



Hamilton

**CITY OF HAMILTON**

**COMMUNITY AND EMERGENCY SERVICES DEPARTMENT**  
**Housing Services Division**

<b>TO:</b> Chair and Members Emergency and Community Services Committee	<b>WARD(S) AFFECTED:</b> CITY WIDE
<b>COMMITTEE DATE:</b> December 9, 2013	
<b>SUBJECT/REPORT NO:</b> Food and Shelter Advisory Committee 2014 Budget Submission (CS13048) (City Wide)	
<b>SUBMITTED BY:</b> Vicki Woodcox Acting General Manager Community and Emergency Services Department	<b>PREPARED BY:</b> Amanda DiFalco 905-546-2424 ext. 3132 Jennie Vengris 905-546-2424 ext. 7801
<b>SIGNATURE:</b>	

**RECOMMENDATION**

That the Food and Shelter Advisory Committee 2014 base budget submission in the amount of \$500, be approved and forwarded to the 2014 budget process (GIC).

**EXECUTIVE SUMMARY**

The Food and Shelter Advisory Committee is a Volunteer Committee appointed by City Council. The Committee has prepared a 2014 budget submission for approval in the amount of \$500. This funding will help facilitate community events whereby Food and Shelter Advisory Committee members will interact with members of the public to understand priority housing and food security related issues. The funding will also support incidental costs for meetings, such as room, equipment, refreshments, parking and any other transportation support members may require. This is the same amount that the Food and Shelter Advisory Committee received last year.

**Alternatives for Consideration – Not Applicable**

**FINANCIAL / STAFFING / LEGAL IMPLICATIONS**

**Financial:**

The \$500 will be used for facilitating two community events and for incidental costs for meetings, such as room rentals, equipment, refreshments, parking and other transportation support members may require.

**Staffing:**

There are no staffing implications. Community Services Department, Housing Services Division staff will continue to act as staff liaisons to the Food and Shelter Advisory Committee.

**Legal:**

There are no legal implications associated with Report CS13048.

**HISTORICAL BACKGROUND**

The Food and Shelter Advisory Committee (FSAC) is a longstanding volunteer citizen committee that informs Council (through the Emergency and Community Services Committee) of issues or policies that impact persons or communities for whom barriers exist to income security, food security and access to safe, accessible, adequate shelter. The Committee also provides a forum for intergovernmental and community partner discussion on these matters, and ensures that the perspectives of persons (clients) and communities who are experiencing these barriers are taken into consideration in the review of relevant City policies and programs.

The objectives of FSAC also include:

- To ensure that issues, specific to people who are homeless or at risk of becoming homeless, are brought forward and recommendations are provided to the Emergency & Community Services Committee in a timely manner.
- To ensure that issues, specific to people who are experiencing hunger, are brought forward and recommendations are provided to the Emergency & Community Services Committee in a timely manner.
- To assist with the coordination and implementation of Council approved recommendations.

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- To collaborate and devise innovative, preventative measures to assist in addressing homelessness or hunger issues within the community and to provide those recommendations to the Emergency & Community Services Committee.
- To identify emerging trends, potential gaps and best practices in food or emergency shelter service needs.
- To educate the community about urgent food and shelter needs through regular reporting to the Emergency & Community Services Committee.
- To respond in a timely manner to requests for advice from city staff and the Emergency & Community Services Committee.
- Recognizing the significant relationship emergency food and shelter have with other components of the housing continuum, it is important for FSAC to liaise and collaborate with other committees doing work in the areas of homelessness and affordable housing (such as the Affordable Housing Flagship) and to keep apprised of relevant programs and initiatives.

**POLICY IMPLICATIONS/LEGISLATED REQUIREMENTS**

There are no policy implications for Report CS13048.

**RELEVANT CONSULTATION**

The Food and Shelter Advisory Committee was consulted at the October 2013 meeting and concur with the recommendation contained in this report.

**ANALYSIS / RATIONALE FOR RECOMMENDATION**

The Food and Shelter Advisory Committee provides Council with a valuable perspective regarding issues of emergency food and shelter. The Food and Shelter Advisory Committee is made up service providers and citizens with experience and interest in these issues. They are keenly aware of emerging trends in the community through their work delivering these services and the lived experiences they have. The Food and Shelter Advisory Committee uses this experience to provide information to Council. It does this by providing feedback to staff regarding matters of interest to Council as well as through direct reports to the Emergency and Community Services committee. The members of Food and Shelter Advisory Committee volunteer their time.

**ALTERNATIVES FOR CONSIDERATION**

None

**ALIGNMENT TO THE 2012 – 2015 STRATEGIC PLAN:**

**Strategic Priority #1**

A Prosperous & Healthy Community

*WE enhance our image, economy and well-being by demonstrating that Hamilton is a great place to live, work, play and learn.*

**Strategic Objective**

1.5 Support the development and implementation of neighbourhood and City wide strategies that will improve the health and well-being of residents.

**APPENDICES / SCHEDULES**

Appendix A to Report CS13048: Food and Shelter Advisory Committee Budget Submission

# **CITY OF HAMILTON**

**2014**

**VOLUNTEER COMMITTEES**

**BUDGET SUBMISSION**

**FOOD AND SHELTER ADVISORY COMMITTEE**

**PART A: General Information**

**VOLUNTEER COMMITTEE MEMBERS:**

<b>VOTING MEMBERS</b>	<b>NON-VOTING MEMBERS</b>
Medora Uppal (Chair and Woman Abuse Working Group Representative)	Amanda DiFalco (City of Hamilton)
Maria Peleaz (Citizen Representative)	Jennie Vengris (City of Hamilton)
Fernando Forero (Citizen Representative)	Michele Attard (City of Hamilton)
Anne Wilson (Citizen Representative)	Rob Mastroianni (City of Hamilton)
Thayra Marting (Citizen Representative)	Carolin Anderson (City of Hamilton)
Larry Huibers (Affordable Housing Flagship and Housing & Homelessness Planning Group Representative)	Mara Fortino (Service Canada)
Carol Cowan (Hamilton Emergency Shelter Integration and Coordination Committee Representative)	
Loretta Hill Finamore (Street Youth Planning Collaborative Representative)	
Don Jaffray (Social Planning and Research Council of Hamilton)	
Karen Efron (Addiction and Mental Health Coalition Representative)	
Denise Arkell (Emergency Food Action Committee Representative)	
Laura Workman (Urban Aboriginal Community Representative)	

**MANDATE:**

- To identify the urgent needs of citizens within the community for whom barriers exist to obtaining income security; sufficient nutritious food; and, access to safe, accessible and affordable shelter, with adequate supports.
- To provide information regarding urgent community needs and recommendations toward their resolution to the Emergency & Community Services Committee.
- Where appropriate, agency members will take immediate and specialized action to address these issues.
- To provide an opportunity for Food and Shelter Advisory Committee members to liaise and collaborate with other levels of government, other committees, citizens, and agencies regarding responses and recommendations for emergency food supports and shelter needs.

**PART B: Strategic Planning**

**STRATEGIC OBJECTIVES:**

1. To ensure that issues, specific to people who are homeless or at risk of becoming homeless, are brought forward and recommendations are provided to the Emergency & Community Services Committee in a timely manner.
2. To ensure that issues, specific to people who are experiencing hunger, are brought forward and recommendations are provided to the Emergency & Community Services Committee in a timely manner.
3. To assist with the coordination and implementation of Council approved recommendations.
4. To collaborate and devise innovative, preventative measures to assist in addressing homelessness or hunger issues within the community and to provide those recommendations to the Emergency & Community Services Committee.
5. To identify emerging trends, potential gaps and best practices in food or emergency shelter service needs.
6. To educate the community about urgent food and shelter needs through regular reporting to the Emergency & Community Services Committee.
7. To respond in a timely manner to requests for advice from city staff and the Emergency & Community Services Committee.
8. Recognizing the significant relationship emergency food and shelter have with other components of the housing continuum, it is important for FSAC to liaise and collaborate with other committees doing work in the areas of homelessness and affordable housing (such as the Affordable Housing Flagship) and to keep apprised of relevant programs and initiatives.

**ALIGNMENT WITH CORPORATE GOALS:**

Please check off which Council approved Strategic Commitments your Volunteer Committee supports			
1) A City of Growth and Opportunity	X	4) A City Where People Come First	X
2) A Great City in Which to Live	X	5) A City that Spends Wisely and Invests Strategically	
3) A Healthy, Safe and Green City	X	6) A City of Choice for High Performance Public Servants	

**PART C: Budget Request**

**INCIDENTAL COSTS:**

Room rental, equipment, refreshments, parking and any other transportation support members may require for 6 - 8 meetings (may use Committee Reserve for additional incidental costs as needed).	\$80.00
<b>SUB TOTAL</b>	<b>\$80.00</b>

**SPECIAL EVENT/PROJECT COSTS:**

Host two community events to hear about housing and food security related concerns from citizens. Assumes in-kind support for space rental and production of materials.	
Refreshments (coffee, tea, juice) for 30 people x \$3 each = \$90 x 2 events	\$180.00
Bus Tickets for 30 people x \$4 each = \$120 x 2 events = \$240.00	\$240.00
<b>SUB TOTAL</b>	<b>\$420.00</b>

<b>TOTAL COSTS</b>	<b>\$500.00</b>
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<b>Funding from Volunteer Committee Reserve ( only available to Volunteer Committees with reserve balances)</b>	<b>\$</b>
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<b>TOTAL 2014 BUDGET REQUEST (net of reserve funding)</b>	<b>\$500.00</b>
<b>PREVIOUS YEAR (2013) APPROVED BUDGET (2013 Request \$500)</b>	<b>\$500.00</b>



**CERTIFICATION:**

Please note that this document is a request for a Budget from the City of Hamilton Operating budget. The submission of this document does not guarantee the requested budget amount. Please have a representative sign and date the document below.

**Representative's Name:**

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**Signature:**

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**Date:**

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**Telephone #:**

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