



Hamilton

MINUTES

Hamilton Veterans Committee

Tuesday, October 8, 2013

10:00 a.m.

City Hall – Room 192

Present: Chair: Gerry Rattray
Members: David Steckham, Art Tompkins, Bill Eisan, Fern Viola,
Councillor Morelli

**Absent with
Regrets:** Bob Fyfe, Harry McEwen, Councillor Merulla

Also Present: Pam Mulholland, Cultural Projects Specialist
Christopher Redford, Heritage Presentation Coordinator
Lee' An Seely, Supervisor, Landscape Architectural Services
Pat Bollenberghe, The MBTW Group
Jana Joyce, The MBTW Group
Geordie Elms, Special Assistant to the Mayor on Military Heritage
and Protocol
Rebecca Oliphant, Minute Taker, Staff Liaison, Tourism and
Culture

CHAIR'S REMARKS: Remembrance of Fallen Comrades

- 1. CHANGES TO AGENDA**
Items 4.4 and 4.5 will be moved to the beginning of the Agenda to accommodate staff schedules.
Item 6.1 will follow Item 4.5.
- 2. DECLARATION OF INTEREST**
None declared.
- 3. APPROVAL OF MINUTES OF PREVIOUS MEETING**
(Steckham/Tompkins)
3.1 Hamilton Veterans Committee Meeting Minutes, dated 10 September 2013.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES

4.1 Role & Function of Hamilton Veterans Committee

Update: Carrie Brooks Joiner, Senior Project Manager and Elizabeth Wakeford, Cultural Projects Specialist will attend the November 12 meeting. They will be conducting interviews with targeted Veterans and Veterans organizations during October.

4.2 Fields of Honour

Update: Crystabelle Fobler will provide the recommendations with the Committee's requested changes for the November 12 meeting.

4.3 Event Template / Dropbox

Update: please provide feedback on the "Dropbox for Dummies" document that Dave shared by email on September 13.

4.4 Arm Bands

Update: Pam Mulholland

Arm Bands have been ordered. They will need to be taken to the armouries with the wreaths on Sunday, November 10.

4.5 Remembrance Day 2013

Garrison Parade – Sunday, November 10

City Service – Monday, November 11

Guest: Pam Mulholland

Introduction of Christopher Redford, Heritage Presentation Coordinator. Christopher will be taking over for Pam as she has been re-assigned to a project with the City Manager's office. Christopher brings a wealth of experience as the staff liaison to the Hamilton Historical Board and Joint Plaquing Sub-committee as well as the Doors Open Hamilton Organizing Committee.

Gerry will not be in attendance at the November 10 or 11 services. Bob and Dave will be the HVC's liaisons to Christopher.

Gerry to speak to Bruce Lacillade about toning down his service and ensure it is non-denominational.

Christopher will meet with Parks staff and equipment suppliers on site in order to develop a site map as a record for future years. Christopher will ensure a member of the committee provides input.

Gerry will provide Christopher with the proper order for the laying of wreaths.

Staff to confirm with CHML.

Invitations will go out this week to MPs, MPPs, Councillors and other guests.

Note: The Remembrance Day ad photograph is of a Canadian Veteran and the Hamilton, Ontario on the cap is a nice touch however the badge/patch above it is from the American Legion. Rebecca to ask staff if it can be changed.

4.6 Annual Presentation to Standing Committee – Monday, December 9 – 1:30 p.m. – Council Chambers

Please review draft provided and provide comments/suggestions for November 12 meeting.

Committee asked that the new work on Gore Park Pedestrianization project and the 1812 Commemoration Events - On the Water, Hamilton & Scourge, Smith's Knoll be added to the presentation.

5. STANDING ITEMS

5.1 BUDGET Review

- **Remembrance Day Expenses**

(Steckham/Eisan)

Motion that the Remembrance Day Budget, as presented by staff, be approved.

CARRIED

- **2014 Budget Submission**

Review DRAFT 2014 Budget Submission

(Rattray/Eisan)

Motion that the 2014 Budget Submission be revised to reflect the additional \$4000 identified by staff as necessary to coordinate the 2014 Hamilton Veterans Committee events.

CARRIED

5.2 WWI Anniversary Commemorations

- **Plaque/Wreath City Hall**

Update: Conservator will have the plaque re-installed early in the New Year in the event the HVC wants to host a small ceremony in recognition of the 100th Anniversary of WWI.

To date there has been no correspondence regarding any planned commemoration of the 100th anniversary of WWI.

5.3 Upcoming Events

Peace Through Valour – October 16, 2013 – Toronto

Italian campaign

Update: Geordie Elms - Invitations to go out this week.

Her Majesty's Army/Navy 125th Anniversary – October 3-5, 2014 – Club location

No update. Gerry will get in touch with them.

Canadian Club Annual Remembrance Day Luncheon - Nov 6 – Waterfront Centre

Luncheon is being hosted in conjunction with the Rotary Club. Sponsored funds will be used to pay for luncheon for Veterans.

6. NEW BUSINESS

6.1 Gore Park Pedestrianization – Veterans Place at Gore Park

Guests: Le'Ann Seely, Supervisor, Landscape Architectural Services, Pat Bollenberghe and Jana Joyce, The MBTW Group
Minutes prepared by Jana Joyce are attached.

Project requires content for the 13 memorial enclaves and the Veterans wall from the HVC. Initially themes need to be determined, then stories, photographs, etc, however the consultants did note project is several months away from needing the actual content.

Le' Ann will speak to Forestry regarding the HVC concerns regarding the trees 'hiding' the cenotaph. She explained the broader community concern about tree removal in the downtown core.

Geordie will prepare for themes to be a discussion item at the November 12 HVC meeting. This may form part of the HVC public consultation about roles and responsibilities of the HVC.

Project requires a final decision about the orientation of the Cenotaph and any permanent power requirements for the November 12 HVC meeting.

7. ADJOURNMENT

The meeting adjourned at noon.

Next Meeting: November 12, 2013
 10:00 a.m. to Noon
 City Hall – Room 192