use both cemeteries each year to accommodate numbers and ends of the City. Further discussion about HVC members being pro-active and having members go out to the schools to engage particularly elementary school children. A Speakers Bureau including active members of the service was suggested.

Decision: add this discussion to the Roles and Responsibilities workshop.

#### **4.8 Plaque/Wreath City Hall**

**Update:** Plaque is being cleaned and re-installed at City Hall. A new wreath will be made to hang with it.

Committee would like to slow installation and perhaps have a ceremony in January 2014 to mark the 100<sup>th</sup> anniversary of WWI.

## **5. STANDING ITEMS**

### **5.1 1812 Bicentennial Commemoration**

- **Hamilton and Scourge Memorial – Wednesday, September 4, 2013**

**Update:** Those in attendance felt it was a good event. The US Consul spoke well. The list of names of sailors was forgotten so this allowed a change to the program and more participants were able to toss the flowers on the water.

### **5.2 Upcoming Events**

**Peace Through Valour – October 16, 2013 – Toronto**

Italian campaign - Art has found more names, shared with Georgie anyone with Italy star is to be invited.

**Her Majesty's Army/Navy 125<sup>th</sup> Anniversary – October 3-5, 2014 – Club location**

No update.

## **6. NEW BUSINESS**

### **6.1 Remembrance Day 2013**

**Guest:** Pam Mulholland

Pam met with staff who worked on Remembrance Day in the past. She has completed the SEAT applications, confirmed the paid duty contracts for Police Services, booked sound systems, updated listings for the events and reviewed previous programs.

Pam will confirm a Remembrance Day planning meeting for later this month, an afternoon meeting then dinner any night but Monday and preferably after Sep 21 when Gerry will be available to attend.

HVC wants to review program as soon as possible. It will basically be the same as previous years except for change of dates.

Sunday, November 10 Garrison Parade - Veterans form up on south side with the Military on the north side.

Nov 11 there is no parade, veterans just form up when they arrive.

Invitations to Silver Cross wearers should go out as soon as possible.

Pam assured the HVC they would go out this week. Concern of the committee is that the Gore Park Cenotaph service is the City event and smaller events are taking away from this service.

Pam has confirmed Stoney Creek road closures, barricades have been ordered, sound system has been coordinated, and paid duty contract for police has been completed. HVC asked that Pam complete an Event Checklist for both Ancaster and Glanbrook as funds come from the Veteran's Committee budget.

Councillor Merulla asked that staff assist the HVC in being more accountable for their budget expenditures. Budget will be added as a Standing Item on the Agenda.

Investigate inclusion of Afghan veterans in the service.

**6.2 Annual presentation to Emergency & Community Services**

**Date:** Monday, December 9 at 1:30 p.m. in Council Chambers

Discuss Council attendance at Veterans events as part of the presentation.

**6.3 Veteran's events Poster for distribution to Veterans Organizations**

The idea of a poster created at the beginning of each year with all of the City sponsored Veteran's events dates listed and distributed to city veteran's organizations was suggested by Deborah. It would be a good idea to distribute these to the local schools.

**6.4 WWI Centennial Commemoration**

Geordie suggested this should be added to the Agenda as a Standing Item.

**7. ADJOURNMENT**

The meeting adjourned at 11:15 a.m.

Next Meeting:       October 8, 2013  
                          10:00 a.m. to Noon  
                          City Hall – Room 192

Note: Bob away for month of October