



## **AUDIT, FINANCE & ADMINISTRATION COMMITTEE MINUTES 13-010**

9:30 a.m.

Tuesday, October 8, 2013

Council Chambers

Hamilton City Hall

71 Main Street West

---

**Present:** Councillors M. Pearson (Chair), R. Powers (Vice Chair),  
B. Johnson and B. Morelli

**Absent with  
Regrets:** Councillor B. Clark – Illness

---

### **THE FOLLOWING ITEMS WERE REPORTED TO COUNCIL FOR CONSIDERATION:**

**1. Capital Projects' Status as of June 30, 2013 (FCS13066) (City Wide) (Item 5.1)**

**(Powers/Morelli)**

That Report FCS13066, respecting the Capital Projects' Status as of June 30, 2013, be received.

**CARRIED**

**2. Projected Costs for Retiree Benefits (FCS13059) (City Wide) (Item 5.2)**

**(Powers/Morelli)**

That Report FCS13059, respecting the Projected Costs for Retiree Benefits, be received.

**CARRIED**

**3. Monthly Status Report of Tenders and Requests for Proposals for August 3, 2013 to August 30, 2013 (FCS13016(g)) (City Wide) (Item 5.3)**

**(Powers/Morelli)**

That Report FCS13016(g), respecting the Monthly Status Report of Tenders and Requests for Proposals for August 3, 2013 to August 30, 2013, be received.

**CARRIED**

**4. Reserve/Revenue Fund Investment Performance Report - June 30, 2013  
(FCS13063) (City Wide) (Item 5.4)**

**(Powers/Morelli)**

That Report FCS13063, respecting Reserve/Revenue Fund Investment Performance Report - June 30, 2013, be received.

**CARRIED**

**5. Hamilton Future Fund Investment Performance Report - June 30, 2013  
(FCS13064) (City Wide) (Item 5.5)**

**(Powers/Morelli)**

That Report FCS13064, respecting the Hamilton Future Fund Investment Performance Report - June 30, 2013, be received.

**CARRIED**

**6. Cemetery Accounts Investment Performance Report - June 30, 2013  
(FCS13065) (City Wide) (Item 5.6)**

**(Powers/Morelli)**

That Report FCS13065, respecting the Cemetery Accounts Investment Performance Report - June 30, 2013, be received.

**CARRIED**

**7. 2012 Standard & Poor's Credit Rating (FCS13072) (City Wide) (Item 5.7)**

**(Powers/Morelli)**

That Report FCS13072, respecting the 2012 Standard & Poor's Credit Rating, be received.

**CARRIED**

**8. Treasurer's Apportionment of Land Taxes (FCS13001(f)) (Ward 15) (Item 5.9)**

**(Johnson/Powers)**

That the 2012 land taxes in the amount of \$1,920 for 2 McCurdy Avenue, Flamborough, (Roll #2518 303 420 04835 0000) be apportioned and split amongst the three newly created parcels as set out in Appendix "A" attached to Report FCS13001(f).

**CARRIED**

**9. Tax Appeals under Section 357 and 358 of the Municipal Act (2001)  
(FCS13027(e)) (City Wide) (Item 5.10)**

**(Johnson/Morelli)**

(a) That Appendix "A" attached to Report FCS13027(e), respecting the "Tax Appeals processed under Section 357 of the Municipal Act, 2001", in the amount of \$240,461, be approved;

- (b) That Appendix "B" attached to Report FCS13027(e), respecting the "Tax Appeals due to a Gross or Manifest Clerical Error, pursuant to Section 358 of the Municipal Act, 2001", in the amount of \$21,342, be approved.

**CARRIED**

**10. Community and Emergency Services - Corporate Trunked Radio Upgrade Project (AUD13027) (City Wide) (Item 8.1)**

**(Johnson/Powers)**

That Report AUD13027, respecting the Community and Emergency Services - Corporate Trunked Radio Upgrade Project, be received.

**CARRIED**

**11. Request to Consider making Services Eligible under the *Development Charges Act* (FCS13044(a)) (City Wide) (Item 8.2)**

**(Johnson/Powers)**

- (a) That the resolution from the Township of Adjala-Tosorontio, attached as Appendix "A" to Report FCS13044(a), regarding the inclusion of hospital growth related costs under the *Development Charges Act*, be supported;
- (b) That the Minister of Municipal Affairs and Housing be requested to consider making the following services eligible under the *Development Charges Act*:
- (i) Acquisition of land for parks;
  - (ii) Waste management services;
- (c) That the Minister of Municipal Affairs and Housing be requested to consider amending the *Development Charges Act* to remove the limitation of the 10-year average level of service restriction for transit services;
- (d) That copies of Report FCS13044(a), respecting the Inclusion of Hospital Growth Infrastructure under the *Development Charges Act*, be forwarded to the Honourable Charles Sousa, Minister of Finance, the Honourable Linda Jeffrey Minister of Municipal Affairs and Housing, the Association of Municipalities of Ontario, and local Members of Provincial Parliament;
- (e) That the item respecting Correspondence from the Township of Adjala-Tosorontio be considered complete and removed from the Audit, Finance & Administration Committee's Outstanding Business List.

**CARRIED**

**12. Robert Land Community Association Request to have Development Charges and Cash-in-Lieu of Parkland Dedication Fees Waived (FCS13071) (Ward 3) (Item 8.3)**

**(Morelli/Johnson)**

- (a) That the request by the Robert Land Community Association to have the City Development Charges waived, in the amount of \$ 822,409.15, be approved;
- (b) That the request by the Robert Land Community Association to have the Cash-in-Lieu of Parkland Dedication fees waived, in the amount of \$40,000.00, be approved;
- (c) That the item respecting the request from the Robert Land Community Association to have fees waived be considered complete and removed from the Audit, Finance & Administration Committee's Outstanding Business List.

**CARRIED**

**13. 2012 Reserve Report (FCS13061)(City Wide) (Item 8.4)**

**(Powers/Morelli)**

- (a) That the 2012 Reserves – Detail Report, with 2011 Comparative figures and 2013 Projections, attached as Appendix “A” to Report FCS13061, be approved; and,
- (b) That a Parkland Acquisition reserve be established to assist with the purchase of Parkland when opportunities arise; and that the Parkland Acquisition reserve be funded from the annual Capital Budget and other suitable sources at the discretion of City Council.

**CARRIED**

**14. Audit Report 2013-05 – Community and Emergency Services – Food Services (Arenas and Recreation Facilities) (AUD13026) (City Wide) (Item 8.5)**

**(Johnson/Powers)**

- (a) That the Management Action Plans, as detailed in the attached Appendix “A” to Report AUD13026, be approved; and,
- (b) That the General Manager of Community and Emergency Services be directed to instruct the appropriate staff to have the Management Action Plans (attached as Appendix “A” to Report AUD13026) implemented.

**CARRIED**

**15. Audit Report 2013-07 – Public Works and Finance and Corporate Services – Inactive Landfill Sites – Controls & Liabilities (AUD13032) (City Wide) (Item 8.6)**

**(Powers/Johnson)**

- (a) That the Management Action Plans, as detailed in the attached Appendix “A” to Report AUD13032, be approved;
- (b) That the General Manager of Public Works and the Acting General Manager of Finance and Corporate Services be directed to instruct the appropriate staff to have the Management Action Plans (attached as Appendix “A” to Report AUD13032) implemented.

**CARRIED**

**16. Debt Management Policy and Lease Financing Policy (FCS13074) (City Wide) (Item 8.7)**

**(Powers/Morelli)**

That Report FCS13047, respecting the Debt Management Policy and Lease Financing Policy, be referred to the General Issues Committee for consideration.

**CARRIED**

**17. Grants Sub-committee Report 13-004 (Item 8.3)**

**(Powers/Johnson)**

**(a) Special Events Road Closure Charges 2010-2013 (GRA13005) (City Wide) (Item 4.1)**

That Report GRA13005, respecting the Special Events Road Closure Charges 2010-2013, be received.

**(b) Special Event Road Closure Process (PW13076) (City Wide) (Item 4.2)**

That Report PW13076, respecting the Special Event Road Closure Process, be received.

**(c) Appeal for Supercrawl Productions’ Blues and Folk Fest (Westdale) (GRA13006) (Ward 1) (Item 5.2)**

That the funding request in the amount of \$5,000 for Supercrawl Productions’ Blues and Folk Fest – Westdale to be funded from the Community Partnership Program – Special Events budget, be denied.

**(d) 2014 Community Partnership Program Budget Direction (Item 5.3)**

That staff be directed to submit the 2014 Community Partnership Program Budget to the 2014 budget deliberations with a zero increase from 2013.

**18. Resignations from the Status of Women Advisory Committee (Item 11.2)**

**(Johnson/Morelli)**

That the following resignations from the Status of Women Advisory Committee, be received:

- (a) Uzma Qureshi
- (b) Heather Judson

**CARRIED**

**FOR THE INFORMATION OF COMMITTEE:**

**(a) CHANGES TO THE AGENDA (Item 1)**

The Committee Clerk advised of the following changes to the agenda:

- (i) Added as Item 4.1 – Delegation Request from John Polidoro, of Plumbway, respecting Bids for the Water Meter Maintenance Contract
- (ii) Added as Item 5.9 – Report FCS13001(f) – Treasurers Apportionment of Land Taxes
- (iii) Added as Item 5.10 – Report FCS13027(e) – Tax Appeals under Sections 357 and 358 of the Municipal Act (2001)
- (iv) Added as Item 8.8 – Grants Sub-committee Report 13-004, October 7, 2013

**(Johnson/Powers)**

That the agenda for the October 8, 2013 Audit, Finance & Administration Committee meeting be approved, as amended.

**CARRIED**

**(b) DECLARATIONS OF INTEREST (Item 2)**

There were no declarations of interest.

**(c) APPROVAL OF MINUTES OF PREVIOUS MEETING (Item 3)**

**(i) September 9, 2013 (Item 3.1)**

**(Johnson/Powers)**

That the Minutes of the September 9, 2013 meeting of the Audit, Finance and Administration Committee be approved, as presented.

**CARRIED**

**(d) DELEGATION REQUESTS (Item 4)**

**4.1 John Polidoro, of Plumbway, respecting Bids for the Water Meter Maintenance Contract**

**(Powers/Johnson)**

That the delegation request from John Polidoro, of Plumbway, respecting Bids for the Water Meter Maintenance Contract, be approved.

**CARRIED**

**(e) Minutes of Various Advisory Committees (Items 5.8(a) and 5.8(b))**

**(Johnson/Morelli)**

That the following Advisory Committee Minutes be received:

**(i) LGBTQ Advisory Committee Minutes**

**(1) May 16, 2013**

**(2) May 29, 2013**

**CARRIED**

**(f) GENERAL INFORMATION/OTHER BUSINESS (Item 11)**

**(i) Amendments to the Outstanding Business List (Item 11.1)**

**(Morelli/Johnson)**

**(1) That the following proposed new due dates, be approved:**

**(aa) Item "K" – Committee Against Racism – Resource Centre & Telephone Help Line**

**Current Due Date: October 8, 2013**

**Proposed New Due Date: December 9, 2013**

**(bb) Item "M" – Power of Sale and Proceeds - 1154 and 1162 Barton Street East and 50 and 52 Fraser Avenue, known as the Olympia Banquet Centre**

**Current Due Date: October 8, 2013**

**Proposed New Due Date: January 2014**

- (cc) Item "T" - CRTC – Fibre Optic Cable in Rural Areas  
Current Due Date: October 8, 2013  
Proposed New Due Date: December 9, 2013
  
- (dd) Item "F" - Costs Associated with Condominium Corporation  
Maintenance  
Current Due Date: November 25, 2013  
Proposed New Due Date: March 2014 **CARRIED**

**(Johnson/Powers)**

- (2) That the following Items be considered complete and removed from the Audit, Finance & Administration Committee's Outstanding Business List:

- (aa) Item "J" – Benefit Payouts (Item 5.2)
  
- (bb) Item "U" – Internal Audit Expenditures for Corporate Trunked Radio Upgrade Project (Item 8.1) **CARRIED**

**(g) ADJOURNMENT (Item 13)**

**(Morelli/Powers)**

That, there being no further business, the Audit, Finance & Administration Committee, be adjourned at 10:16 a.m.

**CARRIED**

Respectfully submitted,

Councillor M. Pearson, Chair  
Audit, Finance & Administration Committee

Stephanie Paparella  
Legislative Coordinator  
Office of the City Clerk