



Hamilton

**PHYSICIAN RECRUITMENT & RETENTION STEERING COMMITTEE**

**REPORT 13-002**

**Wednesday, December 18, 2013**

**Room 830 at 2:00 p.m.**

**Hamilton City Hall**

**71 Main Street West, Hamilton**

---

**Present:**

Councillor L. Ferguson, Chair  
Councillors T. Whitehead (Vice Chair), R. Powers  
L. Falco, Dr. A Razzaque

---

**THE PHYSICIAN RECRUITMENT & RETENTION STEERING COMMITTEE PRESENT  
REPORT 13-003 AND RECOMMEND:**

**1. Contract Renewal – Physician Recruitment Specialist (Item 6.1)**

- (a) That the Physician Recruitment Specialist contract be extended for 3 years;
- (b) That the contents of the contract remain confidential.

**FOR THE INFORMATION OF COMMITTEE:**

**(a) CHANGES TO THE AGENDA (Item 1)**

**(i) ADDED PRIVATE AND CONFIDENTIAL**

- (i) Contract Renewal – Physician Recruitment Specialist

*This matter is proposed for consideration in Closed Session pursuant to Sub-section 8.1(b) of the City's Procedural By-law and Section 239.2 of the Municipal Act as the subject matter pertains to personal matters about identifiable individuals, including municipal or local board employees.*

The agenda was approved as amended.

**(b) DECLARATIONS OF INTEREST (Item 2)**

None

**(c) APPROVAL OF MINUTES (Item 3)**

**(i) May 21, 2013 (Item 3.1)**

The minutes of the May 21, 2013 meeting, were received.

**(d) DISCUSSION ITEMS (Item 5)**

**(i) Key Performance Indicators & Current Statistics (Dec 1, 2012 to Nov 30, 2013) (Item 5.1)**

The Committee discussed the key performance indicators and statistics. The Committee discussed the trends over the past year and were pleased with the recruitment numbers.

The Key Performance Indicators & Current Statistics, were received.

**(ii) Physician Recruitment & Retention Program – Cash Flow Statement (Dec 1, 2012 to Nov 30, 2013) (Item 5.2)**

Staff indicated that the program is running within budget and that a surplus exists for this calendar year.

The Key Performance Indicators & Current Statistics, were received.

**(iii) Physician Recruitment & Retention Program – Budget to Actuals Comparison (Dec 1, 2012 to Nov 30, 2013) (Item 5.3)**

The Physician Recruitment & Retention Program – Budget to Actuals Comparison, were received.

**(e) PRIVATE & CONFIDENTIAL (Item 6)**

The Committee went into closed session at 2:30 p.m. as the item was pursuant to Sub-section 8.1(b) of the City's Procedural By-law and Section 239.2 of the Municipal Act as the subject matter pertained to personal matters about identifiable individuals, including municipal or local board employees.

**(i) Contract Renewal – Physician Recruitment Specialist (Item 6.1)**

*This matter is proposed for consideration in Closed Session pursuant to Sub-section 8.1(b) of the City's Procedural By-law and Section 239.2 of the*

*Municipal Act as the subject matter pertains to personal matters about identifiable individuals, including municipal or local board employees.*

The Committee reconvened in open session at 2:40 p.m.

Please refer to item 1 for disposition.

**(f) ADJOURNMENT (Item 7)**

With no further business, the meeting adjourned at 2:45 p.m.

Respectfully submitted,

Councillor L. Ferguson, Chair  
Physician Recruitment and  
Retention Steering Committee

Christopher Newman  
Legislative Coordinator