

## CITY OF HAMILTON

# PLANNING AND ECONOMIC DEVELOPMENT DEPARTMENT Building Services Division

TO: Chair and Members
Planning Committee

COMMITTEE DATE: December 3, 2013

SUBJECT/REPORT NO:
Increase to Fees Under the Building By-law (PED13187) (City Wide)

SUBMITTED BY:
Joe-Anne Priel
Acting General Manager
Planning and Economic Development
Department

SIGNATURE:

WARD(S) AFFECTED: CITY WIDE

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#### RECOMMENDATION

- (a) That the By-law, attached as Appendix "A" to Report PED13187 to amend City of Hamilton By-law No. 08-161, the Building By-law, be enacted.
- (b) That the fees prescribed in the By-law, attached as Appendix "A" to Report PED13187, be included in the User Fees and Charges By-law, replacing the fees listed under the heading "Classes of Permits and Fees New Construction and Additions Building Classifications per the Building Code".

#### **EXECUTIVE SUMMARY**

On May 18, 2010, via Report PED10050(a), Council directed the Building Services Division to adjust permit fees in January of every year in order to reflect budgetary increases. This Report explains the rationale for increasing the permit fees in order to cover the reasonable and necessary cost increases associated with budgetary increases expected in 2014. Based on projected expenses, the Building Services Division is proposing an increase of 2.5% for all permit fees.

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#### Alternatives for Consideration – See Page 3

#### FINANCIAL / STAFFING / LEGAL IMPLICATIONS

Financial: Approval of the revised Building Permit Fees will ensure that all direct and

indirect costs associated with delivering services related to administration

and enforcement of the <u>Building Code Act</u>, 1992 are fully recovered.

**Staffing:** Not applicable.

**Legal:** The recommendations have no legal implications.

#### HISTORICAL BACKGROUND

On May 18, 2010 via Report PED10050(a), Council directed the Building Services Division to adjust permit fees in January of every year in order to reflect budgetary increases.

#### POLICY IMPLICATIONS/LEGISLATED REQUIREMENTS

Ontario Building Code and <u>Building Code Act, 1992.</u> City of Hamilton Building By-law 08-161.

#### **RELEVANT CONSULTATION**

Legal Services Division has been consulted.

Finance Division has been consulted.

#### ANALYSIS / RATIONALE FOR RECOMMENDATION

Table 1 below provides a summary of the budgeted expenses under the Building Enterprise Model associated with the administration and enforcement of the <u>Building Code Act</u>, 1992 for 2013 and 2014.

Based on budget figures, the Building Services Division's expenditures for 2014 are expected to increase to \$8.9 million from the 2013 budget expenditures of \$8.68 million. This increase is due to inflationary/cost of living increases from labour and administrative costs including OMERS and other employee benefits which our Division will incur in 2014. Based on the figures noted in Table 1, the Division's projected increase in expenses from 2013 to 2014 is 2.5%. Accordingly, in order to meet this

expected increase, the Building Services Division is proposing to increase permit fees by 2.5% (see Appendix "B") effective January 1, 2014. This will ensure that fees cover the expected cost increases associated with budgetary increases in the cost of operations incurred in 2014.

**TABLE 1** 

IADLE I			
Building Services Division Statement of Expenses for the Building Enterprise Model (Budget)			
		2013 Budget	2014 Draft Budget
Expenses			
	Direct Costs	\$8,102,890	\$8,275,950
	Indirect Costs	<u>\$ 580,910</u>	<u>\$ 624,590</u>
	Total Expenses	<u>\$8,683,800</u>	<u>\$8,900,540</u>

Please note that, in order to simplify fees, the proposed 2.5% permit fee increase shown on the attached Appendices have been rounded off to the nearest full cent for all fees under \$100 and to the nearest full dollar for all fees over \$100.

As additional information, staff undertook a survey of the current 2013 permit fees of seven Ontario Municipalities for several different classifications of permits as shown in Appendix "C". As can be seen from this table, the proposed 2014 permit fees for the City of Hamilton in these classifications are all below the average 2013 fees of the sampled Municipalities.

Increasing the permit fees in order to cover the reasonable and necessary cost increases associated with budgetary increases expected in the cost of operations from 2013 to 2014 will ensure that any required increase associated with the administration and enforcement of the <u>Building Code Act</u>, 1992 is covered by the users of the system with no reliance placed on the general levy for its operation.

#### ALTERNATIVES FOR CONSIDERATION

The alternative would be to maintain the current fees, however, this might result in having to transfer additional funds from the Building Stabilization Fund which would go against the Building Services Division's mandate of administering and enforcing the Building Code Act, 1992 as a fully cost-recovered and self-funded program within the City. Maintaining the current fees would also go against Council's direction given on May 18, 2010, (Report PED10050(a)) to the Building Services Division to adjust permit

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fees in January of every year in order to reflect budgetary increases in the cost of operations.

#### ALIGNMENT TO THE 2012 – 2015 STRATEGIC PLAN:

#### Strategic Priority #1

A Prosperous & Healthy Community

WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.

#### **Strategic Objective**

1.6 Enhance Overall Sustainability (financial, economic, social and environmental).

#### **Strategic Priority #2**

Valued & Sustainable Services

WE deliver high quality services that meet citizen needs and expectations, in a cost effective and responsible manner.

#### **Strategic Objective**

2.1 Implement processes to improve services, leverage technology and validate cost effectiveness and efficiencies across the Corporation.

#### **APPENDICES / SCHEDULES**

Appendix "A": Proposed By-law to amend the Building By-law

Appendix "B": Summary of Proposed Fees

Appendix "C": Permit Fee Comparison

JMC:jc Attachs. (3)

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Authority: Item , Planning and

**Economic Development** 

Committee Report CM:

Bill No.

#### CITY OF HAMILTON

BY LAW NO. 13-

To Amend By-law No. 08-161

#### A By-law respecting Building Permits and Related Matters

**WHEREAS** Council of the City of Hamilton desires to amend By-law No. 08-161, the Building By-law, to change Building Permit Fees;

**AND WHEREAS** public notice has been given and a public meeting held as required for this By-law, in addition to other public consultation;

**NOW THEREFORE** the Council of the City of Hamilton enacts as follows:

- 1. Schedule "A" of By-law No. 08-161 is deleted and replaced with Schedule "A" attached to and forming part of this By-law.
- 2. This By-law comes into force on January 1, 2014.

PASSED this	day of,	, 2013	
R. Bratina	l	R. Caterini	
MAYOR		CITY CLERK	

#### SCHEDULE "A" TO BUILDING BY-LAW NO. 08-161

### RESPECTING CLASSES OF PERMITS AND PERMIT FEES

#### **CALCULATION OF PERMIT FEES**

1. Permit fees shall be calculated based on the formula given below, unless otherwise specified in this schedule:

#### Permit Fee = SI x A

Where SI = Service Index for the applicable Classification under section 3 below of the work proposed, and A = floor area in  $m^2$  of work involved.

#### **PERMIT FEES**

- 2. (a) Permit fees shall be rounded off to the nearest full dollar.
  - (b) Where the permit fee is in excess of \$50,000.00 an **applicant** may elect to pay 50% of the full permit fee at the time of building **permit** application and the balance at the time of **permit** issuance.

#### **CLASSES OF PERMITS AND FEES**

3. Permit fees shall be calculated using the following table:

TABLE 1 - CLASSES OF PERMITS AND FEES

Minimum Permit Fee	
Minimum permit fee for processing and issuance of permits, except where specifically noted otherwise in this By-law	\$216
Group A (Assembly Occupancies)	Service Index (SI) \$/m² unless otherwise indicated
All Recreation Facilities, Elementary Schools, Daycare Facilities, Libraries, Places of Worship, Restaurants, Theatres, Arenas, Gymnasiums, Indoor Pools, Secondary Schools and all other Group A Buildings	\$20.22
Portable Classrooms/Classroom Unit	\$323 (flat fee)
Shell Only	\$17.54
Finishing only	\$4.58
Non-Residential – Outdoor Patio	\$162 (flat fee)

Group B (Institutional Occupancies)	Service Index (SI) \$/m² unless otherwise indicated
Institutional, Hospitals, Medical Care Facilities, Nursing Homes, and other Group B Buildings	\$24.15
Group C (Residential Occupancies)	Service Index (SI) \$/m² unless otherwise indicated
Single Family Dwelling, semi, duplex, row house, townhouse	\$13.61
Apartment buildings	\$13.61
Hotels, Motels	\$17.98
Group D (Business and Personal Services)	Service Index (SI) \$/m² unless otherwise indicated
Office Buildings (up to 10 storeys) (Shell only)	\$13.58
Office Buildings (up to 10 storeys) (Finishing only)	\$4.35
Office Buildings (up to 10 storeys) (Finished)	\$17.92
Office Buildings (more than 10 storeys) (Shell only)	\$16.42
Office Buildings (more than 10 storeys) (Finishing only)	\$4.61
Office Buildings (more than 10 storeys) (Finished)	\$21.02
Group E (Mercantile)	Service Index (SI) \$/m² unless otherwise indicated
Retail (Shell only)	\$11.14
Retail (Finishing only)	\$3.77
Retail (Finished)	\$14.91
Group F (Industrial)	Service Index (SI) \$/m² unless otherwise indicated
Industrial (up to 4,650 m²)	\$10.46
Industrial (greater than 4,650 m²)	\$7.35
Parking Garages	\$6.17
Gas Stations	\$11.24

Foundation and Conditional Permits (in addition to the regular permit fee)	Flat Fee
Residential under Part 9 of Division B of the <b>Building Code</b>	\$335
Residential/Commercial/Industrial/Institutional under Part 3 of Division B of the <b>Building Code</b> (up to 1200 m²)	\$836
Residential/Commercial/Industrial/Institutional under Part 3 of Division B of the <b>Building Code</b> (greater than 1200 m²)	\$2,508
Designated Structures	Flat Fee
Communication Tower	\$387
Crane Runway	\$387
Exterior Storage Tanks – Above and below ground (except for fire fighting water reservoirs)	\$387
Pedestrian Bridge/Walkway	\$387
Retaining Wall	\$387
Satellite Dish (face area equal to or greater than 5 m²)	\$387
Silos	\$387
Outdoor Public Spa	\$795
Outdoor Public Swimming Pool	\$1,575
Fire Protection Systems (stand alone – excludes relocation of components for existing system)	Service Index (SI) \$/m² unless otherwise indicated
Electromagnetic Locks	\$184 each (maximum \$550)
Fire Alarm System	\$323 (flat fee)
Sprinkler System	\$0.54
Standpipe System	\$323 (flat fee)
Combined Sprinkler and Standpipe System	\$0.54 (minimum \$323)

Mechanical Systems (stand alone)	Flat Fee
Commercial Cooking Exhaust System	\$323
<b>Demolition</b> (complete or partial building – not issued under Demolition Control By-law)	Service Index (SI) \$/m² unless otherwise indicated
Residential – single/two family dwelling and townhouses	\$0.40
Accessory structures to a residential use	\$0.40 (\$139 minimum)
Non-residential and multi residential	\$0.40 (\$345 minimum)
Plumbing Devices (stand alone)	Flat Fee
Backflow Preventer	
For first premise or zone device	\$216
For each additional premise or zone device	\$139
Backwater Valve	\$216
Grease/Oil Interceptor	\$216
Renewable (Green) Energy Systems	Flat Fee
Geothermal System for a Single/Two Family Dwelling	\$387
Geothermal System for all other Buildings	\$520
Solar Collector for a Single/Two Family Dwelling	\$216
Solar Collector for all other Buildings	\$387
Wind Turbine	\$387
Sewage Systems	Flat Fee
To construct a sewage system pursuant to the provisions of the <b>Act</b>	\$750
To construct a Class 5 sewage systems or to repair a sewage system pursuant to the provisions of the <b>Act</b>	\$459

Signs	Flat Fee
Ground Sign with a sign area of less than or equal to 2.5 m <sup>2</sup>	\$194
Ground Sign with a sign area of greater then 2.5 m <sup>2</sup> and up to 4.0 m <sup>2</sup>	\$340
Ground Sign with a sign area greater than 4.0 m <sup>2</sup>	\$680
Awning, Canopy, Marquee, Parapet, Projecting and Wall Signs	\$340
Billboard	\$680
Water and Sewer Permits	Flat Fee
New water service	\$139
New sewer service	\$139
Other Classifications (not previously listed)	Service Index (SI) \$/m² unless otherwise indicated
Accessory structures, garage, storage shed, new basement, cold cellar, unenclosed canopies, air supported structures	\$4.89
Farm Buildings	\$2.49
Greenhouses	\$1.49
Tents	\$1.62 (Maximum \$345)
Residential greenhouses, deck, balcony, open porch, exterior stair, ramp, open carport	\$3.97
Temporary buildings, alterations/partitioning/renovations to existing finished areas (where no building systems are being installed or altered), relocation/moving permits, finishing a basement in a single family dwelling	\$3.02
Exterior barrier free access in existing single and two family dwellings	\$0.00
Administrative Fees	Flat Fee
Additional Plan Review (Resubmission) Where a non-compliant resubmission is submitted above and beyond the first resubmission	\$139 (per hour of review time)

Administrative Fees (continued)	Flat Fee
Additional Permit Fee (Revision)  Where an applicant makes a material change to a plan, specification, document, or other information, following the issuance of a building <b>permit</b> (includes first hour of review time)	\$139
For each additional hour, or part thereof, of review time	\$139
Alternative Solution Application for an Alternative Solution under Section 2.1, of Division C, of the <b>Building Code</b> (up to 4 hours review time)	\$491
For each additional hour, or part thereof, of review time	\$139
Applicable Law Review Review and consultation for Applicable Law requirements	\$211
Building Code Compliance Letters Written requests for information concerning a building's compliance with the current Building Code	\$139 (per hour of review time)
Change of Use Change of use <b>Permit</b> with no construction	\$281
Limiting Distance Agreements For Review and approval of Limiting Distance Agreements under Sentence 3.2.3.1.(8), 9.10.14.2.(4) or 9.10.15.2.(4), of Division B, of the <b>Building Code</b>	\$491
Occupancy of an Unfinished Building Occupancy inspection prior to completion as per Subsection 1.3.3 of Division C of the <b>Building Code</b>	\$139 (per unit)
Permit or Application Extensions  Extension of a building <b>permit</b> or <b>permit</b> application where no revisions are required	\$139
Pre-Consultation <b>Building Code</b> preliminary design consultation for proposed designs and developments	\$139 (per hour of review time)
Special/Extra Inspections Where an inspection request is premature and the inspector must re-attend the site to complete the necessary inspection, upon notice to the <b>owner</b> an additional fee of:	\$184 (per inspection)

Administrative Fees (continued)	Flat Fee
Stock Plans Review of stock plans for a new single family dwelling prior to a complete <b>permit</b> application being submitted	\$351
Suspended <b>Permit</b> Where an inspection is requested for a <b>Permit</b> that has been suspended	\$184 (per inspection)
Transfer of <b>Permit</b> Where ownership changes on a property and there are no other changes to the project or the professional services required.	\$139

- 4. Where no new floor area is created, or where materials, systems or equipment regulated by the Code render it impossible to determine the **permit** fee on the basis of the classifications noted in this Schedule, the **permit** fee payable shall be 1% of the **prescribed value** as determined by the **Chief Building Official** under section 6 of this by-law, subject to a minimum fee as per Section 3 of this Schedule.
- 5. Where construction, demolition, or a change in the use of the building has commenced prior to the issuance of the required **permit**, the prescribed fees in Schedule "A" of this By-law shall be subject to a surcharge as prescribed by Schedule "C". The total fees under this Schedule and Schedule "C" shall be paid prior to the issuance of the **permit**.

#### 6. **INTERPRETATION**

In addition to referring to the **Act** and the **Building Code**, in determining the fees under this by-law, the **Chief Building Official** may have regard to the following explanatory notes as may be needed in the calculation of **permit** fees:

- (a) Floor area of the proposed work is to be measured to the outer face of exterior walls and to the centre line of party walls or demising walls (but excluding residential garages);
- (b) In the case of interior alterations or renovations, area of proposed work is the actual space receiving the work (e.g. tenant space);
- (c) Mechanical penthouses and floors, mezzanines, lofts, habitable attics and interior balconies are to be included in all floor area calculations;
- (d) Except for interconnected floor spaces, no deduction is made for openings within the floor area (e.g. stairs, elevators, escalators, shafts, ducts, and similar openings);
- (e) Unfinished basements for single family dwellings, semis, duplexes and townhouses are not included in the floor area;
- (f) Attached garages and fireplaces are included in the permit fee for individual dwelling units;

- (g) Where interior alterations and renovations require relocation of sprinkler heads or fire alarm components, no additional charge is applicable;
- (h) Corridors, lobbies, washrooms, lounges, and similar areas are to be included and classified according to the major classification for the floor area on which they are located;
- (i) The occupancy categories in the Schedule correspond with the major occupancy classifications in the **Building Code**. For mixed occupancy floor areas, the Service Index for each of the applicable occupancy categories shall be used and the floor area associated with the major occupancy;
- (j) For Rack Storage use apply the square footage charge for industrial for the building;
- (k) A temporary building is considered to be a building that will be erected for not more than one year; and
- (I) Where a change of use **permit** is subject to a fee based on floor area, "floor area" shall mean the total floor space of all storeys subject to the change of use.

# Proposed Permit Fees for 2014 (\$ per square metre unless otherwise noted)

Building Classification	Existing Fee	Proposed Fee (2.5% Increase)
Minimum Permit Fee	\$211	\$216
Group A (Assembly Occupancies)		
All Recreation Facilities, Elementary Schools, Daycare Facilities, Libraries, Places of Worship, Restaurants, Theatres, Arenas, Gymnasiums, Indoor Pools, Secondary Schools and all other Group A Buildings	\$19.73	\$20.22
Portable Classrooms/Classroom Unit	\$315 (flat fee)	\$323 (flat fee)
Shell Only	\$17.11	\$17.54
Finishing Only	\$4.47	\$4.58
Non-Residential - Outdoor Patio	\$158 (flat fee)	\$162 (flat fee)
Group B (Institutional Occupancies)		
Institutional, Hospitals, Medical Care Facilities, Nursing Homes, and other Group B Buildings	\$23.56	\$24.15
Group C (Residential Occupancies)		
Single Family Dwelling, Semi, duplex, row house, townhouse	\$13.28	\$13.61
Apartment Buildings	\$13.28	\$13.61
Hotels, Motels	\$17.54	\$17.98
Group D (Business and Personal Services)		
Office buildings (up to 10 storeys) (Shell only)	\$13.25	\$13.58
Office Buildings (up to 10 storeys) (finishing only)	\$4.24	\$4.35
Office Buildings (up to 10 storeys) (finished)	\$17.48	\$17.92
Office Buildings (more than 10 storeys) (shell only)	\$16.02	\$16.42
Office Buildings (more than 10 storeys) (finishing only)	\$4.50	\$4.61
Office Buildings (more than 10 storeys) (finished)	\$20.51	\$21.02

Building Classification	Existing Fee	Proposed Fee (2.5% Increase)
Group E (Mercantile)		
Retail (Shell only)	\$10.87	\$11.14
Retail (finishing only)	\$3.68	\$3.77
Retail (finished)	\$14.55	\$14.91
Group F (Industrial)		
Industrial (up to 4,650 m²)	\$10.20	\$10.46
Industrial (greater than 4,650 m²)	\$7.17	\$7.35
Parking Garages	\$6.02	\$6.17
Gas Stations	\$10.97	\$11.24
Foundation and Conditional Permits (in addition to the regular permit fee)	Flat Fee	Flat Fee
Residential under Part 9 of Division B of the <b>Building Code</b>	\$327	\$335
Residential/Commercial/Industrial/Institutional under Part 3 of Division B of the <b>Building Code</b> (up to 1 200 m²)	\$816	\$836
Residential/Commercial/Industrial/Institutional under Part 3 of Division B of the <b>Building Code</b> (greater than 1 200 m²)	\$2,447	\$2,508
Designated Strutures	Flat Fee	Flat Fee
Communication Tower	\$378	\$387
Crane Runway	\$378	\$387
Exterior Storage Tanks – Above and below ground (except for fire fighting water reservoirs)	\$378	\$387
Pedestrian Bridge/Walkway	\$378	\$387
Retaining Wall	\$378	\$387
Satellite Dish (face area equal to or greater that 5 m <sup>2</sup> )	\$378	\$387

Building Classification	Existing Fee	Proposed Fee (2.5% Increase)
Designated Structures (Continued)	Flat Fee	Flat Fee
Silos	\$378	\$387
Outdoor Public Spa	\$776	\$795
Outdoor Public Swimming Pool	\$1,537	\$1,575
Fire Protection Systems (Stand Alone - excludes relocation of components for an existing system)		
Electromagnetic Locks	\$179 each (maximum \$537)	\$184 each (maximum \$550)
Fire Alarm System	\$315 (Flat Fee)	\$323 (Flat Fee)
Sprinkler System	\$0.53	\$0.54
Standpipe System	\$315 (Flat Fee)	\$323 (Flat Fee)
Combined Sprinkler and Standpipe System	\$0.53 (minimum \$315)	\$0.54 (minimum \$323)
<b>Demolition</b> (complete or partial building - not issued under Demolition Control By-law)		
Residential - Single/Two Family Dwelling and Townhouses	\$0.39	\$0.40
Accessory Structure to a Residential Use	\$0.39 (\$136 minimum)	\$0.40 (\$139 minimum)
Non-Residential and Multi-Residential	\$0.39 (\$337 minimum)	\$0.40 (\$345 minimum)
Mechanical Systems (Stand Alone)	Flat Fee	Flat Fee
Commercial Cooking Exhaust System	\$315	\$323

Building Classification	Existing Fee	Proposed Fee (2.5% Increase)	
Plumbing Devices (Stand Alone)	Flat Fee	Flat Fee	
Backflow Preventer			
For First premise or zone device	\$211	\$216	
For each additional premise or zone device	\$136	\$139	
Backwater Valve	\$211	\$216	
Grease/Oil Interceptor	\$211	\$216	
Renewable (Green) Energy Systems	Flat Fee	Flat Fee	
Geothermal System for a Single/Two Family Dwelling	\$378	\$387	
Geothermal System for all other buildings	\$507	\$520	
Solar Collector for a Single/Two Family Dwelling	<b>\$211</b>	\$216	
Solar Collector for all other buildings	\$378	\$387	
Wind Turbine	\$378	\$387	
Sewage Systems	Flat Fee	Flat Fee	
To construct a sewage system pursuant to the provisions of the Act	\$732	\$750	
To construct a Class 5 sewage system or to repair a sewage system pursuant to the provisions of the <b>Act</b>	\$448	\$459	
Signs	Flat Fee	Flat Fee	
Ground Sign with a sign area of less than or equal to 2.5 m <sup>2</sup>	\$189	\$194	
Ground Sign with a sign area greater than 2.5 m² and up to 4.0 m²	\$332	\$340	
Ground Sign with a sign area greater than 4.0 m²	\$663	\$680	

Building Classification	Existing Fee	Proposed Fee (2.5% Increase)	
Signs (Continued)	Flat Fee	Flat Fee	
Awning, Canopy, Marquee, Parapet, Projecting and Wall Signs	\$332	\$340	
Billboard	\$663	\$680	
Water and Sewer Permits	Flat Fee	Flat Fee	
New water service	\$136	\$139	
New Sewer Service	\$136	\$139	
Other Classifications (not previously listed)			
Accessory structures, garage, storage shed, new basement, cold cellar, silo, unenclosed canopies, air supported structures	\$4.77	\$4.89	
Farm Buildings	\$2.43	\$2.49	
Greenhouses	\$1.45	\$1.49	
Tents	\$1.58 (maximum \$337)	\$1.62 (maximum \$345)	
Residential Greenhouses, deck, balcony, open porch, exterior stair, ramp, open carport	\$3.87	\$3.97	
Temporary buildings, alterations/partitioning/renovations to existing finished areas (where no building systems are being installed or altered), relocation/moving permits, finishing a basement in a single family dwelling	\$2.95	\$3.02	
Exterior barrier free access in existing single and two family dwellings	\$0.00	\$0.00	

Building Classification	Existing Fee	Proposed Fee (2.5% Increase)	
Administrative Fees	Flat Fee	Flat Fee	
Additional Plan Review (Resubmission)			
Where a non-compliant resubmission is submitted above and beyond the first resubmission	\$136 (per hour of review time)	\$139 (per hour of review time)	
Additional Permit Fee (Revision)			
Where an applicant makes a material change to a plan, specification, document, or other information, following the issuance of a building permit (includes first hour of review time)	\$136	\$139	
For each additional hour or part thereof of review time	\$136	\$139	
Alternative Solution			
Application for an Alternative Solution under Section 2.1, of Division C, of the <b>Building Code</b> (up to 4 hours review time)	\$479	\$491	
For each additional hour or part thereof of review time	\$136	\$139	
Applicable Law Review			
Review and consultation for applicable law requirements	\$206	\$211	
Change of Use			
Change of use Permit with no construction	\$274	\$281	
Limiting Distance Agreements			
For review and approval of Limiting Distance Agreements under Sentence 3.2.3.1.(8), 9.10.14.2.(4) or 9.10.15.2.(4), of Division B, of the <b>Building Code</b>	\$479	\$491	
Occupancy of a Unfinished Building			
Occupancy Inspection prior to completion as per Subsection 1.3.3, Division C of the <b>Building Code</b>	\$136 (per unit)	\$139 (per unit)	

Building Classification	Existing Fee	Proposed Fee (2.5% Increase)	
Administrative Fees (continued)	Flat Fee	Flat Fee	
Ontario Building Code Compliance Letters			
Written requests for information concerning a building's compliance with the current <b>Building Code</b>	\$136 (per hour of review time)	\$139 (per hour of review time)	
Permit or Application Extensions			
Extension of building <b>permit</b> or <b>permit</b> application where no revisions are required	\$136	\$139	
Pre-Consultation			
Building Code preliminary design consultation for proposed designs and developments	\$136 (per hour of review time)	\$139 (per hour of review time)	
Special/Extra Inspections			
Where an inspection request is premature and the inspector must reattend the site to complete the necessary inspection, upon notice to the <b>owner</b> an additional fee of:	\$179 (per inspection)	\$184 (per inspection)	
Stock Plans			
Review of stock plans for new single family dwellings prior to a complete <b>permit</b> application being submitted	\$342	\$351	
Suspended Permit			
Where an inspection is requested for a <b>permit</b> that has been suspended	\$179 (per inspection)	\$184 (per inspection)	
Transfer of Permit			
Where ownership changes on a property and there are no other changes to the project or the professional services required	\$136	\$139	

## **Permit Fee Comparison**

Municipality	Group A Restaurant	Group B Institutional	Group C Residential House	Group D Offices (2 Storeys)	Group E Retail (finished)	Group F Industrial Building (3000 m²)
Brampton	\$15.45	\$19.57	\$12.88	\$14.94	\$14.94	\$9.79
Burlington	\$19.67	\$22.35	\$13.20	\$17.41	\$14.61	\$8.01
Cambridge	\$25.19	\$26.80	\$13.46	\$21.31	\$15.07	\$9.37
Kitchener	\$25.19	\$26.91	\$13.02	\$21.42	\$15.07	\$8.61
Mississauga	\$15.00	\$19.00	\$13.40	\$14.50	\$14.00	\$9.50
Oakville	\$27.09	\$27.92	\$14.50	\$20.04	\$21.53	\$15.59
Toronto	\$26.31	\$28.00	\$15.79	\$20.81	\$17.66	\$14.47
Average	\$21.99	\$24.36	\$13.75	\$18.63	\$16.13	\$10.76
Hamilton (Existing 2013 Fees)	\$19.73	\$23.53	\$13.28	\$17.48	\$14.55	\$10.20
Hamilton (Proposed 2014 Fees)	\$20.22	\$24.12	\$13.61	\$17.92	\$14.91	\$10.46